



MINUTES

GENERAL MEETING

Tuesday 28 January 2020
commencing at 10.35am

Caboolture Chambers
2 Hasking Street, Caboolture

ENDORSED GM20200204

4. A) CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 28 January 2020 (Pages 20/62 - 20/100)

RESOLUTION

Moved by Cr Koliانا Winchester

Seconded by Cr Peter Flannery

CARRIED 10/0

That the minutes of the General Meeting held 28 January 2020, be confirmed.

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1. OPENING PRAYER

The Acting Mayor recited the Opening Prayer and invited Councillors to join him in the recitation of the Lord's Prayer.

2. ATTENDANCE & APOLOGIES

Attendance:

Cr Mike Charlton (Acting Mayor) (Chairperson)
Cr Brooke Savige
Cr Peter Flannery
Cr Adam Hain
Cr James Houghton
Cr Koliانا Winchester
Cr Denise Sims
Cr Mick Gillam
Cr Matthew Constance
Cr Darren Grimwade

Officers:

Chief Executive Officer	(Mr Greg Chemello)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Finance & Corporate Services	(Ms Donna Gregory)
Director Infrastructure Planning	(Mr Andrew Ryan)
Director Planning	(Mr David Corkill)
Financial Operations Manager	(Mr Jason Linsdell)
Manager Asset Maintenance	(Mr Rod MacBeth)
Coordinator Disaster Management	(Mr Carl Peterson)
Manager Environmental Services	(Ms Robyn Moffat)
Meeting Support	(Larissa Kerrisk)

Suspended:

Under section 175K (previously section 182A) of the *Local Government Act 2009* Cr Allan Sutherland (Mayor) and Cr Adrian Raedel are currently suspended from office

Apologies:

Cr Julie Greer

2.1. Statement by the Acting Mayor - 500th Meeting of the Moreton Bay Regional Council

In recognition of this being the Council's 500th General Meeting, Cr Mike Charlton (Acting Mayor) made the following statement:

'It is with pride that I get to address the chamber today on a rather auspicious occasion.

Not only because we recently had the privilege of celebrating the successes of our truly remarkable residents at our Australia Day Awards ceremony.

But because today marks the 500th meeting of the Moreton Bay Regional Council.

2.1 Statement by the Acting Mayor - 500th meeting of the Moreton Bay Regional Council (Cont'd)

Having served this Council through that entire period, I can say it has been an extraordinarily successful journey.

To celebrate, we will be planting 500 koala habitat trees starting on Thursday as a symbol of our commitment to growing this region's liveability and sustainability long into the future.

You'll recall that in this year's Budget, the environment was one of our biggest investments after roads and transport.

With a massive \$54.3 million dedicated to parks, native habitats and environment.

Our focus and priorities have changed to reflect community expectations year-on-year, but the one thing that has been consistent at all 500 meetings of this Council is the focus on delivery.

Delivering for our community is in the DNA of this Council.

From Day 1 this Council has always had its focus fixed firmly beyond the horizon.

There have certainly been challenges, but we've not waited for State or Federal Governments to define our future, Moreton Bay Regional Council has led a wave of economic and social change in the interests of locals.

In stepping outside the traditional council responsibilities for rates, roads and rubbish... we've made the Moreton Bay Region one of the most prosperous and successful Council areas in Australia.

We've stared-down disasters, faced global financial crises, built back after several floods, we even merged three small councils into a major political player.

And no matter the challenge, council has maintained its investment in infrastructure and services to keep pace with growth.

In the face of floods and ex-cyclone Oswald we still managed to construct Caboolture's State Equestrian Centre.

We built The Hub, right here in Caboolture.

We delivered the Redcliffe Seaside Village Rejuvenation project and Bee Gees Way.

We delivered the new North Lakes Library as well as the Corso at North Lakes - the first local government building in Australia to achieve a 6-star Green Star rating.

Then we delivered Plantation Road to connect North Lakes to Dakabin and funded the Francis Road Overpass to make pedestrian and cycle access onto Gympie Road safer and more efficient.

We delivered the \$9 million AFL precinct at the South Pine Sports Complex at Brendale, part of a \$100 million master plan.

We delivered the first two soccer fields and tennis courts for the Samford Parklands, a precinct we have continued to expand this financial year.

2.1 Statement by the Acting Mayor - 500th meeting of the Moreton Bay Regional Council (Cont'd)

One of the biggest transformations was the delivery of the Redcliffe Peninsula Railway Line in partnership with the Queensland and Australian Governments, delivering six new railway stations in:

- *Kallangur*
- *Murrumba Downs*
- *Mango Hill*
- *Kinsellas Road*
- *Rothwell; and*
- *Kippa-Ring*

Today we stand at the crossroads of history, as Moreton Bay embarks on its next generation of transformation with the opening of the region's very own Uni next month.

No project better illustrates this council's big-picture thinking.

Once the doors to that university open, a catalytic wave of change will wash across every corner of our region, bringing with it a new sense of optimism and opportunity.

This will be a hub for innovation, research and design that will generate a billion-dollars in future economic benefit and create an estimated 6,000 future jobs.

This is a gamechanger that will transform the demographics of our communities - as more academics, medical researchers, professors and countless other professionals relocate to our region for work.

But more important and more immediate than that, is the need for us to change Moreton Bay Region's educational outcomes.

Only 35% of Moreton Bay school-leavers go to university.

That's well below the Brisbane average of about 50%.

That's why this council allocated \$768,000 for equity scholarships to help tear down the financial barriers holding back local kids from pursuing tertiary education.

And I can't contain my excitement about getting to announce the first lucky recipients of that funding in coming days.

We can also be proud of the progress we've made towards a more accessible and inclusive community.

The inclusive playground at CREEC and the new all-abilities playground at Leslie Patrick Park are just a couple of examples.

As is our investment in wheelchair accessible beach matting for Woorim and Sutton's Beach.

I hope that, whatever the outcome of the March election, the new generation of Councillors will carry with them this same innovation, determination and focus on delivering for our community.

Our remit as a Council is to make this region a better place for our community, and over the past 500 meetings of Moreton Bay Regional Council we've done exactly that.'

3. MEMORIALS OR CONDOLENCES

Council observed a moment's silence for residents who had passed away.

4. A) CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 21 January 2020 (Pages 20/1 - 20/61)

RESOLUTION

Moved by Cr Koliana Winchester

Seconded by Cr James Houghton

CARRIED 10/0

That the minutes of the General Meeting held 21 January 2020, be confirmed.

5. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

There were no petitions tabled.

6. CORRESPONDENCE

There was no correspondence tabled.

7. COMMUNITY COMMENT

7.1. Community Comment: Mr Dean Teasdale - Local issues relevant to division 12 (A19616378)

Cr Mike Charlton (Acting Mayor) opened the Community Comment session, making the required statement regarding the conduct of the Session, and invited Mr Dean Teasdale, to address the Council in respect of local issues relevant to Division 12.

Mr Teasdale's address included the following comments:

- Division 12 has been without a Councillor for nine months and now has no Mayor.
- Although a resident of Division 5, he has a strong connection to Division 12 via his partner's family who were pioneers of the region, with some family members having served with the former Caboolture Shire Council and the family having donated the land for the Centenary Lakes project.
- Many residents in Division 12 did not realise that they don't have a Mayor or Councillor and considered that they were not being supported.
- Moreton Bay is a massive region covering 2037km² with approximately 460,000 people and 300,000 voters, however, he believed that many people don't know their Councillor, what Council does, or the separation between the three levels of government.
- Residents could not recall seeing the Mayor in town but assumed he had attended Woodfordia, given that Woodfordia has come up frequently and that there are calls for an audit.

