



MINUTES

GENERAL MEETING

Wednesday 17 May 2023
commencing at 11.34am

Griffin Sports Complex
4 Henry Road, Griffin

ENDORSED GM20230531

Membership = 13
Mayor and all Councillors

Quorum = 7

Adoption Extract from General Meeting – 31 May 2023 (Page 23/1009)

General Meeting - 17 May 2023 (Pages 23/941 - 23/988)

RESOLUTION

Moved by Cr Yvonne Barlow

Seconded by Cr Mark Booth

CARRIED 11/0

That the minutes of the General Meeting held 17 May 2023, be confirmed.

LIST OF ITEMS

STATEMENT - ATTENDEES AND LIVESTREAMING

MAYORAL STATEMENT (Opening Statement - Griffin Community Council Meeting 66972318)	941
1. ACKNOWLEDGEMENT OF COUNTRY	944
2. OPENING PRAYER / REFLECTION	944
3. ATTENDANCE & APOLOGIES	945
4. MEMORIALS OR CONDOLENCES	945
5. CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING	945
General Meeting - 3 May 2023 (Pages 23/880 - 23/940)	945
RESOLUTION	
6. PRESENTATION OF PETITIONS	946
<i>(Addressed to the Council and tabled by Councillors)</i>	
7. CORRESPONDENCE	946
8. COMMUNITY COMMENT	946
8.1. Community Comment: Australian Trade College North Brisbane - Active Transport (66961626)	
8.2. Community Comment: The Lakes College - Sustainable Partnerships with Council, Local Business and Community (66958443)	
9. NOTICES OF MOTION (Repeal or amendment of resolutions)	948
<i>(s262 of the Local Government Regulation 2012)</i>	
10. CONFLICTS OF INTEREST NOTIFIED TO THE CEO	948
11. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)	949
<i>(as referred by the Chief Executive Officer)</i>	
1 VIBRANT COMMUNITIES SESSION (Cr Y Barlow / Cr S Ruck)	950
ITEM 1.1	950
MORETON BAY LOCAL DISASTER MANAGEMENT GROUP ORDINARY MINUTES - NOVEMBER 2022 AND MARCH 2023	
RESOLUTION	
REPORT DETAIL	
ITEM 1.2	953
TOORBUL - TOORBUL ESPLANADE FORESHORE - PARK NAMING - DIVISION 1	
RESOLUTION	
REPORT DETAIL	

Moreton Bay Regional Council

GENERAL MEETING - 576
17 May 2023

PAGE b
Minutes

ITEM 1.3	958
LEISEL DRIVE, ROTHWELL - ROAD RENAMING REQUEST	
RESOLUTION	
REPORT DETAIL	
ITEM 1.4	961
NEW LEASE - CABOOLTURE SPORTS CLUB LIMITED	
RESOLUTION	
REPORT DETAIL	
ITEM 1.5	965
LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND - QUEENSLAND DISASTER MANAGEMENT CONFERENCE	
RESOLUTION	
REPORT DETAIL	
2 HEALTHY ENVIRONMENTS SESSION (Cr C Tonks / Cr B Savige)	968
ITEM 2.1	968
ELECTRIC VEHICLE AND ALIGNED TECHNOLOGIES EOI OUTCOME	
RESOLUTION	
REPORT DETAIL	
3 WELL-PLANNED PLACES SESSION (Cr J Shipway (Deputy Mayor) / Cr M Booth)	974
4 WELL-CONNECTED PLACES SESSION (Cr A Hain / Cr M Gillam)	975
ITEM 4.1	975
TENDER - BRENDALE - LEITCHS ROAD - SUPPLY OF BOX CULVERTS	
RESOLUTION	
REPORT DETAIL	
5 PROGRESSIVE ECONOMY SESSION (Cr K Winchester / Cr T Latter)	979
6 ENGAGED COUNCIL SESSION (Cr M Constance / Cr D Grimwade)	980
ITEM 6.1	980
DELEGATIONS UNDER THE SOUTH-EAST QUEENSLAND WATER (DISTRIBUTION AND RETAIL RESTRUCTURING) ACT 2009	
RESOLUTION	
REPORT DETAIL	
ITEM 6.2	985
TENDER - CLEANING OF BUILDING AND FACILITIES	
RESOLUTION	
REPORT DETAIL	
12. NOTIFIED GENERAL BUSINESS ITEMS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE	990
ITEM 12.1	990
REGIONAL EVENTS	

Moreton Bay Regional Council

GENERAL MEETING - 576
17 May 2023

PAGE c
Minutes

ITEM 12.2	990
COMMUNITY COUNCIL MEETING - REDCLIFFE	
ITEM 12.3	991
ST BENEDICT'S PRIMARY SCHOOL, MANGO HILL - TRAFFIC CONGESTION <i>RESOLUTION</i>	
13. CLOSED SESSION	992
<i>(s254J of the Local Government Regulation 2012)</i>	
14. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL	992
15. CONFIDENTIAL GENERAL BUSINESS	992
16. CLOSURE	992

STATEMENT - ATTENDEES AND LIVESTREAMING

The Mayor to advise that the meeting will be live streamed and the video recording of the meeting will be available on the council's website.

Attendees must be aware that incidental capture of an image or sound of persons in the public gallery, may occur.

By remaining at the meeting attendees consent to being filmed and the possible use of their image and sound being published in the live streaming and recorded video of this meeting.

MAYORAL STATEMENT (Opening Statement - Griffin Community Council Meeting 66972318)

Cr Peter Flannery (Mayor) made the following opening statement:

"Good morning everyone. It is wonderful to be here in Griffin for our seventh Community Council Meeting.

Bringing the Council to speak directly with you and hear firsthand about your needs and aspirations is central to the way we want to engage.

I would like to start this morning's Council meeting by saying a big thank you to the local community.

Importantly for our Council, today is also the first Council meeting for our new CEO, Scott Waters.

Scott started with us on Monday, and is already getting down to business.

Scott comes to us from Noosa Council and he comes with a unique mix of corporate, economic development, tourism, and local government experience which made him the standout candidate.

He helped deliver a \$750M Darwin City Deal in partnership with the Northern Territory Government and Charles Darwin University, and an historic capital works program that delivered jobs and continued economic growth through infrastructure development.

The opportunities and challenges before us as a Council are complex, significant, and exciting and I'm confident Scott will ensure we're successful in our ambitions.

This morning I was at Degani cafe, Capestone Shopping Village meeting with the Deputy Premier and local MP Steven Miles.

He has today confirmed his support of the reclassification of Moreton Bay Regional Council to a City Council.

We have advocated for this change due to the size of Moreton Bay, the fact that our population is already larger than cities like Canberra, and also in recognition of our contribution to the SEQ and national economy.

While this reclassification won't have major impacts on the day-to-day lives of locals, it will be a gamechanger for us politically and for our business community.

It puts us on equal footing with cities like Brisbane and the Gold Coast for funding and helps us start to realise our potential as Australia's third largest council (by population).

We are a region but were never regional, so city status will cement our place as a power player in SEQ and hopefully make the nation sit up and pay attention to Moreton Bay.

61B General Meeting - 17 May 2023 (Pages 23/941 - 23/988) STATEMENT - ATTENDEES AND LIVESTREAMING - 66860434 (Cont.)

This announcement will also help us give more shape to our polycentric city vision, to strategically invest in the unique potential of our existing centres and townships, rather than funnelling all our resources into a single centralised CBD.

(Mayoral Opening Statement cont'd)

We've seen the transport and logistical issues the traditional city model creates, so we will instead strive to be something more modern and more efficient.

This is the start of Moreton Bay's coming of age and an exciting new chapter in our story.

Today I am thrilled to be here in Griffin Sports Complex at one of Council's newest sporting venues.

This venue is a \$14 million investment by Council and the area we are in today is Stage 1 or the Western Precinct featuring District Level clubhouse two and a half natural turf fields, 150 car parks managed by North Lakes Kangaroos.

The Eastern Precinct of the Griffin Sports Complex is currently under detailed design and will feature an extra 4 lit fields with clubhouse, one synthetic rectangular field, cricket nets, local park and playground as well as car parking and walking paths.

The Eastern Precinct is expected to be delivered in 4 stages over the next 10 years.

Construction of early works including Koala habitat construction is expected by 2025.

When complete the Griffin Sports Complex will be a regional facility that will be fit to host national and state level competition for multiple sports and hopefully become a breeding ground for future sports stars.

And what better timing than in the lead up to the 2032 Olympics and Paralympics.

I would like to particularly thank the North Lakes Kangaroos for their work with Council staff to enable us to host today's Community Council meeting here and later today our official civic opening of this site.

You will have all noted the road works as you arrived at the venue this morning.

Council partnered with the Federal Government to deliver:

- reconstruction, widening and major improvements to flood immunity of the existing Henry Road and Dohles Rocks Road*
- realignment and signalisation of the intersection of Henry Road/Dohles Rocks Road, including additional turn lanes on all approaches and a signalised pedestrian crossing*
- a new intersection on Henry Road for the future Griffin Sports Complex*
- provision of new pedestrian and cyclist facilities to improve connectivity within the catchment and accessibility to public transport and parklands*

The Federal Government contributed \$4 million, and Council funded the balance of the \$13 million project.

While Henry Road and Dohles Rocks Road will retain their existing two-lane cross section, the pavement will be rehabilitated, and road shoulders provided to improve safety for all road users. The upgrade works will also make the roads less flood prone and more resilient to flood events.

Another exciting project that is currently in planning for Griffin is a new playground at Riverview Parkway, Griffin.

This will be a local recreation park designed to provide much needed informal recreation and leisure opportunities to the local community, appropriate to its setting and context.

A nature-themed playground will be adopted drawing inspiration from the adjacent bush and river areas.

Council is currently undertaking community consultation on this project to help us select the play equipment to be installed.

(Mayoral Opening Statement cont'd)

Consultation closes on the 5 June. If you are interested in contributing visit the Your Say page on Council's website.

As a Council we are also very proud of the community events we deliver in partnership with Moreton Bay Region Industry & Tourism (MBRIT) this financial year, including signature events like Moreton Bay Food Wine Festival, Kitefest and Jetty 2 Jetty.

Additional to those signature events we deliver over 40 free events across Moreton Bay.

There is one coming up next weekend, on Saturday 20 May in North Lakes. One of our very popular Movies in the Park events.

I know when we held a Movie in the Park event here in Griffin we saw record attendance of over 1000 people attending.

Our events calendar is an enormous investment in liveability and vibrancy and a direct response to calls from locals for more festivals and activities in their suburbs and neighbourhoods, meaning residents won't need to leave Moreton Bay to enjoy gatherings and celebrations.

Having fun with the family shouldn't cost an arm and a leg, and Council wants to ensure there's a free or low-cost activity on somewhere in our region almost every weekend.

