



MINUTES

GENERAL MEETING

Wednesday 3 February 2021
commencing at 9.36am

Caboolture Chambers
2 Hasking Street, Caboolture

Pursuant to section 277E of the Local Government Regulation 2012 it was considered not practicable for the public to attend the meeting because of health and safety reasons associated with the public health emergency involving COVID-19. **Accordingly, this meeting was physically closed to the public.** However, was be live-streamed via a link on Council's website

Membership = 13
Mayor and all Councillors

Quorum = 7

ENDORSED GM20210217

5. CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 3 February 2021 (Pages 21/37 - 21/73)

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Cath Tonks

CARRIED 12/0

That the minutes of the General Meeting held 3 February 2021, be confirmed.

Moreton Bay Regional Council

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1. ACKNOWLEDGEMENT OF COUNTRY

Cr Tony Latter provided the Acknowledgement of Country.

2. OPENING PRAYER / REFLECTION

Cr Tony Latter recited the Opening Prayer for the meeting.

3. ATTENDANCE & APOLOGIES

Attendance:

Cr Peter Flannery (Mayor) (Chairperson)
Cr Brooke Savige
Cr Mark Booth
Cr Adam Hain
Cr Jodie Shipway
Cr Sandra Ruck
Cr Karl Winchester
Cr Denise Sims (Deputy Mayor)
Cr Mick Gillam
Cr Cath Tonks
Cr Matt Constance
Cr Darren Grimwade
Cr Tony Latter

Officers:

Chief Executive Officer	(Mr Greg Chemello)
Deputy CEO/Director Engineering, Construction & Maintenance	(Mr Tony Martini)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Finance & Corporate Services	(Ms Donna Gregory)
Director Infrastructure Planning	(Mr Andrew Ryan)
Director Planning	(Mr David Corkill)
Chief Economic Development Officer	(Mr Paul Martins)
Manager Strategy & Engagement	(Mr Joshua O'Keefe)
Meeting Support	(Hayley Kenzler)

Apologies:

Nil

4. MEMORIALS OR CONDOLENCES

Cr Tonks made special mention of her father, the late **Mr Trevor Dippelsmann**, who had recently passed, and provided the following condolence:

'On the 14th January, my Dad Trevor Dippelsmann passed away aged 75 years and 1 week.

Dad was originally born in Allora before moving to Holland Park, where he met the girl next door, Mary - My Mum

4. Memorials or Condolences cont'd

Mum and Dad moved to Strathpine and lived there for 44 busy years raising five children before moving to Murrumba Downs for their retirement years.

In his early years, Dad spent many hours in the swimming pool and won many championships along the way, his passion for swimming carried on in the later years where he created Dippers Nippers, Dad taught many local children to swim.

Dad worked hard over the years, as a Castlemaine XXXX delivery driver and later as a small business owner. He had a love of growing old fashioned tomatoes, lawn bowls, spending time with his family, especially at his favourite time of the year, Christmas and camping at Cotton Tree.

Dad's delivery trucks were also used for many parish duties, at Our Lady of The Way at Petrie and then at the Bray Park Catholic Community Church. Back in those days, the Bray Park community didn't have a church, so Mass was delivered from the back of Dad's truck.

In his retirement years, Dad enjoyed time and family events with his expanding family of grandchildren and great grandchildren and was one of my biggest supporters, he proudly attended my swearing in last year and loved hearing about my new life here at Council.

Dad's health deteriorated over the last few years and special thanks to the Royal Brisbane Hospital and the Redcliffe Palliative Care Unit who looked after Dad, my Mum and our family. Personally, I would like to thank my Council Colleagues, my wonderful PA Leanne and all the staff for their support over this time.'

Cr Peter Flannery (Mayor) appreciated that these were difficult times for Cr Tonks and offered his sympathy and support.

The Mayor also made mention of the passing of the late **Mr Jonathan (Jon) Sullivan** on 17 January 2021. Jon was former member of Glass House from 1989-92 and Longman from 2007-2010 and as the Mayor described, was very passionate about the local area, particularly Woodford. The Mayor said Jon was always a gentleman and great to talk to, and his passing was a very sad loss.

Councillors observed a moment's silence in memory of residents who had passed away, noting Council's sympathy.

5. CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 20 January 2021 (Pages 21/1 - 21/36)

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Matt Constance

CARRIED 13/0

That the minutes of the General Meeting held 20 January 2021, be confirmed.

6. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

6.1. Petition: Luka Janes-Doherty - Birralee Child Care Centre (61534083)

Cr Matt Constance tabled a petition containing 10 signatures, received from Luka Janes-Doherty, reading as follows:

"This petition is submitted by parents and concerned community members.

We are dismayed to hear that the Council is seeking expressions of interest from non-profit early childhood education providers to assume the governance and management of Birralee Child Care Centre in Ferny Hills. We believe this action will have a detrimental impact on children and families within our community.

Birralee has consistently been ranked as "Exceeding" under the National Quality Standards and is the [sic] one of the most respected childcare providers within the region. Places for children at the centre are sought after due to its unique status as a community based non-profit centre, the natural environment of is [sic] outdoor play areas and its impressive record for staff retention.

Given the Queensland Government's stated commitment to reduce the percentage of Queensland children who are developmentally vulnerable in one or more Australian Early Development Census domains, it would seem counterproductive to change the existing arrangements for governance and management of a quality centre like Birralee and thus risk impacting the centre's ability to continue to support young children in the area to thrive.

We call upon the Council to reconsider its decision to offload its responsibility to serve the community and, instead, to continue its support of Birralee"

Council received the petition, referring it to the Director Community & Environmental Services for investigation and report to Council, if required.

7. CORRESPONDENCE

7.1. RESPONSE to Petition: Richard Hart: Intersection Upgrade - Boardman and Klingner Roads, Kippa-Ring (61508657)

At the General Meeting held 22 July 2020, Council received a petition from Richard Hart requesting Council consider an intersection upgrade (roundabout design) at Boardman and Klingner Roads, Kippa-Ring.

A copy of Council's response to the Chief Petitioner was provided for Council's information.

8. COMMUNITY COMMENT

There are no participants in the Community Comment session for this meeting.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

Consideration of any notice of motion to repeal or amend a resolution of the Council which is to be given to each Councillor at least 5 days before the meeting at which the proposal is to be made.

10. CONFLICTS OF INTEREST NOTIFIED TO THE CEO

Conflicts of interest notified to the CEO where not specifically related to an item on this agenda

There were no notified conflicts of interest.

11. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The appointed Portfolio Councillor will facilitate the conduct of the respective session under the control of the Mayor as the Presiding Officer.

Session	Portfolio Councillor	Deputy Portfolio Councillor
1 Governance & Engagement	Cr P Flannery (Mayor)	Cr D Sims (Deputy Mayor)
2 Infrastructure Planning	Cr A Hain	C T Latter
3 Engineering, Construction & Maintenance	Cr B Savige	Cr C Tonks
4 Planning	Cr D Grimwade	Cr K Winchester / Cr M Booth
5 Community & Environmental Services	Cr M Gillam	Cr S Ruck
6 Finance & Corporate Services	Cr M Constance	Cr J Shipway

1 GOVERNANCE & ENGAGEMENT SESSION

(Cr P Flannery, Mayor)

**ITEM 1.1
REGIONAL ECONOMIC DEVELOPMENT STRATEGY (REDS)**

MAYOR SPEECH - REGIONAL ECONOMIC DEVELOPMENT STRATEGY (61564009)

The Mayor sought to provide the following speech in respect of Item 1.1 - Regional Economic Development Strategy (REDS):

'Councillors, today is a crossroads moment for our region. A moment where we can choose to keep doing the same thing, while expecting a different outcome. Or where we can choose to turbocharge our economy with a new Regional Economic Development Strategy.