7.1 Community Comment: Mr Dean Teasdale - local issues relevant to Division 12 (A19616378) (Cont'd)

- Mr Teasdale reported he had conducted a community forum recently at the Woodford Memorial Hall and noted that the community connection and sense of community in Division 12 is very strong. Mr Teasdale had also met with members of the community at the local cattle saleyards and with community organisations and some of the questions and concerns raised were:
 - Why do Councillors get paid so much and is the role full-time?
 - Residents did not feel represented in the allocation of discretionary funds.
 - Bush fires, land management, climate change and the burn-off window becoming smaller. Mr Teasdale noted that landowners are best placed to manage their own land and that Council should support local rural fire brigades and work with them.
 - The Woodford Railway which was apparently recently enticed to sign over their land and buildings to Council, and that the promised funding and support has not been forthcoming.
 - Providing direction for youth.
- Belief that the lack of a Councillor has lay bare game playing that has been going on in the community, which is coming to an end.
- Mr Teasdale reminded Council that s12 of the Local Government Act stated that a Councillor must represent the current and future interests of the local government area and that this included Division 12, even more so now they don't have a Councillor.

8. NOTIFIED MOTIONS

There were no notified motions.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

There were no notices of motion.

10. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The Session Chairperson and designated Spokesperson for the respective portfolio, is as follows:

Session	Spokesperson
1 Governance	Cr Mike Charlton (Acting Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliana Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade

1 GOVERNANCE SESSION

(Cr M Charlton, Acting Mayor)

No items for consideration.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

No items for consideration.

ATTENDANCE

Mr Jason Linsdell attended the meeting at 10.52am for discussion on Item 3.1.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

ITEM 3.1

WRITE-OFF SUNDRY DEBTS AND INTEREST - Q2 2019/2020 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A19525440 : 17 January 2020 - Refer **Confidential Supporting Information A19525469**
Responsible Officer: JL, Financial Operations Manager (FCS Financial Operations)

Executive Summary

The Chief Executive Officer has been delegated the authority to write-off bad sundry debts (Council-038) and interest accrued on overdue rates (Council-039). In line with the delegations, it was determined that Council would be advised at the end of each quarter of any bad sundry debts greater than \$2,000 written-off, and the total rates interest written off during the period.

The sundry debts and rates interest as detailed in this report were written-off in the period 1 October 2019 to 31 December 2019.

MOTION

Moved by Cr Mick Gillam

Seconded by Cr Peter Flannery

CARRIED 10/0

That the rates interest and sundry debts greater than \$2,000 which were written-off during the period 1 October 2019 to 31 December 2019, as detailed in this report, be noted.

AMENDMENT MOVED

Cr Peter Flannery moved the following amendment:

1. That the rates interest and sundry debts greater than \$2,000 which were written-off during the period 1 October 2019 to 31 December 2019, as detailed in this report, be noted.
2. That the confidential supporting information to this report be made public.

Seconded by Cr Denise Sims.

The amendment was put to the vote and declared **CARRIED 10/0**

THE AMENDMENT BECOMES THE MOTION, and was put:

RESOLUTION

Moved by Cr Peter Flannery

Seconded by Cr Denise Sims

CARRIED 10/0

1. That the rates interest and sundry debts greater than \$2,000 which were written-off during the period 1 October 2019 to 31 December 2019, as detailed in this report, be noted.
2. That the confidential supporting information to this report be made public.

ITEM 3.1 WRITE-OFF SUNDRY DEBTS AND INTEREST - Q2 2019/2020 - REGIONAL - A19525440 (Cont.)

OFFICER'S RECOMMENDATION

That the rates interest and sundry debts greater than \$2,000 which were written-off during the period 1 October 2019 to 31 December 2019, as detailed in this report, be noted.

REPORT DETAIL

1. Background

The following resolution appears on Minute Page 10/2507 of the General Meeting of Council held 19 October 2010:

Ex Coordination Committee meeting held 19 October 2010 (MP.10/2520):

RECOMMENDATION

1. That under section 257 of the *Local Government Act 2009*, Council delegates the power to write-off bad sundry debts to the Chief Executive Officer.
2. That under section 257 of the *Local Government Act 2009*, Council delegates the power to write-off interest accrued on overdue rates to the Chief Executive Officer.

COMMITTEE RECOMMENDATION

That the officer's recommendations be adopted.

In line with these delegations, it was determined that Council would be advised of any bad sundry debts greater than \$2,000 written-off for the period as well as the total rates interest written-off for the period.

2. Explanation of Item

During the period of 1 October 2019 to 31 December 2019 the following were written-off:

- one sundry debt totalling \$46,539.12 (excluding GST) as detailed in Confidential Supporting Information #1; and
- interest on overdue rates totalling \$38.21.

3. Strategic Implications

3.1 Legislative / Legal Implications Nil identified

3.2 Corporate Plan / Operational Plan
Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications Nil identified

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications
The bad debts and rates interest were written off in accordance with the delegation provided under section 257 of the *Local Government Act 2009*.

3.6 Financial Implications
The sundry debt and rates interest written off represent lost revenue to Council.

ITEM 3.1 WRITE-OFF SUNDRY DEBTS AND INTEREST - Q2 2019/2020 - REGIONAL - A19525440 (Cont.)

- 3.7 Economic Benefit Implications Nil identified
- 3.8 Environmental Implications Nil identified
- 3.9 Social Implications Nil identified
- 3.10 Consultation / Communication
Property Services Department

ATTENDANCE

Mr Jason Linsdell left the meeting at 10.55am after consideration of Item 3.1 and Mr Bart Bartley attended the meeting for discussion on Items 4.1 and 4.2.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

NEWPORT - NEWPORT CANALS - DREDGING - DIVISION 5

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19246185 : 3 January 2020 - Refer **Confidential** Supporting Information
A19194788
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Executive Summary

Tenders were called for the 'Newport - Newport Canals - Dredging (MBRC009074)' project. The tender closed on 8 October 2019, with a total of six tenders received, all of which were conforming.

It is recommended that the tender for the 'Newport - Newport Canals - Dredging (MBRC009074)' project be awarded to Hall Contracting Pty Ltd for the total sum of \$2,643,179.05 (excl. GST) as this offer represents the best overall value to Council.

RESOLUTION

Moved by Cr James Houghton

Seconded by Cr Kolianna Winchester

CARRIED 10/0

1. That the tender for 'Newport - Newport Canals - Dredging (MBRC009074)' project be awarded to Hall Contracting Pty Ltd for the sum of \$2,643,179.05 (excluding GST).
2. That the Council enters into an agreement with Hall Contracting Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Hall Contracting Pty Ltd for the 'Newport - Newport Canals - Dredging (MBRC009074)' project and any required variations of the agreement on Council's behalf.
4. That Council address the shortfall in budget funds for this project by allocating an additional \$350,041.09 at the Quarter 3 Budget review.

ITEM 4.1 NEWPORT - NEWPORT CANALS - DREDGING - DIVISION 5 - A19246185 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Newport - Newport Canals - Dredging (MBRC009074)' project be awarded to Hall Contracting Pty Ltd for the sum of \$2,643,179.05 (excluding GST).
2. That the Council enters into an agreement with Hall Contracting Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Hall Contracting Pty Ltd for the 'Newport - Newport Canals - Dredging (MBRC009074)' project and any required variations of the agreement on Council's behalf.
4. That Council address the shortfall in budget funds for this project by allocating an additional \$350,041.09 at the Quarter 3 Budget review.

REPORT DETAIL

1. Background

Moreton Bay Regional Council (MBRC) is responsible for maintaining navigable water depths for the Newport Waters residential canals and entrance channel. Recent hydrographic surveys of the canals have identified sections which are above the original design profile and do not provide the appropriate navigable depths.

The project scope of work involves the maintenance dredging of some of the Newport Waters residential canals and Southern Marina. Figure 1 depicts the canals and marina where dredging is to occur and the respective estimated dredge volumes. The dredge material will be transported to Mud Island.

Works are to commence in late February 2020 and take 25 weeks to complete, weather permitting.

ITEM 4.1 NEWPORT - NEWPORT CANALS - DREDGING - DIVISION 5 - A19246185 (Cont.)