Today we have invited local schools in the area to participate in the Community Comment section of our meeting.

Today we have the Australian Trade College North Brisbane here to provide a Community Comment on Active Transport.

We also have The Lakes College from North Lakes speaking on sustainable partnerships with Council, local business, and the community.

We are thrilled as Councillors to have local school students participate in our Council meetings and observe Council meetings, it gives greater context to what we do as a Council and how decisions are made at the local government level.

Thank you for coming and being a part of our Council meeting today.

I look forward to meeting you over lunch in a short while.

But for now, it is on with Council business and the meeting agenda...

Thank you."

1. ACKNOWLEDGEMENT OF COUNTRY

Cr Jodie Shipway (Deputy Mayor) provided the Acknowledgement of Country.

2. OPENING PRAYER / REFLECTION

Cr Jodie Shipway (Deputy Mayor) provided the opening prayer / reflection for the meeting.

3. ATTENDANCE & APOLOGIES

Attendance:

Cr Peter Flannery (Mayor) (Chairperson)
Cr Brooke Savige
Cr Mark Booth
Cr Adam Hain
Cr Jodie Shipway (Deputy Mayor)
Cr Sandra Ruck
Cr Karl Winchester
Cr Yvonne Barlow
Cr Mick Gillam
Cr Cath Tonks
Cr Matt Constance
Cr Darren Grimwade
Cr Tony Latter

Officers:

Chief Executive Officer	(Scott Waters)
Deputy CEO/Director Projects & Asset Services	(Tony Martini)
Director Community & Environmental Services	(Bill Halpin)
Director Finance & Corporate Services	(Donna Gregory)
Director Infrastructure Planning	(Amanda Creevey)
Director Planning	(David Corkill)
Chief Economic Development Officer	(Paul Martins)
Chief External Relations Officer	(Joshua O'Keefe)
Meeting Support	(Hayley Kenzler)

Apologies:

Nil.

4. MEMORIALS OR CONDOLENCES

Councillors observed a moment's silence in memory of residents who had passed away, noting Council's sympathy.

5. CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 3 May 2023 (Pages 23/880 - 23/940)

RESOLUTION

Moved by Cr Tony Latter

Seconded by Cr Jodie Shipway (Deputy Mayor)

CARRIED 13/0

That the minutes of the General Meeting held 3 May 2023 be confirmed.

6. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

There were no petitions addressed to the Council for tabling by Councillors.

7. CORRESPONDENCE

There was no correspondence for tabling by the Chief Executive Officer.

8. COMMUNITY COMMENT

Cr Peter Flannery (Mayor) opened the Community Comment session, making the required statement regarding the conduct of the Session, and invited the following participants to address Council.

8.1. Community Comment: Australian Trade College North Brisbane - Active Transport (66961626)

As approved by the Chief Executive Officer, Student Leaders/Ambassadors of the Australian Trade College North Brisbane addressed the Council on the topic of Active Transport.

Presentations were provided by:

- Joel Corn
- Katie Gorski
- Noah Scott
- Seth Simmons-Brock
- Sam McDougall

The following points were made as part of their addresses:

- Ways of active travelling being carpooling, walking, riding a scooter or bike and catching public transport
- Speeding and unsafe driving issues, particularly with youth
- Frequency of buses - causing overcrowding
- Solutions to expand school zone and staggering start and finish times for schools for safety

The Mayor thanked the students for bringing these matters and suggestions to Council's attention.

Moreton Bay Regional Council

GENERAL MEETING - 576
17 May 2023

PAGE 23/947
Minutes

General Meeting - 3 May 2023 (Pages 23/880 - 23/940) STATEMENT - ATTENDEES AND LIVESTREAMING - 66860434 (Cont.)

Cr Jodie Shipway (Deputy Mayor) highlighted that on Friday 19 May 2023, it is Active Travel Day and that active travel is a big focus for Council. Cr Shipway also advised that there is a Youth Driving Program 'Live for Liss' that secondary students could participate in, which Cr Cath Tonks provided detail on.

8.2. Community Comment: The Lakes College - Sustainable Partnerships with Council, Local Business and Community (66958443)

As approved by the Chief Executive Officer, The Lakes College addressed the Council on the topic of contributing to the region through the development of sustainable partnerships with Council, local business and community.

Presentations were provided by:

- Oliver Hatfield - College Captain
- Molly Tulip - College Academic Captain

Nicole Gregory - Principal was unable to attend.

The following points were made as part of their addresses:

- Discussed The Lakes College as a significant community within the Moreton Bay Region, whose purpose is 'a heart to serve others', seeking community partnerships (Council, local business and community)
- Disjointed community connection and consideration on what it might look like if schools were the hubs for community
- Seeking Council's support to develop partnerships to support the work of Council, whether that is through sharing resources and infrastructure or going out into community to improve the lives of others.

The Mayor thanked the students of both Colleges, noting that they raised excellent issues that he was sure Councillors would take on board to contribute to the change, noting that there are other levels of government involved with some of the matters, however that Council is happy to work with those agencies.

Cr Jodie Shipway (Deputy Mayor) said that Council had already met with The Lakes College and it was evident that they wished collaborate on many levels across the community and Council has some great ideas for the future.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

There were no Notices of Motion.

10. CONFLICTS OF INTEREST NOTIFIED TO THE CEO

Conflicts of interest notified to the CEO where not specifically related to an item on this agenda

There were no notified conflicts of interest.

11. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The appointed Portfolio Councillor will facilitate the conduct of the respective session under the control of the Mayor as the Presiding Officer.

Session	Portfolio Councillors	
1 Vibrant Communities	Cr Y Barlow	Cr S Ruck
2 Healthy Environments	Cr C Tonks	Cr B Savige
3 Well-planned Places	Cr J Shipway (Deputy Mayor)	Cr M Booth
4 Well-connected Places	Cr A Hain	Cr M Gillam
5 Progressive Economy	Cr K Winchester	Cr T Latter
6 Engaged Council	Cr M Constance	Cr D Grimwade

1 VIBRANT COMMUNITIES SESSION

(Cr Y Barlow / Cr S Ruck)

ITEM 1.1

MORETON BAY LOCAL DISASTER MANAGEMENT GROUP ORDINARY MINUTES - NOVEMBER 2022 AND MARCH 2023

Meeting / Session: 1 VIBRANT COMMUNITIES
Reference: 66860434 : 30 April 2023 - **Refer Supporting Information 65973254 & 6681617**
Responsible Officer: CCB, Manager Emergency Management & Public Safety (PAS Emergency Management & Public Safety)

Executive Summary

The November 2022 and March 2023 Ordinary Local Disaster Management Group (LDMG) and Moreton District Management Group (DDMG) meetings had no business arising from previous minutes and in addition to routine Agency Reports covered five agenda items at each meeting. Nil significant matters were proposed for voting on by LDMG Members.

This matter is brought to the attention of Council under the **Vibrant Communities portfolio** as part of the legislative responsibilities given to Council under the *Disaster Management Act 2003 (Qld)*.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Tony Latter

CARRIED 13/0

That the minutes of the combined Moreton Bay LDMG and the Moreton DDMG meetings held on 24 November 2022 and 16 March 2023, be adopted as contained in the supporting information.

ITEM 1.1 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP ORDINARY MINUTES - NOVEMBER 2022 AND MARCH 2023 - 66860434 (Cont.)

OFFICER'S RECOMMENDATION

That the minutes of the combined Moreton Bay LDMG and the Moreton DDMG meetings held on 24 November 2022 and 16 March 2023, be adopted as contained in the supporting information.

REPORT DETAIL

1. Background

In accordance with section 29 of the *Disaster Management Act 2003 (Qld)*, a local government is required to establish a LDMG for its local government area. Section 12 of the *Disaster Management Regulation 2014 (Qld)* states that 'disaster management group meetings must be held at least once in every six months at the times and places decided by the chairperson of the group'.

To meet these minimum requirements, the Moreton Bay LDMG and Moreton DDMG conducts Ordinary meetings three times per year, generally during the months of March, July, and November. Extraordinary meetings of the LDMG/DDMG are also held as required before, during or after disaster events. The combined LDMG/DDMG held its regular Ordinary meetings on 24 November 2022 and 16 March 2023. The minutes are provided in the supporting information to this report.

2. Explanation of Item

This report is provided to advise Council of the issues discussed and any meeting outcomes/action items.

2.1 November 2022 Ordinary LDMG/DDMG

This meeting had no business arising from previous minutes and in addition to routine Agency Reports covered five agenda items, that were:

- a presentation by the Department of Agriculture on the bio-security threats to Queensland and Australia, including foot and mouth disease, lumpy skin disease, varroa mite;
- an update and seasonal forecast for severe weather into 2023 by Bureau of Meteorology;
- an update on the MBRC Disaster Portal;
- an update on actions arising from the February Severe Weather Post Event Actions Implementation Plan; and
- an update on the Moreton Area Fire Management Group.

2.2 March 2023 Ordinary LDMG/DDMG

This meeting had no business arising from previous minutes and in addition to routine Agency Reports covered five agenda items, that were:

- an update on the Moreton Area Fire Management Group;
- a presentation on the Community Resilience Officer role at MBRC;
- an update on the Disaster Recovery Funding Arrangements;
- an update on the MBRC Recovery Sub-Plan and Tabletop Exercise; and
- an induction for Moreton Bay LDMG and Moreton DDMG members and deputies.

3. Strategic Implications

3.1 Legislative / Legal Implications

It is a requirement under section 18 of the *Disaster Management Regulation 2014 (Qld)* that a disaster management group must keep minutes of its meetings.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Safe neighbourhoods - a safe and resilient community.

ITEM 1.1 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP ORDINARY MINUTES - NOVEMBER 2022 AND MARCH 2023 - 66860434 (Cont.)

3.3 Policy Implications Nil identified

3.4 Risk Management Implications

The Queensland Emergency Risk Management Framework (QERMF) Multi-Hazard Risk Assessment project is now complete and is supporting our risk management approach for emergency risk management going forward. We are now finalising transfer risks for later presentation to ELT and Council, to gain endorsement. The QERMF remains under review and is a live document that will be informed from ongoing work being undertaken by Council in both the Emergency Management and Public Safety Department and the Natural Hazards Planning Team in the risk assessment arena related specifically to natural hazards.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications

Various activities are occurring to build resilience within the Moreton Bay community including: the development and publication of a new edition of the Local Disaster Management Plan and the continued pursuit of initiatives across departments to help the community prepare for, respond to and recover from a natural disaster.

Significant work has come from the Lessons Identified and Post Operational Reporting activities that have been undertaken after the severe weather in February and March 2022. This has resulted in hundreds of observations being recorded now being analysed to develop plans, procedures and strategies to support a more resilient Moreton Bay community.

