



AGENDA

Coordination Committee Meeting

Tuesday 19 February 2019

commencing at 10.30am

Caboolture Chambers
2 Hasking Street, Caboolture

COUNCILLOR:

NOTICE IS HEREBY GIVEN, that a meeting of the Coordination Committee will be held on Tuesday 19 February 2019 commencing at 10.30am in Caboolture Chambers, 2 Hasking Street, Caboolture to give consideration to the matters listed on this agenda.

Anthony Martini
Acting Chief Executive Officer

14 February 2019

Membership = 13
Mayor and all Councillors

Quorum = 7

[Agenda for public distribution](#)

LIST OF ITEMS

1 GOVERNANCE SESSION (Cr A Sutherland, Mayor)

2 PLANNING & DEVELOPMENT SESSION (Cr M Gillam)

3 CORPORATE SERVICES SESSION (Cr M Constance)

| | |
|---|----------|
| ITEM 3.1 | 6 |
| MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL | |
| REPORT DETAIL | |
| SUPPORTING INFORMATION | |
| #1 Monthly Financial Report - January 2019 | |

4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr A Hain)

| | |
|--|-----------|
| ITEM 4.1 | 21 |
| MORETON BAY LOCAL DISASTER MANAGEMENT GROUP MEMBERSHIP AND | |
| STRUCTURE - REGIONAL | |
| REPORT DETAIL | |

| | |
|--|-----------|
| ITEM 4.2 | 26 |
| REDCLIFFE - TRILBY STREET/HENZELL STREET - ROUNDABOUT INSTALLATION - | |
| DIVISION 6 | |
| REPORT DETAIL | |
| SUPPORTING INFORMATION | |
| Confidential #1 Tender Evaluation | |

5 PARKS, RECREATION & SPORT SESSION (Cr K Winchester)

| | |
|---|-----------|
| ITEM 5.1 | 31 |
| NEW LEASE – LIONS CLUB OF ALBANY CREEK INC - DIVISION 9 | |
| REPORT DETAIL | |
| SUPPORTING INFORMATION | |
| #1 Lions Club of Albany Creek Inc - Lease area | |

| | |
|--|-----------|
| ITEM 5.2 | 36 |
| NEW LEASE - THE ROTARY CLUB OF ALBANY CREEK INC - DIVISION 9 | |
| REPORT DETAIL | |
| SUPPORTING INFORMATION | |
| #1 The Rotary Club of Albany Creek Inc - Lease area | |

| | |
|--|-----------|
| ITEM 5.3 | 41 |
| NEW LEASE - THE APEX CLUB OF ALBANY CREEK INC - DIVISION 9 | |
| REPORT DETAIL | |
| SUPPORTING INFORMATION | |
| #1 The Apex Club of Albany Creek Inc - Lease Area | |

6 LIFESTYLE & AMENITY SESSION (Cr D Sims)

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)

8 REGIONAL INNOVATION (Cr D Grimwade)

9 GENERAL BUSINESS

CLOSED SESSION (Confidential items)

ITEM C.1 – CONFIDENTIAL

47

PROPERTY ACQUISITION - NINGI - DIVISION 1

REPORT DETAIL

SUPPORTING INFORMATION

ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)

Officers:

Apologies:

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:

| Session | Spokesperson |
|--|-----------------------------|
| 1 Governance | Cr Allan Sutherland (Mayor) |
| 2 Planning & Development | Cr Mick Gillam |
| 3 Corporate Services | Cr Matt Constance |
| 4 Asset Construction & Maintenance | Cr Adam Hain |
| 5 Parks, Recreation & Sport | Cr Koliانا Winchester |
| 6 Lifestyle & Amenity | Cr Denise Sims |
| 7 Economic Development, Events & Tourism | Cr Peter Flannery |
| 8 Regional Innovation | Cr Darren Grimwade |
| 9 General Business | Cr Allan Sutherland (Mayor) |

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

No items for consideration.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

No items for consideration.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

ITEM 3.1

MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A18183548 : 11 February 2019 - **Refer Supporting Information A18183508**
Responsible Officer: AD, Management Accountant (CEO Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 31 January 2019.

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 31 January 2019 be received.

ITEM 3.1 MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL - A18183548 (Cont.)

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 31 January 2019 is contained within the supporting information to this report.

This package contains a number of financial statements with relevant commentary to provide a breakdown of key financial data and includes.

- ✓ Financial Statements
 - Statement of Comprehensive Income shows all income and expenditure as at the end of the January period.
 - The Statement of Financial Position highlights Council's position at the end of January and itemises assets, liabilities and community equity.
 - Statement of Cash Flows which represents the cash inflows and outflows during the month.
 - Statement of sources and applications of capital funding.
- ✓ Treasury Report
 - The Treasury Report highlights key areas of performance relating to Council's investments and borrowings.

2. Explanation of Item

The financial results for the month of January are complete. A commentary is provided on significant matters that occurred during the month.

3. Strategic Implications

3.1 Legislative/Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed for the month of January.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Councils financial performance and position. Risks are documented and evaluated as part of the operational plan preparation in conjunction with the annual budget cycle and are monitored throughout the year.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

Moreton Bay Regional Council

ITEM 3.1 MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL - A18183548 (Cont.)

3.6 Financial Implications

As at the end of January 2019 Council's operating result is \$92.60 million and the capital expenditure incurred amounted to \$75.16 million (excluding the University Project).

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Chief Executive Officer, Manager Financial and Project Services and Accounting Services Manager.

SUPPORTING INFORMATION

Ref: [A18183508](#)

The following list of supporting information is provided for:

ITEM 3.1

MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL

#1 Monthly Financial Report - January 2019

ITEM 3.1 - MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL (Cont.)

#1 Monthly Financial Report - January 2019

Moreton Bay Regional Council

Monthly Financial Report

Year to date result as at: 31 January 2019

| Contents | Page No |
|---|----------------|
| Financial Statements | 1 to 3 |
| Statement of Sources and Application of Capital Funding | 4 |
| Segment Analysis | 5 |
| Commentary on Financial Results and Graphs | 6 to 9 |
| Treasury Report | 10 |

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
19 February 2019

PAGE 11
Agenda

ITEM 3.1 - MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL (Cont.)

Moreton Bay Regional Council STATEMENT OF COMPREHENSIVE INCOME For the period ended 31 January 2019

58% of the
year elapsed

| | 2018/19 Original Budget | 2018/19 Revised Budget | 2018/19 YTD Actuals | Actuals to Revised Budget 2018/19 |
|--|-------------------------------|------------------------------|---------------------------|--|
| Revenue | | | | |
| Operating Revenue | | | | |
| Rates and utility charges | \$307,250,103 | \$307,263,703 | \$228,762,734 | 74.45% |
| Fees and charges | \$35,381,922 | \$35,421,922 | \$23,730,913 | 66.99% |
| Rental income | \$6,010,669 | \$6,022,669 | \$3,012,535 | 50.02% |
| Grants, subsidies and contributions | \$19,749,473 | \$20,872,393 | \$7,804,927 | 37.39% |
| Interest revenue | \$47,066,855 | \$47,066,855 | \$25,514,563 | 54.21% |
| Sales revenue | \$2,992,740 | \$2,990,740 | \$1,516,465 | 50.71% |
| Other revenue | \$21,566,080 | \$21,540,931 | \$15,421,548 | 71.59% |
| Share of profit of associate - Operating Cash | \$25,558,000 | \$25,558,000 | \$14,908,833 | 58.33% |
| Total Operating Revenue | \$465,575,842 | \$466,737,213 | \$320,672,518 | 68.71% |
| Expenses | | | | |
| Operating Expenses | | | | |
| Employee benefits | (\$134,361,703) | (\$134,379,703) | (\$70,121,833) | 52.18% |
| Materials and services | (\$162,928,508) | (\$162,949,421) | (\$85,765,334) | 52.63% |
| Depreciation and amortisation | (\$91,236,382) | (\$91,236,382) | (\$58,139,845) | 63.72% |
| Finance costs | (\$23,102,171) | (\$23,102,171) | (\$14,043,997) | 60.79% |
| Total Operating Expenses | (\$411,628,764) | (\$411,667,677) | (\$228,071,009) | 55.40% |
| Operating Result | \$53,947,078 | \$55,069,536 | \$92,601,509 | 168.15% |
| Share of Profit of Associate - Capital Non-cash | \$52,000,000 | \$52,000,000 | \$30,333,333 | 58.33% |
| Capital Revenue | \$77,650,653 | \$83,594,472 | \$84,277,394 | 100.82% |
| Capital Expenses | \$0 | \$0 | (\$7,731,170) | No Budget |
| NET RESULT | \$183,597,731 | \$190,664,008 | \$199,481,066 | 104.62% |
| Other Comprehensive Income | | | | |
| Items that will not be reclassified to net result | | | | |
| Increase/(decrease) in asset revaluation surplus | \$0 | \$0 | (\$113,806) | No Budget |
| Items that may be reclassified subsequently to net result | | | | |
| Net change in available-for-sale financial assets | \$0 | \$0 | (\$3,860,161) | No Budget |
| Total other comprehensive income for the year | \$0 | \$0 | (\$3,973,967) | No Budget |
| TOTAL COMPREHENSIVE INCOME FOR THE YEAR | \$183,597,731 | \$190,664,008 | \$195,507,099 | 102.54% |

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
19 February 2019

PAGE 12
Agenda

ITEM 3.1 - MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL (Cont.)

Moreton Bay Regional Council STATEMENT OF FINANCIAL POSITION As at 31 January 2019

| | 2018/19 Budget as at 30 June 2019 | 2018/19 YTD Actual |
|--------------------------------------|--|--------------------------|
| Assets | | |
| Current Assets | | |
| Cash and cash equivalents | \$321,620,000 | \$347,001,583 |
| Trade and other receivables | \$45,769,000 | \$54,185,104 |
| Inventories | \$1,081,000 | \$1,170,824 |
| | \$368,470,000 | \$402,357,511 |
| Non-current assets held for sale | \$0 | \$0 |
| Total Current Assets | \$368,470,000 | \$402,357,511 |
| Non-Current Assets | | |
| Trade and other receivables | \$677,576,000 | \$677,549,677 |
| Other financial assets | \$0 | \$98,669,897 |
| Investments | \$15,000 | \$15,000 |
| Investment property | \$44,970,000 | \$28,635,000 |
| Investment in associate | \$1,152,610,000 | \$1,170,450,593 |
| Property, plant and equipment | \$4,559,380,000 | \$4,709,720,221 |
| Intangible assets | \$280,000 | \$67,693 |
| Total Non-Current Assets | \$6,434,831,000 | \$6,685,108,081 |
| Total Assets | \$6,803,301,000 | \$7,087,465,592 |
| Liabilities | | |
| Current Liabilities | | |
| Trade and other payables | \$39,783,000 | \$21,393,097 |
| Borrowings | \$33,881,000 | \$16,480,069 |
| Provisions | \$12,889,000 | \$13,910,818 |
| Other | \$1,673,000 | \$265,911 |
| Total Current Liabilities | \$88,226,000 | \$52,049,895 |
| Non-Current Liabilities | | |
| Trade and other payables | \$213,000 | \$0 |
| Borrowings | \$345,187,000 | \$354,462,899 |
| Provisions | \$33,712,000 | \$42,844,894 |
| Total Non-Current Liabilities | \$379,112,000 | \$397,307,793 |
| Total Liabilities | \$467,338,000 | \$449,357,688 |
| NET COMMUNITY ASSETS | \$6,335,963,000 | \$6,638,107,904 |
| Community Equity | | |
| Retained surplus | \$5,437,673,000 | \$5,714,723,028 |
| Asset revaluation surplus | \$898,290,000 | \$923,384,876 |
| TOTAL COMMUNITY EQUITY | \$6,335,963,000 | \$6,638,107,904 |

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
19 February 2019

PAGE 13
Agenda

ITEM 3.1 - MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL (Cont.)

Moreton Bay Regional Council STATEMENT OF CASH FLOWS For the period ended 31 January 2019

| | 2018/19 Budget as at 30 June 2019 | 2018/19 YTD Actuals |
|--|--|------------------------------------|
| Cash flows from operating activities | | |
| Receipts from customers | \$387,202,000 | \$273,102,038 |
| Payments to suppliers and employees | (\$290,593,000) | (\$200,444,061) |
| Interest received | \$47,067,000 | \$31,449,816 |
| Rental income | \$5,718,000 | \$3,012,535 |
| Non capital grants and contributions | \$18,789,000 | \$7,804,927 |
| Borrowing costs | (\$21,322,000) | (\$12,880,230) |
| Net cash inflow/(outflow) from operating activities | \$146,861,000 | \$102,045,025 |
| Cash flows from investing activities | | |
| Payments for property, plant and equipment | (\$230,286,000) | (\$83,048,881) |
| Proceeds from sale of property, plant and equipment | \$21,800,000 | \$972,994 |
| Net movement in loans to community organisations | \$0 | (\$16,592) |
| Grants, subsidies and contributions | \$37,424,000 | \$28,249,569 |
| Net cash inflow/(outflow) from investing activities | (\$171,062,000) | (\$53,842,910) |
| Cash flows from financing activities | | |
| Proceeds from borrowings | \$24,518,000 | \$0 |
| Repayment of borrowings | (\$30,771,000) | (\$15,052,872) |
| Net cash inflow/(outflow) from financing activities | (\$6,253,000) | (\$15,052,872) |
| Net increase/(decrease) in cash held | (\$30,454,000) | \$33,149,243 |
| Cash and cash equivalents at the beginning of the financial year | \$352,074,000 | \$313,852,340 |
| Cash and cash equivalents at the end of the period | \$321,620,000 | \$347,001,583 |

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
19 February 2019

PAGE 14
Agenda

ITEM 3.1 - MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL (Cont.)

Moreton Bay Regional Council STATEMENT OF SOURCES AND APPLICATIONS OF CAPITAL FUNDING For the period ended 31 January 2019

| | Original Budget 2018/19 | Revised Budget 2018/19 | YTD Actuals 2018/19 |
|---|----------------------------|------------------------------|------------------------|
| <u>Capital Funding Sources</u> | | | |
| Cash Utilised | \$222,319,224 | \$242,356,104 | \$96,626,258 |
| Capital Grants and Subsidies received | \$13,923,653 | \$19,867,472 | \$4,096,211 |
| Contributed Assets and assets not previously recognised | \$40,227,000 | \$40,227,000 | \$54,936,135 |
| Loans received | \$24,517,864 | \$24,517,864 | - |
| Total Capital Funding Sources | \$300,987,741 | \$326,968,440 | \$155,658,604 |
| <u>Capital Funding Applications</u> | | | |
| Capital Expenditure | \$229,990,000 | \$255,970,699 | \$85,669,597 |
| Contributed Assets and assets not previously recognised | \$40,227,000 | \$40,227,000 | \$54,936,135 |
| Loan Redemption | \$30,770,741 | \$30,770,741 | \$15,052,872 |
| Total Capital Funding Applications | \$300,987,741 | \$326,968,440 | \$155,658,604 |

Moreton Bay Regional Council

ITEM 3.1 - MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL (Cont.)

Analysis of Results by Operational Plan

| For the period ended 31 January 2019 | | | | | | |
|---|----------------------|------------------------|---------------------|----------------------|----------------------|----------------------|
| Operational Plan | Operating Revenue | Operating Expenses | Operating Result | Capital Revenue | Capital Expenses | Net Result |
| Engineering, Construction & Maintenance | \$38,506,440 | (\$77,426,813) | (\$38,920,373) | \$3,604,032 | \$971,583 | (\$34,344,757) |
| Community & Environmental Services | \$19,926,763 | (\$30,893,422) | (\$10,966,659) | \$5,000 | - | (\$10,961,659) |
| Governance | \$255,584,955 | (\$113,683,478) | \$141,901,476 | \$111,001,695 | (\$8,702,753) | \$244,200,419 |
| Planning and Economic Development | \$6,654,360 | (\$6,067,296) | \$587,064 | - | - | \$587,064 |
| Total Council | \$320,672,518 | (\$228,071,009) | \$92,601,509 | \$114,610,728 | (\$7,731,170) | \$199,481,067 |

Analysis of Results by Entity

| For the period ended 31 January 2019 | | | | | | |
|--------------------------------------|----------------------|------------------------|---------------------|----------------------|----------------------|----------------------|
| Entity | Operating Revenue | Operating Expenses | Operating Result | Capital Revenue | Capital Expenses | Net Result |
| General | \$284,230,384 | (\$206,460,073) | \$77,770,311 | \$114,610,728 | (\$7,729,758) | \$184,651,280 |
| Waste | \$35,219,646 | (\$21,649,592) | \$13,570,053 | - | (\$1,411) | \$13,568,642 |
| Canals | \$1,222,487 | \$38,657 | \$1,261,144 | - | - | \$1,261,144 |
| Total Council | \$320,672,518 | (\$228,071,009) | \$92,601,509 | \$114,610,728 | (\$7,731,170) | \$199,481,067 |

The Performance at a Glance **as at 31 January 2019**

Synopsis

- * 58% of the financial year is complete.
- * The operating result is \$92.60 million.

Operating Revenue

- * Rates and Utility Charges are tracking slightly below budget after the third quarter rates levy.
- * User Fees and Charges are above budget as development applications and the waste facilities are performing well. Animal registrations and local laws licenses have been issued for the year and a significant portion of these fees have been received.
- * Operating Grants and Subsidies will not reach the budget as half of the 2018/19 Financial Assistance Grant was paid to Council in 2017/18.
- * Interest Revenue is tracking below budget.
- * In total all other revenue categories are performing closely to the revised budget target at this time of the year.

Operating Expenditure

- * Employee Expenses and Materials and Services are tracking below budget.
- * Finance Costs and Depreciation and Amortisation are tracking slightly over budget and it is expected that Depreciation will continue to exceed budget.
- * All other expenditure is on track for this stage of the financial year.

Capital Revenue

- * Infrastructure Cash Contributions have exceeded budget.
- * Contributed Assets are above budget and it is expected this will continue to exceed budget.
- * Capital grants and subsidies is well under target but this is all dependent on when work is completed so that Council can claim the grant. Generally most grants are claimed in the second half of the financial year.

Capital Expenditure

- * To date \$75.16 million has been spent on capital works, (which represents 40.4% of all capital projects), excluding the University project.

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
19 February 2019

PAGE 17
Agenda

ITEM 3.1 - MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL (Cont.)

Moreton Bay Regional Council

Comparative Table 2016/17 and 2017/18 to 2018/19*

Year to date result as at: 31 January 2019

58% of the year elapsed

| | Revised Budget 2018/19 \$'000 | YTD Actuals 2018/19 \$'000 | Actuals to Revised Budget 2018/19 % | Actuals to Revised Budget 2017/18 % | Actuals to Revised Budget 2016/17 % | Comments |
|---|--|----------------------------------|---|---|---|--|
| Operating Revenue | | | | | | |
| Rates & Utility Charges | \$307,264 | \$228,763 | 74% | 75% | 75% | Revenue is tracking slightly below budget after the third quarter rates levy. |
| User Fees & Charges | \$35,422 | \$23,731 | 67% | 69% | 63% | Revenue is tracking over budget, however it's slightly lower than the previous year. |
| Interest Revenue | \$47,067 | \$25,515 | 54% | 61% | 61% | The % for 2018/19 is tracking below budget and is below the previous years. |
| Operating Expenses | | | | | | |
| Employee Expenses & Material and Services | \$297,329 | \$155,887 | 52% | 50% | 51% | Expenditure is tracking below budget but is slightly above the previous years. |
| External Loan Interest Expense | \$21,322 | \$12,867 | 60% | 60% | 59% | Expenditure is tracking slightly above budget and is comparable to previous years. |
| Capital Revenues | | | | | | |
| Infrastructure Cash Contributions | \$23,500 | \$24,153 | 103% | 101% | 90% | Infrastructure cash contributions are tracking comparable with the previous year and exceeding budget. |
| Contributed Assets | \$40,227 | \$54,936 | 137% | 104% | 37% | All contributed assets have been recognised to date. |
| Grants & Subsidies | \$19,867 | \$4,096 | 21% | 47% | 44% | The % of grants and subsidies received is tracking below budget and is below the previous year. |
| Capital Expenditure | | | | | | |
| Total Capital Expenditure** | \$185,971 | \$75,159 | 40% | 40% | 45% | Capital expenditure remains behind budget. |

* The data presented reflects the position of Council as at 31 January 2019 compared to the position of Council as at 31 January 2018 and 31 January 2017.
** Capital Expenditure excludes the University Projects.

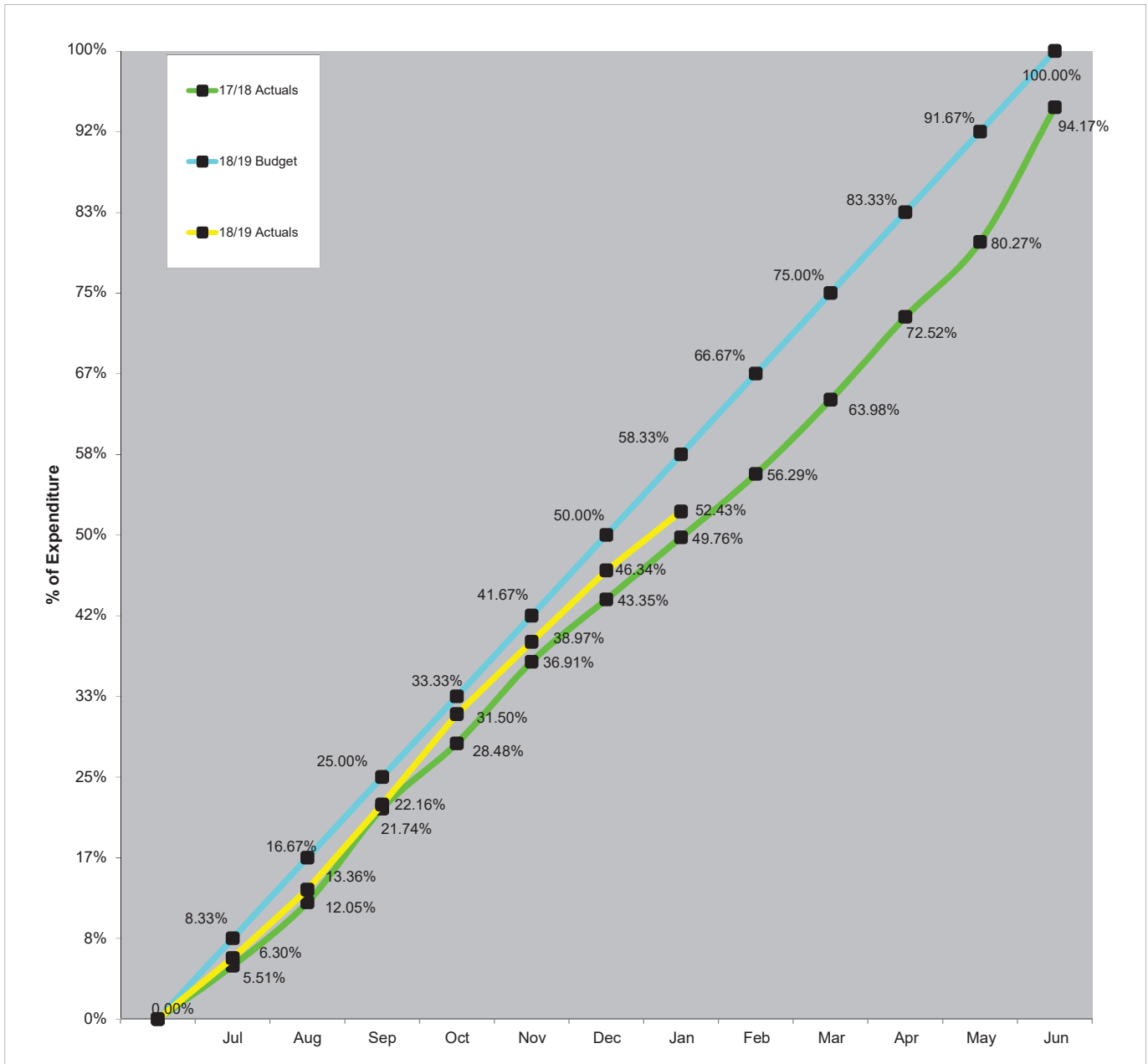
The table focuses on key items of revenue and expenses across the comparative period and is useful guide in understanding what may have changed with regard to

ITEM 3.1 - MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL (Cont.)

Operating Expenditure

This graph compares the major components of operating expenditure (being employee expenses plus materials and services) on a percentage expended basis for the 2018/19 and 2017/18 years. The graph includes continuing service delivery expenses and operating initiative expenses.

The budgeted expenditure trend is set at 8.33% for each month. The cumulative actual expenditure trend for each month is graphed alongside the budget expenditure.



| | Annual Revised Budget \$'000 | Actuals to January \$'000 | Actuals to Budget % spent |
|----------------|------------------------------|---------------------------|---------------------------|
| 2017/18 | \$ 286,212 | \$ 142,409 | 49.76% |
| 2018/19 | \$ 297,329 | \$ 155,887 | 52.43% |

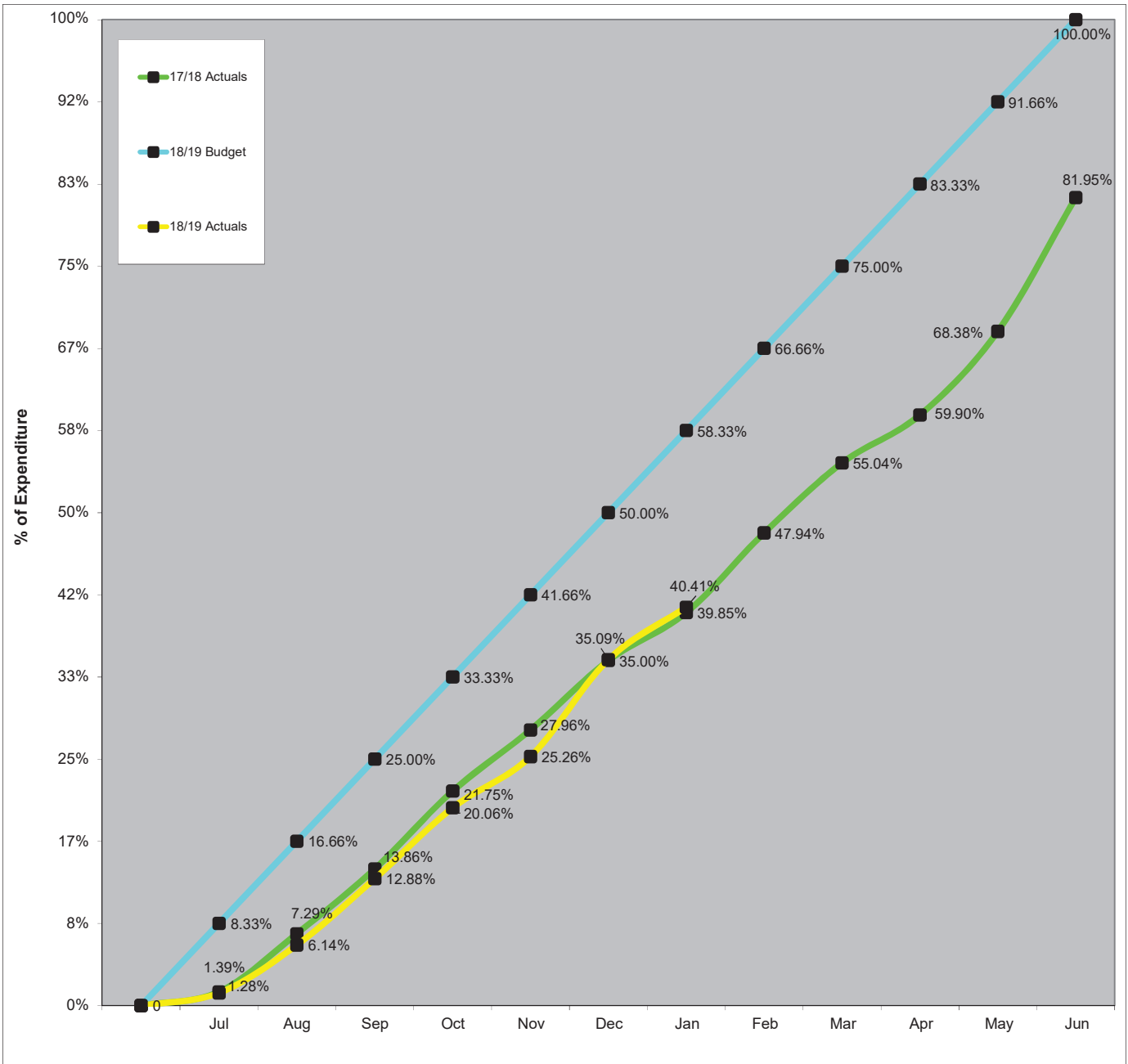
Moreton Bay Regional Council

ITEM 3.1 - MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL (Cont.)

Capital Expenditure

This graph compares the capital percentage expended for the 2018/19 and 2017/18 years.

The budgeted expenditure trend is set at 8.33% for each month. The cumulative actual expenditure trend for each month is graphed alongside the budget expenditure.



| | Annual Revised Budget \$'000 | Actuals to January \$'000 | Actuals to Budget % spent |
|----------------|------------------------------|---------------------------|---------------------------|
| 2017/18 | \$ 180,342 | \$ 71,873 | 39.85% |
| 2018/19 | \$ 185,971 | \$ 75,159 | 40.41% |

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
19 February 2019

PAGE 20
Agenda

ITEM 3.1 - MONTHLY REPORTING PACKAGE - JANUARY 2019 - REGIONAL (Cont.)

TREASURY REPORT

The Treasury Report highlights key areas of performance and compliance relating to Council's cash, investments and borrowings.

Investments

At 31 January 2019 all of Council's investments are in accordance with the approved Investment Policy. As at this date Council held 82.50% of funds outside of the Queensland Treasury Corporation (QTC). Term Deposit rates have increased slightly in recent times, providing better returns.

Investment Portfolio - Summary of Cash and Investments Held

| Current Cash Investments | | | | | |
|--------------------------|---------------------------|----------------|----------------------|---|---------------------|
| Short Term Rating | Institution | Return | Term | Cash and Investment balance as at 31 January 2019 | Interest earned YTD |
| A1+ | Qld Treasury Corp* | 2.67% | Short Term (45 days) | 61,610,139 | 978,877 |
| A1+ | ANZ | 1.97% | At Call | 11,365,830 | 132,173 |
| A1+ | National Australia Bank | 2% | At Call | 109,025,613 | 1,331,355 |
| A1+ | ANZ | 2.59% to 2.75% | 364 to 365 days | 30,000,000 | 586,244 |
| A1+ | Bankwest | 2.6% | 364 days | 20,000,000 | 306,301 |
| A1+ | National Australia Bank | 2.68% to 2.77% | 126 to 363 days | 40,000,000 | 540,923 |
| A1 | Suncorp | 2.75% to 2.81% | 153 to 188 days | 30,000,000 | 497,485 |
| A2 | Bank of Queensland | 2.75% | 182 to 266 days | 20,000,000 | 211,808 |
| A2 | Bendigo and Adelaide Bank | 2.7% to 2.75% | 182 to 273 days | 20,000,000 | 317,288 |
| A2 | IMB | 2.65% | 363 days | 5,000,000 | 76,363 |
| | Trust Investments | | | | 148,554 |
| | | | | * | |
| | | | | 347,001,583 | 5,127,371 |

* The QTC rate presented is the annualised interest rate for the month as provided by the Queensland Treasury Corporation.

Council has achieved a weighted average interest rate on all cash held of 2.52% pa in 2018/19.

| Non-Current Investments | | | | |
|-----------------------------------|-----------------|----------------------|---------------|----------------|
| Institution | Product | Term | Current Value | Invested Value |
| Queensland Investment Corporation | QIC Growth Fund | Greater than 5 years | 98,669,897 | 100,000,000 |

Performance to Budget - Year to Date (YTD) Summary

58% of the year has elapsed

| | Original Budget \$'000 | Revised Budget \$'000 | Actual YTD \$'000 | Actual % Achieved | Comments |
|-------------------------------------|------------------------|-----------------------|-------------------|-------------------|---|
| Interest Revenue on Investments | 9,962 | 9,962 | 5,127 | 51% | Tracking slightly below budget at this stage. |
| Interest on Debt held in Unitywater | 36,085 | 36,085 | 19,826 | 55% | As above |
| Total Investment Income | 46,047 | 46,047 | 24,953 | 54% | |

Borrowings

| Debt Position | \$ '000 |
|--|----------------|
| Debt held as at 1 July 2018 | 385,996 |
| New borrowings | 0 |
| Borrowings repaid | (15,053) |
| Debt held as at 31 January 2019 | 370,943 |

As at 31 January 2019 the weighted average interest rate of all Council debt is 5.65%

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

MORETON BAY LOCAL DISASTER MANAGEMENT GROUP MEMBERSHIP AND STRUCTURE - REGIONAL

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18165624 : 6 February 2019
Responsible Officer: CP, Coordinator Disaster Management (ECM Directorate)

Executive Summary

Recent staffing and organisational changes have provided an opportunity to review the structure and membership of the Moreton Bay Local Disaster Management Group (LDMG) and appoint new positions to undertake roles within the LDMG, its sub-groups or having a key role managing internal business continuity.

It is recommended that Council notes the contents of this report and approves these recommendations.

OFFICER'S RECOMMENDATION

1. That membership of the Moreton Bay Local Disaster Management Group be approved as follows:
 - a) The Mayor
 - b) The Chair
 - c) The Deputy Chair
 - d) The Local Disaster Coordinator
 - e) The Moreton Recovery Coordinator
 - f) Coordinator Disaster Management
 - g) Australian Red Cross (Queensland)
 - h) Department of Education
 - i) Energex
 - j) Queensland Ambulance Service
 - k) Queensland Fire and Emergency Services
 - l) Queensland Health
 - m) Queensland Police Service
 - n) State Emergency Service
 - o) Unitywater

2. That the appointment of the following positions to undertake roles within the Local Disaster Management Group, its sub-groups or related to business continuity be approved:
 - a) Local Disaster Coordinator – Director Engineering, Construction and Maintenance
 - b) Deputy Local Disaster Coordinator – Director Infrastructure Planning
 - c) Moreton Recovery Coordinator – Director Community and Environmental Services
 - d) Deputy Moreton Recovery Coordinator – Manager Community Services, Sport and Recreation
 - e) Chair Moreton Recovery Group – Moreton Recovery Coordinator
 - f) Chair of Economic sub-group - Manager Strategic Planning and Economic Development
 - g) Chair of Environment sub-group - Manager Environmental Services
 - h) Chair of Human and Social sub-group - Manager Community Services, Sport and Recreation
 - i) Chair of Roads and Transport sub-group - Manager Asset Maintenance
 - j) Chair of Building sub-group - Manager Regulatory Services
 - k) Chair of Business Continuity Management Team - Manager Financial and Project Services

ITEM 4.1 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP MEMBERSHIP AND STRUCTURE - REGIONAL - A18165624 (Cont.)

REPORT DETAIL

1. Background

Recent staffing and organisational changes have provided an opportunity to review the structure and membership of the LDMG and appoint new positions to undertake roles within the LDMG and/or its sub-groups.

2. Explanation of Item

Local Disaster Management Group Membership

The LDMG membership has been reviewed periodically, including in 2011, 2016 and 2017. To address recent organisational changes, learnings from disaster events as well as to recognise the recent consolidation of the Moreton Bay LDMG with the Moreton District Disaster Management Group, the following membership changes are proposed:

- The Mayor
- The Chair
- The Deputy Chair
- The Local Disaster Coordinator
- The Moreton Recovery Coordinator
- Director Executive and Property Services (removed, position no longer exists)
- Coordinator Disaster Management
- Australian Red Cross (Queensland)
- Department of Communities, Disability Services and Seniors (removed, this agency will sit at the District level)
- Department of Education (formerly Department of Education and Training)
- Energex
- Queensland Ambulance Service
- Queensland Fire and Emergency Services - Emergency Management (removed, this agency/role will sit at the District level)
- Queensland Fire and Emergency Services
- Queensland Health
- Queensland Police Service
- State Emergency Service
- Unitywater

Section 13 of the Disaster Management Regulation 2014 states that 'a quorum for a meeting of a disaster management group is the number equal to one half of its members for the time being holding office plus 1; or if one-half of its members for the time being holding office is not a whole number, the next highest whole number'. Accordingly, with these changes, the quorum for the LDMG will reduce from 10 to 8 members.

It should also be acknowledged that a number of organisations will continue to serve and support the LDMG in an advisory capacity or as part of the Moreton District Disaster Management Group. These organisations are as follows: APA Group; Australian Defence Force; Department of Agriculture and Fisheries; Department of Communities, Disability Services and Seniors; Department of Employment, Small Business and Training; Department of Environment and Science; Department of Housing and Public Works; Department of State Development, Manufacturing, Infrastructure and Planning; Department of Transport and Main Roads; Maritime Safety Queensland; Queensland Rail; Queensland Reconstruction Authority; Redcliffe Coast Guard; Seqwater; Surf Life Saving; Telstra; and Volunteer Marine Rescue.

ITEM 4.1 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP MEMBERSHIP AND STRUCTURE - REGIONAL - A18165624 (Cont.)

Council appointments to LDMG and/or sub-groups

Given recent changes in organisational structure, it is important to reiterate those Council positions that have been appointed roles to support the disaster management functions. The position of Local Disaster Coordinator is mandated within the *Disaster Management Act 2003*. The other positions are required to implement Council's Local Disaster Management Plan or manage Council's business continuity arrangements. These positions/roles are detailed below:

- a) Local Disaster Coordinator – Director Engineering, Construction and Maintenance
- b) Deputy Local Disaster Coordinator – Director Infrastructure Planning (formerly Manager Engineering)
- c) Moreton Recovery Coordinator – Director Community and Environmental Services
- d) Deputy Moreton Recovery Coordinator – Manager Community Services, Sport and Recreation (formerly Manager Community and Customer Services)
- e) Communications/Business Continuity - Director Executive and Property Services (removed)
- f) Chair Moreton Recovery Group – Moreton Recovery Coordinator
- g) Chair of Economic sub-group - Manager Strategic Planning and Economic Development (formerly Manager Economic Development and Events)
- h) Chair of Environment sub-group - Manager Environmental Services (formerly Manager Environmental Health)
- i) Chair of Human and Social sub-group - Manager Community Services, Sport and Recreation (formerly Manager Community and Customer Services)
- j) Chair of Roads and Transport sub-group (formerly Infrastructure sub-group) - Manager Asset Maintenance (formerly Manager Operations)
- k) Chair of Building sub-group - Manager Regulatory Services (new role)
- l) Chair of Business Continuity Management Team - Manager Financial and Project Services (formerly Director Executive and Property Services)

3. Strategic Implications

3.1 Legislative/Legal Implications

The legislative basis for disaster management arrangements within Queensland is the *Disaster Management Act 2003*.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Safe neighbourhoods - a safe and resilient community.

3.3 Policy Implications

No policy implications arising as a direct result of this report.

3.4 Risk Management Implications

No risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

On 1 September 2009, the Council delegated to the CEO power to appoint appropriate officers to the roles as outlined in the *Disaster Management Act 2003*.

3.6 Financial Implications

No financial implications arising as a direct result of this report.

3.7 Economic Benefit

No economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

ITEM 4.1 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP MEMBERSHIP AND STRUCTURE - REGIONAL - A18165624 (Cont.)

3.9 Social Implications

No social implications arising as a direct result of this report.

3.10 Consultation / Communication

Consultation has occurred with the following persons/agencies:

- The Chair and Deputy Chair of the LDMG (Cr Flannery and Cr Constance)
- MBRC Directors
- Members of the Moreton Bay Region LDMG (including Department of Communities, Disability Services and Seniors, Department of Education, Queensland Ambulance Service, Queensland Fire and Emergency Services, Queensland Health and Queensland Police Service)
- Members of the Redcliffe DDMG (including Superintendent Michael Brady and Senior Sergeant Gavin Marsh)
- Other state government agencies
- Council officers

The Chief Executive Officer (Commissioner) of the Queensland Fire and Emergency Services will be notified of the recommended appointments as required under the *Disaster Management Act 2003*.

ITEM 4.2
REDCLIFFE - TRILBY STREET/HENZELL STREET - ROUNDABOUT INSTALLATION
- DIVISION 6

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18186262 : 11 February 2019 - Refer **Confidential** Supporting Information
A17746494
Responsible Officer: DM, Senior Project Manager (ECM Project Management & Construction)

Executive Summary

Tenders were invited for the 'Redcliffe - Trilby Street/Henzell Street - Roundabout Installation (MBRC005990/VP125861)' project. The request for tenders closed on 16 January 2019 with one conforming tender received.

It is recommended that Council award the contract to G&H Plant Hire Pty Ltd trading as Civil Contractors for the sum of \$265,546.69 (excluding GST). This tender was evaluated as representing current market value to Council following a detailed cost comparison on tendered rates of a similar project recently completed.

OFFICER'S RECOMMENDATION

That the tender for 'Redcliffe - Trilby Street/Henzell Street - Roundabout Installation (MBRC005990/VP125861)' project be awarded to G&H Plant Hire Pty Ltd trading as Civil Contractors for the amount of \$265,546.69 (excluding GST).

- a) That the Council enters into an agreement with G&H Plant Hire Pty Ltd trading as Civil Contractors as described in this report.
- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with G&H Plant Hire Pty Ltd trading as Civil Contractors for the 'Redcliffe - Trilby Street/Henzell Street - Roundabout Installation (MBRC005990/VP125861)' project and any required variations of the agreement on Council's behalf.

ITEM 4.2 REDCLIFFE - TRILBY STREET/HENZELL STREET - ROUNDABOUT INSTALLATION - DIVISION 6 - A18186262 (Cont.)

REPORT DETAIL

1. Background

The project is located at the intersection of Trilby Street and Henzell Street, Redcliffe. The project scope includes installation of a single lane roundabout, raised splitter islands, kerb build outs, minor pavement works, pathway and new kerb ramps. The intersection has a high crash record and is being funded by the Transport Infrastructure Development Scheme - Black Spot Program. The objective of the project is to improve safety for all users.

The work is scheduled to commence in March 2019 and be completed by May 2019 over a 12-week period, which includes an allowance for wet weather.

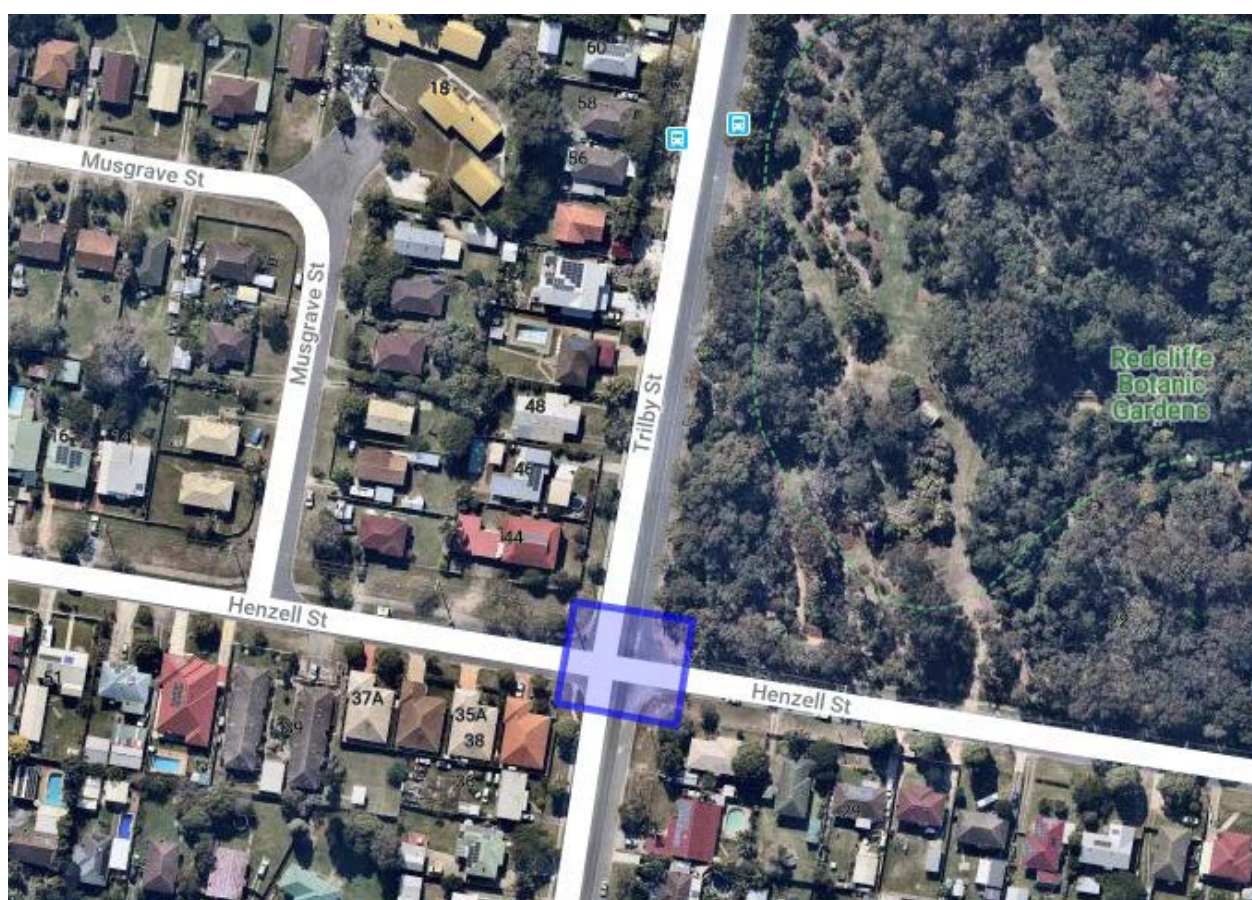


Figure 1: Locality plan - Redcliffe - Trilby Street/Henzell Street - roundabout installation

2. Explanation of Item

Tenders for the 'Redcliffe - Trilby Street/Henzell Street - Roundabout Installation (MBRC005990/VP125861)' project closed on 16 January 2019 with one conforming tender received. The tender was assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

| RANK | TENDERER | EVALUATION SCORE |
|------|---|------------------|
| 1 | G&H Plant Hire Pty Ltd trading as Civil Contractors | 100.00 |

ITEM 4.2 REDCLIFFE - TRILBY STREET/HENZELL STREET - ROUNDABOUT INSTALLATION - DIVISION 6 - A18186262 (Cont.)

G&H Plant Hire Pty Ltd trading as Civil Contractors submitted a detailed tender and demonstrated their construction methodology and relevant experience on projects of a similar scale and complexity, including the Pitt Road Burpengary civil works upgrade for Watpac (\$4.2M), Aquatic Centre, Southport civil works for Watpac (\$2.5M) and Queensland State Velodrome civil works (\$3.5M) also for Watpac. G&H Plant Hire Pty Ltd's submission covered all the required methodology and constructability issues.

3. Strategic Implications

3.1 Legislative/Legal Implications

Council called a select tender for the work through Council's Prequalified Civil Construction Panel (MBRC005990), in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The way in which the potential impact of these risks is minimised is detailed below.

Financial Risks:

- a. The tenderers were sourced from the MBRC Prequalified Civil Construction Panel (MBRC005990).
- b. A detailed cost comparison was undertaken on a similar Council roundabout construction project recently completed which compared rates of four contractors. The result of the comparison of the tendered rates supplied with this tender are in line with and demonstrate current market value for money. The cost comparison compared detailed individual task/activity items with regard to quantity and rate and overall project size.

Construction Risks:

- a. The recommended contractor will provide a program of works, traffic management plan, safety management plan and environmental management plan as part of the contract to identify and detail how it will manage and mitigate project construction risks.
- b. The recommended contractor has demonstrated their understanding of the project site and the need to manage the impact of the works and safety for pedestrians and vehicles.
- c. The recommended contractor has programmed the works and allowed for appropriate resources to be able to complete the project works efficiently.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

Moreton Bay Regional Council

ITEM 4.2 REDCLIFFE - TRILBY STREET/HENZELL STREET - ROUNDABOUT INSTALLATION - DIVISION 6 - A18186262 (Cont.)

3.6 Financial Implications

Council has allocated a total of \$372,000 (excluding GST) in the 2018-19 Capital Projects Program for this project, budget number 106773. External revenue of \$372,000 for the 2018-19 FY from the State Government Black Spot Funding is committed to this project.

| | |
|--|--------------|
| Design | \$ 22,268.00 |
| Energex works (additional street lighting) | \$ 25,445.00 |
| Tender price (Construction) | \$265,546.69 |
| Contingency (10%) | \$ 26,500.00 |
| Qleave (0.475%) | \$ 1,261.00 |
| | ----- |
| Total Project Cost | \$341,020.69 |
| | ===== |

Estimated ongoing operational/maintenance costs \$7,500 per F/Y.

The budget amount for this project is sufficient.

3.7 Economic Benefit

By undertaking this project, Council is improving the safety of an important link within the local road transport network.

3.8 Environmental Implications

The contractor is required to submit an Environmental Management Plan and comply with relevant State Government Environmental Policies. The contractor will be required to manage sediment and erosion controls during construction and these measures will be audited and monitored by Project Management staff.

3.9 Social Implications

Road crashes can result in significant trauma for those directly involved and the broader community. Accordingly, community expectations extend to the responsible authority to address road safety concerns when they are evident.

3.10 Consultation / Communication

A detailed communications plan has been prepared, which has taken into consideration the scope of works. Project notices and project signs will be distributed two weeks prior to commencement. Residents directly affected by the staged works will be provided additional details with two days' notice of works. Monthly project updates via email will be provided to the Divisional Councillor who has been consulted and is supportive of the project.

SUPPORTING INFORMATION

Ref: A17746494

The following list of supporting information is provided for:

ITEM 4.2

REDCLIFFE - TRILBY STREET/HENZELL STREET - ROUNDABOUT INSTALLATION - DIVISION 6

Confidential #1 Tender Evaluation

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

ITEM 5.1

NEW LEASE – LIONS CLUB OF ALBANY CREEK INC - DIVISION 9

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A18154645 : 4 February 2019 - **Refer Supporting Information A18154642**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

The term of the existing lease between Council and Lions Club of Albany Creek Inc has expired at Albany Creek Community Centre, 15 Ernie Street, Albany Creek (refer Supporting Information #1).

This report seeks Council's approval for the provision of a new lease to allow continued use to Lions Club of Albany Creek Inc at this location.

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Lions Club of Albany Creek Inc be granted a lease over an area at 15 Ernie Street, Albany Creek (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.1 NEW LEASE – LIONS CLUB OF ALBANY CREEK INC - DIVISION 9 - A18154645 (Cont.)

