



MINUTES

GENERAL MEETING

Tuesday 20 August 2019

commencing at 10.35am

Caboolture Chambers
2 Hasking Street, Caboolture

ENDORSED GM20190827

4. A) CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 20 August 2019 (Pages 19/1806 - 19/1836)

RESOLUTION

Moved by Cr Denise Sims

Seconded by Cr Mick Gillam

CARRIED 12/0

That the minutes of the General Meeting held 20 August 2019, be confirmed.

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1. OPENING PRAYER

The Mayor recited the Opening Prayer and invited Councillors to join him in the recitation of the Lord's Prayer.

2. ATTENDANCE & APOLOGIES

Attendance:

Cr Brooke Savige
Cr Peter Flannery
Cr Adam Hain
Cr Julie Greer
Cr James Houghton
Cr Koliانا Winchester
Cr Denise Sims
Cr Mick Gillam
Cr Mike Charlton (Deputy Mayor)
Cr Matthew Constance
Cr Darren Grimwade

Chief Executive Officer	(Mr Daryl Hitzman)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Planning & Economic Development	(Mr Mike Pickering)
Director Engineering, Construction & Maintenance	(Mr Tony Martini)
Director Infrastructure Planning	(Mr Andrew Ryan)

Accounting Services Manager (Denis Crowe)

Meeting Support (Kim Reid)

Apologies:

Cr Allan Sutherland (Mayor) (Chairperson)

Suspended:

Under section 182A of the *Local Government Act 2009* Cr Adrian Raedel is currently suspended from office.

3. MEMORIALS OR CONDOLENCES

Council observed a moment's silence for residents who have passed away.

4. A) CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 13 August 2019 (Pages 19/1681 - 19/1803)

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Peter Flannery

CARRIED 11/0

That the minutes of the General Meeting held 13 August 2019, be confirmed.

4. B) ADOPTION OF COMMITTEE MEETING REPORT & RECOMMENDATION

Audit Committee Meeting - 7 August 2019 (Pages 19/1669 - 19/1680)

RESOLUTION

Moved by Cr Koliانا Winchester

Seconded by Cr Mick Gillam

CARRIED 11/0

That the report and recommendations of the Audit Committee Meeting held 7 August 2019, be adopted.

5. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

There were no petitions tabled.

6. CORRESPONDENCE

There was no correspondence tabled.

7. COMMUNITY COMMENT

There are no participants in the Community Comment session for this meeting.

8. NOTIFIED MOTIONS

There were no notified motions.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

There were no notices of motion.

10. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The Session Chairperson and designated Spokesperson for the respective portfolio, is as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Kolia Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade

1 GOVERNANCE SESSION

(Cr M Charlton, Deputy Mayor)

ITEM 1.1

**INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA QUEENSLAND
ANNUAL CONFERENCE - REGIONAL - REGIONAL**

Meeting / Session: 1 GOVERNANCE
Reference: A18964783 : 15 August 2019
Responsible Officer: LK, Executive Support Officer (CORP Executive Services)

Executive Summary

This report seeks consideration of Councillor attendance to the Institute of Public Works Engineering Australasia Queensland (IPWEAQ) Annual Conference to be held at the Royal International Convention Centre, Brisbane from 22-24 October 2019.

RESOLUTION

Moved by Cr Koliانا Winchester

Seconded by Cr Brooke Savige

CARRIED 11/0

- 1. That Cr Adam Hain be authorised to attend the Institute of Public Works Engineering Australasia Queensland (IPWEAQ) Annual Conference.**
- 2. That the Chief Executive Officer arrange for officer attendance at this conference as appropriate.**

ITEM 1.1 INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA QUEENSLAND ANNUAL CONFERENCE - REGIONAL - REGIONAL - A18964783 (Cont.)

OFFICER'S RECOMMENDATION

1. That Cr Adam Hain be authorised to attend the Institute of Public Works Engineering Australasia Queensland (IPWEAQ) Annual Conference.
2. That the Chief Executive Officer arrange for officer attendance at this conference as appropriate.

REPORT DETAIL

1. Background

Advice has been received that the IPWEAQ Annual Conference will be held at the Royal International Convention Centre, Brisbane from 22-24 October 2019. Cr Adam Hain has expressed an interest in attending this conference.

2. Explanation of Item

As part of Council's annual Public Works Technical Subscription, the IPWEAQ provides complimentary delegate registrations to the IPWEAQ Annual Conference.

