

GOVERNANCE

Council is committed to good governance. Good governance refers to the way decisions are made and the manner in which services are provided to the community. Good governance includes having effective structures, systems, processes, procedures, and culture in place to ensure Council properly fulfils its purpose as a public authority, and is compliant with all relevant legislation.

COUNCIL MEETINGS

Council's General Meeting is held on Wednesdays each fortnight, commencing at 9.30am throughout the year (excepting scheduled breaks).

Council has one Standing Committee: Delegated Decisions Committee that meets on an 'as-needs' basis as determined by resolution of Council.

Members of the public may attend council's General and Standing Committee meetings* which are held on a rotational basis (or as required) at the offices below:

CABOOLTURE	STRATHPINE
2 Hasking Street Caboolture Qld 4510	220 Gympie Road Strathpine Qld 4500

**Note: Pursuant to section 277E of the Local Government Regulation 2012, it was considered not practicable for the public to attend Council meetings for the period June 2020 - February 2021 due to health and safety reasons associated with the COVID-19 pandemic. Exceptions applied for approved participants in the Community Comment session with strict limits on the number of attendees to comply with social distancing requirements.*

During this period, Council's General Meeting was live-streamed and available via a link on Council's website.

Council's meeting schedule is published in accordance with 254B of the Local Government Regulation 2012 and can be obtained from council's customer service centres or viewed at www.moretonbay.qld.gov.au

Attendance by councillors at council & committee meetings

As required under section 186 (1)(c) of the Local Government Regulation 2012, the table below details the number of local government meetings that each Councillor attended during the financial year ending 30 June 2021.

COUNCILLOR	DIVISION	GENERAL MEETINGS (including Special General Meetings)	ADVISORY COMMITTEE MEETINGS (Audit Committee*)
Mayor Peter Flannery (<i>chairperson</i>)	Mayor	19	N/A
Brooke Savage	1	21	N/A
Mark Booth	2	21	N/A
Adam Hain	3	20	N/A
Jodie Shipway	4	22	3
Sandra Ruck	5	22	N/A
Karl Winchester	6	22	N/A
Denise Sims (<i>Deputy Mayor</i>)	7	21	N/A
Mick Gillam	8	19	N/A
Cath Tonks	9	20	5
Matt Constance	10	21	5
Darren Grimwade	11	22	N/A
Tony Latter	12	20	N/A

NOTE:

The number of meetings referred to in the above table relates to Council General Meetings and Advisory Committee (Audit Committee) meetings only, from 1 July 2020 to 30 June 2021. Council's Standing Committee (Delegated Decisions Committee) did not meet during this period.

At times the Mayor and Councillors may be unable to attend these meetings due to attendance at other council-related commitments.

In addition, the Mayor and Councillors attended meetings with council employees, briefing and working group sessions, as well as public meetings and appointments with residents and community organisations.

Community Comment

Each General Meeting provides for a community comment session where residents or ratepayers can address council in accordance with council's Community Comment Session Policy. Application forms are available from council's website and customer service centres and must be received by the Chief Executive Officer seven days prior to a General Meeting.

Agenda and Minutes

The agenda and minutes of general, standing and advisory committee meetings are available on council's website or can be obtained from any of council's customer service centres.

In accordance with section 254D of the Local Government Regulation 2012, the appropriate notice of a Council General or Committee meeting, including the relevant agenda is available on council's website, generally at the same time it is made available to the Councillors, or can be obtained from council's customer service centres.

In accordance with section 254D(2) the minutes of council's General and Committee meetings, as well as any related reports, are generally available for inspection two days after the General Meeting at which they are adopted.

Standing and Advisory Committee Meetings

For the period 1 July 2020 to 30 June 2021, Council had one Standing Committee - the Delegated Decisions Committee and also maintained one Advisory Committee - the Audit Committee.

The duties and responsibilities of each Committee were detailed in the respective Terms of Reference, developed in accordance with sections 264 and 265 respectively of the Local Government Regulation 2012.

The Delegated Decisions Committee

The Delegated Decisions Committee, established 28 May 2019, consists of the Mayor and four Councillors. The sole purpose of the Committee is to decide matters as may be delegated to it by Council under s257 of the Local Government Act 2009, where that delegation arises as a consequence of s150EU of the Act, and a quorum cannot be formed. Determination of the Chairperson and Committee membership may be amended from time to time by resolution of Council, based on matters delegated to it to decide.

Councillor Portfolios

Council has a Portfolio system at Council's General meetings. This system provides for Councillors to be assigned specific responsibilities relative to Directorates that operationally manage key functions and services of the Council, as outlined in Council's Corporate Structure.

By resolution, the Council appoints a Portfolio Councillor to each of the identified Portfolios, which may be amended from time to time, by resolution of Council.

The Portfolio Councillor facilitates the relevant session of the General Meeting where officer's reports are considered. The Portfolios for the period 1 July 2020 to 30 June 2021 are as follows:

SESSION	PORTFOLIO COUNCILLOR	DEPUTY PORTFOLIO COUNCILLOR
Governance & Engagement	Cr Peter Flannery (Mayor)	Cr Denise Sims (Deputy Mayor)
Infrastructure Planning	Cr Adam Hain	Cr Tony Latter
Engineering, Construction & Maintenance	Cr Brooke Savige	Cr Cath Tonks
Planning	Cr Darren Grimwade	Cr Karl Winchester / Cr Mark Booth
Community & Environmental Services	Cr Mick Gillam	Cr Sandra Ruck
Finance & Corporate Services	Cr Matt Constance	Cr Jodie Shipway

The Audit Committee

The Audit Committee is established under section 105(2) of the Local Government Act 2009 and is an Advisory Committee to council. The role of the Audit Committee is to oversee Council's audit, control and risk management functions. The main responsibilities of the Audit Committee are to provide independent assurance, oversight and advice to assist Council and the Chief Executive Officer on matters relating to:

- financial statement preparation
- internal control
- governance
- internal and external audit
- risk management.

Section 210 of the Local Government Regulation 2012 states that the audit committee must:

- a) Consist of at least 3, but no more than 6 members; and
- b) 1, but no more than 2, Councillors

In accordance with the Local Government Regulation 2012 the Audit Committee for 2020/21 was comprised of two Councillors (and one alternate member) and three independent members. Stephen Coates was appointed Chairperson at the Audit Committee Meeting on 12 November 2020.

Audit Committee Members

for the period 1 July 2020 - 1 September 2020:

- Councillor Matt Constance (Interim Chairperson)
- Councillor Cath Tonks (member)
- Councillor Jodie Shipway (alternate member)
- Patrick McCallum (independent member)
- Stephen Coates (independent member)

for the period 1 September 2020 - 12 November 2020:

- Councillor Matt Constance (Interim Chairperson)
- Councillor Cath Tonks (member)
- Councillor Jodie Shipway (alternate member)
- Stephen Coates (independent member)
- Helen Moore (independent member)
- Peter Scott (independent member)

for the period 12 November 2020 - 30 June 2021:

- Stephen Coates (Chairperson)
- Councillor Matt Constance (member)
- Councillor Cath Tonks (member)
- Councillor Jodie Shipway (alternate member)
- Helen Moore (independent member)
- Peter Scott (independent member)

The Audit Committee meets on a quarterly basis, with additional meetings convened to consider the annual financial statements and annual audit planning matters as required.

Internal Audit

In accordance with section 190(1)(h) of the Local Government Regulation 2012 a report on internal audit for the financial year including achievements is outlined below.

The internal audit function is an integral component of council's Governance and Integrity Program and operates under a charter approved by council and consistent with the International Standards for the Professional Practice of Internal Auditing developed by the Institute of Internal Auditors.

The primary role of internal audit is to conduct independent and objective quality assurance activities. Internal Audit activity is managed via an approved three year Strategic Internal Audit Plan, while the specific internal audits performed each year are outlined in the Annual Internal Audit Plan. These plans are reviewed and recommended to the audit committee annually.

The Internal Audit Manager is responsible for the management of the internal audit function as a whole with council adopting a co-sourced model for the provision of internal audit services, with assistance being provided by a panel of contracted service providers. A new Principal Internal Auditor was recruited and commenced on 14 September 2020 (subsequently changed to Internal Audit Manager on 20 April 2021).

Achievements for 2020/21 included:

Internal audits focused on providing assurance about, and improving the effectiveness of, operations and risk management in the areas of:

- Business Continuity Management
- Procurement
- Infrastructure Charges and Contributed Assets
- Privacy
- IT Project Post implementation Review
- Emergency Stimulus Program
- Workplace Health and Safety
- Internal Audit - Structure, Function and Effectiveness
- Monitoring implementation of agreed audit recommendations.

ROLES AND FUNCTIONS OF THE MAYOR, DEPUTY MAYOR AND COUNCILLORS

Section 12 of the *Local Government Act 2009* outlines the roles and responsibilities of the Mayor, Deputy Mayor and Councillors, as follows:

The Mayor

In addition to fulfilling the roles and responsibilities of a Councillor, the Mayor has the following extra responsibilities:

- (4) The mayor has the following extra responsibilities—
 - a) leading and managing meetings of the local government at which the mayor is the chairperson, including managing the conduct of the participants at the meetings;
 - b) leading, managing, and providing strategic direction to, the chief executive officer in order to achieve the high quality administration of the local government;
 - c) directing the chief executive officer of the local government under section 170;
 - d) conducting a performance appraisal of the chief executive officer, at least annually, in the way that is decided by the local government (including as a member of a committee, for example);
 - e) ensuring that the local government promptly provides the Minister with the information about the local government area, or the local government, that is requested by the Minister;
 - f) being a member of each standing committee of the local government;
 - g) representing the local government at ceremonial or civic functions.
- (5) A councillor who is not the mayor may perform the mayor's extra responsibilities only if the mayor delegates the responsibility to the councillor.
- (6) When performing a responsibility, a councillor must serve the overall public interest of the whole local government area.

The Deputy Mayor

Under section 175 of the *Local Government Act 2009*, the Deputy Mayor is appointed from the Councillors by resolution at council's first meeting after local government elections or at its first meeting after the office of the councillor who is the Deputy Mayor becomes vacant.

The Deputy Mayor acts for the mayor during the absence or temporary incapacity of the mayor; or a vacancy in the office of mayor.

Councillors

- 1) A councillor must represent the current and future interests of the residents of the local government area.
- 2) All councillors of a local government have the same responsibilities, but the mayor has some extra responsibilities.
- 3) All councillors have the following responsibilities—
 - a) ensuring the local government—
 - (i) discharges its responsibilities under this Act; and
 - (ii) achieves its corporate plan; and
 - (iii) complies with all laws that apply to local governments;
 - b) providing high quality leadership to the local government and the community;
 - c) participating in council meetings, policy development, and decision-making, for the benefit of the local government area;
 - d) being accountable to the community for the local government's performance.

