



AGENDA

GENERAL MEETING

Tuesday 8 October 2019

commencing at 10.30am

Caboolture Chambers
2 Hasking Street, Caboolture

COUNCILLOR:

NOTICE IS HEREBY GIVEN, that a General Meeting of the Moreton Bay Regional Council will be held on Tuesday 8 October 2019 commencing at 10.30am in Caboolture Chambers, 2 Hasking Street, Caboolture to give consideration to the matters listed on this agenda.

Graeme Kanofski
Acting Chief Executive Officer

3 October 2019

Membership = 13
Mayor and all Councillors

Quorum = 7

Agenda for public distribution

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1. OPENING PRAYER

2. ATTENDANCE & APOLOGIES

Attendance:

Cr Allan Sutherland (Mayor) (Chairperson)

Apologies:

Suspended:

Under section 182A of the *Local Government Act 2009* Cr Adrian Raedel is currently suspended from office

3. MEMORIALS OR CONDOLENCES

Council to observe a moment's silence for residents who have passed away.

4. A) CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 24 September 2019 (Pages 19/2089 to 19/2134)

RESOLUTION that the minutes of the General Meeting held 24 September 2019, be confirmed.

Attachment #1 Unconfirmed Minutes - General Meeting 24 September 2019

4. B) CONFIRMATION OF COMMITTEE MEETING REPORT & RECOMMENDATION

Audit Committee Meeting - 2 October 2019 (Pages 19/2135 to 19/2138)

RESOLUTION that the report and recommendations of the Audit Committee Meeting held 2 October 2019, be adopted.

Attachment #2 Unconfirmed Report & Recommendations - Audit Committee Meeting 2 October 2019

5. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

Receipt of petitions addressed to the Council and tabled by Councillors.

6. CORRESPONDENCE

Receipt of correspondence addressed to the Council and tabled by the Chief Executive Officer

7. COMMUNITY COMMENT

There are no participants in the Community Comment session for this meeting.

8. NOTIFIED MOTIONS

Consideration of any motion notified by a Councillor to the Chief Executive Officer at least 5 days before the meeting at which the motion is to be moved.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

Consideration of any notice of motion to repeal or amend a resolution of the Council which is to be given to each Councillor at least 5 days before the meeting at which the proposal is to be made.

10. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The Session Chairperson and designated Spokesperson for the respective portfolio, is as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliana Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

ITEM 1.1

ADOPTION OF COUNCIL POLICIES - REGIONAL

Meeting / Session: GOVERNANCE
Reference: A19134469 : 25 September 2019 **Refer Supporting Information A16607135, A16810648**
Responsible Officer: DD, Acting Manager Executive Services (CORP, Executive Services)

Executive Summary

Council regularly reviews its Policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

The purpose of this report is to seek Council's consideration of the following policies, as appearing in the supporting information to this report:

- Policy 2150-092 - Open Data
- Policy 2150-023 - Provision of Financial Securities

OFFICER'S RECOMMENDATION

That the following policies be adopted, as appearing in the supporting information to this report:

- Policy 2150-092 - Open Data
- Policy 2150-023 - Provision of Financial Securities

ITEM 1.1 ADOPTION OF COUNCIL POLICIES - REGIONAL - A19134469 (Cont.)

REPORT DETAIL

1. Background

In accordance with the review triggers, Council reviews its Policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

2. Explanation of Item

An explanation of the objective, policy summary, and any amendments made to the identified policies is outlined below:

Policy 2150-092 - Open Data

Objective: The objective of this policy is to define the scope and approach for the publishing of non-sensitive Council data using Open Data principles.

Policy Summary: Council recognises that the data it holds is a public asset and that public access to Council's non-sensitive data could potentially improve services, encourage economic growth, increase Council's transparency, and increase community participation in policy making.

Council recognises the benefits in making all non-sensitive data available for effective public access. Furthermore, Council commits to collaborating with the public, business and academia to leverage the value of non-sensitive data.

Summary of amendments: Minor administrative changes including updates to definitions.

Policy 2150-023 - Provision of Financial Securities

Objective: The objective of this policy is to provide guidance on the process to be followed for the acceptance of financial securities by the Council.

Policy Summary: Council will accept a financial security from a Financial Institution or Authorised Insurer for any purpose relating to the exercise of its local government jurisdiction where the documentation is:

- (1) in a form acceptable to the Manager Legal Services or nominee; and
- (2) duly executed by a person with authority to legally bind the Financial Institution or Authorised Insurer.

A financial security held by Council will be returned to the Financial Institution or Authorised Insurer when the obligations secured by the financial security have been satisfied, or when the financial security is, for any other reason, no longer required.

Summary of amendments: Minor administrative changes including updates to definitions and references to legislation.

3. Strategic Implications

3.1 Legislative/Legal Implications

These policies have been developed in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Council regularly reviews its Policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

ITEM 1.1 ADOPTION OF COUNCIL POLICIES - REGIONAL - A19134469 (Cont.)

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

There are no financial benefit implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Councillors, the Executive Management team and relevant Council officers have been consulted in the preparation of this report.

SUPPORTING INFORMATION

Ref: [A16607135](#), [A16810648](#)

The following list of supporting information is provided for:

ITEM 1.1

ADOPTION OF COUNCIL POLICIES - REGIONAL

#1 Open Data - Policy: 2150-092

#2 Provision of Financial Securities - Policy: 2150-023

ITEM 1.1 - ADOPTION OF COUNCIL POLICIES - REGIONAL - A19134469 (Cont.)

#1 Open Data - Policy: 2150-092



Policy: 2150-092

Open Data

Head of Power

Local Government Act 2009

Related Legislation

Local Government Regulation 2012

Objective

Moreton Bay Regional Council is the custodian of many publicly funded data sets related to all aspects of local government activities including strategic planning, environmental, asset management, financial, community services and libraries.

Whilst this data is produced as a direct result of Council operations, it could potentially be used by others in the provision of new and innovative services.

In order to realise this potential, this Policy defines the scope and approach for the publishing of non-sensitive Council data using Open Data principles.

Definitions

Application Programming Interface (API) means an interface which allows computer systems to interact automatically with data and functions of other systems.

Machine readable means a data format used by computer systems to communicate with other computer systems.

Non-sensitive data means anonymised data that does not identify an individual, or breach privacy or security requirements.

Open Data means initiatives by governments to make publicly funded, non-sensitive data available without restriction via the internet.

Open Data Portal means a website used for hosting data sets and APIs.

Application

This Policy applies to open data provided by Moreton Bay Regional Council.

Policy Statement

Council recognises that the data it holds is a public asset and that public access to Council's non-sensitive data could potentially improve services, encourage economic growth, increase Council's transparency, and increase community participation in policy making.

Council recognises the benefits in making all non-sensitive data available for effective public access. Furthermore, Council commits to collaborating with the public, business and academia to leverage the value of non-sensitive data.

ITEM 1.1 - ADOPTION OF COUNCIL POLICIES - REGIONAL - A19134469 (Cont.)



Policy: 2150-092 - Open Data

Council commits to:

- Ensuring that all non-sensitive data is open by default;
- Ensuring that where possible, non-sensitive data is available with free, easy to use, high quality and reliable APIs;
- Making high-value data available for use by the public, business and academia, in a manner that is enduring and frequently updated using recognised standards;
- Only charging for specialised data services or if required by law and, where possible, making the resulting data publicly available at no cost;
- Building partnerships with the public, private and research sectors to build collective expertise and to find new ways to leverage public data for social and economic benefit;
- Securely sharing data between other government entities to improve efficiencies;
- Upholding the highest standards of security and privacy for personal information and commercial confidentiality; and
- Ensuring all new systems support discoverability, interoperability, data and information accessibility, and cost-effective access to facilitate access to data.

Council commits to publishing appropriately anonymised non-sensitive data by default:

- On or linked through an Open Data Portal for discoverability and availability;
- In a machine-readable, spatially-enabled format;
- With high-quality, easy-to-use and freely available API access;
- With descriptive metadata;
- Using agreed open standards;
- That is kept up to date in an automated way; and
- Under a "Creative Commons By Attribution" licence unless an acceptable case is made for another licence type.

Related Documents

Nil.

Review Triggers

This Policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents. Reviews of this policy will occur as required, or at least once every two years.

Responsibility

This Policy is to be:

- (1) implemented by the Information and Communications Technology Manager; and
- (2) reviewed and amended in accordance with the "Review Triggers" by the Director Finance and Corporate Services.

Policy: 2150-092 Open Data			Official Version: A14104422
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1	Coordination Committee (16/1809)	30.8.2016	A14104468
Version 2	DRAFT	.2019	A16607135

ITEM 1.1 - ADOPTION OF COUNCIL POLICIES - REGIONAL - A19134469 (Cont.)

#2 Provision of Financial Securities - Policy: 2150-023



Policy: 2150-023

Provision of Financial Securities

Head of Power

Local Government Act 2009

Related Legislation

Planning Act 2016

Building Act 1975

Environmental Protection Act 1994

Objective

To provide guidance on the process to be followed for the acceptance of financial securities by the Council.

Definitions

Authorised Deposit-Taking Institution (ADI) means a corporation that is authorised under the *Banking Act 1959* and regulated by the Australian Prudential Regulation Authority (APRA) under APRA's enabling legislation. ADIs include banks, building societies and credit unions.

Authorised Insurer means an Insurer authorised to conduct new or renewal insurance business in Australia and are corporations that are registered by APRA under the *Insurance Act 1973* and have a Standard & Poor's rating of 'A+' or better.

Financial Institution means an ADI regulated by the Australian Prudential Regulation Authority (APRA) under APRA's enabling legislation. A list of ADIs is available on the APRA website: www.apra.gov.au.

Financial security means a security provided by a Financial Institution or an Authorised Insurer.

Security includes a guarantee, bond or undertaking.

Application

This Policy applies to the provision of financial securities where Council requires or is prepared to accept a financial security for any purpose (such as development approvals and construction contracts) relating to the exercise of its local government jurisdiction.

Policy Statement

Council will accept a financial security from a Financial Institution or Authorised Insurer for any purpose relating to the exercise of its local government jurisdiction where the documentation is:

- (1) in a form acceptable to the Manager Legal Services or nominee; and
- (2) duly executed by a person with authority to legally bind the Financial Institution or Authorised Insurer.

A financial security held by Council will be returned to the Financial Institution or Authorised Insurer when the obligations secured by the financial security have been satisfied, or when the financial security is, for any other reason, no longer required.

ITEM 1.1 - ADOPTION OF COUNCIL POLICIES - REGIONAL - A19134469 (Cont.)



Policy: 2150-023 - Provision of Financial Securities

Related Documents

Not applicable.

Review Triggers

This Policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents. Reviews of this policy will occur as required, or at least once every two years.

Responsibility

This Policy is to be:

- (1) implemented by Manager Legal Services; and
- (2) reviewed and amended in accordance with the "Review Triggers" by Manager Legal Services.

Policy: 2150-023 Provision of Financial Securities			Official Version: A4789852
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1	Coordination Committee	15.3.2011	Version of PDF
Version 2	Administrative amendment only - CEO	21.1.2015	A10388895
Version 3	DRAFT	.2019	A16810648

ITEM 1.2
ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11

Meeting / Session: GOVERNANCE
Reference: A19141743 : 26 September 2019 **Refer Supporting Information A19139890, A19157912, A19157917, A19162287**
Responsible Officer: AH, Manager Waste Services (ECM, Waste Services)

Executive Summary

Council regularly reviews its policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

The purpose of this report is to seek Council's consideration of the following policy, as appearing in the supporting information to this report:

- Policy 2150-080 - Disposal of Waste at Transfer Stations

OFFICER'S RECOMMENDATION

That the following policy be adopted, as appearing in the supporting information to this report:

Policy 2150-080 - Disposal of Waste at Transfer Stations

ITEM 1.2 ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11 - A19141743 (Cont.)

REPORT DETAIL

1. Background

In accordance with the review triggers, Council reviews its policies for applicability, effectiveness and consistency with relevant legislation, Council resolutions and other Council documents.

2. Explanation of Item

An explanation of the objective, policy summary, and any amendments made to the identified policies is outlined below:

Policy 2150-080 - Disposal of Waste at Transfer Stations

Objective: The objective of this policy is to improve operational efficiency and minimise the adverse impacts of Council's waste transfer stations on nearby residents by restricting access to such facilities.

Policy Summary: Council provides transfer stations at Dayboro, Samford and Mount Nebo for the disposal of waste by nearby residents of the Moreton Bay Region.

Summary of amendments: Amendments have been affected to provide clearer guidelines including updates to relevant legislation, definitions and administrative amendments.

Site access permissions for Dayboro and Samford Waste Transfer Stations have been amended. Residents living in the localities identified in Column 2 will be permitted to use the corresponding transfer station nominated in Column 1 detailed below:

Column 1 Transfer Station	Column 2 Localities
Dayboro	Armstrong Creek, Dayboro, Kings Scrub, Kobbie Creek, Kurwongbah, Lacey's Creek, Mount Mee, Mount Pleasant, Mount Samson, Ocean View, Rush Creek, Samsonvale and Whiteside
Samford	Camp Mountain, Cashmere, Cedar Creek, Clear Mountain, Closeburn, Draper, Highvale, Kobbie Creek, Mount Samson, Samford, Samford Valley, Samsonvale, Wights Mountain and Yugar
Mt Nebo	Jollys Lookout, Mount Glorious and Mount Nebo

3. Strategic Implications

3.1 Legislative/Legal Implications

These policies have been developed in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Council regularly reviews its policies for applicability, effectiveness and consistency with relevant legislation, Council resolutions and other Council documents.

