



# SUPPORTING INFORMATION

**for respective items considered at**

**Coordination Committee Meeting**

**19 March 2019**

**SUPPORTING INFORMATION**

**Ref: A18278961 & A18278960**

The following list of supporting information is provided for:

**ITEM 2.3**

**DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1**

**#1 Locality Plan**

**#2 Zoning Map**

**#3 Material Change of Use Plans**

**#4 Submissions**

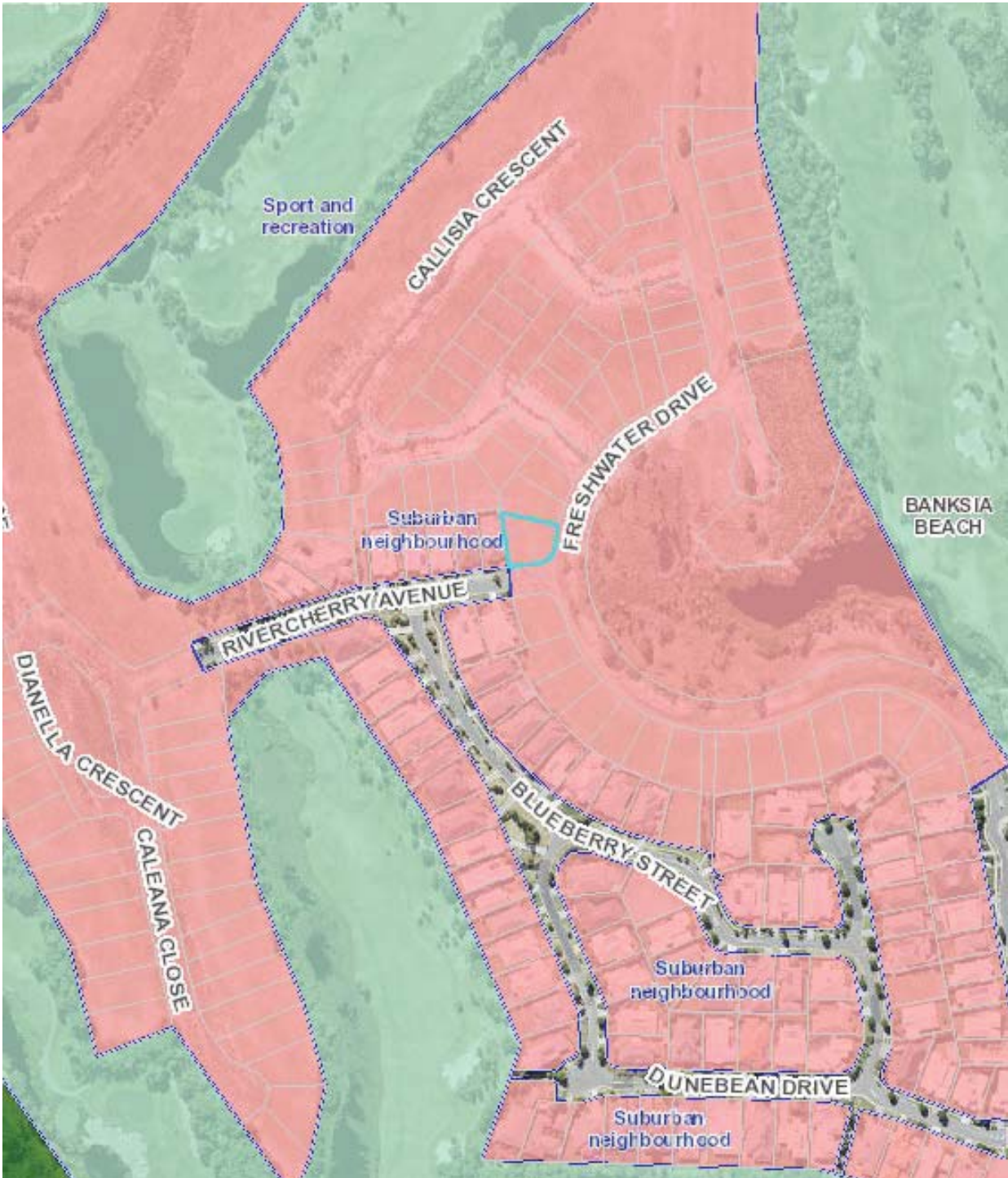
ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1  
(Cont.)

**#1 Locality Plan**

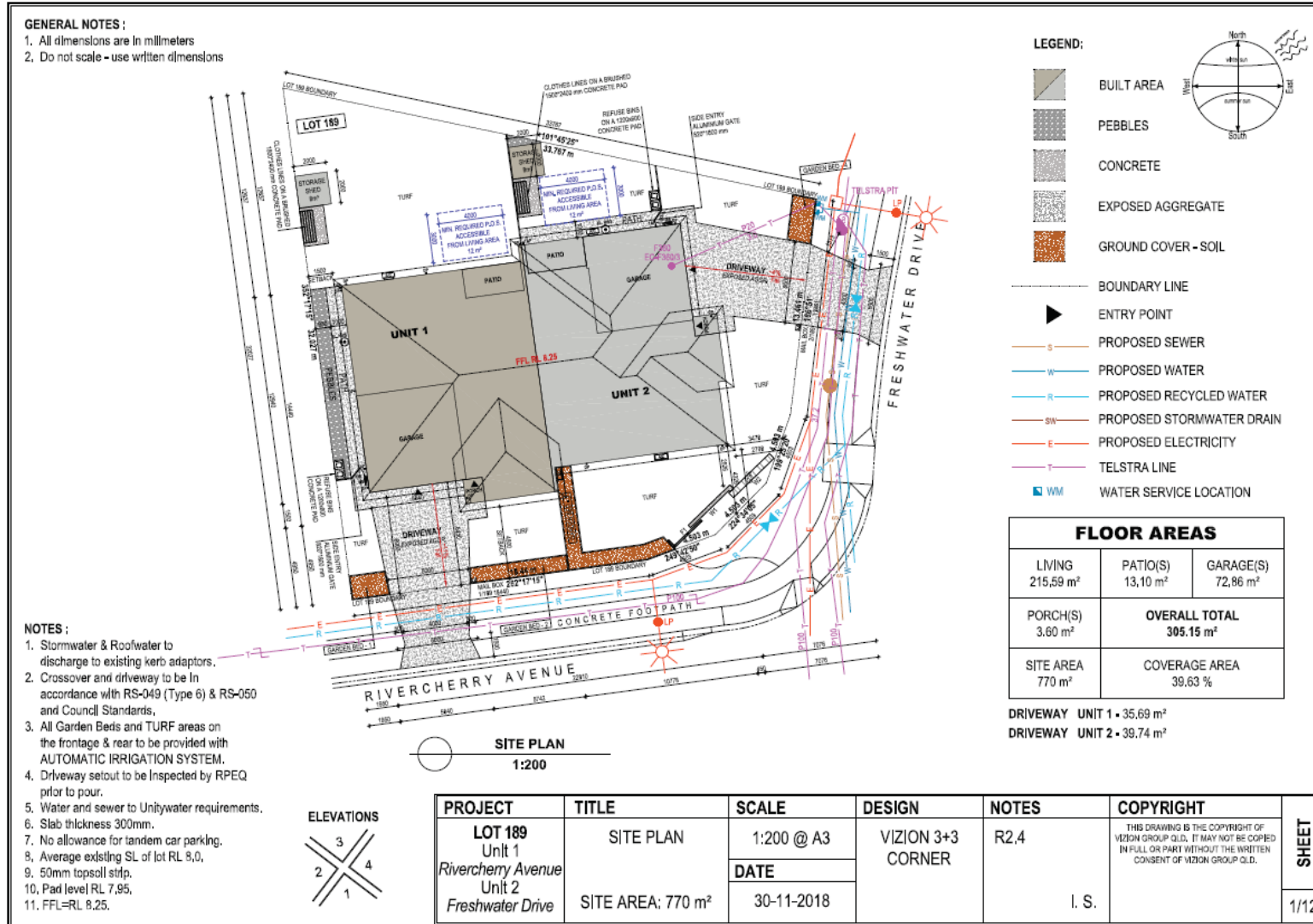


ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1  
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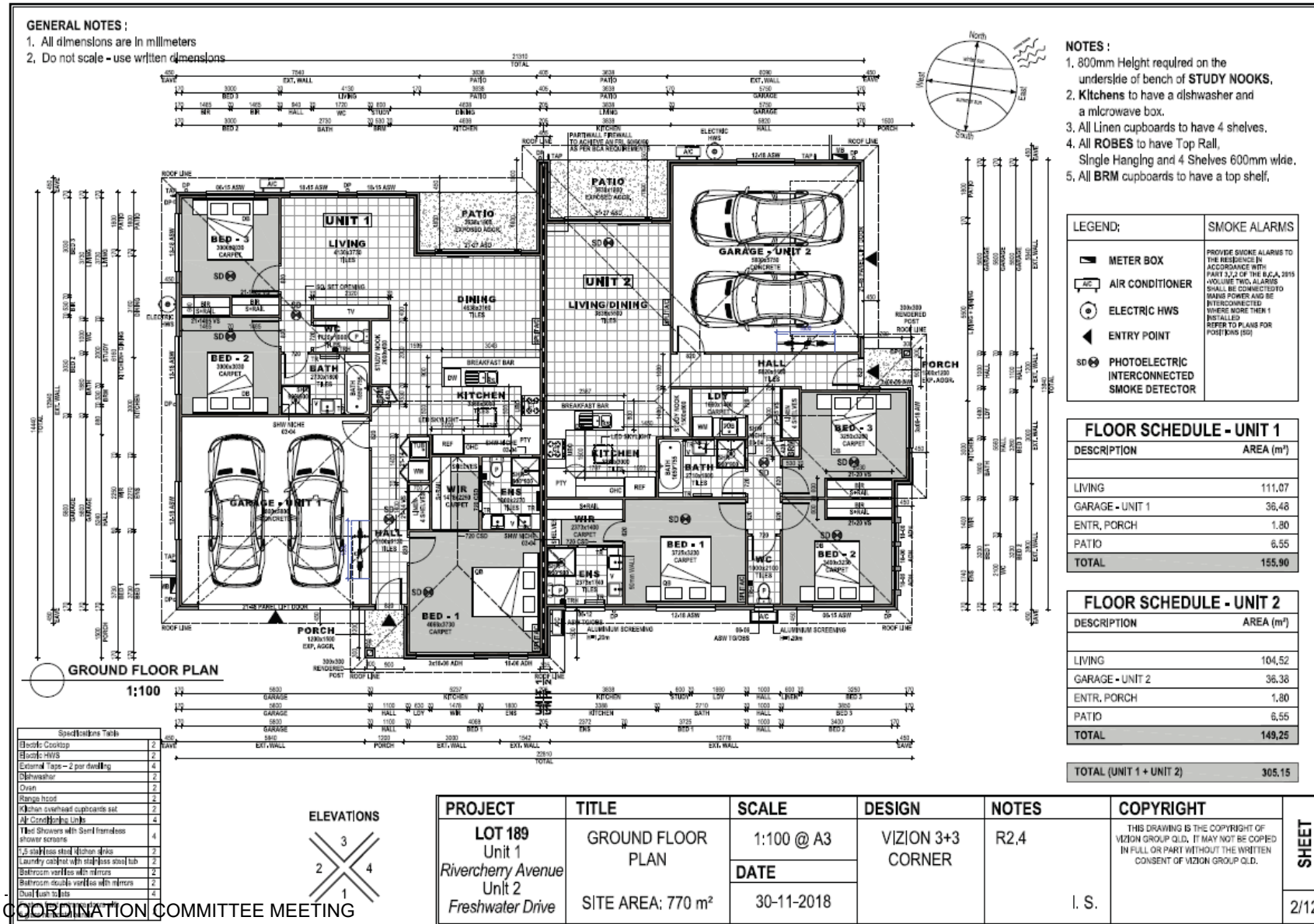
**#2 Zoning Map**



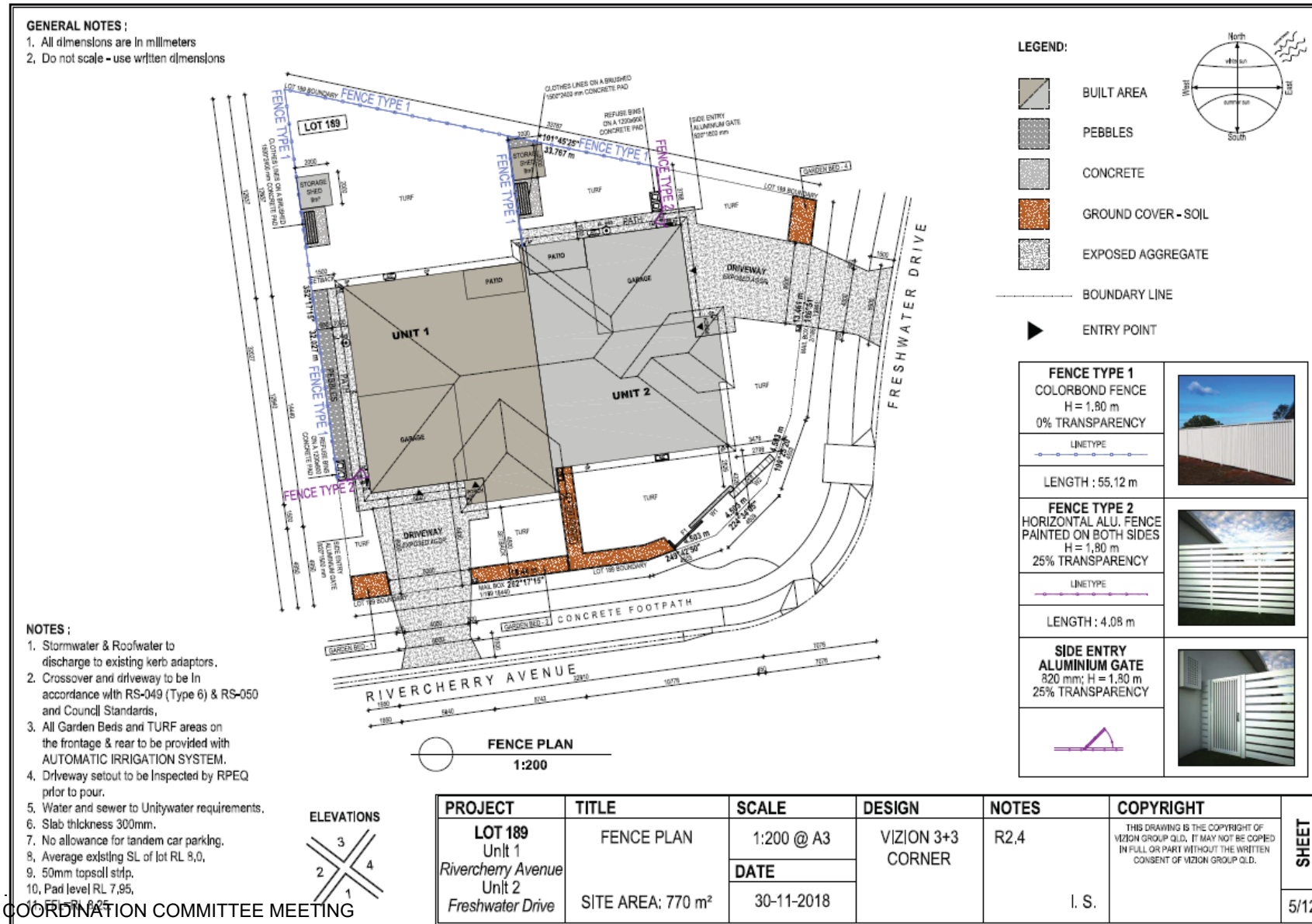
ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1  
#3 Material Change of Use Plans