ROLES AND FUNCTIONS OF THE CHIEF EXECUTIVE OFFICER AND LOCAL GOVERNMENT EMPLOYEES

Section 13 of the *Local Government Act 2009* outlines the roles and responsibilities of the Chief Executive Officer and council employees, as follows:

The CEO

- a) managing the local government in a way that promotes—
 - (i) the effective, efficient and economical management of public resources; and
 - (ii) excellence in service delivery; and
 - (iii) continual improvement;
- b) managing the other local government employees through management practices that—
 - (i) promote equal employment opportunities; and
 - (ii) are responsive to the local government's policies and priorities;
- c) establishing and implementing goals and practices in accordance with the policies and priorities of the local government;
- d) establishing and implementing practices about access and equity to ensure that members of the community have access to—
 - (i) local government programs; and
 - (ii) appropriate avenues for reviewing local government decisions;
- e) the safe custody of—
 - (i) all records about the proceedings, accounts or transactions of the local government or its committees; and
 - (ii) all documents owned or held by the local government;
- f) complying with requests from councillors under section 170A—
 - (i) for advice to assist the councillor carry out his or her role as a councillor; or
 - (ii) for information, that the local government has access to, relating to the local government.

All Council Employees

- 1) All employees of a local government have the same responsibilities, but the chief executive officer has some extra responsibilities.
- 2) All employees have the following responsibilities—
 - a) implementing the policies and priorities of the local government in a way that promotes—
 - (i) the effective, efficient and economical management of public resources; and
 - (ii) excellence in service delivery; and
 - (iii) continual improvement;
 - b) carrying out their duties in a way that ensures the local government—
 - (i) discharges its responsibilities under this Act; and
 - (ii) complies with all laws that apply to local governments; and
 - (iii) achieves its corporate plan;
 - c) providing sound and impartial advice to the local government;
 - d) carrying out their duties impartially and with integrity;
 - e) ensuring the employee's personal conduct does not reflect adversely on the reputation of the local government;
 - f) improving all aspects of the employee's work performance;
 - g) observing all laws relating to their employment;
 - h) observing the ethics principles under the *Public Sector Ethics Act 1994*, section 4;
 - i) complying with a code of conduct under the *Public Sector Ethics Act 1994*.

Code of Conduct

Council's Code of Conduct for employees sets out the standards of behaviour for all employees and ensures that employees must seek to achieve the highest standards of behaviour when dealing with customers and each other. The Code also contains a guide to ethical decision making.

All council employees are required to undertake refresher training on the Code of Conduct annually. A copy of the Code can be viewed on council's website or a copy can be obtained from any of council's customer service centres.

Conduct and Performance of Councillors

The *Local Government Act 2009* (the Act) sets out the roles, responsibilities and obligations of Councillors.

Complaints about the conduct of Councillors are to be made, or referred, to the Office of the Independent Assessor (the Assessor) for investigation.

In accordance with section 186(1)(d) to (f) of the *Local Government Regulation 2012* Councillor conduct complaints, referrals, decisions, orders and recommendations during the financial year are shown in the tables below:

Number of Councillor Conduct Tribunal decisions, orders and recommendations:

SECTION OF ACT	TYPE OF ORDER / COMPLAINT	NUMBER
S150I(2)	Orders made about unsuitable meeting conduct	0
S150AH(1)	Orders made for inappropriate conduct	0
S150AR(1)	Decisions, orders and recommendations made for misconduct	0

Number of Councillor Conduct Tribunal decisions, orders and recommendations:

SECTION OF ACT	TYPE OF ORDER / COMPLAINT	NUMBER
150P(2)(a)	Complaints referred to the Assessor by a local government, a councillor or the Chief Executive Officer of the local government	1
S150P(3)	Matters referred to the Crime and Corruption Commission by the local government	0
S150R(2)	Notices given by a local government official to the Assessor about a councillor's conduct	2
S150S(2)(a)	Notices of misconduct given to the Assessor by the local government	0
S150W(1)(a), (b), and (e)	Decisions of the Assessor to dismiss, refer to the local government or take no further action	14
S150AC(3)(a)	Referral notices accompanied by a recommendation from the Assessor	1
S150AF(4)(a)	Occasions where information about misconduct is obtained by the local government during investigation that is given to the Assessor	0
Chapter 5A, part 3, division 5 of the Act	Occasions where the local government asked another entity to investigate suspected inappropriate conduct of a councillor	0
Chapter 5A, part 3, division 6 of the Act	Applications heard by the conduct tribunal about whether a councillor engaged in misconduct or inappropriate conduct	1

REMUNERATION OF MAYOR, DEPUTY MAYOR AND COUNCILLORS

Under section 186(a) of the Local Government Regulation 2012, the annual report of the local government must contain particulars of the total remuneration, including superannuation contributions, paid to each Councillor during the financial year.

Councillor remuneration is set by the independent Local Government Remuneration and Discipline Tribunal established under the *Local Government Act 2009*.

The tribunal determines remuneration for Mayors, Deputy Mayors and Councillors and releases an annual report. The Tribunal's report can be viewed at www.dlgrma.qld.gov.au.

The following table depicts the remuneration levels and superannuation contributions for each Councillor for the 2020/21 financial year.

COUNCILLOR	DIVISION	RENUMERATION FROM 1/7/20 TO 30/6/21	SUPERANNUATION FROM 1/7/20 TO 30/6/21
Cr Peter Flannery	Mayor	\$228,521	\$26,719
Cr Brooke Savige	1	\$138,745	\$17,290
Cr Mark Booth	2	\$138,745	\$17,290
Cr Adam Hain	3	\$138,745	\$17,290
Cr Jodie Shipway	4	\$138,745	\$17,290
Cr Sandra Ruck	5	\$138,745	\$17,290
Cr Karl Winchester	6	\$138,745	\$17,290
Cr Denise Sims	7 / D/Mayor	\$158,332	\$19,731
Cr Mick Gillam	8	\$138,745	\$17,290
Cr Cath Tonks	9	\$138,745	\$17,290
Cr Matt Constance	10	\$138,745	\$17,290
Cr Darren Grimwade	11	\$138,745	\$17,290
Cr Tony Latter	12	\$138,745	\$17,290

EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS

Council's Reimbursement of Expenses and Provision of Facilities for Councillors' Policy ensures Councillors are provided a reasonable level of resources and equipment in order to carry out their official duties in an effective and efficient manner.

Under section 186(b) of the Local Government Regulation 2012, the following expenses were incurred by each Councillor in accordance with council's Reimbursement of Expenses and Provision of Facilities for Councillors' Policy 2150-046.

COUNCILLOR	DIVISION	TOTAL
Cr Peter Flannery	Mayor	\$5,170.19
Cr Brooke Savige	1	\$1,956.73
Cr Mark Booth	2	\$4,533.33
Cr Adam Hain	3	\$3,263.75
Cr Jodie Shipway	4	\$3,164.20
Cr Sandra Ruck	5	\$1,630.03
Cr Karl Winchester	6	\$1,764.80
Cr Denise Sims	7 / D/Mayor	\$4,335.77
Cr Mick Gillam	8	\$1,067.09
Cr Cath Tonks	9	\$8,716.38
Cr Matt Constance	10	\$3,722.54
Cr Darren Grimwade	11	\$2,309.08
Cr Tony Latter	12	\$8,232.01

All Councillors were provided with the following facilities under the Reimbursement of Expenses and Provision of Facilities for Councillors Policy:

- An office with access to a shared multi-functional device.
- Administrative support.
- A smartphone.
- A tablet or laptop computer with a docking station, keyboard, mouse and monitor.
- A docking station, keyboard, mouse and monitor for Council business at home.
- Remote access to Council's network and the internet.
- A printer for Council business at home.
- Stationery.
- Publications, copies of relevant legislation, books and journals related to Council's business operations and local government generally.
- Clothing with MBRC corporate branding to the value of \$1,000 per term.
- Name badges and any safety equipment.
- A marquee and an A-frame sign with MBRC corporate branding for community activities.
- A motor vehicle allowance of \$19,500 per annum (increased by CPI from 1 July each year), or a fully maintained motor vehicle subject to Council's Motor Vehicles Policy (Councillors).

OVERSEAS TRAVEL FOR COUNCILLORS AND STAFF

Under section 188 of the Local Government Regulation 2012, council must provide information about any overseas travel made in a financial year by a Councillor or local government employee in an official capacity.

During the financial year 2020/21, there was no overseas travel undertaken by a Councillor or council employee.

SENIOR MANAGEMENT REMUNERATION PACKAGES

In accordance with section 201 of the *Local Government Act 2009*, the remuneration packages for senior management for the financial year 2020/21 are as follows:

NUMBER OF SENIOR MANAGEMENT EMPLOYEES	REMUNERATION RANGE (TOTAL PACKAGE)
1	\$160,000 to \$259,000
5	\$260,000 to \$359,000
1	\$360,000 to \$459,000
1	\$460,000 to \$559,000
Total amount paid during reporting period	\$2,716,593

DISCRETIONARY FUNDS

EXPENDITURE ON DISCRETIONARY FUNDS TO COMMUNITY ORGANISATIONS

Council's Discretionary Funds actively supports community organisations to make a positive contribution to community wellbeing and the cultural life of the region. Through this fund, council is able to recognise and support initiatives that respond to community need.

In accordance with section 189 (2) of the Local Government Regulation 2012:

- The total amount budgeted for the financial year as Council's discretionary funds was \$257,900
- The total amount of discretionary funds budgeted for the financial year for Councillors to allocate for Capital Works was \$0, and other community purposes was \$257,900
- The prescribed amount for the financial year was \$266,061
- The amount of discretionary funds budgeted for use by each Councillor for the financial year was \$19,838

In accordance with section 189(e) of the Local Government Regulation 2012 the following Discretionary Funds have been allocated for other community purposes for the period ending 30 June 2021:

PROCEEDING TABLES BY DIVISION

Cr Peter Flannery (Mayor)

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
2.7.20	Deception Bay Community Youth Programs	Positive Returns program, providing support to young people who have disengaged from school, contributing to the improved health and well-being	\$1,000.00
9.7.20	Burpengary Jets Netball Club Incorporated	Purchase of first aid kits, contributing to community safety and improved health and well-being	\$179.97
9.7.20	Samford Edible Garden Trail - auspice for Samford Progress Association	Filming equipment for the Samford Edible Garden Trail	\$500.00
13.7.20	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$400.00
28.8.20	Marchant United Football Club Incorporated	Purchase of new club soccer uniforms	\$400.00
10.9.20	Moreton Youth Music Ensembles Incorporated	Purchase of musical instruments	\$1,000.00
13.9.20	Redcliffe Art Society Incorporated	RASart Exhibition of Excellence 2020 Awards	\$300.00
19.10.20	Beachmere Area Network Group	Equipment hire, entertainment, promotion and printing for the Beachmere Community Carols and Christmas Bazaar event	\$500.00
10.11.20	The Smith Family	Funding for books and stationery resources for disadvantaged children	\$500.00
11.11.20	Lions Club of Warner	Contribution toward a BBQ trailer for catering at community events	\$500.00
20.11.20	World Hope International Limited	Food items and book packs for 'Food for Kids' program	\$2,000.00
30.11.20	Volunteer Marine Rescue Bribie Island Incorporated	Seapen equipment for rescue boat	\$103.00
2.12.20	Caboolture Historical Society Incorporated	Aviation Museum equipment	\$500.00

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
10.12.20	Wildlife Rescue Queensland Incorporated	Euthanasia medication for wildlife with severe trauma injuries	\$500.00
15.12.20	A Brave Life Limited	Nappy Bags for Baby Bundle Project - supporting teenage and young mothers	\$1,000.00
19.1.21	Pine Rivers Budgerigar Society	Trophies for the Pine Rivers Budgerigar Society Annual Show	\$200.00
19.1.21	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$400.00
19.1.21	Youth and Families Association of Pine Rivers Incorporated	Furniture for counselling space upgrades	\$500.00
19.1.21	Moreton District Invitation Racing Pigeon Club Incorporated	Tap installation at the Burpengary Sports Complex	\$300.00
20.1.21	Australian Federation of Obstacle Sports	Contribution towards marketing costs, marquee, computer equipment and office stationery	\$500.00
1.2.21	Blind Bats Incorporated	Kitchen equipment for Club tuckshop	\$300.00
25.2.21	Beachmere Area Network Group Incorporated	Equipment hire for community Movie in the Park	\$500.00
10.3.21	National Council of Women of Queensland Incorporated	Bursary within the NCWQ Bursary Program	\$1,000.00
19.3.21	Walking Off The War Within Incorporated	Support for "Walking Off The War Within" event - marquees, fencing	\$600.00
8.4.21	Eaton Hills Community Kindergarten Assoc Incorporated	Butterfly Lifecycle Project Kit	\$323.50
30.4.21	Bribie Aquatic Community Events Incorporated	Marketing and food provisions for the Bribie Island Classic Boat Regatta	\$500.00
6.5.21	The Yoga Partnership Limited	Provision of Yoga classes in support of World MS Day	\$500.00
7.5.21	Redcliffe Agricultural Horticultural and Industrial Society Incorporated	Redcliffe Show event prizes	\$500.00
7.5.21	Returned and Services League of Australia (Queensland Branch) Pine Rivers District Sub-Branch Incorporated	ANZAC Day 2021 Gunfire Breakfast	\$100.00
7.5.21	Redcliffe Art Society Incorporated	RASart Exhibition of Excellence 2021 Awards prizes	\$300.00
7.5.21	The Pine Rivers Agricultural Horticultural and Industrial Association	Pine Rivers Show Woodchop Event prizes	\$500.00
10.5.21	Equestrian Queensland Incorporated	Interschool South East Qld Regional Championships venue hire and medic costs	\$750.00
14.5.21	Brisbane Special Children's Christmas Party 2021	Entertainment and food provisions for Brisbane Special Children's Christmas Party 2021 event	\$500.00
4.6.21	Mater Foundation	Hall hire and equipment for the Eat Cake and Beat Cancer fundraiser	\$849.00
15.6.21	Keystone Community and Family Services Limited	Food provisions for the Breaking the Chains of Suicide event	\$400.00

Cr Brooke Savige - Division 1

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
3.7.20	Bribie District Little Athletics Incorporated	Purchase of a mini cultivator, contributing to improved health and well-being	\$819.00
24.7.20	The Lions Club of Bribie Island	Structural engineering report to inspect roofing at Lions Community Hall, Bellara	\$1,500.00
24.7.20	Donnybrook Progress Association Incorporated	Hall hire assistance, creating opportunities for residents to be involved in their community	\$200.00
24.7.20	Bribie Island Gem & Fossicking Club Incorporated	Bribie Island Gem & Fossicking Club Inc. Gem Festival, creating opportunities for residents to be involved in their community	\$1,500.00
24.7.20	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$200.00
4.8.20	Bribie Island Community Arts Society Incorporated	Gutter improvements	\$1,487.00
17.8.20	Bribie Island Swimming Club Incorporated	Purchase of portable commercial BBQ	\$1,500.00
17.8.20	Bribie Island Sailing Club Incorporated	Bribie Island Sailing Regatta event contribution	\$750.00
17.8.20	Bribie Island Swimming Club Incorporated	Support towards the Club Presentation Awards event	\$500.00
4.9.20	Pumicestone Tri Sports Club Incorporated	Maintenance and upgrade of club sports equipment, the provision of a beginners program and catering for events	\$1,200.00
8.9.20	Zonta Club of Caboolture	Purchase of computer equipment, software, and associated consumables	\$300.00
15.9.20	Global Care Bribie Island	Venue hire at Bribie Island Recreation Hall kitchen for Global Care Bribie Island Free Community Feeding Program	\$1,440.00
29.10.20	Youth Advocacy Centre Incorporated	Funding for NAIDOC event at Bellara Skatepark including skateboard demonstration, lesson, catering and face painting	\$500.00
9.11.20	The Smith Family	Funding for books and stationery resources for disadvantaged children	\$100.00
9.11.20	East Pumicestone Community Support Association Incorporated	Sylvan Beach Food Markets park hire	\$899.00
17.11.20	Pacific Harbour Residential Community Association	2020 Christmas Lights Boat Parade - Santa Lolly Run	\$300.00
11.12.20	Caboolture Historical Society Incorporated	Aviation Museum equipment	\$300.00
1.12.20	Volunteer Marine Rescue Bribie Island Incorporated	Seapen equipment for rescue boat	\$794.00
17.12.20	A Brave Life Ltd	Nappy Bags for Baby Bundle Project - supporting teenage and young mothers	\$300.00
17.12.20	Wildlife Rescue Queensland Incorporated	Euthanasia medication for wildlife with severe trauma injuries	\$200.00
19.1.21	Pine Rivers Budgerigar Society	Trophies for the Pine Rivers Budgerigar Society Annual Show	\$200.00
20.1.21	Australian Federation of Obstacle Sports	Contribution towards marketing costs, marquee, computer equipment and office stationery	\$200.00

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
29.1.21	Blind Bats Incorporated	Kitchen equipment for Club tuckshop	\$200.00
29.1.21	Sunshine Coast / Gympie Rugby League Referees Association Incorporated	Referee Education & Development program	\$275.00
15.2.21	Global Care Bribie Island	Hall hire for Global Care Bribie Island Free Community Feeding Program	\$2000.00
15.2.21	Bongaree Bowls Club	Bongaree Bowls Club Men's Carnival	\$500.00
3.3.21	Beachmere Area Network Group Incorporated	Equipment hire for community Movie in the Park	\$500.00
26.3.21	East Pumicestone Community Support Association Incorporated	Corflute signs for Sylvan Beach Munch Markets	\$244.00
26.3.21	Toorbul Community and District Association	Face painting and jumping castle for the Toorbul Easter Market	\$500.00
18.6.21	Bribie District Branch Little Athletics Centre Incorporated	Bribie Districts Little Athletics website	\$500.00

Cr Mark Booth - Division 2

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
15.7.20	Burpengary Jets Netball Club Incorporated	Purchase of first aid kits, contributing to community safety and improved health and well-being	\$179.97
15.7.20	Deception Bay Community Youth Programs	Positive Returns program, providing support to young people who have disengaged from school, contributing to the improved health and well-being	\$500.00
15.7.20	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$100.00
8.9.20	Zonta Club of Caboolture	Purchase of computer equipment, software, and associated consumables	\$200.00
15.10.20	Beachmere Area Network Group Incorporated	Equipment hire, entertainment, promotion and printing for the Beachmere Community Carols and Christmas Bazaar event	\$500.00
3.11.20	The Smith Family	Funding for books and stationery resources for disadvantaged children	\$100.00
3.11.20	Caboolture Sports Club Limited	Defibrillator and associated cartridges	\$378.00
3.11.20	Beachmere District Men's Shed Incorporated	Funding for equipment - billiard table and darts board	\$300.00
1.12.20	World Hope International Limited	Food items and book packs for 'Food for Kids' program	\$200.00
1.12.20	Caboolture Historical Society Incorporated	Aviation Museum equipment	\$103.00
1.12.20	Volunteer Marine Rescue Bribie Island Incorporated	Seapen equipment for rescue boat	\$300.00
10.12.20	Wildlife Rescue Queensland Incorporated	Euthanasia medication for wildlife with severe trauma injuries	\$300.00
18.12.20	A Brave Life Limited	Nappy Bags for Baby Bundle Project - supporting teenage and young mothers	\$300.00

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
18.12.20	Moreton District Invitation Racing Pigeon Club Incorporated	Tap installation at the Burpengary Sports Complex	\$300.00
29.1.21	Blind Bats Incorporated	Kitchen equipment for Club tuckshop	\$500.00
16.2.21	Narangba Bowls Club Incorporated	Defibrillator and wall cabinet	\$500.00
25.2.21	Beachmere Area Network Group Incorporated	Equipment hire for community Movie in the Park	\$500.00
11.3.21	Artisans Guild of Caboolture & District Incorporated	2021 Artisans Guild Member's Exhibition	\$175.00
15.4.21	U3A Beachmere Incorporated	Table tennis table	\$470.00
30.4.21	Bribie Aquatic Community Events Incorporated	Marketing and food provisions for the Bribie Island Classic Boat Regatta	\$175.00
10.5.21	Deception Bay Branch Little Athletics Incorporated	Defibrillator for clubhouse	\$2,000.00
10.5.21	Equestrian Queensland Incorporated	Interschool South East Qld Regional Championships venue hire and medic costs	\$250.00
14.5.21	Brisbane Special Children's Christmas Party 2021	Entertainment and food provisions for Brisbane Special Children's Christmas Party 2021 event	\$250.00
18.5.21	Australian Federation of Business & Professional Women Incorporated	Catering and venue hire for a domestic and family violence awareness event	\$75.00
24.5.21	Beachmere Community Garden Incorporated	Beachmere Community Garden equipment	\$1,997.00
27.5.21	Neighbourhood Centre Caboolture Incorporated	Kiwis in Oz Community Information Sessions	\$1,000.00
3.6.21	Burpengary Kindergarten Association Incorporated	Tablet and associated learning equipment	\$1,983.00
3.6.21	Burpengary Community Association Incorporated	Hand dryers for toilet facilities	\$2,000.00
9.6.21	C&K Beachmere Community Kindergarten	Outdoor furniture for kindergarten	\$2,000.00
15.6.21	Australian Football Indigenous Corporation	Printing, graphic artist and language consultant for Indigenous Justice Artwork story telling	\$2,000.00
15.6.21	Herd Together Incorporated	Equine agility equipment	\$464.00

