



Moreton Bay Regional Council

Appendix 7 - Disaster Review Template

2023

Objectives

Add your organisation's disaster resilience objectives here for reference.

E.g.¹

1. We can provide an adequate level of service to our members/clients before, during and after an emergency
2. Our staff and volunteers are well prepared to cope with an emergency
3. Through strengthening our organisation's disaster resilience, we strengthen the resilience of our whole community
4. Our organisation is well positioned to work with our community to 'build back better' after an emergency

Participants

Note participants in the debrief, including your organisation's internal disaster resilience contacts.



This document was proudly completed by CPR Group, 2023
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¹ Australian Council of Social Service. (2016). Disaster Plan for Community Organisations Template. Retrieved 29 March 2023, from https://resilience.acoss.org.au/site/assets/uploads/4ba03958-disaster-plan-for-community-organisations-template-final_v12_aug16.docx

Review

To be completed following a disaster.

Example

Description	Successes	Challenges	Lessons learned and future improvements	Added to Action Plan (Y/N)
General preparation				
<i>E.g. Asset tracking</i>	<i>Majority of assets recorded</i>	<i>Asset register not kept entirely up-to-date</i>	<i>Better delegation of responsibilities for asset register</i>	<i>Y</i>
Disaster specific preparation (e.g. Severe storm)				
<i>E.g. Flood resilient design</i>	<i>Clubhouse design effective</i>	<i>Amenities building design ineffective</i>	<i>Apply for grants to rebuild with flood resilient design</i>	<i>Y</i>
Response				
<i>E.g. Communication</i>	<i>All stakeholders advised in a timely manner</i>	<i>Updating social media channels</i>	<i>Identify additional support people to manage social media</i>	<i>Y</i>
Recovery				
<i>E.g. Operations</i>	<i>Coaching skills and drills online</i>	<i>Difficulty identifying alternate venues</i>	<i>Network with other clubs / associations / venues to find alternate locations</i>	<i>Y</i>

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General preparation				
Disaster specific preparation (e.g. Severe storm)				
Response				
Recovery				