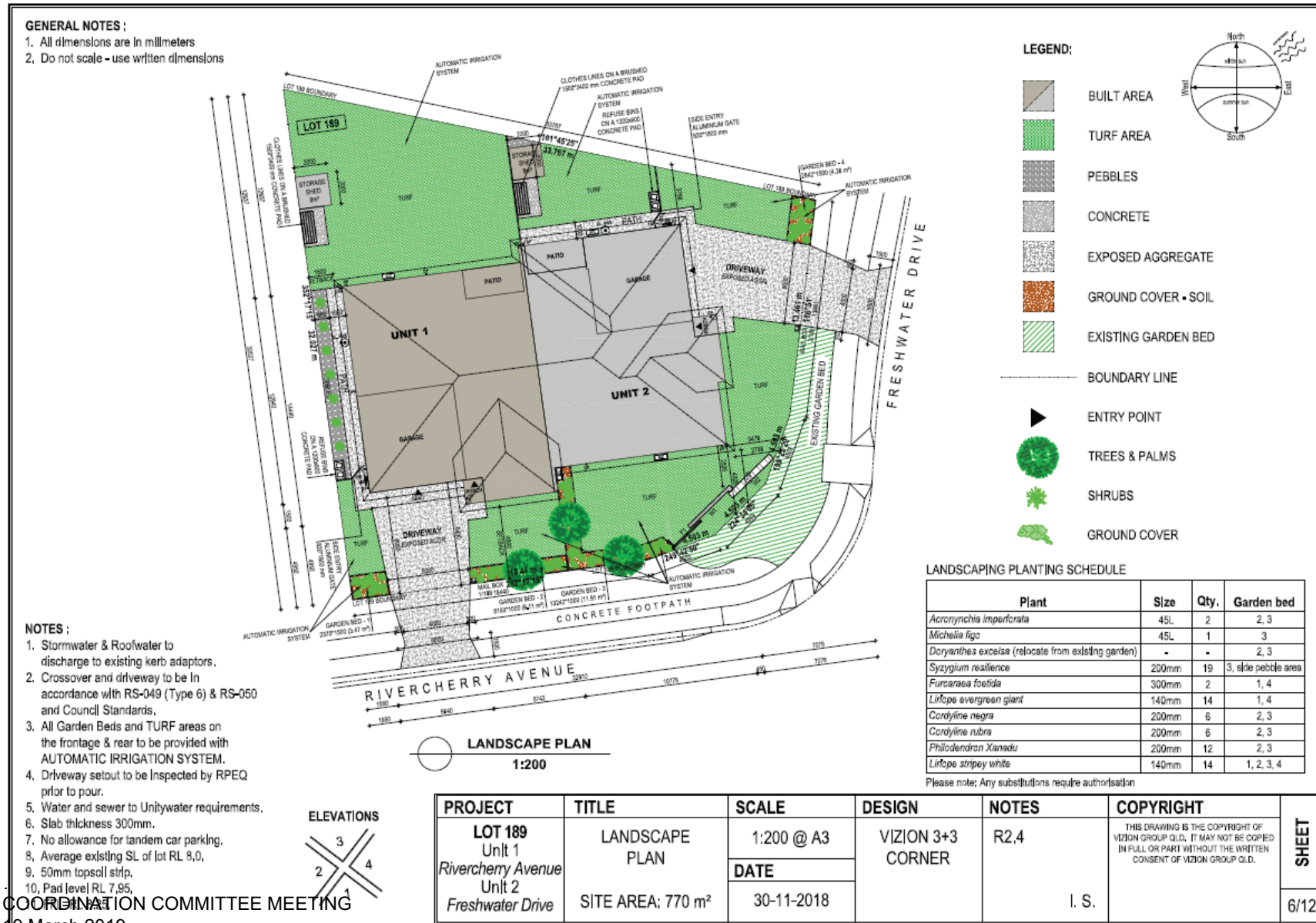
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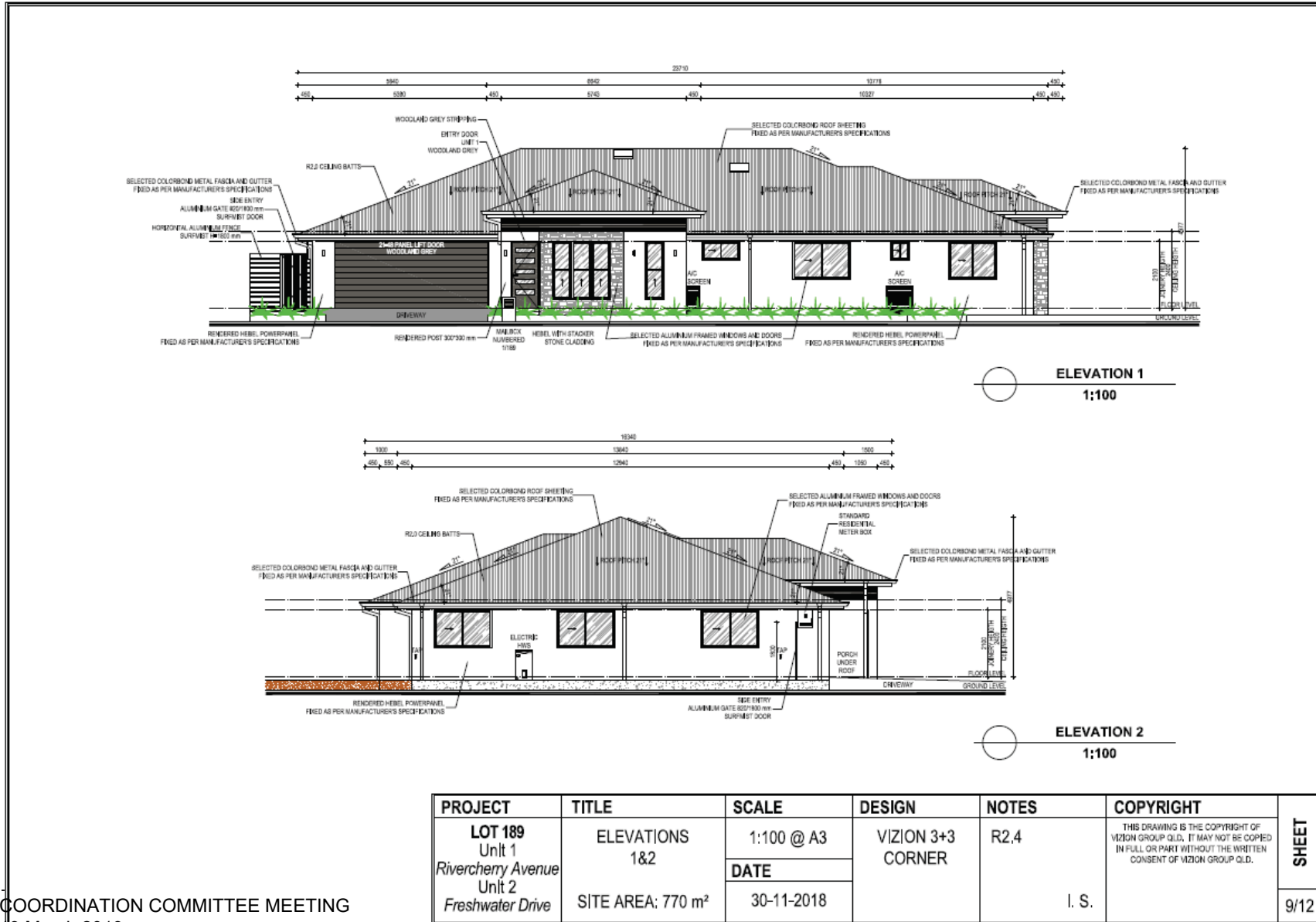


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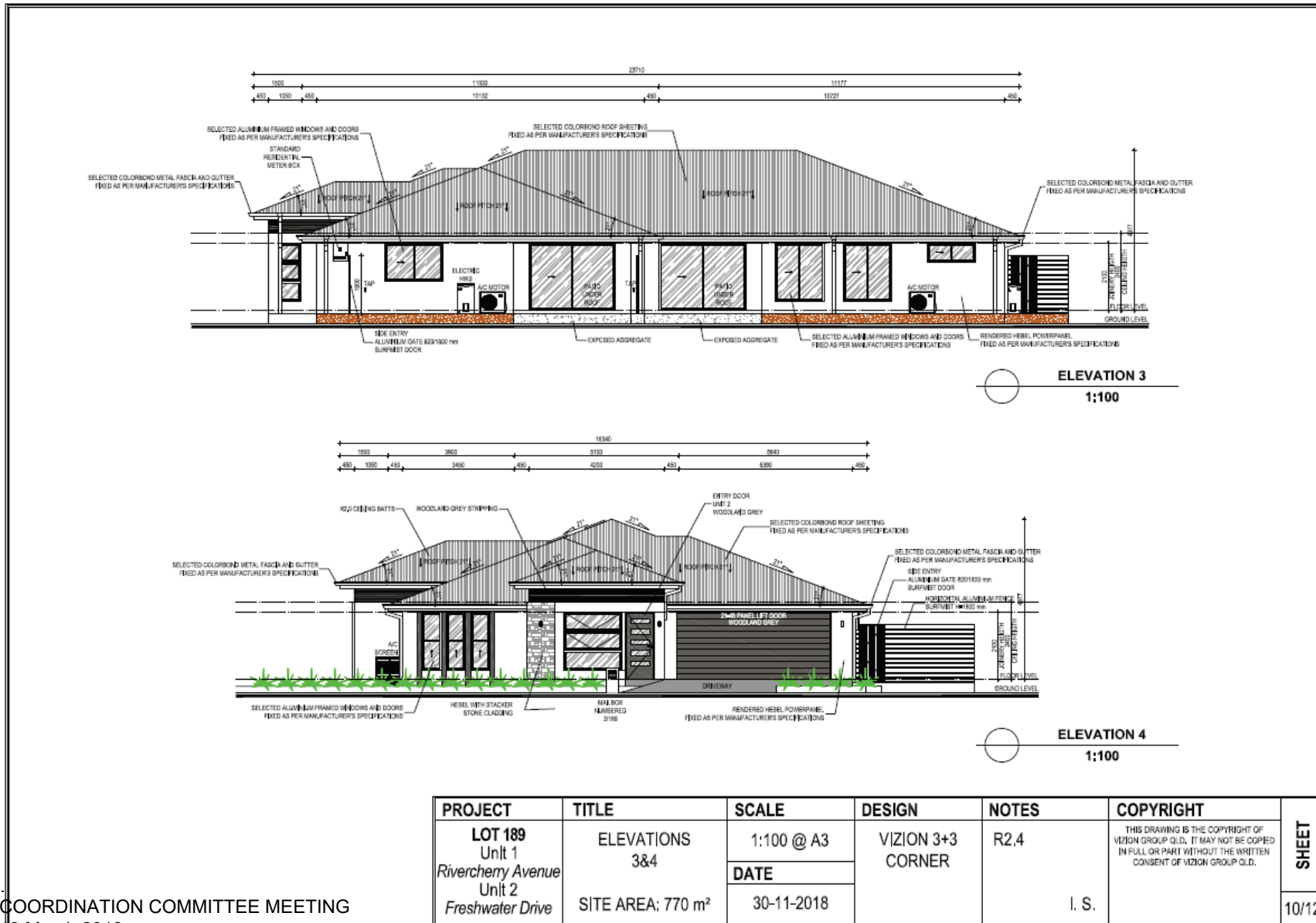


# Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
19 March 2019

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ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1



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ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

#4 Submissions

**Objection to Development Permit for a Material Change of Use  
at 2 Rivercherry Avenue, Banksia Beach QLD 4507**

**On Lot 189 SP297427**

**DA/37521/2018/V2D**

I the undersigned as a Resident of a street adjoining Rivercherry Avenue object to the proposed Permit for Material Change of Use at 2 Rivercherry Avenue on the following grounds;

1. I do not believe that the proposed new building is of a bulk or scale that positively contributes to the intended form and character of the local area and street context.

2. I do not believe that the proposed setbacks and separation of the buildings at 3m and 4.5 m respectively contribute to the amenity of residents within and adjoining the site and that these proposed setbacks are not in keeping with the existing street frontage setbacks and do not relate to the existing streetscape and setback pattern.

3. I am concerned that two driveways placed to service the Dual Occupancy dwellings on the corner block at 2 Rivercherry Avenue will present an additional traffic hazard given that a children's playground is directly opposite 2 Rivercherry Avenue on Freshwater Drive.  
This playground area currently has no provision for parking for visitors. This results in constant dangerous and obstructive parking on the verge grass near the playground despite several signs asking visitors to refrain from parking here. Two driveways in this area will exacerbate the problem and impact negatively on the safety of residents and amenity of adjoining streetscapes.

4. I do not believe that the proposed Dual Occupancy respects the intensity and form of the neighbourhood. There are no other Dual Occupancy Residences on Rivercherry Avenue and I believe that this proposed Dual Occupancy will be an overbearing development and will have a negative impact on the privacy of residents of the adjoining property.  
Residents privacy has already been negatively impacted by the raising of land heights behind many properties on Rivercherry Avenue, in some instances new retaining walls have been built on the boundaries to the height of 1.47m. Many residents of Rivercherry Avenue have also had to endure removal and relocation of existing rear and side boundary fences with pool fences being rendered non-compliant and gardens and existing decking also being adversely affected.

5. The Covenant of Mahogany Shores which includes properties on Rivercherry Avenue does not allow for Dual Occupancy properties to be built. I therefore believe that this proposed Dual Occupancy at 2 Rivercherry Avenue is not in keeping with other dwellings in the street and I therefore object to this proposal for Material Change of Use to Dual Occupancy at 2 Rivercherry Avenue.

Name Geoff Archer

Signature 

Address 7 ROBUSTA COURT BANKSIA BEACH Date 31-1-19

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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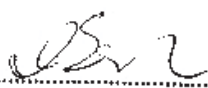
This playground area currently has no provision for parking for visitors. This results in constant dangerous and obstructive parking on the verge grass near the playground despite several signs asking visitors to refrain from parking here. Two driveways in this area will exacerbate the problem and impact negatively on the safety of residents and amenity of adjoining streetscapes.

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5. The Covenant of Mahogany Shores which includes properties on Rivercherry Avenue does not allow for Dual Occupancy properties to be built. I therefore believe that this proposed Dual Occupancy at 2 Rivercherry Avenue is not in keeping with other dwellings in the street and I therefore object to this proposal for Material Change of Use to Dual Occupancy at 2 Rivercherry Avenue.

Name HEENE BEST

Signature 

Address 12 RIVERCHERRY AVE Date 30.01.2019  
BANKSIA BEACH 4507

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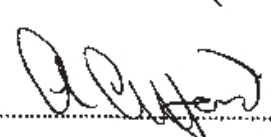
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Name ..... Russell Booth ..... Anna Gifford .....

Signature .....  .....  .....

Address ..... 16 Rivercherry Ave, Banksia Beach QLD 4507 ..... Date ..... 30.11.2019 .....

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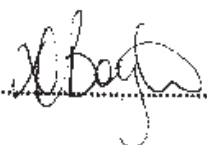
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Name Dr Baylon

Signature 

Address 67 Freshwater Dr, Banksia Beach Date 5.2.19

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Name ANNE CHAPMAN

Signature A. Chapman

Address 18. Caleana Close Banksia Beach 4507 Date 30/1/19

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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Name RUTH & ARTHUR CLELAND

Signature 

Address 7 RIVERCHERRY AVE, Date 30.5.19  
BANKSIA BEACH, 4507



ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

### Objection to Development Permit for a Material Change of Use at 2 Rivercherry Avenue, Banksia Beach QLD 4507

On Lot 189 SP297427

DA/37521/2018/V2D

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Name ..... Stewart Cochran .....

Signature .....  .....

Address ..... 53 Freshwater Dr, Banksia Beach ..... Date ..... 5/2/19 .....

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Name ..... *M. Gennelly* ..... *M. LOINVELLY* .....

Signature ..... *[Signature]* ..... *[Signature]* .....

Address ..... *10 RIVERCHERRY AVENUE BANKSIA BEACH* ..... Date ..... *30.1.19* .....

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Name ..... MARGARET CRAIGIE .....

Signature ..... M. Craigie .....

Address ..... 38 BLUEBERRY STREET ..... Date ..... 30/1/19 .....

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Name Barbara Dennis Murray Dennis

Signature Barbara A Dennis Murray Dennis

Address lot 208(17) Callisia Crt Banksia Beach Date 1.2.19  
Currently 24 Schooner Crt Banksia Beach

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

**Objection to Development Permit for a Material Change of Use  
at 2 Rivercherry Avenue, Banksia Beach QLD 4507**

**On Lot 189 SP297427**

**DA/37521/2018/V2D**

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Name ..... DEBRA EUSTACE .....

Signature ..... [Handwritten Signature] .....

Address ..... 65 FRESHWATER DR ..... Date ..... 5/2/19 .....  
BANKSIA BEACH

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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**On Lot 189 SP297427**

**DA/37521/2018/V2D**

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Name ..... JILLIAN DINGWALL ..... GRAHAM DINGWALL .....

Signature ..... Jingwall ..... Gingwall .....