Obviously I hope everyone here will choose the latter, because before us is a document outlining a blueprint for economic transformation. It articulates a plan to modernise our economy over the next two decades by making Moreton Bay Region bigger, bolder and brighter:

Bigger - By building a \$40 billion economy.

Bolder - By creating 100,000 new jobs and attracting 16,000 new businesses.

Brighter - By making our region one of the Top 10 regional knowledge and innovation hubs in Australia and giving our youth more opportunities and career choices.

The strategy's ambition is not to simply grow Moreton Bay Region's economy. It's about transforming our economy into a nimble and resilient powerhouse. So that we can continue to evolve and adapt to the challenges of modern market pressures and a changing climate. COVID is the omnipresent reminder of the need to be nimble and future-focussed. I believe ambition is in our DNA.

Since its inception in 2008, the Moreton Bay Region has quickly earned a reputation for exceeding its ambition and delivery expectations. Like the Moreton Bay Rail Link and University of the Sunshine Coast's Moreton Bay Campus.

Now we need to look to our next big things. Everyone in this room knows that the Moreton Bay Region is well positioned for future growth. We enjoy an enviable and diverse lifestyle offering, with capital city convenience BUT without the price tag. Our population has boomed over the past two decades and we still have plenty of room to grow. The question we must answer is how we grow, what sort of region we want to become, and how we can preserve the lifestyle we all love. Let's put Moreton Bay Region on the fast-track to economic recovery by adopting this plan.

I want to acknowledge the significant work that's gone into consulting with business and community leaders about this plan. This strategy has been developed collaboratively with contributions from local businesses, chambers of commerce, business and industry associations and many other stakeholders. It is important to note that the REDS is not a strategy for Council. It is a strategy for how a vibrant and strong economy can better serve and support Moreton Bay Region's communities.

If COVID has taught us anything, it's that we're better when we're all working together. Which is why this document comes with the Hashtag #TeamMoretonBay. Playing to our strengths means playing as a team.

And I hope everyone watching on the livestream will get online to read this document. I hope you join us on the #TeamMoretonBay journey. But every journey starts with a first step, so we need to put this to a vote.'

Meeting / Session: 1 GOVERNANCE & ENGAGEMENT
Reference: 61520219 : 25 January 2021 **Refer Supporting Information 61525233 & 61526596**
Responsible Officer: PM, Chief Economic Development Officer (CEO Economic Development)

Executive Summary

In May 2020, Council embarked on a project to deliver a new Regional Economic Development Strategy (REDS) for the Moreton Bay Region, providing short to medium term and longer-term directions to foster economic development in the region.

This strategy outlines the vision for our regional economy including goals and objectives, provides a structured process for the implementation of policies and initiatives which will drive economic development and growth in the region and enables progress to be easily assessed against measurable deliverables and takes into consideration initial actions to assist the region recover from the COVID-19 pandemic.

Since Council adopted the Draft Regional Economic Development Strategy for public consultation, feedback has been received that has assisted to undertake final changes and amendments to the strategy to meet the goals for the region's economic future.

The purpose of this report is to seek Council's adoption of the Regional Economic Development Strategy and its Bigger, Bolder, Brighter goals and direction.

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Tony Latter

CARRIED 13/0

That the Regional Economic Development Strategy be adopted, as appearing in supporting information #1 to this report.

ITEM 1.1 REGIONAL ECONOMIC DEVELOPMENT STRATEGY (REDS) - 61520219 (Cont.)

OFFICER'S RECOMMENDATION

That the Regional Economic Development Strategy be adopted, as appearing in supporting information #1 to this report.

REPORT DETAIL

1. Background

A previous MBRC Economic Development Strategy (EDS) was prepared in 2010.

The previous EDS had a strong focus on traditional industries and provided a robust platform after council amalgamations in 2008 to support this traditional economic base. However, the new Moreton Bay Region, as Australia's third largest Local Government by population, has experienced significant region shaping changes including infrastructure projects like the Redcliffe Peninsula rail line (2016) and USC campus at The Mill at Petrie (2020). In addition, global technologies have advanced, and regional and global economic foundations and outlook have shifted dramatically over the last decade. The Moreton Bay Region has also added more than 80,000 residents in this period and is expected to add another 240,000 residents by 2041 - to a total resident population of up to 700,000. By 2031 Moreton Bay Region will have exceeded the population size of the State of Tasmania, as indicated by respective State Government population projections.

As a result, a new regional strategy is required which recognises, leverages and capitalises on the opportunities associated with these changes whilst also acknowledging the region's traditional industries and growth sectors.

The Regional Economic Development Strategy (REDS) will complement other key Council/regional strategies under development including the Regional Community Wellbeing Strategy, the Regional Environment and Sustainability Strategy and the Regional Growth Management Strategy (RGMS). The REDS will also provide the opportunity to shape a resilient and progressive regional economy to help realise our region's vision.

Council adopted a Draft REDS for public consultation on 5 August 2020, providing the opportunity for Council to seek feedback and public submissions on the goals, direction and action plan of the strategy.

A three-week public consultation period occurred between 5 and 28 August 2020. Council undertook three public information sessions for interested members of the public (around 40 participants at three sessions) and an online portal on the Council web site allowed the public to view the Draft REDS and provide comment. Thirty-two (32) submissions were received through this portal, along with a further 12 pieces of correspondence from key business and stakeholders.

These consultations were extra to the initial consultation work during the development of the Draft REDS, which included 159 business survey responses and 60 businesses on industry sector panel discussions, together with engagement with key stakeholders as outlined in section three of this report. The Draft REDS portal of the Moreton Bay Regional Council web site also had 2739 users/visitors between the period of 2 August 2020 and 29 August 2020.

A review was then undertaken by the Chief Economic Development Officer, members of the Economic Development Division and consultant, highlighting common themes being represented from the submissions and incorporation into a final REDS for Council consideration.

A Council briefing was conducted on 2 December 2020 for the purpose of updating Council on business/community feedback and proposed changes to be made to the REDS. In line with Council's decision-making framework, an extract from the minutes of the briefing, is provided below:

ITEM 1.1 REGIONAL ECONOMIC DEVELOPMENT STRATEGY (REDS) - 61520219 (Cont.)

BRIEFING 2 REGIONAL ECONOMIC DEVELOPMENT STRATEGY (REDS)

The CEO noted the way forward:

Report to be brought to a Council meeting for consideration to adopt the amendments* (as discussed at today's briefing session), to the REDS document (as a result of public consultation).

*amendments to include:

inclusion of

- PDA North Harbour
- Scarborough Harbour Master Plan
- Bigger, Bolder, Brighter objectives
- The concept of 'Knowledge' to be added to the Innovation and Entrepreneurship priority industry

During this Council briefing, an outline was presented on the type of feedback that was received from the public submissions, including concerns around impact of koala population and habitat from economic growth in the region, the role of council in environmental sustainability and feedback regarding infrastructure development not keeping up with population growth.

Feedback from the public submissions regarding environmental sustainability has now been acknowledged in the REDS and adjustment has been made to reflect growing innovation in this field of work and economic activity.

