Cemeteries – Region Wide

Head of Power

Local Government Act 2009 - Section 28
Local Law No. 1 (Administration) 2011
Subordinate Local Law No.1 (Administration) 2011

Objective

The objective of the policy is to set down guidelines defining relevant criteria for the management and administration of Council owned cemeteries.

Definitions/Application

Definitions

“Ashes Interment” - includes niche, rose garden placement, garden placement, companion garden placement, rock placement, and family rock placement.

“Descendent link” - means a clear genealogical or demonstrated relationship link.

“First degree kinship” - means a first degree relationship within a family. For example, but not limited to, a brother, sister, mother or father (including non-blood variations).

“Interment” - includes the act of being interred or a burial

“Reservation” - means pre-purchase of a burial or ashes interment site intended for future use.

Application

This policy applies to all cemeteries under the control and management of Council.

Policy Statement

This policy sets out the eligibility criteria for interment at a Council owned or managed cemetery.

Having identified the significant historic nature and the limited space available within the cemetery facilities under its control, Council has determined that an eligibility protocol be put in place to extend the life of all cemetery facilities throughout the Region. The following eligibility criteria apply to the respective cemeteries:

(1) Albany Creek, Caboolture Lawn, Dayboro, Redcliffe, Samford and Samsonvale Cemeteries.

To be eligible for a reservation or interment of a gravesite in the Albany Creek, Caboolture Lawn, Dayboro, Redcliffe, Samford or Samsonvale cemeteries, a person must meet the following criteria:

(a) be a current resident of the Region; or
(b) have a continuing family residence within the Region (to first cousin); or
(c) be a past resident of the Region having lived in the Region for a minimum of seven (7) years; or
(d) have a First degree kinship with a person already interred in the Cemetery.
(2) Lawnton and Caboolture Cemeteries

   Council will only provide for the re-opening of existing graves at the Lawnton and Caboolture Cemeteries.

(3) For interment of ashes (other than in a gravesite) at any cemetery including Bribie Island Memorial Gardens, Council has no eligibility restrictions. For ashes interment in a gravesite the applicant must comply with the eligibility criteria set out in section (1) of this policy.

(4) This policy does not apply to trust run cemeteries, namely Upper Caboolture, Woodford and Mt Mee.

Criteria/conditions for Memorial Tree at Samsonvale Cemetery only.

The Council allows memorial trees to commemorate persons interred in the Samsonvale Cemetery. A memorial tree can be planted either in conjunction with a gravesite, the placement of ashes or as a memorial. The conditions imposed for a memorial tree are as follows:

(a) The applicant shall provide the memorial tree and be responsible for the maintenance of the memorial tree for the first two years.
(b) The memorial tree shall be one from the approved list, and must be in a minimum pot size of 15 litres.
(c) The positioning of the memorial tree shall be in a location approved by Council’s responsible officer in accordance with the cemetery design.

Review Triggers

This Policy is reviewed internally for applicability, continuing effect and consistency with related documents and other legislative provisions when any of the following occurs:

(1) The related documents are amended.
(2) The related documents are replaced by new documents.
(3) Amendments which affect the allowable scope and effect of a Policy of this nature are made to the head of power.
(4) Other circumstances as determined from time to time by a resolution of Council.

Notwithstanding the above, this Policy is to be reviewed at least once every two years for relevance and to ensure that its effectiveness is maintained.

Responsibility

This Policy is to be:

(1) implemented by the Manager Environmental Health; and
(2) reviewed and amended in accordance with the “Review Triggers” by the Manager Environmental Health.

Version Control

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Related Links: