

Application for memorial lawn plaque (cast bronze) and associated accessories

Caboolture district office
2 Hasking Street
Caboolture QLD 4510

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Fees listed are applicable 1 July 2023 – 30 June 2024

ABN: 92 967 232 136

Note: Only one plaque can be placed per grave site. This form is to be signed by the holder of the burial rights for the grave. Persons desiring a Commonwealth War Graves Memorial Plaque for ex-serviceman should NOT complete this form. Please contact the Council as referenced above for further information.

1. Applicant/Burial Rights Holder:

Given name/s:	<input type="text"/>	Surname:	<input type="text"/>
Postal address:	<input type="text"/>		
Home phone:	<input type="text"/>	Mobile:	<input type="text"/>
		Work phone:	<input type="text"/>
Email address:	<input type="text"/>		
Relationship to deceased:	<input type="text"/>		

2. Lawn plaque and Accessory fees

Application for Placement of a plaque (a) fee **PLUS** relevant Lawn Plaque fee (either, column A & B below) apply to ALL applications. **PLUS** if required, any selected Accessory fee/s (b)





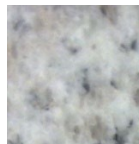
Application for Placement of a plaque (a) \$140.50

Site	Lawn plaque fees	
	New Plaque (Column A)	Plaque for subsequent placement (detachable) (Column B)
<input type="checkbox"/> Grave - Lawn	<input type="checkbox"/> \$652.00	<input type="checkbox"/> \$170.50
<input type="checkbox"/> Grave - Monumental	<input type="checkbox"/> \$652.00	<input type="checkbox"/> \$170.50

Please nominate any additional requirements you have:

Accessory fees (b)	Fee
Oval ceramic photo (5cm x 7cm)	<input type="checkbox"/> \$166.50
Oval ceramic photo (6cm x 8cm)	<input type="checkbox"/> \$170.50
Oval ceramic photo (7cm x 9cm)	<input type="checkbox"/> \$181.00
Sculpture Plaque	<input type="checkbox"/> \$116.50
Picture Plaque	<input type="checkbox"/> \$138.00
Emblems Emblem:	<input type="checkbox"/> \$85.00
Badges Badge:	
Granite base - Flat (refer to colour selection below)	<input type="checkbox"/> \$POA
<input type="checkbox"/> Black <input type="checkbox"/> Blue Pearl <input type="checkbox"/> Aus Grandee <input type="checkbox"/> Steel Grey <input type="checkbox"/> Snow White	
Granite base - Desk (refer to colour selection below)	<input type="checkbox"/> \$POA
<input type="checkbox"/> Black <input type="checkbox"/> Blue Pearl <input type="checkbox"/> Aus Grandee <input type="checkbox"/> Steel Grey <input type="checkbox"/> Snow White	

Granite Colour Selection

Black	Blue Pearl	Aus Grandee	Steel Grey	Snow White
				

3. Grave details:

Cemetery: Grave Number:

Name of deceased:

Was the deceased an ex-serviceperson? Yes No

4. Plaque details - Please complete relevant section as per Column A or B above:

New Plaque (Column A fee)

Please review the Cemetery Plaques Fact Sheet to select from available options.

Design number: Background colour: Brown (default), OR Other:

No Cross Plain Cross Roman Catholic Cross

Line 1:

Line 2:

Line 3:

Line 4:

Line 5:

Line 6:

Line 7:

Extra lines:

Plaque for subsequent placement (detachable) (Column B fee)

Plate position: Left Centre Right

Line 1:

Line 2:

Line 3:

Line 4:

Line 5:

Line 6:

Where additional inscription, emblems or design features are required, please contact Council.

5. Application checklist

Please complete the following checklist and ensure required documentation is attached. Failure to provide required information will result in delays to the processing of the application.

- Declaration (Section 6) completed and signed
- Photo (if applicable)
- Fees calculated to include the relevant Application, Plaque and if applicable Accessories fees from section 2. The total of the applicable fees will need to be paid at the time of lodgement.

6. Declaration:

I hereby acknowledge that I am the burial rights holder for the below described grave and have read, understood and agree to the management guidelines for Moreton Bay City Council cemeteries (refer page 3) and authorise the placement of a memorial plaque, inscribed as detailed above.

Signature: Date:

Grave number: Cemetery:

Office use only

Cemetery: _____ Grave number: _____

Receipt no: _____ Amount paid: _____ Date: _____ CSO: _____

Privacy statement

Moreton Bay City Council is collecting your personal information for the purpose of establishing criteria for interment in a cemetery. Council will use your personal information to update council's customer information records and to contact you about other functions and services of council.

Management guidelines for Moreton Bay City Council cemeteries

The following requirements apply to Moreton Bay City Council's cemeteries.

1. Council is responsible for grounds maintenance of lawn and monumental areas of the cemetery, including mowing, edge trimming and topdressing.
2. Council will supply plastic vases for placement of flowers. Two spiked vases may be installed on either side at the top of the headstone. Plastic and/or silk flowers may be placed on graves at any time in lieu of fresh cut flowers.
3. Standard headstones and bronze plaques may be purchased through Council, however Council will consider requests for similar headstones of granite, sandstone or marble.
4. Items of a sentimental nature may be placed on graves in the following locations.
 - Lawn grave – on the headstone
 - Lawn beam grave – on the lawn beam
 - Monumental grave – on the monument
5. Ceramic photographs may be purchased through Council and may be placed on the headstone or plaque.
6. Fresh wreaths and floral tributes may be placed on the grave at any time. A Council officer will generally remove these from the grave within fourteen days or when they are considered to be perished.
7. The following items are not permitted within Council's cemeteries.
 - In-ground planting of trees, shrubs, flowers or any type of plant
 - Installation of fences, trellises, signs and nameplates
 - Placement of solar lights
 - Placement of glass, ceramic or other items which may cause a safety hazard
 - Placement of rocks or pebbles
 - Placement of pot plants, unless the plant is located in accordance with item 5 above
 - Placement of items which because of their size are hazardous or not in keeping with other graves in the cemetery
 - Painting of headstones, without prior written permission from Council
 - Placement of any items which could be deemed to be unsightly, deteriorated, inappropriate or offensive
8. To ensure that maintenance of lawn graves is not impeded, no items (with the exception of fresh flowers) may be placed on the lawn section of a lawn grave.
9. The responsibility for care, maintenance and security of objects placed on grave sites rests with the family of the deceased.
10. Grass coverage will naturally re-establish in the months following a burial, however families of the deceased are permitted to lay turf if they wish to do so. Placement of turf is at your own risk and you should be aware that turf may be unintentionally damaged in the process of routine cemetery maintenance. Turf must be laid so that it is level with the surrounding ground surface.
11. Cemetery staff may, at any time, remove and dispose of any items that are considered to be offensive, unsightly, aged, weathered or deemed to pose a hazard, or are not in accordance with the Management Guidelines.