



# SUPPORTING INFORMATION

**for respective items considered at**

**General Meeting**

**8 October 2019**

**SUPPORTING INFORMATION**

**Ref: [A16607135](#), [A16810648](#)**

The following list of supporting information is provided for:

**ITEM 1.1**

**ADOPTION OF COUNCIL POLICIES - REGIONAL**

***#1 Open Data - Policy: 2150-092***

***#2 Provision of Financial Securities - Policy: 2150-023***

ITEM 1.1 - ADOPTION OF COUNCIL POLICIES - REGIONAL - A19134469 (Cont.)

**#1 Open Data - Policy: 2150-092**



**Policy: 2150-092**

## Open Data

### Head of Power

*Local Government Act 2009*

### Related Legislation

Local Government Regulation 2012

### Objective

Moreton Bay Regional Council is the custodian of many publicly funded data sets related to all aspects of local government activities including strategic planning, environmental, asset management, financial, community services and libraries.

Whilst this data is produced as a direct result of Council operations, it could potentially be used by others in the provision of new and innovative services.

In order to realise this potential, this Policy defines the scope and approach for the publishing of non-sensitive Council data using Open Data principles.

### Definitions

**Application Programming Interface (API)** means an interface which allows computer systems to interact automatically with data and functions of other systems.

**Machine readable** means a data format used by computer systems to communicate with other computer systems.

**Non-sensitive data** means anonymised data that does not identify an individual, or breach privacy or security requirements.

**Open Data** means initiatives by governments to make publicly funded, non-sensitive data available without restriction via the internet.

**Open Data Portal** means a website used for hosting data sets and APIs.

### Application

This Policy applies to open data provided by Moreton Bay Regional Council.

### Policy Statement

Council recognises that the data it holds is a public asset and that public access to Council's non-sensitive data could potentially improve services, encourage economic growth, increase Council's transparency, and increase community participation in policy making.

Council recognises the benefits in making all non-sensitive data available for effective public access. Furthermore, Council commits to collaborating with the public, business and academia to leverage the value of non-sensitive data.

## ITEM 1.1 - ADOPTION OF COUNCIL POLICIES - REGIONAL - A19134469 (Cont.)



Policy: 2150-092 - Open Data

Council commits to:

- Ensuring that all non-sensitive data is open by default;
- Ensuring that where possible, non-sensitive data is available with free, easy to use, high quality and reliable APIs;
- Making high-value data available for use by the public, business and academia, in a manner that is enduring and frequently updated using recognised standards;
- Only charging for specialised data services or if required by law and, where possible, making the resulting data publicly available at no cost;
- Building partnerships with the public, private and research sectors to build collective expertise and to find new ways to leverage public data for social and economic benefit;
- Securely sharing data between other government entities to improve efficiencies;
- Upholding the highest standards of security and privacy for personal information and commercial confidentiality; and
- Ensuring all new systems support discoverability, interoperability, data and information accessibility, and cost-effective access to facilitate access to data.

Council commits to publishing appropriately anonymised non-sensitive data by default:

- On or linked through an Open Data Portal for discoverability and availability;
- In a machine-readable, spatially-enabled format;
- With high-quality, easy-to-use and freely available API access;
- With descriptive metadata;
- Using agreed open standards;
- That is kept up to date in an automated way; and
- Under a "Creative Commons By Attribution" licence unless an acceptable case is made for another licence type.

### Related Documents

Nil.

### Review Triggers

This Policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents. Reviews of this policy will occur as required, or at least once every two years.

### Responsibility

This Policy is to be:

- (1) implemented by the Information and Communications Technology Manager; and
- (2) reviewed and amended in accordance with the "Review Triggers" by the Director Finance and Corporate Services.

Policy: 2150-092		Official Version: A14104422	
Open Data			
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1	Coordination Committee (16/1809)	30.8.2016	A14104468
Version 2	DRAFT	2019	A16607135

ITEM 1.1 - ADOPTION OF COUNCIL POLICIES - REGIONAL - A19134469 (Cont.)

