



MINUTES

GENERAL MEETING

Wednesday 15 May 2024
commencing at 9.36am

Caboolture Chambers
2 Hasking Street, Caboolture

ENDORSED GM20240529

Membership = 13
Mayor and all Councillors

Quorum = 7

Adoption Extract from General Meeting – 29 May 2024 (Page 24/249)

General Meeting - 15 May 2024 (Pages 24/169 - 24/226)

RESOLUTION

Moved by Cr Cath Tonks

Seconded by Cr Yvonne Barlow

CARRIED 11/0

That the minutes of the General Meeting held 15 May 2024, be confirmed.

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STATEMENT - ATTENDEES AND LIVESTREAMING

The Mayor advised that the meeting will be live streamed and the video recording of the meeting will be available on the council's website.

Attendees must be aware that incidental capture of an image or sound of persons in the public gallery, may occur.

By remaining at the meeting attendees consent to being filmed and the possible use of their image and sound being published in the live streaming and recorded video of this meeting.

1. ACKNOWLEDGEMENT OF COUNTRY

Cr Cath Tonks provided the Acknowledgement of Country.

2. OPENING PRAYER / REFLECTION

Cr Cath Tonks provided the opening prayer / reflection for the meeting.

3. ATTENDANCE & APOLOGIES

Attendance:

Cr Peter Flannery (Mayor) (Chairperson)
Cr Brooke Savige
Cr Mark Booth
Cr Adam Hain
Cr Jodie Shipway (Deputy Mayor)
Cr Karl Winchester
Cr Yvonne Barlow
Cr Jim Moloney
Cr Cath Tonks
Cr Matt Constance
Cr Darren Grimwade
Cr Tony Latter

Officers:

Chief Executive Officer	(Scott Waters)
Deputy CEO/Director Projects & Asset Services	(Tony Martini)
Director Community & Environmental Services	(Bill Halpin)
Director Finance & Corporate Services	(Donna Gregory)
Acting Director Infrastructure Planning	(Dan Staley)
Director Planning	(David Corkill)
Chief Economic Development Officer	(Paul Martins)
Chief External Relations Officer	(Joshua O'Keefe)
Chief Legal Counsel	(Kate Draper)
Manager Strategic Infrastructure Planning	(Stuart Piper)
Meeting Support	(Hayley Kenzler)

Apologies:

Cr Sandra Ruck

4. MEMORIALS OR CONDOLENCES

Cr Karl Winchester made special mention of the late **Mr Peter Marendy** OAM, who served the Redcliffe Peninsula and Queensland community as a General Practitioner for more than 35 years, retiring just before his 91st birthday. Cr Winchester said that Peter was heavily involved in the Greek Orthodox Church, being awarded the St Andrew's Cross and served as President of Rotary Club of Redcliffe South, Chairman of St John's Community North, Patron of the Redcliffe Junior Golf Club and Peninsula Camera Club and was awarded an Order of Australian Medal in 2019.

Councillors observed a moment's silence in memory of residents who had passed away, noting Council's sympathy.

5. CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 24 April 2024 (Pages 24/135 - 24/168)

RESOLUTION

Moved by Cr Cath Tonks

Seconded by Cr Jim Moloney

CARRIED 12/0

That the minutes of the General Meeting held 24 April 2024, be confirmed.

6. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

6.1. Petition - Cedric Crump re Footpath along Beachmere Road, Caboolture (69631054)

Cr Mark Booth tabled a petition containing 210 eligible signatures, received from Cedric Crump, reading as follows:

"We the undersigned residents of Queensland request that Council:

Request Moreton Bay Council to construct a well lit footpath along the western side of Beachmere Road Caboolture between Ann Maree Drive and Bribie Island Road. REASONS FOR THIS REQUEST

- 1. Safety of pedestrians and cyclists.** *At present foot and pedal traffic are forced to use a grassed area on the roadside. Little or no lighting is available for much of this section of roadway so that pedestrians and cyclists are under extreme risk after dark. Large gum trees on the footpath force pedestrians closer to moving traffic.*
- 2. Safety of motorists.** *The Queensland State Government has funded a substantial upgrade to Beachmere Road. Unfortunately the current upgrade which is presently underway will not benefit persons who reside in the vicinity north of Jocelyn Street. A concrete footpath would greatly reduce the chance of a pedestrian or cyclist being struck by a vehicle. Removal of the large gum trees where the proposed footpat [sic] hwould [sic] be built is also reducing the risk to motorists who might crash into these large trees.*
- 3. Access to better bus service.** *Local residents who travel by public transport presently have a very limited bus service of the Beachmere Bus Route. Thre [sic] are no bus shelters at the two bus stops on Beachmere Road near Ann Maree Drive. A footpath would enable users to reach a much better bus service on Bribie Island Road. This service runs much longer hours and has greater frequency of buses.*
- 4. Residents without motor transport.** *A footpath would enable users to reach essential businesses such as Chemist Warehouse, IGA supermarket, bakery, bottle shop also restaurants like McDonalds."*

Council received the petition, referring it to the Director Infrastructure Planning for investigation and report to Council, if required.

7. CORRESPONDENCE

There was no correspondence for tabling.

8. COMMUNITY COMMENT

Cr Peter Flannery (Mayor) opened the Community Comment session, making the required statement regarding the conduct of the Session, and invited the following residents to address Council.

8.1. Community Comment: Cedric Crump - Construction of footpath with lighting along Beachmere Road, Caboolture (69784972)

As approved by the Chief Executive Officer, Cedric Crump addressed the Council regarding the construction of a concrete footpath with lighting along Beachmere Road between Bribie Island Road and Ann Maree Drive, Caboolture. The address included comment on the following specific points:

- Safety of pedestrians and cyclists and motorists
- Completion of an already constructed partially built footpath in the above location - only less than 500 metres to build
- User of bus service 652 are forced to walk along this roadway at the above location.

8.2. Community Comment: Colin Scobie - Utilisation of Queens Beach North (69784991)

As approved by the Chief Executive Officer, Colin Scobie addressed the Council regarding utilisation of Queens Beach North. The address included comment on the following specific points:

- Contrast with other beaches
- Barrier to roads and urban residents
- Nature play and nature relatedness
- Inclusiveness
- Human rights
- Biodiversity loss
- Mental health and wellbeing

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

9.1. Notice of Motion (NOM-43) Telecommunications Lease Caboolture - Optus (69695731)

Having given the appropriate notice, Cr Jodie Shipway moved the following motion:

RESOLUTION

Moved by Cr Jodie Shipway (Deputy Mayor)

Seconded by Cr Matt Constance

CARRIED 12/0

That resolution 3 appearing on Minute Page 24/32 of the General Meeting held 25 January 2024 (outlined below):

1. That Council decides the exception contained in section 236(1)(c)(vi) of the *Local Government Regulation 2012* applies to the Council regarding the disposal of the property referred to in this report.
2. That Council as trustee decides to dispose of a valuable non-current asset (via lease) being part of the Property referred to in this report.
3. ***That Optus be granted a trustee lease over Lease C in Lot 264 on CG2981, as shown on SP321526 on the terms outlined in this report.***
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the trustee lease and any required variations of the trustee lease on the Council's behalf, as described in this report.

BE AMENDED to read as follows:

- “3. ***That Optus Mobile Pty Limited ACN 054 365 696 be granted a trustee lease over Lease C in Lot 264 on CG2981, as shown on SP321526 on the terms outlined in this report.***”

10. CONFLICTS OF INTEREST NOTIFIED TO THE CEO

Conflicts of interest notified to the CEO where not specifically related to an item on this agenda

There were no notified conflicts of interest.

11. MAYORAL MINUTE - QUEENSLAND DOMESTIC & FAMILY VIOLENCE PREVENTION COUNCIL - LOCAL GOVERNMENT CHAMPIONS NETWORK (69752803)

The Mayor tabled a Mayoral minute in relation to Domestic and Family Violence, stating:

This is a significant issue impacting our communities.

During May each year, Queensland marks Domestic and Family Violence Prevention Month. Its objectives highlight support services and send a clear message that violence in our communities will not be tolerated.

To help raise awareness of Domestic and Family Violence Prevention Month, Council participates in a broad range of meaningful events and initiatives.

Council has received correspondence from the Queensland Domestic and Family Violence Prevention Council seeking interest to join the Local Government Domestic and Family Violence Prevention Champions Network.

The network is co-chaired by the Prevention Council and LGAQ. The Champions Network aims to connect Councils with people, ideas and resources that will strengthen our local response.

Through participation in the network, Council will work with the Prevention Council, LGAQ and other local governments to foster a greater community understanding about domestic and family violence,

We will continue to challenge the values and behaviours that excuse domestic abuse in our communities.

Additional detail on our events and initiatives:

- Will light up our buildings purple.
- Held a workshop for Domestic and Family Violence workers in Moreton Bay (led by Matt and Sarah Brown, authors of "She is not your rehab")
- We've participated in candlelight vigils.
- We have installed 'Behind Closed Doors' signs in public bathrooms, produced by Zonta Pine Rivers.
- We will be providing funding to Caboolture Rotary for the Red Ride event on 18 May.
- We are supporting the Moreton Bay Says No to DV March on 31 May.
- We are promoting Bystander Training to staff and community members, facilitated by MATE Bystander.

RESOLUTION - Mayoral Minute

Moved by Cr Peter Flannery (Mayor)

A seconder is not required for a Mayoral Minute

CARRIED 12/0

That Council accepts the Queensland Domestic and Family Violence Prevention Council's invitation to join the *Local Government Domestic and Family Violence Prevention Champions Network*.

12. MAYORAL MINUTE - PENINSULA SUPPORT HUB (69742814)

The Mayor tabled a Mayoral minute in relation to a project underway to support the growing issue of people experiencing homelessness and financial distress in Moreton Bay, stating:

This project is one of many initiatives Council is undertaking to combat pressures facing the community.

On completion, The Breakfast Club and The Salvation Army have been confirmed as tenants.

Both groups will offer valuable support connecting people to critical housing and homelessness services.

This \$6.7 million project is led by Council's \$3.7 million investment with support of \$3 million from Queensland Government's South East Queensland Community Stimulus Program.

I thank the State Government for their support to deliver this project.

To acknowledge the location in Moreton Bay on our peninsula and the valuable support offered by the tenants, I move that the name of the hub be called the Peninsula Support Hub.

The project site on the corner of Oxley Avenue and Portwood Street, Redcliffe is now underway.

We look forward to turning the sod before the building phase commences soon.

RESOLUTION - Mayoral Minute

Moved by Cr Peter Flannery (Mayor)

A seconder is not required for a Mayoral Minute

CARRIED 12/0

That the name of the hub [the project site on the corner of Oxley Avenue and Portwood Street, Redcliffe] be called the Peninsula Support Hub.

13. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

The conduct of the respective session will be facilitated at the discretion of the Mayor.

Session

1 Vibrant Communities

2 Healthy Environments

3 Well-planned Places

4 Well-connected Places

5 Progressive Economy

6 Engaged Council

1 VIBRANT COMMUNITIES SESSION

(Cr Peter Flannery (Mayor))

No items for consideration.

2 HEALTHY ENVIRONMENTS SESSION

(Cr Peter Flannery (Mayor))

No items for consideration.

ATTENDANCE

Stuart Piper attended the meeting at 10.04am for discussion on Item 3.1.