2. Explanation of Item

The vision, attitudes and aspirations of our community leaders in the public and private sectors have been captured to capitalise on new and exciting opportunities for the Region in a new REDS. The new strategy requires a concerted effort by government, industry and business to create a more prosperous economy and community.

This new direction for the Moreton Bay Region will drive a **bigger** and **bolder** region and a **brighter** future for the residents over the next twenty years:

- **Bigger:** our region will become bigger, with our economy reaching \$40 billion by 2041, more than double its current size.
- **Bolder:** we act bolder, with the creation of 100,000 new jobs and 16,000 new businesses by 2041. We will focus on ensuring our residents have the necessary skills and knowledge to access these jobs.
- **Brighter:** our region's future will be brighter, by focusing on our youth and talent and making Moreton Bay one of the top 10 regional knowledge and innovation hubs in Australia.

The strategy has **four pillars** and a range of key initiatives under each pillar that will guide the future economic development efforts of the region:

- Leadership and identity
- Industry advancement
- Trade and investment and
- Knowledge, innovation and entrepreneurship.

The strategy focuses on **four priority industries** that are high value adding, export focused and will provide the transition of the local economy that currently relies upon population growth:

- Advanced manufacturing
- Food and agribusiness
- Tourism, sport and major events and
- Knowledge, innovation and entrepreneurship.

ITEM 1.1 REGIONAL ECONOMIC DEVELOPMENT STRATEGY (REDS) - 61520219 (Cont.)

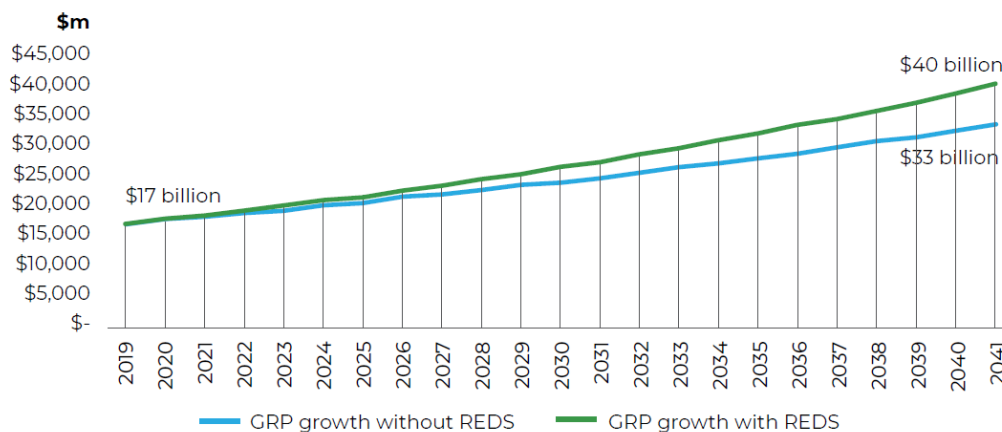
The strategy also identifies **five key region-building projects** that have the potential to dramatically increase high value jobs, exports and investment to the region. These projects include:

- The Mill at Moreton Bay
- North Harbour
- SEQ Northern Freight Terminal
- Wamuran Irrigation Scheme and
- Scarborough Harbour Masterplan.

Collaboration is central to the strategy. There are many important stakeholders that combined can deliver the bigger, bolder and brighter future. A new delivery framework has been designed to harness the collective strength of key stakeholders and provide a platform for a unified and collaborative approach to economic development.

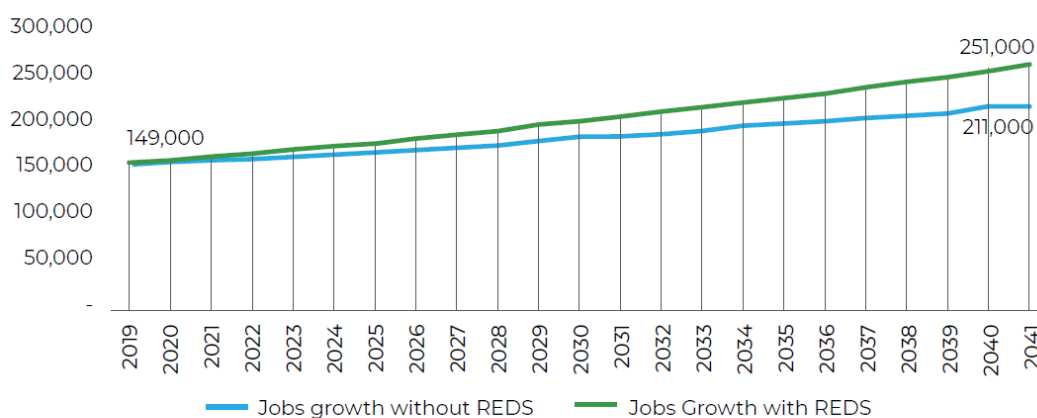
Economic modelling was undertaken to compare the forecasted growth of the Moreton Bay Region with the goals of the REDS, compared to without the goals. Our 2041 targets for gross regional product (GRP) and jobs are 19% higher than projected without the REDS signifying its importance and impact across our region.

REDS impact on GRP



Source: Modelled on data supplied by Lucid Economics, Dec 2020 (unpublished); and, National Institute of Economic and Industry Research (NIEIR), compiled and presented in economy.id

REDS impact on Jobs



Source: Modelled on data supplied by Lucid Economics, Dec 2020 (unpublished); and, National Institute of Economic and Industry Research (NIEIR), compiled and presented in economy.id

ITEM 1.1 REGIONAL ECONOMIC DEVELOPMENT STRATEGY (REDS) - 61520219 (Cont.)

A detailed action plan has been developed for the first 18 months which identifies measurable activities for the strategy's implementation. An annual economic scorecard will be developed to track progress towards the identified 2041 goals and will also capture a variety of annual changes and trends across the regional economy.

Through the annual economic scorecard and implementation plan review, the REDS can be evaluated and adjusted each year, maintaining a flexible and adaptable approach to economic development but aligned to long-term direction and goals. Any changes would be made within the strategy's existing framework to maintain its unified and consistent economic development effort.

Various indicators will be used to measure success and progress. Such indicators would include (but not limited to):

- Gross Regional Product (GRP)
- Lower unemployment rates
- More new jobs created
- Reduced loss of existing local jobs
- Increased employment self-containment
- Increased worker productivity
- Net increase in business numbers
- Increased worker productivity and
- Increased regional profile for innovation.

3. Strategic Implications

3.1 Legislative / Legal Implications

Local Government Act 2009
Planning Act 2016
Planning Regulation 2017
Economic Development Act 2012
Economic Development Regulation 2013

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Local jobs for residents - an innovative and thriving economy.
Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

Community Plan 2011-2021
Corporate Plan 2017-2022

3.4 Risk Management Implications

The REDS will be managed to minimise operational and implementation risks, and any issues identified will be managed in a transparent manner. A yearly review of the strategy is proposed through the implementation plan and development of an economic scorecard, to ensure targets outlined in the Strategy are measured and reported. It is proposed that a REDS Taskforce be appointed to provide advice and guidance to Council on the implementation and reporting of the REDS.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Future consideration to Council budgets through the implementation of this strategy includes budget and funding to carry out associated implementation and action planning of specific projects and activities.

ITEM 1.1 REGIONAL ECONOMIC DEVELOPMENT STRATEGY (REDS) - 61520219 (Cont.)