Cr Adam Hain - Division 3

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
24.8.20	Pumicestone State School P and C Association	Pumicestone Charity Golf Day event - support for catering	\$360.00
2.11.20	The Smith Family	Funding for books and stationery resources for disadvantaged children	\$100.00
5.11.20	Caboolture Sports Club Limited	Defibrillator and wall cabinet	\$378.00
19.11.20	The Caboolture Historical Society Incorporated	Caboolture Historical Village courtesy bus signage upgrade	\$800.00
25.11.20	World Hope International Limited	Food items and book packs for 'Food for Kids' program	\$200.00
1.12.20	Volunteer Marine Rescue Bribie Island Incorporated	Seapen equipment for rescue boat	\$300.00

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
1.12.20	PCYC Caboolture	Equipment and movie licence for outdoor disco and movie night	\$1,000.00
1.12.20	Caboolture Historical Society Incorporated	Aviation Museum equipment	\$500.00
14.12.20	Wildlife Rescue Queensland Incorporated	Euthanasia medication for wildlife with severe trauma injuries	\$250.00
17.12.20	Homestead Country Music Association Incorporated	Homestead Country Music & Junior Talent Expo programs	\$1,000.00
20.1.21	Australian Federation of Obstacle Sports	Contribution towards marketing costs, marquee, computer equipment and office stationery	\$300.00
2.2.21	Blind Bats Incorporated	Kitchen equipment for Club tuckshop	\$395.00
4.2.21	Sunshine Coast / Gympie Rugby League Referees Association Incorporated	Referee Education & Development program	\$275.00
11.3.21	Artisans Guild of Caboolture & District Incorporated	2021 Artisans Guild Member's Exhibition	\$525.00
11.3.21	Herd Together Incorporated	Fire safety, first aid and security equipment	\$768.00
6.4.21	QCWA Caboolture Branch	Chairs, bookcase and other associated equipment for meeting room	\$1,000.00
30.4.21	Bribie Aquatic Community Events Incorporated	Marketing and food provisions for the Bribie Island Classic Boat Regatta	\$175.00
10.5.21	Caboolture Men's Shed	Caboolture Men's Shed Charity Golf Day BBQ supplies	\$400.00
10.5.21	Equestrian Queensland Incorporated	Interschool South East Qld Regional Championships venue hire and medic costs	\$750.00
24.5.21	Australian Federation of Business & Professional Women Incorporated	Student Business Award Bursaries	\$1,000.00
25.5.21	Caboolture & District Pastoral Agricultural & Industrial Association Limited	Oval and track landscaping and maintenance	\$2,000.00
25.5.21	Caboolture U3A Incorporated	Toilet block facility upgrades	\$1,293.00
27.5.21	Neighbourhood Centre Caboolture Incorporated	Kiwis in Oz Community Information Sessions	\$650.00
10.6.21	Scripture Union Queensland	Pontoon boat hire for the Splash out Moreton North Youth Camp	\$1,380.00
14.6.21	Friends of Lagoon Creek Group Incorporated	Ladder, safety equipment and wildlife monitoring cameras	\$950.00
15.6.21	Australian Football Indigenous Corporation	Printing, graphic artist and language consultant for Indigenous Justice Artwork story telling	\$3,000.00
15.6.21	Keystone Community and Family Services Limited	Food provisions for the Breaking the Chains of Suicide event	\$100.00

Cr Jodie Shipway - Division 4

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
20.7.20	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$200.00
13.10.20	Cystic Fibrosis Queensland	Inflatable Obstacle Course for Cystic Fibrosis Awareness Day	\$2,000.00
4.11.20	The Smith Family	Funding for books and stationery resources for disadvantaged children	\$500.00
10.11.20	Mango Hill State School	Message boards for the School Wellbeing Message Project	\$2,000.00
17.11.20	The Lake Anglican Church running The Lakes Community Markets	Equipment hire - The Lakes Community Markets event	\$2,000.00
2.12.20	World Hope International Limited	Food items and book packs for 'Food for Kids' program	\$500.00
2.12.20	Mango Hill Progress Association Incorporated	Giftbags for Mango Hill Christmas Community Family Night	\$1,520.00
11.12.20	A Brave Life Limited	Nappy Bags for Baby Bundle Project - supporting teenage and young mothers	\$250.00
19.1.21	Returned & Services League of Australia (Queensland Branch Pine Rivers District Sub-Branch Incorporated	Hire of water slide and face painter for Australia Day Veterans and Families Day event	\$650.00
8.4.21	Lions Club of North Lakes Incorporated	Awards for Children of Courage Awards Ceremony	\$550.00
18.5.21	Australian Federation of Business & Professional Women Incorporated	Catering and venue hire for a domestic and family violence awareness event	\$200.00
3.6.21	Moreton Bay Community Development	Sporting and audio equipment for community events	\$1,989.00

Cr Sandra Ruck - Division 5

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
2.7.20	212 (City of Redcliffe) Squadron - Australian Air Force Cadets	Purchase of Bivouac equipment replacement, resourcing a community organisation	\$2,000.00
15.7.20	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$250.00
23.7.20	Australian Red Cross Scarborough Branch	Australian Red Cross Fund Raising Event, creating opportunities for residents to be involved in their community	\$200.00
17.9.20	Redcliffe Art Society Incorporated	RASart Exhibition of Excellence 2020 Awards	\$150.00
30.10.20	The Smith Family	Funding for books and stationery resources for disadvantaged children	\$100.00
26.11.20	World Hope International Limited	Food items and book packs for 'Food for Kids' program	\$100.00
3.12.20	Redcliffe & District Family History Group Incorporated	Shipping container hire, shelving and IT infrastructure	\$552.00
18.12.20	Red Dragons Redcliffe Dragon Boat Racing Club Incorporated	Annual Community Christmas Lolly Run	\$255.00

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
18.12.20	Lighthouse Centre Deception Bay Limited	Christmas Assistance Hampers for disadvantaged families	\$1,000.00
18.12.20	Scarborough Outrigger Canoe Club Incorporated	Annual Community Christmas Lolly Run	\$210.00
18.1.21	Redcliffe Peninsula Game & Sportfish Club Incorporated	Advertising, prizes and catering for the Redcliffe Australia Day Billfish Tournament	\$2,000.00
29.1.21	Blind Bats Incorporated	Kitchen equipment for Club tuckshop	\$500.00
26.3.21	Deception Bay Gem and Allied Crafts Club Incorporated	Security grill door and security lighting for club building	\$600.00
7.5.21	Redcliffe Agricultural Horticultural and Industrial Society Incorporated	Redcliffe Show event prizes	\$500.00
7.5.21	Redcliffe Art Society Incorporated	RASart Exhibition of Excellence 2021 Awards prizes	\$250.00
18.5.21	Australian Federation of Business & Professional Women Incorporated	Catering and venue hire for a domestic and family violence awareness event	\$75.00
15.6.21	Deception Bay Neighbourhood Centre	Bucket hats for the community walking group	\$997.00
15.6.21	Keystone Community and Family Services Limited	Food provisions for the Breaking the Chains of Suicide event	\$200.00
15.6.21	Lighthouse Centre Deception Bay Limited	Christmas Assistance Hampers	\$1,000.00

Cr Karl Winchester - Division 6

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
31.7.20	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$200.00
4.8.20	Redcliffe and District Woodcraft Society Incorporated	Defibrillator	\$500.00
4.8.20	Encircle Redcliffe Neighbourhood Centre	Native plants for verge garden	\$1,210.00
21.8.20	S Triple C Redcliffe Incorporated - trading as Redcliffe Computer Club	Venetian blind cleaning (removal of dust and mould)	\$450.00
15.9.20	Redcliffe Art Society Incorporated	RASart Exhibition of Excellence 2020 Awards	\$350.00
17.9.20	Moreton Media Group Incorporated	CCTV security system for internal and external surveillance	\$2,000.00
21.10.20	Redcliffe Pottery Group Incorporation	Building of a concrete footpath	\$1,211.00
21.10.20	Scarborough State School	Student Recognition of Achievement Award	\$50.00
2.11.20	The Smith Family	Funding for books and stationery resources for disadvantaged children	\$100.00
5.11.20	Clontarf Beach State High School	Civic Award for School and Community Spirit	\$50.00
27.11.20	Redcliffe & District Family History Group Incorporated	Library relocation costs including container hire, archive boxes, shelving and reconnection of NBN	\$2,000.00
27.11.20	Volunteer Marine Rescue Bribie Island Incorporated	Seapen equipment for rescue boat	\$103.00

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
27.11.20	World Hope International Limited	Food items and book packs for 'Food for Kids' program	\$200.00
4.2.21	Redcliffe Mums Incorporated	Charity Trivia Night fundraising event	\$300.00
24.3.21	Walking Off The War Within Incorporated	Support for "Walking Off The War Within" event - marquees, fencing	\$600.00
6.4.21	Peninsula and Districts Football and Sporting Club Incorporated	Playground shade sail	\$1,000.00
9.4.21	Bramble Bay Bowls Club	Pacific Princess Day event	\$500.00
9.4.21	Zonta Club of Redcliffe Incorporated	Vinyl banners for domestic violence awareness	\$551.00
4.5.21	Redcliffe and District Woodcraft Society Incorporated	Prizes for the Redcliffe Show Woodcraft Competition	\$200.00
7.5.21	Redcliffe Agricultural Horticultural and Industrial Society Incorporated	Redcliffe Show event prizes	\$1,000.00
7.5.21	Redcliffe Art Society Incorporated	RASart Exhibition of Excellence 2021 Awards prizes	\$250.00
11.5.21	Mousetrap Theatre Company Incorporated	Murrumba Drama Festival trophies and awards	\$500.00
14.5.21	Brisbane Special Children's Christmas Party 2021	Entertainment and food provisions for Brisbane Special Children's Christmas Party 2021 event	\$200.00
18.5.21	Australian Federation of Business & Professional Women Incorporated	Catering and venue hire for a domestic and family violence awareness event	\$100.00
26.5.21	Chameleon Regional Community Housing Accommodation and Welfare Association Incorporated	Catering for Chameleon Community Conference Moreton Bay Region	\$2,000.00
26.5.21	Redcliffe Peninsula Harness Racing and Sporting Club Incorporated	Prizes for the Big Winter Carnival Race event	\$2,000.00
26.5.21	Redcliffe Leagues Netball Association Incorporated	Transport costs for the Nissan State Age Netball Championships	\$2,000.00