Address ..... 31 Blueberry St, Banksia Beach ..... Date ..... 31/10/19 .....

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

### Objection to Development Permit for a Material Change of Use at 2 Rivercherry Avenue, Banksia Beach QLD 4507

On Lot 189 SP297427

DA/37521/2018/V2D

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Name ROBIN GALL Lynette McLachlan

Signature [Signature] [Signature]

Address 6 RIVERCHERRY AVE BANKSIA BEACH 4507 Date 31/1/19

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

**Objection to Development Permit for a Material Change of Use  
at 2 Rivercherry Avenue, Banksia Beach QLD 4507**

**On Lot 189 SP297427**

**DA/37521/2018/V2D**

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Name RICHARD GEORGE FREER

Signature 

Address 55 DUNCREAD DRIVE Date 31/1/2019  
BANKSIA BEACH



ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

### Objection to Development Permit for a Material Change of Use at 2 Rivercherry Avenue, Banksia Beach QLD 4507

On Lot 189 SP297427

DA/37521/2018/V2D

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Name Elizabeth Hargreaves

Signature 

Address 59 Freshwater Drive, Banksia Date 5/2/19  
Bch. Qld

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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Name John & Hariklia Harris

Signature [Handwritten Signature]

Address 69 FRESHWATER DRIVE Date 6 FEB 19

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

### Objection to Development Permit for a Material Change of Use at 2 Rivercherry Avenue, Banksia Beach QLD 4507

On Lot 189 SP297427

DA/37521/2018/V2D

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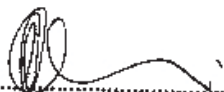
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Name ..... ELLEN HERLAAR ..... ARIE HERLAAR .....

Signature .....  .....  .....

Address ..... 13 DIANELLA CRESS ..... Date ..... 30/1/19 .....

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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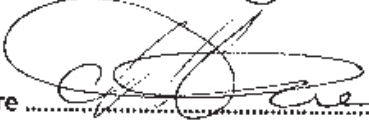

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Name Nancy Hayes Carry Hayes

Signature  

Address 37 Caleana Close, Banksia Beach Date 30/01/19

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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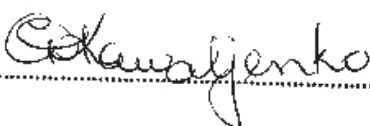
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Name ..... CAROL KAWALJENKO .....

Signature .....  .....

Address ..... 33 Blueberry St, Banksia Beach ..... Date 31/1/19 .....

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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DA/37521/2018/V2D

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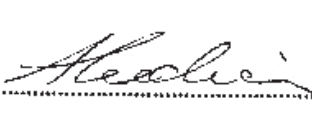
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Name Chloe Kedean Andrew Keolian

Signature  

Address 8 Rivercherry Ave Banksia Beach Date 31st/03/2019

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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**On Lot 189 SP297427**

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Residents privacy has already been negatively impacted by the raising of land heights behind many properties on Rivercherry Avenue, in some instances new retaining walls have been built on the boundaries to the height of 1.47m. Many residents of Rivercherry Avenue have also had to endure removal and relocation of existing rear and side boundary fences with pool fences being rendered non-compliant and gardens and existing decking also being adversely affected.

5. The Covenant of Mahogany Shores which includes properties on Rivercherry Avenue does not allow for Dual Occupancy properties to be built. I therefore believe that this proposed Dual Occupancy at 2 Rivercherry Avenue is not in keeping with other dwellings in the street and I therefore object to this proposal for Material Change of Use to Dual Occupancy at 2 Rivercherry Avenue.

Name Joan Leader JOAN LEADER

Signature [Signature] [Signature]

Address 37 Blueberry St Banksia Beach Date 31.1.19

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

**Objection to Development Permit for a Material Change of Use  
at 2 Rivercherry Avenue, Banksia Beach QLD 4507**

**On Lot 189 SP297427**

**DA/37521/2018/V2D**

I the undersigned as a Resident of a street adjoining Rivercherry Avenue object to the proposed Permit for Material Change of Use at 2 Rivercherry Avenue on the following grounds;

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2. I do not believe that the proposed setbacks and separation of the buildings at 3m and 4.5 m respectively contribute to the amenity of residents within and adjoining the site and that these proposed setbacks are not in keeping with the existing street frontage setbacks and do not relate to the existing streetscape and setback pattern.

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Name TOM NELSON

Signature 

Address 3 BEARBERRY ST Date 30.01.19.



ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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at 2 Rivercherry Avenue, Banksia Beach QLD 4507**

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Name .....STEPHANIE PRESCOTT ..... COLIN PRESCOTT .....

Signature ..... .....  .....

Address .....36 BLUEBERRY STREET ..... Date .....31/1/19 .....  
BANKSIA

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

**Objection to Development Permit for a Material Change of Use  
at 2 Rivercherry Avenue, Banksia Beach QLD 4507**

**On Lot 189 SP297427**

**DA/37521/2018/V2D**

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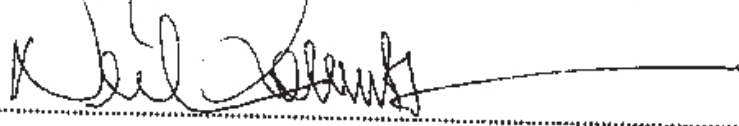
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Name NEIL ROBERTS

Signature 

Address 57 FRESHWATER DRIVE  
BANKSIA BEACH Q

Date 05.02.2019

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

**Objection to Development Permit for a Material Change of Use  
at 2 Rivercherry Avenue, Banksia Beach QLD 4507**

**On Lot 189 SP297427**

**DA/37521/2018/V2D**

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Name MICHAEL PRIME

Signature 63 FRESHWATER DRIVE

Address M Prime

Date 5 FEB 19

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

**Objection to Development Permit for a Material Change of Use  
at 2 Rivercherry Avenue, Banksia Beach QLD 4507**

**On Lot 189 SP297427**

**DA/37521/2018/V2D**

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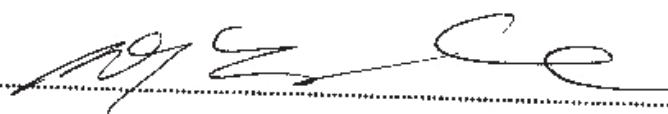
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Name S. G. TOURLE

Signature 

Address 40 Blahony St. Banksia Beach Date 31/01/2019

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

## Objection to Development Permit for a Material Change of Use at 2 Rivercherry Avenue, Banksia Beach QLD 4507

On Lot 189 SP297427

DA/37521/2018/V2D

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Name EVAN & VICKIE ROWLANDS

Signature 

Address 5 RIVERCHERRY AVE BANKSIA BEACH Date 30/01/2019

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

### Objection to Development Permit for a Material Change of Use at 2 Rivercherry Avenue, Banksia Beach QLD 4507

On Lot 189 SP297427

DA/37521/2018/V2D

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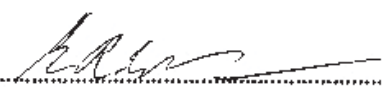
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Name R. & K. WATSON

Signature 

Address Headout Dr - Date 31-1-19

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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**On Lot 189 SP297427**

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Name TANIA & GARY WISELJANE

Signature 

Address 73 Freshwater Drive Banksia Beach 4507 Date 1/2/2019

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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**On Lot 189 SP297427**

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Name ..... JAN WILLIAMS .....

Signature ..... J. Williams .....

Address ..... 3 RIVERCHERRY AVE ..... Date 31-1-2019  
BANKSIA BEACH



ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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**On Lot 189 SP297427**

**DA/37521/2018/V2D**

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Name TERENCE WILLIAMS Sandra Willis

Signature [Signature] S. Willis

Address 30 BLUEBERRY ST Date 3/3/2019

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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at 2 Rivercherry Avenue, Banksia Beach QLD 4507**

**On Lot 189 SP297427**

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Name JEN I. CHRIS WOODLAND

Signature 

Address 23 CALEANA CLOSE Date 30/1/19

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

**Objection to Development Permit for a Material Change of Use  
at 2 Rivercherry Avenue, Banksia Beach QLD 4507**

**On Lot 189 SP297427**

**DA/37521/2018/V2D**

I the undersigned as a Resident of a street adjoining Rivercherry Avenue object to the proposed Permit for Material Change of Use at 2 Rivercherry Avenue on the following grounds;

1. I do not believe that the proposed new building is of a bulk or scale that positively contributes to the intended form and character of the local area and street context.

2. I do not believe that the proposed setbacks and separation of the buildings at 3m and 4.5 m respectively contribute to the amenity of residents within and adjoining the site and that these proposed setbacks are not in keeping with the existing street frontage setbacks and do not relate to the existing streetscape and setback pattern.

3. I am concerned that two driveways placed to service the Dual Occupancy dwellings on the corner block at 2 Rivercherry Avenue will present an additional traffic hazard given that a children's playground is directly opposite 2 Rivercherry Avenue on Freshwater Drive.

This playground area currently has no provision for parking for visitors. This results in constant dangerous and obstructive parking on the verge grass near the playground despite several signs asking visitors to refrain from parking here. Two driveways in this area will exacerbate the problem and impact negatively on the safety of residents and amenity of adjoining streetscapes.

4 I do not believe that the proposed Dual Occupancy respects the intensity and form of the neighbourhood. There are no other Dual Occupancy Residences on Rivercherry Avenue and I believe that this proposed Dual Occupancy will be an overbearing development and will have a negative impact on the privacy of residents of the adjoining property.

Residents privacy has already been negatively impacted by the raising of land heights behind many properties on Rivercherry Avenue, in some instances new retaining walls have been built on the boundaries to the height of 1.47m. Many residents of Rivercherry Avenue have also had to endure removal and relocation of existing rear and side boundary fences with pool fences being rendered non-compliant and gardens and existing decking also being adversely affected.

5. The Covenant of Mahogany Shores which includes properties on Rivercherry Avenue does not allow for Dual Occupancy properties to be built. I therefore believe that this proposed Dual Occupancy at 2 Rivercherry Avenue is not in keeping with other dwellings in the street and I therefore object to this proposal for Material Change of Use to Dual Occupancy at 2 Rivercherry Avenue.

Name Cecilia Wright

Signature [Handwritten Signature]

Address 4 DUNEISAN DRIVE Date 5/2/19

ITEM 2.3 - DA/37521/2018/V2D - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR DUAL OCCUPANCY AT 2 RIVERCHERRY AVENUE, BANKSIA BEACH (LOT 189 SP297427) - DIVISION 1 - A18270704 (Cont.)

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**On Lot 189 SP297427**

**DA/37521/2018/V2D**

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5. The Covenant of Mahogany Shores which includes properties on Rivercherry Avenue does not allow for Dual Occupancy properties to be built. I therefore believe that this proposed Dual Occupancy at 2 Rivercherry Avenue is not in keeping with other dwellings in the street and I therefore object to this proposal for Material Change of Use to Dual Occupancy at 2 Rivercherry Avenue.

Name MALCOLM WATTS

Signature 

Address H RIVERCHERRY AVE BANKSIA BEACH Date 30/1/19

***SUPPORTING INFORMATION***

**Ref: [A18302396](#)**

The following list of supporting information is provided for:

**ITEM 3.1**

**MONTHLY REPORTING PACKAGE - FEBRUARY 2019 - REGIONAL**

***#1 Monthly Financial Report - 28 February 2019***

ITEM 3.1 - MONTHLY REPORTING PACKAGE - FEBRUARY 2019 - REGIONAL - A18302805 (Cont.)

**#1 Monthly Financial Report - 28 February 2019**

**Moreton Bay Regional Council**

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**Monthly Financial Report**

**Year to date result as at: 28 February 2019**

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Segment Analysis	5
Commentary on Financial Results and Graphs	6 to 9
Treasury Report	10

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# Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
19 March 2019

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*ITEM 3.1 - MONTHLY REPORTING PACKAGE - FEBRUARY 2019 - REGIONAL - A18302805 (Cont.)*

## Moreton Bay Regional Council STATEMENT OF COMPREHENSIVE INCOME For the period ended 28 February 2019

67% of the year  
elapsed

	2018/19 Original Budget	2018/19 Revised Budget	2018/19 YTD Actuals	Actuals to Revised Budget 2018/19
<b>Revenue</b>				
<b>Operating Revenue</b>				
Rates and utility charges	\$307,250,103	\$307,263,703	\$230,368,900	74.97%
Fees and charges	\$35,381,922	\$35,424,922	\$26,024,695	73.46%
Rental income	\$6,010,669	\$6,022,669	\$3,452,851	57.33%
Grants, subsidies and contributions	\$19,749,473	\$20,872,393	\$10,366,655	49.67%
Interest revenue	\$47,066,855	\$47,066,855	\$29,163,967	61.96%
Sales revenue	\$2,992,740	\$2,990,740	\$1,598,889	53.46%
Other revenue	\$21,566,080	\$21,537,931	\$18,228,669	84.64%
Share of profit of associate - Operating Cash	\$25,558,000	\$25,558,000	\$17,038,667	66.67%
<b>Total Operating Revenue</b>	<b>\$465,575,842</b>	<b>\$466,737,213</b>	<b>\$336,243,293</b>	<b>72.04%</b>
<b>Expenses</b>				
<b>Operating Expenses</b>				
Employee benefits	(\$134,361,703)	(\$134,379,703)	(\$79,766,820)	59.36%
Materials and services	(\$162,928,508)	(\$162,776,118)	(\$97,383,993)	59.83%
Depreciation and amortisation	(\$91,236,382)	(\$91,236,382)	(\$65,751,425)	72.07%
Finance costs	(\$23,102,171)	(\$23,102,171)	(\$15,884,173)	68.76%
<b>Total Operating Expenses</b>	<b>(\$411,628,764)</b>	<b>(\$411,494,374)</b>	<b>(\$258,786,411)</b>	<b>62.89%</b>
<b>Operating Result</b>	<b>\$53,947,078</b>	<b>\$55,242,839</b>	<b>\$77,456,882</b>	<b>140.21%</b>
<b>Share of Profit of Associate - Capital Non-cash</b>	<b>\$52,000,000</b>	<b>\$52,000,000</b>	<b>\$34,666,667</b>	<b>66.67%</b>
<b>Capital Revenue</b>	<b>\$77,650,653</b>	<b>\$83,594,472</b>	<b>\$92,835,705</b>	<b>111.05%</b>
<b>Capital Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$13,730,840)</b>	<b>No Budget</b>
<b>NET RESULT</b>	<b>\$183,597,731</b>	<b>\$190,837,311</b>	<b>\$191,228,414</b>	<b>100.20%</b>
<b>Other Comprehensive Income</b>				
<b>Items that will not be reclassified to net result</b>				
Increase/(decrease) in asset revaluation surplus	\$0	\$0	(\$51,456,970)	No Budget
<b>Items that may be reclassified subsequently to net result</b>				
Net change in available-for-sale financial assets	\$0	\$0	(\$1,189,633)	No Budget
<b>Total other comprehensive income for the year</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$52,646,603)</b>	<b>No Budget</b>
<b>TOTAL COMPREHENSIVE INCOME FOR THE YEAR</b>	<b>\$183,597,731</b>	<b>\$190,837,311</b>	<b>\$138,581,811</b>	<b>72.62%</b>

## Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
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*ITEM 3.1 - MONTHLY REPORTING PACKAGE - FEBRUARY 2019 - REGIONAL - A18302805 (Cont.)*