3.7 Economic Benefit Implications

Without a vibrant and growing economy, there would be a lack of jobs, income and wealth, which in turn would cause a number of far reaching social and community issues. This strategy provides a framework of actions to ensure a strong and vibrant local economy including the creation of jobs which will lead economic and community benefits for the region. The Bigger, Bolder and Brighter goals outline a range of economic and community targets and benefits for the region from the strategy's implementation and economic modelling indicates that without the REDS, the region will be at least 19% in GRP and job numbers worse off by 2041.

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Mayor and Councillors
MBRC Executive Management Team
MBRC Economic Development Division
Queensland Department of State Development, Tourism and Innovation (formerly DSDMIP)
Moreton Bay Region Industry & Tourism (MBRIT)
Regional Development Australia - Moreton Bay
University of the Sunshine Coast (USC)
Chambers of Commerce and Industry Groups in the Moreton Bay Region
Industry Sector Discussion Panels
Economic Recovery Roadmap Survey
Public Consultation Submissions and Information Sessions

2 INFRASTRUCTURE PLANNING SESSION

(Cr A Hain)

No items for consideration.

3 ENGINEERING, CONSTRUCTION & MAINTENANCE SESSION

(Cr B Savige)

ITEM 3.1

MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 26 NOVEMBER 2020

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: 61480820 : 18 January 2021 - **Refer Supporting Information 61480786**
Responsible Officer: CP, Coordinator Disaster Management (ECM Directorate)

Executive Summary

The Moreton Bay Local Disaster Management Group (LDMG) and Moreton District Disaster Management Group (DDMG) held its regular Ordinary meeting on 26 November 2020.

The minutes of this meeting are provided for reference.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Mark Booth

CARRIED 13/0

That the minutes of the combined Moreton Bay Local Disaster Management Group and the Moreton District Disaster Management Group meeting held 26 November 2020, be adopted as contained in the supporting information.

ITEM 3.1 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 26 NOVEMBER 2020 - 61480820 (Cont.)

OFFICER'S RECOMMENDATION

That the minutes of the combined Moreton Bay Local Disaster Management Group and the Moreton District Disaster Management Group meeting held 26 November 2020, be adopted as contained in the supporting information.

REPORT DETAIL

1. Background

In accordance with section 29 of the *Disaster Management Act 2003*, a local government is required to establish a Local Disaster Management Group for its local government area. Section 12 of the *Disaster Management Regulation 2014* states that 'disaster management group meetings must be held at least once in every six months at the times and places decided by the chairperson of the group'.

To meet these minimum requirements, the Moreton Bay LDMG and Moreton DDMG conducts Ordinary meetings every four months, generally during the months of February, July and November. Extraordinary meetings of the LDMG/DDMG are also held as required before, during or after disaster events.

The combined LDMG/DDMG held its regular Ordinary meeting on 26 November 2020, the minutes of which are provided in the supporting information to this report.

2. Explanation of Item

This report is provided to advise Council of the issues discussed and any meeting outcomes/action items.

Combined meetings are chaired on a rotational basis. Since Council chaired the last meeting held in July 2020, the November 2020 meeting was chaired by the Queensland Police Service (QPS). The next meeting scheduled for 18 February 2021 will be chaired by Council.

3. Strategic Implications

3.1 Legislative / Legal Implications

It is a requirement under section 18 of the Disaster Management Regulation 2014 that a disaster management group must keep minutes of its meetings.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Safe neighbourhoods - a safe and resilient community.

3.3 Policy Implications

The Royal Commission was formally established on 20 February 2020 when the Governor-General, His Excellency General the Honourable David Hurley AC DSC (Retd) issued Letters Patent formally appointing the Royal Commission and outlining the terms of reference for its inquiry. The Royal Commission has concluded and the report, containing 80 recommendations, was tabled in Parliament on Friday, 30 October 2020. Of these recommendations, a number were provided that will directly affect/impact Queensland's disaster management arrangements and LDMG agencies. QFES advised that Cabinet will formally consider the recommendations early 2021 and once a formalised position has been confirmed, the State response will be released.

3.4 Risk Management Implications

Redland City Council and Queensland Health presented on their recent response to a positive Covid-19 case on the Southern Moreton Bay Islands. Key learnings identified the importance of early advice from Queensland Health, allowing for early input and planning with LDMG members. Communication with stakeholders and the community is the key in fast response and recovery. There is an importance in understanding what the community needs and ensuring Public Health messages are getting out effectively. Of critical importance is agencies working closely together to achieve shared objectives.

ITEM 3.1 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 26 NOVEMBER 2020 - 61480820 (Cont.)

- 3.5 Delegated Authority Implications Nil identified
- 3.6 Financial Implications Nil identified
- 3.7 Economic Benefit Implications Nil identified
- 3.8 Environmental Implications Nil identified
- 3.9 Social Implications Nil identified
- 3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

Regular ongoing consultation/communication takes place between all members and advisors of the Moreton Bay LDMG, Moreton DDMG and various state government entities such as the Queensland Police Service, Queensland Fire and Emergency Services, the Office of the Inspector-General Emergency Management and the Queensland Reconstruction Authority.

ITEM 3.2

TENDER - BURPENGARY EAST - UHLMANN ROAD BOAT RAMP - AMENITIES CONSTRUCTION

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: 61518410 : 22 January 2021 - Refer **Confidential Supporting Information 61232405**
Responsible Officer: JY, Senior Project Manager (ECM Project Management)

Executive Summary

Tenders were called for the 'Burpengary East - Uhlmann Road Boat Ramp - Amenities Construction (MBRC010561)' project with tenders closing on the 30 December 2020 with a total of five tenders received, three of which were conforming.

It is recommended that the tender for *Burpengary East - Uhlmann Road Boat Ramp - Amenities Construction (MBRC010561)* project be awarded to VERVE CONSTRUCTIONS (QLD) PTY LTD, trading as Verve Constructions (QLD), for the sum of \$466,278.81 (excluding GST) as this tender represents the best overall value to Council.

RESOLUTION

Moved by Cr Mark Booth

Seconded by Cr Tony Latter

CARRIED 13/0

1. That the tender for '*Burpengary East - Uhlmann Road Boat Ramp - Amenities Construction (MBRC010561)*' be awarded to VERVE CONSTRUCTIONS (QLD) PTY LTD, trading as Verve Constructions (QLD), for the amount of \$466,278.81 (excluding GST).
2. That the Council enters into an agreement with VERVE CONSTRUCTIONS (QLD) PTY LTD, trading as Verve Constructions (QLD), as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with VERVE CONSTRUCTIONS (QLD) PTY LTD, trading as Verve Constructions (QLD) for '*Burpengary East - Uhlmann Road Boat Ramp - Amenities Construction (MBRC010561)*' project and any required variations of the agreement on Council's behalf.
4. That to allow this project to continue, and for Council to enter into the agreement with VERVE CONSTRUCTIONS (QLD) PTY LTD, trading as Verve Constructions (QLD) for the project, Council commits to the provision of an additional \$40,000 in the Quarter three (Q3) budget review process.
5. That it be noted this project has been awarded in accordance with Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.