3 WELL-PLANNED PLACES SESSION**(Cr Peter Flannery (Mayor))****ITEM 3.1****PROGRESS PROPOSED LOCAL GOVERNMENT INFRASTRUCTURE PLAN
AMENDMENT NO. 2 TO STATE REVIEW**

Meeting / Session: 3 WELL-PLANNED PLACES
Reference: 69259386: 19 March 2024 - Refer Supporting Information 69353291, 69219538, 69220154, 69512411, 69352254, 69243462, 69243348, 69243240, 69243428, 67106794, 69278735, 69279230, 69222253, 69256869, 69222255, 69256116, 69256906, 69220614 & 69256821
Responsible Officer: EM, Coordinator Strategic Infrastructure Planning (IP Strategic Infrastructure Planning)

Executive Summary

On 22 November 2023, the Council resolved to progress to a 'Compliance check' of the proposed Local Government Infrastructure Plan (LGIP) Amendment No. 2 in accordance with section 21 of the *Planning Act 2016 (PA)* and Chapter 5, Part 3, section 9 of the Ministers Guidelines and Rules Version 2.0 (**MGR V2.0**) effective as at July 2023.

In accordance with Council's previous resolution, an Appointed reviewer has undertaken the 'Compliance check'. After Council officers made administrative changes noted by the Appointed reviewer, the Appointed reviewer concluded that the proposed LGIP Amendment No. 2, is compliant with section 21 of the **PA** and the **MGR V2.0**; and recommended to progress to the next stage of the statutory amendment process, being a State review.

This report recommends that Council progress to a State review of the proposed LGIP Amendment No. 2, as the next step in the process for amending the Council's LGIP.

This matter is brought to the attention of Council under the **Well-planned Places portfolio** as the LGIP supports the Growth Management Strategy for Moreton Bay.

RESOLUTION**Moved by Cr Jodie Shipway (Deputy Mayor)****Seconded by Cr Mark Booth****CARRIED 12/0**

1. That Council note the proposed LGIP Amendment No. 2 previously considered in November 2023 has been amended as a result of the 'Compliance review'.
2. That Council notes the proposed LGIP Amendment No. 2 and completed and signed 'Appointed reviewer statement' in Supporting Information #1 to #19, that have been completed in accordance with Chapter 5, Part 3, section 9 of the Minister's Guidelines and Rules Version 2.0 effective as at July 2023 (MGR V2.0).
3. That Council decides to progress to a State review of the proposed LGIP Amendment No. 2, in accordance with section 21 of the *Planning Act 2016 (PA)* and Chapter 5, Part 3, section 9.4 of the MGR V2.0.
4. That in accordance with Chapter 5, Part 3, section 9.4 of the MGR V2.0, Council authorises the CEO to do all things reasonable and necessary to give effect to the decision in the Officers Recommendation 3, including without limitation to:

ITEM 3.1 PROGRESS PROPOSED LOCAL GOVERNMENT INFRASTRUCTURE PLAN AMENDMENT NO. 2 TO STATE REVIEW - 69259386 (Cont.)

- a) **write to the Minister requesting a State review of the proposed LGIP Amendment No. 2.**
- b) **give the Minister the following information—**
 - (i) **an electronic copy of the proposed LGIP Amendment No. 2;**
 - (ii) **the Schedule Of Work (SOW) model prepared by the Council as part of the proposed LGIP Amendment No. 2 (Excel);**
 - (iii) **the Review checklist completed by the Appointed reviewer (final converted to PDF);**
 - (iv) **the completed and signed Appointed reviewer statement (PDF); and**
 - (v) **the extrinsic material including background studies, reports, and supporting information that informed the preparation of the proposed LGIP Amendment No. 2.**

ITEM 3.1 PROGRESS PROPOSED LOCAL GOVERNMENT INFRASTRUCTURE PLAN AMENDMENT NO. 2 TO STATE REVIEW - 69259386 (Cont.)

OFFICER'S RECOMMENDATION

1. That Council note the proposed LGIP Amendment No. 2 previously considered in November 2023 has been amended as a result of the 'Compliance review'.
2. That Council notes the proposed LGIP Amendment No. 2 and completed and signed 'Appointed reviewer statement' in **Supporting Information #1 to #19**, that have been completed in accordance with Chapter 5, Part 3, section 9 of the Minister's Guidelines and Rules Version 2.0 effective as at July 2023 (**MGR V2.0**).
3. That Council decides to progress to a State review of the proposed LGIP Amendment No. 2, in accordance with section 21 of the *Planning Act 2016 (PA)* and Chapter 5, Part 3, section 9.4 of the **MGR V2.0**.
4. That in accordance with Chapter 5, Part 3, section 9.4 of the **MGR V2.0**, Council authorises the CEO to do all things reasonable and necessary to give effect to the decision in Officer Recommendation 3, including without limitation to:
 - a) write to the Minister requesting a State review of the proposed LGIP Amendment No. 2.
 - b) give the Minister the following information—
 - (i) an electronic copy of the proposed LGIP Amendment No. 2;
 - (ii) the Schedule Of Work (SOW) model prepared by the Council as part of the proposed LGIP Amendment No. 2 (Excel);
 - (iii) the Review checklist completed by the Appointed reviewer (final converted to PDF);
 - (iv) the completed and signed Appointed reviewer statement (PDF); and
 - (v) the extrinsic material including background studies, reports, and supporting information that informed the preparation of the proposed LGIP Amendment No. 2.

REPORT DETAIL

1. Background

Following Council's decision to progress to a 'Compliance check' of the proposed LGIP Amendment No. 2, the following resolution appears on Minute Page 23/2482-83 of the General Meeting held 22 November 2023:

RESOLUTION:

1. That Council notes the proposed LGIP Amendment No. 2 and Review checklist attached to this report as Supporting Information #1 to #18 that have been completed in accordance with Chapter 5, Part 3, section 8 of the Minister's Guidelines and Rules Version 2.0 effective as at July 2023 (MGR V2.0).
2. **That Council decides to progress to a 'Compliance check' of the proposed LGIP Amendment No. 2 in accordance with section 21 of the *Planning Act 2016 (PA)* and Chapter 5, Part 3, section 9 of the MGR V2.0.**
3. That in accordance with Chapter 5, Part 3, section 9.1 of the MGR V2.0, Council authorises the CEO to do all things reasonable and necessary to give effect to the decision in Officer Recommendation 2, including without limitation to:

ITEM 3.1 PROGRESS PROPOSED LOCAL GOVERNMENT INFRASTRUCTURE PLAN AMENDMENT NO. 2 TO STATE REVIEW - 69259386 (Cont.)

- a. engage an Appointed reviewer and give the Appointed reviewer the following information—
 - (i) an electronic copy of the proposed LGIP Amendment No. 2;
 - (ii) the Schedule of work (SOW) model prepared by the Council as part of the proposed LGIP Amendment (Excel);
 - (iii) the Review checklist completed by the Council;
 - (iv) the extrinsic material including background studies, reports, and supporting information that informed the preparation of the proposed LGIP Amendment No. 2;
 - (v) information on the outcomes of any consultation with the relevant state agencies and/or Unitywater concerning the preparation of the proposed LGIP Amendment No. 2; and
 - (vi) the contact details of the person who will be the key point of contact as well as any other key personnel who may be relevant to the 'Compliance check'.
- 4. That Council notes the draft engagement framework developed to inform engagement about this project. The draft engagement framework will be refined and updated each quarter to respond to changes in the operating context and possible changes to technical content of the proposed LGIP Amendment No. 2 (Supporting Information #19), as result of the Compliance review.
- 5. That Council notes that informal engagement will be undertaken with affected owners as a result of the latest infrastructure network planning.

Subsequent to the General Meeting held on 22 November 2023, IIP Pty Ltd was engaged as the Appointed reviewer. Initial comments were provided on 14 February 2024, noting minor administrative errors to be corrected in the proposed LGIP amendment package. Council officers made the flagged changes, and submitted the updated documents to the Appointed reviewer, for a final review.

On 13 March 2024, the 'Compliance check' was completed and IIP Pty Ltd provided the completed and signed Appointed reviewer statement. The statement confirmed that the proposed LGIP Amendment No. 2 complies with and addresses the requirements identified in Chapter 5, Part 6, of the **MGR V2.0**, and recommended to the Council that the proposed LGIP Amendment No. 2 should proceed to a State review. In accordance with section 9.4 of the **MGR V2.0**, after receiving the completed Review checklist and the completed and signed Appointed reviewer statement, the local government must —

- a) write to the Minister requesting a State review of the proposed LGIP Amendment No. 2; and
- b) give the Minister the following information—
 - (i) an electronic copy of the proposed LGIP Amendment No. 2; (Word);
 - (ii) the SOW model prepared by the local government as part of the LGIP amendment (Excel);
 - (iii) the Review checklist completed by the Appointed reviewer (Word – final converted to PDF);
 - (iv) the completed and signed Appointed reviewer statement (PDF);
 - (v) the extrinsic material including background studies, reports, and supporting information that informed the preparation of the proposed LGIP Amendment No. 2.

ITEM 3.1 PROGRESS PROPOSED LOCAL GOVERNMENT INFRASTRUCTURE PLAN AMENDMENT NO. 2 TO STATE REVIEW - 69259386 (Cont.)

2. Explanation of Item

To give effect to Council's decision in November 2023 to progress to a 'Compliance check', as well as the recommendation from the Appointed reviewer, this report recommends that Council now progresses to a State review of the proposed LGIP Amendment No. 2, in accordance with section 21 of the **PA** and Chapter 5, Part 3, section 10 of the **MGR V2.0**.

The State review must be successfully completed before the proposed LGIP Amendment No. 2 can progress to public consultation, which is the step (section 11) that follows the State review in the **MGR V2.0**'s process to review, make or amend an LGIP.

In response to feedback from the Appointed reviewer, further administrative changes were made to the proposed LGIP Amendment No. 2 previously considered by Council in November 2023. These changes are outlined below:

In Part 4: - LGIP:

- Typographical and template formatting corrections were made, to be consistent with the LGIP template.
- Document references between Part 4, tables in Schedule 3, and extrinsic materials were adjusted to be consistent with the LGIP template.

In Schedule 3 - LGIP mapping and tables:

- Document references between tables in Schedule 3, Part 4 and extrinsic materials were adjusted to be consistent with the LGIP template.
- To improve clarity around the new baseline of 2021 that was introduced for trunk infrastructure planning, all columns with data about 2016, were deleted.

In the LGIP maps - map index and plan for trunk infrastructure (PFTI) maps for all networks:

- A spelling mistake in the legend of the Transport (Road) Network map was corrected.
- The map numbers in the index were corrected.
- On the Transport (Road) Network Map and Stormwater Quantity and Quality Network Maps, the number of tags used to identify an infrastructure project, was reduced to a single tag per project, even if the project extended over a large geographical area.

The proposed LGIP Amendment Instrument that reflect changes to these sections, is contained in the proposed LGIP Amendment No. 2 material (refer to **Supporting Information #1 to #9** inclusive).

The LGIP is also supported by:

- Digital model of the SOW in Excel-format (**Supporting Information #10**),
- LGIP Review checklist completed by the Appointed reviewer (**Supporting Information #11**).
- Completed and signed Appointed reviewer statement in PDF-format (**Supporting Information #12**).
- Extrinsic Material covering transport (roads and active transport), stormwater, public parks, land for community facilities, planning assumptions and the Schedule of Works (SOW) (**Supporting Information #13 to #19** inclusive).

These supporting documents are not part of the MBRC Planning Scheme but are required to be published on Council's website during the statutory public consultation process and remain available after adoption of the proposed LGIP Amendment No. 2.

Council officers recommend that Council progress to the next step in the LGIP amendment process under the **PA** and the **MGR V2.0** as having regard to the above matters. Following the receipt of the completed and signed Appointed reviewer statement, the officers are satisfied the proposed LGIP Amendment No. 2 is adequate to progress to a State review.