### Moreton Bay Regional Council STATEMENT OF FINANCIAL POSITION As at 28 February 2019

	2018/19 Budget as at 30 June 2019	2018/19 YTD Actual
<b>Assets</b>		
<b>Current Assets</b>		
Cash and cash equivalents	\$321,620,000	\$364,563,408
Trade and other receivables	\$45,769,000	\$26,683,054
Inventories	\$1,081,000	\$1,178,635
	\$368,470,000	\$392,425,097
Non-current assets held for sale	\$0	\$0
<b>Total Current Assets</b>	<b>\$368,470,000</b>	<b>\$392,425,097</b>
<b>Non-Current Assets</b>		
Trade and other receivables	\$677,576,000	\$677,543,676
Other financial assets	\$0	\$101,295,040
Investments	\$15,000	\$15,000
Investment property	\$44,970,000	\$28,635,000
Investment in associate	\$1,152,610,000	\$1,167,740,668
Property, plant and equipment	\$4,559,380,000	\$4,668,341,173
Intangible assets	\$280,000	\$61,935
<b>Total Non-Current Assets</b>	<b>\$6,434,831,000</b>	<b>\$6,643,632,492</b>
<b>Total Assets</b>	<b>\$6,803,301,000</b>	<b>\$7,036,057,589</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Trade and other payables	\$39,783,000	\$26,723,516
Borrowings	\$33,881,000	\$16,480,069
Provisions	\$12,889,000	\$13,913,392
Other	\$1,673,000	\$384,878
<b>Total Current Liabilities</b>	<b>\$88,226,000</b>	<b>\$57,501,855</b>
<b>Non-Current Liabilities</b>		
Trade and other payables	\$213,000	\$0
Borrowings	\$345,187,000	\$354,462,899
Provisions	\$33,712,000	\$42,910,219
<b>Total Non-Current Liabilities</b>	<b>\$379,112,000</b>	<b>\$397,373,118</b>
<b>Total Liabilities</b>	<b>\$467,338,000</b>	<b>\$454,874,973</b>
<b>NET COMMUNITY ASSETS</b>	<b>\$6,335,963,000</b>	<b>\$6,581,182,616</b>
<b>Community Equity</b>		
Retained surplus	\$5,437,673,000	\$5,709,140,904
Asset revaluation surplus	\$898,290,000	\$872,041,712
<b>TOTAL COMMUNITY EQUITY</b>	<b>\$6,335,963,000</b>	<b>\$6,581,182,616</b>



## Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
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*ITEM 3.1 - MONTHLY REPORTING PACKAGE - FEBRUARY 2019 - REGIONAL - A18302805 (Cont.)*

### Moreton Bay Regional Council STATEMENT OF CASH FLOWS For the period ended 28 February 2019

	2018/19 Budget as at 30 June 2019	2018/19 YTD Actuals
<b>Cash flows from operating activities</b>		
Receipts from customers	\$387,202,000	\$312,687,533
Payments to suppliers and employees	(\$290,593,000)	(\$218,877,385)
Interest received	\$47,067,000	\$32,266,999
Rental income	\$5,718,000	\$3,452,851
Non capital grants and contributions	\$18,789,000	\$10,366,655
Borrowing costs	(\$21,322,000)	(\$14,536,867)
<b>Net cash inflow/(outflow) from operating activities</b>	<b>\$146,861,000</b>	<b>\$125,359,786</b>
<b>Cash flows from investing activities</b>		
Payments for property, plant and equipment	(\$230,286,000)	(\$102,260,788)
Proceeds from sale of property, plant and equipment	\$21,800,000	\$1,201,517
Net movement in loans to community organisations	\$0	\$27,418
Grants, subsidies and contributions	\$37,424,000	\$41,436,007
<b>Net cash inflow/(outflow) from investing activities</b>	<b>(\$171,062,000)</b>	<b>(\$59,595,846)</b>
<b>Cash flows from financing activities</b>		
Proceeds from borrowings	\$24,518,000	\$0
Repayment of borrowings	(\$30,771,000)	(\$15,052,872)
<b>Net cash inflow/(outflow) from financing activities</b>	<b>(\$6,253,000)</b>	<b>(\$15,052,872)</b>
Net increase/(decrease) in cash held	<b>(\$30,454,000)</b>	<b>\$50,711,068</b>
Cash and cash equivalents at the beginning of the financial year	\$352,074,000	\$313,852,340
<b>Cash and cash equivalents at the end of the period</b>	<b>\$321,620,000</b>	<b>\$364,563,408</b>

## Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
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*ITEM 3.1 - MONTHLY REPORTING PACKAGE - FEBRUARY 2019 - REGIONAL - A18302805 (Cont.)*

### Moreton Bay Regional Council STATEMENT OF SOURCES AND APPLICATIONS OF CAPITAL FUNDING For the period ended 28 February 2019

	Original Budget 2018/19	Revised Budget 2018/19	YTD Actuals 2018/19
<b><u>Capital Funding Sources</u></b>			
Cash Utilised	\$222,319,224	\$242,529,407	\$115,282,805
Capital Grants and Subsidies received	\$13,923,653	\$19,867,472	\$4,721,842
Contributed Assets and assets not previously recognised	\$40,227,000	\$40,227,000	\$59,481,098
Loans received	\$24,517,864	\$24,517,864	-
<b>Total Capital Funding Sources</b>	<b>\$300,987,741</b>	<b>\$327,141,743</b>	<b>\$179,485,745</b>
<b><u>Capital Funding Applications</u></b>			
Capital Expenditure	\$229,990,000	\$256,144,002	\$104,951,775
Contributed Assets and assets not previously recognised	\$40,227,000	\$40,227,000	\$59,481,098
Loan Redemption	\$30,770,741	\$30,770,741	\$15,052,872
<b>Total Capital Funding Applications</b>	<b>\$300,987,741</b>	<b>\$327,141,743</b>	<b>\$179,485,745</b>

## Moreton Bay Regional Council

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ITEM 3.1 - MONTHLY REPORTING PACKAGE - FEBRUARY 2019 - REGIONAL - A18302805 (Cont.)

### Analysis of Results by Operational Plan

For the period ended 28 February 2019						
Operational Plan	Operating Revenue	Operating Expenses	Operating Result	Capital Revenue	Capital Expenses	Net Result
Engineering, Construction & Maintenance	\$39,803,621	(\$89,840,294)	(\$50,036,673)	\$4,229,663	\$1,200,106	(\$44,606,904)
Community & Environmental Services	\$22,063,799	(\$35,564,406)	(\$13,500,607)	\$5,000	-	(\$13,495,607)
Governance	\$267,179,961	(\$126,411,448)	\$140,768,513	\$123,267,708	(\$14,930,945)	\$249,105,276
Planning and Economic Development	\$7,195,913	(\$6,970,262)	\$225,650	-	-	\$225,650
<b>Total Council</b>	<b>\$336,243,293</b>	<b>(\$258,786,410)</b>	<b>\$77,456,883</b>	<b>\$127,502,371</b>	<b>(\$13,730,840)</b>	<b>\$191,228,415</b>

### Analysis of Results by Entity

For the period ended 28 February 2019						
Entity	Operating Revenue	Operating Expenses	Operating Result	Capital Revenue	Capital Expenses	Net Result
General	\$298,945,513	(\$233,972,615)	\$64,972,897	\$127,339,666	(\$13,729,428)	\$178,583,135
Waste	\$36,073,414	(\$24,860,080)	\$11,213,333	\$162,706	(\$1,411)	\$11,374,628
Canals	\$1,224,367	\$46,286	\$1,270,652	-	-	\$1,270,652
<b>Total Council</b>	<b>\$336,243,293</b>	<b>(\$258,786,410)</b>	<b>\$77,456,883</b>	<b>\$127,502,371</b>	<b>(\$13,730,840)</b>	<b>\$191,228,415</b>

## **The Performance at a Glance** **as at 28 February 2019**

### **Synopsis**

- \* 67% of the financial year is complete.
- \* The operating surplus is \$77.46 million.

### **Operating Revenue**

- \* Rates and Utility Charges are tracking to budget after the third quarter rates levy.
- \* User Fees and Charges are above budget as development applications and the waste facilities are performing well. Animal registrations and local laws licenses have been issued for the year and a significant portion of these fees have been received.
- \* Operating Grants and Subsidies will not reach the budget as half of the 2018/19 Financial Assistance Grant was paid to Council in 2017/18.
- \* Interest Revenue is tracking below budget while Other Revenue is above budget at this stage.
- \* In total all other revenue categories are performing closely to the revised budget target at this time of the year.

### **Operating Expenditure**

- \* Employee Expenses and Materials and Services are tracking below budget.
- \* Depreciation and Amortisation are tracking slightly over budget and it is expected that Depreciation will continue to exceed budget.
- \* All other expenditure is on track for this stage of the financial year.

### **Capital Revenue**

- \* Infrastructure Cash Contributions have exceeded budget.
- \* Contributed Assets are above budget and it is expected this will continue to exceed budget.
- \* Capital grants and subsidies is well under target but this is all dependent on when work is completed so that Council can claim the grant. Generally most grants are claimed in the second half of the financial year.

### **Capital Expenditure**

- \* To date \$93.30 million has been spent on capital works, (which represents 50.13% of all capital projects), excluding the University project.

# Moreton Bay Regional Council

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*ITEM 3.1 - MONTHLY REPORTING PACKAGE - FEBRUARY 2019 - REGIONAL - A18302805 (Cont.)*

## Moreton Bay Regional Council

### Comparative Table 2016/17 and 2017/18 to 2018/19\*

Year to date result as at: 28 February 2019

67% of the year elapsed

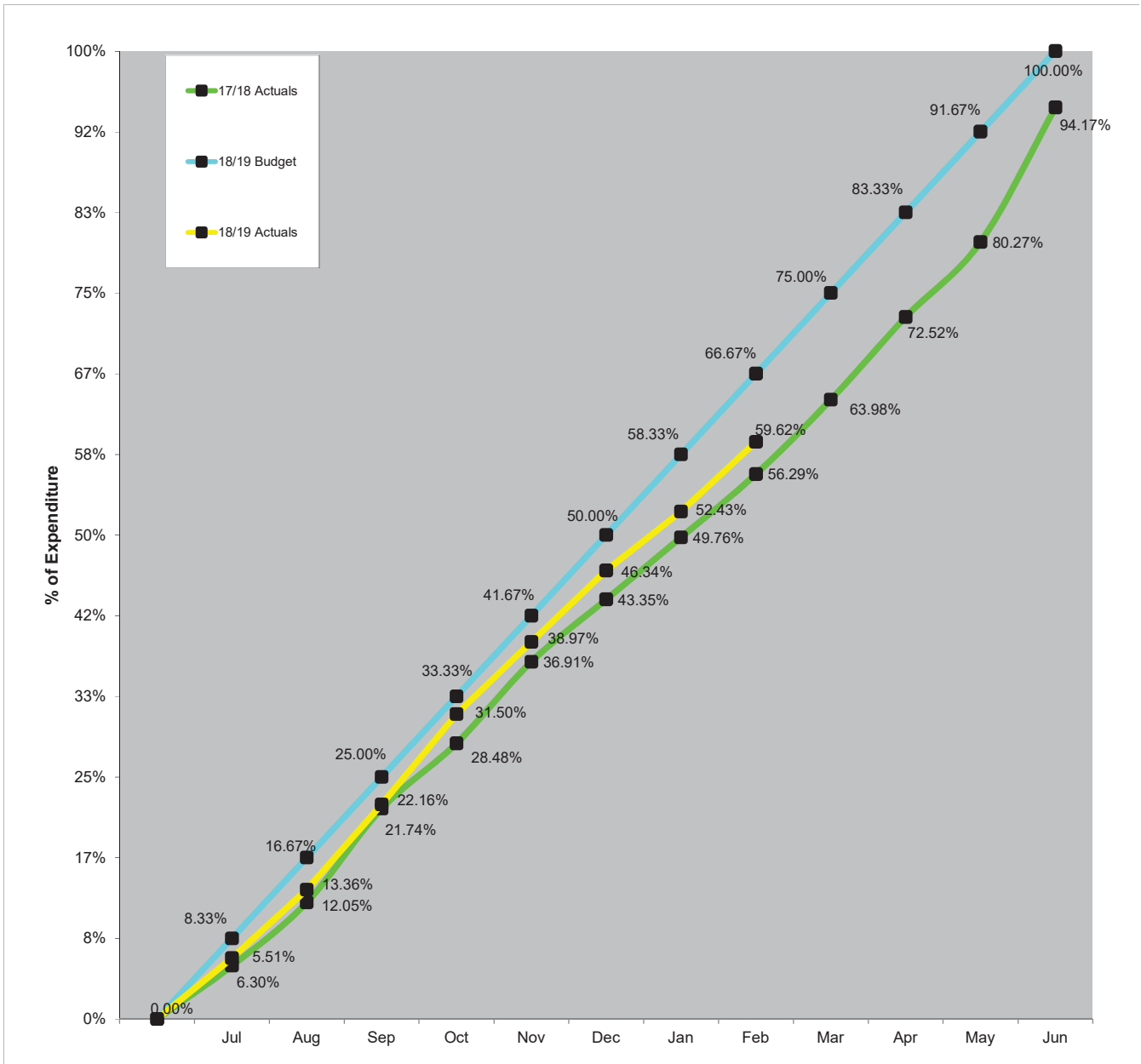
	Revised Budget 2018/19 \$'000	YTD Actuals 2018/19 \$'000	Actuals to Revised Budget 2018/19 %	Actuals to Revised Budget 2017/18 %	Actuals to Revised Budget 2016/17 %	Comments
<b>Operating Revenue</b>						
Rates & Utility Charges	\$307,264	\$230,369	75%	75%	75%	Revenue is on target after the third quarter rates levy.
User Fees & Charges	\$35,425	\$26,025	73%	74%	73%	Revenue is tracking over budget and is consistent with the previous years.
Interest Revenue	\$47,067	\$29,164	62%	70%	68%	The % for 2018/19 is tracking below budget and is below the previous years.
<b>Operating Expenses</b>						
Employee Expenses & Material and Services	\$297,156	\$177,151	60%	56%	59%	Expenditure is tracking below budget but is slightly above the previous years.
External Loan Interest Expense	\$21,322	\$14,524	68%	68%	67%	Expenditure is tracking to budget and is comparable to previous years.
<b>Capital Revenues</b>						
Infrastructure Cash Contributions	\$23,500	\$27,540	117%	116%	95%	Infrastructure cash contributions are tracking comparable with the previous year and exceeding budget.
Contributed Assets	\$40,227	\$59,481	148%	142%	49%	All contributed assets have been recognised to date.
Grants & Subsidies	\$19,867	\$4,722	24%	46%	40%	The % of grants and subsidies received is tracking below budget and is below the previous year.
<b>Capital Expenditure</b>						
Total Capital Expenditure**	\$186,144	\$93,305	50%	48%	52%	Capital expenditure remains behind budget.
<p>* The data presented reflects the position of Council as at 28 February 2019 compared to the position of Council as at 28 February 2018 and 28 February 2017.  ** Capital Expenditure excludes the University Projects.</p> <p>The table focuses on key items of revenue and expenses across the comparative period and is useful guide in understanding what may have changed with regard to revenue and expense streams across the three financial years.</p>						

ITEM 3.1 - MONTHLY REPORTING PACKAGE - FEBRUARY 2019 - REGIONAL - A18302805 (Cont.)

**Operating Expenditure**

This graph compares the major components of operating expenditure (being employee expenses plus materials and services) on a percentage expended basis for the 2018/19 and 2017/18 years. The graph includes continuing service delivery expenses and operating initiative expenses.

The budgeted expenditure trend is set at 8.33% for each month. The cumulative actual expenditure trend for each month is graphed alongside the budget expenditure.