ITEM 3.2 TENDER - BURPENGARY EAST - UHLMANN ROAD BOAT RAMP - AMENITIES CONSTRUCTION - 61518410 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Burpengary East - Uhlmann Road Boat Ramp - Amenities Construction (MBRC010561)' be awarded to VERVE CONSTRUCTIONS (QLD) PTY LTD, trading as Verve Constructions (QLD), for the amount of \$466,278.81 (excluding GST).
2. That the Council enters into an agreement with VERVE CONSTRUCTIONS (QLD) PTY LTD, trading as Verve Constructions (QLD), as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with VERVE CONSTRUCTIONS (QLD) PTY LTD, trading as Verve Constructions (QLD) for 'Burpengary East - Uhlmann Road Boat Ramp - Amenities Construction (MBRC010561)' project and any required variations of the agreement on Council's behalf.
4. That to allow this project to continue, and for Council to enter into the agreement with VERVE CONSTRUCTIONS (QLD) PTY LTD, trading as Verve Constructions (QLD) for the project, Council commits to the provision of an additional \$40,000 in the Quarter three (Q3) budget review process.
5. That it be noted this project has been awarded in accordance with Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.

REPORT DETAIL

1. Background

The project is located at Uhlmann Road Boat Ramp Carpark, Burpengary East. The project includes the construction of public amenities, specifically, a DDA compliant single unisex toilet and associated civil, plumbing, electrical services and access pathways construction. The objective of the project is to provide amenities in an area which does not currently have these services.

Construction will commence in February 2021 and take 23 weeks to complete which includes allowances for wet weather, and is currently programmed to be completed by 30 June 2021.



Figure 1 - Locality Plan

ITEM 3.2 TENDER - BURPENGARY EAST - UHLMANN ROAD BOAT RAMP - AMENITIES CONSTRUCTION - 61518410 (Cont.)

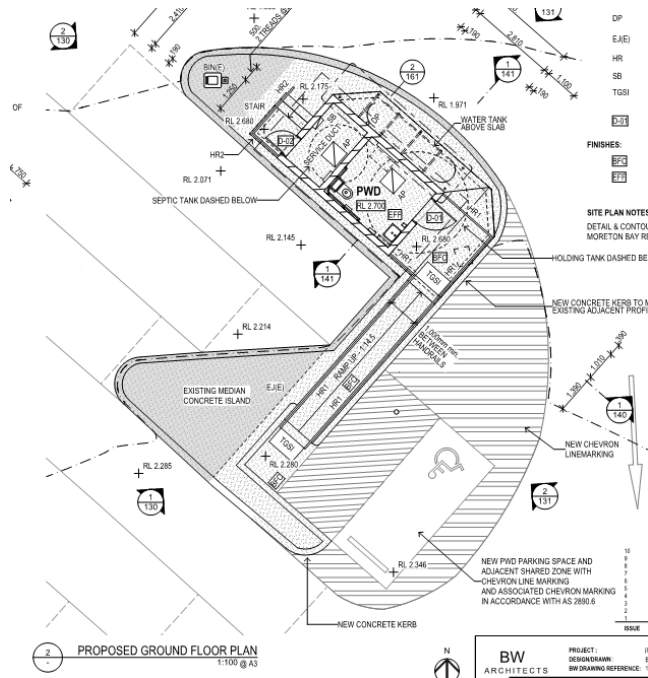
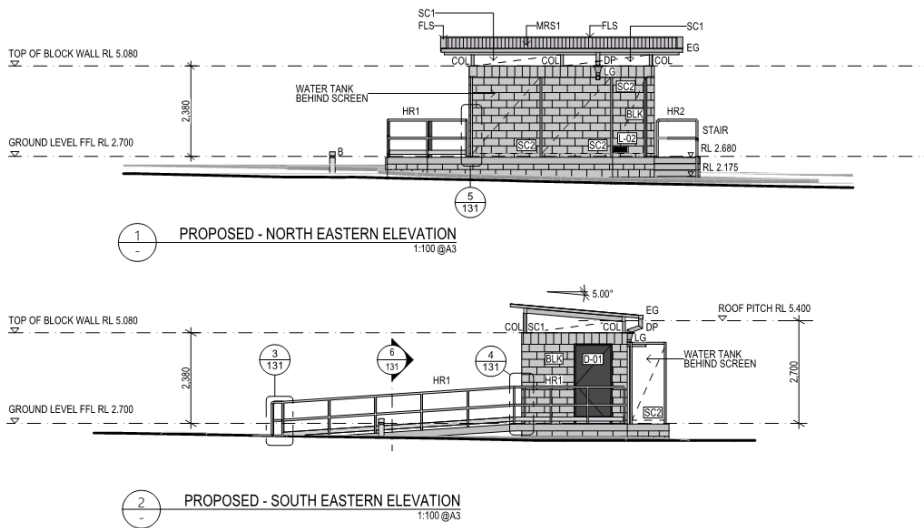


Figure 2 - Amenities Layout



ITEM 3.2 TENDER - BURPENGARY EAST - UHLMANN ROAD BOAT RAMP - AMENITIES CONSTRUCTION - 61518410 (Cont.)

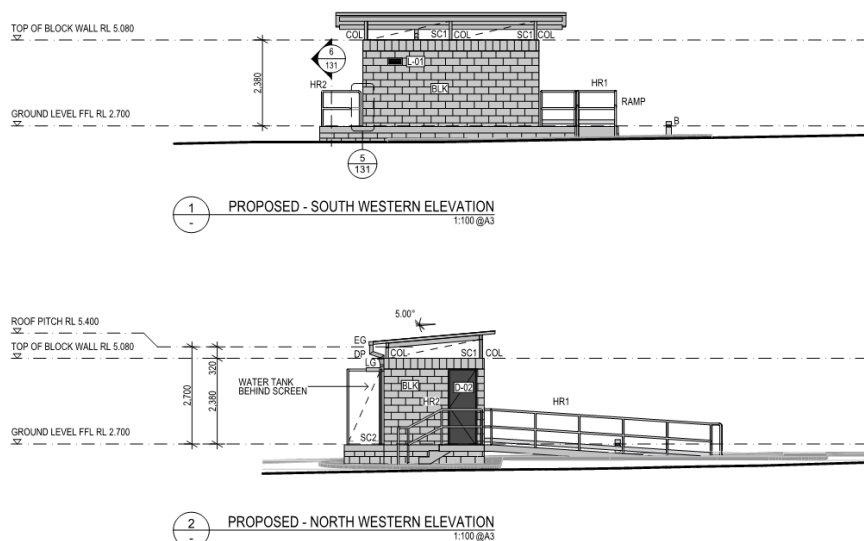


Figure 3 - Amenities Elevations

2. Explanation of Item

Tenders for the 'Burpengary East - Uhlmann Road Boat Ramp - Amenities Construction (MBRC010561)' project closed on the 30 December 2020, with a total of five tenders received of which three were conforming and two were non-conforming.

The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest).

RANK	TENDERER	EVALUATION SCORE (PRE LP)	EVALUATION SCORE (POST LP)
1	Verve Construction (QLD) PTY LTD	95.24	110.24
2	Kane Constructions (QLD) Pty Ltd, trading as arete Australia	81.06	81.06
3	A & SE Amirsardari, trading as Caspian building services (Conforming submission)	78.91	78.91
4	A & SE Amirsardari trading as Caspian building services (Alternative submission)	Non-conforming	Non-conforming
5	Wagners	Non-conforming	Non-conforming

VERVE CONSTRUCTIONS (QLD) PTY LTD, trading as Verve Constructions (QLD) ('VC') - submitted a comprehensive and well-presented tender demonstrating relevant similar project experience. A tender clarification meeting was held on 22 January 2021, at which VC demonstrated their relevant experience, methodology, understanding of the project and capability in delivering the project. VC provided examples of relevant project experience including Oak Tree Retirement Village – Stage 5 Build and Civils (valued at \$2.8M) for the Oak Group. Donnybrook Caravan park – Amenities Refurbishment (valued at \$175,000), and Bribie Island Recreational Hall – Accessibility Upgrade (valued at \$100,000) for Moreton Bay Regional Council.