3.4 Risk Management Implications

Any risk potentially arising from the expansion of access arrangements for Dayboro and Samford Waste Transfer Stations are expected to be successfully managed through minor infrastructure upgrades and appropriate changes to operational site procedures.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

ITEM 1.2 ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11 - A19141743 (Cont.)

3.6 Financial Implications

Any resulting infrastructure changes or site-specific costs arising from the amendment to catchment areas will be considered and if not able to be accommodated within operational services budget will be the subject of a budget review.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

Any environmental implications potentially arising from the expansion of access arrangements for Dayboro and Samford Waste Transfer Stations are expected to be successfully managed through minor infrastructure upgrades and appropriate changes to operational site procedures.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Councillors, and relevant Council officers have been consulted in the preparation of this report.

SUPPORTING INFORMATION

Ref: [A19139890](#), [A19157912](#), [A19157917](#), [A19162287](#)

The following list of supporting information is provided for:

ITEM 1.2

ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11

#1 Disposal of Waste at Transfer Stations - Policy 2150-080_ V2 DRAFT

#2 Disposal of Waste - Waste Transfer Stations - Dayboro Map

#3 Disposal of Waste - Waste Transfer Stations - Samford Map

#4 Disposal of Waste -Waste Transfer Stations - Mount Nebo

1 Disposal of Waste at Transfer Stations - Policy 2150-080_V2 DRAFT



Policy: 2150-080

Disposal of Waste at Transfer Stations

Head of Power

Local Government Act 2009
Environmental Protection Act 1994
Moreton Bay Regional Council Local Law No 7 (Waste Management) 2018

Related Legislation

Waste Reduction and Recycling (Waste Levy) Amendment Regulation 2019
Waste Reduction and Recycling (Waste Levy) Amendment Act 2019
Waste Reduction and Recycling Act 2011
Environmental Protection (Regulated Waste) Amendment Regulation 2018
Environmental Protection Regulation 2008

Objective

To improve operational efficiency and minimise the adverse impacts of Council's waste transfer stations on nearby residents by restricting access to such facilities.

Definitions

Domestic Waste means waste resulting from the ordinary domestic use or occupation of a premise (includes vegetation and recyclable waste) up to 1.5 cubic metres per visit. Domestic waste does not include building materials, concrete, regulated or hazardous waste.

Recyclable Waste means clean and inoffensive waste that is declared by Council to be recyclable waste and which can therefore be re-used or recycled.

Required Identification means suitable identification that will prove residency within the Moreton Bay Regional Council local government area. This includes a driver's licence or some form of photo identification showing their Moreton Bay Regional Council address, or alternatively suitable photo identification **in conjunction** with documentation identifying that they are a resident or non-resident ratepayer within the Moreton Bay Regional Council area.

Regulated Waste means waste classified by Queensland's *Environmental Protection Act 1994* (EP Act) and includes hazardous wastes listed in the relevant schedules of the *Environmental Protection Regulation 2008*, the *Waste Reduction and Recycling (Waste Levy) Amendment Regulation 2019* and *Environmental Protection (Regulated Waste) Amendment Regulation 2018*. It includes asbestos, pesticides, a range of waste chemicals and chemical compounds, and other industrial wastes. e.g. tyres, oil, batteries, paints, chemicals.

- **category 1 regulated waste**, for schedule 4, see the *Environmental Protection Regulation 2008*, section 64A
- **category 2 regulated waste**, for schedule 4, see the *Environmental Protection Regulation 2008*, section 64A(4).

Application

This policy applies to the Dayboro, Samford and Mount Nebo Waste Transfer Stations.

ITEM 1.2 - ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11 - A19141743 (Cont.)



Policy: 2150-080 - Disposal of Waste at Transfer Stations

Policy Statement

1. Council provides transfer stations at Dayboro, Samford and Mount Nebo for the disposal of waste by nearby residents of the Moreton Bay Region.
2. Residents living in the localities identified in Column 2 on the table will be permitted to use the corresponding waste transfer station nominated in Column 1.

TABLE

Column 1 Transfer Station	Column 2 Localities
Dayboro	Armstrong Creek, Dayboro, Kings Scrub, Kobbie Creek, Kurwongbah, Lacey's Creek, Mount Mee, Mount Pleasant, Mount Samson, Ocean View, Rush Creek, Samsonvale and Whiteside
Samford	Camp Mountain, Cashmere, Cedar Creek, Clear Mountain, Closeburn, Draper, Highvale, Kobbie Creek, Mount Samson, Samford, Samford Valley, Samsonvale, Wights Mountain and Yugar
Mt Nebo	Jollys Lookout, Mount Glorious and Mount Nebo

3. Domestic waste only may be disposed of at transfer stations. Commercial and/or industrial waste is not permitted to be disposed of at these transfer stations.
4. While the waste facilities at Dakabin and Bunya are available for use by all residents of the Moreton Bay Region, it is Council's policy to improve operational efficiency and minimise the impact of the operation of transfer stations on nearby residents by restricting access to such facilities.
5. Residents using the transfer stations are required to provide proof of residency in the relevant locality of the Moreton Bay Region.

Related Documents

This policy complements and is to be implemented in conjunction with other Council policies, directives and relevant documents published by other agencies including, but not limited to:

Policy No: 2150-042 – Disposal of Waste Free of Charge at Moreton Bay Regional Council's Waste Management Facilities for eligible residents, ratepayers, community groups and charities

Samford Waste Transfer Station waste disposal access map

Dayboro Waste Transfer Station waste disposal access map

Mount Nebo Waste Transfer Station waste disposal access map

Review Triggers

This policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions and other Council documents. Reviews of this policy will occur as required, or at least once every two years.



Policy: 2150-080 - Disposal of Waste at Transfer Stations

Responsibility

This Policy is to be:

- (1) implemented by Manager Waste Services; and
- (2) reviewed and amended in accordance with the "Review Triggers" by Manager Waste Services.

Policy: 2150-080		Official Version: A9396808	
Disposal of Waste at Transfer Stations			
Document Control			
Version / Reviewed	Version Adoption <i>(Council meeting / Minute Page)</i> Reviewed <i>(revision comment)</i>	Date	<i>Word version reference</i>
Version 1	Coordination Committee (MP. 14/572)	22.4.2014	A9331405
Version 2	DRAFT	2019	A19139890

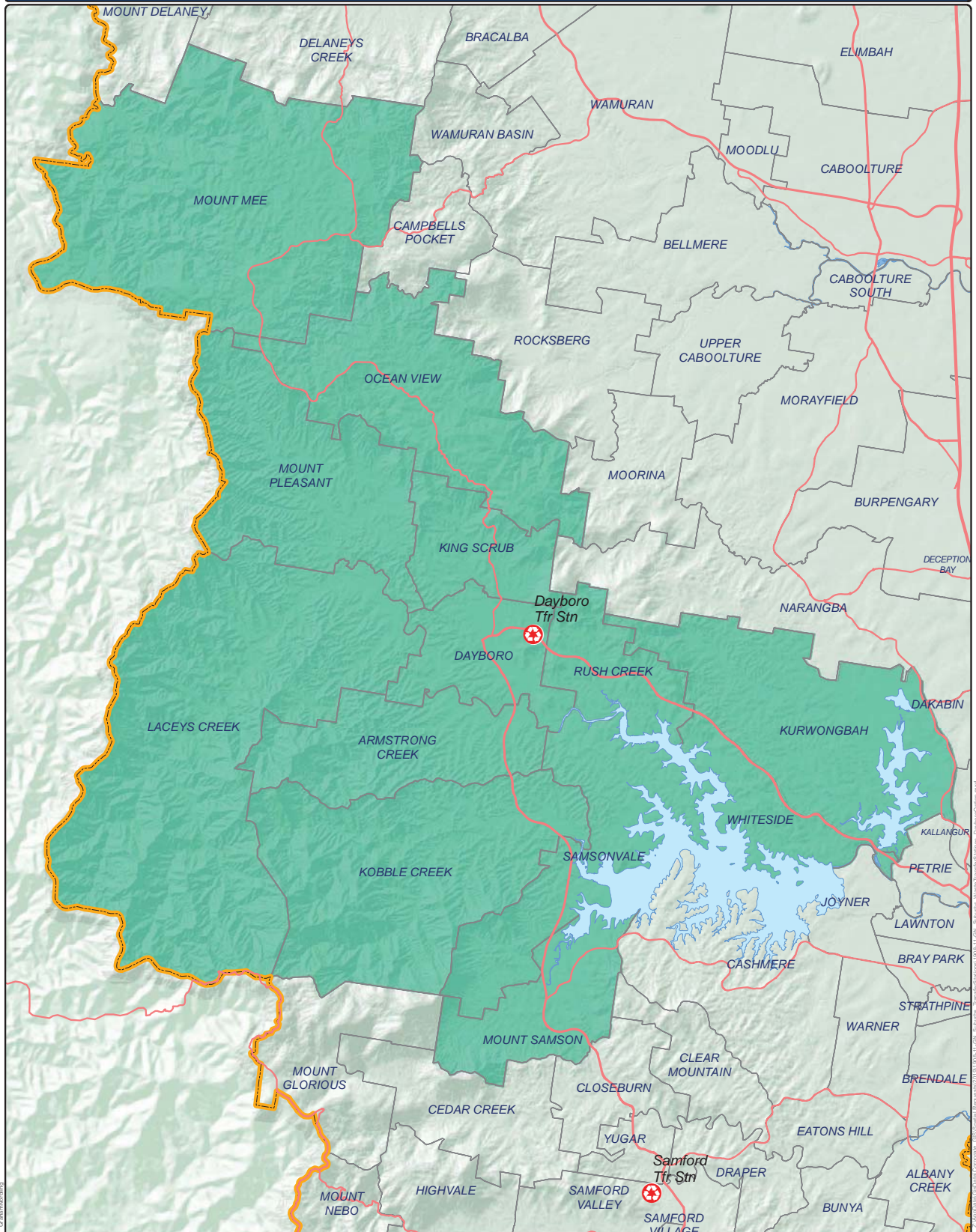
ITEM 1.2 - ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11
- A19141743 (Cont.)

2 Disposal of Waste - WasteTransfer Stations - Dayboro Map

DAYBORO WASTE TRANSFER STATION

Dayboro Option Suburb Catchment

19 September 2019



Geographical Information Services
Moreton Bay Regional Council
PO Box 159
CABOOLTURE QLD 4510
Ph: (07) 3205 0555
Email: gis@moretonbay.qld.gov.au
Web: www.moretonbay.qld.gov.au



0 0.5 1 2 3 4 5
Kilometers
SCALE (A3) 1:110,000

Legend

- MBRC Bdry
- Suburb Bdry
- Lake
- Major Road
- ✱ Transfer Station
- Option for Suburbs Served
- Dayboro

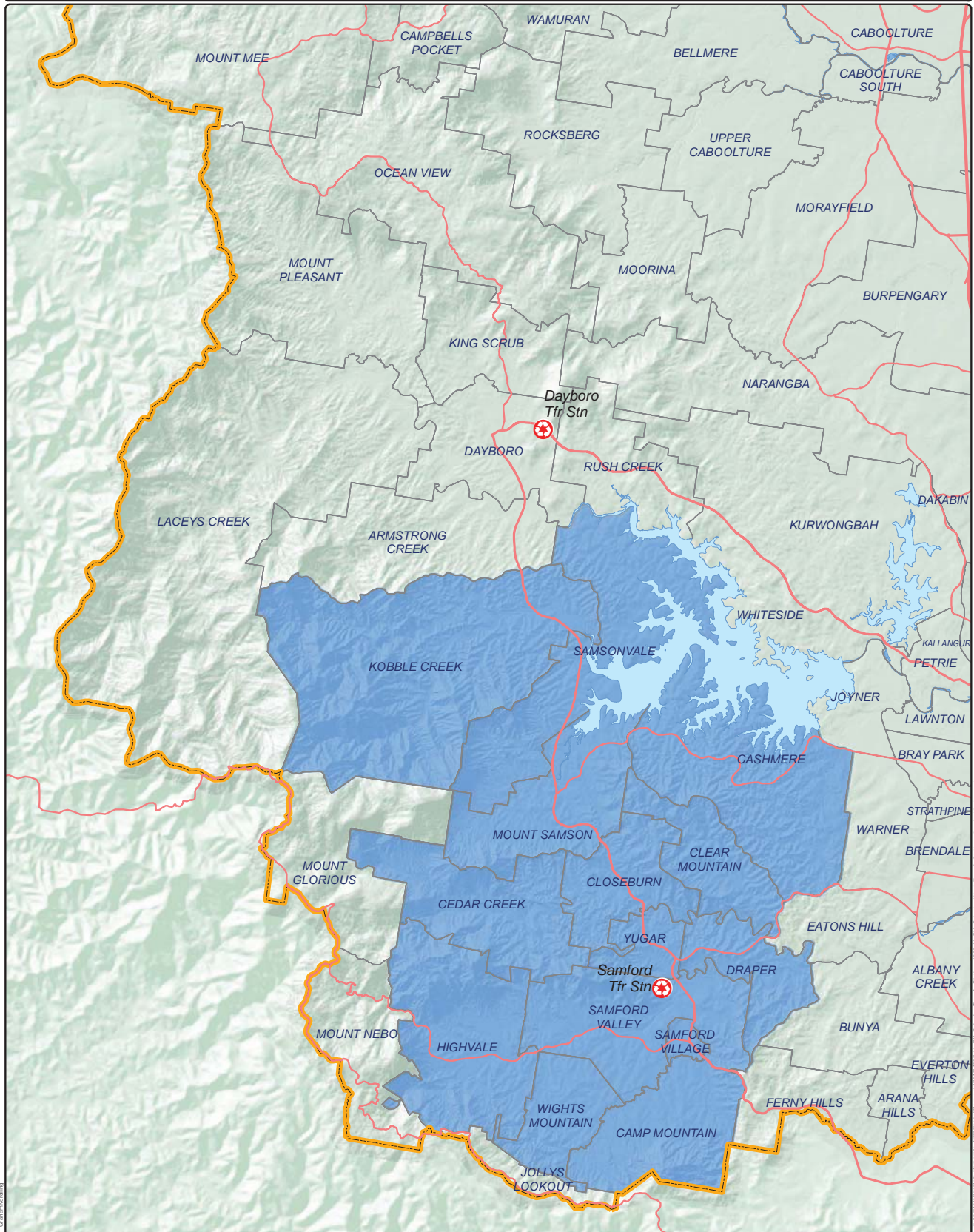
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ITEM 1.2 - ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11
- A19141743 (Cont.)