Cr Denise Sims - Division 7

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
20.7.20	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$100.00
17.8.20	Marchant United Football Club Incorporated	Purchase of new club soccer uniforms	\$125.00
28.9.20	Moreton Youth Music Ensembles Incorporated	Purchase of musical instruments	\$1,000.00
2.11.20	The Smith Family	Funding for books and stationery resources for disadvantaged children	\$100.00
5.11.20	LinC Church Services Network (Pine Rivers) Incorporated	Purchase of computer equipment - Notebook	\$1,600.00
12.11.20	North Pine Anglican Church	Sanitisation products and nativity banner for the North Pine Anglican Christmas Markets	\$665.00
12.11.20	Youth and Families Association of Pine Rivers Incorporated	Funding for Sand Play Therapy equipment (therapy tools)	\$1,000.00

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
17.11.20	The Lake Anglican Church running The Lakes Community Markets	Equipment hire - The Lakes Community Markets event	\$1,000.00
30.11.20	World Hope International Limited	Food items and book packs for 'Food for Kids' program	\$800.00
2.12.20	Volunteer Marine Rescue Bribie Island Incorporated	Seapen equipment for rescue boat	\$103.00
14.12.20	A Brave Life Limited	Nappy Bags for Baby Bundle Project - supporting teenage and young mothers	\$250.00
6.1.21	Youth and Families Association of Pine Rivers Incorporated	Furniture for counselling space upgrades	\$250.00
19.1.21	Pine Rivers Budgerigar Society	Trophies for the Pine Rivers Budgerigar Society Annual Show	\$100.00
25.1.21	Returned & Services League of Australia (Queensland Branch) Pine Rivers District Sub-Branch Incorporated	Hire of water slide and face painter for Australia Day Veterans and Families Day event	\$720.00
1.2.21	Blind Bats Incorporated	Kitchen equipment for Club tuckshop	\$250.00
15.2.21	Encircle Limited	Resources and equipment for community support services	\$2,000.00
15.2.21	Pine Rivers Cricket Association Incorporated	Cricket pitch covers	\$2,000.00
15.3.21	Pine Rivers Senior Citizens Club Incorporated	Kallangur Community Hall hire for club events	\$2,000.00
25.3.21	Pine Rivers Junior League Club Incorporated	Queensland Police Service (security), match referees and judges, equipment and entertainment supplies for event	\$500.00
25.3.21	Charlotte Mason College	Kitchen equipment and supplies for Breakfast Club	\$706.00
7.5.21	Returned and Services League of Australia (Queensland Branch) Pine Rivers District Sub-Branch Incorporated	ANZAC Day 2021 Gunfire Breakfast	\$100.00
7.5.21	The Pine Rivers Agricultural Horticultural and Industrial Association	Pine Rivers Show Woodchop Event prizes	\$500.00
14.5.21	Brisbane Special Children's Christmas Party 2021	Entertainment and food provisions for Brisbane Special Children's Christmas Party 2021 event	\$250.00
18.5.21	Australian Federation of Business & Professional Women Incorporated	Catering and venue hire for a domestic and family violence awareness event	\$400.00
21.5.21	Lions Club of Kallangur Incorporated	Catering for Lions Club of Kallangur Oldies Christmas Dinner 2021	\$1,250.00
25.5.21	Northpine Christian College	Premier's Reading Challenge prizes and promotional material	\$500.00
27.5.21	Neighbourhood Centre Caboolture Incorporated	Kiwis in Oz Community Information Sessions	\$350.00
7.6.21	Pine Rivers Kindergarten Association	Face painting and petting zoo for Pine Rivers Kindergarten Open Day	\$850.00
15.6.21	Keystone Community and Family Services Limited	Food provisions for the Breaking the Chains of Suicide event	\$350.00

Cr Mick Gillam - Division 8

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
2.7.20	Strathpine Tenpin Bowling Association Incorporated	Venue hire for World Plate Tenpin Bowling event, creating opportunities for residents to be involved in their community	\$500.00
15.7.20	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$100.00
23.7.20	Pine Rivers Daybreak Rotary Club	Hall hire assistance, creating opportunities for residents to be involved in their community	\$400.00
30.7.20	Pine Rivers Men's Shed Incorporated	Covid-19 re-opening and daily running expenses	\$120.00
17.8.20	Marchant United Football Club Incorporated	Purchase of new club soccer uniforms	\$125.00
15.9.20	Pine Rivers State High School P&C Association	COVIDSafe Plan consumables, aquatics club member handbooks and swimmer achievement awards.	\$500.00
15.10.20	Pine Rivers Pumas Junior Rugby Union Club	Catering at Presentation Day 2020	\$100.00
20.10.20	Pine Rivers Special School P&C Association	Portable greenhouse for student project	\$1,000.00
20.10.20	Mt Maria College Petrie	Presentation of six Principal awards for the 2020 Student Excellence Awards	\$300.00
22.10.20	Pine Rivers State High School	School Achievement Awards - senior dux award and maths bursary	\$550.00
22.10.20	Holy Spirit School Bray Park	Purchase of trophies for the Student Academic Awards	\$60.00
22.10.20	Bray Park State High School	High School Academic and Sports Awards	\$400.00
5.11.20	The Smith Family	Funding for books and stationery resources for disadvantaged children	\$100.00
12.11.20	North Pine Anglican Church	Sanitisation products and nativity banner for the North Pine Anglican Christmas Markets	\$665.00
16.11.20	Genesis Christian College	Presentation Night Moreton Bay Regional Council Excellence in Engineering Award - Year 12	\$250.00
2.12.20	Volunteer Marine Rescue Bribie Island Incorporated	Seapen equipment for rescue boat	\$103.00
10.12.20	Strathpine State School	Year 6 Graduation Award 2020	\$50.00
11.12.20	A Brave Life Limited	Nappy Bags for Baby Bundle Project - supporting teenage and young mothers	\$100.00
11.12.20	Wildlife Rescue Queensland Incorporated	Euthanasia medication for wildlife with severe trauma injuries	\$100.00
19.1.21	Returned & Services League of Australia (Queensland Branch) Pine Rivers District Sub-Branch Incorporated	Hire of water slide and face painter for Australia Day Veterans and Families Day event	\$100.00
21.1.21	Pine Rivers Budgerigar Society	Trophies for the Pine Rivers Budgerigar Society Annual Show	\$200.00
1.2.21	Blind Bats Incorporated	Kitchen equipment for Club tuckshop	\$100.00
18.2.21	Pine Rivers Pony Club Incorporated	Jump safety flags	\$415.00
24.3.21	Pine Rivers Athletic Football Club Incorporated	Portable Shade Structures	\$500.00

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
24.3.21	Strathpine Community Kindergarten and Preschool Incorporated	Entertainment supplies for Strathpine Kindy Carnival	\$645.00
25.3.21	Pine Rivers Junior League Club Incorporated	Queensland Police Service (security), match referees and judges, equipment and entertainment supplies for event	\$500.00
8.4.21	The Corporation of the Trustees of the Roman Catholic Archdiocese of Brisbane	DJ for Our Lady of the Way School Disco	\$400.00
4.5.21	Zonta Club of Pine Rivers Incorporated	Domestic and Family Violence Prevention banner	\$250.00
5.5.21	Pine Rivers Municipal Brass Band Incorporated	Pine Rivers Municipal Brass Band Concert stage hire	\$357.50
7.5.21	The Pine Rivers Agricultural Horticultural and Industrial Association	Pine Rivers Show Woodchop Event prizes	\$500.00
14.5.21	Brisbane Special Children's Christmas Party 2021	Entertainment and food provisions for Brisbane Special Children's Christmas Party 2021 event	\$100.00
3.6.21	North Pine Historical Society Incorporated	External hard drives and office supplies	\$513.00
3.6.21	Bray Park State School	Face paint for Early Learning Years celebration	\$100.00
3.6.21	Petrie State School P&C Association	Food supplies for sausage sizzle fundraiser	\$100.00
3.6.21	Genesis Christian College Parents & Friends Association Incorporated	Obstacle course hire for Genesis Festival 2021	\$907.50
3.6.21	Pine Rivers Swans Australian Football Club Incorporated	Bouncing castle and Ferris wheel hire for 50th year club celebrations	\$800.00
3.6.21	Lawnton Swim Club Incorporated	Pool and PA system hire for Queensland Swimming Carnival	\$1,000.00
8.6.21	Railway Modellers' Club of QLD Incorporated	Workshop/tool room safety and accessibility upgrade	\$1,298.00
8.6.21	Neami National	Plants and garden equipment for the 2 Year Birthday Celebration	\$200.00
8.6.21	Pine Rivers Pumas Rugby Union Club	Field marker posts and storage shelves	\$1,000.00
8.6.21	Pine Central Sports Club Incorporated	First aid and burns kits	\$536.00
14.6.21	Pine Rivers Netball Association	Commercial refrigerator	\$2,000.00
15.6.21	Genesis Christian College	Plants for National Tree Day Planting event	\$185.00
15.6.21	Keystone Community and Family Services Limited	Food provisions for the Breaking the Chains of Suicide event	\$150.00
17.6.21	Petrie State School	Activity resources for the Under 8's Day	\$100.00
17.6.21	Bray Park State School P&C Association	Equipment and toys for the school playgroup	\$1,350.00