3.10 Human Rights Implications

Under the *Human Rights Act 2019 (Qld)*, Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

- Members and advisors of the Moreton Bay LDMG and Moreton DDMG
- Queensland Police Service
- Queensland Fire and Emergency Services
- Office of the Inspector-General Emergency Management
- Queensland Reconstruction Authority

**ITEM 1.2
TOORBUL - TOORBUL ESPLANADE FORESHORE - PARK NAMING - DIVISION 1**

Meeting / Session: 1 VIBRANT COMMUNITIES
Reference: 66447549: 22 February 2023
Responsible Officer: BS, Senior Business Systems Officer (IP Parks & Recreation Planning)

Executive Summary

An application has been received requesting that an area of parkland located on the foreshore at Toorbul, be named in recognition of the Buckby family.

This report provides Council with background information relevant to the application and recommends that an area of parkland identified in Figure 1, be named "Buckby Place".

This matter is brought to the attention of Council under the Vibrant Communities portfolio as the matter relates the naming of park infrastructure and community wayfinding.

RESOLUTION

Moved by Cr Brooke Savige
Seconded by Cr Adam Hain **CARRIED 13/0**

1. That having regard to the information provided within this report and subject to the outcome of public advertising, that an area of parkland described as part of Lot 1 on SP164588 and identified in Figure 1, be named as "Buckby Place".
2. That public advertising of the proposal to name the area be undertaken via appropriate digital and/or print media platforms, having a distribution covering the general vicinity of the subject park with public submissions open for a period of 28 days.
3. That should non-supportive submissions be received as a result of public advertising; the matter be referred to Council in a subsequent report.

ITEM 1.2 TOORBUL - TOORBUL ESPLANADE FORESHORE - PARK NAMING - DIVISION 1 - 66447549 (Cont.)

OFFICER'S RECOMMENDATION

1. That having regard to the information provided within this report and subject to the outcome of public advertising, that an area of parkland described as part of Lot 1 on SP164588 and identified in Figure 1, be named as "Buckby Place".
2. That public advertising of the proposal to name the area be undertaken via appropriate digital and/or print media platforms, having a distribution covering the general vicinity of the subject park with public submissions open for a period of 28 days.
3. That should non-supportive submissions be received as a result of public advertising; the matter be referred to Council in a subsequent report.

REPORT DETAIL

1. Background

An application has been received by Council requesting that an area of parkland located on the foreshore at Toorbul (figure 1), be named in recognition of the Buckby family.



ITEM 1.2 TOORBUL - TOORBUL ESPLANADE FORESHORE - PARK NAMING - DIVISION 1 - 66447549 (Cont.)



Figure 1 Area of Toorbul Esplanade (Foreshore) (North) to be named Buckby Place

In this location the foreshore park extends from the Toorbul Community and Sports Centre to the boat ramp, a distance of some 900 metres. The foreshore park is described as Lot 1 on SP164588. It is proposed to name the area immediately adjacent to Noel Downes Place as '**Buckby Place**'.

2. Explanation of Item

The application to name a place within a park or recreation reserve under Council control was lodged by the Treasurer of the Toorbul Community and District Association Inc. The applicant has requested naming a place within the foreshore park adjacent to Noel Downes Place. Information received notes that the Buckby family have a pioneering history in Toorbul dating back to 1929.

The policy does allow for the option of naming a 'Place' within a park. One stipulation for that 'Place' naming is that the proposed name must not contain the words 'Park' or "Reserve" within the title. This would allow for an area or 'Place' within the park to be named 'Buckby Place'. Effectively the park name remains the same, Toorbul Esplanade (Foreshore) (North), but an area within the park would be known as Buckby Place.

Excerpt from the park naming application:

- The Buckby Family have a pioneering history in Toorbul dating back to pre-World War 1. The Buckby family have had a property in Toorbul since 1929 and still have today. John Buckby's grandfather Mick is on the Service Honour Board as you come into the town. WW1 - Service number 18. The Buckby Family have been a part of Toorbul for over 100 years. John features on the cover of the Toorbul history book "Toorbul - the way we were" recently produced. He is on the cover as an 18-month-old boy in a bond wood timber boat with his grandfather and father on either side of the boat on the foreshore in front of their property. The family feature strongly in the book.*
- John Buckby is a wonderful and selfless contributor to the community. He has been a Committee Member (1984 to 1994) and President of the Toorbul Progress Association (2016 to June 2018) and the Founder and President of the Toorbul Community & District Association (2018 to present) - TCDA.*

ITEM 1.2 TOORBUL - TOORBUL ESPLANADE FORESHORE - PARK NAMING - DIVISION 1 - 66447549 (Cont.)

3. *The main reason John started the TCDA. John wrote the Constitution, Code of Conduct and Objects of the TCDA. He saw a necessity to help our community re-establish its connections and to build a friendly and inclusive community. Also, a need to build solid working relationships with other Community groups, our local businesses and our political representatives at all levels of Government.*
4. *John has worked tirelessly to:*
 - *Strive, grow and establish some financial strength from which the Association can build.*
 - *Forge strong relationships with our Local, State and Federal representatives.*
 - *Fight for the Community and its businesses in a conciliatory way with the main focus being on finding mutual resolution to the problem or issue and support them.*
 - *Do this on a foundation of respect and with a steely determination.*
 - *Build a strong, resilient, welcoming and thriving community without taking away from the magic of where we live or spoiling the spirit and environment we enjoy.*
5. *He has been Toorbul's Christmas Carols Santa for a number of years and recently received recognition for distinguished and meritorious service as a Justice of the Peace for over 40 years. He also has given over 30 years of his life to emergency medical and aviation rescue. John is an amazing organiser and someone who genuinely cares about the community and the people in it. He recently organised the provision of a helicopter rescue pad and complete resurfacing of the Senior's Club carpark at no cost to Council or the community via corporate contribution.*

Under Policy No: 2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads), applicants are required to provide documentation to substantiate the good character of the person or persons being acknowledged. In this instance, background material was provided by the applicant, with further support material provided by Mr Buckby.

Council's Senior Local History Officer has also provided information which supports the community involvement by the Buckby family.

The recommendation to name the area after the Buckby family complies with the policy's guideline as outlined below:

- Names of pioneering families and long-term residents,
- Persons with a historical connection to the land or area, and
- Names of respected community members of considerable service who are, or were, resident or working within the region.

Council policy requires that any proposal to name a park, reserve or place be advertised in local newspapers for a period of 28 days during which time submissions can be received. This process allows Council to assess any possible objections to the proposed naming.

A history board is proposed to be installed in conjunction with the place signage to explain the connection the Buckby family had with the area. The proposed wording reads as follows:

"The Buckby family moved to the area in 1929, with a long association to the Toorbul community."

3. Strategic Implications

3.1 Legislative / Legal Implications Nil identified

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Vibrant Communities: 03 Our communities embrace opportunities for participation in creative experiences and celebrate our stories, cultures and identities.

ITEM 1.2 TOORBUL - TOORBUL ESPLANADE FORESHORE - PARK NAMING - DIVISION 1 - 66447549 (Cont.)

3.3 Policy Implications

The submitted application complies with and has all the supporting documentation required under MBRC Policy No: 2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads).

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The estimated cost of fabricating and installing a new sign in accordance with the draft Park and Open Space Signage Guidelines is approximately \$2,000. The cost of this change will be incorporated into existing FY 22/23 budget.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications

Formal naming will provide improved awareness of, and the ability to recognise, distinct locations within the region.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

The submission has been discussed with the Division 1 Councillor, who supports the proposal for the area to be named.

ITEM 1.3
LEISEL DRIVE, ROTHWELL - ROAD RENAMING REQUEST

Meeting / Session: 1 VIBRANT COMMUNITIES
Reference: 66795359 : 17 April 2023
Responsible Officer: SL, Senior Traffic Engineer - Transport Network Management (IP Integrated Transport Planning)

Executive Summary

The purpose of this report is to outline details of the proposal to rename Leisel Drive, Rothwell. A formal request has been made by a member of the public for Council to rename the road as Leisel Jones Drive. A complementary campaign was run by the radio station Triple M, with the aim to better reflect the original intent of the road name.

The proposed renaming will better reflect the original intent of the road name being to commemorate the Olympic swimmer, Leisel Jones.

Council officers have consulted with surrounding local businesses and landowners and no objections were received to the proposed road name change. It should be noted that there are currently no properties with registered addresses to Leisel Drive.

This request has been considered in accordance with Council's Allocation of Road Names and Street Address Numbers Policy and Policy Directive. The road was originally named to commemorate Leisel Jones. It meets the requirements for Council's established policy for Selection of Road Names and has no impact on businesses or landowners. It is recommended that the road be renamed Leisel Jones Drive.

This matter is brought to the attention of Council under the **Vibrant Communities portfolio** as the matter relates to the naming of road infrastructure and community wayfinding within the region.

RESOLUTION

Moved by Cr Sandra Ruck

Seconded by Cr Mick Gillam

CARRIED 13/0

- 1. That Council endorse the renaming of Leisel Drive, Rothwell to Leisel Jones Drive, Rothwell.**
- 2. That public advertising of the proposal to rename this road be undertaken via appropriate digital and/or print media platforms, having distribution covering business and landowners in the vicinity of this road, and on Council's website with public submissions open for a period of 28 days.**
- 3. That should adverse submissions be received as a result of public advertising, the matter be referred to Council in a subsequent report.**

ITEM 1.3 LEISEL DRIVE, ROTHWELL - ROAD RENAMING REQUEST - 66795359 (Cont.)

OFFICER'S RECOMMENDATION

1. That Council endorse the renaming of Leisel Drive, Rothwell to Leisel Jones Drive, Rothwell.
2. That public advertising of the proposal to rename this road be undertaken via appropriate digital and/or print media platforms, having distribution covering business and landowners in the vicinity of this road, and on Council's website with public submissions open for a period of 28 days.
3. That should adverse submissions be received as a result of public advertising, the matter be referred to Council in a subsequent report.

REPORT DETAIL

1. Background

A formal request has been made by a member of the public for Council to rename Leisel Drive to Leisel Jones Drive. A complementary campaign was run by the radio station Triple M, with the aim to better reflect the original intent of the road name. Council officers have confirmed that the road was originally named to commemorate the Olympic swimmer, Leisel Jones as part of a new subdivision application submitted to the Redcliffe City Council in 2005

Leisel Drive is situated behind the Bunnings Warehouse and Southern Cross Catholic College in Rothwell where Leisel Jones received her education. All properties that have frontage onto Leisel Dr have street addresses registered on either Anzac Avenue or Bremner Road

Council officers have concluded consultation with relevant business owners and tenants on the proposed name change. No objections were received from the consultation, and it is therefore recommended that the name of the road be officially changed to Leisel Jones Drive, Rothwell.