The program for the annual conference includes technical tours to various locations in Brisbane such as Brisbane Airport Corporation, Kingsford Smith Drive, Komatsu Wacol Facility and Luggage Point Innovation Centre (Water and Waste).

The program also includes sessions on future innovations for road networks, planning for our community, innovation in structures, sustainable asset management, community projects, optimising asset data and effective project delivery.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislation/legal implications arising as a direct result from this report.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

Arrangements will be made in accordance with Council's Professional Development Policy 2150-089.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result from this report.

3.6 Financial Implications

Appropriate funds have been provided in the 2019/20 Budget.

3.7 Economic Benefit

Topics associated with the conference will address a range of economic challenges facing local government.

3.8 Environmental Implications

Topics associated with the conference will address a range of environmental challenges facing local government.

ITEM 1.1 INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA QUEENSLAND ANNUAL CONFERENCE - REGIONAL - REGIONAL - A18964783 (Cont.)

3.9 Social Implications

Topics associated with the conference will address a range of social challenges facing local government.

3.10 Consultation / Communication

Consultation was undertaken with Councillors, the Chief Executive Officer and Directors.

ITEM 1.2
MAYOR AND OFFICER BUSINESS TRAVEL - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A18960071: 14 August 2019
Responsible Officer: DD, Acting Manager Executive Services (CORP Exec Services)

Executive Summary

The purpose of this report is to seek Council approval for the Mayor (Cr Allan Sutherland) and the Manager Strategy and Engagement to attend the following:

- Council of Mayors (SEQ) Delegation to Canberra (17-18 September 2019); and
- Visit to Goondiwindi Regional Council (25-27 September 2019).

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Julie Greer

CARRIED 11/0

1. That the Mayor be authorised to attend the following:
 - a) The Council of Mayors (SEQ) delegation to Canberra from 17-18 September 2019; and
 - b) Visit to Goondiwindi Regional Council from 25-27 September 2019.
2. That the Chief Executive Officer arrange for Manager Strategy and Engagement attendance at these events as appropriate.

ITEM 1.2 MAYOR AND OFFICER BUSINESS TRAVEL - REGIONAL - A18960071 (Cont.)

OFFICER'S RECOMMENDATION

1. That the Mayor be authorised to attend the following:
 - a) The Council of Mayors (SEQ) delegation to Canberra from 17-18 September 2019; and
 - b) Visit to Goondiwindi Regional Council from 25-27 September 2019.
2. That the Chief Executive Officer arrange for Manager Strategy and Engagement attendance at these events as appropriate.

REPORT DETAIL

1. Background

The Mayor has been invited to attend the following:

- a) Council of Mayors (SEQ) delegation to Canberra from 17-18 September 2019; and
- b) Visit to Goondiwindi Regional Council from 25-27 September 2019.

2. Explanation of Item

a) Council of Mayors (SEQ) (COMSEQ)

COMSEQ is an independent local government political advocacy organisation that represents the interests of South East Queensland (SEQ). Its board of directors is made up of the Mayors from the Councils located in SEQ.

COMSEQ has advised of its intent to send a delegation of board members to meet with Ministers and Shadow Ministers at the Australian Parliament in Canberra. The purpose of this delegation is to discuss projects in the region such as SEQ City Deal and the SEQ Olympic bid.

As Moreton Bay Regional Council (MBRC) is a member of COMSEQ, it is suggested that the Mayor's attendance at this delegation will provide an opportunity to represent this interest of the Moreton Bay Region in relation to the abovementioned projects and other initiatives that may be discussed.

b) Goondiwindi Regional Council

Cr Graeme Scheu (Mayor, Goondiwindi Regional Council) has invited the Mayor to present to Goondiwindi Regional Council on various matters such as dangerous dogs (including a joint motion to the LGAQ Annual Conference), social media, and seeking financial support from government. This visit to Goondiwindi by the Mayor provides an opportunity for MBRC to partner and collaborate with Goondiwindi Regional Council on these matters.

3. Strategic Implications

3.1 Legislative/Legal Implications

Section 12 of *Local Government Act 2009* outlines the roles and responsibilities of the Mayor, Deputy Mayor and Councillors. As part of those roles and responsibilities, the Mayor is required to represent the current and future interests of the residents of the local government area as well as representing Council at ceremonial or civic functions.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

ITEM 1.2 MAYOR AND OFFICER BUSINESS TRAVEL - REGIONAL - A18960071 (Cont.)