3 Disposal of Waste - Waste Transfer Stations - Samford Map

Samford Option Suburb Catchment

2 October 2019



Geographical Information Services
Moreton Bay Regional Council
PO Box 159
CABOOLTURE QLD 4510
Ph: (07) 3205 0555
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Web: www.moretonbay.qld.gov.au



0 0.5 1 2 3 4 5
Kilometers
SCALE (A3) 1:110,000

Legend

- MBRC Bdry
- Suburb Bdry
- Lake
- Major Road
- ★ Transfer Station
- Option for Suburbs Served
- Samford

Ref: 1908-11-GN_Suburbs_WasteTransferStations_SamfordOption

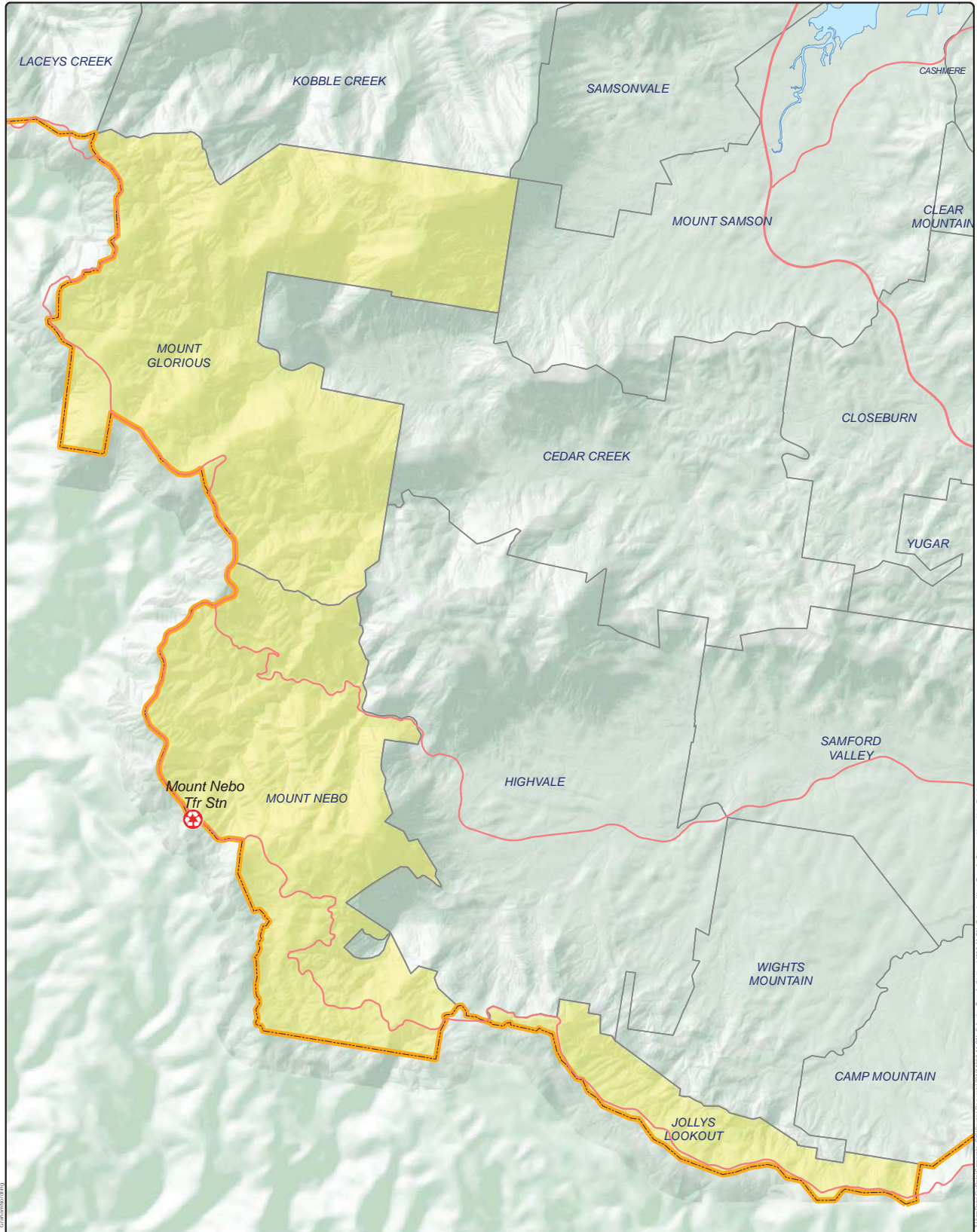
ITEM 1.2 - ADOPTION OF COUNCIL POLICY - DISPOSAL OF WASTE AT TRANSFER STATIONS - DIVISION 11 - A19141743 (Cont.)

#4 Disposal of Waste -Waste Transfer Stations - Mount Nebo

MOUNT NEBO WASTE TRANSFER STATION

Existing Authorised Suburb Catchment

1 October 2019



Geographical Information Services
Moreton Bay Regional Council
PO Box 159
CABOOLTURE QLD 4510
Ph: (07) 3205 0555
Email: gis@moretonbay.qld.gov.au
Web: www.moretonbay.qld.gov.au



0 0.5 1 2
Kilometers
SCALE (A3) 1:45,000

Legend

- MBRC Bdry
- Suburb Bdry
- Lake
- Major Road
- Transfer Station
- Current Suburbs Served
- Mount Nebo Catchment

Ref: 1908-11-GN_Suburbs_WasteTransferStations_MountNeboExisting

ITEM 1.3 DISCRETIONARY FUNDS APPLICATION - DIVISION 12

Meeting / Session: 1 GOVERNANCE
Reference: A19135099 : 25 September 2019
Responsible Officer: DD, Acting Manager Executive Services (CORP Executive Services)

Executive Summary

The Council makes discretionary funds available each financial year to community organisations for community purposes in accordance with Council's Discretionary Funds Policy, Availability Notice and Guidelines.

An eligible application for \$10,000 from Share the Dignity Limited has been received under Council's Discretionary Funds for the "It's in the Bag Campaign" initiative.

Given the regional nature of this initiative it has been requested that consideration be given to the provision of discretionary funds from Division 12 as a contribution towards Council's support for this application. Accordingly, this report seeks Council's direction in relation to the allocation of Division 12 discretionary funds.

OFFICER'S RECOMMENDATION

Council direction is sought in relation to the allocation of Division 12 discretionary funds as a contribution towards the "It's in the Bag" Campaign initiative by Share the Dignity Limited, under Council's Discretionary Funds Policy, Availability Notice and Guidelines.

ITEM 1.3 DISCRETIONARY FUNDS APPLICATION - DIVISION 12 - A19135099 (Cont.)

REPORT DETAIL

1. Background

The Council makes discretionary funds available each financial year to community organisations for community purposes in accordance with Council's Discretionary Funds Policy, Availability Notice and Guidelines.

Unless otherwise approved by Council, each financial year community organisations are eligible to apply for a maximum of \$10,000 and \$3,000 in discretionary funds to the Mayor and Councillors respectively. Community organisations may apply for discretionary funds to both the Mayor and Councillors up to a maximum of \$13,000 in total each financial year.

2. Explanation of Item

Council has received a Discretionary Funds application from Share the Dignity Limited seeking \$10,000 towards costs associated with the design and printing of promotional collateral for the "It's in the Bag" campaign.

Share the Dignity Limited is a non-profit community organisation that provides practical support to women experiencing homelessness and/or domestic and family violence. Their "It's in the Bag" campaign aims to prepare and distribute bags containing essential and other items for women experiencing homelessness and/or those escaping domestic and family violence. Approximately 500 bags were distributed within the Moreton Bay Region in 2018.

This application has been assessed under Council's Discretionary Funds Policy, Availability Notice and Guidelines, and has been deemed eligible for funding consideration by Council.

Given the regional nature of this application, it has been requested that consideration be given to the allocation of discretionary funds from Division 12 as a contribution towards Council's support for this application.

Under section 182A of the *Local Government Act 2009* the Councillor for Division 12, Cr Adrian Raedel, is currently suspended from office and is unable to approve the allocation of discretionary funds. The Department of Local Government, Racing and Multicultural Affairs have advised that in the instance where a Councillor is unable to consider an application for discretionary funds, the funding request should be considered by Council at its General Meeting.

Accordingly, Council direction is sought in relation to the allocation of Division 12 discretionary funds as a contribution towards the "It's in the Bag" Campaign initiative by Share the Dignity Limited, under Council's Discretionary Funds Policy, Availability Notice and guidelines.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislation/legal implications arising as a direct result of this report.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - a council connected with its community.

3.3 Policy Implications

All discretionary funds administered by Council will be in accordance with Council's Discretionary Funds Policy (2150-101), Availability Notice and Guidelines.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

ITEM 1.3 DISCRETIONARY FUNDS APPLICATION - DIVISION 12 - A19135099 (Cont.)

3.6 Financial Implications

Sufficient funds remain available within the 2019/20 Division 12 Discretionary Fund budget to support the "It's in the Bag" Campaign initiative up to the maximum value requested (\$10,000).

3.7 Economic Benefit

There are no economic benefits arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The provision of discretionary funds towards the "It's in the Bag" Campaign initiative will support women within the Moreton Bay Region and beyond who are experiencing homelessness and/or escaping domestic or family violence.

3.10 Consultation / Communication

Acting Chief Executive Officer
Interim Director Finance and Corporate Services
Acting Manager Executive Services
Manager - Community Services, Sport and Recreation

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

No items for consideration.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

ITEM 3.1

WRITE OFF SUNDRY DEBTS AND INTEREST - Q1 2019/2020 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A19122478: 30September 2019 - Refer **Confidential** Supporting Information
A19122848
Responsible Officer: BD, Interim Director Finance and Corporate Services (CORP Financial Operations)

Executive Summary

The Chief Executive Officer has been delegated the authority to write-off bad sundry debts (Council-038) and interest accrued on overdue rates (Council-039). In line with the delegations, it was determined that Council would be advised at the end of each quarter of any bad sundry debts greater than \$2,000 written-off, and the total rates interest written off during the period.

The sundry debts and rates interest as detailed in this report were written-off in the period 1 July 2019 to 30 September 2019.

OFFICER'S RECOMMENDATION

That the rates interest and sundry debts greater than \$2,000 which were written off during the period 1 July 2019 to 30 September 2019, be noted as detailed in this report.

ITEM 3.1 WRITE OFF SUNDRY DEBTS AND INTEREST - Q1 2019/2020 - REGIONAL - A19122478 (Cont.)

REPORT DETAIL

1. Background

The following resolution appears on Minute Page 10/2507 of the General Meeting of Council held 19 October 2010:

Ex Coordination Committee meeting held 19 October 2010 (MP.10/2520):

RECOMMENDATION

1. That under section 257 of the *Local Government Act 2009*, Council delegates the power to write-off bad sundry debts to the Chief Executive Officer.
2. That under section 257 of the *Local Government Act 2009*, Council delegates the power to write-off interest accrued on overdue rates to the Chief Executive Officer.

COMMITTEE RECOMMENDATION

That the officer's recommendations be adopted.

In line with these delegations, it was determined that Council would be advised of any bad sundry debts greater than \$2,000 written-off for the period as well as the total rates interest written-off for the period.

2. Explanation of Item

During the period of 1 July 2019 to 30 September 2019 the following were written off:

- one sundry debt totalling \$11,970.97 (excluding GST) as detailed in Confidential Supporting Information #1; and
- interest on overdue rates totalling \$256.34.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislative/legal implications arising as a direct result of this report.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications as a direct result of this report.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

The bad debts and rates interest were written on in accordance with the delegation provided under section 257 of the *Local Government Act 2019*.

3.6 Financial Implications

The sundry debt and rates interest written off represent lost revenue to Council.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

ITEM 3.1 WRITE OFF SUNDRY DEBTS AND INTEREST - Q1 2019/2020 - REGIONAL - A19122478 (Cont.)