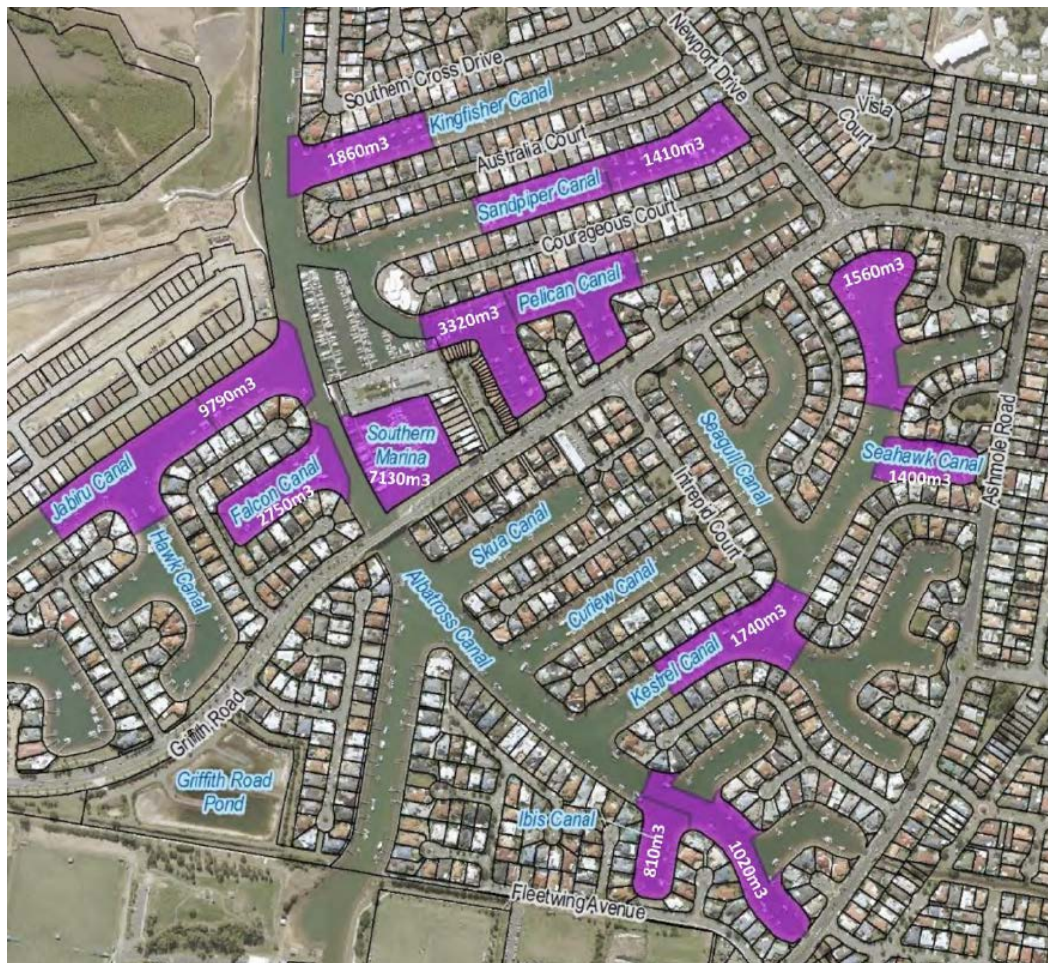


Figure 1: Location of Newport Canals dredging

2. Explanation of Item

Tenders for the 'Newport - Newport Canals - Dredging - (MBRC009074)' project closed on 8 October 2019 with a total of six conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Hall Contracting Pty Ltd	99.85
2	Auzcon Pty Ltd	97.56
3	Auzcon Pty Ltd (Alternative 2)	94.75
4	Auzcon Pty Ltd (Alternative 1)	91.96
5	Birdon (QLD) Pty Ltd	85.89
6	Synergy Resource Management Pty Limited	84.47

ITEM 4.1 NEWPORT - NEWPORT CANALS - DREDGING - DIVISION 5 - A19246185 (Cont.)

Hall Contracting Pty Ltd (Hall) submitted a comprehensive and well-presented tender. A tender clarification meeting was held on 24 October 2019, at which Hall demonstrated their relevant experience, methodology, understanding of the project and capability to deliver this project. Hall presented a lower risk methodology. The dredge material is to be extracted and loaded onto barges and then transported directly to Mud Island. This methodology includes less road vehicle movements, does not require material to be extracted to road vehicles through private property or parks causing less disruption to residents and the community. Hall have previously completed similar projects including Beachmere Biggs Avenue Seawall Replacement (\$1.98M) for Council, Port Douglas Boat Harbour Maintenance Dredging (\$3M) and dredging within the Crystalbrook Superyacht Marina (\$775K) at Port Douglas. The submission from Hall is not the lowest tender; however, the evaluation panel considered this submission to be the best value for money for Council with the lowest risk.

Auzcon Pty Ltd (Auzcon) submitted a comprehensive tender. Auzcon's submission confirmed their capability to complete the project, and at a tender clarification meeting held on 21 October 2019, Auzcon detailed their methodology to complete the project. Auzcon was the lowest priced tender; however, the evaluation panel considered the methodology proposed for removing spoil via the road network was a greater risk to Council with more impact on the community.

Auzcon Pty Ltd Alternative 2 submitted a comprehensive and well-presented tender; however, there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6

3.4 Risk Management Implications

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below:

Financial Risks:

A third-party review of financial status has been undertaken on the recommended tenderer and the company has received a rating of 'satisfactory'.

Construction Risks:

- a. The recommended contractor will provide a detailed program of works, site specific traffic management plan including Maritime Safety Queensland approvals and notifications, site specific environmental management plan and safety plans including work method statements, all of which will be reviewed and audited by the Project Management team.
- b. The project has the necessary State Government Agency approvals in place including Marine Park approval and approval from the Department of Transport and Main Roads for disposal of dredge spoil at Mud Island seabed disposal grounds.

ITEM 4.1 NEWPORT - NEWPORT CANALS - DREDGING - DIVISION 5 - A19246185 (Cont.)

- c. The contractor has provided a program with an allowance of 14 days for wet weather.
- d. There are no Development Approval risks associated with this project.
- e. There are no procurement risks associated with this project.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Council has allocated \$3,566,350 in the 19-20 FY Operational Projects Program for the Newport Canals Special Charge maintenance program, which predominantly includes dredging. \$154,000 of the allocation is set aside for general maintenance, approvals and contract administration, leaving \$3,412,350 for dredging works associated with the entrance channel, some residential canals and southern portion of the marina. All financial information within section 3.6 is exclusive of GST.

Newport Waters Access Channel dredging project

Council approved the tender for this project at its 12 December 2019 General Meeting. The financial information is reproduced here to assist with the understanding of the financial position.

Design (18/19)	\$ 13,243.50
Design (19/20)	\$ 6,950.00
Tender Price	\$ 766,930.52
Contingency 10%	\$ 76,693.05
Consultant (Construction Phase)	\$ 16,789.00
Q-Leave (0.475%)	\$ 3,642.92
Total Project Cost	\$ 884,248.99

Remaining funds from Newport Waters Access Channel dredging project

Total allocation	\$1,482,000.00
Less Total Project Cost	\$ 884,248.99
Remaining funds	\$ 597,751.01

Newport Canals (residential and marina) dredging project

Council has allocated the sum of \$1,361,738,00 for the residential canal work portion and \$568,612.00 for the southern marina work portion, a total allocation of \$1,930,350.00. It is recommended that the remaining funds from the Newport Waters Access Channel project of \$597,751.01 be diverted to the Newport Canals project, which then provides a revised total funding sum of \$2,528,101.01 towards the Newport Canals dredging project for 19-20 FY.

Design (18/19)	\$ 26,487.00
Design (19/20)	\$ 46,973.00
Tender Price	\$ 2,643,179.05
Contingency 5%	\$ 132,158.95
Consultant (Construction Phase)	\$ 16,789.00
Q-Leave (0.475%)	\$ 12,555.10

Total Project Cost	\$ 2,878,142.10
	=====
Total available funds	\$ 2,528,101.01
Project shortfall	\$ 350,041.09

The budget amount for this project is insufficient in the amount of approximately \$350,041.09 based on the full use of both the entrance channel and residential canals/marina contingency allocations. Maintenance costs are funded from the Newport Canal Levy Fund and will be debited to budget/project number 20739.101.