ITEM 3.2 TENDER - BURPENGARY EAST - UHLMANN ROAD BOAT RAMP - AMENITIES CONSTRUCTION - 61518410 (Cont.)

The tender from VC was the lowest priced offer and achieved the highest evaluation score pre and post local preference application. The evaluation panel recommends that the tender from VC represents the best overall value offer to Council.

Kane Constructions (QLD) Pty Ltd trading as arete Australia ('AA') - submitted a comprehensive and well-presented tender demonstrating relevant similar project experience, however there were no additional benefits for the higher price.

A & SE Amirsardari trading as Caspian building services (Conforming) ('CBS') - submitted a comprehensive and well-presented tender demonstrating relevant similar project experience, however there were no additional benefits for the higher price.

A & SE Amirsardari trading as Caspian building services (Alternative 1) ('CBS1') - The alternative submission included the change of design and specifications, did not provide the same storage capacity as per the specifications from the design consultant, required a re-designed longer access ramp and would result not completing the construction prior to 30 June 2021 as noted in the tender documents.

Wagners - Submitted a non-conforming tenderer, which did not include the mandatory tender documentation.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the work expected to be greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.

3.3 Policy Implications

This project/contract/initiative has been procured/sourced in accordance with the provisions of the following documents

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

Tenders were tested against Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.

3.4 Risk Management Implications

A detailed Risk Management Plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks are minimised is detailed below.

Financial Risks:

A third-party review of financial status has been carried out and the recommended tenderer was rated 'sound'.

Construction Risks:

- a. The recommended tenderer will provide a program of works, staging plans, traffic management plans, safety management plan, environmental management plan, and quality management documentation as part of the contract to detail how they will plan, establish and manage project construction risks which will be reviewed and audited by Project Management.

ITEM 3.2 TENDER - BURPENGARY EAST - UHLMANN ROAD BOAT RAMP - AMENITIES CONSTRUCTION - 61518410 (Cont.)

- b. The recommended tenderer has indicated their understanding of the project site and the proximity of the natural environment and surrounding properties to ensure the safety and well-being of all during the works.
- c. The recommended tenderer has indicated that their program of works takes into consideration the provision of appropriate resources to be able to complete the project works effectively and on time.
- d. The procurement risks relating to this project are considered low as there is adequate lead time for the recommended tenderer to procure the relevant project construction materials. At the tender clarification meeting, the recommended tenderer did not raise any COVID-19 related impacts which would affect material supply chains and overall time delivery of the project works.
- e. The project is not impacted by any Development Approvals.
- f. Dilapidation inspections will be conducted prior to works commencing, on carparks areas including carpark access point, and boat ramp areas to record the existing condition of assets and again after construction to record any change.

3.5 Delegated Authority Implications

Under delegation Council-163, the CEO has the power to enter into contracts up to and including the amount of one percent (1%) of Council's net rate and utility charges as stated in Council's audited financial statements included in Council's most recently adopted annual report - estimated \$3.2M, providing the expenditure has been provided for in Council's annual budget.

The cost of this project requires an amendment to the budget allocation and is therefore reported to Council for consideration.

3.6 Financial Implications

Council has allocated a total of \$505,000 in the 20-21 FY Capital Projects Program. \$205,000 has been provided from the State Government Works for Queensland (W4Q) towards the project.

Design 20/21	\$ 30,118.00
Construction Tender	\$ 466,278.81
Contingencies (10%)	\$ 46,627.88
QLeave (0.575%)	\$ 2,681.10

Total Project Cost	\$ 545,705.79
	=====

Estimated ongoing operational/maintenance costs \$ 3,500.00 per F/Y.

The budget is insufficient. To allow the project to proceed Council commits to allocate an additional \$40,000 to the project at the Quarter three (Q3) financial review process.

3.7 Economic Benefit Implications

The completion of this project will provide a community facility to be used by the local community and visitors.

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction. The environment management plan will be monitored and audited by project management during the construction phase

3.9 Social Implications

The development of this facility will provide modern and accessible facilities that support community activities for local Moreton Bay residents.

ITEM 3.2 TENDER - BURPENGARY EAST - UHLMANN ROAD BOAT RAMP - AMENITIES CONSTRUCTION - 61518410 (Cont.)

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

A detailed communication plan has been prepared for this project. Communication strategies include project notices issued two weeks prior to the commencement of works and project signs displayed on site two weeks prior to construction. Weekly email updates will be provided to the Divisional Councillor and weekly updates with photographs will be provided about the project's progress on Council's website. The local councillor has been consulted and is supportive of the project.

4 PLANNING SESSION

(Cr D Grimwade)

**ITEM 4.1
TEMPORARY DELEGATION OF AUTHORITY - REGIONAL**

Meeting / Session: 4 PLANNING
Reference: 61506291 : 21 January 2021
Responsible Officer: CR, Acting Coordinator Specialist Team (PL Development Services)

Executive Summary

The purpose of this report is to advise Council on the applications dealt with by the Chief Executive Officer under temporary delegation during the period 11 December 2020 to 19 January 2021 (inclusive).

Pursuant to the provisions of section 257 of the *Local Government Act 2009*, Council delegated to the Chief Executive Officer in consultation with the Mayor, the power to decide those development applications and associated administrative functions not previously delegated to the Chief Executive Officer for the period 11 December 2020 to 19 January 2021 (inclusive) (Council-025, Council-105 and Council-129).

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Jodie Shipway

CARRIED 13/0

That Council note that the temporary delegation provided by Council to the Chief Executive Officer in consultation with the Mayor was not exercised during the specified period 11 December 2020 to 19 January 2021 (inclusive).

ITEM 4.1 TEMPORARY DELEGATION OF AUTHORITY - REGIONAL - 61506291 (Cont.)

OFFICER'S RECOMMENDATION

That Council note that the temporary delegation provided by Council to the Chief Executive Officer in consultation with the Mayor was **not** exercised during the specified period 11 December 2020 to 19 January 2021 (inclusive).

REPORT DETAIL

1. Background

In order to comply with the timeframes for development applications the following resolution appears on minute page 20/2141 of the General Meeting held 9 December 2020.

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Mark Booth

CARRIED 13/0

1. That subject to recommendation 2, pursuant to section 257 of the *Local Government Act 2009*, Council delegate its powers under the *Integrated Planning Act 1997*, the *Sustainable Planning Act 2009*, the *Planning Act 2016* and *Economic Development Act 2012* to the Chief Executive Officer to decide:
 - a) impact assessable development applications under the Moreton Bay Regional Council Planning Scheme for which submissions have been received;
 - b) impact assessable development applications and/or Plan of Developments under The Mill at Moreton Bay Priority Development Area Development Scheme for which submissions have been received;
 - c) development applications for preliminary approval;
 - d) development applications for preliminary approval that include a variation approval; and
 - e) precinct and Sector Plans for North Lakes.
2. That the delegation of powers made under recommendation 1 operate between 10 December 2020 up to and including 19 January 2021.
3. That the Divisional Councillor and the Planning Portfolio Councillor be advised prior to the Chief Executive Officer exercising his delegated authority.
4. That a report be presented to Council outlining any delegations exercised under this temporary delegation once the delegation ceases.