**#2 Provision of Financial Securities - Policy: 2150-023**



**Policy: 2150-023**

**Provision of Financial Securities**

**Head of Power**

*Local Government Act 2009*

**Related Legislation**

*Planning Act 2016*

*Building Act 1975*

*Environmental Protection Act 1994*

**Objective**

To provide guidance on the process to be followed for the acceptance of financial securities by the Council.

**Definitions**

**Authorised Deposit-Taking Institution (ADI)** means a corporation that is authorised under the *Banking Act 1959* and regulated by the Australian Prudential Regulation Authority (APRA) under APRA's enabling legislation. ADIs include banks, building societies and credit unions.

**Authorised Insurer** means an Insurer authorised to conduct new or renewal insurance business in Australia and are corporations that are registered by APRA under the *Insurance Act 1973* and have a Standard & Poor's rating of 'A+' or better.

**Financial Institution** means an ADI regulated by the Australian Prudential Regulation Authority (APRA) under APRA's enabling legislation. A list of ADIs is available on the APRA website: [www.apra.gov.au](http://www.apra.gov.au).

**Financial security** means a security provided by a Financial Institution or an Authorised Insurer.

**Security** includes a guarantee, bond or undertaking.

**Application**

This Policy applies to the provision of financial securities where Council requires or is prepared to accept a financial security for any purpose (such as development approvals and construction contracts) relating to the exercise of its local government jurisdiction.

**Policy Statement**

Council will accept a financial security from a Financial Institution or Authorised Insurer for any purpose relating to the exercise of its local government jurisdiction where the documentation is:

- (1) in a form acceptable to the Manager Legal Services or nominee; and
- (2) duly executed by a person with authority to legally bind the Financial Institution or Authorised Insurer.

A financial security held by Council will be returned to the Financial Institution or Authorised Insurer when the obligations secured by the financial security have been satisfied, or when the financial security is, for any other reason, no longer required.

ITEM 1.1 - ADOPTION OF COUNCIL POLICIES - REGIONAL - A19134469 (Cont.)



Policy: 2150-023 - Provision of Financial Securities

**Related Documents**

Not applicable.

**Review Triggers**

This Policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents. Reviews of this policy will occur as required, or at least once every two years.

**Responsibility**

This Policy is to be:

- (1) implemented by Manager Legal Services; and
- (2) reviewed and amended in accordance with the "Review Triggers" by Manager Legal Services.

Policy: 2150-023 Provision of Financial Securities			Official Version: A4789852
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1	Coordination Committee	15.3.2011	Version of PDF
Version 2	Administrative amendment only - CEO	21.1.2015	A10388895
Version 3	DRAFT	.2019	A16810648

**SUPPORTING INFORMATION**

**Ref: [A19139890](#), [A19157912](#), [A19157917](#), [A19162287](#)**

The following list of supporting information is provided for:

**ITEM 1.2**

**ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11**

***#1 Disposal of Waste at Transfer Stations - Policy 2150-080\_ V2 DRAFT***

***#2 Disposal of Waste - Waste Transfer Stations - Dayboro Map***

***#3 Disposal of Waste - Waste Transfer Stations - Samford Map***

***#4 Disposal of Waste -Waste Transfer Stations - Mount Nebo***

# 1 Disposal of Waste at Transfer Stations - Policy 2150-080\_V2 DRAFT



Policy: 2150-080

## Disposal of Waste at Transfer Stations

### Head of Power

*Local Government Act 2009*  
*Environmental Protection Act 1994*  
Moreton Bay Regional Council Local Law No 7 (Waste Management) 2018

### Related Legislation

Waste Reduction and Recycling (Waste Levy) Amendment Regulation 2019  
*Waste Reduction and Recycling (Waste Levy) Amendment Act 2019*  
*Waste Reduction and Recycling Act 2011*  
Environmental Protection (Regulated Waste) Amendment Regulation 2018  
*Environmental Protection Regulation 2008*

### Objective

To improve operational efficiency and minimise the adverse impacts of Council's waste transfer stations on nearby residents by restricting access to such facilities.