3.5 Delegated Authority Implications

There are delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Sufficient funds are provided in the 2019/20 budget. COMSEQ will be covering the cost of accommodation for the Mayor for the delegation to Canberra.

3.7 Economic Benefit

There are no economic benefits arising as a result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

The Chief Executive Officer has been consulted in the preparation of this report.

ITEM 1.3 - DECLARATION OF INTEREST

Material Personal Interest - Declaration - Cr Denise Sims

Pursuant to s175C of the *Local Government Act 2009*, Cr Denise Sims declared a material personal interest in Item 1.3 as her daughter Nicola Jackson and immediate family members are beneficiaries in a trust in the premises situated at 307 Dawson Parade, Arana Hills which is outside of the incentive area, and it seems there could be reasonable apprehension that her daughter and immediate family members may suffer a loss due to the proposal.

Cr Denise Sims retired from the meeting at 10.41am taking no part in the debate or resolution regarding same.

**ITEM 1.3
NEW DEFINED AREA - INCENTIVISING INFILL DEVELOPMENT - REGIONAL**

Meeting / Session: 1 GOVERNANCE
Reference: A18705369: 14 August 2019 - Refer Supporting Information A18705408
Responsible Officer: SH, Divisional Project Coordinator (PED Development Services)

Executive Summary

At its meeting on 4 June 2019, Council adopted amendments to the existing Policy 2150-096 Incentivising Infill Development. As per the Committee recommendation a new defined area of the 'Arana Hills precinct' area and within 400m walking distance of the centre was also adopted with the specifics of the defined area to be considered by Council at a future workshop.

The purpose of this report is to seek Council's consideration of the proposed defined area for the 'Arana Hills precinct' as appearing in the supporting information to this report.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Mick Gillam

CARRIED 10/0

Cr Denise Sims had declared a material person interest and had left the meeting

1. **That the Incentivising Infill Development Policy 2150-096 ("Policy") and associated Policy Directive 2160-025 ("Policy Directive") are amended by the addition of:**
 - (i) **the following subsection (d) to section 5 of the Policy:**
 - d) **the Arana Hills Centre Incentives Area as identified on Map 4**
 - (ii) **the following Defined Area in the Definitions section of the Policy Directive:**
 - d) **the Arana Hills Centre Incentives Area as identified on Map 4 attached to the Policy.**
2. **That the attached Map titled 'Map 4 Arana Hills Centre Incentive Area' ("Map 4") be included as a Defined Areas map in the Policy.**
3. **That the properties identified as being within the Incentive Area boundary of Map 4 are the Defined Area properties for the Arana Hills Centre Incentive Area and to any extent necessary Map 4 replaces and amends the method by which properties may otherwise have been identified pursuant to resolution 2 of the below earlier resolution of 4 June 2019 appearing on Minute Page 19/1067 - 19/1068 of the General Meeting of Council held 4 June 2019:**

Ex. Coordination Committee meeting held 4 June 2019 (MP. 19/1072):

COMMITTEE RECOMMENDATION

1. That the following Policy and associated policy directive be adopted, as appearing in the supporting information to this report:
 - a) Policy 2150-096 Incentivising Infill Development and associated Policy Directive 2160-025 - Incentivising Infill Development.
2. That Item 5D be included in the Policy supporting the inclusion of the 'Arana Hills precinct' area and within 400m walking distance of the centre. The details to be presented at a future Council Workshop.

ITEM 1.3 NEW DEFINED AREA - INCENTIVISING INFILL DEVELOPMENT - REGIONAL - A18705369 (Cont.)

OFFICER'S RECOMMENDATION

1. That the Incentivising Infill Development Policy 2150-096 ("Policy") and associated Policy Directive 2160-025 ("Policy Directive") are amended by the addition of:
 - (i) the following subsection (d) to section 5 of the Policy:
 - d) the Arana Hills Centre Incentives Area as identified on Map 4
 - (ii) the following Defined Area in the Definitions section of the Policy Directive:
 - d) the Arana Hills Centre Incentives Area as identified on Map 4 attached to the Policy.
2. That the attached Map titled 'Map 4 Arana Hills Centre Incentive Area' ("Map 4") be included as a Defined Areas map in the Policy.
3. That the properties identified as being within the Incentive Area boundary of Map 4 are the Defined Area properties for the Arana Hills Centre Incentive Area and to any extent necessary Map 4 replaces and amends the method by which properties may otherwise have been identified pursuant to resolution 2 of the below earlier resolution of 4 June 2019 appearing on Minute Page 19/1067 - 19/1068 of the General Meeting of Council held 4 June 2019:

Ex. Coordination Committee meeting held 4 June 2019 (MP. 19/1072):

COMMITTEE RECOMMENDATION

3. That the following Policy and associated policy directive be adopted, as appearing in the supporting information to this report:
 - a) Policy 2150-096 Incentivising Infill Development and associated Policy Directive 2160-025 - Incentivising Infill Development.
4. That Item 5D be included in the Policy supporting the inclusion of the 'Arana Hills precinct' area and within 400m walking distance of the centre. The details to be presented at a future Council Workshop.