2. Explanation of Item

The Chief Executive Officer was not required to exercise this delegation during the period 11 December 2020 to 19 January 2021 (inclusive).

This report satisfies the requirements of Resolution 4 above.

3. Strategic Implications

3.1 Legislative / Legal Implications Nil identified

3.2 Corporate Plan / Operational Plan
Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications Nil identified

3.4 Risk Management Implications Nil identified

ITEM 4.1 TEMPORARY DELEGATION OF AUTHORITY - REGIONAL - 61506291 (Cont.)

3.5 Delegated Authority Implications

The temporary delegations given to the Chief Executive Officer by Council ceased 19 January 2020.

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

There was no consultation required to be associated with this report.

5 COMMUNITY & ENVIRONMENTAL SERVICES SESSION

(Cr M Gillam)

No items for consideration.

6 FINANCE & CORPORATE SERVICES SESSION

(Cr M Constance)

**ITEM 6.1
QUARTER 2 OPERATIONAL PLAN REVIEW**

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: 61494727: 20 January 2021 - **Refer Supporting Information 61493778**
Responsible Officer: DC, Accounting Services Manager (FCS Accounting Services)

Executive Summary

The purpose of this report is to present the Quarter 2 Operational Plan Review for 2020/21.

RESOLUTION

Moved by Cr Brooke Savige

Seconded by Cr Jodie Shipway

CARRIED 13/0

That the Quarter 2 Operational Plan Review for 2020/21 be received.

ITEM 6.1 QUARTER 2 OPERATIONAL PLAN REVIEW - 61494727 (Cont.)

OFFICER'S RECOMMENDATION

That the Quarter 2 Operational Plan Review for 2020/21 be received.

REPORT DETAIL

1. Background

Every financial year Council must prepare and adopt an annual operational plan. The plan must be reported upon at regular intervals of not more than three months. The Quarter 2 report on the Operational Plan for 2020/21 is presented with an assessment of Council's achievements as measured against key performance indicators (KPI's) along with an accompanying commentary for each Department of Council.

2. Explanation of Item

The second quarter report on the Operational Plan provides non-financial information on Council's organisational performance. Included in this report are key performance indicator targets and associated achievements with accompanying commentary (where appropriate) relevant to the KPI's and other significant operational matters.

3. Strategic Implications

3.1 Legislative / Legal Implications

In accordance with section 174 of the *Local Government Regulation 2012* the Council is required to prepare and report on a quarterly basis the progress towards implementing the annual Operational Plan.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Nil identified

3.4 Risk Management Implications

Operationally there are a wide number of risks that can impact on the delivery of the Operational Plan. These risks are recorded in the Council's Enterprise Risk Management Register and managed accordingly by each Department.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

Nil identified

3.7 Economic Benefit Implications

The Operational Plan contributes to the Corporate Plan in achieving three key themes. Economic benefit implications relate to the theme of:

- Creating Opportunities

Delivered through two key strategies:

- Develop a sustainable, innovative and thriving economy that creates valuable employment for residents, protects the region's high quality of life and provides a prosperous future for residents.
- Develop projects which deliver strategic opportunities for the Moreton Bay Region.

ITEM 6.1 QUARTER 2 OPERATIONAL PLAN REVIEW - 61494727 (Cont.)

3.8 Environmental Implications

The Operational Plan contributes to the Corporate Plan in achieving three key themes. Environmental implications relate to the theme of:

- Valuing Lifestyle

Delivered through three key strategies:

- Maintain sustainable waste management for the Moreton Bay Region.
- Maintain and enhance the health of the natural environment.
- Protect public assets and maintain environmental standards through management of the stormwater network, coastal areas and waterways.

3.9 Social Implications

The Operational Plan contributes to the Corporate Plan in achieving three key themes. Social implications relate to the theme of:

- Strengthening Communities

Delivered through three key strategies:

- Develop a strong and inclusive community.
- Provide residents opportunity to participate and engage with their community.
- Maintain a lifestyle enhanced and protected by local law.

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

The Executive Management Team, Managers and other key Council officers were involved in preparing the first quarter report.

ITEM 6.2
MONTHLY FINANCIAL REPORTING PACKAGE - 31 DECEMBER 2020

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: 61482694 : 19 January 2021 - Refer **Supporting Information 61482667**
Responsible Officer: DC, Accounting Services Manager (FCS Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 31 December 2020.

RESOLUTION

Moved by Cr Mark Booth

Seconded by Cr Cath Tonks

CARRIED 13/0

That the Financial Reporting Package for the year to date period ending 31 December 2020 be received.

ITEM 6.2 MONTHLY FINANCIAL REPORTING PACKAGE - 31 DECEMBER 2020 - 61482694 (Cont.)

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 31 December 2020 be received.

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 31 December 2020 is contained within the supporting information to this report.

This package contains a number of financial documents to provide a breakdown of key financial data and includes:

- o Statement of Revenues and Expenses
- o Capital Expenditure by Portfolio Program
- o Balance Sheet and Cash Flows
- o Treasury Report

2. Explanation of Item

The year to date Financial report as at the end of December is complete and the performance and position of Council is outlined below in the context of the attached report.

Council amended its 2020/21 Budget during the month of October which is shown alongside the original adopted budget in the report where applicable.

Operating Result (page 1)

As at 31 December 2020 operating revenue was \$346.3 million compared to operating expenses of \$225.6 million thus representing an operating surplus of \$120.7 million, which is largely in line with expectations.

Operating Revenues (page 1)

The third quarter rates and utility charges were levied in late December. Rates and utility charges represent the bulk of the revenue recognised thus far being \$248.2 million equating to approximately 76% of the budgeted rate and utility charge revenue for the year.

The positive variance in Fees and Charges is a timing difference due to animal registrations being issued for the year and a significant portion of these fees have been received. In addition to this, building, plumbing development application and waste fees are all performing better than forecast. Furthermore, the slight reduction in fee revenue budgeted as a result of COVID 19 has not materialised as expected.

Interest revenue is tracking as expected.

Operational grants and subsidies are tracking below budget, entirely due to the timing of when grants are received. The Financial Assistance Grant represents 75% of all the operational grants Council receives and is paid quarterly. The bulk of this grant will be paid in May/June 2021 and will represent an early payment of the 2021/22 grant allocation.

Other revenues are also tracking behind budget at this stage with a few timing differences impacting on budget performance. Tax Payments from Unitywater represent 65% of this budget item. Current payments received are provisional and are subject to variation at the end of the financial year once Unitywater's end of year tax position is known.

The Unitywater participation revenue is a conservative budget estimate and is a non-cash revenue stream. Revenue is accrued in line with the budget each month and adjusted at year end in accordance with Unitywater's end of financial year result.

ITEM 6.2 MONTHLY FINANCIAL REPORTING PACKAGE - 31 DECEMBER 2020 - 61482694 (Cont.)

Operational Expenses (page 1)

Employee benefits are tracking to budget.

Material and Services are trending below budget but, again, this is expected to be a timing difference with spend expected to increase over the coming months.

Depreciation expenses and finance costs are tracking to budget.