### Definitions

**Domestic Waste** means waste resulting from the ordinary domestic use or occupation of a premise (includes vegetation and recyclable waste) up to 1.5 cubic metres per visit. Domestic waste does not include building materials, concrete, regulated or hazardous waste.

**Recyclable Waste** means clean and inoffensive waste that is declared by Council to be recyclable waste and which can therefore be re-used or recycled.

**Required Identification** means suitable identification that will prove residency within the Moreton Bay Regional Council local government area. This includes a driver's licence or some form of photo identification showing their Moreton Bay Regional Council address, or alternatively suitable photo identification **in conjunction** with documentation identifying that they are a resident or non-resident ratepayer within the Moreton Bay Regional Council area.

**Regulated Waste** means waste classified by Queensland's *Environmental Protection Act 1994* (EP Act) and includes hazardous wastes listed in the relevant schedules of the *Environmental Protection Regulation 2008*, the *Waste Reduction and Recycling (Waste Levy) Amendment Regulation 2019* and *Environmental Protection (Regulated Waste) Amendment Regulation 2018*. It includes asbestos, pesticides, a range of waste chemicals and chemical compounds, and other industrial wastes. e.g. tyres, oil, batteries, paints, chemicals.

- **category 1 regulated waste**, for schedule 4, see the *Environmental Protection Regulation 2008*, section 64A
- **category 2 regulated waste**, for schedule 4, see the *Environmental Protection Regulation 2008*, section 64A(4).

### Application

This policy applies to the Dayboro, Samford and Mount Nebo Waste Transfer Stations.



**ITEM 1.2 - ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11 - A19141743 (Cont.)**



*Policy: 2150-080 - Disposal of Waste at Transfer Stations*

## Policy Statement

1. Council provides transfer stations at Dayboro, Samford and Mount Nebo for the disposal of waste by nearby residents of the Moreton Bay Region.
2. Residents living in the localities identified in Column 2 on the table will be permitted to use the corresponding waste transfer station nominated in Column 1.

**TABLE**

Column 1 Transfer Station	Column 2 Localities
<b>Dayboro</b>	Armstrong Creek, Dayboro, Kings Scrub, Kobbie Creek, Kurwongbah, Lacey's Creek, Mount Mee, Mount Pleasant, Mount Samson, Ocean View, Rush Creek, Samsonvale and Whiteside
<b>Samford</b>	Camp Mountain, Cashmere, Cedar Creek, Clear Mountain, Closeburn, Draper, Highvale, Kobbie Creek, Mount Samson, Samford, Samford Valley, Samsonvale, Wights Mountain and Yugar
<b>Mt Nebo</b>	Jollys Lookout, Mount Glorious and Mount Nebo

3. Domestic waste only may be disposed of at transfer stations. Commercial and/or industrial waste is not permitted to be disposed of at these transfer stations.
4. While the waste facilities at Dakabin and Bunya are available for use by all residents of the Moreton Bay Region, it is Council's policy to improve operational efficiency and minimise the impact of the operation of transfer stations on nearby residents by restricting access to such facilities.
5. Residents using the transfer stations are required to provide proof of residency in the relevant locality of the Moreton Bay Region.

## Related Documents

This policy complements and is to be implemented in conjunction with other Council policies, directives and relevant documents published by other agencies including, but not limited to:

Policy No: 2150-042 – Disposal of Waste Free of Charge at Moreton Bay Regional Council's Waste Management Facilities for eligible residents, ratepayers, community groups and charities

Samford Waste Transfer Station waste disposal access map

Dayboro Waste Transfer Station waste disposal access map

Mount Nebo Waste Transfer Station waste disposal access map

## Review Triggers

This policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions and other Council documents. Reviews of this policy will occur as required, or at least once every two years.