Cr Cath Tonks - Division 9

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
14.7.20	Eaton Hills Community Kindergarten	Painting, purchase of furniture and native stingless bees, resourcing a community organisation	\$680.00
14.7.20	Brisbane Youth Support Association Incorporated	Purchase of a crash mat and spotting box, contributing to community safety and improved health and well-being	\$550.00
15.7.20	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$100.00
22.7.20	Moreton Bay United Football Club	Wellness and Load Monitoring program, contributing to improved health and well-being	\$250.00
5.8.20	Samford Riding for the Disabled Incorporated	Platinum Sponsorship of RDA horse "Betty"	\$750.00
5.8.20	Albany Creek Excelsior Football Club	COVID-19 signage and sanitisation	\$290.00
18.8.20	Marchant United Football Club Incorporated	Purchase of new club soccer uniforms	\$125.00
28.8.20	Scripture Union Queensland Eaton Hills State School Local Chaplaincy Committee	Equipment, supplies and catering for prizes for 2020 Colour Run event	\$1,030.00
30.7.20	Pine Rivers Men's Shed Incorporated	Covid-19 re-opening and daily running expenses	\$100.00
15.9.20	Pine Rivers State High School P&C Association	COVIDSafe Plan consumables, aquatics club member handbooks and swimmer achievement awards.	\$500.00
22.10.20	Holy Spirit School Bray Park	Purchase of trophies for the Student Academic Awards	\$60.00
22.10.20	Bray Park State High School	High School Academic and Sports Awards	\$350.00
27.10.20	Albany Creek Kindergarten Association Incorporated	Kindergarten entrance upgrade including sanitiser stations, repairs to internal and external gates, improvements to surfaces and landscaping	\$980.00
2.11.20	The Smith Family	Funding for books and stationery resources for disadvantaged children	\$100.00
12.11.20	Lions Club of Warner	Contribution toward a BBQ trailer for catering at community events	\$1,500.00
26.11.20	World Hope International Limited	Food items and book packs for 'Food for Kids' program	\$100.00
11.12.20	Wildlife Rescue Queensland Incorporated	Euthanasia medication for wildlife with severe trauma injuries	\$250.00
16.12.20	A Brave Life Limited	Nappy Bags for Baby Bundle Project - supporting teenage and young mothers	\$1,000.00
5.1.21	Youth and Families Association of Pine Rivers Incorporated	Furniture for counselling space upgrades	\$200.00
21.1.21	Pine Rivers Budgerigar Society	Trophies for the Pine Rivers Budgerigar Society Annual Show	\$200.00
21.1.21	Returned & Services League of Australia (Qld Branch) Pine Rivers District Sub-Branch Incorporated	Hire of water slide and face painter for Australia Day Veterans and Families Day event	\$100.00
29.1.21	Blind Bats Incorporated	Kitchen equipment for Club tuckshop	\$250.00
10.2.21	Eaton Hills State School P&C Association	Community Movie Night	\$1,100.00
17.2.21	Albany Creek State High School P&C Association	UV safety glasses for Colour Explosion (Fun Run) Event	\$500.00

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
17.2.21	Pine Rivers Pony Club Incorporated	Jump safety flags	\$415.00
22.3.21	Eaton Hills Community Kindergarten Association Incorporated	Purchase of equipment for fundraising activity - sausage sizzle	\$100.00
24.3.21	Pine Rivers Athletic Football Club Incorporated	Portable Shade Structures	\$500.00
25.3.21	Pine Rivers Junior League Club Incorporated	Queensland Police Service (security), match referees and judges, equipment and entertainment supplies for event	\$500.00
8.4.21	Eaton Hills Community Kindergarten Association Incorporated	Butterfly Lifecycle Project Kit	\$323.50
19.4.21	Pine Rivers St Andrews Hockey Club	Lighting system repairs on sports fields	\$2,000.00
5.5.21	Pine Rivers Municipal Brass Band Incorporated	Pine Rivers Municipal Brass Band Concert stage hire	\$357.50
7.5.21	The Pine Rivers Agricultural Horticultural and Industrial Association	Pine Rivers Show Woodchop Event prizes	\$500.00
11.5.21	Lions Club of Albany Creek Incorporated	District 201Q3 Convention programmes, banners and table plates	\$700.00
14.5.21	Brisbane Special Children's Christmas Party 2021	Entertainment and food provisions for Brisbane Special Children's Christmas Party 2021 event	\$100.00
26.5.21	Lions Club of Albany Creek Incorporated	Equipment hire for District 201Q3 Convention	\$430.00
2.6.21	Albany Creek Primary P&C Association	Community Movie Night	\$1,000.00
3.6.21	Genesis Christian College Parents & Friends Association Incorporated	Obstacle course hire for Genesis Festival 2021	\$907.50
3.6.21	Pine Rivers Croquet Club Incorporated	COVID-safe sanitiser, disposable table wear and utensils, and table and chair hire for the 'Come and try Croquet' event	\$220.00
8.6.21	Railway Modellers' Club of QLD Incorporated	Workshop/tool room safety and accessibility upgrade	\$700.00

Cr Matt Constance - Division 10

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
22.7.20	Moreton Bay United Football Club	Wellness and Load Monitoring program, contributing to improved health and well-being	\$250.00
22.7.20	Golden Valley Keperra Lions Club Incorporated	The Hills Community Carols	\$3,000.00
30.7.20	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$500.00
30.7.20	Pine Rivers Men's Shed Incorporated	Covid-19 re-opening and daily running expenses	\$120.00
5.8.20	Albany Creek Excelsior Football Club	COVID-19 signage and sanitisation	\$290.00
26.10.20	Albany Creek Kindergarten Association Incorporated	Kindergarten entrance upgrade including sanitiser stations, repairs to internal and external gates, improvements to surfaces and landscaping	\$980.00

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
26.10.20	Stationery Aid Limited	Pilot program for school stationery items to support disadvantaged students	\$2,000.00
2.11.20	The Smith Family	Funding for books and stationery resources for disadvantaged children	\$100.00
3.11.20	Mitchelton State High School	Annual Awards Night - Awards for students with high academic achievements	\$150.00
3.11.20	Patricks Road State School	2020 Student of the Year Award	\$100.00
2.12.20	Ferny Hills State School P&C Association	50 Year Celebration Project - commemorative tea towels	\$1,875.00
16.12.20	Wildlife Rescue Queensland Incorporated	Euthanasia medication for wildlife with severe trauma injuries	\$250.00
16.2.21	Albany Creek State High School P&C Association	UV safety glasses for Colour Explosion (Fun Run) Event	\$500.00
16.2.21	Golden Valley Keperra Lions Club Incorporated	Hall hire for Trivia Night fundraising event	\$470.00
10.3.21	Patricks Road State School P&C Association	Twilight Markets & Movie Night	\$850.00
11.5.21	Lions Club of Albany Creek Incorporated	District 201Q3 Convention programmes, banners and table plates	\$700.00
14.5.21	Brisbane Special Children's Christmas Party 2021	Entertainment and food provisions for Brisbane Special Children's Christmas Party 2021 event	\$100.00
2.6.21	The Hills & Districts Chamber of Commerce Incorporated	Catering for Big Breakfast 2021 Charity Event	\$2,000.00
2.6.21	Bunya Residents Association Incorporated	Catering supplies for community meetings	\$113.00
8.6.21	Williams Brothers Wish Incorporated	Venue hire, advertising and host for the Trivia Night Fundraiser	\$1,549.00
8.6.21	Golden Valley Keperra Lions Club Incorporated	Furniture and kitchen equipment for the James Drysdale Reserve Community Hub	\$1,530.00
16.6.21	Bunya Residents Association Incorporated	Office equipment for new resident membership initiative	\$654.00

Cr Darren Grimwade - Division 11

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
29.7.20	Samford Edible Garden Trail - auspice for Samford Progress Association	Filming equipment for the Samford Edible Garden Trail	\$1,499.05
30.7.20	Pine Rivers Men's Shed Incorporated	Covid-19 re-opening and daily running expenses	\$300.00
4.8.20	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$200.00
5.8.20	Samford Riding for the Disabled Incorporated	Platinum Sponsorship of RDA horse "Betty"	\$750.00
30.9.20	Lions Club of Samford Incorporated	Lions Children of Courage Awards - prizes, certificate frames and catering	\$500.00

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
2.11.20	The Smith Family	Funding for books and stationery resources for disadvantaged children	\$100.00
3.11.20	Dayboro & Districts Amateur Swimming Club	Funding for medals and trophies for the end of 2020/21 swimming season	\$500.00
25.11.20	Dayboro District Progress Association Incorporated	Swaggies Christmas event - entertainment, face painting, jumping castle hire	\$755.00
30.11.20	World Hope International Limited	Food items and book packs for 'Food for Kids' program	\$400.00
10.12.20	Be Energetic Tri and Run Club Incorporated	Athlete injury and leg recovery equipment	\$2,000.00
10.12.20	Queensland Ornithological Society Incorporated	Printing of brochures 'Bird Places of the Moreton Bay Region'	\$700.00
15.12.20	A Brave Life Limited	Nappy Bags for Baby Bundle Project - supporting teenage and young mothers	\$300.00
15.12.20	Wildlife Rescue Queensland Incorporated	Euthanasia medication for wildlife with severe trauma injuries	\$500.00
19.1.21	Rotary Club of Samford Valley Incorporated	Catering and COVID safety materials for Australia Day 2021 Citizenship Ceremony	\$375.00
19.1.21	Enabled.vip Pty Limited	Engagement with Griffith University for design and delivery of training modules	\$2,000.00
5.2.21	Samford District Bowls Club Incorporated	Village Bowls and Saturday Open Pairs prizes	\$1,760.00
5.2.21	Dayboro Regional Information Network Incorporated	Dayboro Grapevine magazine production and distribution	\$1,000.00
10.2.21	Australian Federation of Obstacle Sports Limited	Contribution towards marketing costs, marquee, computer equipment and office stationery	\$500.00
17.2.21	Narangba Bowls Club Incorporated	Defibrillator and wall cabinet	\$500.00
22.2.21	Pine Rivers Pony Club Incorporated	Jump safety flags	\$500.00
23.3.21	Jinibara State School P&C Association	Colour Explosion Fun Run event - purchase of folding tables	\$236.00
26.3.21	Pine Rivers Junior League Club Incorporated	Queensland Police Service (security), match referees and judges, equipment and entertainment supplies for event	\$500.00
26.3.21	Samford and District Show Society Incorporated	Samford Show award prizes - Adults Art & Craft section	\$400.00
2.6.21	Dayboro Agricultural Horticultural and Industrial Association Incorporated	Dayboro Show - wood and prizes for the Woodchopping Event	\$600.00
2.6.21	Samford & District Rugby League Football Club Incorporated	Laptop and associated software	\$854.00
15.6.21	Narangba Demons Baseball Club Incorporated	Globe replacements	\$900.00