2. Explanation of Item

As per the Council's mapping systems, it has been determined that the proposed name change would not affect any properties. All properties with frontage to Leisel Drive have addresses registered on Anzac Avenue or Bremner Road. The change is deemed appropriate as it serves to better identify the person the road was originally intended to acknowledge, namely, Leisel Jones and aligns with Council's established Policy 2150-038 Allocation of Road Names and Street Address Numbers.

The suggested name complies with the above policy under the outlined section below:

“Notable or eminent persons within the local and wider community”

Council's policy requires a petition signed by a majority of residents and/or owners of property along the road(s) affected by the change. However, in this instance the proposed name change does not require any action from residents or property owners as it has been established that no properties will be impacted by the name change.

Leisel Jones has herself voiced support for this proposal in her capacity as a host on the Triple M Rush Hour radio show.

3. Strategic Implications

3.1 Legislative / Legal Implications Nil identified

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Vibrant Communities: 04 We have respectful, inclusive and engaged communities that value Our Vibrant Communities: diversity and sustain connections to people and places.

ITEM 1.3 LEISEL DRIVE, ROTHWELL - ROAD RENAMING REQUEST - 66795359 (Cont.)

3.3 Policy Implications

This submission has been assessed under the following policy documents:

1. Policy 2150-038 - Allocation of Road Names and Street Address Numbers
2. Policy Directive 11-2160-009 - Road Naming and Street Address Numbering Processes

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Nominal cost associated with production and installation of new street name signs of around \$200 to be covered from Integrated Transport Planning and Design operational budget. This is a 'business as usual' activity and can be accommodated within the operational budget.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the Human Rights Act 2019 (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

The following stakeholders have been consulted on the proposed change:

- Triple M – The Rush Hour Team
- Business Owners / Tenants along Leisel Drive.
- Mayor
- Divisional Councillor – Division 5.

ITEM 1.4
NEW LEASE - CABOOLTURE SPORTS CLUB LIMITED

Meeting / Session: 1 VIBRANT COMMUNITIES
Reference: 66853506 : 3 May 2023 - Refer Supporting Information 66853508
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

Council called for expressions of interest (EOI) from suitable not-for-profit community organisations to lease the vacant residence facility located within the Moreton Bay Central Sports Complex, 1305-1395 Bruce Highway, Burpengary (refer *Supporting Information #1*) under the provision of Council's Community Leasing Policy (No. 2150-079). One application was received and assessed through this process.

This report seeks Council's approval to grant a Trustee lease to the recommended applicant, Caboolture Sports Club Limited, to enable expansion of the Caboolture Sports Football Club operations at the site.

This matter is brought to the attention of Council under the **Vibrant Communities portfolio** as it relates to the provision of a lease to a community organisation for the delivery of sporting activities to the community.

Further, this matter is reported to Council as section 236(2) of the *Local Government Regulation 2012* requires Council resolution to apply the exception under section 236(1)(b)(ii) to dispose of land and buildings (via a lease to a community organisation) other than by tender or auction.

RESOLUTION

Moved by Cr Mark Booth

Seconded by Cr Adam Hain

CARRIED 13/0

1. That the exception contained in section 236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the Council regarding the disposal (by lease) of the land referred to in this report.
2. That, subject to recommendation 3, Caboolture Sports Club Limited be granted a lease over an area at 1305-1395 Bruce Highway, Burpengary (refer *Supporting Information #1*) for a period aligning with the organisation's existing lease at this location, expiring 31 January 2029.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 1.4 NEW LEASE - CABOOLTURE SPORTS CLUB LIMITED - 66853506 (Cont.)

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the Council regarding the disposal (by lease) of the land referred to in this report.
2. That, subject to recommendation 3, Caboolture Sports Club Limited be granted a lease over an area at 1305-1395 Bruce Highway, Burpengary (refer *Supporting Information #1*) for a period aligning with the organisation's existing lease at this location, expiring 31 January 2029.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

REPORT DETAIL

1. Background

Since December 2018, Belgravia Leisure (BL) have held the management rights for the Burpengary Regional Aquatic Leisure Centre (BRALC). The management agreement between Council and BL included an option for BL to utilise the residence facility located at the rear of the aquatic precinct, within the Moreton Bay Central Sports Complex (refer *Supporting Information #1*). BL has chosen to not take up the option to include the residence facility as part of the management agreement.

Given the existing high demand for community leased space across the region, officers undertook a series of investigations regarding the potential use of the facility by a community organisation. Given the availability of the residence facility, and there being no identified short-medium term needs for the site, officers determined that the facility was suitable for inclusion as part of Council's Community Leasing network.

In accordance with Council's Community Leasing Policy, Council may undertake an expression of Interest (EOI) process to select an appropriate community organisation to receive tenure over a Council-controlled facility. Accordingly, on 23 March 2023, Council called for EOI's from suitable not-for-profit community organisations to receive tenure over the vacant residence facility.

2. Explanation of Item

As a result of the recent EOI process for community tenure over the residence facility at Moreton Bay Central Sports Complex, Council received one (1) application from Caboolture Sports Club Limited. Following an eligibility and merit assessment process, this application has been recommended by the EOI Assessment Panel, which consisted of senior Council officers.

Caboolture Sports Club Limited

The Caboolture Sports Club Limited (CSC) was founded in 1994 when six Caboolture-based sporting clubs collectively formed a single incorporation to help support the provision of sport and provide a social meeting place for members. Today the club holds tenure over a number of Council-controlled facilities and provides significant support to local sporting clubs, community groups and individual athletes each year.

One of the CSC foundation clubs included the Caboolture Sports Football Club (CSFC), which was established in 1969 to provide football training and competitions. Originally based at Centenary Lakes, the CSFC then moved to Grant Road Sportsgrounds where they shared a facility with cricket and dog obedience. In 2019, the club was relocated to the purpose-built football facility at the Moreton Bay Central Sports Complex.

ITEM 1.4 NEW LEASE - CABOOLTURE SPORTS CLUB LIMITED - 66853506 (Cont.)

Since 2019, the CSC has held a lease over a clubhouse, storage facilities and a synthetic field at Moreton Bay Central Sports Complex, 1305-1395 Bruce Highway, Burpengary (refer *Supporting Information #1*) for the purpose of running the CSFC. In addition, the club also holds Sports Field Permits for the use of other playing surfaces within the precinct. Today, the CSFC has over 950 playing members (aged 6-years and above), 2,300 active supporters and continues to experience sustained organisational growth.

As a semi-professional club, the CSFC continues to develop, with the goal of achieving promotion to the National Premier League for its senior men's team. Participation in this higher level of competition will require the club to provide a higher standard of off-field facilities and operations, to match the already high standard of training and playing facilities at the site.

The CSC proposes to activate the residence facility by redeveloping the site to incorporate: an office space for its administration and technical team; a boardroom meeting space; storage; laundry; and a physio and rehabilitation centre for club members.

CSC were considered by the EOI Assessment Panel as a suitable applicant to hold tenure over the residence facility due to:

- its ongoing involvement in the Moreton Bay community;
- its demonstrated ability to self-fund the redevelopment of the facility and activate it with uses that compliment those of the adjacent football precinct; and
- its demonstrated capacity to meet the requirements of tenure under Council's Community Leasing Policy.

Accordingly, this report recommends that Council grants a new lease to Caboolture Sports Club Limited over the residence facility within the Moreton Bay Central Sports Complex (refer *Supporting Information #1*) under the terms and conditions of Council's Community Leasing Policy (No. 2150-079). Further, it is recommended that the term of this lease be for a period aligning with the organisation's existing lease at this location, expiring 31 January 2029.

3. Strategic Implications

3.1 Legislative / Legal Implications

The proposed lease will be registered with the Department of Resources in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and the *Local Government Regulation 2012* when it disposes of valuable non-current assets. In accordance with section 224(6) of the Regulation, the disposal of a valuable non-current asset includes the disposal of all or any part of an interest in the asset (for example the grant of a lease over land or a building).

Section 236(2) of the Regulation provides that the exception contained in section 236(1)(b)(ii) of the Regulation applies only if the Council has decided by resolution that it may apply. By resolving that the exception applies, Council can dispose of the land and buildings (via a lease to a community organisation) other than by tender or action. The organisation identified in this report is a community organisation for the purposes of the Regulation.

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Vibrant Communities: 01 Our communities make healthy and active lifestyle choices and have access to the services and facilities they need.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (No. 2150-079).

ITEM 1.4 NEW LEASE - CABOOLTURE SPORTS CLUB LIMITED - 66853506 (Cont.)

3.4 Risk Management Implications

It is recognised that permitting community organisations to occupy and manage Council controlled or owned land and assets presents an associated level of risk. As a core function of Council is the provision of community facilities, it is considered the level of risk is acceptable. However, to mitigate the risk, the lease document clearly outlines the responsibilities and obligations of the parties and includes a requirement for the community organisation/s to hold appropriate levels public liability insurance.

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications

The issuing of a new lease to Caboolture Sports Club Limited will provide the Caboolture Sports Football Club with facilities to support its operations.

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

Relevant Council departments

ITEM 1.5
LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND - QUEENSLAND
DISASTER MANAGEMENT CONFERENCE

Meeting / Session: 1 VIBRANT COMMUNITIES
Reference: 66891254: 28 April 2023
Responsible Officer: KR, Executive Support Officer (CEOs Office)

Executive Summary

The purpose of this report is to determine Councillor attendance to the Local Government Association of Queensland (LGAQ) - Queensland Disaster Management Conference to be held at the Brisbane Convention and Exhibition Centre from 30 May 2023 to 1 June 2023.

This matter is brought to the attention of Council under the **Vibrant Communities portfolio** as this report relates to an opportunity for Councillors to discuss a variety of topics relating to disaster management with local government colleagues, industry experts and key government representatives. Learnings from this conference will assist Council's approach to the future of disaster management in Queensland, together with disaster recovery, community resilience and engagement with diverse communities during disasters.

RESOLUTION

Moved by Cr Adam Hain

Seconded by Cr Cath Tonks

CARRIED 13/0

1. That Councillor Matt Constance be authorised to attend the LGAQ Queensland Disaster Management Conference to be held at the Brisbane Convention and Exhibition Centre from 30 May 2023 to 1 June 2023.
2. That the Chief Executive Officer arrange for officer attendance at this conference as appropriate.

ITEM 1.5 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND - QUEENSLAND DISASTER MANAGEMENT CONFERENCE - 66891254 (Cont.)

OFFICER'S RECOMMENDATION

1. That Councillor Matt Constance be authorised to attend the LGAQ Queensland Disaster Management Conference to be held at the Brisbane Convention and Exhibition Centre from 30 May 2023 to 1 June 2023.
2. That the Chief Executive Officer arrange for officer attendance at this conference as appropriate.