ITEM 3.1 PROGRESS PROPOSED LOCAL GOVERNMENT INFRASTRUCTURE PLAN AMENDMENT NO. 2 TO STATE REVIEW - 69259386 (Cont.)

3. Strategic Implications

3.1 Legislative / Legal Implications

Council has advised the Minister that it will undertake an LGIP amendment in response to the 2022 LGIP Review.

This amendment is being undertaken in accordance with the *Planning Act 2016* and the requirements outlined in the MGR for an LGIP amendment.

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Well-planned Places: 06 We have infrastructure that integrates with surrounding land use and supports our growing communities.

3.3 Policy Implications

This LGIP amendment project will implement Council's decision on 22 November 2024, to progress to a 'Compliance check'.

3.4 Risk Management Implications

This proposed LGIP Amendment No. 2 will implement Council's decision on 22 November 2023, to progress to a 'Compliance check'. These improvements would enhance the LGIP's currency and demonstrate Council's commitment to keep the LGIP current.

3.5 Delegated Authority Implications

This report seeks to establish delegations to the Chief Executive Office to progress the proposed LGIP Amendment No. 2 in accordance with the *Planning Act 2016* and the requirements outlined in the MGR for a LGIP amendment.

3.6 Financial Implications

Sufficient budget is available to undertake the necessary work associated with this LGIP amendment. The proposed LGIP Amendment No. 2 does not significantly change the financial implications associated with Council's current adopted Local Government Infrastructure Plan.

3.7 Economic Benefit Implications

This proposed LGIP Amendment No. 2 will keep the LGIP current and thus provide certainty of infrastructure planning to support development and investment across City of Moreton Bay.

3.8 Environmental Implications

The proposed LGIP Amendment No. 2 continues to utilise planning assumptions and network planning that has taken into consideration environmental constraints as well as identifying trunk projects that contribute managing the impacts of growth on waterway health and receiving waters environs.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019 (Qld)*, Council must not make a decision which is incompatible with a person's human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that Council's decision in this circumstance may potentially affect a person's property rights (for example, if it leads to a compulsory acquisition). However, officers consider that any impact on property rights as a result of this decision is considered sound and reasonable, in the interest of the long-term land use and infrastructure planning for Moreton Bay.

ITEM 3.1 PROGRESS PROPOSED LOCAL GOVERNMENT INFRASTRUCTURE PLAN AMENDMENT NO. 2 TO STATE REVIEW - 69259386 (Cont.)

3.11 Consultation / Communication

- Strategic Infrastructure Planning
- Strategic Planning and Place Making
- Community Engagement
- Legal Services

ATTENDANCE

Stuart Piper left the meeting at 10.08am after Item 3.1.

Previously declared Conflict of Interest - Cr Darren Grimwade

Cr Darren Grimwade referred to a previously declared prescribed conflict of interest (General Meeting 28 October 2020) relating to the Narangba Innovation Precinct.

In line with that declaration, Cr Darren Grimwade retired from the meeting at 10.08am.

Previously declared Conflict of Interest - Cr Peter Flannery (Mayor)

Cr Peter Flannery (Mayor) referred to a previously declared prescribed conflict of interest in relation to the Narangba Innovation Precinct (General Meeting 12 November 2020).

The Mayor indicated that this conflict of interest is no longer applicable as it is outside of the Relevant Term, in accordance with the *Local Government Act 2009*.

Previously declared Conflict of Interest - Cr Cath Tonks

Cr Cath Tonks referred to a previously declared declarable conflict of interest (General Meeting 24 November 2021 and remade at the General Meeting 8 December 2021) relating to the Narangba Innovation Precinct.

In line with that declaration, Cr Cath Tonks remained in the meeting.

ITEM 3.2

RESHAPING OUR REGION'S PLANNING - PROPOSED MAKING OF TEMPORARY LOCAL PLANNING INSTRUMENT NO.1 OF 2024 NARANGBA INNOVATION PRECINCT (EAST)

Meeting / Session: 3 WELL-PLANNED PLACES
Reference: 69231707 : 27 March 2024 - Refer Supporting Information 69122172
Responsible Officer: CE, Coordinator Planning Scheme (PL Strategic Planning & Place Making)

Executive Summary

To provide ongoing certainty to local industries and the surrounding community, Council officers consider there is an on-going urgent need for continuing the existing interim policy response in the form of a 'Temporary Local Planning Instrument' (TLPI) to guide development within the Narangba Innovation Precinct (East) (NIPE).

It is proposed to 'remake' the current Temporary Local Planning Instrument No.1 of 2022 Narangba Innovation Precinct (East) (Current TLPI 01/22), which was adopted by Council on 15 June 2022 and will expire on 4 July 2024. The remade TLPI will mirror current TLPI 01/22 content, with only minor administrative changes to reflect amended dates, names of documents and Council, etc. (refer to proposed TLPI contained in Supporting Information 1).

Remaking the current TLPI will allow additional time for non-statutory community consultation on draft policy directions for the NIPE. This will inform the preparation of a subsequent planning scheme amendment in response to the TLPI and progression through the statutory amendment process in accordance with the *Planning Act 2016*.

This matter is brought to the attention of Council under the **Well-Planned Places Portfolio** given a TLPI for the area will continue to manage development within a critically important enterprise and employment area.

ITEM 3.2 RESHAPING OUR REGION'S PLANNING - PROPOSED MAKING OF TEMPORARY LOCAL PLANNING INSTRUMENT NO.1 OF 2024 NARANGBA INNOVATION PRECINCT (EAST) - 69231707 (Cont.)

RESOLUTION

Moved by Cr Jodie Shipway (Deputy Mayor)

Seconded by Cr Matt Constance

CARRIED 11/0

Cr Darren Grimwade had declared a conflict of interest and had left the meeting

1. That Council decides to make a Temporary Local Planning Instrument (TLPI) in accordance with the statutory requirements under section 23 of the *Planning Act 2016* and, in particular, Chapter 3, Part 2, Section 7.1 of the Minister's Guidelines and Rules (Version 2.0) under the *Planning Act 2016* (MGR).
2. That Council notes the proposed TLPI is a reproduction of the current TLPI, which will expire on 4 July 2024, with only minor administrative changes as presented in this report.
3. That Council approves the proposed TLPI contained in Supporting Information 1 to this report (proposed TLPI).
4. That the Chief Executive Officer is authorised to write to the Minister for Housing, Local Government and Planning to:
 - a) seek approval of the proposed TLPI in accordance with Chapter 3, Part 2, Section 8.1 of the MGR;
 - b) request, pursuant to Section 9(3) of the *Planning Act 2016* that 5 July 2024 be the effective date of the proposed TLPI;
 - c) provide any supporting material required by Schedule 3 of the MGR, in accordance with Chapter 3, Part 2, Section 8.1 of the MGR.
5. That the Chief Executive Officer is authorised to make any minor, administrative or editorial changes to the proposed TLPI prior to submitting the document to the Minister for Housing, Local Government and Planning in accordance with Item 4.
6. That, on the basis that the Minister for Housing, Local Government and Planning gives Council a notice stating that the Minister approves the making of the proposed TLPI, the Chief Executive Officer bring forward a Council Report to adopt the proposed TLPI in accordance with Chapter 3, Part 2, Section 9 of the MGR.

ITEM 3.2 RESHAPING OUR REGION'S PLANNING - PROPOSED MAKING OF TEMPORARY LOCAL PLANNING INSTRUMENT NO.1 OF 2024 NARANGBA INNOVATION PRECINCT (EAST) - 69231707 (Cont.)

OFFICER'S RECOMMENDATION

1. That Council decides to make a Temporary Local Planning Instrument (TLPI) in accordance with the statutory requirements under section 23 of the *Planning Act 2016* and, in particular, Chapter 3, Part 2, Section 7.1 of the Minister's Guidelines and Rules (Version 2.0) under the *Planning Act 2016* (MGR).
2. That Council notes the proposed TLPI is a reproduction of the current TLPI, which will expire on 4 July 2024, with only minor administrative changes as presented in this report.
3. That Council approves the proposed TLPI contained in Supporting Information 1 to this report (proposed TLPI).
4. That the Chief Executive Officer is authorised to write to the Minister for Housing, Local Government and Planning to:
 - a) seek approval of the proposed TLPI in accordance with Chapter 3, Part 2, Section 8.1 of the MGR;
 - b) request, pursuant to Section 9(3) of the *Planning Act 2016* that 5 July 2024 be the effective date of the proposed TLPI;
 - c) provide any supporting material required by Schedule 3 of the MGR, in accordance with Chapter 3, Part 2, Section 8.1 of the MGR.
5. That the Chief Executive Officer is authorised to make any minor, administrative or editorial changes to the proposed TLPI prior to submitting the document to the Minister for Housing, Local Government and Planning in accordance with Item 4.
6. That, on the basis that the Minister for Housing, Local Government and Planning gives Council a notice stating that the Minister approves the making of the proposed TLPI, the Chief Executive Officer bring forward a Council Report to adopt the proposed TLPI in accordance with Chapter 3, Part 2, Section 9 of the MGR.

REPORT DETAIL

1. Background

The NIPE is a regionally significant industrial area established in the 1970s to accommodate large scale hard-to-locate industries. Today, the NIPE is a major employment generator, supporting over 2,200 jobs and contributing \$740 million to the gross regional product. ShapingSEQ 2023 recognises the area as a Major Enterprise and Industrial Area (MEIA) forming part of the North Lakes–Redcliffe Regional Economic Cluster (REC).

The Planning Minister introduced *Temporary Local Planning Instrument 01/2020 Narangba Innovation Precinct (East)* on 3 July 2020. Council subsequently commenced the Narangba Innovation Precinct Study to better understand the environmental health impacts and economic value of the precinct; and provide an evidence-base to guide future planning policy directions and inform planning scheme amendments in response to the TLPI. Council officers have experienced delays in the investigations due to their comprehensive nature, including time spent establishing new baseline data, consulting with State government agencies and addressing data privacy matters associated with the data used to inform the environmental health investigations.

ITEM 3.2 RESHAPING OUR REGION'S PLANNING - PROPOSED MAKING OF TEMPORARY LOCAL PLANNING INSTRUMENT NO.1 OF 2024 NARANGBA INNOVATION PRECINCT (EAST) - 69231707 (Cont.)

TLPI 01/2020 expired on 3 July 2022, therefore Council resolved to make a new TLPI (current TLPI) to mirror the prior Ministerial TLPI introduced in 2020. The following resolution appears on Minute Page 22/990 of the General Meeting held 15 June 2022:

RESOLUTION

1. That Council, in accordance with Chapter 3, Part 2, Section 9.1 of the Minister's Guidelines and Rules (Version 1.1) under the *Planning Act 2016* (MGR), adopt the Temporary Local Planning Instrument (TLPI) which is included in Supporting Information #1 of this report and note that the effective day of the TLPI is 4 July 2022.
2. That, in accordance with Chapter 3, Part 2, Section 9.2 of the MGR, the Council endorse the publication of the required public notice prepared in accordance with the requirements of the *Planning Act 2016* and MGR.
3. That, in accordance with Chapter 3, Part 2, Section 9.3 of the MGR, the Chief Executive Officer be authorised to write to the Department of State Development, Infrastructure, Local Government and Planning within 10 business days of adopting the TLPI and give the chief executive a:
 - a) copy of the public notice; and
 - b) certified copy of the TLPI as made, including:
 - (i) an electronic copy of the instrument; and
 - (ii) a copy of all electronic planning scheme spatial data files (mapping), relevant to the TLPI.
4. That the Chief Executive Officer be authorised to publish a copy of the TLPI.

