



# REPORT

## Coordination Committee Meeting

**Tuesday 19 February 2019**

commencing at 10.39am

Caboolture Chambers  
2 Hasking Street, Caboolture

**ENDORSED GM20190219**

---

**CHAIRPERSON'S REPORT**

The recommendations contained within this report of the Coordination Committee meeting held 19 February 2019 are recommended to the Council for adoption.

COUNCILLOR ALLAN SUTHERLAND (MAYOR)  
CHAIRPERSON  
COORDINATION COMMITTEE

***Adoption Extract from General Meeting – 19 February 2019 (Page 19/167)***

**12.1 Coordination Committee Meeting - 19 February 2019  
(Pages 19/169 - 19/194)**

---

**RESOLUTION**

**Moved by Cr Adrian Raedel**

**Seconded by Cr Denise Sims**

**CARRIED 12/0**

**That the report and recommendations of the Coordination Committee meeting held 19 February 2019 be adopted.**

LIST OF ITEMS

**1 GOVERNANCE SESSION (Cr A Sutherland, Mayor)**

**2 PLANNING & DEVELOPMENT SESSION (Cr M Gillam)**

**3 CORPORATE SERVICES SESSION (Cr M Constance)**

<b>ITEM 3.1</b>	<b>171</b>
MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL <b>COMMITTEE RECOMMENDATION</b> REPORT DETAIL	

**4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr A Hain)**

<b>ITEM 4.1</b>	<b>174</b>
MORETON BAY LOCAL DISASTER MANAGEMENT GROUP MEMBERSHIP AND STRUCTURE - REGIONAL <b>COMMITTEE RECOMMENDATION</b> REPORT DETAIL	

<b>ITEM 4.2</b>	<b>178</b>
REDCLIFFE - TRILBY STREET/HENZELL STREET - ROUNDABOUT INSTALLATION - DIVISION 6 <b>COMMITTEE RECOMMENDATION</b> REPORT DETAIL	

**5 PARKS, RECREATION & SPORT SESSION (Cr K Winchester)**

<b>ITEM 5.1</b>	<b>182</b>
NEW LEASE – LIONS CLUB OF ALBANY CREEK INC - DIVISION 9 <b>COMMITTEE RECOMMENDATION</b> REPORT DETAIL	

<b>ITEM 5.2</b>	<b>185</b>
NEW LEASE - THE ROTARY CLUB OF ALBANY CREEK INC - DIVISION 9 <b>COMMITTEE RECOMMENDATION</b> REPORT DETAIL	

<b>ITEM 5.3</b>	<b>188</b>
NEW LEASE - THE APEX CLUB OF ALBANY CREEK INC - DIVISION 9 <b>COMMITTEE RECOMMENDATION</b> REPORT DETAIL	

**6 LIFESTYLE & AMENITY SESSION (Cr D Sims)**

**7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)**

**8 REGIONAL INNOVATION (Cr D Grimwade)**

# Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
19 February 2019

**PAGE b**  
Report

---

## **9 GENERAL BUSINESS**

**ITEM 9.1** **192**  
MORETON POLICE DISTRICT MEMORIAL FUNDRAISING DINNER - REGIONAL  
**COMMITTEE RECOMMENDATION**

**ITEM 9.2** **192**  
SAMFORD MUSIC UNDER THE STARS - DIVISION 11

## **CLOSED SESSION (Confidential items)**

### **OPEN SESSION**

**ITEM C.1 – CONFIDENTIAL** **194**  
PROPERTY ACQUISITION - NINGI - DIVISION 1  
**COMMITTEE RECOMMENDATION**

## **CLOSURE**

## ATTENDANCE & APOLOGIES

### Attendance:

#### Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)  
Cr Peter Flannery  
Cr Adam Hain  
Cr Julie Greer  
Cr James Houghton  
Cr Koliانا Winchester  
Cr Denise Sims  
Cr Mick Gillam  
Cr Mike Charlton (Deputy Mayor)  
Cr Matthew Constance  
Cr Darren Grimwade  
Cr Adrian Raedel

#### Officers:

Acting Chief Executive Officer	(Mr Tony Martini)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Infrastructure Planning	(Mr Andrew Ryan)
Manager Financial & Project Services	(Mr Keith Pattinson)
Property Services Manager	(Mr Alex Smith)
Meeting Support	(Larissa Kerrisk)

### Apologies:

Cr Brooke Savige

**The Mayor is the Chairperson of the Coordination Committee.**

**Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:**

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

**1 GOVERNANCE SESSION**

(Cr A Sutherland, Mayor)

No items for consideration.

**2 PLANNING & DEVELOPMENT SESSION**

(Cr M Gillam)

No items for consideration.

**ATTENDANCE**

Mr Keith Pattinson attended the meeting at 10.39am for discussion on Item 3.1.

