

Regional Economic Development Grant Guidelines

Introduction

The Regional Economic Development Grant Program aims to support community organisations in the development and implementation of initiatives that advance the City of Moreton Bay economy and align with the four pillars of the Moreton Bay Regional Economic Development Strategy:

- Leadership and Identity
- Industry Advancement
- Trade and Investment
- Knowledge, Innovation and Entrepreneurship

In addition, the program aims to contribute to the Moreton Bay Regional Economic Development Strategy's 'Bigger, Bolder, Brighter' goals.

The Regional Economic Development Grants and these guidelines are governed by the City of Moreton Bay Community Grants Policy (No. 2150-030).

Grant applications will be invited in October and May as outlined below.

Round	Opening Date	Closing Date	Notification of Outcome	Project Start Date*
1	16 October	26 November	Approximately 3 weeks after closing date	1 January
2	6 May	2 June		1 July

* Projects must commence on or after this date.

Definitions

Community organisation means:

- a) an entity that carries on activities for a public purpose; or
- b) another entity whose primary object is not directed at making a profit.

Who Can Apply?

Eligible applicants	<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none">• Be based in City of Moreton Bay and/or can demonstrate that the proposed project will benefit residents of the city;• Have \$20 million public liability insurance if required by Council;• Have no outstanding debts to City of Moreton Bay; and• Have no overdue acquittals and satisfactorily accounted to Council for the expenditure of any previous Council funding.
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Ineligible applicants	<p>The following are ineligible organisation types:</p> <ul style="list-style-type: none"> • For profit organisations; • Government departments and agencies; • Political groups; and • Unincorporated community groups. <p>Individuals are not eligible to apply for funding under this grant.</p>
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Grant Information

Eligible projects	<p>Grants are available for projects and initiatives that positively contribute towards the economic performance of the Moreton Bay Region and support the achievement of the strategic goals and aspirations of the Moreton Bay Regional Economic Development Strategy. Projects must deliver benefits to a number of local businesses and may include, but are not limited to:</p> <ul style="list-style-type: none"> • Business mentoring • Business planning workshops and resources • Business engagement and development events • Business diversification or supply chain studies • Industry or business community website resources • Local economic activations • Collective precinct identity and/or profiling initiatives <p>Projects must be completed within 14 months from the round closing date.</p>
Ineligible projects / expenses	<p>Ineligible projects and expenses include:</p> <ul style="list-style-type: none"> • Projects that do not meet the requirements of Council's Community Grants Policy or the Regional Economic Development Grants Program guidelines; • Ongoing operational or recurrent costs including, but not limited to salaries, rent, fuel and insurance; • Equipment purchases or capital infrastructure projects; • Prize money, prizes, gifts or trophies; • Payment of debt; • Political activities; • Projects run solely for commercial profit; • Items included in another Council grant application; and, • Fundraising activities.
Funding amount	<p>Up to \$10,000 (GST inclusive) is available per application. Council reserves the right to part fund any application.</p> <p>Retrospective funding of projects is not available.</p>
Lodging an application	<p>Applications must be submitted online via Council's grants and funding webpage www.mbrc.qld.gov.au/grants/.</p> <p>Incomplete or late applications will not be considered.</p>
Supporting documents	<ul style="list-style-type: none"> • Current public liability insurance certificate; • Most recent audited or reviewed financial statements; and • Quotes for individual expenditure items \$500 or above.

Assessment criteria	Eligible applications will be assessed against the following criteria: <ul style="list-style-type: none"> • Demonstrated need for the project • Alignment with the strategic goals, pathways and priority industries of the Moreton Bay Regional Economic Development Strategy • Clear articulation of the expected outcomes of the project • Evidence of partnerships and collaborations in the delivery of the project • Demonstrated value for money • Demonstrated capacity of the applicant to deliver the project
Terms and Conditions	Successful applicants are required to comply with the terms and conditions associated with Council's financial support, attached to the letter of offer. Successful projects must not commence prior to receiving written notification from Council.
Unsuccessful applicants	Unsuccessful applicants may seek feedback on their application by contacting a Grants Officer (see contact details below).
Enquiries	For further information about <i>Regional Economic Development Grants</i> , please contact a Grants Officer on (07) 3205 0555 or email grants@moretonbay.qld.gov.au .

TTY - National Relay Service

A 24-hour national relay service offers an over-the-phone solution for people who are deaf or have a hearing or speech impediment.

TTY and Voice: 133 677

Speak & Listen (SSR): 1300 555 727

SMS Relay: 0423 677 767

Translating and Interpreter Service (TIS)

Interpreter assistance is available in 160 languages and dialects. To use an interpreter, phone 131 450.