The purpose of the current TLPI is to urgently suspend parts of the MBRC Planning Scheme and provide an interim policy response to support new investment for industry in the NIPE, in order to:

- support new and existing High impact industry, and existing Special industry, to enable new investment in industry and provide economic benefits to the region and local area;
- protect sensitive land uses (such as residential uses) from adverse impacts including odour, air and noise emissions; and
- provide a basis for land use decisions, in conjunction with community health and safety and emissions standards in other state approval or notification processes.

The current TLPI expires on 4 July 2024. Council officers consider that the TLPI in its current form is appropriate and should be remade.

A Briefing Note was provided via the Councillor Portal on 11 April 2024 to seek feedback for plans for the remake of the current TLPI. No feedback was received to the proposed process to remake the proposed TLPI.

2. Explanation of Item

A planning scheme amendment that responds to the TLPI, supported by the findings of the environmental health and economic value investigations, will not be in place prior to the current TLPI expiring. Therefore, there is an urgent need to remake the TLPI to allow additional time to consult with industry stakeholders, community and relevant State Government agencies and prepare a planning scheme amendment in accordance with the *Planning Act 2016* and the MGR.

ITEM 3.2 RESHAPING OUR REGION'S PLANNING - PROPOSED MAKING OF TEMPORARY LOCAL PLANNING INSTRUMENT NO.1 OF 2024 NARANGBA INNOVATION PRECINCT (EAST) - 69231707 (Cont.)

Section 23 of the *Planning Act 2016* outlines that a TLPI may only be made if the local government and Planning Minister decide:

- without an urgent planning intervention there is significant risk of serious adverse cultural, economic, environmental or social conditions happening in the area; and
- the delay in using a conventional planning scheme amendment process would increase the risk; and
- the TLPI would not adversely affect State interests.

It is considered that without a TLPI, the MBRC Planning Scheme creates a significant risk of serious adverse economic conditions occurring in the local government area for the following reasons:

- The current planning scheme requirements do not reflect, nor support achievement of the economic outcomes identified in ShapingSEQ 2023.
- The planning scheme does not support the establishment of new Special industry or extensions to existing Special industry, and as a result, development applications to expand existing Special industry are unlikely to be approved despite being otherwise appropriate for the NIPE, even if impacts can be appropriately managed.
- Development applications for High impact industry in the General industry precinct are subject to impact assessment despite being consistent with the strategic framework and Industry zone (General industry precinct) intent.
- The high level of assessment serves as a deterrent to the making of new applications for High impact industry developments in the General industry precinct because of the higher application costs, longer assessment timeframes associated with impact assessable applications, and the risk of third-party appeals.

A new TLPI will provide an ongoing planning policy intervention to address these issues and risks.

The proposed TLPI (refer Supporting Information 1) is a reproduction of the current TLPI with only minor administrative changes made to dates, document (ShapingSEQ 2023) and entity names (City of Moreton Bay/ Moreton Bay City Council) and changes to Figure A to reflect the latest cadastre (property boundaries) and aerial imagery.

Council officers recommend the proposed TLPI apply for a duration of two years (the maximum duration of a TLPI). Subject to State government support, it is anticipated that a planning scheme amendment in response to the TLPI will be in place before the end of the 2 years and the TLPI can be repealed accordingly.

Under the provisions of the MGR the Minister has 20 business days to consider the proposed TLPI and respond to Council's request seeking approval for it to be remade.

3. Strategic Implications

3.1 Legislative / Legal Implications

The resolution proposes actions in the Minister's Guidelines and Rules' provided under the *Planning Act 2016*.

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Well-planned Places: 04 We have well-planned neighbourhoods that support changing communities, respect cultural heritage and enjoy a unique sense of place.

ITEM 3.2 RESHAPING OUR REGION'S PLANNING - PROPOSED MAKING OF TEMPORARY LOCAL PLANNING INSTRUMENT NO.1 OF 2024 NARANGBA INNOVATION PRECINCT (EAST) - 69231707 (Cont.)

3.3 Policy Implications

The proposed TLPI would continue to suspend and affect various parts of the MBRC Planning Scheme for a further period of up to two years while a planning scheme amendment is prepared. Any longer-term changes to policy will be implemented through a planning scheme amendment process in response to the TLPI.

3.4 Risk Management Implications

The proposed TLPI seeks to avoid significant economic risks and improve environmental health outcomes.

3.5 Delegated Authority Implications

The proposal provides authority to the Chief Executive Officer to carry out certain actions, but there are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Sufficient budget exists to implement the proposed TLPI.

3.7 Economic Benefit Implications

The proposal provides for certainty and transparency of development outcomes, which will also improve certainty for investment, in addition to seeking to avoid potential adverse economic implications for the community.

3.8 Environmental Implications

The proposal will result in improved environmental health outcomes in relation to industrial land use impacts on surrounding sensitive uses.

3.9 Social Implications

The proposal seeks to avoid significant negative social impacts.

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Council officers consider that Council's decision in this circumstance will continue to potentially affect a person's property rights (for example, by impacting on existing development entitlements). However, Council officers consider that any impact on property rights as a result of this decision is considered a sound and reasonable improvement, and in the interest of the long-term land use planning and economic prosperity for the City of Moreton Bay.

3.11 Consultation / Communication

The TLPI is a continuation of an urgent and interim policy response and does not involve formal statutory consultation. A Communication and Engagement Plan is already being actioned with respect to the ongoing Narangba Innovation Precinct Study. Pending the outcome of a decision from the Planning Minister and Council on the proposed TLPI, further communication will be delivered to stakeholders and the community. Community and key stakeholder consultation will also occur with respect to the draft policy directions that will inform the preparation of a planning scheme amendment, and again as part of the public consultation stage of the subsequent statutory amendment process.

ATTENDANCE

Cr Darren Grimwade returned to the meeting at 10.13am after Item 3.2.

4 WELL-CONNECTED PLACES SESSION

(Cr Peter Flannery (Mayor))

No items for consideration.

5 PROGRESSIVE ECONOMY SESSION

(Cr Peter Flannery (Mayor))

ITEM 5.1

VISION SPLENDID OUTBACK FILM FESTIVAL - WINTON

Meeting / Session: 5 PROGRESSIVE ECONOMY
Reference: 69615753 : 24 April 2024
Responsible Officer: KR, Executive Support Officer (CEOs Office)

Executive Summary

The Vision Splendid Outback Film Festival will be held in Winton, Queensland from 21 June to 29 June 2024. This report seeks consideration of Councillor attendance to the festival during this period.

This matter is brought to the attention of Council under the **Progressive Economy portfolio** as participation aligns with the Regional Economic Development Strategy (REDS) and Council's Friendship City relationship with Winton Shire Council.

RESOLUTION

Moved by Cr Cath Tonks

Seconded by Cr Karl Winchester

CARRIED 12/0

1. That Councillors Mark Booth, Yvonne Barlow, Jim Moloney and Matt Constance be authorised to attend the Vision Splendid Outback Film Festival to be held in Winton, Queensland within the period 21 June to 29 June 2024.
2. That the Chief Executive Officer arrange for other officer attendance to this event as appropriate.

ITEM 5.1 VISION SPLENDID OUTBACK FILM FESTIVAL - WINTON - 69615753 (Cont.)

OFFICER'S RECOMMENDATION

1. That Councillors Mark Booth, Yvonne Barlow, Jim Moloney and Matt Constance be authorised to attend the Vision Splendid Outback Film Festival to be held in Winton, Queensland within the period 21 June to 29 June 2024.
2. That the Chief Executive Officer arrange for other officer attendance to this event as appropriate.

REPORT DETAIL

1. Background

Council has had a formal relationship with Winton Shire Council for over 26 years. This historical bond, which has significant civic and cultural ties to the City of Moreton Bay has been beneficial for both Councils.

The Vision Splendid Outback Film Festival is Australia's only outback film festival and the only film festival in the world dedicated to the profiling and supporting the Australian film industry.

2023 marked 10 years since 'The Vision Splendid Outback Film Festival,' was launched with the event fast becoming a major drawcard for Winton and providing huge economic benefits to the shire.

In 2022, the state's screen industry generated \$478 million through 37 films, series and games – almost double the previous high of \$262 million. City of Moreton Bay has participated in recent productions of Young Rock, The Tiger King and a range of Queensland tourism shows. There is an opportunity to grow our screen industry and presence. This was exemplified last year as several contacts made during the 2023 event led to investment and production related enquiries for City of Moreton Bay which are still under consideration.

Councillors Mark Booth, Yvonne Barlow, Jim Moloney and Matt Constance and have expressed an interest in representing Council at the festival.

2. Explanation of Item

The Vision Splendid Film Outback Festival is delivered in support of Winton's Friendship City agreement with Council.

Participation in activities connected to the film festival are provided as part of Council's sponsorship benefits under its agreement with the festival organiser and Winton Shire Council.

Council is eager to continue supporting the Friendship City relationship it has with Winton Shire and by sponsoring and participating in events and activities such as the film festival as this will activate promotional opportunities and potential economic returns for the City of Moreton Bay. It will also be the first meeting with new Winton Shire Mayor, Cr Cathy White.

Through Council's sponsorship, it is planned to activate brand positioning and messaging through a series of included benefits such as the inclusion of Council's logo on marketing collateral (key messaging in the program); website, e-newsletter, social media, media wall, and posters. Council also has naming rights to the Industry Days "*Vision Splendid Outback Film Festival Industry Days presented by City of Moreton Bay*" which includes a range of benefits. In addition to this, Council will have a promotional video played prior to the evening film at the Royal Open-Air Theatre.

Notable key events that occur within the festival include themed special events for selected films, Breakfast with the Stars, Silent Night Experience, and film location tours.

ITEM 5.1 VISION SPLENDID OUTBACK FILM FESTIVAL - WINTON - 69615753 (Cont.)

3. Strategic Implications

3.1 Legislative / Legal Implications Nil identified

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Progressive Economy: 06 We have strong industry leadership and collaboration that harness our collective strength.

3.3 Policy Implications

Arrangements relating to attendance will be made in accordance with Council's Entertainment & Hospitality Policy and Sponsorship Policy.

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Funds for attendance to this festival have been provided in the 2023/24 budget.

3.7 Economic Benefit Implications

Participation in the festival aligns with the Regional Economic Development Strategy (REDS), adopted on 3 February 2021 and Council's Friendship City relationship with Winton Shire Council and provides profile building and industry development opportunities in creative industries including film making and pathways for students across the City of Moreton Bay.

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

Councillors

Executive Leadership Team

6 ENGAGED COUNCIL SESSION

(Cr Peter Flannery (Mayor))

**ITEM 6.1
MEETING SCHEDULE 2024 - AMENDMENT**

Meeting / Session: 6 ENGAGED COUNCIL
Reference: 69625790 : 22 April 2024 - **Refer Supporting Information 69625791**
Responsible Officer: KC, Team Leader Executive Support (FCS Governance & Executive Services)

Executive Summary

The purpose of this report is to recommend amendment to the adopted Meeting Schedule for the period April to December 2024.

This matter is brought to the attention of Council under the **Engaged Council portfolio** and ensures Council fulfils its legislative obligations regarding the conduct of regular Council meetings, is in line with Council's Decision Making Framework and provides opportunity for Council to engage with respective communities within the region via the conduct of regular Community Meetings.