REPORT DETAIL

1. Background

Council at its meeting on 4 June 2019 resolved to amend the Policy 2150-096 Incentivising Infill Development and associated Policy Directive 2160-025 - Incentivising Infill Development. In addition, it was resolved to include a new 'Arana Hills precinct' area and within 400m walking distance of the centre:

COMMITTEE RECOMMENDATION	
Moved by Cr Matt Constance	
Seconded by Cr Mick Gillam	CARRIED 7/4
<i>Crs James Houghton, Brooke Savige, Adam Hain and Koliana Winchester voted against Committee's Recommendation</i>	
1.	That the following Policy and associated policy directive be adopted, as appearing in the supporting information to this report:
a)	Policy 2150-096 Incentivising Infill Development and associated Policy Directive 2160-025 - Incentivising Infill Development.
2.	That Item 5D be included in the Policy supporting the inclusion of the 'Arana Hills precinct' area and within 400m walking distance of the centre. The details to be presented at a future Council Workshop.

ITEM 1.3 NEW DEFINED AREA - INCENTIVISING INFILL DEVELOPMENT - REGIONAL - A18705369 (Cont.)

Investigations into the defined area of the Arana Hills precinct have now occurred and the purpose of this report is to seek the adoption of the Arana Hills map as appearing in the supporting information to this report.

2. Explanation of Item

Council at its meeting on 4 June 2019 resolved that a new Defined Area being an Arana Hills precinct be included within the Policy 2150-096 Incentivising Infill Development. At this same meeting it was resolved that the specific details regarding the map for the area would be discussed at a Council workshop that has since occurred.

Officers have prepared a map detailing the proposed Defined Area. For other areas in the incentive Policy, the boundaries of the area were simply a 400m "as the crow flies" distance from the railway line or the railway station for the Centre (ie Strathpine or Caboolture). As Arana Hills does not have a railway line or station, a different approach was required.

The proposed Defined Area of the Arana Hills precinct was originally based on the Council resolution of 4 June 2019 being the 400m walking distance to the centre zone in Arana Hills as contained in the current MBRC Planning Scheme Overlay Map. However, that area is proposed to be 'clipped' to exclude land located in the Suburban Neighbourhood precinct where a lower density of development is envisaged (for example the building height limit is nominated as 8.5m). The reason for this was to ensure there was consistency between the Council's planning scheme intent and the Incentive Policy in the absence of proximity to a railway line or station. In addition, a small part of the centre zoned area east of Dawson Parade is proposed to be removed as Dawson Parade is an arterial road and represents a strong physical barrier / divide in the centre isolating the eastern area from areas west of Dawson Parade.

This map is provided within the supporting Information to this report.

3. Strategic Implications

3.1 Legislative/Legal Implications

The policy has been developed in accordance with the *Local Government Act 2009* and the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Council regularly reviews its Policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The incentives framework is already considered in the budget and no additional adjustments to the budget are being sought.

3.7 Economic Benefit

This policy has the potential to bring forward new development and benefit the local economy with creation of construction jobs, construction spend and additional expenditure within the region. This has already been seen with over \$70M dollars' worth of projects being brought forward. The inclusion of Arana Hills is likely to assist in economic benefits for this part of the region.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

ITEM 1.3 NEW DEFINED AREA - INCENTIVISING INFILL DEVELOPMENT - REGIONAL - A18705369 (Cont.)

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Councillors, the Executive Management team and the respective Council officers have been consulted in the preparation of this report.