**ITEM 1.2 - ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11 - A19141743 (Cont.)**



**Policy: 2150-080 - Disposal of Waste at Transfer Stations**

## Responsibility

This Policy is to be:

- (1) implemented by Manager Waste Services; and
- (2) reviewed and amended in accordance with the "Review Triggers" by Manager Waste Services.

Policy: 2150-080		Official Version: A9396808	
Disposal of Waste at Transfer Stations			
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1	Coordination Committee (MP. 14/572)	22.4.2014	A9331405
Version 2	DRAFT	2019	A19139890

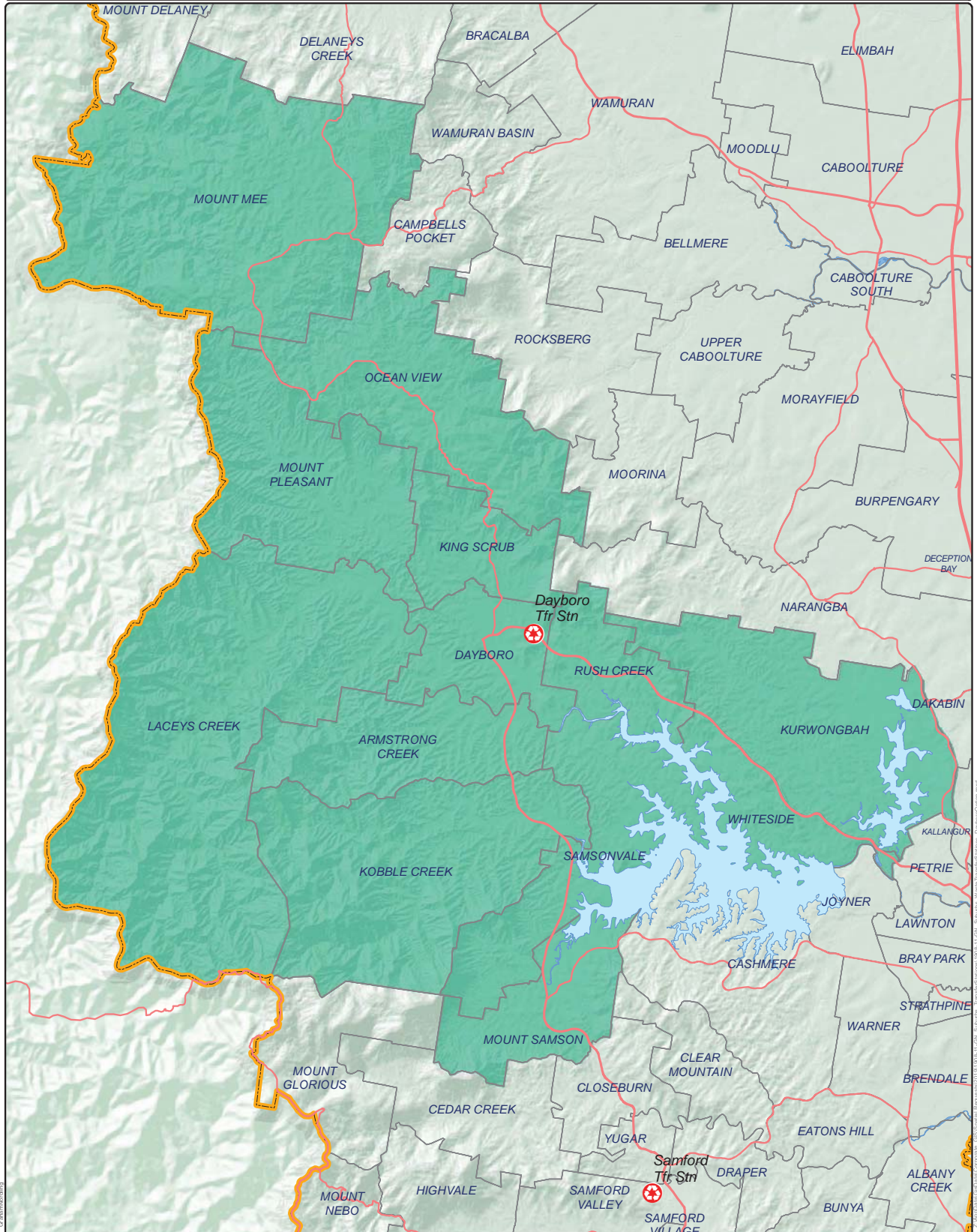
ITEM 1.2 - ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11  
- A19141743 (Cont.)