RESOLUTION

Moved by Cr Yvonne Barlow

Seconded by Cr Mark Booth

CARRIED 12/0

1. That the Meeting Schedule for the period April to December 2024 be amended, as follows:
 - a) the General Meeting on Wednesday 26 June 2024 be rescheduled to be conducted on Wednesday 10 July 2024.
2. That the amendments to the meeting schedule be published on Council's website and be displayed in a conspicuous place in each of Council's administration buildings in accordance with s254B(2) and (3) respectively of the *Local Government Regulation 2012*.

ITEM 6.1 MEETING SCHEDULE 2024 - AMENDMENT - 69625790 (Cont.)

OFFICER'S RECOMMENDATION

1. That the Meeting Schedule for the period April to December 2024 be amended, as follows:
 - a) the General Meeting on Wednesday 26 June 2024 be rescheduled to be conducted on Wednesday 10 July 2024.
2. That the amendments to the meeting schedule be published on Council's website and be displayed in a conspicuous place in each of Council's administration buildings in accordance with s254B(2) and (3) respectively of the *Local Government Regulation 2012*.

REPORT DETAIL

1. Background

Pursuant to s256(1) of the *Local Government Regulation 2012*, Council is required to fix the day and time for holding its meetings.

Further, Council must adopt and publish a list of the Council's general (ordinary) and standing committee meetings each year, pursuant to s254B(1) of the *Local Government Regulation 2012*.

At its Post-election meeting held 5 April 2024 (Page 24/129), Council resolved:

- that its General Meetings would be generally conducted fortnightly on a Wednesday commencing at 9.30am on a rotational basis between Council's administration offices at Strathpine and Caboolture; and
- that the meeting schedule for the period April to December 2024 be adopted and publicised.

2. Explanation of Item

Council's meeting schedule is prepared in line with the adopted frequency cycle (excepting scheduled breaks) taking into consideration certain events and dates.

The meeting cycle/schedule was the subject of a further discussion as part of the Councillors' Introduction Program on 16 April 2024, where the CEO noted a minor amendment to the meeting schedule was required by moving the General meeting from 26 June to 10 July 2024.

As resolved at the Post-election meeting, Council's adopted meeting schedule may be amended from time to time by resolution.

Pursuant to s254B(4) of the *Local Government Regulation 2012*, Council must publicly notify any change to the days and times of its meetings.

3. Strategic Implications

3.1 Legislative / Legal Implications

Council meetings are conducted in accordance with the *Local Government Regulation 2012*.

Council must notify any change to the days and times to the adopted schedule as required under s254B of the *Local Government Regulation 2012*.

3.2 Corporate Plan / Operational Plan

Our Engaged Council: 01 We are leaders in good governance and sustainably manage our finances and assets.

3.3 Policy Implications

Council meetings are scheduled in accordance with Council's Decision-Making Framework.

ITEM 6.1 MEETING SCHEDULE 2024 - AMENDMENT - 69625790 (Cont.)

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019 (QLD)*, Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

Mayor and Councillors
Chief Executive Officer

ITEM 6.2 DECISION-MAKING FRAMEWORK AND ASSOCIATED POLICY

Meeting / Session: 6 ENGAGED COUNCIL
Reference: 69644267 : 28 April 2024 - Refer Supporting Information 69643641 & 69246207
Responsible Officer: KC, Team Leader Executive Support (FCS Governance & Executive Services)

Executive Summary

The purpose of this report is to seek Council's approval of revisions made to the:

- Decision-making Framework; and
- Meeting Procedures and Standing Orders Policy.

Revisions to the Decision-making Framework include:

- discontinuation and removal of the Delegated Decisions Committee from the framework;
- amendment to the provision for livestreaming to allow for General Meetings to be recorded (visual and audio) where practicable to do so.

Revisions to Council's Meeting Procedures & Standing Orders Policy are consequential to legislative amendments which occurred in November 2023 and in line with the model Meeting Procedures as provided by the State Government (dated February 2024). Key amendments are provided in the body of the report.

This matter is brought to the attention of Council under the **Engaged Council portfolio** and ensures Council fulfils its legislative obligations for the orderly and proper conduct of meetings of the local government and its committees, and that meetings are conducted in accordance with Council's adopted Decision-making Framework.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Cath Tonks

CARRIED 12/0

1. That the following documents be adopted, as amended and appearing in the supporting information to this report:
 - a) Decision-making Framework; and
 - b) Meeting Procedures and Standing Orders Policy
2. That the minutes of the Delegated Decisions Committee meeting held 4 February 2020, be submitted to Council for confirmation at the next General Meeting, to finalise discontinuation of this Committee.

ITEM 6.2 DECISION-MAKING FRAMEWORK AND ASSOCIATED POLICY - 69644267 (Cont.)

OFFICER'S RECOMMENDATION

1. That the following documents be adopted, as amended and appearing in the supporting information to this report:
 - a) Decision-making Framework; and
 - b) Meeting Procedures and Standing Orders Policy
2. That the minutes of the Delegated Decisions Committee meeting held 4 February 2020, be submitted to Council for confirmation at the next General Meeting, to finalise discontinuation of this Committee.

REPORT DETAIL

1. Background

The Decision-making Framework was established in support of Council's commitment to conducting its meetings in compliance with legislative provisions and provides for the use of various forums to consider, debate and decide on matters as appropriate.

Council supports open and transparent meeting procedures to preserve and build public confidence in the decision-making process and to further support the nexus between this and successful community engagement.

The framework is supported by a Meeting Procedures & Standing Orders Policy outlining procedures that must be followed specifically related to unsuitable meeting conduct, suspected conduct breach and making and recording of conflicts of interest, as well as providing rules for the conduct of meetings.

Section 150G of the *Local Government Act 2009* requires that a local government must adopt procedures for the conduct of meetings of a local government and its committees, and Council has elected to adopt the model meeting procedures as determined from time to time by the State Government.

Council also utilises the Government's best practice Standing Orders as a guide for its standing orders, which also include Council's preferred meeting processes.

A briefing was conducted on 16 April 2024 as part of the Councillor Introduction Program to inform Council of the necessary revision of the Decision-making Framework and Meeting Procedures & Standing Orders Policy in line with the State Government's recent updates.

The documents were further revised for applicability and effectiveness in accordance with Council's adopted Policy Framework, and to provide further clarity where required.

2. Explanation of Item

2.1 Decision-making Framework

This report recommends:

- discontinuation and removal of the Delegated Decisions Committee from the framework; and
- amendment to the provision for livestreaming to allow for recording and uploading of the video of General Meetings, where practicable to do so.

2.1.1 *Delegated Decisions Committee (DCC)*

The DDC was established as a Standing Committee in accordance with s264 of the *Local Government Regulation 2012* in 2019, and pursuant to s257 of the *Local Government Act 2009*, the DDC was delegated the power to make decisions on matters delegated to it by Council.

ITEM 6.2 DECISION-MAKING FRAMEWORK AND ASSOCIATED POLICY - 69644267 (Cont.)

The sole purpose of the Committee was to decide matters as may be delegated to it by Council under s257 of the Act, where that delegation arose as a consequence of s150EU of the Act.

“150EU If there is less than a quorum at a meeting following councillors leaving the meeting after declaring conflicts of interest, under subsection (2), the local government must delegate deciding the matter under section 257, unless deciding the matter cannot be delegated under that section.”

Committee meetings were conducted on an ‘as needs’ basis, as fixed by resolution of council and minutes of the Committee meetings were maintained in accordance with s254F of the Regulation.

The most recent meeting of the DDC was conducted on 4 February 2020. Subsequently, it is considered that this Committee is no longer required, noting Council may utilise provisions under s257 of the Act to delegate its power to determine matters, when and if necessary.

In line with s254F of the Regulation, the minutes of the previous meeting must be confirmed at the next meeting of the Committee. However, in the absence of a future DDC meeting, the minutes of the last meeting will be submitted to the Council for confirmation.

To finalise cessation of the DDC, it will be necessary for the minutes of the last Committee meeting held 4 February 2020, to be submitted to the Council for confirmation.

Section 254F(5) allows for a Councillor or a member of the Committee who was not present at the previous meeting, to confirm the minutes.

2.1.2 Livestreaming [General Meetings]

The framework has been updated to allow for General Meetings to be recorded and uploaded to the Council’s website following the meeting where practicable to do so.

2.2 Meeting Procedures and Standing Orders Policy

This Policy has been updated to reflect amendments by the State Government to the model meeting procedures and best practice Standing Orders, as a consequence of legislative amendments in accordance with the *Local Government (Councillor Conduct) and Other Legislation Amendment Act 2023* passed through parliament on Wednesday 16 November 2023.

The legislation introduced new amendments relating to the model meeting procedures (MMP) in relation to Council investigations and other matters, including:

- The councillor conduct complaints system has been significantly realigned to introduce new provisions in relation to local government investigations into conduct breach matters referred to local governments by the Office of the Independent Assessor (IOA). These changes require the MMP to reflect new procedures for deciding the outcome of the investigation matters in a council meeting.
- A provision has been included in the legislation to allow a council meeting to be closed to the public during a debate about an investigation report in relation to a conduct breach matter.
- When a decision is made about a conduct breach matter at a local government meeting that is inconsistent with the recommendations provided in the investigation report, a statement of reasons for the inconsistency must be included in the minutes, and a copy of the investigation report must be made publicly available within 10 business days of the decision. (Redactions of complainants and witnesses’ details must be made before publication unless they are councillors).

ITEM 6.2 DECISION-MAKING FRAMEWORK AND ASSOCIATED POLICY - 69644267 (Cont.)

- A notice must be provided to the OIA, the councillor and the complainant, by the local government when a decision is made about a conduct breach matter providing the details of the decision. The notice must have the reasons for the decision and any orders that were made.
- Procedures in relation to loss of quorum as a result of the number of councillors with a conflict of interest has been amended to include that a council may decide by resolution, not to decide the matter and take no further action in relation to the matter, unless the Local Government Act or another Act provides that the local government must decide the matter.

Conduct matters must be decided either when a quorum is available or by ministerial approval for conflicted councillors to vote on the matter.

- Unsuitable meeting conduct by a chairperson at a council meeting has been introduced to the legislation. If a councillor reasonably believes that the chairperson has engaged in unsuitable meeting conduct during a meeting, the councillors present at the meeting, other than the chairperson, must decide by resolution if that is the case and if so, can make an order reprimanding the chairperson.
- If the conduct of a councillor, including a chairperson, at the meeting becomes conduct breach as a result of three instances of unsuitable conduct in one year, the local government is not required to notify the assessor about the conduct, and it may be dealt with at the next council meeting.

In addition, Council's Standing Orders have been reviewed in accordance with the annual review trigger, to reflect current practices, and to include additional detail where further clarity was needed, as well as any consequential amendments necessary as a result of the abovementioned legislative changes.

3. Strategic Implications

3.1 Legislative / Legal Implications

The revision of Council's Decision-making Framework and associated policy has been developed in accordance with the *Local Government Act 2009*, and the updated meeting model procedures and best practice standing orders.

The establishment and appointment of standing committees is provided for under section 264 of the *Local Government Regulation 2012*.

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Engaged Council: 01 We are leaders in good governance and sustainably manage our finances and assets.

3.3 Policy Implications

Council's Decision-making Framework has been reviewed to ensure continued compliance with legislative provisions and relevance relating to the use of various forums to consider, debate and decide on matters.

The framework is supported by the Meeting Procedures & Standing Orders Policy that has been reviewed in accordance with the relevant triggers and Council's adopted Policy Framework.

3.4 Risk Management Implications

Adherence with the State Government's adopted model meeting procedures and best practice standing orders ensures Council meets its obligations relating to the conduct of its meetings.