REPORT DETAIL

1. Background

The LGAQ Queensland Disaster Management Conference will be held at the Brisbane Convention and Exhibition Centre from 30 May 2023 to 1 June 2023. The theme of the conference 'Moving forward together' provides an opportunity for leaders to develop a better understanding of the opportunities Queensland's disaster management reforms will have for safer and more resilient communities.

Councillor Matt Constance has expressed an interest in attending this conference.

2. Explanation of Item

The LGAQ Disaster Management Conference program includes key industry leaders and guest speakers together with concurrent workshop sessions that attendees can participate in, including:

- Bushfire resilient communities in a changing climate - the role of land use planning
- What's next for Queensland's flood warning network?
- Homelessness inclusive disaster risk reduction
- Partnering with culturally and linguistically diverse Australians in disaster management
- Involvement and engagement with Indigenous people in disaster management
- Learnings from cross border events
- Know the signs - The new national Australian Warning System
- Thinking locally about emergency animal diseases

3. Strategic Implications

3.1 Legislative / Legal Implications Nil identified

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Engaged Council: 02 We actively plan for the future and advocate in the best interests of our communities.

3.3 Policy Implications

Arrangements relating to any Councillor attendance will be made in accordance with Council's Councillor Attendance at Conferences and Training Policy 2150-127.

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Appropriate funds have been provided in the 2022/23 financial year budget for costs associated with conference attendance.

3.7 Economic Benefit Implications Nil identified

ITEM 1.5 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND - QUEENSLAND DISASTER MANAGEMENT CONFERENCE - 66891254 (Cont.)

3.8 Environmental Implications

Topics associated with the conference will address a range of environmental challenges facing local government.

3.9 Social Implications

Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

Acting Chief Executive Officer
Councillors

2 HEALTHY ENVIRONMENTS SESSION**(Cr C Tonks / Cr B Savige)****ITEM 2.1****ELECTRIC VEHICLE AND ALIGNED TECHNOLOGIES EOI OUTCOME**

Meeting / Session: 2 HEALTHY ENVIRONMENTS
Reference: 66573434 : 16 February 2023
Responsible Officer: DG, Director Finance and Corporate Services (FCS Directorate)

Executive Summary

The increasing popularity of electric vehicles (EVs) has led to a need for local councils to consider investing in the necessary charging infrastructure. This investment can help to reduce greenhouse gas emissions, improve air quality, and support sustainable transportation options.

In this context, Moreton Bay Regional Council engaged the market through an Expression of Interest (EOI) process to identify a vendor to provide EV charging devices that are supplied, installed, owned, and operated by the vendor with no cost to the Council. The EOI sought to understand the market's supply capability for EV and distributed energy solutions, assess interest from the market in providing a no-cost solution to council, assess commercial requirements, and potentially use the EOI as a shortlisting exercise for a competitive tender.

Six vendors submitted formal responses to the EOI, the vendors' responses were evaluated against pre-determined criteria. The top three vendors all demonstrated they have the experience and capability to potentially deliver the required outcomes for council, and should Council wish to proceed to a closed tender, these vendors would be shortlisted.

This matter is brought to the attention of Council under the **Healthy Environments portfolio** as EV chargers should facilitate the uptake and utilisation of electric vehicles and assist in the reduction of emissions produced from vehicles through reducing the number of emission producing vehicles.

RESOLUTION**Moved by Cr Peter Flannery****Seconded by Cr Darren Grimwade****CARRIED 13/0**

- 1. That Council proceeds to a formal Request for Tender from the three shortlisted vendors as outlined in the report, for the provision of EV charging devices to be supplied, installed, owned, and operated by the vendor with no cost to the Council.**
- 2. That the Chief Executive Officer is authorised to do all things necessary to proceed to a formal Request for Tender, as described in this report including but not limited to acting in accordance with section 228 of the *Local Government Regulation 2012*, as well as, inviting tenders from the three shortlisted vendors.**
- 3. That the Chief Executive Officer reports to the Council with a recommendation to accept or not accept any tenders received for Council's consideration.**
- 4. That the Chief Executive Officer investigate the development of an EV charging devices Policy.**

ITEM 2.1 ELECTRIC VEHICLE AND ALIGNED TECHNOLOGIES EOI OUTCOME - 66573434 (Cont.)

OFFICER'S RECOMMENDATION

The Expression of Interest (EOI) was effective in determining available suppliers and creating a shortlist, such that if Council wanted to formally engage the market, the top three scoring suppliers could be engaged under a formal Request for Tender. **Council's direction is sought as to whether to proceed to Request for Tender.**

REPORT DETAIL

1. Background

A briefing with Councillors about investigating Electric Vehicle (EV) Charge infrastructure was held on 22 June 2022.

The session outlined the need to understand possible options surrounding how Moreton Bay Regional Council could engage suppliers under a 'no-cost to council model'. The approach to market would be through an Expression of Interest process which would enable the suppliers to demonstrate its capability whilst simultaneously enabling council to review the available suppliers and understand the various 'no-cost' commercial models that are available.

A report was considered by Council at its General Meeting on 26 October 2022. The following resolution appears on Minute Page 22/1603:

RESOLUTION:

That the officers' recommendations be adopted with amendment as follows, to ensure the results of the EOI are brought back to Council for consideration and decision as to whether or not to proceed to the next phase of the tender:

1. That Council decides it is in the public interest to invite expressions of interest (EOIs) before inviting written tenders for establishing and maintaining EV charging solutions and other aligned technologies on Council owned or controlled land, as described in this report. This will enable Council to consider proposals that may be submitted under an EOI process before progressing to a tender phase from a shortlist of EOI respondents.
2. That Council invites Expressions of Interest for establishing and maintaining EV charging solutions and other aligned technologies on Council owned or controlled land, as described in this report, and then potentially inviting tenders from an appropriate shortlist of respondents.
3. That the Chief Executive Officer be authorised to do all things necessary to complete the EOI for EV charging solutions and other aligned technologies on Council-owned land, including, but not limited to, acting in accordance with sections 228(5), (6), (7) and (8) of the Local Government Regulation 2012.
4. That the Chief Executive Officer reports to the Council about the EOI process seeking Council's approval to proceed to tender if appropriate.

A further briefing with Councillors was conducted on 3 May 2023. In line with Council's decision-making framework, the CEO way forward is noted below:

A report to be submitted for Council consideration at the next General Meeting seeking direction as to whether to proceed to tender.

ITEM 2.1 ELECTRIC VEHICLE AND ALIGNED TECHNOLOGIES EOI OUTCOME - 66573434 (Cont.)

2. Explanation of Item

Electric vehicles (EVs) are becoming increasingly popular as people look for more environmentally friendly and cost-effective ways to travel. By investigating and investing in EV charging infrastructure, local councils can help to reduce greenhouse gas emissions, improve air quality, and promote sustainable transportation options. Additionally, providing adequate charging facilities can help to encourage EV adoption and support local businesses, as more EV drivers are likely to frequent areas with charging stations.

Moreover, the transition to electric vehicles is part of a larger shift toward cleaner energy and is aligned to Council's proposed target of net zero emissions across our operations by 2039 as well as the draft Environment and Sustainability Strategy strategic priorities and targets.

EOI Objectives

The EOI released to the market identified Council was seeking a vendor to provide EV charging devices that are supplied, installed, owned, and operated by the vendor with no cost to the Council. There were initially eight locations identified across the Moreton Bay local government area that met certain criteria, but Council was willing to work with the vendor to identify suitable locations.

The EOI sought to achieve the following key objectives:

- understand the supply capability of the market for EV and distributed energy solutions;
- assess interest from the market in providing a no cost solution to council;
- assess the commercial requirement needed from the market to proceed under a no cost to Council model; and
- potentially use the EOI as a shortlisting exercise to engage the market in a competitive tender.

Additionally, suppliers would need to outline that the charging devices would be compatible with all current vehicle models, operate from 100% renewable energy, have a low-cost billing system, and offer customer convenience.

Vendors were required to propose the term of the agreement and any additional benefits of exclusivity. The Council will provide in-kind staff time for implementation and promotion activities, but all operational, maintenance, and renewal requirements would be the responsibility of the vendor. The vendor must also hold appropriate insurance coverage and undertake regular safety inspections. Council would also be interested in data gathering on the patronage of EV charging stations and the greenhouse gas reduction/mitigation benefits of the proposed energy management solutions.

Vendors were also made aware that Council may, at its own discretion, determine whether to move forward with a formal process at the conclusion of the EOI or do nothing at all.

EOI Responses

The EOI was released to the market and 6 organisations submitted a formal response.

Responses were received from the following vendors:

- Elanga Pty Ltd;
- Elexys Energy Pty Ltd;
- Esquire Group Pty Ltd;
- EVX Australia Pty Ltd;
- Fast Cities Australia Pty Ltd; and
- Jolt Charge Pty Ltd.

The vendors' responses to the EOI were assessed against pre-determined criteria. The evaluation panel scored the submissions independently which was followed by a moderation session to ensure a consistent approach was taken in evaluation the responses.

ITEM 2.1 ELECTRIC VEHICLE AND ALIGNED TECHNOLOGIES EOI OUTCOME - 66573434 (Cont.)

EOI Outcome

At the conclusion of the evaluation process, the scored outcomes are as follows.

Contractor Name	Total Score
Jolt Charge Pty Ltd	88%
Elexsys Energy Pty Ltd	77%
Fast Cities Australia	71%
Elanga Pty Ltd	66%
EVX Australia Pty Ltd	60%
Esquire Group Pty Ltd	47%

Based on the outcome of the EOI, should council wish to utilise the EOI process to shortlist vendors to conduct a closed tender, the top three vendors all demonstrated they have the experience and capability to deliver the required outcomes for Council.

3. Strategic Implications

3.1 Legislative / Legal Implications

Under section 228 of the *Local Government Regulation 2012*, a local government may invite expressions of interest before inviting written tenders if the local government decides by resolution that it would be in the public interest to do so.

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Healthy Environments: 06 Our communities and businesses practice sustainability in the choices they make every day.

3.3 Policy Implications

The EOI process was conducted in accordance with Council's Procurement Policy.

3.4 Risk Management Implications

The primary risk is probity. The Director Finance and Corporate Services assisted with the EOI process which was conducted in accordance with the relevant legislation and policies.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

The purpose of the EOI was 2-fold, firstly, to develop an understanding of the supply market and understand the type of commercial models that would be required, and secondly, should the market present proposals that met Council's requirements, to develop a shortlist for a subsequent tender.

If approval is provided to proceed to tender, Council will need to prepare detailed specifications.