**3 CORPORATE SERVICES SESSION**

**(Cr M Constance)**

**ITEM 3.1  
MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL**

*Meeting / Session:* 3 CORPORATE SERVICES  
*Reference:* A18183548 : 11 February 2019 - **Refer Supporting Information A18183508**  
*Responsible Officer:* AD, Management Accountant (CEO Accounting Services)

**Executive Summary**

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 31 January 2019.

**COMMITTEE RECOMMENDATION**

**Moved by Cr Denise Sims**

**Seconded by Cr Mike Charlton (Deputy Mayor)**

**CARRIED 12/0**

**That the Financial Reporting Package for the year to date period ending 31 January 2019 be received.**

ITEM 3.1 MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL - A18183548 (Cont.)

## OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 31 January 2019 be received.

### **REPORT DETAIL**

#### **1. Background**

The Financial Reporting Package for the month ending 31 January 2019 is contained within the supporting information to this report.

This package contains a number of financial statements with relevant commentary to provide a breakdown of key financial data and includes.

- ✓ Financial Statements
  - Statement of Comprehensive Income shows all income and expenditure as at the end of the January period.
  - The Statement of Financial Position highlights Council's position at the end of January and itemises assets, liabilities and community equity.
  - Statement of Cash Flows which represents the cash inflows and outflows during the month.
  - Statement of sources and applications of capital funding.
- ✓ Treasury Report
  - The Treasury Report highlights key areas of performance relating to Council's investments and borrowings.

#### **2. Explanation of Item**

The financial results for the month of January are complete. A commentary is provided on significant matters that occurred during the month.

#### **3. Strategic Implications**

##### 3.1 Legislative/Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
  - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
  - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

##### 3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

##### 3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed for the month of January.

##### 3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Council's financial performance and position. Risks are documented and evaluated as part of the operational plan preparation in conjunction with the annual budget cycle and are monitored throughout the year.



*ITEM 3.1 MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL - A18183548 (Cont.)*

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

As at the end of January 2019 Council's operating result is \$92.60 million and the capital expenditure incurred amounted to \$75.16 million (excluding the University Project).

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Chief Executive Officer, Manager Financial and Project Services and Accounting Services Manager.

**ATTENDANCE**

Mr Keith Pattinson left the meeting at 10.42am after consideration of Item 3.1.

**4 ASSET CONSTRUCTION & MAINTENANCE SESSION**

**(Cr A Hain)**

**ITEM 4.1**

**MORETON BAY LOCAL DISASTER MANAGEMENT GROUP MEMBERSHIP AND STRUCTURE - REGIONAL**

*Meeting / Session:* 4 ASSET CONSTRUCTION & MAINTENANCE  
*Reference:* A18165624 : 6 February 2019  
*Responsible Officer:* CP, Coordinator Disaster Management (ECM Directorate)

**Executive Summary**

Recent staffing and organisational changes have provided an opportunity to review the structure and membership of the Moreton Bay Local Disaster Management Group (LDMG) and appoint new positions to undertake roles within the LDMG, its sub-groups or having a key role managing internal business continuity.

It is recommended that Council notes the contents of this report and approves these recommendations.

**COMMITTEE RECOMMENDATION**

Moved by Cr Peter Flannery

Seconded by Cr Julie Greer

**CARRIED 12/0**

1. That membership of the Moreton Bay Local Disaster Management Group be approved as follows:
  - a) The Mayor
  - b) The Chair
  - c) The Deputy Chair
  - d) The Local Disaster Coordinator
  - e) The Moreton Recovery Coordinator
  - f) Coordinator Disaster Management
  - g) Australian Red Cross (Queensland)
  - h) Department of Education
  - i) Energex
  - j) Queensland Ambulance Service
  - k) Queensland Fire and Emergency Services
  - l) Queensland Health
  - m) Queensland Police Service
  - n) State Emergency Service
  - o) Unitywater
  
2. That the appointment of the following positions to undertake roles within the Local Disaster Management Group, its sub-groups or related to business continuity be approved:
  - a) Local Disaster Coordinator – Director Engineering, Construction and Maintenance
  - b) Deputy Local Disaster Coordinator – Director Infrastructure Planning
  - c) Moreton Recovery Coordinator – Director Community and Environmental Services
  - d) Deputy Moreton Recovery Coordinator – Manager Community Services, Sport and Recreation
  - e) Chair Moreton Recovery Group – Moreton Recovery Coordinator
  - f) Chair of Economic sub-group - Manager Strategic Planning and Economic Development
  - g) Chair of Environment sub-group - Manager Environmental Services
  - h) Chair of Human and Social sub-group - Manager Community Services, Sport and Recreation
  - i) Chair of Roads and Transport sub-group - Manager Asset Maintenance
  - j) Chair of Building sub-group - Manager Regulatory Services
  - k) Chair of Business Continuity Management Team - Manager Financial and Project Services

*ITEM 4.1 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP MEMBERSHIP AND STRUCTURE - REGIONAL - A18165624 (Cont.)*

