

Accepted Alteration to maintain existing 100mm residential stormwater pipes and kerb adaptors on road verge

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This checklist is to determine if the maintenance of the existing 100mm private stormwater infrastructure extending from a private residence to the kerb and channel, meets the requirements for an Accepted Alteration.

For new installations visit www.moretonbay.qld.gov.au/stormwater

A road verge is the area of land between the property boundary of land adjacent to a road and—

- (a) the back of the road kerb; or
- (b) if there is no road kerb— the table drain; or
- (c) if there is no road kerb and no table drain— the line of the roadside guideposts.

Kerb and channel: The concrete structure between the road and Council's verge i.e. nature strip.

ABN: 92 967 232 136

1. Notifier details

First name:	<input type="text"/>	Surname:	<input type="text"/>
Address (not a PO Box):	<input type="text"/>		
Postal address:	<input type="text"/>		
Email address:	<input type="text"/>		
Preferred phone:	<input type="text"/>	Mobile phone:	<input type="text"/>

Note: Contact numbers which you provide may be used to update Council's records.

2. Details of activity

Maintaining existing 100mm stormwater pipes and kerb adaptors	Yes	No
Is the proposed maintenance one of the following? <ul style="list-style-type: none"> • Replacing a broken pipe • Replacing a kerb adaptor <p>Note - If pipe maintenance is not for one of the above reasons an Alteration of Public Land application will need to be submitted for Local Law approval prior to commencing work.</p>	<input type="checkbox"/>	<input type="checkbox"/>
Have you contacted Dial Before You Dig to determine the location of underground services and will take necessary precautions before the activity takes place	<input type="checkbox"/>	<input type="checkbox"/>
Are you the property owner/occupier, or have you been engaged by the owner/occupier to maintain the stormwater pipes of the property adjacent to the worksite?	<input type="checkbox"/>	<input type="checkbox"/>
Can you confirm that the property is not adjacent to a State Controlled Road? <p>Note - If the property is adjacent to a State Controlled Road, contact Department of Transport and Main Roads as approval cannot be granted by Council.</p>	<input type="checkbox"/>	<input type="checkbox"/>
Will the maintenance of the stormwater pipes or kerb adaptor be carried out in a manner that avoids damaging the surrounding concrete kerb?	<input type="checkbox"/>	<input type="checkbox"/>
Will the works be carried out in a manner that does not disturb any existing kerb markings, such as brass tags for Telstra, electrical, gas, survey points, or painted hydrant/valve markers?	<input type="checkbox"/>	<input type="checkbox"/>
Will all work be completed within the same day?	<input type="checkbox"/>	<input type="checkbox"/>

Maintaining existing 100mm stormwater pipes and kerb adaptors	Yes	No
Will pedestrian safety be maintained at all times during the work?	<input type="checkbox"/>	<input type="checkbox"/>
Will adequate signage and safety barriers be installed to protect the public from any potential hazards associated with the work site?	<input type="checkbox"/>	<input type="checkbox"/>
Will a minimum 1.8-meter-wide, unobstructed pedestrian walkway be maintained between the property boundary and kerb along the road verge?	<input type="checkbox"/>	<input type="checkbox"/>
Does the stormwater pipe that requires maintenance not run under a concrete footpath or enter directly into a pit or manhole within the road reserve? Note - If you cannot answer yes to this question, an Alteration of Public Land application must be submitted for Local Law approval before commencing work.	<input type="checkbox"/>	<input type="checkbox"/>
Will the works area be backfilled and compacted with topsoil and a greased finish?	<input type="checkbox"/>	<input type="checkbox"/>
Will the stormwater drainage system be installed to the standard drawing "Kerb and Channel - Residential Drainage Connections" and meet the requirements of AS 3500.3.1 Stormwater drainage - Performance requirements and the Queensland Building Code Regulations? For more information visit - www.moretonbay.qld.gov.au/standard-drawing-rs-081	<input type="checkbox"/>	<input type="checkbox"/>
Will the items and equipment be positioned so as not to obstruct fire hydrants or emergency access points? Note - These areas must remain clear at all times to ensure unimpeded access for emergency vehicles.	<input type="checkbox"/>	<input type="checkbox"/>
Will suitable barriers be installed to stop any materials entering the sewerage or stormwater drainage system?	<input type="checkbox"/>	<input type="checkbox"/>
Will all items and materials be removed upon completion of the activity?	<input type="checkbox"/>	<input type="checkbox"/>
Will the work area be restored to its original condition immediately after the works are completed?	<input type="checkbox"/>	<input type="checkbox"/>
Will there be a current \$20,000,000 Public Liability Policy in place to cover the activity?	<input type="checkbox"/>	<input type="checkbox"/>

To satisfy the intent and objectives of the *Alteration of Public Land Local Law 2023*, you are required to complete this checklist and submit to Council for our records.