A subject matter expert will be required to assist in this process given the specialist nature of

ITEM 2.1 ELECTRIC VEHICLE AND ALIGNED TECHNOLOGIES EOI OUTCOME - 66573434 (Cont.)

this project and the breadth of issues that must be considered. This cost has not been budgeted for.

3.7 Economic Benefit Implications

There is no economic benefit arising as a result of this report. The tender phase and subsequent outcomes may lead to economic benefits to the region.

3.8 Environmental Implications

There are no environmental implications arising from this report, however, the subsequent tender process could help to facilitate the take up and use of electric vehicles and lower emissions forms of transport across our region.

ITEM 2.1 ELECTRIC VEHICLE AND ALIGNED TECHNOLOGIES EOI OUTCOME - 66573434 (Cont.)

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

Environment & Sustainability Policy and Planning

Procurement

Legal Services

Customer Response

3 WELL-PLANNED PLACES SESSION (Cr J Shipway (Deputy Mayor) / Cr M Booth)

No items for consideration.

4 WELL-CONNECTED PLACES SESSION

(Cr A Hain / Cr M Gillam)

ITEM 4.1**TENDER - BRENDALE - LEITCHS ROAD - SUPPLY OF BOX CULVERTS**

Meeting / Session: 4 WELL CONNECTED PLACES
Reference: 66686154 : 3 May 2023 - Refer **Confidential Supporting Information**
66629494
Responsible Officer: PK, Project Manager - Construction (PAS Asset Maintenance)

Executive Summary

Tenders were invited for the 'Brendale - Leitchs Road - Supply of Box Culverts (MBRC-RFT282)' project. Tenders closed on 28 September 2022 with a total of two tender submissions received. Tenderers were requested to resubmit pricing on 27 February 2023 based on expired offers to supply. Two submissions were received one submission was deemed conforming, and one deemed non-conforming.

It is recommended that the tender for the 'Brendale - Leitchs Road - Supply of Box Culverts (MBRC-RFT282)' project be awarded to Concrete Products Australia Pty Ltd, for the sum of \$280,176 (excluding GST) which will require capital funds in the 2023/24 financial year, as this tender was evaluated as representing the best overall value to Council.

This matter is brought to the attention of Council under the **Well-connected Places portfolio** as delivery of the infrastructure upgrade project will provide a safer road for the community.

This project has been considered in accordance with Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.

The supporting information to this report is confidential to the extent that it contains information that is confidential to the Council and is made available to councillors for the purposes of this meeting, in accordance with sections 254D(3) and 254D(5) of the *Local Government Regulation 2012*.

RESOLUTION**Moved by Cr Cath Tonks****Seconded by Cr Jodie Shipway****CARRIED 13/0**

1. That the tender for the 'Brendale - Leitchs Road - Supply of Box Culverts (MBRC-RFT282)' project be awarded to Concrete Products Australia Pty Ltd, for the sum of \$280,176 (excluding GST).
2. That to allow Council to enter into the agreement, Council commits to carrying over \$1,000,000 (excluding GST) from 2022/23 financial year into the 2023/24 financial year; and providing an additional \$280,000 (excluding GST) in funding towards the project in the 2023/24 financial year.
3. That the Council enters into an agreement with Concrete Products Australia Pty Ltd, as described in this report.
4. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Concrete Products Australia Pty Ltd for the 'Brendale - Leitchs Road - Supply of Box Culverts (MBRC-RFT282)' project and any required variations of the agreement on Council's behalf.

ITEM 4.1 TENDER - BRENDALE - LEITCHS ROAD - SUPPLY OF BOX CULVERTS - 66686154 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for the *'Brendale - Leitchs Road - Supply of Box Culverts (MBRC-RFT282)'* project be awarded to Concrete Products Australia Pty Ltd, for the sum of \$280,176 (excluding GST).
2. That to allow Council to enter into the agreement, Council commits to carrying over \$1,000,000 (excluding GST) from 2022/23 financial year into the 2023/24 financial year; and providing an additional \$280,000 (excluding GST) in funding towards the project in the 2023/24 financial year.
3. That the Council enters into an agreement with Concrete Products Australia Pty Ltd, as described in this report.
4. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Concrete Products Australia Pty Ltd for the *'Brendale - Leitchs Road - Supply of Box Culverts (MBRC-RFT282)'* project and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

The *'Brendale - Leitchs Road - Supply of Box Culverts (MBRC-RFT282)'* project forms part of the greater *'Brendale - Leitchs Road - Road and Culvert Upgrade (102145)'* project for the road and culvert widening at Conflagration Creek; the project includes.

- Supply and installation of new culverts,
- Repair of existing culverts,
- Roads and drainage work associated with the installation of culverts, and
- Integration with recently constructed infrastructure.

The objective of the *'Brendale - Leitchs Road - Road and Culvert Upgrade (102145)'* project is to provide a smooth horizontal transition of the carriageway at the location of the existing culverts. Further, the existing culverts have been identified as having need of repair and works have been planned to ensure their structural integrity. The objective is being achieved by widening of the carriageway and designed repair of the existing box culverts.

Construction of the *'Brendale - Leitchs Road - Road and Culvert Upgrade (102145)'* project is scheduled to commence in July 2023 and is expected to take approximately three months to complete. The current lead time for the supply of the tendered box culverts, via the recommended tenderer, is 8 to 10 weeks.

A communication plan will be prepared for this project closer to the time of receiving the culverts. Communication strategies include project notices issued four weeks prior to the commencement of works and projects signs displayed on site prior to construction. The stakeholders, including residents, neighbouring businesses etc. will be consulted regarding the project. The communications plan will include a weekly update to the Councillor via the Councillor Information Bulletin (CIB).



Figure 1: (Brendale - Leitchs Road - Culvert Upgrade) - Locality Plan

ITEM 4.1 TENDER - BRENDALE - LEITCHS ROAD - SUPPLY OF BOX CULVERTS - 66686154 (Cont.)

2. Explanation of Item

Tenders were invited for the 'Brendale - Leitchs Road - Supply of Box Culverts (MBRC-RFT282)' contract. Tenders closed on 28 September 2022 with a total of two tender submissions received. Tenderers were requested to resubmit pricing on 27 February 2023 based on expired offers to supply, revised pricing was received and both suppliers adjusted prices accordingly, one submission was deemed conforming, and one deemed non-conforming.

The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE (Pre Local Preference)	EVALUATION SCORE (Post Local Preference)
1	Concrete Products Australia	100.00	100.00
2	Holcim (Australia) Pty Ltd	Non-Conforming	

Concrete Products Australia ('CPA') - submitted a satisfactory submission. CPA are a large supplier of box culverts who supplied a competitive price for the supply of the require products. CPA confirmed they can supply the box culverts within 8-10 weeks from order, which aligns with the delivery timeframe outlined in the tender specification. Their relevant experience and cost competitiveness for this tender makes them the best value for council and is the recommendation of this report.

The offer from **Holcim (Australia) Pty Ltd** specified a delivery timeframe of 22-26 weeks from time of order, exceeding the specified delivery timeframe outlined in the tender documentation, which would impede the project delivery, therefore this offer was deemed non-conforming.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of work expecting to be greater than \$200,000, Council called a public tender for the work through MBRC's eTendering Portal, in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Well-planned Places: 06 We have infrastructure that integrates with surrounding land use and supports our growing communities.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- *Local Government Regulation 2012* Chapter 6.

Tenders were considered against Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.

3.4 Risk Management Implications

The program has been assessed and is low risk, including the manner in which the possible impact of these risks is minimised as detailed below.

Financial Risk:

A third-party financial assessment has been carried out and the recommended tenderer, Concrete Products Australia was rated '*strong*'.

ITEM 4.1 TENDER - BRENDALE - LEITCHS ROAD - SUPPLY OF BOX CULVERTS - 66686154 (Cont.)

Delivery Risk:

The recommended tenderer has advised that there are no foreseen circumstances which would prevent the delivery of these box culverts by July 2023.

3.5 Delegated Authority Implications

The cost of this project requires an amendment to the budget allocation and is therefore reported to Council for consideration.

3.6 Financial Implications

Council has allocated a total of \$1,000,000 in the 2022/23 financial year for construction of the 'Brendale - Leitchs Road - Road and Culvert Upgrade' project. The tendered 'Brendale - Leitchs Road - Supply of Box Culverts (MBRC-RFT282)' project is a component of, and is to be funded from the broader road and culvert upgrade project. All financial information below is excluding GST.

Tender Price - Supply of Box Culverts	\$ 280,176
Internal Construction Costs	<u>\$ 999,800</u>
<u>Total Project Cost</u>	<u>\$ 1,279,976</u>

To allow Council to enter into the agreement, Council commits to carrying over \$1,000,000 (excluding GST) from 2022/23 financial year into the 2023/24 financial year; and providing an additional \$280,000 (excluding GST) in funding towards the project in the 2023/24 financial year.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications

The completion of the broader road and culvert upgrade project will improve the safety of this section of road infrastructure for road users.

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

- Internal departments/sections:
 - Asset Maintenance
 - Procurement

5 PROGRESSIVE ECONOMY SESSION

(Cr K Winchester / Cr T Latter)

No items for consideration.

6 ENGAGED COUNCIL SESSION**(Cr M Constance / Cr D Grimwade)****ITEM 6.1****DELEGATIONS UNDER THE SOUTH-EAST QUEENSLAND WATER (DISTRIBUTION AND RETAIL RESTRUCTURING) ACT 2009**

Meeting / Session: 6 ENGAGED COUNCIL
Reference: 66894327: 3 May 2023
Responsible Officer: DS, Manager Development Services (PL Development Services)

Executive Summary

Council has a range of legislative powers conferred on it by the *Local Government Act 2009 (the Act)* and other acts. For operational effectiveness, a number of Council's powers are delegated to the Chief Executive Officer (CEO).

Recently, the urban development within the Moreton Bay region has seen the need to extend and augment Unitywater's water and sewerage network. In some instances, there is a need for this infrastructure placement to differ from the standard alignment within the road reserve. Historically, when water and sewerage infrastructure was within the Council's jurisdiction, these matters would have been dealt with during the assessment of development applications.

Council officers have examined the existing officer delegations and have identified, given the circumstances, it is prudent that a specific delegation be established that makes clear the CEO's authority (and those of any sub-delegations to other suitably qualified and experienced officers) to respond to applications for public entity approval or consent arrangement under the *South-East Queensland Water (Distribution and Retail Restructuring) Act 2009* as well as the delegation to issue a work direction to ensure compliance with any conditions imposed under a public entity approval.

This matter is brought to the attention of Council under the **Engaged Council portfolio** as this relates to ensuring appropriate governance around Council's decision-making obligations is in place and decisions can be undertaken in a timely manner.