ATTENDANCE

Cr Denise Sims returned to the meeting at 10.44am after Item 1.3.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

ITEM 2.1

**PROPOSED THE MILL AT MORETON BAY GUIDANCE MATERIAL: DRAFT
STREETScape GUIDELINES AND DRAFT CIVIC SPACE AND PARK GUIDELINES
AND PUBLIC CONSULTATION - DIVISION 7**

Meeting / Session: 2 PLANNING & DEVELOPMENT
Reference: A18894526: 30 July 2019 - **Refer Supporting Information A18917245 &
A18917246**
Responsible Officer: AG, Principal Strategic Planner (Urban Design) (PED Strategic Planning)

Executive Summary

The purpose of this report is to seek Council approval to make The Mill at Moreton Bay Guidance Material: *(Draft) Streetscape Guidelines* and *(Draft) Civic Space and Park Guidelines* (the draft guidelines) and commence public consultation on the draft guidelines adopting a similar process for making or amending Planning Scheme Policies under the Minister's Guidelines and Rules.

RESOLUTION

Moved by Cr Denise Sims

Seconded by Cr Matt Constance

CARRIED 11/0

1. That the Council decides to make The Mill at Moreton Bay Guidance Material: *(Draft) Streetscape Guidelines* and *(Draft) Civic Space and Park Guidelines* (the draft guidelines).
2. That the Chief Executive Officer be authorised to commence public consultation on the draft guidelines adopting a similar process for making or amending Planning Scheme Policies under the Minister's Guidelines and Rules.
3. That the Chief Executive Officer be authorised to do all things reasonable and necessary to undertake public consultation of the draft guidelines.

ITEM 2.1 PROPOSED THE MILL AT MORETON BAY GUIDANCE MATERIAL: DRAFT STREETSCAPE GUIDELINES AND DRAFT CIVIC SPACE AND PARK GUIDELINES AND PUBLIC CONSULTATION - DIVISION 7 - A18894526 (Cont.)

OFFICER'S RECOMMENDATION

1. That the Council decides to make The Mill at Moreton Bay Guidance Material: (*Draft*) *Streetscape Guidelines* and (*Draft*) *Civic Space and Park Guidelines* (the draft guidelines).
2. That the Chief Executive Officer be authorised to commence public consultation on the draft guidelines adopting a similar process for making or amending Planning Scheme Policies under the Minister's Guidelines and Rules.
3. That the Chief Executive Officer be authorised to do all things reasonable and necessary to undertake public consultation of the draft guidelines.

REPORT DETAIL

1. Background

The Mill Priority Development Area's (PDA) Development Scheme (DS) commenced on 18 August 2017.

The DS includes specific allowance for the making of 'Guidance Material', and the following action is included in the documents 'Implementation Strategy':

Strategy 4.6, Action 2

"Develop additional guidance material as needed to assist in communicating the criteria within the development scheme (for example street profiles and cross sections)."

The draft guidelines, for Mill Central and part of Mill Green, will provide more detail on achieving exemplary urban, streetscape, civic space, and park design.

Officers seek Council approval to commence public consultation of the draft guidelines, adopting a similar process for making or amending Planning Scheme Policies under the Minister's Guidelines and Rules.

2. Explanation of Item

The draft guidelines will support the DS to deliver high-quality urban design outcomes, set an exemplary standard for public assets, and fulfil the overall ambition of the streetscapes, civic spaces and parks for Mill Central and part of Mill Green.

Currently the DS refers to the Planning Scheme to provide additional development guidance and necessary detail. Using the Planning Scheme will result in no point of difference (or regional uniqueness) for the PDA.

The draft guidelines help set the standard for the desired point of difference and ensure the PDA will be an exemplar for the region. The draft guidelines will do this by providing further detail and guidance on appropriate DS criteria to assist developers and Council's Development Services team to assess streetscape, civic space and park development/s.

Economic Development Queensland (EDQ) officers have provided advice that recommends the draft guidelines undergo a period of public consultation. The *Economic Development Act 2012* provides no guidance on a public consultation process for the making of Guidance Material. Officers recommend following the consultation process for making or amending Planning Scheme Policies under the *Planning Act 2016*, because the draft guidelines will operate in a similar manner to Planning Scheme Policies in that they will support the operation of the primary planning instrument, in this case the DS.

ITEM 2.1 PROPOSED THE MILL AT MORETON BAY GUIDANCE MATERIAL: DRAFT STREETSCAPE GUIDELINES AND DRAFT CIVIC SPACE AND PARK GUIDELINES AND PUBLIC CONSULTATION - DIVISION 7 - A18894526 (Cont.)