## OFFICER'S RECOMMENDATION

1. That membership of the Moreton Bay Local Disaster Management Group be approved as follows:
  - a) The Mayor
  - b) The Chair
  - c) The Deputy Chair
  - d) The Local Disaster Coordinator
  - e) The Moreton Recovery Coordinator
  - f) Coordinator Disaster Management
  - g) Australian Red Cross (Queensland)
  - h) Department of Education
  - i) Energex
  - j) Queensland Ambulance Service
  - k) Queensland Fire and Emergency Services
  - l) Queensland Health
  - m) Queensland Police Service
  - n) State Emergency Service
  - o) Unitywater
  
2. That the appointment of the following positions to undertake roles within the Local Disaster Management Group, its sub-groups or related to business continuity be approved:
  - a) Local Disaster Coordinator – Director Engineering, Construction and Maintenance
  - b) Deputy Local Disaster Coordinator – Director Infrastructure Planning
  - c) Moreton Recovery Coordinator – Director Community and Environmental Services
  - d) Deputy Moreton Recovery Coordinator – Manager Community Services, Sport and Recreation
  - e) Chair Moreton Recovery Group – Moreton Recovery Coordinator
  - f) Chair of Economic sub-group - Manager Strategic Planning and Economic Development
  - g) Chair of Environment sub-group - Manager Environmental Services
  - h) Chair of Human and Social sub-group - Manager Community Services, Sport and Recreation
  - i) Chair of Roads and Transport sub-group - Manager Asset Maintenance
  - j) Chair of Building sub-group - Manager Regulatory Services
  - k) Chair of Business Continuity Management Team - Manager Financial and Project Services

## **REPORT DETAIL**

### **1. Background**

Recent staffing and organisational changes have provided an opportunity to review the structure and membership of the LDMG and appoint new positions to undertake roles within the LDMG and/or its sub-groups.

### **2. Explanation of Item**

#### Local Disaster Management Group Membership

The LDMG membership has been reviewed periodically, including in 2011, 2016 and 2017. To address recent organisational changes, learnings from disaster events as well as to recognise the recent consolidation of the Moreton Bay LDMG with the Moreton District Disaster Management Group, the following membership changes are proposed:

- The Mayor
- The Chair
- The Deputy Chair
- The Local Disaster Coordinator
- The Moreton Recovery Coordinator
- Director Executive and Property Services (removed, position no longer exists)

*ITEM 4.1 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP MEMBERSHIP AND STRUCTURE - REGIONAL - A18165624 (Cont.)*

- Coordinator Disaster Management
- Australian Red Cross (Queensland)
- Department of Communities, Disability Services and Seniors (removed, this agency will sit at the District level)
- Department of Education (formerly Department of Education and Training)
- Energex
- Queensland Ambulance Service
- Queensland Fire and Emergency Services - Emergency Management (removed, this agency/role will sit at the District level)
- Queensland Fire and Emergency Services
- Queensland Health
- Queensland Police Service
- State Emergency Service
- Unitywater

Section 13 of the Disaster Management Regulation 2014 states that 'a quorum for a meeting of a disaster management group is the number equal to one half of its members for the time being holding office plus 1; or if one-half of its members for the time being holding office is not a whole number, the next highest whole number'. Accordingly, with these changes, the quorum for the LDMG will reduce from 10 to 8 members.

It should also be acknowledged that a number of organisations will continue to serve and support the LDMG in an advisory capacity or as part of the Moreton District Disaster Management Group. These organisations are as follows: APA Group; Australian Defence Force; Department of Agriculture and Fisheries; Department of Communities, Disability Services and Seniors; Department of Employment, Small Business and Training; Department of Environment and Science; Department of Housing and Public Works; Department of State Development, Manufacturing, Infrastructure and Planning; Department of Transport and Main Roads; Maritime Safety Queensland; Queensland Rail; Queensland Reconstruction Authority; Redcliffe Coast Guard; Seqwater; Surf Life Saving; Telstra; and Volunteer Marine Rescue.

Council appointments to LDMG and/or sub-groups

Given recent changes in organisational structure, it is important to reiterate those Council positions that have been appointed roles to support the disaster management functions. The position of Local Disaster Coordinator is mandated within the *Disaster Management Act 2003*. The other positions are required to implement Council's Local Disaster Management Plan or manage Council's business continuity arrangements. These positions/roles are detailed below:

- a) Local Disaster Coordinator – Director Engineering, Construction and Maintenance
- b) Deputy Local Disaster Coordinator – Director Infrastructure Planning (formerly Manager Engineering)
- c) Moreton Recovery Coordinator – Director Community and Environmental Services
- d) Deputy Moreton Recovery Coordinator – Manager Community Services, Sport and Recreation (formerly Manager Community and Customer Services)
- e) Communications/Business Continuity - Director Executive and Property Services (removed)
- f) Chair Moreton Recovery Group – Moreton Recovery Coordinator
- g) Chair of Economic sub-group - Manager Strategic Planning and Economic Development (formerly Manager Economic Development and Events)
- h) Chair of Environment sub-group - Manager Environmental Services (formerly Manager Environmental Health)
- i) Chair of Human and Social sub-group - Manager Community Services, Sport and Recreation (formerly Manager Community and Customer Services)
- j) Chair of Roads and Transport sub-group (formerly Infrastructure sub-group) - Manager Asset Maintenance (formerly Manager Operations)
- k) Chair of Building sub-group - Manager Regulatory Services (new role)
- l) Chair of Business Continuity Management Team - Manager Financial and Project Services (formerly Director Executive and Property Services)

ITEM 4.1 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP MEMBERSHIP AND STRUCTURE - REGIONAL - A18165624 (Cont.)