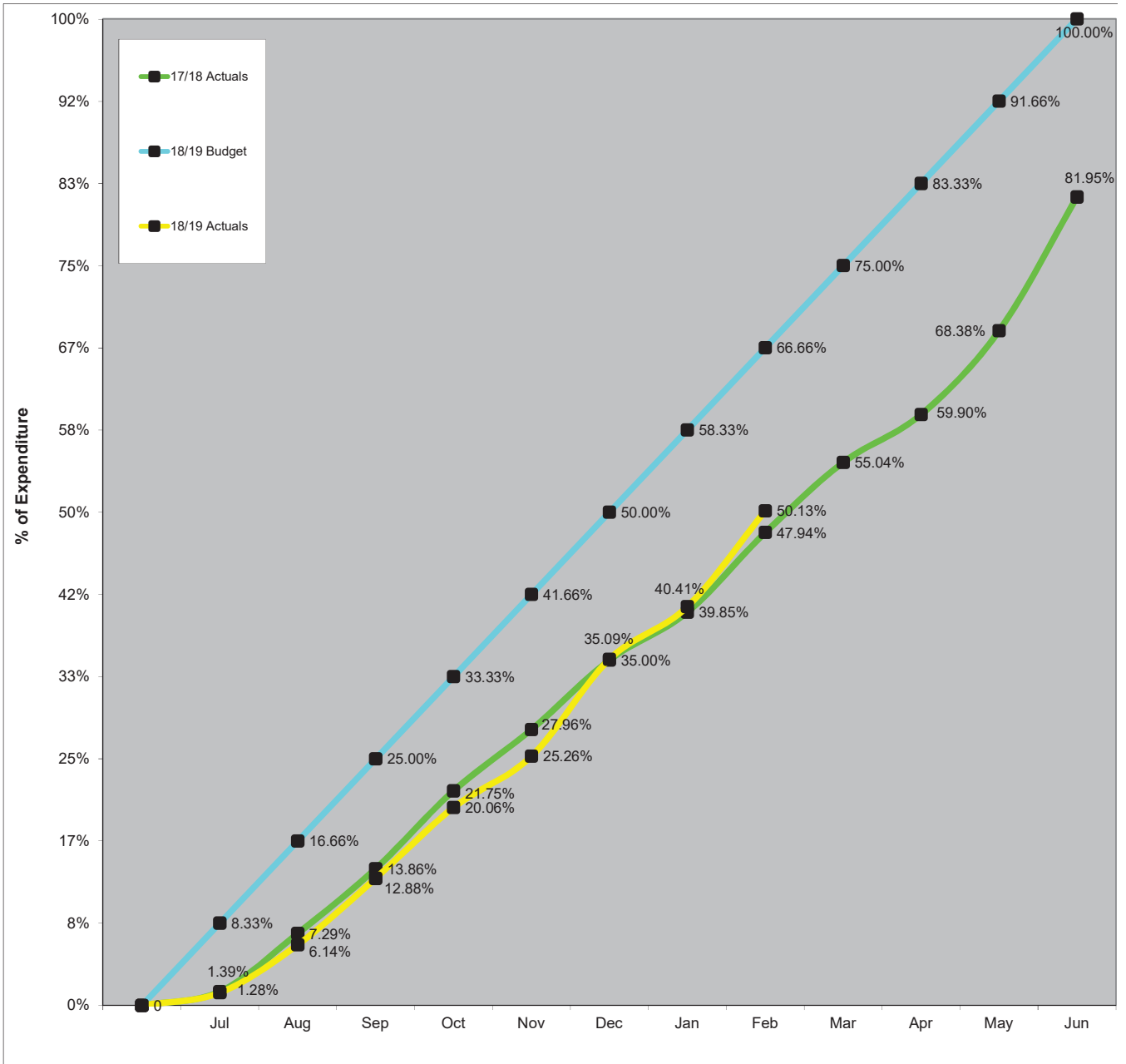
	Annual Revised Budget \$'000	Actuals to February \$'000	Actuals to Budget % spent
<b>2017/18</b>	\$ 292,215	\$ 164,489	56.29%
<b>2018/19</b>	\$ 297,156	\$ 177,151	59.62%

ITEM 3.1 - MONTHLY REPORTING PACKAGE - FEBRUARY 2019 - REGIONAL - A18302805 (Cont.)

**Capital Expenditure**

This graph compares the capital percentage expended for the 2018/19 and 2017/18 years.

The budgeted expenditure trend is set at 8.33% for each month. The cumulative actual expenditure trend for each month is graphed alongside the budget expenditure.



	Annual Revised Budget \$'000	Actuals to February \$'000	Actuals to Budget % spent
<b>2017/18</b>	\$ 176,838	\$ 84,768	47.94%
<b>2018/19</b>	\$ 186,144	\$ 93,305	50.13%

# Moreton Bay Regional Council

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*ITEM 3.1 - MONTHLY REPORTING PACKAGE - FEBRUARY 2019 - REGIONAL - A18302805 (Cont.)*

## TREASURY REPORT

The Treasury Report highlights key areas of performance and compliance relating to Council's cash, investments and borrowings.

### Investments

At 28 February 2019 all of Council's investments are in accordance with the approved Investment Policy. As at this date Council held 83.12% of funds outside of the Queensland Treasury Corporation (QTC). Term Deposit rates have increased slightly in recent times, providing better returns.

#### Investment Portfolio - Summary of Cash and Investments Held

Current Cash Investments					
Short Term Rating	Institution	Return	Term	Cash and Investment balance as at 28 February 2019	Interest earned YTD
A1+	Qld Treasury Corp*	2.86%	Short Term (45 days)	61,610,139	1,113,983
A1+	ANZ	1.97%	At Call	11,383,076	149,419
A1+	National Australia Bank	2%	At Call	41,570,193	353,842
A1+	ANZ	2.7% to 2.75%	364 to 365 days	30,000,000	648,967
A1+	Bankwest	2.65%	182 days	20,000,000	346,603
A1+	National Australia Bank	2.65% to 2.77%	91 to 363 days	40,000,000	624,800
A1+	Westpac	2.65% to 2.77%	210 to 365 days	70,000,000	1,154,041
A1	Suncorp	2.65% to 2.81%	153 to 188 days	40,000,000	563,145
A2	Bank of Queensland	2.75%	182 to 279 days	30,000,000	275,096
A2	Bendigo and Adelaide Bank	2.75%	273 days	10,000,000	342,822
A2	AMP Bank	2.80%	272 days	5,000,000	1,150
A2	IMB	2.65%	363 days	5,000,000	86,527
	Trust Investments				168,435
				*	
				<b>364,563,408</b>	<b>5,828,830</b>

\* The QTC rate presented is the annualised interest rate for the month as provided by the Queensland Treasury Corporation.

Council has achieved a weighted average interest rate on all cash held of 2.53% pa in 2018/19.

Non-Current Investments				
Institution	Product	Term	Current Value	Invested Value
Queensland Investment Corporation	QIC Growth Fund	Greater than 5 years	101,295,040	100,000,000

#### Performance to Budget - Year to Date (YTD) Summary

67% of the year has elapsed

	Original Budget \$'000	Revised Budget \$'000	Actual YTD \$'000	Actual % Achieved	Comments
Interest Revenue on Investments	9,962	9,962	5,829	59%	Tracking below budget at this stage.
Interest on Debt held in Unitywater	36,085	36,085	22,658	63%	As above
<b>Total Investment Income</b>	<b>46,047</b>	<b>46,047</b>	<b>28,487</b>	<b>62%</b>	

### Borrowings

Debt Position	\$ '000
Debt held as at 1 July 2018	385,996
New borrowings	0
Borrowings repaid	(15,053)
<b>Debt held as at 28 February 2019</b>	<b>370,943</b>

As at 28 February 2019 the weighted average interest rate of all Council debt is 5.65%



**SUPPORTING INFORMATION**

**Ref: [A18234914](#), [A18244649](#)**

The following list of supporting information is provided for:

**ITEM 4.2**

**MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL**

***#1 Extraordinary Meeting Minutes of 21 February 2019 - Tropical Cyclone Oma***

***#2 Moreton Bay LDMG and Moreton DDMG Ordinary Meeting Minutes of 27 February 2019***

ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)

**#1 Extraordinary Meeting Minutes of 21 February 2019 - Tropical Cyclone Oma**



Moreton Bay Local Disaster Management Group / Moreton District Disaster Management Group  
Extraordinary Meeting

**21 February 2019**  
commencing at 12.05pm  
**Strathpine Council Chambers**

**MINUTES**

**ATTENDEES**

- 1. Welcome and Apologies**
- 2. Situation Update – Tropical Cyclone Oma**
- 3. Mission - Tropical Cyclone Oma**
- 4. Execution and Response Planning**
- 5. Future Items**
- 6. Next Meeting**
- 7. Close**

## Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
19 March 2019

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*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)*

Extraordinary Meeting 1 - 21 February 2019 Minutes

### Members/Deputy/Advisors

Cr Allan Sutherland	MBRC Mayor
Cr Peter Flannery	MBRC Chairperson
Cr Matt Constance	MBRC Deputy Chairperson
Supt Michael Brady	DDC Moreton DDMG
Anthony Martini	MBRC Local Disaster Coordinator
Bill Halpin	MBRC Moreton Recovery Coordinator
Carl Peterson	MBRC Coordinator Disaster Management
Chris Barnes	MBRC Disaster Preparedness Coordinator
Joanne Searle	Department of Communities, Child Safety and Disability Services
Steven Lynch	Energex
Patrick Lynch	Queensland Ambulance Service
John Hannan	Queensland Fire and Emergency Services - EM
David Brazel	Queensland Fire and Emergency Services - F&R
Wayne Waltisbuhl	Queensland Fire and Emergency Services - RFSQ
Henk van den Ende	Queensland Fire and Emergency Services - SES
Gavin Marsh	Queensland Police Service
Mick Moate	Queensland Police Service
Richard Kroon	Queensland Police Service
Tony McDonald	Queensland Police Service
Dale Morrow	Queensland Police Service
Anthony Ridge	Queensland Police Service
Nick Broadley	Department of Transport and Main Roads
Ashley Lorenz	Unitywater
Graham Gibb	Volunteer Marine Rescue
Vicki Anderson	MBRC Disaster Resilience and Recovery Coordinator
Mark McCormack	MBRC Chair Human-Social
Andrew Ryan	MBRC Deputy Local Disaster Coordinator
Erica Ross	MBRC Secretariat
Josh Hankey	APA Group
Jael Philippe-Janon	Queensland Health
Carla Bailey	Queensland Health
Gary McCulloch	Telstra
Elisha Rogers	Telstra
Graham Gibb	VMR Bribie
Mathew Johnston	Rural Economic Development (South East Qld & Wide Bay Burnett) Department of Agriculture and Fisheries
May Boisen	Telstra
Stuart Head	QRA
Peter Cavendish	QPWS
Christina Spehr	Australian Red Cross
Ed Endicott	Redcliffe Coast Guard

*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)*  
Extraordinary Meeting 1 - 21 February 2019 Minutes

## 1. Welcome and Apologies

Agency representatives introduced themselves to the meeting.

## 2. Situation Update – Tropical Cyclone Oma

### Situation Update - Allan Charteris

- Cyclone update at 11am, with a reduction in rainfall.
- 24 - 36 hours cyclone track is reasonably forecast. Beyond that is unknown at this stage.
- Frequently flooded roads are at risk.
- Winds expected as gale force in the coastal fringe. Further inland at Mt Nebo and other areas are forecast for strong winds.
- Rainfall and wind forecast will be expected to impact roads and vegetation.
- Winds expected will be from the south and southeast (Fair amount of erosion expected at Woorim).

## 3. Mission - Tropical Cyclone Oma

### Chris Barnes

To effectively prepare the region for the threat of extreme weather associated with Ex TC Oma, particularly those properties affected by over floor flooding and isolation.

## 4. Execution and Response Planning

### Mission Objectives - Chris Barnes

- 5 objectives have been identified
  - **Objective 1:** To continue resourcing of the LDCC should the current conditions deteriorate, and a higher level of response is required
  - **Objective 2:** To take necessary action to protect essential community infrastructure from weather impacts to ensure continuity of services.
  - **Objective 3:** To ensure that evacuation facilities are available should the evacuation of persons be required if the current situation changes.
  - **Objective 4:** To ensure that the community is informed of developments in the event and that information is provided in a timely manner.
  - **Objective 5:** To assist response agencies in responding to the threat where Council has sufficient resource capacity.
- Operating with historic data, not forecast data, to identify 670 properties may be impacted from major levels of Riverine and Creek flooding associated with generalised heavy rain from TC Oma system. Storm tides may impact up ~140 properties, currently in the Red zone with tides >1.5m above HAT. Isolated nature of forecast heavy rain indicates likely to be a lower level event. 30 properties have been identified with high vulnerability to these events, but no forecast possible at this time due to uncertainty in forecasts.

### Disaster Management / Ops - Carl Peterson

- Now developing strategies for a worst-case scenario.
- Preparation of rosters for LDCC staff including tree crews, beach crew, operations staff and road closure issues) LDCC will be placed on call and a further decision will be made for manning the LDCC tomorrow.
- Commencing work of evac plans in case evac Beachmere and Toorbul required (unlikely).

*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)*  
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- All 13 Sand Stations now activated.
- Generators have been deployed to Woodford, Caboolture and Bribie Island.
- Tree Clearance and Parks crew on call for the weekend.
- QSEC on standby with 150 stables available.
- 5 Showgrounds - all available to take livestock if required (except Woodford).
- VMR Bribie - Graham Gibb - one boat and one crew ready with the further 2 crews/boats on standby

**Public Information & ICT - Richard O'Leary**

- Getting communications together to put out information to councillors and staff
- Q & A have been done as well, will be provided to the 2 main radio stations.
- Council Website has been adjusted and updated for alerts

**Queensland Police – SSgt Gavin Marsh**

- Have discussion with Police District Redcliffe and Metro North, looked at staffing levels of the weekend for Moreton District TAC response in case of requirement.
- No issues currently.

**Queensland Fire and Emergency Service - Supt Dave Brazel / John Hannan / Wayne Waltisbuhl**

- Planning is well advanced, looking at bringing up additional crews.
- Vehicles are being prepared as we speak.
- Control centres have been checked and assessed.
- SEVERE WEATHER ALERT Level 2.
- SDDC is currently at Alert.
- Preparing for transmission of Emergency Alert in case of cyclone crossing.
- RFS will be able to assist were required. Retains focus on risk of bushfire due to lack of rain, high winds and High Bushfire Threat.

**Queensland Ambulance Service - Pat Lynch**

- Planning activities have commenced with tasking and staffing being reviewed.

**MBRC Human-Social sub-group - Mark McCormack**

- Focus is on evacuation centres.
- Will take a closer look now at the vulnerable.
- Option is available for active doorknocking and cold calls.
- Red Cross discussions (this will be stretched for staffing with current obligations) and we are putting measures in place to give assistance with council staff.

**SES - Henk van den Ende**

- Unit is on Lean-Forward
- Members on Alert who can support evac centres if required.

**Energex – Steve Lynch**

- Not much to report out of the ordinary.
- All resources have been returned from Townsville.
- Worst case scenario prepared.

**DDMG Update - Supt Mick Brady**

- DDMG is on Alert.
- Waiting on any deviation on what current forecast is.

**Redcliffe Coastguard - Ed Endicott**

*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)*

Extraordinary Meeting 1 - 21 February 2019 Minutes

- Crews available.
- Facebook presence for boaties to check moorings.

**Queensland Parks and Wildlife Service - Peter Cavendish**

- Closing the Bribie Island Recreation Area later today.
- People with permits will be advised via SMS and email.
- Shark nets have been removed (Fisheries).

**Telstra - May Boisen**

- Getting hourly updates for monitoring the weather.
- All ready and waiting if weather turns nasty.

**Unitywater – Ashley Lorenzo**

- Rosters in place for emergency response.
- Confirmed with equipment supplier’s availability of resources.
- (Has a copy of update from SEQWater) - same as Unitywater)

**MBRC – Anthony Martini**

- Thanks to all for being available.
- LDMG is at Stand Up based on yesterday’s forecasts.
- TC Oma is changing within a short period of time
- Reiterate the 5 Objectives.

**5. Future Items**

None

**6. Next Meeting**

The next meeting and teleconference is Friday 22 February at 1200. Teleconference details remain the same.

**7. Close**

There being no further business the meeting closed at 12.38pm.

ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)

**#2 Moreton Bay LDMG and Moreton DDMG Ordinary Meeting Minutes of 27 February 2019**



**Moreton Bay LDMG and Moreton DDMG  
Ordinary Meeting**

**Wednesday, 27 February 2019**  
commencing at 12:40pm  
**Strathpine Chambers**  
**220 Gympie Road, Strathpine**

**MINUTES**

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# Moreton Bay Regional Council

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# Moreton Bay Regional Council

*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)*



## INVITEES

Agency	Name	LDMG	DDMG	Attended
APA Group	Josh Hankey	Advisor	N/A	Yes
Australian Defence Force	Jim Paris	N/A	Member	Yes
Australian Defence Force	Jim McCutcheon	N/A	Member	Yes
Australian Red Cross (Qld)	Eleanor Carter	Member	N/A	Apology
Australian Red Cross (Qld)	Collin Sivalingum	Deputy	N/A	Apology
Australian Red Cross (Qld)	Judith Bradley	Guest	N/A	Apology
Department of Agriculture and Fisheries	Paul Willett	N/A	Advisor	No
Department of Agriculture and Fisheries	Craig Mathisen	N/A	Advisor	Apology
Department of Agriculture and Fisheries	Mathew Johnston	N/A	Advisor	No
Department of Agriculture and Fisheries	Kevin Duff	Guest	Guest	Yes
Department of Agriculture and Fisheries	Kirsten Philips	Guest	Guest	Yes
Department of Communities, Disability Services and Seniors	Donna Lockyer	N/A	Member	Apology
Department of Communities, Disability Services and Seniors	Chantal Devereaux-Larkin	N/A	Deputy	Apology
Department of Education	Rob Baker	Member	N/A	Apology
Department of Education	Trevor Schulz	Deputy	N/A	No
Department of Employment, Small Business and Training	John Suthers	N/A	Member	No
Department of Employment, Small Business and Training	Tim Cunnington	N/A	Deputy	No
Department of Employment, Small Business and Training	Katrina Hunt	N/A	Deputy	No
Department of Environment and Science	Matt Karle	N/A	Member	Apology
Department of Environment and Science	Peter Cavendish	N/A	Deputy	No
Department of Environment and Science	Leonie Clough	N/A	Advisor	No
Department of Environment and Science	Andrew Kingston	Advisor	N/A	Apology
Department of Housing and Public Works	Greg Smith	N/A	Member	Apology
Department of Housing and Public Works	Chris Short	N/A	Deputy	Apology
Department of Housing and Public Works	Peter Shillam	N/A	Guest	Yes
Department of Housing and Public Works	Matthew Carswell	N/A	Guest	Yes
Department of Housing and Public Works	Luke Benstead	N/A	Guest	No
Department of State Development, Manufacturing, Infrastructure and Planning	Frances Bottle	N/A	Member	Yes
Department of State Development, Manufacturing, Infrastructure and Planning	David Licence	N/A	Deputy	Yes
Department of Transport and Main Roads	Ian Haidley	N/A	Member	Apology
Department of Transport and Main Roads	Gary Carr	N/A	Deputy	No
Department of Transport and Main Roads	Gerard Logan	Advisor	N/A	No
Department of Transport and Main Roads	Anthony Bougoure	Advisor	N/A	No
Energex	Andrew McCook	Member	N/A	Yes
Energex	Steven Lynch	Deputy	N/A	No
Maritime Safety Queensland	Keith Vince	N/A	Member	No
Maritime Safety Queensland	Dr Rachael Marshall	N/A	Deputy	No
Maritime Safety Queensland	Captain Glenn Hale	N/A	Advisor	Apology
Moreton Bay Regional Council	Cr Allan Sutherland	Member	N/A	Yes
Moreton Bay Regional Council	Cr Mike Charlton	Deputy	N/A	Apology
Moreton Bay Regional Council	Cr Peter Flannery	Member	N/A	Yes
Moreton Bay Regional Council	Cr Matt Constance	Member	N/A	Apology
Moreton Bay Regional Council	Anthony Martini	Member	Advisor	Apology
Moreton Bay Regional Council	Andrew Ryan	Deputy	N/A	Yes
Moreton Bay Regional Council	Bill Halpin	Member	N/A	Apology
Moreton Bay Regional Council	Mark McCormack	Deputy	N/A	Yes
Moreton Bay Regional Council	Carl Peterson	Member	Member	Yes

# Moreton Bay Regional Council

*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)*



Agency	Name	LDMG	DDMG	Attended
Moreton Bay Regional Council	Chris Barnes	Deputy	Deputy	Yes
Moreton Bay Regional Council	Vicki Anderson	Deputy	N/A	Yes
Moreton Bay Regional Council	Joshua O'Keefe	Advisor	N/A	No
Moreton Bay Regional Council	Diane Bradford	Guest	N/A	Yes
Moreton Bay Regional Council	Bradley Foley	Guest	N/A	Apology
Moreton Bay Regional Council	Kathrine Crocker	Support	N/A	Yes
Moreton Bay Regional Council	Erica Ross	Support	N/A	Apology
Queensland Ambulance Service	Pat Lynch	Member	N/A	Yes
Queensland Ambulance Service	Ronald Cunningham	Deputy	N/A	No
Queensland Ambulance Service	Graham Allan	N/A	Member	No
Queensland Ambulance Service	Darren Darlington	N/A	Deputy	No
Queensland Ambulance Service	Matthew Green	N/A	Member	No
Queensland Fire and Emergency Services	David Brazel	Member	Member	Yes
Queensland Fire and Emergency Services	Wayne Waltisbuhl	Deputy	Deputy	Yes
Queensland Fire and Emergency Services	John Hannan	N/A	Member	Yes
Queensland Fire and Emergency Services	Konrad Sawczynski	Advisor	N/A	No
Queensland Health	Bogdan Lew	Member	Member	No
Queensland Health	Jael Phillipe-Janon	Deputy	Deputy	Yes
Queensland Health	Christian Pattison	Deputy	Deputy	No
Queensland Health	Diane Bretherton	Member	Member	No
Queensland Health	Carla Bailey	Deputy	Deputy	Yes
Queensland Health	Janene Farr	Advisor	N/A	Apology
Queensland Health	Bevan Marks	Advisor	N/A	Apology
Queensland Police Service	Michael Brady	N/A	Member	Apology
Queensland Police Service	Lee Jeffries	N/A	Deputy	Yes
Queensland Police Service	Paul Ready	Member	N/A	Apology
Queensland Police Service	Richard Kroon	Deputy	N/A	No
Queensland Police Service	Michael Moate	N/A	Guest	Yes
Queensland Police Service	Craig White	Deputy	N/A	No
Queensland Police Service	Gavin Marsh	N/A	Member	Yes
Queensland Police Service	Melissa Bicanic	N/A	Deputy	No
Queensland Police Service	Pat Howard	N/A	Deputy	No
Queensland Police Service	Peter Thompson	N/A	Deputy	No
Queensland Police Service	Rebecca McMeniman	N/A	Advisor	No
Queensland Police Service	Sarah Grayson	N/A	Guest	No
Queensland Rail	Maurice Tauletta	N/A	Member	Apology
Queensland Rail	James Stewart	N/A	Deputy	Apology
Queensland Reconstruction Authority	Stuart Head	N/A	Advisor	Apology
Redcliffe Coast Guard	Ed Endicott	Advisor	N/A	No
Seqwater	Dan Corliss	Advisor	N/A	Apology
Seqwater	Rob Drury	Advisor	N/A	No
Seqwater	Jason Boldeman	Advisor	N/A	Apology
Seqwater	Chloe De Marchi	Advisor	N/A	No
State Emergency Service	Henk van den Ende	Member	N/A	Yes
State Emergency Service	Alan Peterson	Deputy	N/A	No
Surf Life Saving Queensland	Calan Lovitt	Advisor	N/A	No
Surf Life Saving Queensland	Greg Cahill	Advisor	N/A	No
Telstra	May Boisen	N/A	Advisor	Apology
Telstra	Gary McCulloch	N/A	Advisor	Apology
Telstra	Elisha Rogers	Advisor	N/A	Apology
Unitywater	Ashley Lorenz	Member	N/A	Apology
Unitywater	Greg Burnett	Deputy	N/A	Yes
Unitywater	Mathias Reif	Advisor	N/A	No
Volunteer Marine Rescue	Graham Gibb	Advisor	N/A	Yes
Volunteer Marine Rescue	Noel Wendt	Advisor	N/A	No

*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)*



## 1. WELCOME AND APOLOGIES

Chairing of the combined LDMG and DDMG meetings is held on a rotational basis. The Chairperson for the meeting held on 27 February 2019 is the Chairperson of the Moreton Bay LDMG (Cr Peter Flannery).

Apologies received and noted in the attendance list above.

## 2. PREVIOUS MINUTES

### 2.1 Confirmation of Previous Minutes

The minutes of the meeting held on 21 November 2018 (pages 374 to 395) are provided for confirmation.

#### **RECOMMENDATION ADOPTED:**

**That the minutes of the meeting held on 21 November 2018 be confirmed.**

### 2.2 Business Arising From Previous Minutes

There was no Business Arising from previous minutes.

## 3. CORRESPONDENCE

### 3.1 Correspondence In/Correspondence Out

Moreton Bay LDMG

#### **Correspondence In:**

- 10 December 2018 - Office of the Inspector-General Emergency Management. Email seeking feedback on the refreshed Emergency Management Assurance Framework.
- 11 December 2018 - Inspector-General Emergency Management. Email to Chair LDMG advising of consultation draft Disaster Management Plan Assessments 2018-19.
- 12 December 2018 - QLD Reconstruction Authority. Email to CEO regarding Disaster funding applications - User Access to the new MARS portal
- 14 December 2018 - Inspector-General Emergency Management. Letter from IGEM advising Chair of review of the Queensland Bushfire Review, a review of key preparedness and response elements of the fires and hot weather events across Queensland.
- 20 December 2018 - Queensland Fire and Emergency Services. Letter of thanks from Commissioner QFES for support during the recent critical wildfire situation experienced across Queensland.
- 16 January 2019 - Queensland Fire and Emergency Services. Letter from QFES formally advising of a review into the *Fire and Emergency Services Act (1990)* and the *Disaster Management Act (2003)*.

#### **Correspondence Out:**

- 4 January 2019 - Moreton Bay Regional Council. Letter from Moreton Bay LDMG Chair to Commissioner QFES - LDMG Membership 2019.

*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)*



Moreton DDMG

**Correspondence In:**

- Nil

**Correspondence Out:**

- Nil

**RECOMMENDATION ADOPTED:**

**That the correspondence for LDMG and DDMG be noted.**

## 4. AGENDA ITEMS

### 4.1 Biosecurity Foot and Mouth Presentation (60 minutes)

Kevin Duff, Principal Biosecurity Officer for Biosecurity Queensland, Department of Agriculture and Fisheries provided a presentation on the impacts of the Foot and Mouth Disease outbreak in the United Kingdom in 2001. Kevin was deployed to the United Kingdom in 2001 to assist in this event.

Throughout this presentation the disastrous impacts of this disease across all five pillars of response and recovery - Human & Social, Environmental, Economic, Roads & Transport and Building; were identified and acknowledged. This was an excellent opportunity for the Moreton Bay LDMG and Moreton DDMG to consider:

- The scope of the potential consequences and impact on each agency within the Moreton region.
- Consider the short-term/immediate implications.
- Consider the medium to long-term implications.
- Identify planning deficiencies.

It was also noted that one of the major factors in Foot and Mouth Disease outbreaks is interaction of people - to the extent of even cancelling mass gathering events for significant periods of time i.e. up to one year, whilst the disease runs its course. The simplest thing such as going to public toilets can spread the disease.

The meeting was advised that documentation such as Planning Guidelines for Local Governments and statistics on primary producers in the Moreton Bay region will be distributed with the minutes of this meeting.

The meeting noted that although Biosecurity Queensland do not have a Disaster Management Plan per se, it does have an extensive concept of operations that can be inserted into the MBRC Local Disaster Manager Plan. This would provide information for agencies on what support is required if this type of event should be declared.

### 4.2 Moreton Local/District Membership Review (5 minutes)

Carl Peterson, Coordinator Disaster Management (Moreton Bay Regional Council) and Snr Sgt Gavin Marsh, Executive Officer (Queensland Police Service), discussed the recent audit and changes to the membership of the local and district groups.

The meeting noted that the principles behind the changes to the membership were basically to reduce duplication of membership for the LDMG and the DDMG. The new membership structure would enable someone who is a member at local level to maintain that membership at a district level.

It was noted that the membership arrangements were still to be finalised, however once this has been completed and the Commissioner QFES has been advised, a new complete contact list will be distributed.

*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)*



Agencies were requested to ensure that the contact list is monitored and maintained including where officers are relieving in positions for a period of time, to ensure communications are getting through to the right people.

### 4.3 California Wildfire Deployment (15 minutes)

Wayne Waltisbuhl, Regional Manager Rural Fire Service Brisbane (Queensland Fire and Emergency Services), provided the group an overview of last year's California Wildfire deployments.

It was noted that many learnings were gained from participation in the deployment, including:

- the Incident Management Team concept was exceptional - close-knit teams where everyone was ready and knew what they were doing.
- every position has a trainee attached to it - fantastic mentoring program and on-the-job experience which is appraised at the end of the event.
- provision of right food and sustenance to ensure those on-the-job have the necessary food to sustain them through an event.
- a level of medical support is allocated to every division that goes into the field.
- use of base camps - must get out of the 'expectation' culture.
- mapping, use of Avenza app and QR codes and field signage.
- minimum levels of required fitness - should look towards introducing similar in our agencies.

### ATTENDANCE

The Mayor (Cr Allan Sutherland) attended the meeting at 2.15pm and asked for the Chair's indulgence to interrupt the meeting to thank all agencies for their quick response to the potential Tropical Cyclone event that may have arisen over the preceding weekend.

The Mayor stated that some of the region's agencies have been recognised nationally and other Mayors often comment on the great work you do. On behalf of the Council, the Mayor recorded his thanks to all agencies for their amazingly quick response to the anticipated event resulting from TC Oma.

The Mayor left the meeting at 2.23pm.

### 4.4 Feedback on Training and Exercise Programs (10 minutes)

Chris Barnes, Disaster Preparedness Coordinator (Moreton Bay Regional Council), discussed the recent and proposed training and exercise programs.

In addition to the conduct of the MBRC activities detailed at [para 5.14](#) a number of upcoming activities were noted as important to developing the preparedness of MBRC staff and sections to respond to future activations, these included:

- DRFA / MARS Training - to be conducted by Council Staff on Friday, 22 March 2019.
- Planned LDCC Activation Exercises, currently programmed to be conducted on 26 and 27 Mar for MBRC staff continuation training.
- Conduct of an evacuation exercise in coordination with QFES (RFS), QPS, SES and VMR Bribie during June 2019. The exercise will be conducted at Toorbul, Donnybrook and Bribie Island and will see the evacuation of selected personnel from isolated coastal communities to a Reception Point at Bribie Island. This exercise is currently being planned.
- Outcomes from the recent Ex Moreton Storm 19 were detailed to the audience.

The planned activation of the Guardian Incident Management System (IMS) as a replacement for the current Guardian Control system were detailed. In order to ensure that this activation is successful LDMG members were informed that they would be required to accept the activation of a Guardian IMS account that will be given to individual users to allow them to access and use the system during an activation. Further information will be distributed to confirm details and establish Guardian IMS users for LDMG members and advisors by 1 April 2019.

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## 5. AGENCY/COMMITTEE REPORTS

### 5.1 APA Group (Advisor)

#### *Preparedness and Planning*

- The current 'wet' season has been relatively benign from a gas event perspective. Having said, APA is nevertheless fully prepared for any event that might still occur over the balance of the wet season.
- With the council LDMG meeting schedule well underway for 2019, council contact for the year has commenced again and as such APA once again intends to continue its close working relationships with Councils and agencies on the LDMGs. It is also anticipated that in 2019 APA will again participate in emergency desk top exercises as they arise throughout the year, with those councils where we have gas network assets.
- Training and development - APA conducts formal and informal training on an ongoing basis and this training forms a key component of the development of our staff. QDMA training is also a key focus of APA's training for those APA staff who attend Council LDMG meetings.

#### *Emergency Communications*

- Evacuate the area immediately surrounding any gas escape without using a vehicle or any device that may create a spark, including a mobile phone.
- For a major incident, where there is risk to life or property, call 000
- Call the relevant emergency number below if:
  - you can smell gas
  - you can hear gas escaping
  - there has been a gas explosion or fire
  - you are aware of, or may have caused damage to a gas pipe, meter or pipeline
- Please report all damage, no matter how minor.
- Gas Emergency Contact Numbers
  - Local Natural Gas Distribution Networks - 1800 GAS LEAK (1800 427 532)
  - LPG - 1800 GAS LEAK (1800 427 532)
  - For gas appliance faults, contact your local plumber.
- Avoid emergencies by using the free Dial Before You Dig service before digging.

It has been a fairly quiet period for the agency (business as usual) however, ready go whenever required.

### 5.2 Australian Defence Force

- Prepared for activation for TC Oma
- Assisting with event in Townsville and subsequent rural area - ongoing
- Outcome of Townsville event ongoing and outcome not known at this stage, however look forward to lessons learned
- Conducted some door-knock operations and may be able to provide a presentation

Jim Paris informed the group that this would be his last meeting as he has been reassigned to the Gold Coast. Mr Paris introduced Major Jim McCutcheon as his replacement on the group.

The Chairperson thanked Jim for his service and efforts during the time with the group, which have been greatly appreciated.

### 5.3 Australian Red Cross Queensland

Report not provided as members were an apology to the meeting.

### 5.4 Department of Agriculture and Fisheries (Advisor)

#### *Preparedness and Planning*

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- DAF is responsible for the preparedness and planning of primary producers in the region and undertakes this through normal business operations and service provision to industry and the community.
- In particular, DAF business groups work with industry associations and all levels of government to provide services that enable businesses to develop the workforce, skills and practices needed to improve productivity, manage risks and be more resilient.
- DAF has a role in educating its stakeholders, networks and communities on potential risks, impacts, personal responsibilities and preparedness measures required to minimise risk and impact.