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Nil

SUPPORTING INFORMATION

Ref: A19122848

The following list of supporting information is provided for:

ITEM 3.1

WRITE OFF SUNDRY DEBTS AND INTEREST - Q1 2019/2020 - REGIONAL

Confidential #1 Sundry debt written off

ITEM 3.2 PURCHASING ARRANGEMENT - TRAFFIC VOLUME AND INTERSECTION SURVEY SERVICES - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A19099954: 17 September 2019 - Refer **Confidential** Supporting Information A19099960
Responsible Officer: JL, Financial Operations Manager (CORP Financial & Project Services)

Executive Summary

A Preferred Supplier Arrangement (Purchasing Arrangement) has been prepared to facilitate the supply of three categories of services used across Council, for a period of 12 months from the date of acceptance with an option to extend for a further two 12 month periods if it is decided to be beneficial to Council.

Council sought tenders from the market (including pricing for 19 schedules of rates for goods/services) in a process which commenced on 13 July 2019. The Preferred Supplier Arrangement tender was open for a minimum of 21 days after date of advertisement to meet advertising requirements under the Local Government Regulation 2012. A total of four submissions were received for this Purchasing Arrangement.

Following assessment of MBRC008834, it is recommended that a total of four suppliers be appointed across three categories as outlined below.

OFFICER'S RECOMMENDATION

1. That the following contractors be appointed onto MBRC008834 - Preferred Supplier Arrangement - Traffic Volume and Intersection Survey Services - Category 1 - Cyclic Automated Traffic Count Survey Services for a period of 12 months, with an option to extend for a further two 12 month periods if it is decided to be beneficial to Council:
 - a) Traffic Data & Control
 - b) Research & Analytics Pty Ltd
 - c) QATS Management Pty Ltd T/A Austraffic
2. That the following contractors be appointed onto MBRC008834 - Preferred Supplier Arrangement - Traffic Volume and Intersection Survey Services - Category 2 - Project Specific Automated Traffic Count Survey Services for a period of 12 months, with an option to extend for a further two 12 month periods if it is decided to be beneficial to Council:
 - a) Traffic Data & Control
 - b) QATS Management Pty Ltd T/A Austraffic
 - c) Research & Analytics Pty Ltd
3. That the following contractors be appointed onto MBRC008834 - Preferred Supplier Arrangement - Traffic Volume and Intersection Survey Services - Category 3 - Project Specific Intersection Traffic Survey Services for a period of 12 months, with an option to extend for a further two 12 month periods if it is decided to be beneficial to Council:
 - a) Research & Analytics Pty Ltd
 - b) TTM Consulting Pty Ltd
 - c) Traffic Data & Control
 - d) QATS Management Pty Ltd T/A Austraffic
4. That the Council enters into an agreement with each of the above contractors as described in this report.
5. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with each of the above contractors in respect of each preferred supplier arrangement and any required variations of these agreements on Council's behalf.

Moreton Bay Regional Council

GENERAL MEETING
8 October 2019

PAGE 36
Agenda

*ITEM 3.2 PURCHASING ARRANGEMENT - TRAFFIC VOLUME AND INTERSECTION SURVEY SERVICES -
REGIONAL - A19099954 (Cont.)*

6. The Chief Executive Officer be authorised to determine under each preferred supplier arrangement whether to exercise the option to extend the contract by the two 12 month extension periods or to review the composition of the preferred supplier list and consider whether it is necessary to re-tender the entirety of the preferred supplier arrangement.

ITEM 3.2 PURCHASING ARRANGEMENT - TRAFFIC VOLUME AND INTERSECTION SURVEY SERVICES - REGIONAL - A19099954 (Cont.)**REPORT DETAIL****1. Background**

Pursuant to section 233 of the Local Government Regulation 2012, Council may enter into a medium-sized contractual arrangement or large-sized contractual arrangement for goods and services, without first inviting written quotes or tenders if the contract is entered into with a supplier under a preferred supplier arrangement. The competitive rates from preferred suppliers approved through the tender process are available to all staff responsible for procurement in Council should they require the services the preferred suppliers offer.

A tender for the establishment of purchasing arrangement MBRC008834 - Traffic Volume and Intersection Survey Services was advertised on 13 July 2019 and closed on 6 August 2019.

The arrangement is to be awarded for a period of 12 months with an option to extend for a further two 12 month periods if it is decided to be beneficial to Council.

Council requires the above goods and services in large volumes and frequently. Better value for money can be obtained by accumulating the demand for these goods and services.

2. Explanation of Item

The submissions were assessed by the tender assessment team in accordance with Council's Purchasing Policy and the selection criteria set out in the tender documents.

Submissions that did not address mandatory assessment criteria were assessed as non-conforming and did not progress in the evaluation process. The submissions were then assessed on qualitative criteria that included Company Profile, Experience of Company Personnel, Safety Track Record, Environmental Considerations and whether the company was a Local Business and/or Industry. Pricing of Schedule of Rates was also considered.

The following tables list the recommended companies for each arrangement category after the evaluation process was completed:

MBRC008834 - Preferred Supplier Arrangement - Traffic Volume and Intersection Survey Services - Category 1 - Cyclic Automated Traffic Count Survey Services

Category 1 comprises a schedule of approximately 300 local roads and major roads annually where automatic traffic count surveys are required. Information to be collected includes average speed and class of vehicles travelling through the scheduled sites.

A total of four submissions were received, with three companies recommended for appointment to the panel.

Tenderer
Traffic Data & Control
Research & Analytics
QATS Management Pty Ltd T/A Austraffic

MBRC008834 - Preferred Supplier Arrangement - Traffic Volume and Intersection Survey Services - Category 2 - Project Specific Automated Traffic Count Survey Services

Category 2 comprises similar services as Category 1 however the sites selected are specific to road rehabilitation projects to assist in development of pavement design.

A total of four submissions were received, with three companies recommended for appointment to the panel.

ITEM 3.2 PURCHASING ARRANGEMENT - TRAFFIC VOLUME AND INTERSECTION SURVEY SERVICES - REGIONAL - A19099954 (Cont.)

Tenderer
Traffic Data & Control
QATS Management Pty Ltd T/A Austraffic
Research & Analytics

MBRC008834 - Preferred Supplier Arrangement - Traffic Volume and Intersection Survey Services - Category 3 - Project Specific Inspection Traffic Survey Services

Category 3 comprises traffic surveys at intersections. Approximately 50 - 70 intersection counts will be required annually. In addition to collection of information such as average speed and class of vehicles travelling through all intersection approaches, video imagery is also required.

A total of four submissions were received, with four companies recommended for appointment to the panel.

Tenderer
Research & Analytics
TTM Consulting Pty Ltd
Traffic Data & Control
QATS Management Pty Ltd T/A Austraffic

3. Strategic Implications

3.1 Legislative/Legal Implications

The calling of public tenders and establishment of preferred supplier arrangements is in accordance with section 233 of the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These arrangements have been established in accordance with the provisions of Council's Procurement Policy 2150-006.

3.4 Risk Management Implications

The appointment of the suppliers will ensure the timely delivery of these programs whilst complying with Council's Procurement Policy. A risk assessment of the goods and services to be supplied under each purchasing arrangements was undertaken during the development of the tender documentation. Where appropriate, specific requirements in relation to risk management and insurance coverage were included in the tender requirements and assessed as part of the overall evaluation process.

3.5 Delegated Authority Implications

Adoption of the suppliers by Council and approval of subsequent purchase orders within delegated financial authority limits will satisfy these requirements.

3.6 Financial Implications

Funding for works engaged under these preferred supplier arrangements are included in the Capital (including Minor Works) and Operations' works programs.

3.7 Economic Benefit

The appointment of preferred supplier arrangements will enable Council to deliver its programs in a timely and cost-effective manner.

*ITEM 3.2 PURCHASING ARRANGEMENT - TRAFFIC VOLUME AND INTERSECTION SURVEY SERVICES -
REGIONAL - A19099954 (Cont.)*

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Representatives from Council's Infrastructure Planning Directorate sat on the evaluation panel for this purchasing arrangement.

External financial assessments have been sought where necessary.

Corporate Procurement managed the process through preparation, release, evaluation and award.

SUPPORTING INFORMATION

Ref: A19099960

The following list of supporting information is provided for:

ITEM 3.2

**PURCHASING ARRANGEMENT - TRAFFIC VOLUME AND INTERSECTION SURVEY SERVICES -
REGIONAL**

Confidential #1 Tender submissions for each arrangement

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A19150115: 27 September 2019 - Refer **Confidential** Supporting Information A19150121
Responsible Officer: JL, Financial Operations Manager (CORP Financial & Project Services)

Executive Summary

A Preferred Supplier Arrangement (Purchasing Arrangement) has been prepared to facilitate the supply of multiple categories of services used across Council, for the period from the date of acceptance to 30 June 2020, with an option to extend for a further three 12-month periods if it is decided to be beneficial to Council.

Council sought tenders from the market (including pricing for 112 schedules of rates for goods/services) in a process which commenced on 25 May 2019. The Preferred Supplier Arrangement tender was open for a minimum of 21 days after date of advertisement to meet advertising requirements under the Local Government Regulation 2012. A total of 10 submissions were received for the Purchasing Arrangement.

Following assessment of MBRC008807, it is recommended that a total of nine suppliers be appointed across the categories as outlined below.

OFFICER'S RECOMMENDATION

1. That the following contractors be appointed onto *MBRC008807 - Preferred Supplier Arrangement - Greenwaste and Woodwaste Services - Category 1 - Bunya* for the period to 30 June 2020, with an option to extend for a further three 12-month periods if it is decided to be beneficial to Council:

PORTION 1 - Processing of Greenwaste

- a) Eric Child and Sons
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd
- e) Tree Recyclers

PORTION 2 - Processing of Greenwaste and Removal of Processed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 3 - Removal of Processed Greenwaste

- a) Canerose Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
- c) Ironjack Recycling Pty Ltd
- d) McKenzie Bulk Haulage Pty Ltd
- e) Mulch Management (Aust) Pty Ltd

PORTION 4 - Shearing of Bulky Items

- a) Eric Child and Sons
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd
- e) Tree Recyclers

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

PORTION 5 - Removal of Unprocessed Greenwaste and Woodwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 6 - Removal of Unprocessed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 7 - Removal of Unprocessed Woodwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

2. That the following contractors be appointed onto MBRC008807 - Preferred Supplier Arrangement - *Greenwaste and Woodwaste Services - Category 2 - Dakabin* for the period to 30 June 2020, with an option to extend for a further three 12-month periods if it is decided to be beneficial to Council:

PORTION 1 - Processing of Greenwaste

- a) Eric Child and Sons
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd
- e) Tree Recyclers

PORTION 2 - Processing of Greenwaste and Removal of Processed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 3 - Removal of Processed Greenwaste

- a) Canerose Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
- c) Ironjack Recycling Pty Ltd
- d) McKenzie Bulk Haulage Pty Ltd
- e) Mulch Management (Aust) Pty Ltd

PORTION 4 - Shearing of Bulky Items

- a) Eric Child and Sons
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd
- e) Tree Recyclers

PORTION 5 - Removal of Unprocessed Greenwaste and Woodwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

PORTION 6 - Removal of Unprocessed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 7 - Removal of Unprocessed Woodwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

3. That the following contractors be appointed onto *MBRC008807 - Preferred Supplier Arrangement - Greenwaste and Woodwaste Services - Category 3 - Caboolture* for the period to 30 June 2020, with an option to extend for a further three 12-month periods if it is decided to be beneficial to Council:

PORTION 1 - Processing of Greenwaste

- a) Eric Child and Sons
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd
- e) Tree Recyclers

PORTION 2 - Processing of Greenwaste and Removal of Processed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 3 - Removal of Processed Greenwaste

- a) Canerose Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
- c) Ironjack Recycling Pty Ltd
- d) McKenzie Bulk Haulage Pty Ltd
- e) Mulch Management (Aust) Pty Ltd

PORTION 4 - Shearing of Bulky Items

- a) Eric Child and Sons
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd
- e) Tree Recyclers

PORTION 5 - Removal of Unprocessed Greenwaste and Woodwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 6 - Removal of Unprocessed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

PORTION 7 - Removal of Unprocessed Woodwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

4. That the following contractors be appointed onto *MBRC008807 - Preferred Supplier Arrangement - Greenwaste and Woodwaste Services - Category 4 - Redcliffe* for the period to 30 June 2020, with an option to extend for a further three 12-month periods if it is decided to be beneficial to Council:

PORTION 1 - Removal of Unprocessed Greenwaste and Woodwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 2 - Removal of Unprocessed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 3 - Removal of Unprocessed Woodwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

5. That the following contractors be appointed onto *MBRC008807 - Preferred Supplier Arrangement - Greenwaste and Woodwaste Services - Category 5 - Ningi* for the period to 30 June 2020, with an option to extend for a further three 12-month periods if it is decided to be beneficial to Council:

PORTION 1 - Processing of Greenwaste

- a) AKM Earth Pty Ltd
- b) Ironjack Recycling Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Mulching Services Pty Ltd
- e) Tree Recyclers

PORTION 2 - Processing of Greenwaste and Removal of Processed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 3 - Removal of Processed Greenwaste

- a) Canerese Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
- c) Ironjack Recycling Pty Ltd
- d) McKenzie Bulk Haulage Pty Ltd
- e) Mulch Management (Aust) Pty Ltd

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

PORTION 4 - Shearing of Bulky Items

- a) AKM Earth Pty Ltd
- b) Ironjack Recycling Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Mulching Services Pty Ltd
- e) Tree Recyclers

PORTION 5 - Removal of Unprocessed Greenwaste and Woodwaste

- a) AKM Earth Pty Ltd
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd
- e) Tree Recyclers