ITEM 4.1 NEWPORT - NEWPORT CANALS - DREDGING - DIVISION 5 - A19246185 (Cont.)

It should be noted that any overspend of this budget will further exacerbate the Newport Canal Maintenance Fund deficit position. The deepening deficit position will require a review of the 2020/21 Newport Canal Levy Special Charge as part of the 2020/21 Draft Budget to ensure the levy is funding the works required.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications

The project has the necessary environmental approvals in place. Environmental monitoring, as required by the approvals, will be undertaken throughout the construction period by Council's consultant and a site-based environmental management plan will be required to be prepared by the contractor and approved by the Department of Environment and Science prior to works commencing.

3.9 Social Implications

There may be minor impacts to the movement of recreational and commercial vessels in and out of the dredged canals. The contractor undertaking dredging of the entrance channel is to manage and provide right of way for recreational and commercial vessels. Consultation with the Newport Waterways Property Owners Association and property owners will be undertaken in advance of works within the canals to advise of the potential impacts to vessel movements.

3.10 Consultation / Communication

A detailed communications plan has been prepared. Project stakeholders and residents who will be directly affected by the works will be advised four weeks prior to works commencing, utilising Council's project notice newsletter. Maritime Safety Queensland will also be notified by the contractor. The Divisional Councillor has been consulted and is supportive of the project and the consultation plan and will be updated by e-mail on a weekly basis.

**ITEM 4.2
MURRUMBA DOWNS - BLACK DUCK LAKE SYSTEM - LAKE IMPROVEMENTS -
DIVISION 7**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19527135 : 3 January 2020 - Refer **Confidential** Supporting Information
A19401448
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Executive Summary

Tenders were invited for the 'Murrumba Downs - Black Duck Lake System - Lake Improvements - (MBRC009250)' project. The tender closed on 26 November 2019, with a total of ten tenders received, all of which were conforming.

It is recommended that the tender for the 'Murrumba Downs - Black Duck Lake System - Lake Improvements - (MBRC009250)' project be awarded to Auzcon Pty Ltd for the total sum of \$1,179,422.18 (excl. GST) as this offer represents the best overall value to Council.

RESOLUTION

Moved by Cr Denise Sims

Seconded by Cr Mick Gillam

CARRIED 10/0

1. That the tender for 'Murrumba Downs - Black Duck Lake System - Lake Improvements - (MBRC009250)' project be awarded to Auzcon Pty Ltd for the sum of \$1,179,422.18 (excluding GST).
2. That the Council enters into an agreement with Auzcon Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Auzcon Pty Ltd for the 'Murrumba Downs - Black Duck Lake System - Lake Improvements - (MBRC009250)' project and any required variations of the agreement on Council's behalf.
4. That to allow the project to continue, Council commits the required \$1,028,000 in the draft 2020/21 Operational Projects Program budget towards the project 'Murrumba Downs - Black Duck Lake System - Lake Improvements - (MBRC009250)'.

ITEM 4.2 MURRUMBA DOWNS - BLACK DUCK LAKE SYSTEM - LAKE IMPROVEMENTS - DIVISION 7 - A19527135 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Murrumba Downs - Black Duck Lake System - Lake Improvements - (MBRC009250)' project be awarded to Auzcon Pty Ltd for the sum of \$1,179,422.18 (excluding GST).
2. That the Council enters into an agreement with Auzcon Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Auzcon Pty Ltd for the 'Murrumba Downs - Black Duck Lake System - Lake Improvements - (MBRC009250)' project and any required variations of the agreement on Council's behalf.
4. That to allow the project to continue, Council commits the required \$1,028,000 in the draft 2020/21 Operational Projects Program budget towards the project 'Murrumba Downs - Black Duck Lake System - Lake Improvements - (MBRC009250)'.

REPORT DETAIL

1. Background

This project is associated with the Black Duck Lake System, extending between Castle Hill Drive and McClintock Drive, Murrumba Downs. The objective of the project is to restore the lake system and to improve water quality and amenity outcomes.

Stage 1 was completed in the 2018/2019 financial year and involved the removal of dead and fallen trees from the wetland downstream of Entry Parade and included revegetation of wetland species.

The scope of these stage 2 works is in accordance with the Black Duck Lake System - Lake Management Plan and includes the rehabilitation and enhancement of the lake system and associated wetland areas, the installation of formalised maintenance access points, modification of the normal operating water level, conversion of lake inlet areas to free draining swales and revegetation of the entire lake system. The affected area is the entire lake system spanning from Castle Hill Drive in the south to McClintock Drive in the north.

Works are expected to commence towards the end of April 2020 and take 26 weeks to complete, weather permitting.

ITEM 4.2 MURRUMBA DOWNS - BLACK DUCK LAKE SYSTEM - LAKE IMPROVEMENTS - DIVISION 7 - A19527135 (Cont.)



Figure 2 - Site locality - Black Duck Lake System

2. Explanation of Item

Tenders for the 'Murrumba Downs - Black Duck Lake System - Lake Improvements - (MBRC009250)' project closed on 26 November 2019 with a total of ten tenders received, all of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Auzcon Pty Ltd	100.00
2	Australian Wetlands Landscapes QLD Pty Ltd	98.18
3	Disc Landscapes and Construction	90.25
4	Naric Pty Ltd	86.64
5	Palmgrove Holdings Pty Ltd (trading as Carruthers Contracting)	85.33
6	Direct Landscape Services	80.22
7	Pensar Civil Pty Ltd	79.76
8	Universal Civil Contracting	79.38
9	CES Civil SEQ Pty Ltd	78.67
10	Australian Marine & Civil Pty Ltd	70.68

ITEM 4.2 MURRUMBA DOWNS - BLACK DUCK LAKE SYSTEM - LAKE IMPROVEMENTS - DIVISION 7 - A19527135 (Cont.)

Auzcon Pty Ltd (Auzcon) submitted a comprehensive and well-presented tender. A tender clarification meeting was held on 13 December 2019 at which Auzcon demonstrated their relevant experience, construction methodology, understanding of the project and capability in delivering the project. Auzcon have previously completed similar projects including the North Lakes - Lake Eden Lake Rectification Works (\$690K), Nathan Road - AFL bulk earthworks/wetlands (\$6.1M) and the Strathpine - Coulthards Creek upgrade (\$512K).

Australian Wetlands Landscapes QLD Pty Ltd submitted a comprehensive and well-presented tender; however, there were no additional benefits for the higher price.

Disc Landscapes and Construction submitted a comprehensive and well-presented tender; however, there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

A third-party review of financial status has been carried out and the successful tenderer was rated 'satisfactory'.

Construction Risks:

- a. The recommended tenderer will provide a detailed program of works, site specific traffic management plan, site specific environmental management plan, tree management and protection plan and safety plans including work method statements for the project management team to consider, if necessary, seek amendments and audit.
- b. The recommended tenderer has demonstrated their understanding of the project and the need to manage the impact of the works on the environment, pedestrians and vehicles in accordance with the tender conditions. Project signage will be placed four weeks prior to the commencement of works on-site. Adjacent residents will be advised four weeks prior to works commencing, utilising Council's project notice. The affected area is the entire lake system spanning from Castle Hill Drive in the south to McClintock Drive in the north.
- c. There are no Development Approvals related to this project.
- d. There are no procurement risks associated with this project. Sufficient lead time has been allowed with regard to items and materials.

ITEM 4.2 MURRUMBA DOWNS - BLACK DUCK LAKE SYSTEM - LAKE IMPROVEMENTS - DIVISION 7 - A19527135 (Cont.)

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

This is a multi-year Operational Projects Program project; with Council allocating \$100,000 (18-19 FY) for the design component; with \$500,000 (19-20 FY) and \$728,000 (20-21 FY) allocated for the construction component. Following the tendering process, the 20-21 FY allocation of \$728,000 has been adjusted to \$1,028,000 in the draft 20-21 FY Operational Projects Program budget so that there are sufficient funds to complete the project. The revised recommended total for the project is \$1,628,000. All financial information below is excluding GST.