If you can answer "Yes" to all the questions above, the activity is deemed an Accepted Alteration, and Local Law approval is not necessary.

If you have responded "No" to any of the questions above, the activity does not adhere to the *Alteration of Public Land Local Law 2023* Accepted Alteration requirements and an Alteration of Public Land application form must be submitted to Council for assessment.

For more information www.moretonbay.qld.gov.au/alteration-of-public-land

Declaration of applicant

Moreton Bay City Council appoints the notifier as the person in control of the workplace who must ensure all relevant requirements are carried out in accordance with the approval.

I acknowledge that:

- the installation and maintenance is the responsibility of the notifier.
- the activity is undertaken at the risk of the notifier.
- any damage caused by the activity or damage not notified to Council prior to commencing work will be repaired at my expense.
- Council reserves the right to remove items at any time for road maintenance activities, or if the activity no longer meets safety requirements, without the property owner's or occupiers' permission. Council is not obligated to reinstate the goods
- I acknowledge and agree to abide by the standard conditions.
- Failure to comply with the conditions and requirements may result in Council directing me to remove the items and restore the site to its original condition at my expense.
- Non-compliance with Council directives regarding my activity may lead to Council making modifications to ensure compliance with its conditions and requirements, at my expense.

I/We, the notifier, declare that the above information is correct in all respects, and will provide a copy of this checklist to Council. Should any of the details given in relation to this checklist be changed in the future, the notifier shall advise the Council in writing prior to any such change being implemented.

I agree to indemnify and keep indemnified Council against claims for personal injury, including death and damage to property, including economic loss, arising by, through or in connection with this activity.

Signature:

Date:

Privacy Statement

Moreton Bay City Council is collecting your personal information for the purpose of assessing your proposal to maintain existing stormwater pipes and adaptors. The collection of this information is authorised under Moreton Bay City Council - Alteration of Public Land Local Law 2023. Your information will not be given to any other person or agency unless you have given us permission, or we are required by law.

Standard conditions

Authorised officer

The notifier or the notifier's employee/s or contractor/s must comply with any notice from a Council Authorised Officer.

Damage

If the notifier or contractor/s damages Council public land or road, or any public infrastructure within the land or road, they must:

- take immediate steps to make the area safe and maintain the area in a safe condition until all necessary repairs have taken place.
- report the damage to Council.
- pay Council the amount it would cost for Council to have all damage rectified or with Council's approval, carry out repairs at their own expense to the satisfaction of Council.

Indemnity

The notifier must indemnify and keep indemnified Council against claims for personal injury, including death and damage to property, including economic loss, arising by, through or in connection with the approval.

Industry standards

The notifier must ensure the activity is conducted in accordance with all relevant industry standards and meets all necessary safety requirements.

Installation

The notifier is responsible for ensuring that:

- The installation and works do not compromise the proper maintenance of the Council road or area.
- Unrestricted access to Council, Public Utility or Statutory Authority Service (e.g., Kerbside waste collection, fire hydrants, access pits) will be maintained.
- The placement of equipment does not promote soil erosion or cause damage to grass or trees.
- The activity site is cleaned and restored to its original condition upon permanent vacation of the approved location.
- Any damage to their installation and maintenance of their installation is their responsibility, and the Council will not be held accountable.
- A pre and post site inspection including photos shall be taken before and after the activity takes place to ensure all existing defects to Council property are recorded prior to works commencing.

Insurance

The notifier or contractor must hold a current public liability insurance policy for \$20,000,000 to cover the activity.

Maintenance

The stormwater pipes and kerb adaptor remain the property of the notifier. For the duration of the installation, the notifier shall, at their own cost, periodically inspect and maintain the stormwater pipes and kerb adaptor to the satisfaction of Council.

Operation of activity

The notifier must operate as permitted by this approval in accordance with the accepted alteration criteria and adhere to the conditions of the accepted alteration.

Public land

The notifier must return the approved area to its original condition at the end of the activity and accepts Council may on charge costs associated with this if required.

Roads

The current *Department of Transport and Main Roads Manual of Uniform Traffic Control Devices - MUTCD* guidelines and AS 1742 must be addressed when working on the road reserve.

Waste

The notifier must dispose of all waste generated from this activity and at the conclusion of this activity, the notifier must leave site back in a clean and tidy condition.

WH&S and Public health

The notifier is required to ensure that operations comply with the most up-to-date Work Health and Safety Act. Specifically

- Operations must be conducted in a manner that does not endanger the health or safety of any other person using Council public land.
- The notifier must adhere to any safety directions given by the Council or another authorised person.
- The notifier must not wilfully or recklessly interfere with anything provided in the interest of health and safety at the permitted location.