PORTION 6 - Removal of Unprocessed Greenwaste

- a) AKM Earth Pty Ltd
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Tree Recyclers

PORTION 7 - Removal of Unprocessed Woodwaste

- a) AKM Earth Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Tree Recyclers

6. That the following contractors be appointed onto *MBRC008807 - Preferred Supplier Arrangement - Greenwaste and Woodwaste Services - Category 6 - Toorbul* for the period to 30 June 2020, with an option to extend for a further three 12-month periods if it is decided to be beneficial to Council:

PORTION 1 - Processing of Greenwaste

- a) Canerose Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Ironjack Recycling Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 2 - Processing of Greenwaste and Removal of Processed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 3 - Removal of Processed Greenwaste

- a) Canerose Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
- c) Ironjack Recycling Pty Ltd
- d) McKenzie Bulk Haulage Pty Ltd
- e) Mulch Management (Aust) Pty Ltd

PORTION 4 - Shearing of Bulky Items

- a) Canerose Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Ironjack Recycling Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

PORTION 5 - Removal of Unprocessed Greenwaste and Woodwaste

- a) AKM Earth Pty Ltd
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd

PORTION 6 - Removal of Unprocessed Greenwaste

- a) AKM Earth Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Tree Recyclers

PORTION 7 - Removal of Unprocessed Woodwaste

- a) AKM Earth Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd

7. That the following contractors be appointed onto *MBRC008807 - Preferred Supplier Arrangement - Greenwaste and Woodwaste Services - Category 7 - Upper Caboolture* for the period to 30 June 2020, with an option to extend for a further three 12-month periods if it is decided to be beneficial to Council:

PORTION 1 - Processing of Greenwaste

- a) Canerose Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Ironjack Recycling Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Mulching Services Pty Ltd
- e) Tree Recyclers

PORTION 2 - Processing of Greenwaste and Removal of Processed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 3 - Removal of Processed Greenwaste

- a) Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd

PORTION 4 - Shearing of Bulky Items

- a) Canerose Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Ironjack Recycling Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Mulching Services Pty Ltd
- e) Tree Recyclers

PORTION 5 - Removal of Unprocessed Greenwaste and Woodwaste

- a) AKM Earth Pty Ltd
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

PORTION 6 - Removal of Unprocessed Greenwaste

- a) AKM Earth Pty Ltd
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Tree Recyclers

PORTION 7 - Removal of Unprocessed Woodwaste

- a) AKM Earth Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd

8. That the following contractors be appointed onto *MBRC008807 - Preferred Supplier Arrangement - Greenwaste and Woodwaste Services - Category 8 - Wamuran* for the period to 30 June 2020, with an option to extend for a further three 12-month periods if it is decided to be beneficial to Council:

PORTION 1 - Processing of Greenwaste

- a) Canerese Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Ironjack Recycling Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 2 - Processing of Greenwaste and Removal of Processed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 3 - Removal of Processed Greenwaste

- a) Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
- b) Ironjack Recycling Pty Ltd
- c) Mulch Management (Aust) Pty Ltd

PORTION 4 - Shearing of Bulky Items

- a) Canerese Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Ironjack Recycling Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 5 - Removal of Unprocessed Greenwaste and Woodwaste

- a) AKM Earth Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd

PORTION 6 - Removal of Unprocessed Greenwaste

- a) AKM Earth Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd

PORTION 7 - Removal of Unprocessed Woodwaste

- a) AKM Earth Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

9. That the following contractors be appointed onto *MBRC008807 - Preferred Supplier Arrangement - Greenwaste and Woodwaste Services - Category 9 - Woodford* for the period to 30 June 2020, with an option to extend for a further three 12-month periods if it is decided to be beneficial to Council:

PORTION 1 - Processing of Greenwaste

- a) Canerase Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Ironjack Recycling Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 2 - Processing of Greenwaste and Removal of Processed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 3 - Removal of Processed Greenwaste

- a) Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd

PORTION 4 - Shearing of Bulky Items

- a) Canerase Pty Ltd ATF Candy Unit Trust T/A Candy Soil
- b) Ironjack Recycling Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 5 - Removal of Unprocessed Greenwaste and Woodwaste

- a) AKM Earth Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd

PORTION 6 - Removal of Unprocessed Greenwaste

- a) AKM Earth Pty Ltd
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd
- e) Tree Recyclers

PORTION 7 - Removal of Unprocessed Woodwaste

- a) AKM Earth Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd

10. That the following contractors be appointed onto *MBRC008807 - Preferred Supplier Arrangement - Greenwaste and Woodwaste Services - Category 10 - Other Locations* for the period to 30 June 2020, with an option to extend for a further three 12-month periods if it is decided to be beneficial to Council:

PORTION 1 - Removal of Unprocessed Greenwaste and Woodwaste

- a) AKM Earth Pty Ltd
- b) Ironjack Recycling Pty Ltd
- c) McKenzie Bulk Haulage Pty Ltd
- d) Mulch Management (Aust) Pty Ltd

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

PORTION 2 - Processing of Greenwaste and Removal of Processed Greenwaste

- a) Ironjack Recycling Pty Ltd
- b) McKenzie Bulk Haulage Pty Ltd
- c) Mulch Management (Aust) Pty Ltd
- d) Tree Recyclers

PORTION 3 - Removal of Processed Greenwaste

- a) Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
- b) Ironjack Recycling Pty Ltd
- c) Mulch Management (Aust) Pty Ltd

- 11. That the Council enters into an agreement with each of the above contractors as described in this report.
- 12. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with each of the above contractors in respect of each preferred supplier arrangement and any required variations of these agreements on Council's behalf.
- 13. The Chief Executive Officer be authorised to determine under each preferred supplier arrangement whether to exercise the option to extend the contract by a further three 12-month periods or to review the composition of the preferred supplier list and consider whether it is necessary to re-tender the entirety of the preferred supplier arrangement.

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

REPORT DETAIL

1. Background

Pursuant to section 233 of the Local Government Regulation 2012, Council may enter into a medium-sized contractual arrangement or large-sized contractual arrangement for goods and services, without first inviting written quotes or tenders if the contract is entered into with a supplier under a preferred supplier arrangement. The competitive rates from preferred suppliers approved through the tender process are available to all staff responsible for procurement in Council should they require the services the preferred suppliers offer.

A tender for the establishment of purchasing arrangement MBRC008807 - Greenwaste and Woodwaste Services was advertised on 25 May 2019 and closed on 27 June 2019.

The arrangement is to be awarded for the period to 30 June 2020 with an option to extend for a further three 12-month periods if it is decided to be beneficial to Council.

Council requires the above goods and services in large volumes and frequently. Better value for money can be obtained by accumulating the demand for these goods and services.

2. Explanation of Item

The submissions were assessed by the tender assessment team in accordance with Council's Purchasing Policy and the selection criteria set out in the tender documents.

Submissions that did not address mandatory assessment criteria were assessed as non-conforming and did not progress in the evaluation process. The submissions were then assessed on qualitative criteria that included Company Profile, Experience of Company Personnel, Safety Track Record, Environmental Considerations and whether the company was a Local Business and/or Industry. Pricing of Schedule of Rates was also considered.

To facilitate the effective operation of the arrangement, a number of categories have been created, each representing a different waste management facility within the region. Each category (waste management facility) was then broken into a number of portions that represent the different groups of services required at each of the waste sites. For each of the portions, the term greenwaste includes tree foliage, branches and stumps; and woodwaste includes timber and wood products. Processing of this waste generally involves the chipping or mulching of the material.

The extent of the services required at the different facilities is the same with the exception of Category 4 - Redcliffe which has a reduced number of services required, and Category 10 - Other Locations which represents services that may be required at sites that are outside of the waste management facilities.

The following tables list the recommended companies for each arrangement category after the evaluation process was completed.

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

MBRC008807 Greenwaste and Woodwaste Services - Category 1 - Bunya

Portion 1 - Processing of Greenwaste
Eric Child and Sons
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers
Portion 2 - Processing of Greenwaste and Removal of Processed Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers
Portion 3 - Removal of Processed Greenwaste
Canerase Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Portion 4 - Shearing of Bulky Items
Eric Child and Sons
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers
Portion 5 - Removal of Unprocessed Greenwaste and Woodwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers
Portion 6 - Removal of Unprocessed Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

Portion 7 - Removal of Unprocessed Woodwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

MBRC008807 Greenwaste and Woodwaste Services - Category 2 - Dakabin

Portion 1 - Processing of Greenwaste
Eric Child and Sons
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 2 - Processing of Greenwaste and Removal of Processed Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 3 - Removal of Processed Greenwaste
Canerase Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd

Portion 4 - Shearing of Bulky Items
Eric Child and Sons
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 5 - Removal of Unprocessed Greenwaste and Woodwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

Portion 6 - Removal of Unprocessed Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 7 - Removal of Unprocessed Woodwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

MBRC008807 Greenwaste and Woodwaste Services - Category 3 - Caboolture

Portion 1 - Processing of Greenwaste
Eric Child and Sons
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 2 - Processing of Greenwaste and Removal of Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 3 - Removal of Processed Greenwaste
Canerose Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd

Portion 4 - Shearing of Bulky Items
Eric Child and Sons
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

Portion 5 - Removal of Unprocessed Greenwaste and Woodwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 6 - Removal of Unprocessed Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 7 - Removal of Unprocessed Woodwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

MBRC008807 Greenwaste and Woodwaste Services - Category 4 - Redcliffe

Portion 1 - Removal of Unprocessed Greenwaste and Woodwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 2 - Removal of Unprocessed Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 3 - Removal of Unprocessed Woodwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

MBRC008807 Greenwaste and Woodwaste Services - Category 5 - Ningi

Portion 1 - Processing of Greenwaste
AKM Earth Pty Ltd
Ironjack Recycling Pty Ltd
Mulch Management (Aust) Pty Ltd
Mulching Services Pty Ltd
Tree Recyclers
Portion 2 - Processing of Greenwaste and Removal of Processed Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers
Portion 3 - Removal of Processed Greenwaste
Canerase Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Portion 4 - Shearing of Bulky Items
AKM Earth Pty Ltd
Ironjack Recycling Pty Ltd
Mulch Management (Aust) Pty Ltd
Portion 4 - Shearing of Bulky Items (cont)
Mulching Services Pty Ltd
Tree Recyclers
Portion 5 - Removal of Unprocessed Greenwaste and Woodwaste
AKM Earth Pty Ltd
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

Portion 6 - Removal of Unprocessed Greenwaste
AKM Earth Pty Ltd
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Tree Recyclers

Portion 7 - Removal of Unprocessed Woodwaste
AKM Earth Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Tree Recyclers

MBRC008807 Greenwaste and Woodwaste Services - Category 6 - Toorbul

Portion 1 - Processing of Greenwaste
Canerase Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Ironjack Recycling Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 2 - Processing of Greenwaste and Removal of Processed Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 3 - Removal of Processed Greenwaste
Canerase Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd

Portion 4 - Shearing of Bulky Items
Canerase Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Ironjack Recycling Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

Portion 5 - Removal of Unprocessed Greenwaste and Woodwaste
AKM Earth Pty Ltd
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd

Portion 6 - Removal of Unprocessed Greenwaste
AKM Earth Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Tree Recyclers

Portion 7 - Removal of Unprocessed Woodwaste
AKM Earth Pty Ltd
McKenzie Bulk Haulage Pty Ltd

MBRC008807 Greenwaste and Woodwaste Services - Category 7 - Upper Caboolture

Portion 1 - Processing of Greenwaste
Canerase Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Ironjack Recycling Pty Ltd
Mulch Management (Aust) Pty Ltd
Mulching Services Pty Ltd
Tree Recyclers

MBRC008807 Greenwaste and Woodwaste Services - Category 7 - Upper Caboolture

Portion 2 - Processing of Greenwaste and Removal of Processed Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 3 - Removal of Processed Greenwaste
Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

Portion 4 - Shearing of Bulky Items
Canerase Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Ironjack Recycling Pty Ltd
Mulch Management (Aust) Pty Ltd
Mulching Services Pty Ltd
Tree Recyclers

Portion 5 - Removal of Unprocessed Greenwaste and Woodwaste
AKM Earth Pty Ltd
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd

Portion 6 - Removal of Unprocessed Greenwaste
AKM Earth Pty Ltd
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Tree Recyclers

Portion 7 - Removal of Unprocessed Woodwaste
AKM Earth Pty Ltd
McKenzie Bulk Haulage Pty Ltd

MBRC008807 Greenwaste and Woodwaste Services - Category 8 - Wamuran

Portion 1 - Processing of Greenwaste
Canerase Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Ironjack Recycling Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 2 - Processing of Greenwaste and Removal of Processed Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 3 - Removal of Processed Greenwaste
Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
Ironjack Recycling Pty Ltd
Mulch Management (Aust) Pty Ltd

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

Portion 4 - Shearing of Bulky Items
Canerese Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Ironjack Recycling Pty Ltd
Portion 4 - Shearing of Bulky Items (cont)
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 5 - Removal of Unprocessed Greenwaste and Woodwaste
AKM Earth Pty Ltd
McKenzie Bulk Haulage Pty Ltd

Portion 6 - Removal of Unprocessed Greenwaste
AKM Earth Pty Ltd
McKenzie Bulk Haulage Pty Ltd

Portion 7 - Removal of Unprocessed Greenwaste
AKM Earth Pty Ltd
McKenzie Bulk Haulage Pty Ltd

MBRC008807 Greenwaste and Woodwaste Services - Category 9 - Woodford

Portion 1 - Processing of Greenwaste
Canerese Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Ironjack Recycling Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 2 - Processing of Greenwaste and Removal of Processed Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 3 - Removal of Processed Greenwaste
Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL - A19150115 (Cont.)

Portion 4 - Shearing of Bulky Items
Canerose Pty Ltd ATF Candy Unit Trust T/A Candy Soil
Ironjack Recycling Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 5 - Removal of Unprocessed Greenwaste and Woodwaste
AKM Earth Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Portion 6 - Removal of Unprocessed Greenwaste
AKM Earth Pty Ltd
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 7 - Removal of Unprocessed Woodwaste
AKM Earth Pty Ltd
McKenzie Bulk Haulage Pty Ltd

MBRC008807 Greenwaste and Woodwaste Services - Category 10 - Other Locations

Portion 1 - Removal of Unprocessed Greenwaste and Woodwaste
AKM Earth Pty Ltd
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd

Portion 2 - Processing of Greenwaste and Removal of Processed Greenwaste
Ironjack Recycling Pty Ltd
McKenzie Bulk Haulage Pty Ltd
Mulch Management (Aust) Pty Ltd
Tree Recyclers

Portion 3 - Removal of Processed Greenwaste
Emberwell Pty Ltd ATF The Tebroc Unit Trust T/A Corbet's Group
Ironjack Recycling Pty Ltd
Mulch Management (Aust) Pty Ltd

ITEM 3.3 PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL -
A19150115 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

The calling of public tenders and establishment of preferred supplier arrangements is in accordance with section 233 of the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

These arrangements have been established in accordance with the provisions of Council's Procurement Policy 2150-006.

3.4 Risk Management Implications

The appointment of the suppliers will ensure the timely delivery of these programs whilst complying with Council's Procurement Policy. A risk assessment of the goods and services to be supplied under each purchasing arrangements was undertaken during the development of the tender documentation. Where appropriate, specific requirements in relation to risk management and insurance coverage were included in the tender requirements and assessed as part of the overall evaluation process.

3.5 Delegated Authority Implications

Adoption of the suppliers by Council and approval of subsequent purchase orders within delegated financial authority limits will satisfy these requirements.

3.6 Financial Implications

Funding for works engaged under these preferred supplier arrangements are included in the Capital (including Minor Works) and Operations' works programs.

3.7 Economic Benefit

The appointment of preferred supplier arrangements will enable Council to deliver its programs in a timely and cost-effective manner.

Two of the nine recommended individual suppliers have a presence within the Moreton Bay Region.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Representatives from Council's Waste Department sat on the evaluation panel for this purchasing arrangement.

External financial assessments have been sought where necessary.

Corporate Procurement managed the process through preparation, release, evaluation and award.

SUPPORTING INFORMATION

Ref: A19150121

The following list of supporting information is provided for:

ITEM 3.3

PURCHASING ARRANGEMENT - GREENWASTE AND WOODWASTE SERVICES - REGIONAL

Confidential #1 Tender submissions for each arrangement

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

BONGAREE - BRIBIE ISLAND SPORTS COMPLEX - SPORTSFIELD LIGHTING INSTALLATION - DIVISION 1

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19083049 : 12 September 2019 - **Refer Confidential Supporting
Information A19021179**
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Executive Summary

Tenders were invited for the 'Bongaree - Bribie Island Sports Complex - Sportsfield Lighting Installation (MBRC008996)' project. The tender closed on 27 August 2019, with seven conforming tenders and one non-conforming tender received.

It is recommended that the tender for the 'Bongaree - Bribie Island Sports Complex - Sportsfield Lighting Installation (MBRC008996)' be awarded to Precision Lighting and Electrical Service Pty Ltd for the sum of \$272,265.00 (excluding GST) as this offer represents the best overall value to Council.

OFFICER'S RECOMMENDATION

1. That the tender for the 'Bongaree - Bribie Island Sports Complex - Sportsfield Lighting Installation (MBRC008996)' be awarded to Precision Lighting and Electrical Service Pty Ltd for the sum of \$272,265.00 (excluding GST).
2. That the Council enters into an agreement with Precision Lighting and Electrical Service Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Precision Lighting and Electrical Service Pty Ltd for the 'Bongaree - Bribie Island Sports Complex - Sportsfield Lighting Installation (MBRC008996)' and any required variations of the agreement on Council's behalf.

**ITEM 4.1 BONGAREE - BRIBIE ISLAND SPORTS COMPLEX - SPORTSFIELD LIGHTING INSTALLATION -
DIVISION 1 - A19083049 (Cont.)**

REPORT DETAIL

1. Background

The project is located at the Bribie Island Sports Complex, 156A First Avenue, Bongaree. The project scope includes the installation of 6 tapered steel lighting poles with footings, LED floodlights and associated electrical infrastructure to illuminate soccer fields 2 and 3 at the facility. This project has originated from an Electrical and Lighting Infrastructure Audit undertaken by Ashburner and Francis Consulting Engineers (2017/18). The objective of the project is to provide field lighting compliant with AS2560 and AS4282 to enable further activation of the fields and ensure the overuse of field 1 does not continue.

Detailed design has been completed. Construction will commence in October 2019 with an expected construction period of 12 weeks. Construction, pending award, is due for completion in February 2020 following procurement lead times for poles and luminaires. Site works will be undertaken just prior to delivery of poles and luminaires.

The Bribie Island Football Club is aware of the upcoming works. Their playing season has finished, and arrangements have been made for any training to occur on other fields.



Figure 1 - Location of works - Bribie Island Sports Complex

2. Explanation of Item

Tenders for the 'Bongaree - Bribie Island Sports Complex - Sportsfield Lighting Installation (MBRC008996)' project closed on 27 August 2019 with seven conforming tenders and one non-conforming tender received. The responses were assessed by an evaluation panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

ITEM 4.1 BONGAREE - BRIBIE ISLAND SPORTS COMPLEX - SPORTSFIELD LIGHTING INSTALLATION - DIVISION 1 - A19083049 (Cont.)

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Precision Lighting and Electrical Service Pty Ltd	95.86
2	T2 Electrical and Data Pty Ltd	95.64
3	Main Constructions Pty Ltd	90.45
4	HIBB Electrical Service	90.20
5	GNB Energy Pty Ltd	82.04
6	Allrange Electrical Services Pty Ltd	78.31
7	Powercom Industries Pty Ltd	69.28
8	Harkins Electrical Services QLD	Non-conforming

Precision Lighting and Electrical Service Pty Ltd (Precision) submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity. Precision has undertaken the construction of similar projects, including field lighting (sub-contractor) component of Burpengary - Moreton Bay Central Sports Complex - Soccer Stage 1; design and construction of field lighting for Hyde Park gridiron fields (\$135K) for Logan City Council; and construction of field lighting at South Moree Sports Complex rugby league fields for Moree Plains Shire Council (\$320K). At a tender clarification meeting held on 16 September 2019, Precision demonstrated their understanding and methodology to complete this project, including their understanding of the required tree management aspects.

T2 Electrical and Data Pty Ltd (T2) submitted a comprehensive tender and demonstrated their installation methodology and experience on projects of a similar scale and complexity. At a tender clarification meeting on 17 September 2019, T2 demonstrated their understanding and methodology to complete this project; however, there were no additional benefits for the higher price.

Main Constructions Pty Ltd submitted a comprehensive tender and demonstrated their installation methodology and experience on projects of a similar scale and complexity. There were no additional benefits for the higher price.

The non-conforming tender did not provide the mandatory documentation.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

*ITEM 4.1 BONGAREE - BRIBIE ISLAND SPORTS COMPLEX - SPORTSFIELD LIGHTING INSTALLATION -
DIVISION 1 - A19083049 (Cont.)*

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction.

3.9 Social Implications

The additional lighting will provide capacity for the club to schedule night fixtures and training on fields 2 and 3. The lighting infrastructure will meet Football Brisbane's required lighting standards. The provision of suitable facilities allows the club and community to promote healthy lifestyles.

3.10 Consultation / Communication

A detailed communication plan has been prepared. Communication strategies include project notices, project signs, direct communication with facility user groups and weekly updates to the Divisional Councillor which will be implemented once the tender is awarded. The Divisional Councillor has been consulted and is supportive of the project.

SUPPORTING INFORMATION

Ref: [A19021179](#)

The following list of supporting information is provided for:

ITEM 4.1

**BONGAREE - BRIBIE ISLAND SPORTS COMPLEX - SPORTSFIELD LIGHTING INSTALLATION -
DIVISION 1**

Confidential #1 Tender Evaluation

ITEM 4.2

CABOOLTURE - AERODROME ROAD - INTERSECTION UPGRADE AND ROAD REHABILITATION - DIVISION 2

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19083444: 12 September 2019 - **Refer Confidential Supporting Information A18988625**
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Executive Summary

Tenders were invited for the 'Caboolture - Aerodrome Road - Intersection Upgrade and Road Rehabilitation (MBRC008909)' project. The tender closed on 21 August 2019, with 13 conforming tenders received.

It is recommended that Council award the contract to Ryan Civil Contracting Pty Ltd for the sum of \$1,268,186.67 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

OFFICER'S RECOMMENDATION

1. That the tender for 'Caboolture - Aerodrome Road - Intersection Upgrade and Road Rehabilitation (MBRC008909)' be awarded to Ryan Civil Contracting Pty Ltd for the sum of \$1,268,186.67 (excluding GST).
2. That the Council enters into an agreement with Ryan Civil Contracting Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Ryan Civil Contracting Pty Ltd for 'Caboolture - Aerodrome Road - Intersection Upgrade and Road Rehabilitation (MBRC008909)' and any required variations of the agreement on Council's behalf.

ITEM 4.2 CABOOLTURE - AERODROME ROAD - INTERSECTION UPGRADE AND ROAD REHABILITATION - DIVISION 2 - A1908344 (Cont.)

REPORT DETAIL

1. Background

The project is located at Aerodrome Road, from and including the intersection with Lear Jet Drive (southern end) to McNaught Road, Caboolture. The project scope includes the reconfiguration of the existing priority controlled 'T' intersection to traffic signals, including signalised pedestrian crossing facilities and the rehabilitation of the road pavement (722m length and 10m width). The project also includes pathway renewal and widening, on-road bicycle lanes and additional traffic (turn) lanes to the western and northern approaches, raised medians, renewal of the existing surface, landscaping to medians and roadsides, relocation of significant public utility services and some drainage works. The objective of this project is to improve safety for all transport users, reduce traffic congestion and delays, improve safety for access to businesses along the road corridor, improve facilities for pedestrian and cyclists and bring the road pavement to a desirable level of service as the existing road pavement has deteriorated below an acceptable level.

Construction is expected to commence in October 2019, with pavement and stormwater works to be undertaken using night works behind temporary waterfilled barriers, with temporary closure of the existing left turn lane from Aerodrome Road into Lear Jet Drive, re-opening by 6am. Kerb realignments are to be undertaken as day works. The re-construction of the existing concrete driveways will be sequenced, so that access to existing properties will be maintained throughout the project duration. While night pavement works are undertaken, detours will be in place to control traffic around the work site on Lear Jet Drive to reduce delays to traffic.

Construction will take 12 weeks (late January 2020) to complete which includes an allowance for wet weather.



Figure 2: Location of works - Aerodrome Road Intersection Upgrade and Road Rehabilitation

ITEM 4.2 CABOOLTURE - AERODROME ROAD - INTERSECTION UPGRADE AND ROAD REHABILITATION - DIVISION 2 - A1908344 (Cont.)

2. Explanation of Item

Tenders for the 'Caboolture - Aerodrome Road - Intersection Upgrade and Road Rehabilitation (MBRC008909)' project closed on 21 August 2019 with 13 conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Ryan Civil Contracting Pty Ltd	97.39
2	Civlec Pty Ltd (trading as GRC Civil)	95.34
3	Ertech (Queensland) Pty Ltd	93.34
4	Pentacon Pty Ltd	91.48
5	CES Civil SEQ Pty Ltd	89.11
6	Winslow Constructors Pty Ltd	86.77
7	BMD Urban Pty Ltd	86.59
8	Bellwether Contractors Pty Ltd (Alternate)	83.61
9	G&H Plant Hire Pty Ltd (T/A as Civil Contractors)	81.68
10	Bellwether Contractors Pty Ltd	80.52
11	Pensar Civil Pty Ltd	77.78
12	Koppens Developments Pty Ltd	75.63
13	HEH Civil Pty Ltd	75.50

Ryan Civil Contracting Pty Ltd (RCC) submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity. RCC has undertaken the construction of similar projects for various clients, including road rehabilitation of Youngs Crossing Road with a value of \$875,260 and Camelia Avenue road rehabilitation, Everton Hills, with a value of \$1,255,634. At a tender clarification meeting held on 11 September 2019, RCC demonstrated their understanding and methodology to complete this project, including their understanding of the required traffic management, day and night works. The tender submission from Ryan Civil Contracting Pty Ltd was deemed by the evaluation panel to provide the best value offer for Council.

Civlec Pty Ltd trading as GRC Civil (GRC) submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity; however, there were no additional benefits for the higher price.

Ertech (Queensland) Pty Ltd (Ertech) submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity; however, there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

ITEM 4.2 CABOOLTURE - AERODROME ROAD - INTERSECTION UPGRADE AND ROAD REHABILITATION -
DIVISION 2 - A1908344 (Cont.)

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

A third-party review of financial status has been carried out and the successful tenderer was rated 'satisfactory'.