#### *Emergency Communications*

- The Regional Director (South East), Rural Economic Development, DAF is an advisor on the Moreton DDMG and provides a critical communication link between the DDMG and the relevant business Groups within DAF for disaster response.

#### *Response*

- The Department has two roles during the response phase. The first is DAF's role within the QDMA and the second is DAF's role as the responsible agency for the portfolio of Agriculture, Fisheries and Forestry.
- The response phase of disaster management involves the conduct of activities and appropriate measures necessary to respond to an event.

#### *Relief and Recovery*

- Recovery is defined as the actions taken to return the community to normal following a disaster. The recovery phase generally triggers during the response phase; therefore, responding to the event should be coordinated from two perspectives:
  - DAF's 'internal' recovery and any business continuity activities that ensure critical business functions continue to be delivered
  - Responding to the broader recovery process to ensure the region and relevant primary industries return to business-as-usual as soon as possible.
- DAFs roles include:
  - Coordinate resources and support measures:
    - coordinate efforts, in conjunction with Biosecurity, to prevent, respond to, and recover from pests and diseases, and livestock welfare, as required.
    - coordinate efforts, in conjunction with Forestry, to mitigate bushfire risk and response to fire outbreaks in areas of native forest timber production in State forests.
    - coordinate, in conjunction with Biosecurity, advice relative to stock, including destruction, and fodder requirements.
    - liaise with DAF Land Management team to provide advice on initial DRFA relief and recovery measures, if applicable.
  - Respond to official 'Request for assistance' for DAF services via DDMGs/LDMGs:
    - advise on risks in collaboration with Industry to DDMGs.
    - coordinate DAF activities relating to 'Request for Assistance'.
  - Assist in agriculture impact assessment including the collection, interpretation and analysis of the economic and natural impacts to primary industries:
    - assist peak bodies/organisations to identify and report on damage impact assessment.
    - assist primary producers with processes relating to NDRRA applications.
  - Provide regular situation reports (Sit Reps) to identify and report on status of:
    - DAF staff and sites within the impacted region
    - impacted primary industries within the region;
    - DAF activities undertaken in response and recovery.
  - Maintain direct and continuous communication links with relevant internal and external stakeholders.
  - Undertake relevant activities associated with Business Continuity Plans (BCPs) as required to return to business-as-usual.
  - Coordinate DAF activities related to recovery in consultation with the various business units.
  - Determine recovery measures required to assist primary industries return to business-as-usual.

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- Transition resources and support measures back to business unit operations, where applicable.
- Chair District Agriculture Response and Recovery Groups / attend LDMG Recovery meetings.

## 5.5 Department of Communities, Disability Services and Seniors

Report not provided as members were an apology to the meeting - being deployed to North Queensland.

## 5.6 Department of Education

Report not provided as members were an apology to the meeting - being deployed to North Queensland.

It was noted that without the assistance of ADF schools etc in North Queensland would not be at the recovery point they are at this time.

## 5.7 Department of Employment, Small Business and Training

### *General Business*

- Nil issues to report.

## 5.8 Department of Environment and Science

### *Preparedness and Planning*

- DES has established new contacts for DDMG representatives, which involves:
  - Primary - Matt Karle – Compliance Delivery Manager, Brisbane Moreton Compliance, DES (unchanged).
  - Deputy - Peter Cavendish – Manager, Moreton Bay Area, Coast and Islands Region, QPWS. Peter 's contact details as follows: 0409 487 378 [peter.cavendish@des.qld.gov.au](mailto:peter.cavendish@des.qld.gov.au).

### *Emergency Communications*

- DES has established new contacts for DDMG representatives as detailed above.

## 5.9 Department of Housing and Public Works

Report not provided as members were an apology to the meeting - being deployed elsewhere, with Greg Smith returning in May and Chris Ward returning mid-April.

It was noted that the agency was in readiness for anticipated TC Oma event, with field staff and contractors on alert and ready to activate, if required.

## 5.10 Department of State Development, Manufacturing, Infrastructure and Planning

- Daily reporting.
- Senior Executive has been appointed.

## 5.11 Department of Transport and Main Roads

Report not provided as members were an apology to the meeting.

## 5.12 Energex

### *Hazard Mitigation and Risk Reduction*

- Energex is continuing to establish "Bushfire Mitigation Projects" based on recent field studies. The projects include the installation of "sparkless" fuses at critical points in the electricity network, overhead conductor "spacers" within nominated bushfire zones, covered high voltage overhead conductor in high risk vegetation zones & enclosed high voltage switches.



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- Energex is also continuing their overhead asset refurbishment program to replace high risk small overhead conductors.
- Energex Flood & Bushfire Risk Management Plans can be accessed via the attached link: <https://www.energex.com.au/the-network/network-management-plans-and-reports>.

*Preparedness and Planning*

- Energex is a Quality Accredited Organisation and as such has registered plans for disaster management. The key plans are as follows:
  - CEMP (Corporate Emergency Management Plan).
  - DAPR (Distribution Annual Planning Report).
  - SPP (Summer Preparedness Plan).
- Energex emergency response plans are integrated into all operations of the business. These plans are documented under AS/NZS ISO 9001 Certified Quality Management System.
- These plans are high level and dictate the delivery of documented “Emergency Response Plans”.

*General Business*

- Energex / Ergon continue to harmonise emergency response processes because of the merging the two businesses to Energy Queensland.
- Energy Queensland summer preparation was completed in mid-June and included:
  - Technology volume and capacity tests.
  - End to end supply restoration tests.
  - Process reviews.
  - Personnel training and accreditation.
- Energex network capacity capital expenditure programme has steadily reduced as a result of reduced growth.
- Energex capital replacement programme has steadily increased to cater for aging asset replacement.
- Energex is continuing with capital works to treat the effects of embedded generation systems.
- Energex is continuing with bushfire risk reduction programme.
- Energex is continuing with flood risk reduction programme.
- Items of interest:
  - Energex is using LIDAR (Light Detection and ranging) to measure overhead power line clearance compliance. This technology has been useful in assisting with overhead power line clearance compliance during flooding.
  - Energex MyPower App, website is being increasingly used by our customers to gain information regarding power outages.

It was further reported:

- Business as usual.
- New system in place.
- Starting to wrap-up bushfire plans at this time of the year.
- A few units are still in Townsville assisting with the recent event.

**5.13 Maritime Safety Queensland**

Report not provided as members were an apology to the meeting.

**5.14 Moreton Bay Regional Council**

Hazard Identification and Risk Assessment

- A number of hazards have the potential to impact the communities of the Moreton Bay Region and are summarised in the table below:

OVERALL RISK	HAZARD
HIGH	Bushfire Flooding Severe Storm

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OVERALL RISK	HAZARD
<b>MEDIUM</b>	Chemical Incident Earthquake Heatwave Landslide Major Fire Major road, rail, air or marine transport incident Pandemic Storm Tide Tsunami

• **Capability Strategy 2018-2019 Progress Report**

	Deliverable	Description	Progress Report
<b>Essential Task</b>	<b>Disaster Risk Review</b>	A QERMF compliant risk review - focused on high risks (risk-based approach).	<ul style="list-style-type: none"> <li>Ongoing review of the MBRC Disaster Risk Register and conduct of a QERMF compliant Risk Assessment process.</li> <li>Successfully completed QERMF Risk Assessment for Bushfire and Severe Storm. Coastal Inundation is ongoing.</li> </ul>

Preparedness and Planning

• **Capability Strategy 2018-2019 Progress Report**

	Deliverable	Description	Progress Report
<b>Essential Task</b>	<b>5-Pillar Approach</b>	Align the operational Lines of Effort in Disaster Response with the 5-Pillars of Recovery - Economic; Environment; Human & Social; Built Environment; Roads & Transport.	<ul style="list-style-type: none"> <li>Incorporation of 5-pillar approach to sub-plan concepts as Lines of Response Effort.</li> <li>Provides a framework to align tactical and operational actions across Response and Recovery phases.</li> <li>Initially incorporated in North Pine Dam Sub-plan.</li> </ul>

Capability Integration

• **Capability Strategy 2018-2019 Progress Report**

	Deliverable	Description	Progress Report
<b>Essential Task</b>	<b>Interagency Integration</b>	Establish effective integration between all agencies through training, exercising, education, and resource allocation.	<p><b>Training</b></p> <ul style="list-style-type: none"> <li>13 Dec 18 - Conduct of Mt Glorious / Nebo Evac Centre Management Training.</li> <li>25-Jan-19 - Evacuation Centre Training - Beachmere</li> <li>29-Jan-19 - Guardian Control - Tasking Cell training</li> </ul> <p><b>Exercises</b></p> <ul style="list-style-type: none"> <li>28-Nov-18 - Moreton Recovery Group - Desktop Exercise</li> <li>29-Nov-18 - Ex Moreton Storm 18 Cancelled</li> <li>25-Jan-19 - Beachmere Evacuation Centre Exercise</li> <li>07-Feb-19 - Ex Moreton Storm 19</li> </ul>

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Deliverable	Description	Progress Report
		<b>Plans</b> <ul style="list-style-type: none"> <li>Significant training planned for Mar 19 - Guardian / DRFA / Cell Training / Recovery Training / LDCC Activation</li> <li>Strategic Refresher training - Apr 19</li> <li>Coastal Evac Exercise - VMR / SES / RFS: Bribie, Toorbul &amp; Donnybrook - Jun 19</li> </ul>
<b>Essential Task</b>	<b>Develop Disaster Management Plans and Procedures</b>	Develop operationally efficient Disaster Management planning and execution processes compliant with EMAF good practice. <b>Planning and Liaison</b> <ul style="list-style-type: none"> <li>15-Jan-19 - Woodford Correction Centre meeting. Developing integration with LDCC. Event Action Plan (<a href="#">A18162560</a>)</li> <li>18 Feb 19 - North Pine Dam Sub-Plan Working Group. Attended by BCC, Seqwater, DRNME, QFES. Minutes and Actions (<a href="#">A18221156</a>)</li> </ul>
	<b>Disaster Management Education</b>	Review and improve District and Community educational plans, products & procedures to align with contemporary good practice and lessons-learned. <b>Community Engagement</b> <ul style="list-style-type: none"> <li>11-Dec-18 - Moreton Bay Multicultural Action Network</li> <li>12-Dec-18 - Moreton Bay Regional Interagency Network</li> <li>14-Feb-19 - Fire Management Information Night - Toorbul</li> </ul>
	<b>Cascade Disaster Management planning to local communities</b>	Facilitate community-based Disaster Management planning to build the resilience of "at-risk" isolated communities and vulnerable populations. <b>Community Development</b> <ul style="list-style-type: none"> <li>05-Dec-18 - Mt Nebo Community leaders meeting</li> <li>11-Jan-19 - Mt Mee Community Leaders meeting</li> <li>17-Jan-19 - MBRC My Resilient Community Engagement Working Group</li> <li>21-Jan-19 - Mt Glorious Community Leaders</li> </ul>

Planning - Local Disaster Management Plan (LDMP) and Sub-Plans

Name of plan	Description	Last reviewed	Status
Local Disaster Management Plan (Version 4.1)	LDMP	Approved by Council 29 November 2018. Version 5 is being developed for adoption in September 2019.	Review underway
Animal Management	Sub-Plan	Endorsed by LDMG (Flying Minute March 2012)	Under review
Evacuation	Sub-Plan	Endorsed by LDMG 6 February 2013. Adopted at council workshop 7 March 2013	Under review
Evacuation Centre Management	Sub-Plan	Endorsed by LDMG (Flying Minute March 2012)	Under review
Evacuation Centre Management - Watson Park	SOP	99% complete. Signed off by ADRA with MBRC Legal for review	Pending endorsement
Impact Assessment	Sub-Plan	Concept planning completed - Project development continuing	Under Development
Public Health	Sub-Plan	Endorsed by LDMG 23 November 2011	Under review
Threat Specific - Bribie Island Isolation	Sub-Plan	Endorsed by LDMG (Flying Minute 11 January 2018)	Finalised
Threat Specific – Narangba Innovation Precinct Response	Sub-Plan	Endorsed by LDMG (Flying Minute 12 February 2016)	Under review

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Name of plan	Description	Last reviewed	Status
Threat Specific - North Pine Dam Response Plan	Sub-Plan	95% complete. Sub-Plan, Messaging and Mapping complete. Development of joint sub-plan with Brisbane City Council is being pursued.	Final Review
Waste Management	Sub-Plan	25% complete	Under Development
Storm-Tide Evacuation	Sub-Plan	25% complete	Under Development
Redcliffe Aerodrome Emergency Plan	Sub-Plan	Recommendation for a comprehensive Operational Risk Review has been made	Ongoing

Emergency Communications

• **Capability Strategy 2018-2019 Progress Report**

	Deliverable	Description	Progress Report
<b>Essential Task</b>	<b>Enhance Situational Awareness at all levels</b>	Refine the 'MBRC Disaster Portal' to establish effective community situational awareness during an event, supported by timely community warnings and "social-media domain" activity.	<ul style="list-style-type: none"> <li>• Launch of new MBRC Website - incorporating all-new Disaster Management content</li> <li>• Development of new Disaster Portal is prioritised against other ICT projects and T1 development.</li> <li>• Initial Concepts delivered - not currently public facing.</li> </ul>

Communication Systems

- As at 19 February 2019, council has 54,270 residents registered to receive MoretonAlert messages an increase of 1,470 subscribers since November 2018.
- Extensive ongoing social media engagement with the community via Facebook (27,334 followers), an increase of 500 from November 2018.
- Twitter following of @MBRCdisaster account has increased by 12 followers since November 18 (2,162 followers).
- Monthly testing of the Mt Nebo / Mt Glorious Early Warning System by QFES continues.

Relief and Recovery

• **Capability Strategy 2018-2019 Progress Report**

	Deliverable	Description	Progress Report
<b>Essential Task</b>	<b>Cascade Disaster Management planning to local communities</b>	Facilitate community-based Disaster Management planning to build the resilience of "at-risk" isolated communities and vulnerable populations.	<b>Community Development</b> <ul style="list-style-type: none"> <li>• 05-Dec-18 - Mt Nebo Community leaders meeting</li> <li>• 11-Jan-19 - Mt Mee Community Leaders meeting</li> <li>• 17-Jan-19 - MBRC My Resilient Community Engagement Working Group</li> <li>• 21-Jan-19 - Mt Glorious Community Leaders</li> </ul>

**5.15 Queensland Ambulance Service**

*Hazard Identification and Risk Assessment*

- Any expected heat waves or extreme weather conditions that may arise.
- Aging population and population expansion (including tourism) into the area causing increased pressure on services.

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- o Bribie Island has a population last census of 18,000 people, 40.5% were over 65.

*Hazard Mitigation and Risk Reduction*

- Preparation of all managers through training to be utilised in the Local Ambulance Coordination Centre.
- Training in Multi casualty incidents
- Safety messages and information to the Public through social media and media agencies.
- 100 extra front-line staff and 85 new and replacement vehicles included in recent budget state-wide

*Preparedness and Planning*

- The Emergency Management Unit remains ready to respond to major incidents and disasters state-wide.
- The QAS Inspector, Major Events and Planning is continually updating Event Plans (LEP) for the Greater Brisbane Region.
- Preparation to Stand up Local Ambulance Coordination Centre as required.
- Business Continuity Plans completed for all stations.

*Emergency Communications*

- All Emergency response units now have two mobile telephones for communications. One of each is subscribe to the Telstra and Optus networks.
- The pager system has now been discontinued for QAS.
- Exploration of utilisation of the GWN network to use SELCALL for communication and dispatching purposes.
- Exploration of the use of Satellite telephones during disasters.

*Response*

- The Emergency Management Unit has not had to be stood up in the Northern Corridor.

*Relief and Recovery*

- Systems are in place for the relief and recovery of QAS assets.

## 5.16 Queensland Fire and Emergency Services

*Hazard Identification and Risk Assessment*

- 2018 -2019: Bunya complaint regarding bushfire risk investigated by QFES and MBRC.