3.5 Delegated Authority Implications

Nil identified

ITEM 6.2 DECISION-MAKING FRAMEWORK AND ASSOCIATED POLICY - 69644267 (Cont.)

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

Mayor and Councillors
Chief Executive Officer
Governance & Executive Services department

**ITEM 6.3
COUNCILLOR PORTFOLIO SYSTEM - REVIEW**

Meeting / Session: 6 AN ENGAGED COUNCIL
Reference: 69728245 : 9 May 2024
Responsible Officer: SW, Chief Executive Officer (CEOs Office)

Executive Summary

Currently the City of Moreton Bay’s Councillor Portfolio system provides for nominated Councillors to be assigned specific responsibilities aligned with the strategic pillars in Council’s current Corporate Plan 2022 - 2027 under the Councillor Portfolios Roles and Responsibilities Policy 2150-114.

This report seeks Council’s approval of a re-defined Councillor Portfolio system to reflect four functional groups (Executive, Administration, Operations, Futures) and the associated appointment of Portfolio Councillors.

This matter is brought to the attention of Council under the **Engaged Council** portfolio supporting inclusive teamwork and cooperation between elected members and the Executive Leadership Team. The Councillor Portfolio system enables Councillors to act as elected community representative ‘sounding boards’ for strategic issues and suggestions from senior officers, members of the business and community, and other Councillors relating to their portfolio (Councillor Portfolios Roles and Responsibilities Policy 2150-114).

RESOLUTION

Moved by Cr Yvonne Barlow

Seconded by Cr Mark Booth

CARRIED 12/0

1. That the Councillor Portfolio system be re-defined and adopted with the nominated Councillors outlined below:

Portfolio Structure	Portfolio Councillors	
1 Executive Function		
Executive	Cr Peter Flannery (Mayor)	Cr Jodie Shipway (Deputy Mayor)
2 Administration Function		
Governance and Administration	Cr Sandra Ruck	Cr Brooke Savige
3 Operations Function		
Community	Cr Tony Latter	Cr Yvonne Barlow
Transport and Infrastructure	Cr Adam Hain	Cr Darren Grimwade
Environment	Cr Cath Tonks	Cr Jim Moloney
4 Futures Function		
Economic Development	Cr Jodie Shipway (Deputy Mayor)	Cr Matt Constance
Planning and Development	Cr Mark Booth	Cr Karl Winchester

2. That the Councillor Portfolios Roles and Responsibilities Policy 2150-114 be updated to reflect the re-defined Councillor Portfolio system and nominated Councillors as adopted in accordance with recommendation 1.
3. That the appointed Portfolio Councillors facilitate the conduct of the respective session of Council’s General meetings under the control of the Mayor as the Chairperson.

ITEM 6.3 COUNCILLOR PORTFOLIO SYSTEM - REVIEW - 69728245 (Cont.)

OFFICER'S RECOMMENDATION

1. That the Councillor Portfolio system be re-defined and adopted with the nominated Councillors outlined below:

Portfolio Structure	Portfolio Councillors	
1 Executive Function		
Executive	Cr Peter Flannery (Mayor)	Cr Jodie Shipway (Deputy Mayor)
2 Administration Function		
Governance and Administration	Cr Sandra Ruck	Cr Brooke Savige
3 Operations Function		
Community	Cr Tony Latter	Cr Yvonne Barlow
Transport and Infrastructure	Cr Adam Hain	Cr Darren Grimwade
Environment	Cr Cath Tonks	Cr Jim Moloney
4 Futures Function		
Economic Development	Cr Jodie Shipway (Deputy Mayor)	Cr Matt Constance
Planning and Development	Cr Mark Booth	Cr Karl Winchester

2. That the Councillor Portfolios Roles and Responsibilities Policy 2150-114 be updated to reflect the re-defined Councillor Portfolio system and nominated Councillors as adopted in accordance with recommendation 1.
3. That the appointed Portfolio Councillors facilitate the conduct of the respective session of Council's General meetings under the control of the Mayor as the Chairperson.

REPORT DETAIL

1. Background

Council's Councillor Portfolio system was established in April 2020 (PEM 29 April 2020) together with the Councillors Portfolios Roles and Responsibilities Policy. The original portfolio system was based on the key functions and services of the Council and was directly aligned with the Directorates outlined in the Council's corporate structure at that time.

Since that time, the adopted portfolio structure has evolved. At the General Meeting of 4 August 2021 (Page 21/1215), the Portfolio structure was reviewed to realign portfolios with the strategic pillars in Council's current Corporate Plan 2022 - 2027.

At the General Meeting of 16 February 2022 (Page 22/356-357), Council reconsidered the appointment of Portfolio Councillors subsequent to the conclusion of the by-election for Division 7.

This report seeks Council's approval of a re-defined Councillor Portfolio system to reflect four functional groups (Executive, Administration, Operations, Futures). This will enable Councillor's role as 'sounding boards' for strategic issues and suggestions from key stakeholders to be directly linked to the day-to-day operations of Council.

It should be noted that the portfolios will correlate to the five current Corporate Plan Pillars as well as the previous "Well Connected Places" portfolio that will now be named Transport and Infrastructure.

ITEM 6.3 COUNCILLOR PORTFOLIO SYSTEM - REVIEW - 69728245 (Cont.)

2. Explanation of Item

As part of the CEO's ongoing review of Council's operations and commitment to continuous improvement, it is suggested the framework of functional groups (Executive, Administration, Operations, Futures) to categorise Council services provides a clear and concise way of communicating the role of local government in the local community. The focus of each functional group is outlined in Table 1.

Table 1 Proposed City of Moreton Bay Functional Groups

Functional Groups	Focus
Executive	Leadership and strategy
Administration	Supporting the organisation
Operations	Delivering core local government services
Futures	Planning and innovation

Aligning the Councillor Portfolio system to the abovementioned framework of functional groups enables nominated Councillors to be assigned specific responsibilities relative to key functions and services of the Council. It is important to note that the roles, responsibilities and operating protocols of the Portfolio Councillor will continue to be in accordance with the Councillor Portfolio Roles and Responsibilities Policy 2150-114.

The CEO in consultation with the Mayor and Councillors at the commencement of the new Council term has proposed the nomination of Councillors to portfolio roles as outlined in recommendation 1 of this report.

3. Strategic Implications

3.1 Legislative / Legal Implications Nil identified

3.2 Corporate Plan / Operational Plan
Our Engaged Council: 01 We are leaders in good governance and sustainably manage our finances and assets.

3.3 Policy Implications
The Councillor Portfolios Roles and Responsibilities Policy 2150-114 states that the Council will appoint a Portfolio Councillor to each of the identified Portfolios. These appointments may be amended from time to time, by resolution of Council.

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications
The Portfolio system provides no formal delegated authority to the Portfolio Councillor. It provides, however, the Councillor with an opportunity to develop and maintain a heightened level of knowledge and strategic leadership across the region in a specified field of Council responsibilities and functions.

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications
The assigning of Councillors as a Portfolio Councillor will have a positive impact with Councillors acting as "sounding boards" for strategic issues and suggestions from senior officers, members of the business and community, and other Councillors relating to their portfolio.

ITEM 6.3 COUNCILLOR PORTFOLIO SYSTEM - REVIEW - 69728245 (Cont.)

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

The following were consulted in the preparation of this report:

- Mayor and Councillors
- Executive Leadership Team

ITEM 6.4
MONTHLY FINANCIAL REPORTING PACKAGE - 31 MARCH 2024

Meeting / Session: 6 ENGAGED COUNCIL
Reference: 69514280 : 11 April 2024 - **Refer Supporting Information 69630698**
Responsible Officer: DC, Manager Accounting Services (FCS Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year-to-date period ending 31 March 2024. In accordance with Part 9, Section 204 of the Local Government Regulation 2012, a financial report is required to be presented to Council on a monthly basis.

This matter is brought to the attention of Council under the **Engaged Council portfolio** as prudent fiscal management is important to ensure the financial sustainability of Council.

RESOLUTION

Moved by Cr Jodie Shipway (Deputy Mayor)

Seconded by Cr Mark Booth

CARRIED 12/0

That the Financial Reporting Package for the year-to-date period ending 31 March 2024 be received.

ITEM 6.4 MONTHLY FINANCIAL REPORTING PACKAGE - 31 MARCH 2024 - 69514280 (Cont.)

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year-to-date period ending 31 March 2024 be received.

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 31 March 2024 is contained within the supporting information to this report.

This package contains slices of financial information broken down into the following:

- o Overview
- o Operating Revenue
- o Operating Expenses
- o Capital Revenue
- o Capital Expenditure Progress
- o Balance Sheet
- o Cash Flow
- o Treasury Information (investments and debt)

2. Explanation of Item

The 2023/24 financial year to date performance and position of Council is in the attached report (supporting information #1).

3. Strategic Implications

3.1 Legislative / Legal Implications

Part 9, Section 204 of the *Local Government Regulation 2012* states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:
Our Engaged Council: 01 We are leaders in good governance and sustainably manage our finances and assets.

3.3 Policy Implications

Compliance to Council's Investment Policy is confirmed.

ITEM 6.4 MONTHLY FINANCIAL REPORTING PACKAGE - 31 MARCH 2024 - 69514280 (Cont.)

3.4 Risk Management Implications

Council is subject to numerous risks associated with revenue and expenses that can impact upon Council's financial performance and position. The current inflationary environment will add pressures to the deliverability of services and projects within the budget parameters adopted for 2023/24. The quarterly budget review process will act as the review mechanism to manage the potential outcomes of the current economic climate and adjust priorities accordingly and represent an amended budget to Council if required.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

As at the end of March 2024, Council's financial position continues to be sound.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication Nil identified

ITEM 6.5
ANNUAL VALUATION FOR RATING PURPOSES

Meeting / Session: 6 ENGAGED COUNCIL
Reference: 69557186 : 17 April 2024
Responsible Officer: TM, Manager Financial Operations (FCS Financial Operations)

Executive Summary

In accordance with the *Land Valuation Act 2010*, the Department of Resources has written to Council seeking opinion on whether a valuation of the Moreton Bay local government area should be undertaken effective 30 June 2024.

This matter is brought to the attention of Council under the **Engaged Council portfolio** as a resolution is required delegating authority to the CEO to respond to the Department of Resources.

RESOLUTION

Moved by Cr Adam Hain

Seconded by Cr Mark Booth

CARRIED 12/0

1. That Council request the Department of Resources to undertake a valuation of the City of Moreton Bay local government area effective 30 June 2025.
2. That Council note the valuation fee of approximately \$1.45 million for the provision of valuation services by the Department of Resources will be charged to Council regardless of whether a new valuation is undertaken or not.

ITEM 6.5 ANNUAL VALUATION FOR RATING PURPOSES - 69557186 (Cont.)

OFFICER'S RECOMMENDATION

1. That **Council provide direction to the Chief Executive Officer** in relation to requesting a valuation of the City of Moreton Bay local government area effective 30 June 2025, due to ongoing market volatility.
2. That Council note the valuation fee of approximately \$1.45 million for the provision of valuation services by the Department of Resources will be charged to Council regardless of whether a new valuation is undertaken or not.

REPORT DETAIL

1. Background

The *Land Valuation Act* requires the Valuer-General to undertake an annual statutory valuation of all rateable land in Queensland except in unusual circumstances or after consideration of:

- a market survey report for the local government area which review sales and land and the probable impact of the sales on the value of land since the last valuation; and
- the results of consultation with the local government for the area and appropriate local and industry groups.

The last annual valuation of the City of Moreton Bay local government area is effective from 30 June 2024.