Design (18/19)	\$ 94,069.99
Design (19/20)	\$ 16,448.00
Tender Price	\$ 1,179,422.18
Contingency (25%)	\$ 294,855.55
QLeave(0.475%)	\$ 5,602.26

Total Project Cost	\$ 1,590,397.98
	=====

Estimated ongoing operational/maintenance costs \$55,000 per F/Y.

The recommended revised budget amount of \$1,628,000 for this project is sufficient.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications

The detailed design included an environmental management plan and the tender assessment included a review of the recommended tenderer's environmental policy and procedures concerning environmental protection, site specific Environmental Management Plan and safety plans including Work Method Statements, all of which will be reviewed and audited by the Project Management team. The recommended tenderer has appropriate environmental policies and procedures in place to undertake the works and has demonstrated knowledge in managing the approved environmental conditions during the construction period.

3.9 Social Implications

The expected outcome of the project is to return the lake system and surrounds to a highly functional water quality treatment facility with enhanced environmental value and formalised access points for the required range of maintenance activities, while providing a suitable environment for wildlife and improved amenity for the community.

3.10 Consultation / Communication

A detailed communications plan has been prepared for the Stage 2 construction works. A webpage has been set up on Council's website to inform the community about the lake improvement project including a timeline which will be updated as the work progresses.

The notification to the greater community about Stage 2 of the project will be undertaken in early April 2020. Project signage will be placed four weeks prior to the commencement of works on-site. Adjacent residents will be advised four weeks prior to works commencing, utilising Council's project notice. The Divisional Councillor has been consulted throughout each stage and is supportive of this project.

ATTENDANCE

Mr Bart Bartley left the meeting at 10.58am after consideration of Items 4.1 and 4.2 and Mr Rod MacBeth attended the meeting for discussion on Item 4.3.

ITEM 4.3
GUIDELINES AND CHECKLIST FOR THE INSTALLATION OF ARTIFICIAL TURF
WITHIN THE ROAD VERGE - REGIONAL

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19556864 : 13 January 2020 - **Refer Supporting Information A18807047**
Responsible Officer: RM, Manager Asset Maintenance (ECM Asset Maintenance)

Executive Summary

This report seeks Council's approval of the *Guidelines and Checklist for the Installation of Artificial Turf within the Road Verge*. The report considers the installation, by the property owner, of artificial turf within the road verge, subject to compliance with appropriate guidelines and submission of an application (checklist).

Having regard for the information provided, the report recommends Council approves the installation of artificial turf by the property owner within the road verge in accordance with the document titled *Guidelines and Checklist for the Installation of Artificial Turf within the Road Verge*. It is intended that the checklist and guidelines document would take effect from the time of Council endorsement. The guidelines establish a set of standards and criteria applicable for the installation of artificial turf including location, safety, construction specification, maintenance responsibilities and includes a checklist for the property owner to complete and submit to Council. The checklist requires the property owner to acknowledge compliance with all standards and criteria within the guidelines, for the artificial turf to be acceptable.

It is recognised that there are instances where artificial turf installations exist that pre-date the introduction of the guidelines. It is not intended to actively audit nor enforce a requirement for compliance of pre-existing artificial turf unless a formal complaint or concerns over safety have been received.

RESOLUTION

Moved by Cr Brooke Savige

Seconded by Cr Denise Sims

CARRIED 10/0

That having regard for matters outlined in this report, the installation of artificial turf by residents within Council-managed road verges be approved, subject to compliance with the *Guidelines and Checklist for the Installation of Artificial Turf within the Road Verge* contained in the supporting information to this report.

ITEM 4.3 GUIDELINES AND CHECKLIST FOR THE INSTALLATION OF ARTIFICIAL TURF WITHIN THE ROAD VERGE - REGIONAL - A19556864 (Cont.)

OFFICER'S RECOMMENDATION

That having regard for matters outlined in this report, the installation of artificial turf by residents within Council-managed road verges be approved, subject to compliance with the *Guidelines and Checklist for the Installation of Artificial Turf within the Road Verge* contained in the supporting information to this report.

REPORT DETAIL

1. Background

Council has previously received requests from property owners seeking approval to install artificial turf within Council-managed road verges. Property owners are citing the advantages of artificial turf as a lower maintenance alternative to natural turf surfaces. Artificial turf negates the requirement for watering and typically has a lower maintenance demand when compared to natural grass. The other advantage is its aesthetic appeal, especially when new.

Council officers have developed guidelines and standards for the installation of artificial turf which include a self-assessable checklist. This document is titled *Guidelines and Checklist for the Installation of Artificial Turf within the Road Verge*.

It is noted that there are instances where the installation of artificial turf pre-date the introduction of the guidelines and Council's consideration of this matter. It is not intended that the existing artificial turf be proactively audited for compliance against the guideline. However, where a complaint is lodged in relation to a pre-existing installation of artificial turf, it is proposed that the Manager Asset Maintenance and the Divisional Councillor inspect the artificial turf and determine if remedial works to improve safety are required to be undertaken by the property owner and the extent of such works.

2. Explanation of Item

To ensure that artificial turf installed in the road verge is effectively managed, the *Guidelines and Checklist for the Installation of Artificial Turf within the Road Verge* document has been developed. This document is intended to inform the property owner of their obligations, and sets out the criteria to be satisfied to allow the installation of new artificial turf in Council-managed road verges within the Moreton Bay region.

The checklist lists a series of yes/no questions and is intended to be self-assessable by the property owner. Where a property owner can answer 'yes' to all questions, they are permitted to install artificial turf. Where a property owner cannot answer 'yes' to all questions, installation of artificial turf is not permitted.

A register of artificial turf installations will be established, and new entries automatically added once an application is submitted. The administration process will be automated via a website portal with the register being maintained in Council's document management system. It is proposed that Council's Asset Maintenance department undertake random audits of approximately 10% of applications per annum to ensure compliance with the guidelines.

In developing the guidelines, a range of issues were considered, and these are broadly listed below:

Insurance risk:

Confirmation within the checklist that the property owner will agree to indemnify Moreton Bay Regional Council against any claims in negligence or breach of contract relating to the artificial turf that is installed.

Environmental impacts:

The guideline stipulates that artificial turf must not be laid within the Tree Protection Zone (TPZ) of any tree. The TPZ is an estimate of the area around the tree required to protect a tree from adverse construction impacts.

ITEM 4.3 GUIDELINES AND CHECKLIST FOR THE INSTALLATION OF ARTIFICIAL TURF WITHIN THE ROAD VERGE - REGIONAL - A19556864 (Cont.)

Construction risk:

The guideline stipulates the following construction requirements for the installation of artificial turf:

- Artificial turf must be installed by a qualified, insured professional company;
- Artificial turf must be installed on a sand levelling layer and a subgrade of compacted material such as road base or fine crushed rock to a settled depth of 75mm;
- A flush edge is to be installed between artificial turf and adjacent natural turf or garden bed areas;
- Artificial turf must have a sand or granular rubber infill;
- Artificial turf must be laid with all edges fixed down securely to avoid any trip hazard.

Maintenance responsibilities:

The guidelines stipulate that the property owner is responsible for all maintenance of the artificial turf including when the artificial turf is damaged due to works carried out by utility providers. Acceptance is also required from the property owner(s) through the application phase that they acknowledge they are entirely responsible for maintaining the artificial turf in a safe and attractive condition to the satisfaction of the Manager Asset Maintenance, Moreton Bay Regional Council. Acknowledgement is also required that if they fail to do so, or a reasonable objection to the condition and or appearance of the turf is raised by others, Council may remove the turf, with due notice, at the property owner's expense.