### 3. Strategic Implications

#### 3.1 Legislative/Legal Implications

The legislative basis for disaster management arrangements within Queensland is the *Disaster Management Act 2003*.

#### 3.2 Corporate Plan / Operational Plan

Strengthening Communities: Safe neighbourhoods - a safe and resilient community.

#### 3.3 Policy Implications

No policy implications arising as a direct result of this report.

#### 3.4 Risk Management Implications

No risk management implications arising as a direct result of this report.

#### 3.5 Delegated Authority Implications

On 1 September 2009, the Council delegated to the CEO power to appoint appropriate officers to the roles as outlined in the *Disaster Management Act 2003*.

#### 3.6 Financial Implications

No financial implications arising as a direct result of this report.

#### 3.7 Economic Benefit

No economic benefit implications arising as a direct result of this report.

#### 3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

#### 3.9 Social Implications

No social implications arising as a direct result of this report.

#### 3.10 Consultation / Communication

Consultation has occurred with the following persons/agencies:

- The Chair and Deputy Chair of the LDMG (Cr Flannery and Cr Constance)
- MBRC Directors
- Members of the Moreton Bay Region LDMG (including Department of Communities, Disability Services and Seniors, Department of Education, Queensland Ambulance Service, Queensland Fire and Emergency Services, Queensland Health and Queensland Police Service)
- Members of the Redcliffe DDMG (including Superintendent Michael Brady and Senior Sergeant Gavin Marsh)
- Other state government agencies
- Council officers

The Chief Executive Officer (Commissioner) of the Queensland Fire and Emergency Services will be notified of the recommended appointments as required under the *Disaster Management Act 2003*.

**ITEM 4.2**

**REDCLIFFE - TRILBY STREET/HENZELL STREET - ROUNDABOUT INSTALLATION  
- DIVISION 6**

*Meeting / Session:* 4 ASSET CONSTRUCTION & MAINTENANCE  
*Reference:* A18186262 : 11 February 2019 - Refer **Confidential** Supporting Information  
**A17746494**  
*Responsible Officer:* DM, Senior Project Manager (ECM Project Management & Construction)

**Executive Summary**

Tenders were invited for the 'Redcliffe - Trilby Street/Henzell Street - Roundabout Installation (MBRC005990/VP125861)' project. The request for tenders closed on 16 January 2019 with one conforming tender received.

It is recommended that Council award the contract to G&H Plant Hire Pty Ltd trading as Civil Contractors for the sum of \$265,546.69 (excluding GST). This tender was evaluated as representing current market value to Council following a detailed cost comparison on tendered rates of a similar project recently completed.

**COMMITTEE RECOMMENDATION**

Moved by Cr Koliانا Winchester

Seconded by Cr James Houghton

CARRIED 12/0

That the tender for 'Redcliffe - Trilby Street/Henzell Street - Roundabout Installation (MBRC005990/VP125861)' project be awarded to G&H Plant Hire Pty Ltd trading as Civil Contractors for the amount of \$265,546.69 (excluding GST).

- a) That the Council enters into an agreement with G&H Plant Hire Pty Ltd trading as Civil Contractors as described in this report.
- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with G&H Plant Hire Pty Ltd trading as Civil Contractors for the 'Redcliffe - Trilby Street/Henzell Street - Roundabout Installation (MBRC005990/VP125861)' project and any required variations of the agreement on Council's behalf.

ITEM 4.2 REDCLIFFE - TRILBY STREET/HENZELL STREET - ROUNDABOUT INSTALLATION - DIVISION 6 - A18186262 (Cont.)

**OFFICER'S RECOMMENDATION**

That the tender for 'Redcliffe - Trilby Street/Henzell Street - Roundabout Installation (MBRC005990/VP125861)' project be awarded to G&H Plant Hire Pty Ltd trading as Civil Contractors for the amount of \$265,546.69 (excluding GST).

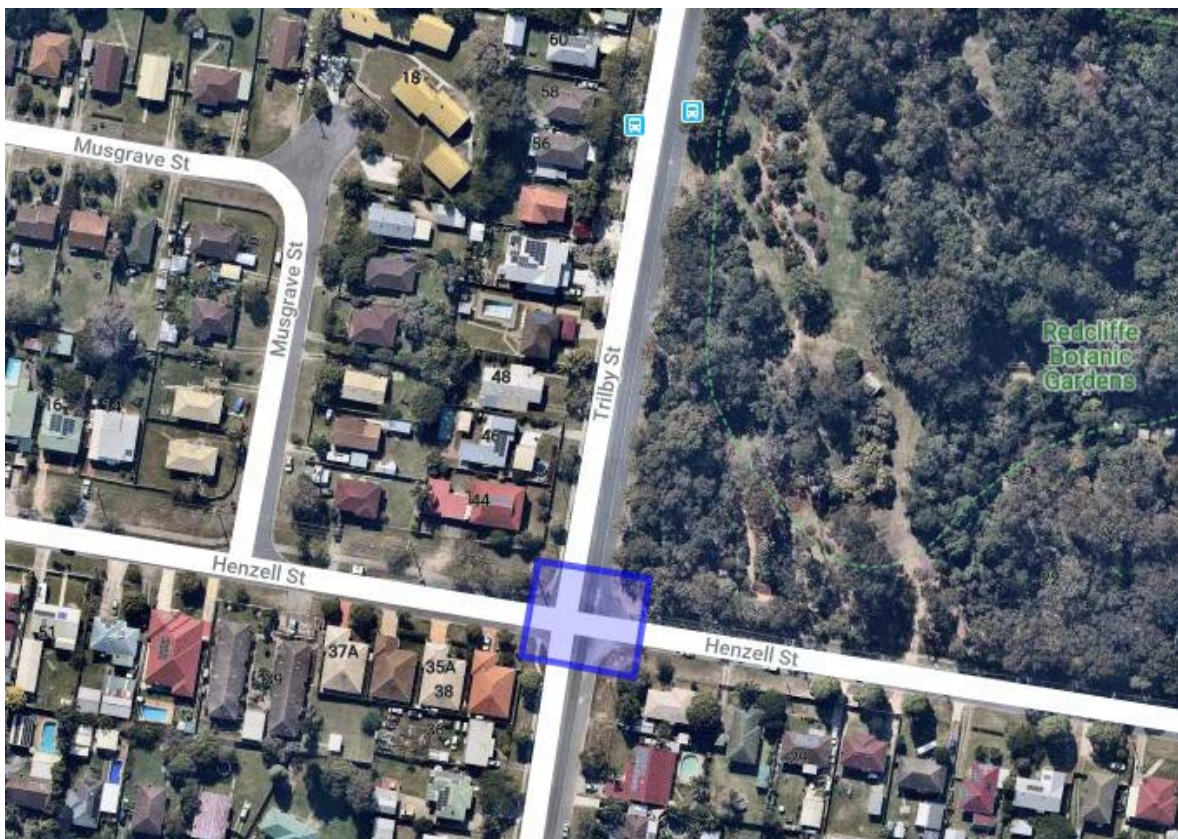
- a) That the Council enters into an agreement with G&H Plant Hire Pty Ltd trading as Civil Contractors as described in this report.
- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with G&H Plant Hire Pty Ltd trading as Civil Contractors for the 'Redcliffe - Trilby Street/Henzell Street - Roundabout Installation (MBRC005990/VP125861)' project and any required variations of the agreement on Council's behalf.

**REPORT DETAIL**

**1. Background**

The project is located at the intersection of Trilby Street and Henzell Street, Redcliffe. The project scope includes installation of a single lane roundabout, raised splitter islands, kerb build outs, minor pavement works, pathway and new kerb ramps. The intersection has a high crash record and is being funded by the Transport Infrastructure Development Scheme - Black Spot Program. The objective of the project is to improve safety for all users.

The work is scheduled to commence in March 2019 and be completed by May 2019 over a 12-week period, which includes an allowance for wet weather.



ITEM 4.2 REDCLIFFE - TRILBY STREET/HENZELL STREET - ROUNDABOUT INSTALLATION - DIVISION 6 - A18186262 (Cont.)

**Figure 1: Locality plan - Redcliffe - Trilby Street/Henzell Street - roundabout installation**

**2. Explanation of Item**

Tenders for the 'Redcliffe - Trilby Street/Henzell Street - Roundabout Installation (MBRC005990/VP125861)' project closed on 16 January 2019 with one conforming tender received. The tender was assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

RANK	TENDERER	EVALUATION SCORE
1	G&H Plant Hire Pty Ltd trading as Civil Contractors	100.00

**G&H Plant Hire Pty Ltd trading as Civil Contractors** submitted a detailed tender and demonstrated their construction methodology and relevant experience on projects of a similar scale and complexity, including the Pitt Road Burpengary civil works upgrade for Watpac (\$4.2M), Aquatic Centre, Southport civil works for Watpac (\$2.5M) and Queensland State Velodrome civil works (\$3.5M) also for Watpac. G&H Plant Hire Pty Ltd's submission covered all the required methodology and constructability issues.