Construction Risks:

- a. The recommended contractor will provide a detailed program of works, a staging plan, site specific traffic management, environmental management and safety plans and will be required to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements. Council officers will review and monitor these plans. Road pavement work and stormwater installation will be undertaken at night in stages, with preparation for night works, kerbing/path works, primarily completed outside of peak times during the day. Traffic management of day works will consider impacts on road users and local businesses.
- b. The contractor has provided a program with an allowance (21 days) for wet weather delays as part of their tendered program.
- c. There are no Development Approvals that impact on these works.

Procurement Risks:

- a. Ryan Civil Contracting are on Council's latest prequalified Civil Construction panel MBRC008453. Ryan Civil Contracting Pty Ltd have recently been awarded two projects Ningi Basin Construction valued at \$150,000 and Burpengary East Buckley Road pathway valued at \$150,000. At the tender clarification meeting on 11 September 2019, Ryan Civil Contracting Pty Ltd detailed their ability to complete all projects with the extent of resources within their company.
- b. The major project procurement risk relates to utilities relocations. Procurement for service relocations of Unitywater, Energex, Telstra and NBN assets has been undertaken. Unitywater services have been programmed for relocation next week. As part of the tender, the contractor will be required to coordinate service relocations (Telstra and NBN) at the appropriate time during construction.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$2,610,000 in Capital funding for this project (101243); with \$210,000 for design in the 18-19 FY and \$2,400,000 in the 19-20 FY for construction. Design for the project was completed in the first quarter of the 19-20FY. All financials below are excluding GST.

*ITEM 4.2 CABOOLTURE - AERODROME ROAD - INTERSECTION UPGRADE AND ROAD REHABILITATION -
DIVISION 2 - A1908344 (Cont.)*

Design 18/19 & 19/20	\$ 187,695.11
Unitywater relocations	\$ 15,007.27
NBN relocations	\$ 40,248.89
Telstra relocations	\$ 49,818.17
Energex relocations	\$ 5,097.92
Tender Price (Construction)	\$1,268,186.67
Contingency (10%)	\$ 126,818.67
QLeave (0.475%)	\$ 6,023.89

Total Project Cost	\$1,698,896.59
	=====

Estimated ongoing operational/maintenance costs \$ 10,800 per F/Y

The budget amount for this project is sufficient.

3.7 Economic Benefit

The road rehabilitation will extend the pavement life.

3.8 Environmental Implications

The contractor will provide an Environmental Management Plan that will detail management of the site and include sediment and erosion controls that will be monitored by the project manager.

3.9 Social Implications

The upgrade of the intersection will introduce new benefits to the local community, not least being a safer and more efficient intersection, through dedicated pedestrian facilities.

3.10 Consultation / Communication

A detailed communication plan has been prepared. Communication strategies include pre-project notices, project notices, project signs, Variable Message Signs (VMS) and weekly email updates to the Divisional Councillor which will be implemented once the tender is awarded. Residents and businesses directly abutting the project site will be contacted by Council to advise on the proposed works and associated timing, providing a minimum of two days' notice for works directly adjacent to their properties via a letter drop and door knocking (visitations). The Divisional Councillor has been consulted and is supportive of the project.

SUPPORTING INFORMATION

Ref: [A18988625](#)

The following list of supporting information is provided for:

ITEM 4.2

**CABOOLTURE - AERODROME ROAD - INTERSECTION UPGRADE AND ROAD REHABILITATION -
DIVISION 2**

***Confidential* #1 Tender Evaluation**

ITEM 4.3

WAMURAN - PATES ROAD - ROAD REHABILITATION (SUPPLY OF ROAD CONSTRUCTION MATERIALS) - DIVISION 12

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19131093 : 23 September 2019 - Refer **Confidential Supporting Information A19115969**
Responsible Officer: MJ, Acting Coordinator Construction (ECM Asset Maintenance)

Executive Summary

Tenders were invited from Council's prequalified Road Construction Materials Panel for the 'Supply of Road Construction Materials (MBRC008380 VP153684)' as part of the 'Wamuran - Pates Road - Road Rehabilitation' project. Tenders closed on 25 July 2019 with a total of four tenders received.

It is recommended that Council award the contract to Hanson Construction Materials Pty Ltd for the sum of \$283,050.00 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

OFFICER'S RECOMMENDATION

1. That the tender for the '*Supply of Road Construction Materials (MBRC008380 VP153684)*' for the Wamuran - Pates Road - Road Rehabilitation (Supply of Road Construction Materials) project be awarded to Hanson Construction Materials Pty Ltd for the sum of \$283,050.00 (excluding GST).
2. That the Council enters into an agreement with Hanson Construction Materials Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Hanson Construction Materials Pty Ltd for '*Supply of Road Construction Materials (MBRC008380 VP153684)*' for the Wamuran - Pates Road - Road Rehabilitation (Supply of Road Construction Materials) project and any required variations of the agreement on Council's behalf.

ITEM 4.3 WAMURAN - PATES ROAD - ROAD REHABILITATION (SUPPLY OF ROAD CONSTRUCTION MATERIALS) - DIVISION 12 - A19131093 (Cont.)

REPORT DETAIL

1. Background

The project scope includes the rehabilitation of Pates Road, Wamuran over a length of 1560 metres. The existing pavement is currently showing significant signs of rutting, pavement fails and block cracking. An 8.0-metre wide formation is proposed due to the high number of commercial vehicles associated with the local land use. There is sub-standard road alignment within private property and it is proposed to realign and upgrade the road to within the current road reserve, as part of the project. The project objective is to renew the pavement and achieve the required level of service.

Preparatory civil works for this project have commenced, with the supply of road construction materials to commence in October 2019. Total project duration is 26 weeks, weather permitting.

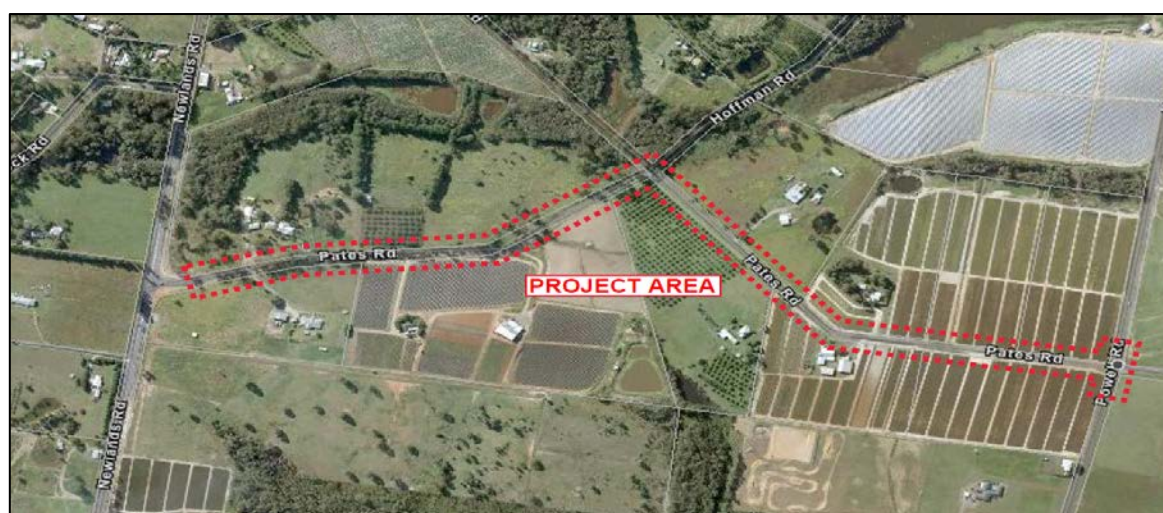


Figure 1: Location of works - Pates Road, Wamuran

2. Explanation of Item

Tenders were invited for the 'Supply of Road Construction Materials (MBRC008380 VP153684)' as part of the 'Wamuran - Pates Road - Road Rehabilitation' project. Tenders closed on 25 July 2019 with four conforming tenders received.

Tenders were evaluated by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria set out in the request for tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Hanson Construction Materials Pty Ltd	98.12
2	Brisbane City Council (trading as Bracalba Quarry)	95.37
3	Holcim (Australia) Pty Ltd	90.82
4	Boral Resources (QLD) Pty Ltd	89.09

Hanson Construction Materials Pty Ltd (Hanson), being an approved member of Council's Panel of Prequalified Suppliers - Road Construction Materials (MBRC008380), demonstrated their understanding of Council's requirements and are able to provide a sufficient quantity of materials to satisfy the project needs. The proposed quarry source is located within a reasonable distance of the project site. Hanson submitted

ITEM 4.3 WAMURAN - PATES ROAD - ROAD REHABILITATION (SUPPLY OF ROAD CONSTRUCTION MATERIALS) - DIVISION 12 - A19131093 (Cont.)

the lowest priced offer and received the highest evaluation score. This offer was deemed to provide the best value to Council.

Brisbane City Council T/A Bracalba Quarry (BCC) provided a comprehensive tender submission. BCC demonstrated their knowledge and capability to provide the materials; however, there were few additional benefits for the higher price and therefore this offer was not deemed best value to Council.

Holcim (Australia) Pty Ltd (Holcim) provided a comprehensive tender submission, demonstrating the relevant capability to provide the materials; however, there were few benefits for the higher price and therefore this offer was not deemed best value to Council.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of work being greater than \$200,000, Council called tenders for the work through Council's Panel of Prequalified Suppliers - Road Construction Materials (MBRC008380) in accordance with the Local Government Act 2009.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risk:

The tenderers were sourced from the Council's Prequalified Road Construction Materials Panel (MBRC008380).

Construction Risks

- a. Council's internal construction crew have been appointed as the principal contractors for this project. The construction crew have implemented construction management plans to control and monitor the project site. These plans include traffic management plans and environmental and safety plans to meet relevant construction requirements. All contractors will be managed by the internal construction crew and inducted onto the approved management plans.
- b. The recommended contractor holds the relevant Department of Transport and Main Roads certifications to provide quality materials to satisfy project requirements.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$1,600,000 in Capital funding in the 19-20 FY for the 'Wamuran - Pates Road - Road Rehabilitation' project (104320). The 'Supply of Road Construction Materials (MBRC008380 VP153684)' will be funded from the project budget.

Moreton Bay Regional Council

GENERAL MEETING
8 October 2019

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Agenda

ITEM 4.3 WAMURAN - PATES ROAD - ROAD REHABILITATION (SUPPLY OF ROAD CONSTRUCTION MATERIALS) - DIVISION 12 - A19131093 (Cont.)

Supply of Road Construction Materials contract	\$ 283,050.00
10% Contingency	\$ 28,305.00

Total Cost	\$ 311,355.00
	=====

3.7 Economic Benefit

The project objective is to renew the pavement and achieve the desired standards of service.

3.8 Environmental Implications

Council's internal construction section have implemented an Environmental Management Plan which contractors will be inducted into. This plan details the management of environmental matters affecting the project during construction.

3.9 Social Implications

The works will improve vehicle safety and the road's structural integrity and rideability.

3.10 Consultation / Communication

Communication strategies have been implemented by ECM Construction including project notices, project signs and variable message road signs. Residents directly abutting the project site have been contacted by Council to advise on the proposed works and associated timing.

SUPPORTING INFORMATION

Ref: [A19115969](#)

The following list of supporting information is provided for:

ITEM 4.3

WAMURAN - PATES ROAD - ROAD REHABILITATION (SUPPLY OF ROAD CONSTRUCTION MATERIALS) - DIVISION 12

Confidential #1 Tender Evaluation

ITEM 4.4

**SCARBOROUGH - EVERSLEIGH ROAD - RETAINING WALL AND TREE REMOVAL
- DIVISION 5**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19064147: 25 September 2019 - **Refer Confidential Supporting Information A18958604**
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Executive Summary

Tenders were invited from the Council's prequalified Civil Construction Panel (MBRC008453) for the 'Scarborough - Eversleigh Road - Retaining Wall and Tree Removal (MBRC008453/VP152167)' project. The tender closed on 7 August 2019, with five conforming tenders received.

It is recommended that Council award the contract to Auzcon Pty Ltd for the sum of \$211,000 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

OFFICER'S RECOMMENDATION

1. That the tender for 'Scarborough - Eversleigh Road - Retaining Wall and Tree Removal (MBRC008453/VP152167)' be awarded to Auzcon Pty Ltd for the sum of \$211,000 (excluding GST).
2. That the Council enters into an agreement with Auzcon Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Auzcon Pty Ltd for 'Scarborough - Eversleigh Road - Retaining Wall and Tree Removal (MBRC008453 / VP152167)' project and any required variations of the agreement on Council's behalf.

ITEM 4.4 SCARBOROUGH - EVERSLEIGH ROAD - RETAINING WALL AND TREE REMOVAL - DIVISION 5 - A19064147 (Cont.)

REPORT DETAIL

1. Background

This project is located at the eastern end of Eversleigh Road, adjacent to 106 Prince Edward Parade Scarborough. The scope of works includes the removal of a large rubber tree and consolidation and stabilisation of the embankment by constructing a retaining wall providing a level viewing platform and seating. The project's objective is to remove the tree before the tree's invasive root system damages the nearby building structure.

Works are expected to commence in October 2019 and take 20 weeks to complete, weather permitting. The project will be in two phases - (1) tree poisoning and (2) tree removal and wall construction.