Cr Tony Latter - Division 12

DATE ALLOCATED	RECIPIENT	PURPOSE OF FUNDING	AMOUNT FUNDED
15.7.20	Brisbane Special Children's Christmas Party 2020 auspice for Variety QLD	SEQ Special Children's Christmas Party, creating opportunities for residents to be involved in their community	\$400.00
8.9.20	Zonta Club of Caboolture	Purchase of computer equipment, software, and associated consumables	\$500.00
9.11.20	Caboolture Sports Club Limited	Defibrillator and associated cartridges	\$378.00
18.11.20	Caboolture and District Woodcrafters Incorporated	Photographer and food supplies for Rocksberg/ Moorina Rural Fire Brigade Open Day	\$500.00
30.11.20	Volunteer Marine Rescue Bribie Island Incorporated	Seapen equipment for rescue boat	\$526.00
7.12.20	Caboolture Historical Society Incorporated	Aviation Museum equipment	\$250.00
11.12.20	The Scout Association of Australia Queensland Branch Inc - Woodford Scout Group	Storage cabinets for scout den upgrade project	\$2,131.00
17.12.20	Woodford Historical Society Inc	COVID-19 corflute signage and sign holders	\$774.00
17.12.20	Homestead Country Music Association Incorporated	Homestead Country Music & Junior Talent Expo programs	\$1,000.00
1.2.21	Blind Bats Incorporated	Kitchen equipment for Club tuckshop	\$500.00
8.2.21	Sunshine Coast / Gympie Rugby League Referees Association Incorporated	Referee Education & Development program	\$275.00
16.3.21	Herd Together Incorporated	Fire safety, first aid and security equipment	\$768.00
30.4.21	Bribie Aquatic Community Events Incorporated	Marketing and food provisions for the Bribie Island Classic Boat Regatta	\$175.00
14.5.21	Brisbane Special Children's Christmas Party 2021	Entertainment and food provisions for Brisbane Special Children's Christmas Party 2021 event	\$500.00
25.5.21	Woodford Historical Society Incorporated	Eddie Gilbert Mural - Stage 1 consultation	\$1,226.00
3.6.21	Wamuran State School P&C	Centenary book and badges for the Wamuran State School Centenary	\$1,900.00
7.6.21	Leukaemia Support QLD Incorporated	Tuk Tuk for transportation of event equipment	\$1,000.00
7.6.21	The Australian Narrow Gauge Railway Museum Society	Refrigerator for the Woodford Railway Station building	\$1,562.00
7.6.21	Stanley River Junior Rugby League Football Club	Hire of rides for the end of season break-up event	\$2,000.00
11.6.21	Woodford and Region Men's Shed Incorporated	Computer system	\$1,973.00
11.6.21	Woodford Community Art Group Incorporated	Catering, provisions and prizes for Woodford Community Art Group Opening Night	\$1,000.00
15.6.21	Keystone Community and Family Services Limited	Food provisions for the Breaking the Chains of Suicide event	\$500.00

ACCOUNTABILITY

The Local Government Regulation 2012 requires the Chief Executive Officer to maintain a Register of Interests pertaining to councillors, senior executive employees and a person who is related to a Councillor or senior executive employee.

The Mayor must maintain a Register of Interests of the Chief Executive Officer; and a person who is related to the Chief Executive Officer.

In accordance with s150EL of the *Local Government Act 2009*, Councillors must declare any prescribed conflicts of interest in matters brought before Council and leave the meeting while the matter is discussed and voted on.

In accordance with s150EQ of the *Local Government Act 2009*, Councillors must also disclose any declarable Conflicts of Interest in matters brought before Council. The Councillor must inform the meeting stating the nature of the conflict and how the Councillor intends to deal with the conflict, by leaving or remaining in the meeting.

Under the Local Government Regulation 2012, Councillors and senior executive employees, and their related persons must declare any gift, or all gifts totalling more than \$500 in amount or value in their respective Register of Interests.

A copy of the Councillors' Registers of Interests can be viewed at www.moretonbay.qld.gov.au

OUR ETHICAL CULTURE

Councils organisational values, code of conduct and corporate policies and directives define the ethical framework and culture of the organisation.

Council has developed its values in consideration of the attitudes and behaviours that are desired from its senior executives and employees to build long term sustainable outcomes for our communities. This includes the need for Council to preserve and protect its reputation and standing in the community and with key stakeholders, such as contractors, suppliers, partners, law makers and regulators.

The Code of Conduct for Councillors in Queensland sets out the principles and standards of behaviour expected of the Mayor and Councillors when carrying out their roles, responsibilities and obligations as elected representatives. Before assuming public office, Councillors are required to declare that they will abide by the Code of Conduct witnessed by the CEO. Councillors made at their declaration of office at the swearing in at the Special Council Meeting on 22 April 2020.

Council's Code of Conduct for Employees clarifies the organisation's values linking them with the required standards of behaviour expected of its senior executives and employees. The code is aligned to the standards of conduct based on the ethics principles in the *Public Sector Ethics Act 1994*. To ensure the code is effective all employees receive appropriate training on their obligations under the code through an induction and annual refresher.

Directors and senior executives are expected to 'set the tone at the top' by speaking and acting consistently with the code and reinforcing it by taking appropriate and proportionate disciplinary action against those who breach it.

FRAUD AND CORRUPTION CONTROL

Council's *Fraud and Corruption Control Policy* and Plan was reviewed and updated and forms part of Council's overall approach to transparent and ethical corporate governance. Council has a zero-tolerance approach to fraud and corruption and seeks to promote a strong culture of corporate governance to detect, investigate and take appropriate action in cases of suspected or proven fraud or corruption.

Council's *Public Interest Disclosure Policy* also supports this culture and encourages employees and member of the public to speak up about unlawful, unethical and irresponsible behaviour within Council.

Council employees are encouraged to report fraud and corruption are aware of how they can do this in a safe and confidential environment. Council has also established an independent whistleblower hotline, called Your Call, to encourage reporting and safeguard these who report.

COMPLAINTS MANAGEMENT PROCESS – ADMINISTRATIVE ACTION COMPLAINTS

Council is committed to the efficient and effective management of administrative action complaints. This commitment is underpinned by our *Complaint Management Policy*, which supports Council's priority to deliver ethical and transparent corporate governance and improve customer experiences for our communities.

A centralised complaints management process was introduced to allow for enhanced complaint and trend tracking, cross-council coordination, continuous improvement and reporting. The *Complaint Management Policy* and complaint handling process was reviewed and updated to ensure compliance with the *Local Government Regulation 2012*.

Administrative action complaints made by community members may be about various issues, including:

- a decision, or failure to make a decision;
- an act, or a failure to do an act;
- the formulation of a proposal or intention; or
- the making of a recommendation.

Council manages administrative action complaints through a three-stage process: stage one and two are managed by the relevant Council Department and stage three by the Governance Branch. When Council first receives a complaint, attempts are made to resolve the complaint at the first point of contact with the support of the relevant Council Department. If the complaint is not resolved or the complainant remains dissatisfied, an internal review may be requested which is undertaken by the Governance Branch to provide independence to the process. If the complainant still remains dissatisfied with Council's response, they can escalate their concerns with a third-party organisation such as the Queensland Ombudsman.

This process has ensured that matters raised have been adequately considered, that complainants have been afforded procedural fairness/natural justice and the complaint issues have generally been resolved satisfactorily.

Council is required under section 187(2) of the *Local Government Regulation 2012* to disclose the number of complaints made and resolved through our administrative action complaint process.

ADMINISTRATIVE ACTION COMPLAINTS	2018/2019	2019/2020	2020/2021
Number of complaints received and resolved at stage 1 and 2 in the reporting period	Not reported	Not reported	Not Reported*
Number of complaints received as stage 3 in the reporting period	14	61	41
Number of complaints resolved as stage 3 in the reporting period	14	54	46
Number of unresolved stage 3 complaints at end of the reporting period	4	11	6

*A change in Council's electronic record keeping systems has disrupted the ability to track all complaints across different systems, and therefore any reports would be speculative.

Council recognises that it must be transparent and accountable for the decisions it makes. Council's complaint management process has been established to:

- treat complaints about decisions and other administrative actions of Council and complaints about minor breaches fairly, efficiently and consistently;
- provide a complaints process that is easy to understand and is readily accessible to all;
- detect and remedy administrative errors, where appropriate;
- identify areas for improvement in Council's administrative practices;
- increase awareness of the complaints process for Council's employees and the community;
- enhance the community's confidence in the complaints process and of the reputation of Council as being accountable and transparent; and
- build the capacity of Council employees to effectively manage complaints in an environment of continuous improvement.

Registers

Under section 190(f) of the Local Government Regulation 2012, the following is a list of registers required to be kept in accordance with the *Local Government Act 2009* and Local Government Regulation 2012:

- Local Laws register
- Roads Map and register
- Register of cost-recovery fees
- Asset register
- Councillor Conduct Register (Chapter 5A Part 6 Division 1s150DX Local Government Act 2009)
- Delegations Register - Council to CEO and CEO to Officer/Contractor
- Registers of interests
- Register of business activities to which the competitive neutrality principle applies.

COMPETITIVE NEUTRALITY

Council maintains a process for resolving competitive neutrality complaints. When Council receives a complaint attempts are made to resolve the concerns prior to a formal complaint being made. Concerns that cannot be resolved may become a formal complaint that will be referred to the Queensland Competition Authority for investigation.

There were no competitive neutrality complaints for Council's business activities subject to the *Code of Competitive Conduct* during the financial year.

REGIONAL, SUB-REGIONAL AND INTERGOVERNMENTAL RELATIONSHIPS

As part of their duties, the Mayor, Councillors and council employees meet with other local authorities and government agencies to foster regional cooperation on issues affecting South East Queensland.

POLICIES

RATES CONCESSIONS

Council offers a range of rates concessions in support of a fair and equitable rates system. In considering the application of concessions, the council is guided by the principles of:

- Equity – acknowledging the different levels of capacity to pay;
- Accountability – making decisions and acknowledging the effects of those decisions;
- Transparency – making clear the availability of concessions and eligibility requirements;
- Flexibility – responding where possible to unforeseen changes in the local economy;
- Fairness – taking into consideration the circumstances that lead up to the application for a concession; and
- Sustainability – long-term planning to ensure the financial sustainability of concessions.

For the financial year ending 30 June 2021 the council exercised its power to grant a concession for rates or charges under the Local Government Regulation 2012, Chapter 4, part 10 - Concessions, in the following ways:

Council Pensioner Rebate

Subject to the eligibility criteria, property owners in receipt of a pension were entitled to receive a partial rebate from council on their general rate and charges levied on the land in the amount equivalent to 50 per cent of the total levy up to the maximum rebate per annum, granted on a quarterly pro-rata basis, as outlined in council's Revenue Statement 2020/21.

Council Rates and Charges - Financial Hardship Policy (Coronavirus COVID-19)

Subject to eligibility criteria, property owners were entitled to a rebate on rates levied on eligible properties owned by ratepayers who are experiencing financial hardship and were unable to pay Council rates and charges due to the Coronavirus (COVID-19). This rebate applied for the July to September quarter of 2020 only.