## # 2 Disposal of Waste - WasteTransfer Stations - Dayboro Map

### DAYBORO WASTE TRANSFER STATION

Dayboro Option Suburb Catchment

19 September 2019



Geographical Information Services  
Moreton Bay Regional Council  
PO Box 159  
CABOOLTURE QLD 4510  
Ph: (07) 3205 0555  
Email: [gis@moretonbay.qld.gov.au](mailto:gis@moretonbay.qld.gov.au)  
Web: [www.moretonbay.qld.gov.au](http://www.moretonbay.qld.gov.au)



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Legend

- MBRC Bdry
- Suburb Bdry
- Lake
- Major Road
- ✱ Transfer Station
- Option for Suburbs Served
- Dayboro

Ref: 1908-11-GN\_Suburbs\_WasteTransferStations\_DayboroOption



# Moreton Bay Regional Council

GENERAL MEETING - 490  
8 October 2019

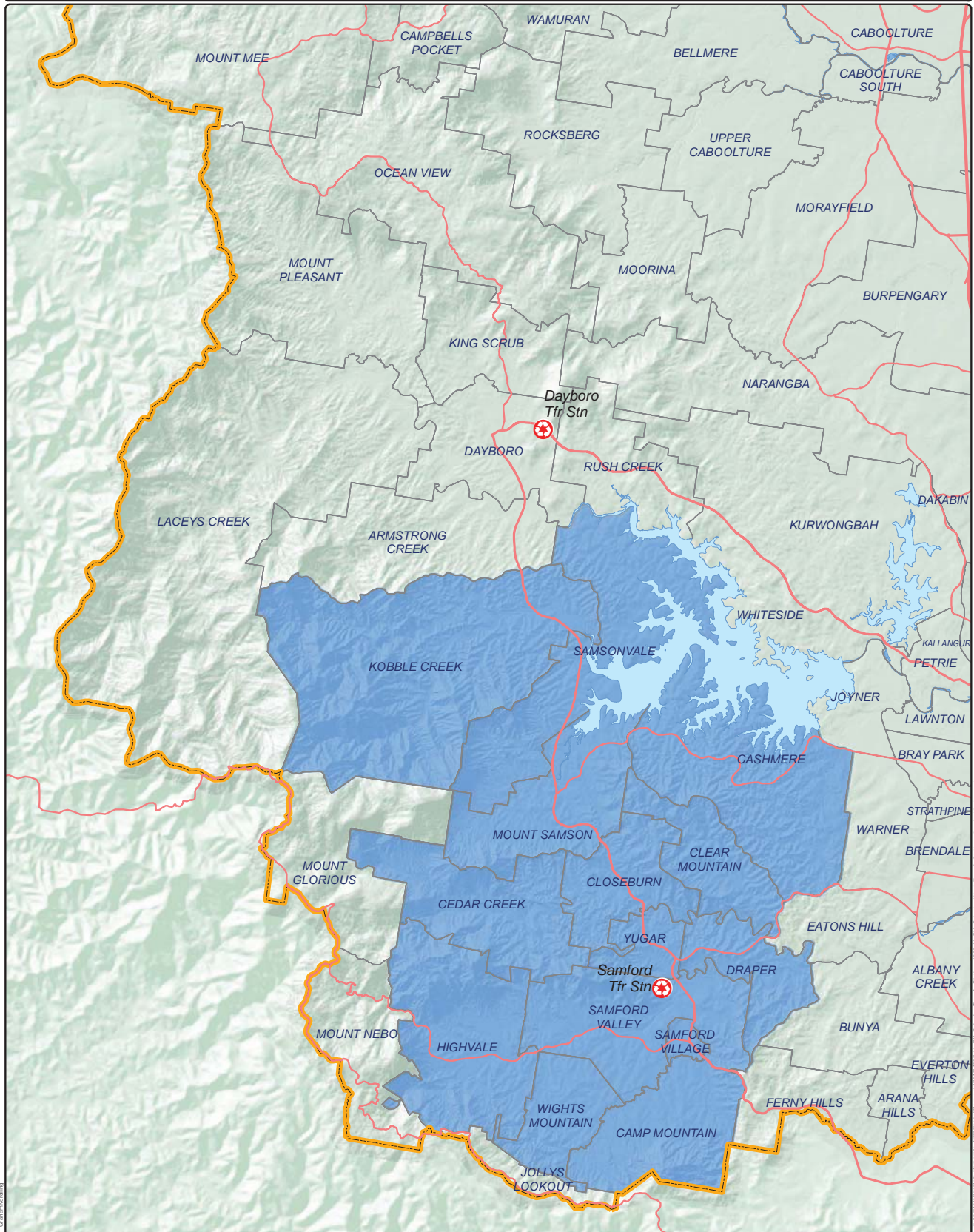
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ITEM 1.2 - ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11  
- A19141743 (Cont.)