REPORT DETAIL

1. Background

Since 6 September 2013, Lions Club of Albany Creek Inc has held a lease with Council over part of a storage shed at Albany Creek Community Centre, 15 Ernie Street, Albany Creek (refer Supporting Information #1). The current lease expired on 6 September 2018, with the group continuing to occupy the site on holding over terms.

This lease provides Lions Club of Albany Creek Inc with a storage facility to house club equipment which is used in the delivery of its various community services.

2. Explanation of Item

Lions Club of Albany Creek Inc has confirmed its desire to renew its lease under Council's Community Leasing Policy

This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1 for a period of five (5) years.

3. Strategic Implications

3.1 Legislative/Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to Lions Club of Albany Creek Inc will provide the club with facilities to support its operations.

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
19 February 2019

PAGE 33
Agenda

ITEM 5.1 NEW LEASE – LIONS CLUB OF ALBANY CREEK INC - DIVISION 9 - A18154645 (Cont.)

- 3.10 Consultation / Communication
Councillor Charlton (Division 9)
Relevant Council Departments
Lions Club of Albany Creek Inc
Encircle Ltd

SUPPORTING INFORMATION

Ref: [A18154642](#)

The following list of supporting information is provided for:

ITEM 5.1

NEW LEASE – LIONS CLUB OF ALBANY CREEK INC - DIVISION 9

#1 Lions Club of Albany Creek Inc - Lease area

ITEM 5.1 - NEW LEASE – LIONS CLUB OF ALBANY CREEK INC - DIVISION 9 (Cont.)

#1 Lions Club of Albany Creek Inc - Lease area



ITEM 5.2

NEW LEASE - THE ROTARY CLUB OF ALBANY CREEK INC - DIVISION 9

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A18035626 : 4 February 2019 - **Refer Supporting Information A18035838**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

The term of the existing lease between Council and The Rotary Club of Albany Creek Inc has expired at Albany Creek Community Centre, 15 Ernie Street, Albany Creek (refer Supporting Information #1).

This report seeks Council's approval for the provision of a new lease to allow continued use to The Rotary Club of Albany Creek Inc at this location.

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, The Rotary Club of Albany Creek Inc be granted a lease over an area at 15 Ernie Street, Albany Creek (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.2 NEW LEASE - THE ROTARY CLUB OF ALBANY CREEK INC - DIVISION 9 - A18035626 (Cont.)

REPORT DETAIL

1. Background

Since 6 September 2013, The Rotary Club of Albany Creek Inc has held a lease with Council over part of a storage shed at Albany Creek Community Centre, 15 Ernie Street, Albany Creek (refer Supporting Information #1). The current lease expired on 6 September 2018, with the group continuing to occupy the site on holding over terms.

This lease provides The Rotary Club of Albany Creek Inc with a storage facility to house club equipment which is used in the delivery of its various community services.

2. Explanation of Item

The Rotary Club of Albany Creek Inc has confirmed its desire to renew its lease under Council's Community Leasing Policy

This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1 for a period of five (5) years.

3. Strategic Implications

3.1 Legislative/Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to The Rotary Club of Albany Creek Inc will provide the club with facilities to support its operations.

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
19 February 2019

PAGE 38
Agenda

ITEM 5.2 NEW LEASE - THE ROTARY CLUB OF ALBANY CREEK INC - DIVISION 9 - A18035626 (Cont.)

- 3.10 Consultation / Communication
Councillor Charlton (Division 9)
Relevant Council Departments
The Rotary Club of Albany Creek Inc
Encircle Ltd

SUPPORTING INFORMATION

Ref: A18035838

The following list of supporting information is provided for:

ITEM 5.2

NEW LEASE - THE ROTARY CLUB OF ALBANY CREEK INC - DIVISION 9

#1 The Rotary Club of Albany Creek Inc - Lease area

ITEM 5.2 - NEW LEASE - THE ROTARY CLUB OF ALBANY CREEK INC - DIVISION 9 (Cont.)

#1 The Rotary Club of Albany Creek Inc - Lease area



ITEM 5.3
NEW LEASE - THE APEX CLUB OF ALBANY CREEK INC - DIVISION 9

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A18060461 : 4 February 2019 - **Refer Supporting Information A18060462**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

The term of the existing lease between Council and The Apex Club of Albany Creek Inc has expired at the Albany Creek Community Centre, 15 Ernie Street, Albany Creek (refer Supporting Information #1).

This report seeks Council's approval for the provision of a new lease to allow continued use to The Apex Club of Albany Creek Inc at this location.

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, The Apex Club of Albany Creek Inc be granted a lease over an area at 15 Ernie Street, Albany Creek (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.3 NEW LEASE - THE APEX CLUB OF ALBANY CREEK INC - DIVISION 9 - A18060461 (Cont.)

REPORT DETAIL

1. Background

Since 6 September 2013, The Apex Club of Albany Creek Inc has held a lease with Council over part of a storage shed at Albany Creek Community Centre, 15 Ernie Street, Albany Creek (refer Supporting Information #1). The current lease expired on 6 September 2018, with the group continuing to occupy the site on holding over terms.

This lease provides The Apex Club of Albany Creek Inc with a storage facility to house club equipment which is used in the delivery of its various community services.

2. Explanation of Item

The Apex Club of Albany Creek Inc has confirmed its desire to renew its lease under Council's Community Leasing Policy.

This report recommends that Council approve the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1 for a period of five (5) years.

3. Strategic Implications

3.1 Legislative/Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to The Apex Club of Albany Creek Inc. will provide the club with facilities to support its operations.

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
19 February 2019

PAGE 43
Agenda

ITEM 5.3 NEW LEASE - THE APEX CLUB OF ALBANY CREEK INC - DIVISION 9 - A18060461 (Cont.)

- 3.10 Consultation / Communication
 - Councillor Charlton (Division 9)
 - Relevant Council Departments
 - The Apex Club of Albany Creek Inc
 - Encircle Ltd

SUPPORTING INFORMATION

Ref: [A18060462](#)

The following list of supporting information is provided for:

ITEM 5.3

NEW LEASE - THE APEX CLUB OF ALBANY CREEK INC - DIVISION 9

#1 The Apex Club of Albany Creek Inc - Lease Area

ITEM 5.3 - NEW LEASE - THE APEX CLUB OF ALBANY CREEK INC - DIVISION 9 (Cont.)

#1 The Apex Club of Albany Creek Inc - Lease Area



6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

No items for consideration.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION

(Cr D Grimwade)

No items for consideration.

9 GENERAL BUSINESS

ANY OTHER BUSINESS AS PERMITTED BY THE MEETING CHAIRPERSON.

CLOSED SESSION (Confidential items)

(Resolution the meeting be closed under s275 of the Local Government Regulation 2012)

ITEM C.1 – CONFIDENTIAL
PROPERTY ACQUISITION - NINGI - DIVISION 1

Meeting / Session: **4 Asset Construction & Maintenance (Cr A Hain)**

Reference: A17916889 : 12 February 2019 - Refer **Confidential** Supporting Information
A17916932

Responsible Officer: AS, A/Property Services Manager (CES Property & Commercial Services)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (h), as the matter involves other business for which a public discussion would be likely to prejudice the interests of the Council or someone else or enable a person to gain a financial advantage.

Executive Summary

This report seeks Council approval to acquire land for sanitation purposes, in particular for the management and disposal of dredge spoil.