3. Strategic Implications

3.1 Legislative / Legal Implications

Council's public liability is covered by its participation in the Local Government Mutual Liability scheme. As part of this membership, Council is required to undertake reasonable care to reduce the risk of injury and/or damage to third parties. In this case, compliance with the guidelines and completion of the associated checklist is designed to minimise any risk to Council from an insurance perspective. In addition, the checklist and associated declaration requires the property owner to consider and determine whether additional insurance cover is required, and if so, obtained.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

Nil identified

3.4 Risk Management Implications

The proposed *Guidelines and Checklist for the Installation of Artificial Turf within the Road Verge* are considered an appropriate means of regulating the installation of artificial turf within Council-managed road verges. Random annual audits of approximately 10% of applications and installed artificial turf are to be undertaken to ensure compliance with the guidelines and reduce Council's insurance and risk exposure.

3.5 Delegated Authority Implications

Nil identified

3.6 Financial Implications

There are no direct costs to Council in this matter other than a nominal costing associated with undertaking the annual audit.

3.7 Economic Benefit Implications

Nil identified

3.8 Environmental Implications

Minimal environmental implications are envisaged. Compliance with the *Guidelines and Checklist for the Installation of Artificial Turf within the Road Verge* will sufficiently manage environmental compliance issues. There is the potential for a reduction in water usage with the installation of artificial turf.

ITEM 4.3 GUIDELINES AND CHECKLIST FOR THE INSTALLATION OF ARTIFICIAL TURF WITHIN THE ROAD VERGE - REGIONAL - A19556864 (Cont.)

3.9 Social Implications

The installation of artificial turf has the potential to improve amenity values of streetscapes.

3.10 Consultation / Communication

The matter was discussed at Council workshops on 21 May 2019 and 29 October 2019. Advice has also been sought from relevant internal stakeholders, in particular Parks and Recreation Planning.

ATTENDANCE

Mr Rod MacBeth left the meeting at 11.07am after consideration of Item 4.3.

**ITEM 4.4
MORETON BAY PUBLIC TRANSPORT FRAMEWORK - AWARD OF TENDER -
REGIONAL**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19419935 : 15 January 2020 - Refer **Confidential** Supporting Information
A19429476
Responsible Officer: AR, Principal Transport Planner (IP Integrated Transport Planning & Design)

Executive Summary

Council has invited tenders for the completion of the 'Moreton Bay Public Transport Framework (MBRC009015)', which will identify future public transport improvements for the region. Tenders were invited via a select tender, with three (3) conforming tenders received. SMEC Australia were chosen as the preferred tenderer as they provided a detailed methodology, included the full scope of works, and have significant experience in similar projects.

The project budget of \$150,000 (ex. GST) is insufficient to award the contract to the successful tenderer (SMEC Australia), and an additional \$50,000 (ex. GST) is required to proceed. Additional funding of an additional \$50,000 will be requested at the forthcoming 2019/20 Q2 budget review.

It is recommended that Council award the contract to SMEC Australia Pty Ltd for the sum of \$199,998 (ex. GST) as this tender was evaluated as representing the best overall value to Council.

RESOLUTION

Moved by Cr Koliانا Winchester

Seconded by Cr Brooke Savige

CARRIED 10/0

1. That the tender for 'Moreton Bay Public Transport Framework (MBRC009015)' be awarded to SMEC Australia Pty Ltd for the sum of \$199,998 (ex. GST).
2. That the Council enters into an agreement with SMEC Australia Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with SMEC Australia Pty Ltd for the 'Moreton Bay Public Transport Framework (MBRC009015)' and any required variations of the agreement on Council's behalf.
4. That to allow the project to continue, Council commits an additional \$50,000 towards the project 'Moreton Bay Public Transport Framework (MBRC009015)' through the 2019/20 Quarter 2 budget review process, in addition to the current \$150,000 identified in the 2019/20 Operational budget.

ITEM 4.4 MORETON BAY PUBLIC TRANSPORT FRAMEWORK - AWARD OF TENDER - REGIONAL - A19419935 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Moreton Bay Public Transport Framework (MBRC009015)' be awarded to SMEC Australia Pty Ltd for the sum of \$199,998 (ex. GST).
2. That the Council enters into an agreement with SMEC Australia Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with SMEC Australia Pty Ltd for the 'Moreton Bay Public Transport Framework (MBRC009015)' and any required variations of the agreement on Council's behalf.
4. That to allow the project to continue, Council commits an additional \$50,000 towards the project 'Moreton Bay Public Transport Framework (MBRC009015)' through the 2019/20 Quarter 2 budget review process, in addition to the current \$150,000 identified in the 2019/20 Operational budget.

REPORT DETAIL

1. Background

The project description in the approved project scope for the Moreton Bay Public Transport Framework is shown below.

The project is an MBRC regional transport planning project. The project scope is to advance Council's strategic planning and implementation of public transport / bus infrastructure, including the provision of bus lanes on capital intersection upgrade projects; identification of additional land requirements; and to identify supporting infrastructure to support modal shift through improved public transport services into the future.

As a secondary project aim, the project will form an input into Council's strategic transport modelling to influence future mode share, utilise transport modelling outputs to quantify the future public transport level of service, provide a tool for investigating alternative infrastructure requirements during business case development and form a robust advocacy tool to the State Government to leverage funding and public transport service delivery.

The outcome of the project is to develop a detailed public transport network strategic implementation plan for the region. The preparation and delivery of this strategic implementation plan will be undertaken with Translink, Queensland Rail, DTMR North Coast and DTMR Planning and Policy Division as representatives on a technical working group.

2. Explanation of Item

Tenders were invited via a select tender for the Moreton Bay Public Transport Framework (MBRC009015). The tender closed on 15 October 2019 with three (3) conforming tenders received. One (1) tenderer did not submit a tender.

The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents. All tenders and their evaluation scores are tabled below (ranked from highest to lowest).

ITEM 4.4 MORETON BAY PUBLIC TRANSPORT FRAMEWORK - AWARD OF TENDER - REGIONAL - A19419935 (Cont.)

RANK	TENDERER	EVALUATION SCORE
1	SMEC Australasia Pty Ltd	95.04
2	MRCagney Pty Ltd	89.72
3	Aurecon Australasia Pty Ltd (offer withdrawn)	92.12
4	Arup Australia	Did not submit

SMEC Australia submitted a comprehensive tender including a detailed methodology including examples of how they intend to undertake the analysis included in the scope. SMEC's tender also included the full consultation methodology requested for under the invitation to offer. The contractor has undertaken similar analyses for other authorities in the past and has a strong team with wide ranging experience in public transport planning. SMEC Australia was chosen as the preferred tenderer.

MRCagney Pty Ltd submitted a thorough tender, demonstrating relevant project experience, and a reasonably detailed methodology. The methodology provided included some detail of the analyses that will be completed. The team offer included wide-ranging experience in public transport planning. The offer however excluded the full public consultation methodology, instead offering a truncated methodology that relied on existing surveys completed from TransLink. This was considered to be less advantageous when assessed against the scope of works issued as part of the tender.

A tender clarification was issued to MRCagney Pty Ltd on 11 December 2019 seeking for an additional quote for the completion of the full scope of works. MRCagney responded to this clarification on 16 December 2019 with a methodology, and a price which has been included in the assessment. With the clarification, the total price for the MRCagney Pty Ltd submission increased. The panel was reconvened on 19 December 2019 to consider the results of the clarification; and it was agreed that the improved methodology was still less advantageous to Council than the SMEC Australia methodology when the additional cost of the project submitted by MRCagney was considered.

Aurecon Australasia Pty Ltd (withdrawn) submitted a well-presented tender, demonstrating relevant project experience. The team demonstrated some staff with extensive public transport experience. The methodology provided reflected the scope issued, but did not add significant detail upon that which was provided to them in the tender. The response demonstrated to a limited extent the processes and analyses which would be completed. Aurecon's bid was withdrawn on 10 January 2020.

