

# Application for memorial site, placement of ashes and memorial plaque



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Fees listed are applicable 1 July 2023 – 30 June 2024

ABN: 92 967 232 136

**Note: Only one plaque can be placed per niche. This form is to be signed by the holder of the burial rights for the memorial site. Persons desiring a Commonwealth War Graves Memorial Plaque for ex-serviceman should NOT complete this form. Please contact Council as referenced above for further information.**

## 1. Application type:

Is this application for:

- New site** - refer to fee column A & C below  
 **Use of a reserved site** - refer to fee column B & C below  
 **Use of an existing site (2<sup>nd</sup> or subsequent)** - refer to fee column B & D below

## 2. Applicant/Burial Rights Holder:

Given name/s:  Surname:   
 Postal address:   
 Home phone:  Mobile:  Work phone:   
 Email address:   
 Relationship to deceased:

## 3. Memorial site and plaque fees

Application fee for Placement of Ashes, (either (a) or (b))	(a) Application for Placement of Ashes Niche/Garden/Rock	\$118.50
PLUS Application fee for Placement of a Plaque apply to ALL applications	(b) Application for Placement of Ashes into Grave site	\$194.00
	(c) Application for Placement of a Plaque	\$140.50

### Memorial site and Plaque fees

Memorial site	Column A		Column B		Column C		Column D	
	Memorial site fees				Plaque fees			
	New Memorial site		Use of Reserve / subsequent placements		New Plaque		Plaque for second or subsequent placement	
Niche - Single - Brick or Cast Concrete Wall	<input type="checkbox"/>	\$534.50	<input type="checkbox"/>	\$54.00	<input type="checkbox"/>	\$198.00	<input type="checkbox"/>	N/A
Niche - Single - Corian Wall	<input type="checkbox"/>	\$469.00	<input type="checkbox"/>	\$54.00	<input type="checkbox"/>	\$198.00	<input type="checkbox"/>	N/A
Niche - Companion - Brick Wall	<input type="checkbox"/>	\$699.00	<input type="checkbox"/>	\$54.00	<input type="checkbox"/>	\$336.00	<input type="checkbox"/>	\$170.50
Niche - Companion - Cast Concrete Wall	<input type="checkbox"/>	\$801.00	<input type="checkbox"/>	\$54.00	<input type="checkbox"/>	\$384.00	<input type="checkbox"/>	\$170.50
Niche - Companion - Stone Wall	<input type="checkbox"/>	\$1112.00	<input type="checkbox"/>	\$54.00	<input type="checkbox"/>	\$485.00	<input type="checkbox"/>	\$170.50
Garden - Rose	<input type="checkbox"/>	\$870.50	<input type="checkbox"/>	\$54.00	<input type="checkbox"/>	\$197.50	<input type="checkbox"/>	\$197.50
Garden - Individual	<input type="checkbox"/>	\$652.00	<input type="checkbox"/>	\$54.00	<input type="checkbox"/>	\$197.50	<input type="checkbox"/>	N/A
Garden - Companion	<input type="checkbox"/>	\$1283.50	<input type="checkbox"/>	\$54.00	<input type="checkbox"/>	\$197.50	<input type="checkbox"/>	\$170.50
Rock - Companion	<input type="checkbox"/>	\$2668.50	<input type="checkbox"/>	\$81.00	<input type="checkbox"/>	\$485.00	<input type="checkbox"/>	\$197.50
Rock - Family	<input type="checkbox"/>	\$4284.00	<input type="checkbox"/>	\$81.00	<input type="checkbox"/>	\$485.00	<input type="checkbox"/>	\$197.50
Grave - Lawn	<input type="checkbox"/>	\$3011.00	<input type="checkbox"/>	\$162.00	<input type="checkbox"/>	\$652.00	<input type="checkbox"/>	\$170.50
Grave - Monumental	<input type="checkbox"/>	\$5694.00	<input type="checkbox"/>	\$162.00	<input type="checkbox"/>	\$652.00	<input type="checkbox"/>	\$170.50

## 4. Memorial site details:

Cemetery:  Niche/Grave Number:   
 Name of deceased:  Sex:  Male  Female  
 Late address:   
 Date of birth:  Date of death:  Age:   
 Cause of death:   
 Copy of Death Certificate attached:  Yes  No Was the deceased an ex-serviceman?  Yes  No  
 Would you like to arrange to meet a council officer at the cemetery for the placement of the ashes and plaque:  Yes  No

## 5. Location of ashes:

- With next of kin, or  
 Do you require council to collect the ashes from a  funeral director /  crematorium within the Moreton Bay region?

Where ashes are to be collected on your behalf, please attach a letter authorising council to collect.

Please note ashes will not be released to council where accounts are outstanding.

Please collect from:

Funeral director / crematorium:  Contact Name:

Collection address:  Phone number:

**NOTE: Niches come in various shapes and sizes. Decanting of ashes into an appropriate container may be required, any excess ashes will be provided in a suitable container to the burial right holder by council.**

## 6. Details of inscription:

- No cross  Plain cross  Roman Catholic cross

Line 1:

Line 2:

Line 3:

Line 4:

Line 5:

Line 6:

Line 7:

Extra lines:

Please nominate any additional requirements you have (if applicable):

Item	Price	Item	Price
<input type="checkbox"/> Oval ceramic photo (3cm x 4cm) - Columbarium	\$128.00	<input type="checkbox"/> Oval ceramic photo (5cm x 7cm)	\$166.50
<input type="checkbox"/> Oval ceramic photo (5.5cm x 6cm) – Rose Garden only	\$118.00	<input type="checkbox"/> Vase – Columbarium walls only	\$76.00
<input type="checkbox"/> Emblem or badge, please specify: Emblem: _____		Badge: _____	\$85.00

**If additional inscription, emblems or design features are required, please contact Council as referenced above.**

## 7. Application checklist

Please complete the following checklist and ensure required documentation is attached. Failure to provide required information will result in delays to the processing of the application.

- Copy of Death Certificate attached  
 Declaration (Section 8) completed and signed  
 Letter of authority to collect the ashes from the funeral director / crematorium attached (If applicable)  
 Photo (if applicable)  
 Fees calculated to include the Application fees, Site and Plaque fees from section 3 and if applicable, any additional items from section 6. The total of the applicable fees will need to be paid at the time of lodgement.

## 8. Declaration:

I hereby acknowledge that I am the burial rights holder for the above described niche, grave or memorial site and authorise the placement of ashes and memorial plaque as detailed above:

Signature:  Date:

### Office use only

Cemetery: \_\_\_\_\_ Grave/niche number: \_\_\_\_\_ Decanting of ashes required:  Yes  No  
Receipt no \_\_\_\_\_ Amount paid \_\_\_\_\_ Date \_\_\_\_\_  
Copy of death certificate attached:  Yes  No CSO: \_\_\_\_\_

### Privacy statement

Moreton Bay City Council is collecting your personal information for the purpose of establishing criteria for interment in a cemetery. Council will use your personal information to update council's customer information records and to contact you about other functions and services of council.