RESOLUTION**Moved by Cr Mick Gillam****Seconded by Cr Jodie Shipway****CARRIED 13/0**

1. That pursuant to section 257(1)(b) of the *Local Government Act 2009*, Council delegates to the Chief Executive Officer its powers under the *South-East Queensland Water (Distribution and Retail Restructuring) Act 2009* to, including without limitation to, accept, process, assess and decide:
 - a) an application for a public entity approval or consent arrangement for water infrastructure work under section 53BJ of the *South-East Queensland Water (Distribution and Retail Restructuring) Act 2009* (SEQ Water Act);
 - b) to issue a work direction under s53BQ of the SEQ Water Act;
2. That Council notes the delegated functions and powers will be added to Council's Delegations Register.

ITEM 6.1 DELEGATIONS UNDER THE SOUTH-EAST QUEENSLAND WATER (DISTRIBUTION AND RETAIL RESTRUCTURING) ACT 2009 - 66894327 (Cont.)

OFFICER'S RECOMMENDATION

1. That pursuant to section 257(1)(b) of the *Local Government Act 2009*, Council delegates to the Chief Executive Officer its powers under the *South-East Queensland Water (Distribution and Retail Restructuring) Act 2009* to, including without limitation to, accept, process, assess and decide:
 - a) an application for a public entity approval or consent arrangement for water infrastructure work under section 53BJ of the *South-East Queensland Water (Distribution and Retail Restructuring) Act 2009 (SEQ Water Act)*;
 - b) to issue a work direction under s53BQ of the SEQ Water Act;
2. That Council notes the delegated functions and powers will be added to Council's Delegations Register.

REPORT DETAIL

1. Background

Unitywater may carry out water infrastructure work on a publicly controlled place if the carrying out of the work is relevant to the performance of its geographic area functions (see section 53BH of the SEQ Water Act) (emphasis underlined).

In this regard, it is relevant to note that:

- (a) Water infrastructure work includes the installation, operation, maintenance, repair, alteration, or removal of infrastructure for a water or wastewater service (see section 53BB of the SEQ Water Act);
- (b) a publicly controlled place relevantly includes a place for which a public entity is responsible such as a road (see section 53BD of the SEQ Water Act) (emphasis underlined);
- (c) a public entity includes a local government (see section 53BC of the SEQ Water Act).

In order for the proposed work to occur (other than because of an emergency), Unitywater may, in writing, apply to the Council for a public entity approval or consent arrangement (see section 53BJ(1) of the SEQ Water Act). The application must:

- (a) describe the work and how it is proposed to be carried out; and
- (b) give particulars of the location of the proposed work; and
- (c) be supported by other relevant information, reasonably required by the entity, to enable it to consider the application (see section 53BJ(2) of the SEQ Water Act) (**the information**).

Council must, within 20 business days after receiving the information:

- (a) decide to grant or refuse the approval and in doing so must not unreasonably refuse to grant the approval; or
- (b) enter into the consent arrangement (see section 53BJ(3) and (4) of the SEQ Water Act).

ITEM 6.1 DELEGATIONS UNDER THE SOUTH-EAST QUEENSLAND WATER (DISTRIBUTION AND RETAIL RESTRUCTURING) ACT 2009 - 66894327 (Cont.)

Council may impose conditions through a public entity approval or consent arrangement that it considers are reasonable. For example, the Council may, having regard to the facts and circumstances of the particular request, impose a condition that restricts the hours of operation in which the works may be carried out. However, a condition about an alignment for water infrastructure on, or proposed to be built on, a road must ensure the alignment is:

- (a) located to ensure reasonable protection for the infrastructure; and
- (b) if practicable, on the footpath or verge of the road (see section 53BK of the SEQ Water Act).

If Unitywater is carrying out, or has carried out, water infrastructure work on a publicly controlled place and Council reasonably considers work should be, or should have been, carried out to ensure compliance with a condition imposed under a public entity approval or consent arrangement, Council may give Unitywater a notice (a work direction) directing it to carry out stated work to comply with the condition or obligation within a stated reasonable period (see section 53BQ of the SEQ Water Act). The work direction must:

- (a) identify the condition or obligation; and
- (b) include, or be accompanied by, an information notice about the decision to give the direction (see section 53BQ(3) of the SEQ Water Act).

2. Explanation of Item

Council has a range of legislative powers conferred on it by the Act and other acts. For operational effectiveness, a number of Council's powers are delegated to the CEO.

The Act requires the CEO to establish a Register of Delegations which must record all delegations by the Council, Mayor or the CEO.

There are no explicit delegations in place from the Council to the CEO and from the CEO to suitably qualified and experienced Council officers to exercise the powers on behalf of the Council under sections 53BJ and 53BQ of the SEQ Water Act.

Recently, the urban development within the Moreton Bay region has seen the need to extend and augment Unitywater's water and sewerage network. In some instances, there is a need for this infrastructure to not be on the standard alignment within the road reserve. Historically, when water and sewerage infrastructure was within the Council's jurisdiction, these matters would have been dealt with during the assessment of development applications.

Given the operational nature of the matters in section 53BJ and 53BQ of the SEQ Water Act, Council officers recommend that a specific delegation be established which makes clear the CEO's authority (and those of any sub-delegations to other suitably qualified and experienced officers) to exercise the powers on behalf of the Council under sections 53BJ and 53BQ of the SEQ Water Act.

It is intended that through any sub-delegation of this proposed delegation to the CEO that appropriate policies and procedures will be created and applied by the relevant officers to ensure compliance with the SEQ Water Act. Such arrangements cannot be put into place until such time as the CEO delegation is in place.

Until such time as these sub-delegations are in place there is a risk that third party concern could be raised as to who the decision-making entity will be in relation to any relevant requests for a public entity approval or consent arrangement to facilitate carrying out water infrastructure work on a Council publicly controlled place such as a road.

ITEM 6.1 DELEGATIONS UNDER THE SOUTH-EAST QUEENSLAND WATER (DISTRIBUTION AND RETAIL RESTRUCTURING) ACT 2009 - 66894327 (Cont.)

3. Strategic Implications

3.1 Legislative / Legal Implications

The recommendations of this report are in accordance with the legislative requirements relating to delegation of powers to the CEO and to review these delegations annually.

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular: Our Engaged Council: 01 We are leaders in good governance and sustainably manage our finances and assets.

3.3 Policy Implications

This amendment and the delegations process plays an important role in ensuring the efficient operations of Council in accordance with the Act, other relevant Acts and Council's local laws and policies.

3.4 Risk Management Implications

This amendment and report ensure that the current Schedule to Delegation Council-150.02 appropriately reflects delegations to the CEO across the region for development assessment.

3.5 Delegated Authority Implications

The adoption of the recommendations of this report and updated Register of Delegations will allow for a process of sub-delegation to appropriate Council officers to provide for the efficient day-to-day operations of Council.

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

Consultation has been undertaken with the relevant Council officers including Manager Governance and Executive Services, Legal Services and the office of CEO.

Further consultation will occur with all relevant areas of Council impacted by the new delegation, if resolved by Council.

ITEM 6.1 DELEGATIONS UNDER THE SOUTH-EAST QUEENSLAND WATER (DISTRIBUTION AND RETAIL RESTRUCTURING) ACT 2009 - 66894327 (Cont.)

**ITEM 6.2
TENDER - CLEANING OF BUILDING AND FACILITIES**

Meeting / Session: 6 ENGAGED COUNCIL
Reference: 66750393 : 11 April 2023 - Refer **Confidential Supporting Information**
66567103
Responsible Officer: CB, Team Leader - Contracts and Compliance (PAS Asset Maintenance)

Executive Summary

Tenders were invited for the 'Cleaning of Building and Facilities (MBRC-RFT357)' contract through open tender using e-Procure. Tenders closed on 28 February 2023 with a total of seven conforming tender submissions received.

It is recommended that the tender for the 'Cleaning of Building and Facilities (MBRC-RFT357)' contract be awarded to Southern Cross Facilities Services, for the estimated sum of \$4,724,180 (excluding GST) for an initial period of two years (1 July 2023 - 30 June 2025), which will include operational funds of \$2,362,090 for each of the 2023/24 and 2024/25 financial years, with an option to extend by a further three one-year periods, subject to satisfactory performance, as this tender was evaluated as representing the best overall value to Council.

This project has been considered in accordance with Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.

This matter is brought to the attention of Council under the **Engaged Council portfolio** as the contract will provide cleaning services to Council's buildings and facilities throughout the region.

The supporting information to this report is confidential to the extent that it contains information that is confidential to the Council and is made available to councillors for the purposes of this meeting, in accordance with sections 254D(3) and 254D(5) of the *Local Government Regulation 2012*.

RESOLUTION

Moved by Cr Yvonne Barlow

Seconded by Cr Jodie Shipway

CARRIED 13/0

1. That the tender for the 'Cleaning of Building and Facilities (MBRC-RFT357)' contract be awarded to Southern Cross Facilities Services, for the estimated sum of \$4,724,180 (excluding GST) for an initial period of two years (1 July 2023 - 30 June 2025) which will include operational funds of \$2,362,090 for each of the 2023/24 and 2024/25 financial years, with an option to extend by a further three one-year periods, subject to satisfactory performance.
2. That Council acknowledges:
 - a) the agreement will require further operational funding for the 2024/25 financial year and potentially the 2025/26, 2026/2027 and 2027/28 financial years; and
 - b) the intention to account for this future expenditure as part of Council's budget for the 2024/25 financial year, and potentially the 2025/26, 2026/2027 and 2027/28 financial years.
3. That the Council enters into an agreement with Southern Cross Facilities Services, as described in this report.
4. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Southern Cross Facilities Services for the 'Cleaning of Building and Facilities (MBRC-RFT357)' project and any required variations of the agreement on Council's behalf.

ITEM 6.2 TENDER - CLEANING OF BUILDING AND FACILITIES - 66750393 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for the '*Cleaning of Building and Facilities (MBRC-RFT357)*' contract be awarded to Southern Cross Facilities Services, for the estimated sum of \$4,724,180 (excluding GST) for an initial period of two years (1 July 2023 - 30 June 2025) which will include operational funds of \$2,362,090 for each of the 2023/24 and 2024/25 financial years, with an option to extend by a further three one-year periods, subject to satisfactory performance.
2. That Council acknowledges:
 - a) the agreement will require further operational funding for the 2024/25 financial year and potentially the 2025/26, 2026/2027 and 2027/28 financial years; and
 - b) the intention to account for this future expenditure as part of Council's budget for the 2024/25 financial year, and potentially the 2025/26, 2026/2027 and 2027/28 financial years.
3. That the Council enters into an agreement with Southern Cross Facilities Services, as described in this report.
4. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Southern Cross Facilities Services for the '*Cleaning of Building and Facilities (MBRC-RFT357)*' project and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

Council currently undertakes the cleaning of its building and facilities across the region through contracted works. The works provides for the scheduled cleaning of 357 buildings, event cleaning for 10 community centres and halls, and periodical cleaning of 24 public amenities and 91 BBQs during peak usage periods.