**3. Strategic Implications**

**3.1 Legislative/Legal Implications**

Council called a select tender for the work through Council's Prequalified Civil Construction Panel (MBRC005990), in accordance with the *Local Government Act 2009*.

**3.2 Corporate Plan / Operational Plan**

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

**3.3 Policy Implications**

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

**3.4 Risk Management Implications**

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The way in which the potential impact of these risks is minimised is detailed below.

**Financial Risks:**

- a. The tenderers were sourced from the MBRC Prequalified Civil Construction Panel (MBRC005990).
- b. A detailed cost comparison was undertaken on a similar Council roundabout construction project recently completed which compared rates of four contractors. The result of the comparison of the tendered rates supplied with this tender are in line with and demonstrate current market value for money. The cost comparison compared detailed individual task/activity items with regard to quantity and rate and overall project size.

**Construction Risks:**

- a. The recommended contractor will provide a program of works, traffic management plan, safety management plan and environmental management plan as part of the contract to identify and detail how it will manage and mitigate project construction risks.
- b. The recommended contractor has demonstrated their understanding of the project site and the need to manage the impact of the works and safety for pedestrians and vehicles.



ITEM 4.2 REDCLIFFE - TRILBY STREET/HENZELL STREET - ROUNDABOUT INSTALLATION - DIVISION 6 - A18186262 (Cont.)

- c. The recommended contractor has programmed the works and allowed for appropriate resources to be able to complete the project works efficiently.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$372,000 (excluding GST) in the 2018-19 Capital Projects Program for this project, budget number 106773. External revenue of \$372,000 for the 2018-19 FY from the State Government Black Spot Funding is committed to this project.

Design	\$ 22,268.00
Energex works (additional street lighting)	\$ 25,445.00
Tender price (Construction)	\$265,546.69
Contingency (10%)	\$ 26,500.00
Qleave (0.475%)	\$ 1,261.00
	-----
Total Project Cost	\$341,020.69
	=====

Estimated ongoing operational/maintenance costs \$7,500 per F/Y.

The budget amount for this project is sufficient.

3.7 Economic Benefit

By undertaking this project, Council is improving the safety of an important link within the local road transport network.

3.8 Environmental Implications

The contractor is required to submit an Environmental Management Plan and comply with relevant State Government Environmental Policies. The contractor will be required to manage sediment and erosion controls during construction and these measures will be audited and monitored by Project Management staff.

3.9 Social Implications

Road crashes can result in significant trauma for those directly involved and the broader community. Accordingly, community expectations extend to the responsible authority to address road safety concerns when they are evident.

3.10 Consultation / Communication

A detailed communications plan has been prepared, which has taken into consideration the scope of works. Project notices and project signs will be distributed two weeks prior to commencement. Residents directly affected by the staged works will be provided additional details with two days' notice of works. Monthly project updates via email will be provided to the Divisional Councillor who has been consulted and is supportive of the project.

**5 PARKS, RECREATION & SPORT SESSION**

(Cr K Winchester)

**ITEM 5.1**

**NEW LEASE – LIONS CLUB OF ALBANY CREEK INC - DIVISION 9**

*Meeting / Session:* 5 PARKS, RECREATION & SPORT  
*Reference:* A18154645 : 4 February 2019 - **Refer Supporting Information A18154642**  
*Responsible Officer:* CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

**Executive Summary**

The term of the existing lease between Council and Lions Club of Albany Creek Inc has expired at Albany Creek Community Centre, 15 Ernie Street, Albany Creek (refer Supporting Information #1).

This report seeks Council's approval for the provision of a new lease to allow continued use to Lions Club of Albany Creek Inc at this location.

**COMMITTEE RECOMMENDATION**

Moved by Cr Mike Charlton (Deputy Mayor)

Seconded by Cr Matt Constance

**CARRIED 12/0**

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Lions Club of Albany Creek Inc be granted a lease over an area at 15 Ernie Street, Albany Creek (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.1 NEW LEASE – LIONS CLUB OF ALBANY CREEK INC - DIVISION 9 - A18154645 (Cont.)

**OFFICER'S RECOMMENDATION**

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Lions Club of Albany Creek Inc be granted a lease over an area at 15 Ernie Street, Albany Creek (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

**REPORT DETAIL**

**1. Background**

Since 6 September 2013, Lions Club of Albany Creek Inc has held a lease with Council over part of a storage shed at Albany Creek Community Centre, 15 Ernie Street, Albany Creek (refer Supporting Information #1). The current lease expired on 6 September 2018, with the group continuing to occupy the site on holding over terms.

This lease provides Lions Club of Albany Creek Inc with a storage facility to house club equipment which is used in the delivery of its various community services.

**2. Explanation of Item**

Lions Club of Albany Creek Inc has confirmed its desire to renew its lease under Council's Community Leasing Policy

This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1 for a period of five (5) years.

**3. Strategic Implications**

**3.1 Legislative/Legal Implications**

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

**3.2 Corporate Plan / Operational Plan**

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

**3.3 Policy Implications**

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

**3.4 Risk Management Implications**

There are no risk management implications arising as a direct result of this report.

