

Checklist for Verge Gardens

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In order to satisfy the intent and objectives of the verge garden guidelines, you are required to complete the checklist below and keep for your records. If requested, you will need to provide proof of completion to Council.

1. Customer details:

First name:	<input type="text"/>	Surname:	<input type="text"/>
Address (not a PO Box):	<input type="text"/>		
Postal address:	<input type="text"/>		
Email address:	<input type="text"/>		
Home number:	<input type="text"/>	Mobile phone:	<input type="text"/>
		Work phone:	<input type="text"/>

Note: Contact numbers which you provide may be used to update Council's records.

2. Details of planned works:

Verge plantings	YES	NO
I have advised my neighbours and they support the proposal.	<input type="checkbox"/>	<input type="checkbox"/>
My verge is located on a low traffic Council road or a Council road that permits kerbside parking.	<input type="checkbox"/>	<input type="checkbox"/>
My verge garden will not obstruct access for utility service providers or normal use of footpaths for bin collection, pedestrians and cyclists.	<input type="checkbox"/>	<input type="checkbox"/>
My verge garden will not have an irrigation system or include raised edges such as bricks and fences.	<input type="checkbox"/>	<input type="checkbox"/>
My verge garden will not have stakes, guide wires or protrusions which may cause a hazard to users of the footpath and road. It will not have spiky or tall vegetation which may block sight lines or impede people using the footpath.	<input type="checkbox"/>	<input type="checkbox"/>
The nature strip on which I will plant is located on the public footpath outside my property and is not on a corner or street intersection.	<input type="checkbox"/>	<input type="checkbox"/>
All planting will be carried out by hand with no excavation deeper than 30cm. Mechanised tools and equipment will not be used and care will be taken around drain pipes.	<input type="checkbox"/>	<input type="checkbox"/>
I have identified any nearby services both underground and above and contacted Before You Dig Australia (BYDA)	<input type="checkbox"/>	<input type="checkbox"/>
My verge garden will not result in the planting of new trees or the pruning and removal of existing trees.	<input type="checkbox"/>	<input type="checkbox"/>
I will leave a distance of 1 metre around tree trunks that are less than 300mm in diameter, to protect the health of trees and their root systems. For trees with trunks greater than 300mm in diameter, 2m will be left. It is not permitted to cut, damage or remove tree roots to facilitate planting.	<input type="checkbox"/>	<input type="checkbox"/>
Access of 1.5m in width will be provided at least once every 6m through the garden.	<input type="checkbox"/>	<input type="checkbox"/>

My verge garden is not located in an overland flow path or bioretention system and will not allow run-off of materials such as water, soil, mulch or debris onto the footpath, road or into drains.	<input type="checkbox"/>	<input type="checkbox"/>
I will ensure my garden or gardening activities will not disturb users of the footpath i.e. tools, materials and equipment will not encroach onto the public footpath.	<input type="checkbox"/>	<input type="checkbox"/>
The property owner or corporation of my strata scheme has agreed to the verge garden.	<input type="checkbox"/>	<input type="checkbox"/>
Certificate of Currency (Public Liability Insurance) has been considered for my garden.	<input type="checkbox"/>	<input type="checkbox"/>
My verge garden will be constructed in accordance with the Local Law Guideline - Verge Gardens	<input type="checkbox"/>	<input type="checkbox"/>
No plants interfere with driver or pedestrian sightlines and will be maintained to less than 0.75 metres in height and will not encroach onto footpaths or roadways.	<input type="checkbox"/>	<input type="checkbox"/>

3. Other supporting information:

4. Declaration of applicant:

I/We, the notifier, declare that the above information is correct in all respects.

I/We agree to comply with all Moreton Bay City Council local laws and/or all other statutes and agree to pay all costs associated with the reinstatement of any damage caused to Council infrastructure or other public utilities as a result of the proposed activities associated with these works. This includes all work carried out on the notifiers behalf by any agent, sub-contractor or others engaged to deliver remove or carryout any part of the proposed work.

I/We acknowledge that should future placement of Council or essential service infrastructure require the plantings to be removed, no compensation will be due for the removal of vegetation planted under this permit.

I/We, the notifier, declare that the above information is correct in all respects, if required will provide a copy of this checklist to Moreton Bay City Council. Should any of the details given in relation to this checklist be changed in the future, the notifier shall advise the Moreton Bay City Council in writing prior to any such change being implemented.

Signature: Date:

Privacy Statement

Moreton Bay City Council is collecting your personal information for the purpose of assessing your proposal to construct a verge garden on land under council control. The collection of this information is authorised under the Local Government Act 2009. Your information will not be given to any other person or agency unless you have given us permission, or we are required by law.