The Local Government Regulation 2012 requires Council to calculate rates by using the rateable value of the property assessed in accordance with the *Land Valuation Act 2010*.

2. Explanation of Item

In accordance with the *Land Valuation Act 2010*, the Department of Resources has written to Council seeking an opinion on whether a valuation of its local government area should be undertaken to be effective on 30 June 2025. A response is required by 24 May 2024.

The Valuer-General has advised:

"The State Valuation Service (SVS) is currently considering a range of factors, including the timing of the last valuation, any extreme weather events that occurred over the last year and market movements."

Annual valuations would ensure the valuations used for rating purposes are as up to date as possible and minimise the risk and impact of substantial increases occurring.

It should be noted that while Council can request a valuation be undertaken, the Department of Resources determines whether a new valuation is undertaken or not. Further, the Department of Resources will charge Council each year, regardless of whether a new valuation is undertaken or not. The invoice for 2024/25 will not be received until July 2024 but is expected to be approximately \$1.45 million.

3. Strategic Implications

3.1 Legislative / Legal Implications

Section 94 of the *Local Government Act 2009* states that Councils must levy general rates on all rateable land within the local government area.

In addition, the Local Government Regulation 2012 requires Council to calculate the rates by using the rateable value of the property assessed in accordance with the *Land Valuation Act 2010*.

ITEM 6.5 ANNUAL VALUATION FOR RATING PURPOSES - 69557186 (Cont.)

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Engaged Council: 02 We actively plan for the future and advocate in the best interests of our communities.

3.3 Policy Implications

Rates are levied in accordance with Council's Revenue Policy 2150-82.

3.4 Risk Management Implications

Council levies rates based on land valuations determined by the Department of Resources. Significant variability in land valuations is likely to result in movement in Council rates.

3.5 Delegated Authority Implications

Delegation will be required to authorise the Chief Executive Officer to write to the Department of Resources to advise whether or not a valuation of the local government area effective 30 June 2025 is requested.

3.6 Financial Implications

The annual valuation fee of approximately \$1.45 million is included in the 2024/25 budget and will be payable by Council regardless of whether or not a valuation is undertaken.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication Nil identified

ITEM 6.6
2024/25 SCHEDULE OF FEES AND CHARGES

Meeting / Session: 6 ENGAGED COUNCIL
Reference: 69629192 : 26 April 2024 - Refer Supporting Information 69643192,
69632851,69064780 & 69534503
Responsible Officer: DW, Strategic Accounting Coordinator (FCS Accounting Services)

Executive Summary

The purpose of this report is to seek Council's adoption of the 2024/25 schedule of fees and charges. The schedule of fees and charges will be used to estimate the fees and charges budget revenue for 2024/25.

The *Local Government Act 2009* requires Council to maintain a register of fees and charges and to fix cost-recovery fees by way of resolution (or local law).

This matter is brought to the attention of Council under the **Engaged Council portfolio** as prudent financial budgeting and compliance is important to ensure the financial sustainability of Council.

RESOLUTION

Moved by Cr Adam Hain

Seconded by Cr Brooke Savige

CARRIED 12/0

1. That the 2024/25 Schedule of Fees and Charges as provided in supporting information #1 be adopted and commence from 1 July 2024.
2. That the 2024/25 Fees and Charges for Community Halls as provided in supporting information #2 be adopted and commence from 1 July 2024.
3. That the Community and Environmental Services 2024/25 Fees and Charges explanatory notes as provided in supporting information #3 be noted.
4. That the Development Services Fees and Charges Preamble 2024/25 as provided in supporting information #4 be noted.

ITEM 6.6 2024/25 SCHEDULE OF FEES AND CHARGES - 69629192 (Cont.)

OFFICER'S RECOMMENDATION

1. That the 2024/25 Schedule of Fees and Charges as provided in supporting information #1 be adopted and commence from 1 July 2024.
2. That the 2024/25 Fees and Charges for Community Halls as provided in supporting information #2 be adopted and commence from 1 July 2024.
3. That the Community and Environment Services 2024/25 Fees and Charges explanatory notes as provided in supporting information #3 be noted.
4. That the Development Services Fees and Charges Preamble 2024/25 as provided in supporting information #4 be noted.

REPORT DETAIL

1. Background

A briefing with Councillors was conducted on 23 April 2024 for the purpose of sharing information and providing advice/views to Council on the matter. In line with Council's decision-making framework, an extract from the minutes of the briefing, is provided below:

Councillors were generally supportive of the fees and charges as proposed. A report for the adoption of the 2024/25 fee schedule to be presented to a future Council Meeting for consideration by Council.

2. Explanation of Item

Council has in excess of 1,000 fees and charges across the organisation charged for specific services. Each Directorate reviews these fees and charges annually as part of the budget process.

The setting of separate fees and charges applies the user-pays philosophy to the services of the Council. Fees and charges revenue represents a sizeable portion of the Council's overall operating revenues, expected to be approximately \$48 million in 2024/25.

In establishing the proposed fees and charges for 2024/25 an escalation factor has been applied to all the 2023/24 fees. For 2024/25 the increase applied was set at 4.6% compared to 4% for 2023/24. This 4.6% increase was set in recognition that the costs for the provision of Council services continue to rise which contributes to higher prices.

Even though a 4.6% increase was initially applied to all fees, Directors and Managers have varied the increase or decrease as appropriate.

It is important to note that increasing a fee by 4.6% can sometimes necessitate rounding to be applied that results in a fee increasing by greater than 4.6%.

It must be noted that prior to the end of the financial year a further report is expected to be presented to Council to adopt new fees and charges applicable to the Redcliffe Aerodrome.

3. Strategic Implications

3.1 Legislative / Legal Implications

All cost recovery fees identified in the attachments have been prepared in accordance with the *Local Government Act 2009*. The Act requires Council to adopt these fees by resolution or local law.

ITEM 6.6 2024/25 SCHEDULE OF FEES AND CHARGES - 69629192 (Cont.)

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Engaged Council: 01 We are leaders in good governance and sustainably manage our finances and assets.

3.3 Policy Implications Nil identified

3.4 Risk Management Implications

The key strategic risk for Council in the setting of fees and charges is the projected revenue stream that they generate. Fees and charges revenue represent a sizeable portion of the Council's overall operating revenues and as such there is an element of risk associated with forecasting the expected revenue as many fees and charges are dependent on the level of economic activity and/or demand for Council services. To mitigate this risk, a conservative approach is taken as to the expected levels of revenue anticipated in the context of the fee and the current economic environment.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Fees and charges represent a significant component of Council's operational revenues and contributes toward funding various operational services provided. This schedule of fees and charges will be used to estimate the fees and charges budget revenue for 2024/25.

3.7 Economic Benefit Implications

Whilst the fees and charges do not drive any direct economic benefit to the region they do act as a barometer in terms of the level of economic activity in the region as their charging can demonstrate the demand, or otherwise, for Council services.

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter

3.11 Consultation / Communication

- Councillors
- Executive Leadership Team
- Relevant Council Departments

ITEM 6.7
2024/25 SYSTEMATIC INSPECTION PROGRAMS - UNREGISTERED CATS AND DOGS

Meeting / Session: 6 ENGAGED COUNCIL
Reference: 69396655 : 1 May 2024
Responsible Officer: SK, Manager Customer Response (CES Customer Response)

Executive Summary

Systematic inspection programs conducted under the *Animal Management (Cats and Dogs) Act 2008* and *Local Government Act 2009* enable Council to follow up cat and dog owners who failed to renew their registrations as well as achieve new animal registrations with residents and pet owners.

These dedicated inspection programs focus on unregistered cats and dogs and strategically deliver the legislative requirement for all cats and dogs in the City of Moreton Bay to be registered. Council is currently successfully delivering unregistered cats and dogs systematic inspection programs in 2023/24.

Council's approval is being sought for concurrent systematic inspection programs for unregistered cats and dogs for 2024/25.

This matter is brought to the attention of Council under the **Engaged Council portfolio** as it relates to partnering with the community to encourage responsible pet ownership.

RESOLUTION

Moved by Cr Brooke Savige

Seconded by Cr Cath Tonks

CARRIED 12/0

1. That Council approve a systematic inspection program in accordance with Section 134 of the *Local Government Act 2009* to inspect certain properties as follows:
 - a) Purpose: to determine the existence of cats and take appropriate action for confirmed:
 - cat registrations not renewed on Council's records; and
 - unregistered cats in the City for the purposes of registration.
 - b) There will be four (4) programs which will start, and finish respectively as follows:
 - Program 1: 1 July 2024 to 30 September 2024
 - Program 2: 1 October 2024 to 13 December 2024
 - Program 3: 13 January 2025 to 31 March 2025 and
 - Program 4: 1 April 2025 to 30 June 2025.
 - c) The objective is to ensure all cats in the region, either on Council records or newly identified cats are registered in accordance with *Animal Management Local Law 2023*.
2. That Council approve an inspection program in accordance with Section 113 of the *Animal Management (Cats and Dogs) Act 2008* to inspect certain properties as follows:
 - a) Purpose: to determine the existence of dogs and take appropriate action for confirmed:
 - dog registrations not renewed on Council's records; and
 - unregistered dogs in the City for the purposes of registration.

ITEM 6.7 2024/25 SYSTEMATIC INSPECTION PROGRAMS - UNREGISTERED CATS AND DOGS - 69396655
(Cont.)

- b) There will be two (2) programs which will start, and finish respectively as follows:
- Program 1: 1 July 2024 to 13 December 2024 and
 - Program 2: 13 January 2025 to 30 June 2025.
- c) The objective is to ensure all dogs in the region, either on Council records or newly identified dogs are registered in accordance with the *Animal Management (Cats and Dogs) Act 2008*.
3. That the Local Laws Manager be authorised to issue notice of the inspection programs in accordance with:
- a) Cats - *Local Government Act 2009* - Section 134 (Approving an inspection program)
 - b) Dogs - *Animal Management (Cats and Dogs) Act 2008* - Section 113 (Approval of inspection program authorising entry).

ITEM 6.7 2024/25 SYSTEMATIC INSPECTION PROGRAMS - UNREGISTERED CATS AND DOGS - 69396655
(Cont.)

OFFICER'S RECOMMENDATION

1. That Council approve a systematic inspection program in accordance with Section 134 of the *Local Government Act 2009* to inspect certain properties as follows:
 - a) Purpose: to determine the existence of cats and take appropriate action for confirmed:
 - cat registrations not renewed on Council's records; and
 - unregistered cats in the City for the purposes of registration.
 - b) There will be four (4) programs which will start, and finish respectively as follows:
 - Program 1: 1 July 2024 to 30 September 2024
 - Program 2: 1 October 2024 to 13 December 2024
 - Program 3: 13 January 2025 to 31 March 2025 and
 - Program 4: 1 April 2025 to 30 June 2025.
 - c) The objective is to ensure all cats in the region, either on Council records or newly identified cats are registered in accordance with *Animal Management Local Law 2023*.
2. That Council approve an inspection program in accordance with Section 113 of the *Animal Management (Cats and Dogs) Act 2008* to inspect certain properties as follows:
 - a) Purpose: to determine the existence of dogs and take appropriate action for confirmed:
 - dog registrations not renewed on Council's records; and
 - unregistered dogs in the City for the purposes of registration.
 - b) There will be two (2) programs which will start, and finish respectively as follows:
 - Program 1: 1 July 2024 to 13 December 2024 and
 - Program 2: 13 January 2025 to 30 June 2025.
 - c) The objective is to ensure all dogs in the region, either on Council records or newly identified dogs are registered in accordance with the *Animal Management (Cats and Dogs) Act 2008*.
3. That the Local Laws Manager be authorised to issue notice of the inspection programs in accordance with:
 - a) Cats - *Local Government Act 2009* - Section 134 (Approving an inspection program)
 - b) Dogs - *Animal Management (Cats and Dogs) Act 2008* - Section 113 (Approval of inspection program authorising entry).