*Preparedness and Planning*

- Operation Convergence 2018-19 officially commenced on 1 November 2018 through to 30 April 2019 (to be extended as required). The QFES Commissioner's intent for the severe weather season will be known as Operation Convergence and is a designated operational period with a unified services approach to ensure QFES's collective capabilities maintain a high level of appropriateness and agility within the disaster management arrangements.
- Thursday 7 February 2019: QFES participated in Exercise Moreton Storm 19 at MBRC, Strathpine Chambers. Disaster Management - Discussion Exercise
- Evacuation Centre Management training was conducted at Mt Nebo on 13 December 2018 for the Mt Glorious Community Association & Mt Nebo Residents' Association.
- EMC attended the Beachmere Community Evacuation Centre Exercise on 25 January 2019.
- EMC attended North Pine Dam Sub-Plan Working Group meeting on 18 February 2019.

*Response*

- Brisbane Region has deployed many volunteers and operational staff throughout the State to assist with wildfire and flooding activities over the previous four months.
- Major deployments have consisted of:
  - o Wildfires: Atherton; Central Region; South West Region and Tasmania.
  - o Flooding/Cyclone Activity: Cairns; Townsville and North West Qld.
  - o 250 staff have deployed to the Townsville flooding event.
- Significant wildfires of interest within MBRC over recent period:
  - o Nov 2018 - Delaney Creek Fire and Wamuran Fire.

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- Jan 2019 - Bribie Island Fire.

*Relief and Recovery*

- EMC facilitated a discussion exercise at the Moreton Recovery Group meeting on 28 November 2018.

*General Business*

- F&R currently has a radio communications taskforce investigating our GWN (Government Wireless Network) and operational issues being experienced with the network.
- QFES participated in the Bribie Island Emergency Services Expo on Sunday, 18 November 2018.

## 5.17 Queensland Health

*Hazard Identification and Risk Assessment*

- MNHHS is undertaking the "Hospital Safety Index – State-wide Hazard Analysis" in line with the activities of Department of Health, Health Disaster Management Unit.

*Preparedness and Planning*

- Planning has commenced to activate the MNHHS Influenza Surge Plan from June-October 2019 to monitor and maintain services during 'flu season'.

*General Business*

- MNHHS has been supporting deployment of Public Health, Mental Health and other clinical staff to North Queensland post the monsoon flooding event.

It was further reported:

- Exercises are being planned at a local level for Redcliffe and Caboolture Hospitals, as well as an exercise involving the community.
- Also looking at communications with media.

## 5.18 Queensland Police Service

*Hazard Identification and Risk Assessment*

- Work with MBRC to develop of Draft Improvement Strategy to align strategic focus of 2 groups.
- Circulation and confirmation of reps and contact details for DDMG membership. Provided list to Council to establish contact email group to better manage communication and prevent double ups.
- Meeting with Qld Health and Council to review inter-agency collaboration and confirm roles and membership of LDMG/DDMG.
- Follow-up with TMR, QAS and QFES to reconcile membership of 1-for-1 LDMG/DDMG.
- Review of Qld Emergency Risk Management Framework and LDMG Risk assessment 2013. Work on transition of high risks to QERMF in line with Improvement Strategy.
- MBRC, QPS, Woodford Correctional Centre Sub plan developed following meeting with Correction Centre to better support communications and operations during an incident impacting on centre.

*Hazard Mitigation and Risk Reduction*

- My Resilient Community Project – State Resilient Award and National Resilient Award.
- Ongoing review of MOU with MBRC, QFES (Rural), QPWS and QPS re Mt Glorious/Nebo EWS.

*Preparedness and Planning*

- Develop protocols to allow for Moreton Police Blog releases to work in conjunction with Moreton Alert for consistent messaging during an activation.
- Bribie Island Emergency Services Expo planning meeting.
- Working with Woodford/Beachmere/Toorbul community on My Resilient Community.
- Working with Mt Mee/Ocean View community to improve resilience in partnership with MBRC.
- Exercise planning for storm super cell discussion exercise with SES, MBRC, QPS, QFES, and other agencies.

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- Attend North Pine Dam review EAP, MBRC response sub plan.
- Attendance at Resilience planning meetings with MBRC, QFES, SES.

*Emergency Communications*

- The GWN network fully operational with all emergency services. Combined channels available if necessary.
- Review of contact list for LDMG and DDMG to ratify membership and streamline. Meet with Q-Health, TMR, QFES and QAS.

*Response*

- Continuation of Moreton DDCC activating at Strathpine Council building in the future.
- Working with MBRC to streamline SITREPs that meet QDMA requirements.
- Working with MBRC to develop social media mapping capability LOCATO.
- Discussion around structure of DDCC during activation.
- Meeting with Communities to review learnings from recent State Bushfire incident where Communities and MBRC Rep was deployed.
- Discussion Exercise – Storm Super Cell.

*Relief and Recovery*

- Moreton Bay Recovery Meeting 28/11/18
- Moreton Recovery Group reviewed to include 5 pillars. Structure of meetings is to be considered following learnings from recent Fire activations across the state.
- Meeting with Council, XO and Communities Rep to examine learnings from State-wide fire activations to consider lessons that can be applied to Moreton.

*General Business*

- Bribie Island bushfire incident January 2019. Response from QFES, supported by MBRC and QPS.

It was further reported:

- Worked with Council in respect of community engagement with “My Resilient Community” initiative.
- Working with Chris Barnes (MBRC) with regard to QERMF risk review.

## 5.19 Queensland Rail

*Hazard Mitigation and Risk Reduction*

- Regular maintenance works are carried out by Queensland Rail worker. Also, Queensland Rail works closely with Moreton DDMG and LDMG.

*Preparedness and Planning*

- Queensland Rail has a Disaster Management Plan for SEQ, which details roles and responsibilities of the various teams during different types of events, including natural disasters.
- The Emergency Preparedness Team undertakes continual monitoring of the BoM for significant weather events in readiness and to prepare for significant disruptions on the network etc.
- Queensland Rail regularly conducts training and exercises with Emergency Services, including those from the Moreton DDMG area.

*Response*

- Have not responded to any rail incidents during this reporting period.

## 5.20 State Emergency Service

- Quiet Christmas/New Year period.
- Assisted in the Miriam Vale area with fire event.
- 16 members were deployed to Townsville.

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- Readiness for anticipated TC Oma - 23 tasks received, being 15 requests for sandbags, 3 fallen trees and 5 for leaking roofs.
- New facility at Arana Hills is progressing well.

## 5.21 Telstra

Report not provided as members were an apology to the meeting.

## 5.22 Unitywater

### *Hazard Mitigation and Risk Reduction*

- Maintenance Management:
  - Unitywater has a comprehensive maintenance management program and capability including an inventory of critical spares.
  - This provides capability to efficiently and effectively respond in emergencies.
- Asset Condition Assessments:
  - Unitywater has an ongoing program of work to assess the condition of all assets. The outcomes of this program are used to understand the reliability of the networks and to determine the asset renewals program.
  - This to the greatest extent possible ensures that failure of network assets is minimised and network reliability is optimised.
- Contingency Planning:
  - Unitywater's capital and operational planning processes include the requirement to develop, implement and maintain plans to mitigate the impact of failure of critical assets (e.g. the sewage rising mains that transport sewage from Ningi to the Bribie Island Sewage Treatment Plant and which are attached to the Bribie Island bridge.)
- Risk management – Strategic, Operational and Project:
  - Unitywater maintains and implements a comprehensive risk management system that includes mitigation measures. Unitywater utilises planning information, asset condition assessments and outputs of its contingency planning to guide risk assessment and to formulate risk mitigation measures.

### *Preparedness and Planning*

- The Unitywater Incident Management Plan aims to outline command, control and communication processes and procedures to respond efficiently and effectively to any incident while eradicating or minimising impacts on Unitywater employees, customers, the environment, assets and reputation.
- The Unitywater Business Continuity Management Plan (Plan) aims to outline the Business Continuity Management process Unitywater applies to develop plans and systems that ensure continuity of essential services and critical business functions following an incident or disruption, until it can recover and return to normal operations.
- Unitywater has recently provided training for new liaison officers and rostered incident management personnel on their roles and responsibilities in managing and recovering from an emergency incident.

### *Response*

- Unitywater is a member of the Sunshine Coast District Disaster Management Group (DDMG), covering the Noosa and Sunshine Coast LDMGs and the Moreton Bay Local Disaster Management Group.
- A Unitywater manager is appointed to represent Unitywater on each of these groups. Fortnightly rosters of incident management response personnel are maintained including LDMG and DDMG representation.

It was further reported:

- 2019 has not started well with a 710mm supply drain break (Noosa) reducing water supply to 1%. A further break occurring necessitating the laying of a by-pass drain which has involved the utilisation of 100 staff since 5 January.

## 5.23 Volunteer Marine Rescue (Advisor)



*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)*



### *Preparedness and Planning*

- The first meeting for the 2019 Combined Emergency Services EXPO was held at Marine Rescue Bribie. The meeting was a recap of the successful 2018 day and took the opportunity to explore options available for this year's EXPO on the 13th October 2019. The next planning meeting will be early May 2019.
- Meeting held with Council at Marine Rescue Bribie in February in relation to the Meldale / Toorbul / Donnybrook isolation plan. Bribie One took everyone across to Toorbul and Donnybrook to view local waterfront. VMR has progressed with this and commenced investigation on the sites by sending assets to the locations to study the foreshore, berthing facilities on both low and high tide. When completed a report will be forwarded.

### *Response*

- Local issues, a very busy month for activations, one to mention was Bribie One despatched to Comburyo Point, Moreton late on the afternoon of 14th February to assist a catamaran that had lost a rudder in the gale forced conditions, the crew had to negotiate a stranded vessel and recover in a 5m swell, a hazardous situation for those involved.

It was further reported:

- Crews were activated a number of times over the preceding weekend (TC Oma).
- Arrangements for this year's Expo are in progress and are on track to have a bigger and better Expo this year.

### **RECOMMENDATION ADOPTED:**

**That the reports be received and noted.**

## **6. OTHER BUSINESS**

### **6.1 Acknowledgement of service of Greg Bartlett, Energex**

Carl Peterson noted that Greg Bartlett (Energex) had now formally retired, however wished to place on record appreciation for the service Greg provided to LDMG over a lengthy period of time. Greg could be relied upon to "turn up to everything" and on behalf of Council, was thanked for his service.

### **6.2 Acknowledgement of service of Jim Paris, Australian Defence Force**

The group also acknowledged the service of Jim Paris (ADF) who announced his relocation at today's meeting and thanked him for his efforts and service. The reciprocation of commitment and partnership by all agencies for each response event has been exceptional.

### **6.3 DDMG member training**

The disparity between training requirements for each group was acknowledged.

It was suggested that a consistent approach should be adopted, and that it would be considered appropriate for DDMG members to undertake the same modules for evacuation and recovery (as is required to be undertaken by LDMG members).

The modules are available on line and take approx. 20mins each to complete.

It was agreed that all members be required to undertake the same level of training, and that information regarding the completion of the training modules be distributed to all members of the combined group.

Further, details of other modules will also be disseminated for those that wish to complete as 'refreshers'. Details of training to be provided to Carl Peterson for dissemination to those on the contact list.

*ITEM 4.2 - MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES FEBRUARY 2019 - REGIONAL - A18273803 (Cont.)*



**RECOMMENDATION ADOPTED:**  
That the other business items be noted.

## 7. REFERRAL

### 7.1 To SDCC/SDCG/QPS DMU

*Nil to report*

## 8. FUTURE AGENDA ITEMS

Carl Peterson informed the group that a survey of residents in the region will be undertaken to get an idea of residents' understanding of disaster management arrangements and levels of preparedness. The target survey is 500. These survey results will be discussed at the next LDMG/DDMG meeting.

## 9. NEXT MEETING

The next LDMG/DDMG meeting is scheduled to occur on Wednesday, 24 July 2019.

**RECOMMENDATION ADOPTED:**  
That the next meeting will occur on Wednesday, 24 July 2019.

## 10. CLOSE

There being no further business the meeting was closed at 2.51pm.

**SUPPORTING INFORMATION**

**Ref: A18286430**

The following list of supporting information is provided for:

**ITEM 7.1**

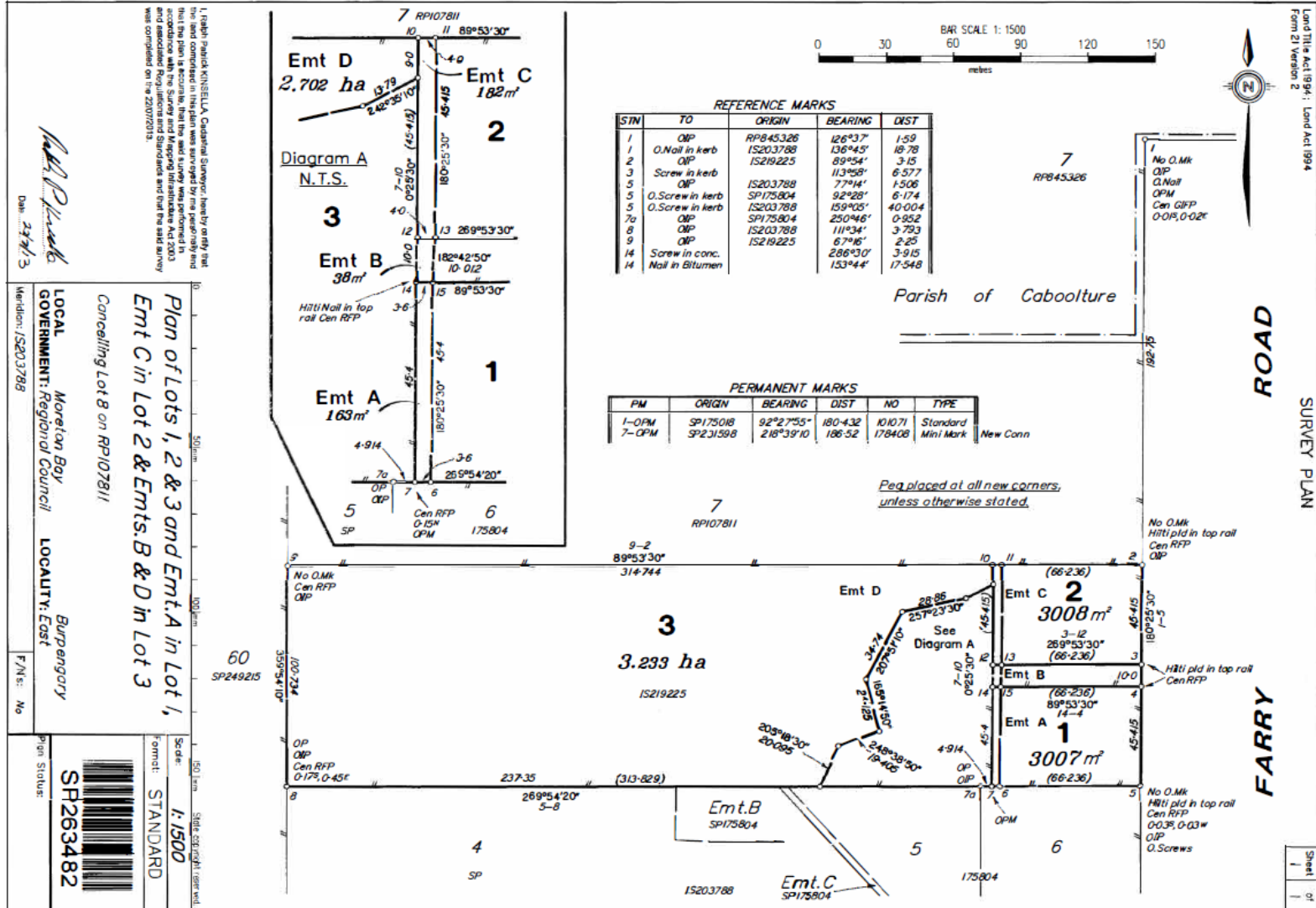
**PROPOSED CREATION OF EASEMENT E AND SURRENDER OF EASEMENT D AT 119 FARRY ROAD, BURPENGARY EAST - DIVISION 2**

***#1 Copy of SP263482 showing 119 Farry Road, Burpengary East and Easement D***

***#2 Copy of SP303665 showing proposed Easement E***

ITEM 7.1 - PROPOSED CREATION OF EASEMENT E AND SURRENDER OF EASEMENT D AT 119 FARRY ROAD, BURPENGARY EAST (Cont.)

#1 Copy of SP263482 showing 119 Farry Road, Burpengary East and Easement D



ITEM 7.1 - PROPOSED CREATION OF EASEMENT E AND SURRENDER OF EASEMENT D AT 119 FARRY ROAD, BURPENGARY EAST (Cont.)

#2 Copy of SP303665 showing proposed Easement E