State Government Subsidy

Subject to the eligibility criteria, property owners in receipt of a pension were entitled to a partial rebate on their general rate and charges levied on the land in the amount prescribed under the Queensland Government Pensioner Rate Subsidy Scheme.

Voluntary Conservation Agreements

The council offered a partial rebate to property owners who entered into a voluntary conservation agreement in accordance with council policy.

Community Organisations

The council offered a rebate towards rates and charges to community organisations in accordance with the council's Donations in Lieu of Rates and Charges Levied by Council and Unitywater Policy.

SPECIAL CHARGES

In accordance with section 94(1)(b)(i) of the *Local Government Act 2009*, council levied a number of special charges for the 2020/21 financial year. A summary of special charges is provided below.

Further information on the special charges for the 2020/21 financial year is available in council's budget, accessible online at www.moretonbay.qld.gov.au

Rural Fire Brigade Special Charge

Council made and levied the Rural Fire Brigade Special Charge on all rateable land within the Moreton Bay Regional Council local government area identified by the gazetted Rural Fire Board area maps for those rural fire boards listed below:

Rural fire boards:

- Booroobin Rural Fire Brigade
- Bellthorpe Rural Fire Brigade
- Clear Mountain Rural Fire Brigade
- Closeburn/Cedar Creek Rural Fire Brigade
- Dayboro and District Rural Fire Brigade
- Delaney's Creek Rural Fire Brigade
- Donnybrook Town Rural Fire Brigade
- Elimbah Rural Fire Brigade
- Meldale Rural Fire Brigade
- Mount Mee Rural Fire Brigade
- Mount Nebo Rural Fire Brigade
- Narangba West Rural Fire Brigade
- Ocean View Rural Fire Brigade
- Rocksberg-Moorina Rural Fire Brigade
- Samford Rural Fire Brigade
- Samsonvale Rural Fire Brigade
- Stanmore District Rural Fire Brigade
- Stony Creek Rural Fire Brigade
- Toorbul Rural Fire Brigade
- Villeneuve Neurum (part) Rural Fire Brigade
- Wamuran Rural Fire Brigade

The special charge raised \$293,053 in the 2020/21 financial year to assist with the costs associated with maintaining a rural fire service in these areas.

Rural Recycling and Waste Management Special Charge

Council made and levied the Rural Recycling and Waste Management Special Charge on rateable land that is used, at least partially, for residential purposes and which is improved land not being subject to a waste management utility charge. The purpose of this charge is to assist in meeting the costs associated with the provision and management of recycling and waste disposal facilities.

The special charge raised \$107,905 in the 2020/21 financial year.

Commercial Waste Management Special Charge

Council made and levied the Commercial Waste Management Special Charge on rateable land that is used for commercial purposes and which was improved land not subject to a waste management utility charge. The purpose of this charge is to assist in meeting the costs associated with the provision and management of waste disposal facilities.

The special charge raised \$317,947 in the 2020/21 financial year.

North Lakes Enhanced Services Special Charge

Council made and levied the North Lakes Enhanced Services Special Charge on all rateable land within the suburb of North Lakes. The parks, public areas, road reserves, street furniture and park infrastructure in this area require higher maintenance levels than comparable facilities across the region due to the type, quality and number of facilities provided.

The special charge raised \$1,118,133 in the 2020/21 financial year for the cost associated with the provision of this higher level of maintenance.

Newport Canal Maintenance Special Charge

Council made and levied the Newport Canal Maintenance Special Charge on rateable land applicable for the purpose of funding works for preserving, maintaining and keeping clean and navigable the canals at Newport Waterways.

The special charge applied to properties in the suburb of Newport with canal frontage. This area included lots in community titles schemes where the scheme land has canal frontage, and the whole of the Newport Waterways Marina complex which is on multiple titles but is a single canal-front entity in terms of land use.

The special charge raised \$1,148,073 with \$1,680,466 being spent in the 2020/21 financial year.

Pacific Harbour Canal Maintenance Special Charge

Council made and levied the Pacific Harbour Canal Maintenance Special Charge on the rateable land applicable for the purpose of funding works for preserving, maintaining and keeping clean and navigable the canals and associated public infrastructure at Pacific Harbour.

The special charge applied to properties in the Pacific Harbour estate with canal frontage. This includes lots in a community titles scheme where the scheme land has canal frontage, and the whole of the Pacific Harbour Marina complex. The whole area is precisely delineated on a map prepared and adopted by the council for this purpose.

The special charge raised \$324,115 with \$31,767 being spent in the 2020/21 financial year.

Bribie Gardens Canal Maintenance Special Charge

Council made and levied the Bribie Gardens Canal Maintenance Special Charge on the rateable land applicable for the purpose of funding works for preserving, maintaining and keeping clean and navigable the canals and preserving and maintaining the lock and weir at Bribie Gardens.

The special charge applied to properties in the Bribie Gardens estate with canal frontage regardless of whether they are located in front of or behind the lock and weir. To avoid confusion, this included lots in community titles schemes where the scheme land has canal frontage. The whole area is precisely delineated on a map prepared and adopted by the Council for this purpose.

The special charge raised \$228,706 with \$62,523 being spent in the 2020/21 financial year.

Redcliffe Aerodrome Special Charge

Council made and levied the Redcliffe Aerodrome Special Charge on the rateable land identified below for the purpose of funding works for the operation, maintenance, repair and upgrading of Redcliffe Aerodrome.

The special charge is levied on rateable properties comprising the leased private, business or commercial sites adjacent to Redcliffe Aerodrome. As the Redcliffe Aerodrome is not a commercial airport, the primary use of and benefit from the operation, maintenance and upgrading of the aerodrome is conferred upon the private air transport and aviation-related businesses which occupy premises within the aerodrome boundaries. The level of this special charge has been set by council to reflect sufficient and equitable contributions by these property owners to the cost of providing both operational and capital works and services at the aerodrome.

The special charge raised \$132,862 in the 2020/21 financial year.

CEO ASSESSMENT OF COUNCIL'S PERFORMANCE

Council's Corporate Plan 2017-2022 sets out the key strategies and objectives the council has formally endorsed for our operations and services to our communities.

Each year, the overall Corporate Plan is translated and applied into annual Operational Plans. These Plans set out the key strategies and actions council intends to undertake over the year, and defines specific targets or Key Performance indicators (KPIs) for these strategies.

Council's actual performance against these benchmark KPIs are assessed on a quarterly basis and publicly reported to a Council General Meeting.

2020/21 was a challenging year for council. The ongoing impacts on COVID-19 pandemic on communities and businesses across the Moreton Bay Region varied considerably. Council was also impacted by this, particularly during closures where council facilities and some services were suspended under a sequence of Queensland Public Health Directions.

Notwithstanding (and in part as a response to) the pandemic, intrastate and interstate migration to the Moreton Bay Region increased over 2020/21, placing significant workload on a range of council operations including the land use planning, development services, infrastructure planning, projects delivery and asset maintenance teams. Our communities also sought out council facilities including libraries, galleries, swimming pools, skate parks and sport facilities.

At the same time, we implemented a new Enterprise Resource Planning (ERP) or software system for many parts of our operations (to replace many of our ageing systems) and that inevitably impacted on effectiveness of some operational areas as we adopted and adapted to the contemporary framework.

In this context, I'm pleased to report that council either met (within a 5 per cent leeway) or exceeded over 80 per cent of our KPIs over the year. And there was another 5 per cent of KPIs that we could simply not deliver due to COVID-19 related lockdowns (such as number of exhibitions or events held). This effectively represents an overall result of some 85 per cent achievement of our operational targets in this COVID-impacted environment.

The key areas we needed to have done better included:

- Issues impacted by the new software implementation; our responsiveness to customer service requests for parks and recreation issues, drainage and waterways areas and buildings and facilities
- Development application approval timeframes in some areas (noting the significant increase in development activities over the year combined with the new software implementation)
- Our capital works program completion rate (noting the significant increase in our capital works program following COVID-19 grants from the state and commonwealth governments)

BENEFICIAL ENTERPRISES

During the 2020/21 financial year, Council conducted two beneficial enterprises being:

1. Moreton Bay Regional Industry and Tourism Limited (MBRIT)

Council contributed, via a service level agreement, to MBRIT who perform regional industry development and tourism-related services (including the conduct of regional and other events). Council considers that MBRIT's services are directed to benefitting the whole of its local government area.

2. MILLOvate

The beneficial enterprise will implement Council's vision, provide corporate governance and risk management and maximise investor confidence in the site. Council considers that Milloovate benefits, or can reasonably be expected to benefit the whole of Council's local government area because it will better provide for the PDA to be properly and optimally developed to provide the benefits estimated in the PDA of 6,000 jobs and generate almost \$1 billion economic benefit to the greater Moreton Bay Region.

CHANGES TO TENDERS

In accordance with s228(7) of the Local Government Regulation 2012, there were no instances in which council invited tenderers to amend their tenders to take into account a change in specification and drawings.

IDENTIFYING SIGNIFICANT BUSINESS ACTIVITIES

In 2019/20 council conducted the following business activities, including significant business activities:

- Business Activity
- Birralee Child Care Centre
- Bongaree Caravan Par
- HUB - Learning & Business Space
- Morayfield Sport and Events Centre
- Pool Facility Management (Belgravia Leisure)
- Queensland State Equestrian Centre
- Redcliffe Entertainment Centre
- Waste*

*During 2019/20 the business activity of Waste Services was identified as a significant business activity and the competitive neutrality principle was applied in the form of full-cost pricing. No other business activity was identified as a significant business activity for and during 2019/20.

FEDERAL GOVERNMENT GRANTS AND SUBSIDIES

The following Commonwealth Government grants and subsidies were provided to council in the 2020/21 financial year:

COMMONWEALTH GOVERNMENT DEPARTMENT AND GRANT	TOTAL
Department of Infrastructure, Transport, Regional Development & Communications - Blackspot Program	\$1,330,878
Department of Infrastructure, Transport, Regional Development & Communications - Roads to Recovery Program	\$5,003,061
Department of Infrastructure, Transport, Regional Development & Communications - LCRIP - Phase 1	\$2,501,531
Department of Infrastructure, Transport, Regional Development & Communications - LCRIP - Phase 2	\$7,838,062
Department of Infrastructure, Transport, Regional Development & Communications - Community Development Grant	\$200,000
Department of Industry, Innovation & Science - Building Better Regions Fund	\$ 1,502,917
Department of Infrastructure, Regional Development & Cities - Community Development Grant	\$ 7,000,000
Dept of Local Government, Racing & Multicultural Affairs 0 Financial Assistance Grants	\$17,488,383
Federal funding through QLD Reconstruction Authority - Natural Disaster Resilience Program	\$161,000
TOTAL	\$43,025,832