Cleaning services within the tender include, but are not limited to, emptying bins, re-stocking consumable items such toilet paper and hand soap, mopping and or vacuuming floors and wiping down tables and high use areas.

The current agreement for these cleaning services is due to expire on the 30 June 2023. This contract will commence on 1 August 2023 and conclude on 30 June 2025, with the option to extend by a further three one-year periods, subject to satisfactory performance.

2. Explanation of Item

Tenders were invited for the '*Cleaning of Building and Facilities (MBRC-RFT357)*' contract through open tender using e-Procure, which closed on 28 February 2023 with a total of seven conforming tender submissions received.

The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE (Pre Local Preference)	EVALUATION SCORE (Post Local Preference)
1	Southern Cross Facilities Services	94.25	100.25
2	G. J. and K. Cleaning Services P/L	91.79	94.79

ITEM 6.2 TENDER - CLEANING OF BUILDING AND FACILITIES - 66750393 (Cont.)

RANK	TENDERER	EVALUATION SCORE (Pre Local Preference)	EVALUATION SCORE (Post Local Preference)
3	Quality Commercial Cleaning	90.18	90.18
4	Storm International	88.21	88.21
5	EMG Facility Services	87.36	87.36
6	Quayclean Australia	75.62	75.62
7	Advanced National Services	39.05	39.05

Southern Cross Facilities Services (SCF) submitted a comprehensive tender submission. SCF's submission demonstrated the required level of skill, knowledge, experience, and their capacity to undertake the works required. The offer from SCF was the second lowest priced submission and received the highest evaluation score. At the post tender clarification meeting, SCF provided the evaluation team with confidence in their ability to deliver the cleaning service required and is therefore deemed best value to Council and is the recommendation of this report.

G. J. and K. Cleaning Services P/L (GJK) submitted a comprehensive tender submission. GJK's submission demonstrated the required level of skill, knowledge, experience, and their capacity to undertake the works required. The offer from GJK was the lowest priced submission however received the second highest evaluation score due to concerns with their ability to carry out the full scope of the works so therefore this submission was not deemed best value to Council.

Quality Commercial Cleaning (QCC) submitted a comprehensive tender submission. QCC's submission demonstrated the required level of skill, knowledge, experience, and their capacity to undertake the works required; however, there were no additional benefits for the higher price. The offer from QCC was the fourth lowest priced submission and received the third highest evaluation score. This offer was not deemed best value to Council.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of work expecting to be greater than \$200,000, Council called a public tender for the work through MBRC's eTendering Portal, in accordance with the Local Government Act 2009.

3.2 Corporate Plan linkage

This matter is in keeping with Council's Corporate Plan 2022-2027, in particular:

Our Engaged Council: 01 We are leaders in good governance and sustainably manage our finances and assets.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- Council's Local Preference Corporate Directive 2180-054
- *Local Government Act 2009*
- *Local Government Regulation 2012* Chapter 6.

Tenders were considered against Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.

ITEM 6.2 TENDER - CLEANING OF BUILDING AND FACILITIES - 66750393 (Cont.)

3.4 Risk Management Implications

The contract risk has been assessed and the following issues identified. The manner in which the possible impact of these risks are minimised is detailed below.

Risk	Mitigation
Attend all Council buildings within the periodic cleaning timeframes considering the large geographical spread and number of Council buildings and facilities.	Southern Cross Facilities Services confirmed they will clean all sites within the tendered timeframes and will have enough cleaners and equipment resources available to fulfil the requirements of the tender. A reference check on SCF was carried out with another Local Government where SCF currently provide a similar service with positive feedback as to performance around attendance and meeting service timeframes.
No Council attendance during cleaning to validate cleaning completion.	In addition to the logging of Council swipe cards, Southern Cross Facilities Services confirmed they will submit daily quality control audits registering cleaning works completed.
Efficient and effective response time in attending emergencies.	Southern Cross Facilities Services confirmed that they will arrive onsite and commence work within the required tendered timeframe. A reference check on SCF was carried out with another Local Government where SCF currently provide a similar service with positive feedback as to meeting response times for emergency attendance.

Financial Risk:

A third-party financial assessment has been carried out and the recommended tenderer was rated 'satisfactory' which has confirmed that they have the financial capacity to carry out the required works.

3.5 Delegated Authority Implications

The cost of this project requires an amendment to the budget allocation and is therefore reported to Council for consideration.

3.6 Financial Implications

A total of \$2,549,027 (excluding GST) has been allocated in the 2023/24 financial year's operational services budget towards Programmed Cleaning. All financial information below is excluding GST.

Tender Price - Year 1 (July 2023 to 30 June 2024)	\$	2,362,090
Tender Price - Year 2 (July 2024 to 30 June 2025)	\$	2,362,090
Total Contract Cost	\$	4,724,180

Council acknowledges the agreement will require further operational funding for the 2024/25 financial year and potentially for the 2025/26, 2026/2027 and 2027/28 financial years; and the intention to account for this future expenditure as part of Council's budget for the 2024/25 financial year and potentially the 2025/26, 2026/2027 and 2027/28 financial years.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications

The cleanliness and hygiene of Council's buildings and facilities are important to those who use and visit these assets.

ITEM 6.2 TENDER - CLEANING OF BUILDING AND FACILITIES - 66750393 (Cont.)

3.10 Human Rights Implications

Under the *Human Rights Act 2019* (Qld), Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human right implications relevant to Council's decision in this matter.

3.11 Consultation / Communication

- Internal
 - Procurement
 - Community Leasing

12. NOTIFIED GENERAL BUSINESS ITEMS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

ITEM 12.1 REGIONAL EVENTS

Cr Tony Latter reported on the **Techstars Startup Weekend** to be held as part of the Innovate Moreton Bay initiative where groups come together to complete a startup within 54 hours, presented to a panel of judges. This event will be the second year and has doubled attendance since 2022.

Cr Cath Tonks thanked the Eatons Hill community on a fantastic **Movie Night** held 5 May 2023 that was well-attended.

Cr Yvonne Barlow made mention of the **Teddy Bears Picnic** held at John Oxley Reserve, Murrumba Downs on Tuesday 9 May 2023, that was very welcomed by the community.

Cr Yvonne Barlow congratulated staff on the **Kallangur-Dakabin Neighbourhood Planning Future Directions Report**, released for community consultation. Staff attended sites in Division 7 for community feedback over the weekends of 6 and 13 May 2023.

Cr Brooke Savige highlighted that this week is **National Volunteer Week** and thanked the hundreds of volunteers who serve the Moreton Bay community noting the region would not be what is it without their efforts.

Cr Mick Gillam acknowledged **Pine Rivers Koala Care** on the **Wild Koala Day** event held on Sunday 7 May 2023 at North Pine Country Park, noting that it was very well organised and enjoyed by many.

Cr Karl Winchester said that the **Margate Movie Night** held on Saturday 30 May 2023 was a great success.

Cr Karl Winchester acknowledged **Redcliffe Little Athletics** (the first Little Athletics club established in Queensland) on their **50th Anniversary Celebrations**.

Cr Karl Winchester made mention of the **Queensland Tourism Industry Council Top Tourism Town Awards** open for voting across Queensland until 24 May 2023. Redcliffe is a finalist in the Top Tourism Town category and Winton Shire Council, who Moreton Bay has a Friendship City Relationship with is also a finalist of the Top Tiny Tourism Town category.

ITEM 12.2 COMMUNITY COUNCIL MEETING - REDCLIFFE (JS)

Cr Jodie Shipway (Deputy Mayor) thanked the community for their attendance at the community meeting and made special mention of the volunteers from Osprey House, Mango Hill Progress Association and the Dohles Rocks Village Association, and the Lakes Knights Cricket club as well as students and teachers from the Australian Trade College and The Lakes College. Cr Shipway acknowledged the efforts of the volunteers, that are very much appreciated by Council.

Cr Shipway spoke to investment provided into Division 4 and projects that, although planned by the previous Council, have been able to be brought forward due to State and Federal Government funding, namely the Henry Road Upgrade. The Griffin Sports Complex facility was fully funded by Moreton Bay Regional Council) and will soon move into Stage 2 planning.

Cr Shipway noted other key projects to be delivered, being the Henry Road footpath project, dog off-leash area, an amenities block in a Mango Hill and Griffin park and an upgrade to Lake Eden.

ITEM 12.3

ST BENEDICT'S PRIMARY SCHOOL, MANGO HILL - TRAFFIC CONGESTION

(JS)

Cr Jodie Shipway advised that over the last three years, several concerns have been raised in relation to congestion in St Benedict's Close and Capestone Boulevard, Mango Hill during school peak times, including the inability for emergency vehicles to enter the site if needed.

On Friday 12 May 2023 an emergency situation occurred on the school grounds of St Benedict's Primary School and police vehicles were stuck in the queue and unable to gain access in a timely manner. Thankfully the situation ended without injury and with the police later securing the offender, however the concerns of the community were visible.

There is an opportunity to widen St Benedict's Close or alternatively, a left in/out drop-off/pick-up zone off Anzac Avenue could be explored. In the past both of these options have been met with obstacles however as St Benedict's College and Primary School continues to grow, current student numbers just shy of 1800 with growth projected to increase, and with the only way in and out also servicing the only way in and out of the Mango Hill East Train Station, Cr Shipway is of the belief that her community are paying for a poorly planned situation that needs immediate attention by all relevant stakeholders.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Yvonne Barlow

CARRIED 13/0

That the Chief Executive Officer immediately explore future planning options, with identified delivery timeframes for a secondary access or widening of St Benedict's Close, at St Benedict's Primary School and College Campus in Mango Hill.

13. CLOSED SESSION

(s254J of the Local Government Regulation 2012)

There were no confidential officers' reports as referred by the Chief Executive Officer nor confidential general business raised at the meeting.

14. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL

No items for consideration.

15. CONFIDENTIAL GENERAL BUSINESS

No items for consideration.

16. CLOSURE

There being no further business the Chairperson closed the meeting at 12.49pm.

CHIEF EXECUTIVE OFFICER'S CERTIFICATE

I certify that minute pages numbered 23/941 to 23/988 constitute the minutes of the General Meeting of the Moreton Bay Regional Council held 17 May 2023.

Scott Waters
Chief Executive Officer

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Wednesday 31 May 2023.

Scott Waters
Chief Executive Officer

Councillor Peter Flannery
Mayor

Moreton Bay Regional Council

GENERAL MEETING - 576
17 May 2023

PAGE 23/993
Minutes

ITEM 12.3 ST BENEDICT'S PRIMARY SCHOOL, MANGO HILL - TRAFFIC CONGESTION - 66750393 (Cont.)