Capital Revenue (page 1)

Infrastructure cash contributions from developers has exceeded the budget after the first six months. In total \$32.3 million has been received to date against a budget \$30 million.

All infrastructure asset contributions that have been received to date have been recognised. As these contributions tend to come in irregularly a considerable quantum is still expected over the remainder of the financial year.

Capital grants and subsidies are tracking to budget.

Operating Revenue and Operating Expenditure Graphs (page 2)

The purpose of these graphs is to track actual revenue and actual expenses to a linear monthly budget.

Given the majority of Council's operating revenue cycle is rate related (quarterly in advance), revenue will track to the right-hand side of the budgeted revenue line and slowly edge closer to the line as the quarters draw to a close. This is reflected in the movement of the orange revenue line from July to December as it moves closer to the linear trend.

Conversely, operating expenses will generally track to the left of the budget line and trend that way, gradually drawing closer to the line as the end of the financial year approaches. The orange trend line is progressing as expected.

Capital Expenditure (page 3, 4 and 5)

Capital expenditure is \$93.9 million after the first six months of 2020/21 and represents 37.7% of the total program. The *total capital expenditure progress* graph summarises the percentage of all capital expenditure completed to date compared to a linear budget spend.

The *capital expenditure by portfolio program* table breaks down the capital spend into program categories. In addition to the actual spend to date of \$93.9 million, there are committed costs (orders placed for works) in the amount of \$92.2 million bringing the total cost to \$186.1 million of the current \$249 million program (74.7% of the capital program committed).

The associated *capital expenditure progress % to date by portfolio program* graph tracks the percentage spend by portfolio program compared to the budget to date. The orange line represents the year to date budget at 50% highlighting the linear budget spend to December 2020. Variations across the programs are normal as capital project delivery is not linear in nature so timing differences are expected.

Balance Sheet and Cash Flow (page 6)

The Balance sheets list Council assets and liabilities and net community equity.

The Cash flow statement indicates a closing cash balance in the amount of \$351.6 million for December. The forecast for the end of June 2021 is currently \$251 million.

Treasury Report (page 7 and 8)

The Treasury Report outlines Council performance with respect to cash investments and borrowings.

ITEM 6.2 MONTHLY FINANCIAL REPORTING PACKAGE - 31 DECEMBER 2020 - 61482694 (Cont.)

Interest earned on investments was approximately \$1.7 million. Interest rates on offer are quite low in the current market with deposit terms of less than 2 years offering interest rates of less than 1% per annum. The weighted average return on all investments for Council is now sitting at 0.86%.

The Investment graphs give an indication of the percentage of investments held with each financial institution and the maturity profile of Council's investments. Council currently has \$252 million of cash at call with the remaining \$100 million maturing over next 3 to 12 months.

The QIC Growth Fund is currently valued at \$112 million as at the end of December. Council originally invested \$100 million in this fund in June 2018.

Council's total debt position has decreased (\$370m to \$352m) as repayments were made in September and December. Council is expected to repay debt in the amount of \$37 million for the year and is budgeted to borrow \$40 million to fund capital works. Borrowings are expected to be drawn down in May/June 2021.

Coronavirus Pandemic Impacts

Council included a number of support measures in its 2020/21 Budget and also took a conservative approach to some revenue streams (fees and charges, infrastructure cash contributions) in anticipation of a further deterioration in the economy over 2020/21. These measures and impacts have been reviewed as part of the quarter 2 budget review.

3. Strategic Implications

3.1 Legislative / Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Council's financial performance and position. The ongoing COVID-19 pandemic will continue to present new risks requiring Council to closely monitor its performance and position compared to budget and continually refine its long-term financial modelling projections to inform decision making.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

As at the end of December 2020, Council's operating surplus is \$120.7 million while capital expenditure amounted to \$93.9 million.

ITEM 6.2 MONTHLY FINANCIAL REPORTING PACKAGE - 31 DECEMBER 2020 - 61482694 (Cont.)

- 3.7 Economic Benefit Implications Nil identified
- 3.8 Environmental Implications Nil identified
- 3.9 Social Implications Nil identified
- 3.10 Human Rights Implications Nil identified
- 3.11 Consultation / Communication
Director Finance and Corporate Services

12. NOTIFIED GENERAL BUSINESS ITEMS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

**ITEM 12.1
FUTURE NAME(S) - CABOOLTURE WEST**

Cr Tony Latter referred to the Caboolture West local plan, saying that to date the local community have had extensive input into the process. Cr Latter suggested that the name 'Caboolture West' should change to protect the existing suburb names and as the population of this area is expected to reach approximately 70,000 by completion, appropriate planning needs to occur.

RESOLUTION

Moved by Cr Tony Latter

Seconded by Cr Adam Hain

CARRIED 13/0

- 1. That the Chief Executive Officer provide a report by the end of March on a recommended approach to establish future name(s) for Caboolture West.**
- 2. That the report include an approach for engagement with existing and surrounding landowners and residents and other stakeholders.**

**ITEM 12.2
CERTIFICATE OF APPRECIATION - RETIREMENT OF HENK VAN DEN ENDE -
LOCAL SES CONTROLLER
(61562366)**

In acknowledgement of his upcoming retirement on Friday 5 February 2021 after 10 years' service with Moreton Bay Regional Council, the Mayor presented Henk van den Ende (Local SES Controller) with a Certificate of Appreciation, making the following comments:

Henk doesn't want a big song and dance for his retirement, which is exactly why he deserves it. Henk is retiring after 44 years of service to the SES, including a decade leading the award-winning Moreton Bay SES Unit.

The dedication Henk's team shows works behind the scenes to keep our community safe through floods, storms, droughts, disasters...

Even a pandemic, is nothing short than inspiring.

The admin processes, training, inductions programs that he's introduced has raised the bar for disaster response across QLD.

Henk's legacy will live on through the improvements you've made and the mentorship and leadership you've provided to others.

Luckily for us, he's not leaving just yet and will continuing to volunteer for SES and provide leadership training to up-and-coming officers.

Thank you for your dedication Henk, congratulations on your retirement and we wish you all the best for the future.

Item 12.2 - Certificate of Appreciation - Retirement of Henk Van Den Ende - Local SES Controller cont'd

Henk spoke about his role as Local SES Controller, saying it had been a great honour to work with Moreton Bay. Henk commenced with the SES on 14 April 1976, wanting to make a difference and noted that a leader was only as good as the people underneath them; and that the accolades are really for the volunteers who are out there working hard for the community.

Henk thanked Council for the opportunity saying it was a great honour and pleasure to have been in the role.

Cr Matt Constance and Cr Denise Sims also reiterated the sentiments of the Mayor, providing their congratulations to Henk on his retirement.

13. CLOSED SESSION

(s254J of the Local Government Regulation 2012)

Consideration of confidential officers' reports as referred by the Chief Executive Officer and confidential general business matters as raised at the meeting.

14a. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL

No items for consideration.

14b. CONFIDENTIAL GENERAL BUSINESS

No items for consideration.

14. CLOSURE

There being no further business the meeting closed at 10.17am

CHIEF EXECUTIVE OFFICER'S CERTIFICATE

I certify that minute pages numbered 21/37 to 21/73 constitute the minutes of the General Meeting of the Moreton Bay Regional Council held February 2021.

Greg Chemello
Chief Executive Officer

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Wednesday 17 February 2021.

Greg Chemello
Chief Executive Officer

Councillor Peter Flannery
Mayor