3. Strategic Implications

3.1 Legislative / Legal Implications

Council called select tenders for the work through the LG Tender system in accordance with the *Local Government Act 2009* and Council's Procurement Policy.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

*ITEM 4.4 MORETON BAY PUBLIC TRANSPORT FRAMEWORK - AWARD OF TENDER - REGIONAL - A19419935
(Cont.)*

3.4 Risk Management Implications

No Risk Management Plan has been prepared to date given the desktop nature of the work. It is considered that risks which may arise through the course of the consultancy can be managed by the Project Manager.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

Council has allocated a total of \$150,000 (excluding GST) in the 2019/20 Operational budget 105303. All financials below exclude GST.

Tender Price	\$199,998.00

Total Project Cost	\$199,998.00
	=====
Estimated ongoing operational/maintenance costs	\$no impact

This project will be debited to job/project number 105303.

The project budget of \$150,000 is insufficient to award the contract to the successful tenderer, and an additional \$50,000 (ex. GST) is required to proceed. The tendered price is a lump sum with no contingencies or optional items. At the 2019/20 Q2 budget review, additional funding of \$50,000 will be requested.

3.7 Economic Benefit Implications

Outcomes of the project may result in improved public transport provision to regional centres, which will support self-containment and economic development.

3.8 Environmental Implications

The outcomes of the project may result in improvements to the public transport network within the region. This will help provide alternative mode choices to residents within the region, which could reduce the environmental footprint of private car usage.

3.9 Social Implications

The project may result in improved servicing of existing and growth areas throughout the region which will improve residents' access to core services and employment.

3.10 Consultation / Communication

The scope outlined a stage where directed public consultation would be completed to identify the views of the general public which may guide the improvements required to the public transport network. It is noted that the timing of this stage may now coincide with the local government election period due to delays in awarding the project.

Initial consultation regarding the scope of the works has been completed with officers of the Department of Transport and Main Roads, including the TransLink Division.

ATTENDANCE

Mr Carl Peterson attended the meeting at 11.15am for discussion on Item 4.5.

ITEM 4.5

MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES NOVEMBER 2019 - REGIONAL

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19426331 : 3 December 2019 - **Refer Supporting Information A19390081**
Responsible Officer: CP, Coordinator Disaster Management (ECM Directorate)

Executive Summary

The Moreton Bay Local Disaster Management Group (LDMG) and Moreton District Disaster Management Group (DDMG) held its regular Ordinary meeting on 27 November 2019.

The minutes of this meeting are provided for reference.

RESOLUTION

Moved by Cr Peter Flannery

Seconded by Cr Matt Constance

CARRIED 10/0

That the minutes of the combined Moreton Bay Local Disaster Management Group and the Moreton District Disaster Management Group meeting held 27 November 2019, be adopted as contained in the supporting information.

ITEM 4.5 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES NOVEMBER 2019 - REGIONAL - A19426331 (Cont.)

OFFICER'S RECOMMENDATION

That the minutes of the combined Moreton Bay Local Disaster Management Group and the Moreton District Disaster Management Group meeting held 27 November 2019, be adopted as contained in the supporting information.

REPORT DETAIL

1. Background

In accordance with section 29 of the *Disaster Management Act 2003*, a local government is required to establish a Local Disaster Management Group for its local government area. Section 12 of the Disaster Management Regulation 2014 states that 'disaster management group meetings must be held at least once in every six months at the times and places decided by the chairperson of the group'.

To meet these minimum requirements, the Moreton Bay LDMG and Moreton DDMG conducts Ordinary meetings every four months, generally during the months of February, July and November. Extraordinary meetings of the LDMG/DDMG are also held as required before, during or after disaster events.

The combined LDMG/DDMG held its regular Ordinary meeting on 27 November 2019, the minutes of which are provided in the supporting information to this report.

2. Explanation of Item

This report is provided for advising Council as to the issues discussed and any meeting outcomes/action items.

Combined meetings are chaired on a rotational basis. Since the Queensland Police Service (QPS) chaired the last meeting held in July 2019, the November meeting was chaired by Moreton Bay Regional Council (MBRC). The next meeting scheduled for 19 February 2020 will be chaired by QPS.

3. Strategic Implications

3.1 Legislative / Legal Implications

It is a requirement under section 18 of the Disaster Management Regulation 2014 that a disaster management group must keep minutes of its meetings.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Safe neighbourhoods - a safe and resilient community.

3.3 Policy Implications

Nil identified

3.4 Risk Management Implications

Queensland Fire and Emergency Services has provided LDMG and DDMG agencies with access to the State Disaster Coordination Centre (SDCC) Situational Awareness Platform (SAP). This platform is a centralised source of disaster management related spatial data that can be utilised during an event or for planning purposes. The ability to access this operational data assists in improving overall general interagency communication and allowing personnel to make better operational and strategic decisions. Opportunities to enhance this product will include Council sharing its disaster related data with the State to improve their situational awareness of local activities.

3.5 Delegated Authority Implications

Nil identified

ITEM 4.5 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES NOVEMBER 2019 - REGIONAL - A19426331 (Cont.)

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications Nil identified

3.10 Consultation / Communication

Regular ongoing consultation/communication takes place between all members and advisors of the Moreton Bay LDMG, Moreton DDMG and various state government entities such as the Queensland Police Service, Queensland Fire and Emergency Services, the Office of the Inspector-General Emergency Management and the Queensland Reconstruction Authority.

ATTENDANCE

Mr Carl Peterson left the meeting at 11.20am after consideration of Item 4.5 and Ms Robyn Moffat attended the meeting for discussion on Item 6.1.

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

No items for consideration.

6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

ITEM 6.1

COUNCIL FEEDBACK - DRAFT SEQ KOALA CONSERVATION STRATEGY 2019-2024 - REGIONAL

Meeting / Session: 6 LIFESTYLE & AMENITY
Reference: A19603661 : 23 January 2020 - **Refer Supporting Information A19601872; A19601963; A19604058**
Responsible Officer: RM, Manager, Environmental Services (CES Environmental Services)

Executive Summary

On Sunday, 8 December 2019, the State Government's Department of Environment and Science (DES) released the Draft South East Queensland Koala Conservation Strategy 2019-2024 (Strategy) and proposed koala habitat mapping (mapping) for public consultation. Included in the release were scheduled community consultation sessions at various locations across South East Queensland (SEQ).

Comments on the mapping were open for two weeks and closed on Sunday, 22 December 2019. Submissions on the Strategy close on Friday, 31 January 2020.

Having considered the Strategy and associated mapping, feedback has been prepared for submission to DES prior to Friday, 31 January 2020.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Peter Flannery

CARRIED 10/0

That a submission be provided to the State Government on the Draft South East Queensland Koala Conservation Strategy 2019-2024 and proposed koala habitat mapping, in line with the feedback as outlined in this report.

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OFFICER'S RECOMMENDATION

That a submission be provided to the State Government on the Draft South East Queensland Koala Conservation Strategy 2019-2024 and proposed koala habitat mapping, in line with the feedback as outlined in this report.

REPORT DETAIL

1. Background

In 2016, the Queensland Government formed a Koala Expert Panel (the Panel) in response to the Uniquist report titled "South East Queensland Koala Population Modelling Study", which identified that koalas in urban environments had continued to decline.

The Panel's final report detailed six recommendations on changes to policy to address the ongoing decline in koalas in South East Queensland. In May 2018, the Queensland Government subsequently announced that it supported all six recommendations from the Panel, including development of new koala habitat mapping and the creation of a Koala Advisory Council (KAC). The Local Government Association of Queensland (LGAQ) is a member of the KAC and represents the interests of local governments .

During 2019, LGAQ and DES undertook confidential consultation with local governments regarding the proposed koala protection measures and associated mapping. As requested, Council submitted comments to LGAQ and DES.

On Sunday, 8 December 2019, DES released the Draft SEQ Koala Conservation Strategy 2019-2024 and associated mapping for public consultation. Comments on the mapping were open for two weeks and closed on Sunday, 22 December 2019. Submissions on the Strategy close on Friday, 31 January 2020.

Officers completed an initial assessment of the Strategy, associated mapping and proposed community consultation sessions. On Council's behalf, correspondence was forwarded to DES on 19 December 2019 expressing concerns regarding the proposed koala habitat mapping and the absence of community consultation sessions within the Moreton Bay region.