**3.5 Delegated Authority Implications**

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

*ITEM 5.1 NEW LEASE – LIONS CLUB OF ALBANY CREEK INC - DIVISION 9 - A18154645 (Cont.)*

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to Lions Club of Albany Creek Inc will provide the club with facilities to support its operations.

3.10 Consultation / Communication

Councillor Charlton (Division 9)  
Relevant Council Departments  
Lions Club of Albany Creek Inc  
Encircle Ltd

**ITEM 5.2**

**NEW LEASE - THE ROTARY CLUB OF ALBANY CREEK INC - DIVISION 9**

*Meeting / Session:* 5 PARKS, RECREATION & SPORT  
*Reference:* A18035626 : 4 February 2019 - **Refer Supporting Information A18035838**  
*Responsible Officer:* CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

**Executive Summary**

The term of the existing lease between Council and The Rotary Club of Albany Creek Inc has expired at Albany Creek Community Centre, 15 Ernie Street, Albany Creek (refer Supporting Information #1).

This report seeks Council's approval for the provision of a new lease to allow continued use to The Rotary Club of Albany Creek Inc at this location.

**COMMITTEE RECOMMENDATION**

**Moved by Cr Mike Charlton (Deputy Mayor)**

**Seconded by Cr Matt Constance**

**CARRIED 12/0**

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, The Rotary Club of Albany Creek Inc be granted a lease over an area at 15 Ernie Street, Albany Creek (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.2 NEW LEASE - THE ROTARY CLUB OF ALBANY CREEK INC - DIVISION 9 - A18035626 (Cont.)

### OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, The Rotary Club of Albany Creek Inc be granted a lease over an area at 15 Ernie Street, Albany Creek (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

### **REPORT DETAIL**

#### **1. Background**

Since 6 September 2013, The Rotary Club of Albany Creek Inc has held a lease with Council over part of a storage shed at Albany Creek Community Centre, 15 Ernie Street, Albany Creek (refer Supporting Information #1). The current lease expired on 6 September 2018, with the group continuing to occupy the site on holding over terms.

This lease provides The Rotary Club of Albany Creek Inc with a storage facility to house club equipment which is used in the delivery of its various community services.

#### **2. Explanation of Item**

The Rotary Club of Albany Creek Inc has confirmed its desire to renew its lease under Council's Community Leasing Policy

This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1 for a period of five (5) years.

#### **3. Strategic Implications**

##### 3.1 Legislative/Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

##### 3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

##### 3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

##### 3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

##### 3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

*ITEM 5.2 NEW LEASE - THE ROTARY CLUB OF ALBANY CREEK INC - DIVISION 9 - A18035626 (Cont.)*

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to The Rotary Club of Albany Creek Inc will provide the club with facilities to support its operations.

3.10 Consultation / Communication

Councillor Charlton (Division 9)  
Relevant Council Departments  
The Rotary Club of Albany Creek Inc  
Encircle Ltd

**ITEM 5.3**

**NEW LEASE - THE APEX CLUB OF ALBANY CREEK INC - DIVISION 9**

*Meeting / Session:* 5 PARKS, RECREATION & SPORT  
*Reference:* A18060461 : 4 February 2019 - **Refer Supporting Information A18060462**  
*Responsible Officer:* CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

**Executive Summary**

The term of the existing lease between Council and The Apex Club of Albany Creek Inc has expired at the Albany Creek Community Centre, 15 Ernie Street, Albany Creek (refer Supporting Information #1).

This report seeks Council's approval for the provision of a new lease to allow continued use to The Apex Club of Albany Creek Inc at this location.

**COMMITTEE RECOMMENDATION**

**Moved by Cr Mike Charlton (Deputy Mayor)**

**Seconded by Cr Matt Constance**

**CARRIED 12/0**

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, The Apex Club of Albany Creek Inc be granted a lease over an area at 15 Ernie Street, Albany Creek (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.



ITEM 5.3 NEW LEASE - THE APEX CLUB OF ALBANY CREEK INC - DIVISION 9 - A18060461 (Cont.)

### OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, The Apex Club of Albany Creek Inc be granted a lease over an area at 15 Ernie Street, Albany Creek (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

### **REPORT DETAIL**

#### **1. Background**

Since 6 September 2013, The Apex Club of Albany Creek Inc has held a lease with Council over part of a storage shed at Albany Creek Community Centre, 15 Ernie Street, Albany Creek (refer Supporting Information #1). The current lease expired on 6 September 2018, with the group continuing to occupy the site on holding over terms.

This lease provides The Apex Club of Albany Creek Inc with a storage facility to house club equipment which is used in the delivery of its various community services.

#### **2. Explanation of Item**

The Apex Club of Albany Creek Inc has confirmed its desire to renew its lease under Council's Community Leasing Policy.

This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1 for a period of five (5) years.

