Dress Code – Councillor and Officer Attendance at General and Committee Meetings

Head of Power

Local Government Act 2009

Objective

To ensure a high standard of dress and personal hygiene standard is maintained and to promote a positive image to the general public.

Definitions/Application

Application

This policy applies to all Councillors and Officers attending both General and Committee Meetings of Council.

Policy Statement

All Councillors and Executive Management Team (EMT) members, when attending General and Committee Meetings of Council, are required to maintain an appropriate dress code and personal hygiene. This dress code may involve such clothing as –

Males - Business shirt with tie or a suit or sports coat with open necked business shirt.

Females - Suit, dress or skirt/long pants and blouse or other appropriate apparel consistent with the standard above for males.

All Councillors and Officers should ensure their garments give appropriate coverage at all times. Dresses and skirts are to be at an acceptable length.

Footwear - appropriate footwear should be worn at all times. Sneakers and thongs are not acceptable.

Tattoos and piercings (excluding ear piercings) should be covered where possible.

When Officers are required to make presentations at Committee Meetings, the minimum standard of dress for male Officers is business shirts, trousers and for female Officers, dress/skirt at an appropriate length or long pants and blouse.

Councillors, wherever possible, are to wear their name badges when attending General and Committee Meetings of Council. Officers are required to wear their name badges at all times when attending General and Committee Meetings of Council. During Committee Meetings the Mayor may invite members to remove their jackets.

Review Triggers

This Policy is reviewed internally for applicability, continuing effect and consistency with related documents and other legislative provisions when any of the following occurs:

(1) The related documents are amended.
(2) The related documents are replaced by new documents.
(3) Amendments which affect the allowable scope and effect of a Policy of this nature are made to the head of power.

(4) Other circumstances as determined from time to time by a resolution of Council.

Notwithstanding the above, this Policy is to be reviewed at least once every two years for relevance and to ensure that its effectiveness is maintained.

**Responsibility**

This Policy is to be:

(1) implemented by the Chief Executive Officer; and

(2) reviewed and amended in accordance with the "Review Triggers" by the Chief Executive Officer.

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