This consultation process will involve:

- publishing the proposed draft guidelines on the Council website; and
- publishing, at least once in a newspaper circulating in the area of the relevant local government, a notice—
 - (i) stating that the proposed draft guidelines is published on the Council's website and available for inspection at Council's Strathpine and Caboolture offices; and
 - (ii) inviting persons to make submissions, within a period of at least 20 business days (the submission period), about the proposed draft guidelines.

Officers propose consultation dates of Monday 26 August to Friday 20 September 2019 (20 business days), noting this avoids any overlap with the current Planning Scheme amendment consultation and school holidays.

Feedback/ submissions will be considered by Council following the consultation period, before final adoption and approval of the guidelines.

3. Strategic Implications

3.1 Legislative/Legal Implications

The preparation of the proposed Guidance Material has been undertaken in accordance with the Minister for Economic Development Queensland's (MEDQ) Instrument of Delegation and Direction and the *Economic Development Act 2012*.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

The draft guidelines will provide clarity and further detail to implement the DS.

3.4 Risk Management Implications

Providing guidance material for the PDA reduces the risk of inappropriate development outcomes.

3.5 Delegated Authority Implications

The MEDQs Instrument of Delegation and Direction delegates, "A development scheme may provide for any matter that MEDQ considers will promote the proper and orderly planning, development and management of the relevant area." (Section 57 (1)), to Council and subsequent sub-delegates to the Chief Executive Officer.

3.6 Financial Implications

The consultation costs of the proposed draft guidelines are provided for in the current budget.

3.7 Economic Benefit

The draft guidelines provide further detail to support the DS, which promotes economic benefits to the region.

3.8 Environmental Implications

The draft guidelines provide further detail to support the DS, which promotes environmental benefits.

3.9 Social Implications

The draft guidelines provide further detail to support the DS, which promotes positive social outcomes.

ITEM 2.1 PROPOSED THE MILL AT MORETON BAY GUIDANCE MATERIAL: DRAFT STREETSCAPE GUIDELINES AND DRAFT CIVIC SPACE AND PARK GUIDELINES AND PUBLIC CONSULTATION - DIVISION 7 - A18894526 (Cont.)

3.10 Consultation / Communication

The Mill's Design Review Panel (DRP) provided expert advice that informed the development of the guidelines in two workshops and provided ongoing further expert peer review of the draft guidelines at key stages.

Economic Development Queensland was consulted and provide advice regarding endorsement and public consultation. Internal Council departments assisted and provided comments, particularly Major Projects and Development Services.

The draft guidelines are now proposed to go on public consultation for community feedback.

ATTENDANCE

Mr Denis Crowe attended the meeting at 10.46am for discussion on Item 3.1.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

**ITEM 3.1
MONTHLY REPORTING PACKAGE - JULY 2019 - REGIONAL**

Meeting / Session: 3 CORPORATE SERVICES
Reference: A18954976 : 13 August 2019 - **Refer Supporting Information A18955796**
Responsible Officer: AD, Management Accountant (CORP Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 31 July 2019.

RESOLUTION

Moved by Cr Koliana Winchester

Seconded by Cr Peter Flannery

CARRIED 11/0

That the Financial Reporting Package for the year to date period ending 31 July 2019 be received.

ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2019 - REGIONAL - A18954976 (Cont.)

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 31 July 2019 be received.

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 31 July 2019 is contained within the supporting information to this report.

This package contains a number of financial statements with relevant commentary to provide a breakdown of key financial data and includes.

- ✓ Financial Statements
 - Statement of Comprehensive Income shows all income and expenditure as at the end of the July period.
 - The Statement of Financial Position highlights Council's position at the end of July and itemises assets, liabilities and community equity.
 - Statement of Cash Flows which represents the cash inflows and outflows during the month.
 - Statement of sources and applications of capital funding.
- ✓ Treasury Report
 - The Treasury Report highlights key areas of performance relating to Council's investments and borrowings.

2. Explanation of Item

The financial results for the month of July are complete. A commentary is provided on significant matters that occurred during the month.

3. Strategic Implications

3.1 Legislative/Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed for the month of July.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Council's financial performance and position. Risks are documented and evaluated as part of the operational plan preparation in conjunction with the annual budget cycle and are monitored throughout the year.

ITEM 3.1 MONTHLY REPORTING PACKAGE - JULY 2019 - REGIONAL - A18954976 (Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

As at the end of July 2019, Council's operating result is \$60.68 million and the capital expenditure incurred amounted to \$3.53 million (excluding the University Project).

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Chief Executive Officer, Acting Interim Director Finance and Corporate Services and Accounting Services Manager.