#### **3. Strategic Implications**

##### 3.1 Legislative/Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

##### 3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

##### 3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

##### 3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

##### 3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

*ITEM 5.3 NEW LEASE - THE APEX CLUB OF ALBANY CREEK INC - DIVISION 9 - A18060461 (Cont.)*

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to The Apex Club of Albany Creek Inc. will provide the club with facilities to support its operations.

3.10 Consultation / Communication

Councillor Charlton (Division 9)  
Relevant Council Departments  
The Apex Club of Albany Creek Inc  
Encircle Ltd

**6 LIFESTYLE & AMENITY SESSION**

**(Cr D Sims)**

No items for consideration.

**7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION**

**(Cr P Flannery)**

No items for consideration.

**8 REGIONAL INNOVATION**

**(Cr D Grimwade)**

No items for consideration.

## 9 GENERAL BUSINESS

### ITEM 9.1

#### **MORETON POLICE DISTRICT MEMORIAL FUNDRAISING DINNER - REGIONAL (AR)**

Cr Adrian Raedel reported his attendance at the **Moreton Police District Memorial Fundraising Dinner** last evening, Monday 18 February 2019, held at the Caboolture Sports Club which was also attended by Cr Allan Sutherland (Mayor), Cr Peter Flannery, Cr Adrian Raedel, and Cr Adam Hain. Cr Raedel said that approximately \$20,000 was raised toward the Police Memorial Garden and that the event included a farewell to Superintendent Michael Brady.

Cr Allan Sutherland (Mayor) concurred with Cr Adrian Raedel that the fundraising dinner was an excellent gathering. The Mayor said that the memorial is being built to reflect those fallen officers across the Moreton region and that it is a great initiative for the Council to be involved with and will be very much appreciated.

#### **COMMITTEE RECOMMENDATION**

Moved by Cr Adrian Raedel

Seconded by Cr Mike Charlton (Deputy Mayor)

CARRIED 12/0

**That Council contribute \$10,000 on behalf of Moreton Bay Regional Council ratepayers toward the establishment of a Police Memorial Garden for fallen officers across the Moreton region, to be built within the grounds of the new Caboolture Police Station and District Headquarters.**

### ITEM 9.2

#### **SAMFORD MUSIC UNDER THE STARS - DIVISION 11 (MC)**

Cr Matt Constance reported his attendance at **Samford Music Under the Stars** held at John Scott Park on Saturday 16 February 2019. Cr Constance said that staff had organised a hugely successful event, having coordinated with residents and the community from the Samford and The Hills areas, noting that the event was something a little bit different which attracted people from around the region.

Cr Allan Sutherland (Mayor) mentioned that he had received great feedback following the event.

Cr Darren Grimwade advised that he had passed the positive feedback onto the staff involved with the organisation of the event. Cr Grimwade said that approximately 1000 people had attended, and that staff did very well in promoting the event.

**CLOSED SESSION (Confidential items)**

*(Resolution the meeting be closed under s275 of the Local Government Regulation 2012)*

**CLOSED SESSION**

**COMMITTEE RECOMMENDATION**

Moved by Cr Adrian Raedel

Seconded by Cr Mike Charlton (Deputy Mayor)

**CARRIED 12/0**

That Committee move into closed session pursuant to the provisions of s275 (1) of the Local Government Regulation 2012 to discuss Item C.1.

Members of the press and public gallery left the Chambers.  
The closed session commenced at 10.54am.

**OPEN SESSION**

**COMMITTEE RECOMMENDATION**

Moved by Cr Denise Sims

Seconded by Cr Koliana Winchester

**CARRIED 12/0**

That Committee resume in open session and that the following recommendations be made.

The open session resumed at 10.59am and Mr Alex Smith attended at this time for consideration of item C.1.

**ITEM C.1 – CONFIDENTIAL**  
**PROPERTY ACQUISITION - NINGI - DIVISION 1**

**Meeting / Session:** 4 Asset Construction & Maintenance (Cr A Hain)  
**Reference:** A17916889 : 12 February 2019 - Refer **Confidential** Supporting Information  
A17916932  
**Responsible Officer:** AS, A/Property Services Manager (CES Property & Commercial Services)

**Basis of Confidentiality**

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (h), as the matter involves other business for which a public discussion would be likely to prejudice the interests of the Council or someone else or enable a person to gain a financial advantage.

**Executive Summary**

This report seeks Council approval to acquire land for sanitation purposes, in particular for the management and disposal of dredge spoil.

**COMMITTEE RECOMMENDATION**

Moved by Cr Mick Gillam

Seconded by Cr Adrian Raedel

CARRIED 12/0

1. That the land described in this confidential report be acquired in accordance with Council Policy No. 12-2150-057 Resumptions and Acquisitions of Land.
2. That the Chief Executive Officer be authorised to do all things necessary to give effect to Recommendation 1.

**CLOSURE**

There being no further business the Chairperson closed the meeting at 11.04am.