In response to the concerns raised, DES arranged additional sessions at the Aspley Hypermarket on Monday, 13 January and Tuesday, 14 January 2020 and Morayfield Shopping Centre on Monday, 20 January and Tuesday, 21 January 2020.

On 23 January 2020, the Manager, Environmental Services provided Council with an update regarding the Strategy and associated mapping (see supporting information #1).

2. Explanation of Item

The Strategy includes a number of commitment statements and high-level actions to facilitate the long-term persistence of koalas in the wild across SEQ. The Strategy also supports the State Government's new mapping methodology, which identifies core koala habitat being located in Key Priority Areas (KPA) across SEQ.

Having considered the Strategy and associated mapping, feedback has been prepared for submission to DES prior to 31 January 2020 (refer supporting information #2).

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Key points include:

1. Koala Priority Area (KPA) and associated mapping

- Concerns regarding the Strategy's focus on the KPA. In addition, the effect of a changing climate, including eucalyptus forest die back, in parts of the KPA;
- Concerns regarding the proposed mapped koala habitat, as expressed in Council's previous feedback.
- The lack of protection of known habitat trees, corridors and linkages that enable koalas to move across the Moreton Bay region;
- The limited opportunity afforded to the public to review the proposed koala habitat mapping in context with the Strategy; and
- A request for a meeting with DES and Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP), to identify additional opportunities to protect biodiversity values and enhance wildlife corridor links throughout the Moreton Bay region, as part of Council's Planning Scheme.

2. Rehabilitation of Koala Habitat

- The Strategy identifies a koala habitat rehabilitation target of 1,000 hectares across SEQ over the life of the Strategy which may not be sufficient to support the recommendations of the KEP.
- Queensland Trust for Nature (QTfN) have been appointed by the Queensland Government to deliver the koala habitat rehabilitation with a delivery target of 250 hectares. The significant difference between the Strategy's rehabilitation target and the QTfN's delivery target is of concern.
- A request to work collaboratively to enhance koala habitat within the Moreton Bay region as part of the QTfN delivery program.

3. Strategic Implications

3.1 Legislative / Legal Implications

The proposed koala habitat protection measures are in draft form and the implementation date has not been released.

As indicated in the Strategy, a range of planning amendments will form part of the implementation phase however, they have not been released for comment.

Amendments to Council's Planning Scheme may be required and additional details are currently being sought from the State Government regarding this matter.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

While the Strategy includes some actions that will facilitate koala viability in the Moreton Bay region, it is focused at a SEQ regional level.

Consequently, in accordance with Council's recently revised Koala Conservation Policy (Policy: 2150-003), officers will continue to develop and implement local koala conservation initiatives in partnership with industry, community and government, to support viable populations of koala across the Moreton Bay region.

3.4 Risk Management Implications

The Queensland Koala Expert Panel report: A new direction for the conservation of koalas in Queensland and the Strategy aim to ensuring the persistence of koala populations in the wild across SEQ.

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The limited time available to the public to review the areas of koala habitat proposed to be protected within the Moreton Bay region, in context with the Strategy, is of concern.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications

At a SEQ region scale, the overarching area of koala habitat proposed to be protected (i.e. the defined Koala Priority Area) is approximately 300,000 hectares.

For the Moreton Bay region, the defined KPA encompasses approximately 135,000 hectares, is generally located in the west of the region, and the majority of the KPA is outside the Urban Footprint.

Mapped koala habitat located within the KPA will be prohibited from clearing, subject to a number of exemptions, with no requirement to mitigate or offset the impact. Clearing of mapped koala habitat location outside the KPA is to be avoided, mitigated, or offset.

Koala habitat that is not mapped is not afforded protection.

3.9 Social Implications Nil identified

3.10 Consultation / Communication

Council
LGAQ
DES
DSDMIP

ATTENDANCE

Ms Robyn Moffat left the meeting at 11.44am after consideration of Item 6.1

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION SESSION

(Cr D Grimwade)

No items for consideration.

11. GENERAL BUSINESS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

**ITEM 11.1
AUSTRALIA DAY EVENTS - REGIONAL**

Cr Adam Hain made special mention of the Australia Day activities held at the **Caboolture Showgrounds** and the **Caboolture Historical Village**, saying that it was a fantastic day.

Cr Koliana Winchester made special mention of the Australia Day event held at **Suttons Beach, Redcliffe** and commented on the many people who were in attendance.

Cr Peter Flannery made special mention of his attendance representing the Acting Mayor at the Australia Day event held at **Suttons Beach, Redcliffe**. Cr Flannery said that thousands attended and that this year the layout was different with the food vans spread out. Cr Flannery said that he noticed that there were more people along the foreshore enjoying the beach with a BBQ, watching the entertainment and playing volleyball or joining into the lamington eating competition. Cr Flannery said that it was a very well-run event.

Cr James Houghton concurred with Cr Flannery and said that the fireworks this year were a highlight.

Cr Mick Gillam made special mention of the third **Aussie Arvo** held at Lawnton Aquatic Centre. Cr Gillam said that approximately 2,500 to 3,000 people attended, held from 2.00pm to 9.00pm, which included free entry, rides, entertainment by the Memphis Moovers and a DJ, plus the usual \$1 sausage, fairy floss and donuts. Cr Gillam said that the afternoon included competitions such as lamington eating, watermelon slurp, jelly eating and thong throwing, with the evening concluding with the movie 'Toy Story 4'. Cr Gillam recognised the event team who organised the well-run event on behalf of Lawnton Swimming Club, with funds provided by Moreton Bay Regional Council discretionary funds.

Cr Brooke Savige passed on thanks on behalf of residents and visitors to the **Bribie Island Australia Day** event, for the increased amenities made available on the day. Cr Savige said that the Bribie Island foreshore fills up on Australia Day and that the MBRIT event was very well organised.

**ITEM 11.2
AUSTRALIA DAY 2020 HONOURS - REGIONAL**

Cr Mick Gillam made special mention of the six residents from the Moreton Bay region who were recognised in the Australia Day 2020 Honours list.

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Koliana Winchester

CARRIED 10/0

That a Mayoral letter of congratulation be sent to those Moreton Bay region residents who have been recognised in the Australia Day 2020 Honours list.

**ITEM 11.3
AUSTRALIA DAY CITIZENSHIP CEREMONY - REGIONAL**

Cr Mike Charlton (Acting Mayor) made special mention of the Australia Day Citizenship Ceremony held at Redcliffe Entertainment Centre where 115 residents received their Australian citizenships. Cr Charlton said that it was a very well attended event and that citizenship ceremonies are always uplifting and wonderful to observe the level excitement of the number of people choosing to become citizens. Cr Charlton also extended his thanks to the event volunteers.

ITEM 11.4
BLATCHFORD SPORTING & RECREATION RESERVE - DIVISION 7

Cr Denise Sims made special mention of her attendance to the opening of the Blatchford Sporting & Recreation Reserve last Wednesday 22 January 2020. Cr Sims said that over \$1 million was invested by Moreton Bay Regional Council and said that the park is a fantastic addition to the area. Cr Sims said that children who attended the opening received a bag and that everyone had a great time. Cr Sims asked for very warm thanks to be passed on to the parks and maintenance crews who cleaned up after a storm which took place the evening before the park opening.

Cr Mike Charlton (Acting Mayor) concurred with Cr Sims and added that Moreton Bay Regional Council should be very proud of the work achieved for the parks in the region.

CLOSURE

There being no further business the Chairperson closed the meeting at 11.53am.

CHIEF EXECUTIVE OFFICER'S CERTIFICATE

I certify that minute pages numbered 20/62 to 20/100 constitute the minutes of the General Meeting of the Moreton Bay Regional Council held 28 January 2020.

Greg Chemello
Chief Executive Officer

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Tuesday 4 February 2020.

Greg Chemello
Chief Executive Officer

Councillor Mike Charlton
Acting Mayor