ATTENDANCE

Mr Denis Crowe left the meeting at 10.48am after Item 3.1.

**ITEM 3.2
NEARMAP RENEWAL - REGIONAL**

Meeting / Session: 3 CORPORATE SERVICES
Reference: A18834466 : 16 July 2019
Responsible Officer: SA, ICT Infrastructure and GIS Coordinator (CORP Information & Communication Technology)

Executive Summary

Council currently subscribes to Nearmap's aerial photography services. Unlike standard aerial photography suppliers, Nearmap is unique as it has developed its own technologies that allow it to provide a high frequency of updates shortly after their capture.

Council's current agreement with Nearmap Australia Pty Ltd will expire on 21 August 2019.

This report seeks Council approval to enter into a contract for provision of aerial photography services from Nearmap for the next five years with an option to withdraw after the third year. It is considered an appropriate investment given the high utilisation of aerial photography within Council.

RESOLUTION

Moved by Cr James Houghton

Seconded by Cr Adam Hain

CARRIED 11/0

- 1. That pursuant to s235(a) of the Local Government Regulation 2012, Council is satisfied that Nearmap Australia Pty Ltd is the only supplier reasonably available to provide the rapid capture, high frequency aerial photography services that are required by Council.**
- 2. That the Council enters into an agreement with Nearmap Australia Pty Ltd as described in this report.**
- 3. That the Chief Executive Officer be authorised to take all action necessary, including, but not limited to, negotiating, making, amending, signing and discharging the agreement with Nearmap Australia Pty Ltd and any required variations of the agreement on Council's behalf.**

ITEM 3.2 NEARMAP RENEWAL - REGIONAL - A18834466 (Cont.)

OFFICER'S RECOMMENDATION

1. That pursuant to s235(a) of the Local Government Regulation 2012, Council is satisfied that Nearmap Australia Pty Ltd is the only supplier reasonably available to provide the rapid capture, high frequency aerial photography services that are required by Council.
2. That the Council enters into an agreement with Nearmap Australia Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including, but not limited to, negotiating, making, amending, signing and discharging the agreement with Nearmap Australia Pty Ltd and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

In 2016, Council entered into an agreement with Nearmap Australia Pty Ltd (Nearmap) for its aerial photography service. At this time, Council resolved that Nearmap was the only supplier capable of providing this type of high frequency, rapid update aerial photography service.

The following resolution appears on Minute Page 16/1996 of the General Meeting of Council held 20 September 2016:

Ex. Coordination Committee Meeting held 20 September 2016 (MP. 16/2045):

COMMITTEE RECOMMENDATION

1. That pursuant to s235(a) of the Local Government Regulation 2012, Council is satisfied that there is only one supplier of rapid capture, high frequency aerial photography services that is reasonably available to Council in a matter of days after acquisition.
2. That Council authorise the Chief Executive Officer to negotiate terms and enter into a contract with Nearmap for the licencing agreement as outlined within this report.

The agreement established in 2016 was for a period of three years and is due for renewal.

2. Explanation of Item

Nearmap is an aerial photography service provider that Council has used since 2010. Nearmap has forged a niche in the aerial photography market by developing technology that allows it to capture and process aerial photography in a short period of time. This allows Nearmap to provide multiple updates throughout the year with these updates becoming available to use in a matter of days after acquisition.

Council's Nearmap agreement is due to expire on 21 August 2019 and it is proposed that Council renew the agreement for a five-year term with an option to withdraw after the third year (with 30 days' notice). The following changes have been incorporated into the new agreement:

- Unlimited access for Council staff with excess data consumption fees waived.
- The ability to download and retain one copy of aerial photography for the Moreton Bay Regional Council area per annum.

The licence fee for the new subscription is \$75,000 (ex GST) per annum for the term of the agreement.

ITEM 3.2 NEARMAP RENEWAL - REGIONAL - A18834466 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

Pursuant to the Local Government Regulation 2012 (Regulation), Council is obliged to seek tenders prior to entering into a contract for the supply of goods or services involving a cost of more than \$200,000.

An exception to this is contained in s235(a) of the Regulation which allows Council to contract directly with a supplier without first inviting tenders if the Council resolves that it is satisfied that there is only one supplier of the product reasonably available to provide the product.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Digital literacy and commerce - a digital region.

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

Council to authorise the Chief Executive Officer to enter into a contract with Nearmap to finalise the provision of the Nearmap services for the next five years (with option to withdraw after three years).