## # 3 Disposal of Waste - Waste Transfer Stations - Samford Map

Samford Option Suburb Catchment

2 October 2019



Geographical Information Services  
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CABOOLTURE QLD 4510  
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Web: [www.moretonbay.qld.gov.au](http://www.moretonbay.qld.gov.au)



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Kilometers  
SCALE (A3) 1:110,000

Legend

MBRC Bdry  
Suburb Bdry  
Lake  
Major Road

Transfer Station  
Option for Suburbs Served  
Samford

Ref: 1908-11-GN\_Suburbs\_WasteTransferStations\_SamfordOption

AS/NZS 9190:2010

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8 October 2019

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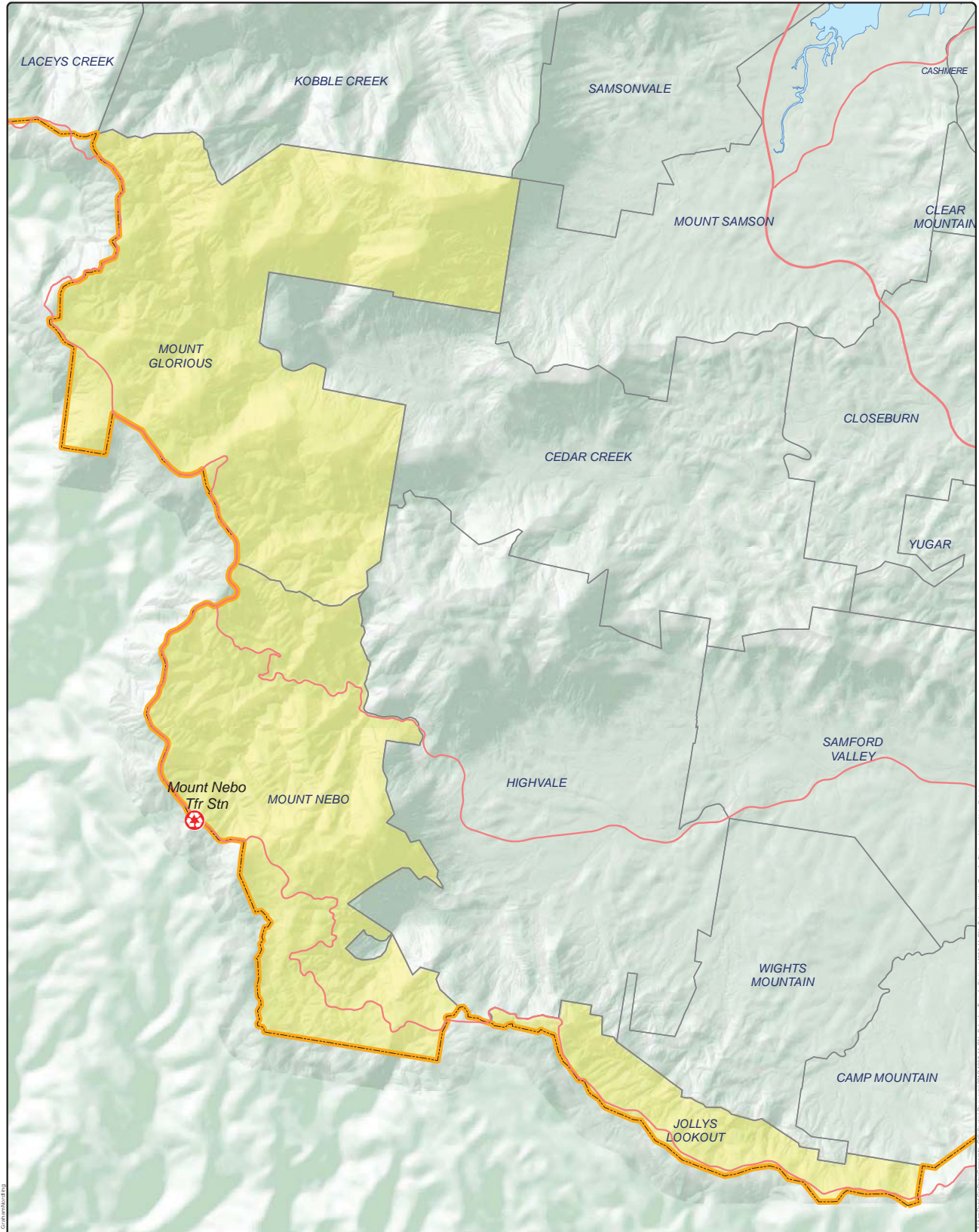
ITEM 1.2 - ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11 - A19141743 (Cont.)

#4 Disposal of Waste -Waste Transfer Stations - Mount Nebo

## MOUNT NEBO WASTE TRANSFER STATION

Existing Authorised Suburb Catchment

1 October 2019



Geographical Information Services  
Moreton Bay Regional Council  
PO Box 159  
CABOOLTURE QLD 4510  
Ph: (07) 3205 0555  
Email: [gis@moretonbay.qld.gov.au](mailto:gis@moretonbay.qld.gov.au)  
Web: [www.moretonbay.qld.gov.au](http://www.moretonbay.qld.gov.au)



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Kilometers  
SCALE (A3) 1:45,000

Legend

- MBRC Bdry
- Suburb Bdry
- Lake
- Major Road
- Transfer Station
- Current Suburbs Served
- Mount Nebo Catchment

Ref: 1908-11-GN\_Suburbs\_WasteTransferStations\_MountNeboExisting

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**SUPPORTING INFORMATION**

**Ref: [A19072942](#)**

The following list of supporting information is provided for:

**ITEM 5.1**

**NEW LEASE - NARANGBA DEMONS BASEBALL CLUB INC - DIVISION 11**

***#1 Harris Avenue Sportsgrounds - Proposed lease area***



ITEM 5.1 - NEW LEASE - NARANGBA DEMONS BASEBALL CLUB INC (Cont.)

**#1 Harris Avenue Sportsgrounds - Proposed lease area**