REPORT DETAIL

1. Background

All cats within the City of Moreton Bay area are required to be registered in accordance with *City of Moreton Bay Animal Management Local Law 2023*. In addition, all dogs are required to be registered in accordance with the *Animal Management (Cats and Dogs) Act 2008*.

The second year of Unregistered Cats and Dogs Systematic Inspection Programs are being undertaken in 2023/24. A key component of the program is to secure cat and dog registrations that have not been renewed for the current registration period.

However, having regard for the City's growth, operational experience and industry information, officers consider there remains a considerable number of unregistered cats and dogs throughout the region.

*ITEM 6.7 2024/25 SYSTEMATIC INSPECTION PROGRAMS - UNREGISTERED CATS AND DOGS - 69396655
(Cont.)*

2. Explanation of Item

There are many responsible cat and dog owners (owners) in the City of Moreton Bay area. However, there are owners, on Council's records, that have not renewed their registrations and there is a likelihood of a significant number of owners across the City who have not registered their cat and / or dog at all.

If a programmed approach to the registration of cats and dogs is not continued, there is potential for increased non-compliance and complacency amongst cat and dog owners. This diminishes Council's capacity in addressing issues regarding the keeping of a cat and or dog in the region.

An approved systematic inspection program authorises Council officers to attend a property, by way of normal public access, to identify any unregistered cats and dogs. If the occupant is not present at the time of inspection, officers will make observations and leave a Calling Card to contact Council.

Under this program, officers may visit newly developed areas in the region and areas with low numbers of registrations to ensure the registration of cats and dogs.

3. Strategic Implications

3.1 Legislative / Legal Implications

The following legislation provides Council the authority to resolve to approve the respective inspection programs:

- Cats - *Local Government Act 2009 - Section 134 (Approving an inspection program)*.
- Dogs - *Animal Management (Cats and Dogs) Act 2008 - Section 113 (Approval of inspection program authorising entry)*.

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:
Our Engaged Council: 04 We are responsive, trusted and provide great customer experiences.

3.3 Policy Implications Nil identified

3.4 Risk Management Implications

Officers carrying out the inspections are appropriately authorised and follow standard operating procedures in their dealings with the public.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Inspection program costs are covered within existing departmental operational budget allocation.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications

It is fair and equitable that all animals are registered within the City of Moreton Bay, registered animals that are lost or wandering can be easily reunited with their owners and Council can more effectively address issues regarding the keeping of a cat and / or dog.

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

*ITEM 6.7 2024/25 SYSTEMATIC INSPECTION PROGRAMS - UNREGISTERED CATS AND DOGS - 69396655
(Cont.)*

3.11 Consultation / Communication

- Director Community and Environmental Services
- Manager Customer Response

ITEM 6.8
COMMUNITY GRANTS POLICY

Meeting / Session: 6 ENGAGED COUNCIL
Reference: 68607575 : 26 April 2024 - **Refer Supporting Information 68593517**
Responsible Officer: JB, Community Grants and Partnerships Team Leader (CES Community Services, Sport & Recreation)

Executive Summary

Council regularly reviews its policies for applicability, effectiveness and consistency with relevant legislation, Council resolutions and other Council documents.

Following a major review of Council's community grants framework, programs and policy in the 2023/24 financial year, this report seeks Council's adoption of an amended Community Grants Policy (No. 2150-030), as provided in *Supporting Information #1*.

This matter is brought to the attention of Council under the **Engaged Council portfolio** as the Community Grants Policy provides an administrative framework that ensures the transparent, accountable, inclusive, and effective allocation of grants, in the public interest.

RESOLUTION

Moved by Cr Yvonne Barlow

Seconded by Cr Karl Winchester

CARRIED 12/0

That pursuant to Section 195 of the *Local Government Regulation 2012*, Council adopts the amended Community Grants Policy, as provided in *Supporting Information #1*.

ITEM 6.8 COMMUNITY GRANTS POLICY - 68607575 (Cont.)

OFFICER'S RECOMMENDATION

That pursuant to Section 195 of the *Local Government Regulation 2012*, Council adopts the amended Community Grants Policy, as provided in *Supporting Information #1*.

REPORT DETAIL

1. Background

Council's community grant programs are a key mechanism through which Council provides financial support to community organisations and individuals, and achieves community, cultural, environmental and economic outcomes for the city.

In 2023, Council officers undertook a review of Council's community grants framework and programs. The purpose of this review was to establish a contemporary grants framework that:

- Achieves improved outcomes for the community and Council;
- Aligns grant programs to Council's strategic directions; and
- Better leverages Council's grant investment.

In addition to the above, the review also sought to amend Council's existing, somewhat detailed, Community Grants Policy (No. 2150-030), so as to simplify and bring it into line with other contemporary local government grants policies. Council's current policy details all of Council's grant programs, including eligibility criteria for each specific program. This detailed information is also repeated in each grant program's guideline document.

A Council briefing was conducted on 28 November 2023 for the purpose of sharing information and seeking feedback from Council in relation to the findings of the grants review, including the proposed redrafting of Council's Community Grants Policy. As an outcome of this briefing, the Chief Executive Officer (CEO) noted the following way forward: '*That the Community Grants Policy be provided to the General Meeting in January 2024*'.

The drafting period for Council's amended Community Grants Policy was extended to allow for additional stakeholder input. Accordingly, presentation of the proposed policy required deferral until May 2024, due to the 2024 Local Government Election Caretaker Period, which occurred between January and April of 2024.

2. Explanation of Item

As a requirement under Section 195 of the *Local Government Regulation 2012*, a Local Government must prepare and adopt a policy (Community Grants Policy) about local government grants to community organisations, which includes the criteria for a community organisation to be eligible.

As an outcome of Council's recent Community Grants Review, officers have prepared an amended Community Grants Policy (*refer Supporting Information #1*) for Council's consideration. The amended policy includes high level information that applies across all Council grant types and programs and meets the requirements of Sections 194 and 195 of the *Local Government Regulation 2012*. It does not however include detailed information pertaining to each of Council's specific grant programs, as is the case with Council's current policy. This detailed information is provided in relevant program guidelines.

The amended Community Grants Policy (*refer Supporting Information #1*) as proposed for adoption by this report, includes:

- The legislative requirements of Council's grant making;
- The purpose, objectives and principles associated with Council grants;
- The process through which Council may establish grant programs;
- Other grant types that may be provided by Council; and
- The mandatory eligibility criteria applicable to all Council grants.

ITEM 6.8 COMMUNITY GRANTS POLICY - 68607575 (Cont.)

3. Strategic Implications

3.1 Legislative / Legal Implications

In accordance with Sections 194 and 195 of the *Local Government Regulation 2012*, in order to award community grants a local government must prepare and adopt a policy about local government grants to community organisations (a community grants policy), which includes the criteria for a community organisation to be eligible for a grant from the local government.

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:
Our Engaged Council: 01 We are leaders in good governance and sustainably manage our finances and assets.

3.3 Policy Implications

Council regularly reviews its policies for applicability, effectiveness and consistency with relevant legislation, Council resolutions and other Council documents.

This report recommends that Council approve amendments to its Community Grants Policy.

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019 (Qld)*, Council must not make a decision which is incompatible with a person's human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

Briefing with Councillors 28 November 2023

14. NOTIFIED GENERAL BUSINESS ITEMS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

ITEM 14.1 REGIONAL EVENTS

On behalf of Council, Cr Adam Hain congratulated **Roger Dunstan** who was recently presented a Certificate of Appreciation for 30 years' service to the Caboolture Historical Village.

The Mayor emphasised the importance of volunteers to Council and the community and thanked Roger for his service.

Cr Cath Tonks congratulated the organisers of the **Pasifika Vibes Festival** held last Monday which saw thousands of people in attendance. Cr Tonks said that the festival brings a lot of vibrancy to the community.

Cr Matt Constance reported on the **Jazz and Shiraz** event held in George Willmore Park, Ferny Hills on Saturday 12 May 2024. Cr Constance said it was a spectacular event that was very well supported by both locals and those coming into Moreton Bay.

15. CLOSED SESSION

(s254J of the Local Government Regulation 2012)

Consideration of confidential officers' reports as referred by the Chief Executive Officer and confidential general business matters as raised at the meeting.

CLOSED SESSION

RESOLUTION

Moved by Cr Tony Latter

Seconded by Cr Yvonne Barlow

CARRIED 12/0

That Council move into closed session pursuant to the provisions of s254J of the Local Government Regulation 2012 to discuss Item C.1.

Members of the press and public gallery left the Chambers.

The closed session commenced at 10.34am (livestreaming paused).

OPEN SESSION

RESOLUTION

Moved by Cr Yvonne Barlow

Seconded by Cr Jim Moloney

CARRIED 12/0

That Council resume in open session and that the following motions be considered.

The open session (livestreaming) resumed at 10.57am.

16. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL

**ITEM C.1 – CONFIDENTIAL
ORGANISATIONAL STRUCTURE**

Meeting / Session: 6 ENGAGED COUNCIL

Reference: 69719952 : 9 May 2024 - Refer Supporting Information 69719975

Responsible Officer: SW, Chief Executive Officer (CEOs Office)

Basis of Confidentiality

Pursuant to s254J(3) of the *Local Government Regulation 2012*, clause (b), as the matter involves industrial matters affecting employees.

Executive Summary

Pursuant to section 96 of the *Local Government Act 2009* (the Act), Council must, by resolution, adopt an organisational structure that is appropriate to the performance of its responsibilities.

The City of Moreton Bay organisational structure has been one of continuous improvement and over the previous term of Council to enable the ongoing efficient and effective delivery of services to the community. The purpose of this report is to recommend further changes to this organisational structure that will enhance Council's capacity to deliver sustainable, high quality local government services that are responsive to the significant growth challenges Council face in delivering the Shaping SEQ - South East Queensland Regional Plan 2023 (SEGRP).

This proposed new organisational structure has been developed within the context of the Grassroots Connections Australia Outcomes Report. This report provides an update on the implementation of recommendations from Grassroots Connections Australia and suggests that this review has now been finalised.

RESOLUTION

Moved by Cr Jodie Shipway (Deputy Mayor)

Seconded by Cr Matt Constance

CARRIED 12/0

1. That the organisational structure dated 1 July 2024 be adopted, as contained in the supporting information to this report.
2. That the Chief Executive Officer be authorised to do all things necessary to implement this organisational structure by 1 November 2024, and provide a subsequent report to Council on the implementation process.
3. That the Council receive and note the advice contained in this report relating to the successful implementation of all recommendations contained in the Grassroots Connections Australia Outcomes Report.
4. That the Chief Executive Officer communicate to all staff advising that the 'Grassroots' review has now been finalised.
5. That Council resolves to publicly release the Organisational Structure.

17. CONFIDENTIAL GENERAL BUSINESS

No items for consideration.

18. CLOSURE

There being no further business the Chairperson closed the meeting at 10.59am.

CHIEF EXECUTIVE OFFICER'S CERTIFICATE

I certify that minute pages numbered 24/169 to 24/226 constitute the minutes of the General Meeting of the Moreton Bay City Council held 15 May 2024.

Scott Waters
Chief Executive Officer

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Wednesday 29 May 2024.

Scott Waters
Chief Executive Officer

Councillor Peter Flannery
Mayor