3.6 Financial Implications

Costs associated with the contract are budgeted for within Council's 2019/20 operational budget (Project 20095 – ICT Corporate Systems).

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Information and Communication Technology Manager.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

No items for consideration.

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

ITEM 5.1

NEW LEASE - DELANEY'S CREEK PONY CLUB INC - DIVISION 12

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A18787910: 4 July 2019 - **Refer Supporting Information A18787911**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of a trustee lease (lease) to Delaney's Creek Pony Club Inc at 45 Bleakley Road, Delaney's Creek (refer Supporting Information #1).

RESOLUTION

Moved by Cr Peter Flannery

Seconded by Cr Adam Hain

CARRIED 11/0

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Delaney's Creek Pony Club Inc be granted a lease over an area at 45 Bleakley Road, Delaney's Creek (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.1 NEW LEASE - DELANEY'S CREEK PONY CLUB INC - DIVISION 12 - A18787910 (Cont.)

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Delaney's Creek Pony Club Inc be granted a lease over an area at 45 Bleakley Road, Delaney's Creek (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

REPORT DETAIL

1. Background

Delaney's Creek Pony Club Inc was established in 1997 and currently occupies an area, consisting of a canteen, amenities building, storage shed, arena and sporting field, at 45 Bleakley Road, Delaney's Creek (refer Supporting Information #1) for club activities.

Since the adoption and implementation of Council's consolidated Community Leasing Policy (2150-079) in 2014, the organisation has continued to operate without formal tenure arrangements due to ongoing lease negotiations.

2. Explanation of Item

Following discussions between Council officers and group representatives, the Delaney's Creek Pony Club Inc has confirmed its desire to formalise tenure under the provisions of Council's Community Leasing Policy over its designated area at 45 Bleakley Road, Delaney's Creek (refer Supporting Information #1).

Accordingly, this report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be for a period of five (5) years.

3. Strategic Implications

3.1 Legislative/Legal Implications

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

ITEM 5.1 NEW LEASE - DELANEY'S CREEK PONY CLUB INC - DIVISION 12 - A18787910 (Cont.)

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to Delaney's Creek Pony Club Inc will provide the club with facilities to support its operations.

3.10 Consultation / Communication

Cr Peter Flannery (Division 2)
Cr Adam Hain (Division 3)
Relevant Council departments
Delaney's Creek Pony Club Inc

6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

No items for consideration.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION SESSION

(Cr D Grimwade)

No items for consideration.

11. GENERAL BUSINESS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

ITEM 11.1 REGIONAL EVENTS

Cr Koliana Winchester represented the Mayor on Saturday night, 17 August 2019 at the **Redcliffe Leagues Netball Association Dinner**. The dinner acknowledged the players in the 13-17-year-old competition conducted by the club. Cr Winchester noted that although this is a small organisation, the club has achieved a great deal during their time in operation.

Cr Peter Flannery mentioned his attendance at the **23rd Halibut Ultimate Disc Frisbee Tournament** held at the Moreton Bay Central Sports Complex over the weekend. Cr Flannery noted that this was an enjoyable day which attracted a few international teams participating in the competition.

ITEM 11.2 VIETNAM VETERANS DAY COMMEMORATIONS

Councillor Koliana Winchester, Cr Mick Gillam, Cr Mike Charlton (Deputy Mayor) and Cr Peter Flannery spoke in relation to the **Vietnam Veterans Day Commemorations** held throughout the region on Sunday, 18 August 2019.

Cr Mick Gillam made special mention of the Bray Park/Strathpine ceremony he attended along with Cr Mike Charlton (Deputy Mayor).

Cr Peter Flannery advised he attended services at Deception Bay and Burpengary with Cr Adam Hain also attending the Burpengary service.

Councillors agreed these were enjoyable events with Cr Charlton (Deputy Mayor) noting that this year's Vietnam Veterans Day Commemorations marked the 53rd anniversary of the **Battle of Long Tan**.

12. CLOSURE

There being no further business the meeting closed at 10.56am.

CHIEF EXECUTIVE OFFICER'S CERTIFICATE

I certify that minute pages numbered 19/1806 to 19/1836 constitute the minutes of the General Meeting of the Moreton Bay Regional Council held Tuesday 20 August 2019.

Daryl Hitzman
Chief Executive Officer

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Tuesday 27 August 2019.

Daryl Hitzman
Chief Executive Officer

Councillor Allan Sutherland
Mayor