Figure 1: Locality plan - Eversleigh Road, Scarborough

2. Explanation of Item

Tenders were invited from Council's prequalified Civil Construction Panel (MBRC008453) for the 'Scarborough - Eversleigh Road - Retaining Wall and Tree Removal (MBRC008453/VP152167)' project. The tender closed on 7 August 2019 with five conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

ITEM 4.4 SCARBOROUGH - EVERSLEIGH ROAD - RETAINING WALL AND TREE REMOVAL - DIVISION 5 - A19064147 (Cont.)

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Auzcon Pty Ltd	98.14
2	The Landscape Construction Company Pty Ltd	84.85
3	Main Constructions Pty Ltd	82.58
4	Queensland Civil Group Pty Ltd	81.74
5	AllenCon Pty Ltd	54.64

Auzcon Pty Ltd (Auzcon) submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity. Auzcon has undertaken the construction of similar projects for Council, including Margate Parade Sea Wall and Boardwalk valued at \$3.2M; and Jubilee Street, Caboolture - Footbridge Construction valued at \$197,000. At a tender clarification meeting held on 23 August 2019, Auzcon demonstrated their understanding and an appropriate methodology to complete this project. The evaluation panel recommends that this submission represents the best overall value to Council.

The Landscape Construction Company Pty Ltd submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity including their extensive retaining wall, concrete pavements, landscaping and service connection knowledge; however, there were no additional benefits for the higher price.

Main Constructions Pty Ltd submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity including their extensive retaining wall, earthworks, concrete pathways, and landscaping knowledge; however, there were no additional benefits for the higher price.

Other contractors on the panel who did not submit a tender for this project were queried as to why they did not tender for the project. Their advice cited a number of reasons including:

- current workload did not accommodate new projects
- works were outside normal scope of works.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called for tenders for the work through the Council's prequalified Civil Construction Panel (MBRC008453) in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 4.4 SCARBOROUGH - EVERSLEIGH ROAD - RETAINING WALL AND TREE REMOVAL - DIVISION 5 - A19064147 (Cont.)

3.4 Risk Management Implications

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the identified risks are to be managed is detailed below.

Financial Risks:

Tenders were invited from Council's prequalified Civil Construction Panel (MBRC008453).

Construction Risks

- a. The recommended contractor has recognised the construction risks with removing the existing tree. For this reason, the contingency has been increased to 40% due to the uncertainty associated with the tree and its removal.
- b. The recommended contractor will provide a program of works, traffic management plan, safety management plan and environmental plan as part of the contract to identify and detail how they will manage and mitigate project construction risks.
- c. The recommended contractor has demonstrated their understanding of the project site and the need to manage the impact of the works and the safety of the park's users and visitors.
- d. The recommended contractor has indicated in their program of works that they have taken into consideration the provision of appropriate resources to complete the works effectively.

Procurement Risks:

- a. The staged works require the poisoning of the rubber tree. The tree poisoning process and duration to determine the completed activity has required the procurement of a staged approach and this may impact on the physical construction timing of the retaining wall.

Development Risks:

- a. There are no adjacent Development Approvals associated with this project.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$352,993 in Capital funding for this project (106808); with \$47,933 for design in the 2018-19 FY and \$305,000 for construction in the 2019-20 FY. All financials below are excluding GST.

Design 2018/19	\$ 36,060.00
Tender price (construction)	\$ 211,000.00
Contingency (40%)	\$ 84,400.00
QLeave (0.475%)	\$ 1,002.25

Total Project Cost	\$ 332,462.25
	=====
Estimated ongoing operational/maintenance costs	\$5,750.00 per F/Y

The budget amount for this project is sufficient.

3.7 Economic Benefit

No economic benefits arising as a direct result of this report.

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction. The contractor will be monitored by Council's project manager for the duration of the works to ensure compliance with the Environmental Management Plan.

ITEM 4.4 SCARBOROUGH - EVERSLEIGH ROAD - RETAINING WALL AND TREE REMOVAL - DIVISION 5 - A19064147 (Cont.)

3.9 Social Implications

The project aims to promote a healthy and inclusive community, that encourages active living and views of the water for all visitors.

3.10 Consultation / Communication

A detailed communication plan has been prepared. Project signage will be displayed prior to and throughout the works, including project notices distributed prior to the commencement of works. The Divisional Councillor will be provided with fortnightly email updates on progress of the works.

The Divisional Councillor has been consulted and is supportive of the project.

SUPPORTING INFORMATION

Ref: A18958604

The following list of supporting information is provided for:

ITEM 4.4

SCARBOROUGH - EVERSLEIGH ROAD - RETAINING WALL AND TREE REMOVAL - DIVISION 5

Confidential #1 Tender Evaluation

ITEM 4.5 TENDER - INSTALLATION AND REMOVAL OF CHRISTMAS DECORATIONS (MBRC009013) - REGIONAL

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19110006 : 17 September 2019 - Refer **Confidential** Supporting
Information A19051616, A19051610
Responsible Officer: PE, Facility Support Officer (ECM Asset Maintenance)

Executive Summary

The installation and removal of Christmas decorations across the region are undertaken through a contract arrangement. Tenders were called for 'Installation and Removal of Christmas Decorations (MBRC009013)' through open tender using LG Tenderbox. Tenders closed on 3 September 2019, with one submission received for each portion. The tender was divided into three separable portions based on decoration type. Separable Portion 3 will not be awarded as part of this report as it is deemed more cost effective to undertake these works internally.

Separable Portion 1 - Installation and Removal of Banner Decorations (MBRC009013). It is recommended that Separable Portion 1 be awarded to Mainline Electrics Pty Ltd for an estimated sum of \$98,980.00 (excluding GST) for the initial contract period of 15 months (from date of signing to 25 January 2021 which covers the two Christmas periods of 2019 and 2020), with an option to extend by a further two x one-year periods, subject to satisfactory performance.

Separable Portion 2 - Installation and Removal of Tree Decorations (MBRC009013). It is recommended that Separable Portion 2 be awarded to Mainline Electrics Pty Ltd for an estimated sum of \$372,180.00 (excluding GST) for the initial contract period of 15 months (from date of signing to 25 January 2021 which covers the two Christmas periods of 2019 and 2020), with an option to extend by a further two x one-year periods, subject to satisfactory performance.

OFFICER'S RECOMMENDATION

1. That the tender for 'Installation and Removal of Christmas Decorations (MBRC009013 - Separable Portion 1 - Banner Decorations)' be awarded to Mainline Electrics Pty Ltd for the estimated sum of \$98,980.00 (excluding GST) for the initial period of 15 months (from date of signing to 25 January 2021), with an option to extend by a further two x one-year periods, subject to satisfactory performance.
 - a) That the Council enters into an agreement with Mainline Electrics Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Mainline Electrics Pty Ltd for 'Installation and Removal of Christmas Decorations (MBRC009013 - Separable Portion 1 - Banner Decorations)' and any required variations of the agreement on Council's behalf.
2. That the tender for 'Installation and Removal of Christmas Decorations (MBRC009013 - Separable Portion 2 - Tree Decorations)' be awarded to Mainline Electrics Pty Ltd for the estimated sum of \$372,180.00 (excluding GST) for the initial period of 15 months (from date of signing to 25 January 2021), with an option to extend by a further two x one-year periods, subject to satisfactory performance.
 - a) That the Council enters into an agreement with Mainline Electrics Pty Ltd as described in this report.

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*ITEM 4.5 TENDER - INSTALLATION AND REMOVAL OF CHRISTMAS DECORATIONS (MBRC009013) -
REGIONAL - A19110006 (Cont.)*

- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Mainline Electrics Pty Ltd for *'Installation and Removal of Christmas Decorations (MBRC009013 - Separable Portion 2 - Tree Decorations)'* and any required variations of the agreement on Council's behalf.

ITEM 4.5 TENDER - INSTALLATION AND REMOVAL OF CHRISTMAS DECORATIONS (MBRC009013) - REGIONAL - A19110006 (Cont.)

REPORT DETAIL

1. Background

Council currently undertakes Christmas decoration installation and removal across the region through contracted works. The current contract for these services expired on 28 January 2019.

This contract (separable portions 1 and 2) allows for the installation and removal of banner and tree decorations to 222 roadside utility poles, six community event notice poles, 13 living trees and one artificial tree across the region. Installation will occur during November of each year and removal will be undertaken in January the following year. Decorative lights will be activated on 1 December each year.

2. Explanation of Item

Tenders were called for *'Installation and Removal of Christmas Decorations (MBRC009013)'* through open tender using LG Tenderbox. The tender closed on 3 September 2019, with one submission received for each portion. The installation and removal of Christmas decorations is a specialised field and requires specific equipment and additional certification from Energex, as some items are erected in close proximity to main power lines. This has resulted in Council only receiving one tender submission for this contract. The prices received, however, are in line with previous pricing received for this service.

The contract was divided into three separable portions based on the type of decoration. Separable Portion 3 included the installation and removal of a number of non-electrical/electrical type decorations typically hung from Council owned buildings across the region. It has been deemed more cost effective for these works to be undertaken internally.

The tender was assessed by a selection panel in accordance with Council's Procurement Policy and the mandatory selection criteria set out in the tender documentation.

The tenderer and final weighting score is tabled below.

Separable Portion 1 - Installation and Removal of Banner Decorations:

Rank	Tenderer	Evaluation Score
1	Mainline Electrics Pty Ltd	100

Mainline Electrics Pty Ltd (ME) submitted a comprehensive tender submission. ME's submission demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required. At the post tender clarification meeting, ME provided the evaluation team with confidence in their ability to deliver the works required. The offer from ME for Separable Portion 1 is the recommendation of this report.

Separable Portion 2 - Installation and Removal of Tree Decorations:

Rank	Tenderer	Evaluation Score
1	Mainline Electrics Pty Ltd	100

Mainline Electrics Pty Ltd (ME) submitted a comprehensive tender submission. ME's submission demonstrated the required level of skill, knowledge, experience and their capacity to undertake the works required. At the post tender clarification meeting, ME provided the evaluation team with confidence in their ability to deliver the works required. The offer from ME for Separable Portion 2 is the recommendation of this report.

ITEM 4.5 TENDER - INSTALLATION AND REMOVAL OF CHRISTMAS DECORATIONS (MBRC009013) - REGIONAL - A19110006 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the service being greater than \$200,000, Council called a public tender for the services through LG Tenderbox system in accordance with the Local Government Act 2009.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - celebrating local arts, culture and community.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Risk	Mitigation
Install and remove all decorations within the timeframes considering the large geographical spread and number of decoration locations.	Mainline Electrics Pty Ltd confirmed they will install and remove all decorations within the tendered timeframe and have the required technicians and plant resources available to fulfil the requirements of the tender.
No Council attendance during decoration installation and removal to validate completion.	Mainline Electrics Pty Ltd confirmed they will submit photographic reports as evidence once works are completed.

A third-party review of financial status of the recommended tenderer has been carried out with a rating of 'satisfactory', which has confirmed that they have the financial capacity to carry out the required works.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The estimated costs as tendered by Mainline Electrics Pty Ltd are within budget allocation. All financials shown below are excluding GST.

Tender Price - Separable Portion 1	\$ 98,980.00
Tender Price - Separable Portion 2	\$ 372,180.00
Contingency 5%	\$ 23,558.00

Total Project Cost (2 years)	\$ 494,718.00
	=====

The estimated cost for Separable Portion 3 is \$66,000 in total for the two Christmas periods. Separable Portion 3 will be delivered internally by Asset Maintenance staff.

3.7 Economic Benefit

Participation in Christmas festivity supports Council's regional image, helps project confidence and encourages growth.

*ITEM 4.5 TENDER - INSTALLATION AND REMOVAL OF CHRISTMAS DECORATIONS (MBRC009013) -
REGIONAL - A19110006 (Cont.)*

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

Participation in Christmas festivity continues to demonstrate Council's commitment to its obligation as an actively responsible member of the local community.

3.10 Consultation / Communication

Consultation for the delivery of this contract has been undertaken with Councillors, relevant officers and the procurement section of Council.

SUPPORTING INFORMATION

Ref: A19051616, A19051610

The following list of supporting information is provided for:

ITEM 4.5

**TENDER - INSTALLATION AND REMOVAL OF CHRISTMAS DECORATIONS (MBRC009013) -
REGIONAL**

Confidential #1 Tender Evaluation - Separable Portion 1

Confidential #2 Tender Evaluation - Separable Portion 2

ITEM 4.6

DAKABIN - 458 BOUNDARY ROAD - ROAD SAFETY UPGRADE - DIVISION 7

Meeting / Session: 4 Asset Construction & Maintenance (Cr A Hain)

Reference: A19149059 : 16 September 2019 - Refer **Confidential** Supporting Information A19059118

Responsible Officer: BB, Senior Project Manager (ECM Project Management)

Executive Summary

Tenders were invited for the 'Dakabin - 458 Boundary Road - Road Safety Upgrade (MBRC008905)' project. The tender closed on 21 August 2019 with a total of 17 tenders received, of which 16 were conforming.

It is recommended that Council award the contract to Ryan Civil Contracting Pty Ltd for the sum of \$498,190.36 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

OFFICER'S RECOMMENDATION

1. That the tender for 'Dakabin - 458 Boundary Road - Road Safety Upgrade (MBRC008905)' be awarded to Ryan Civil Contracting Pty Ltd for the sum of \$498,190.36 (excluding GST).
2. That the Council enters into an agreement with Ryan Civil Contracting Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Ryan Civil Contracting Pty Ltd for the 'Dakabin - 458 Boundary Road - Road Safety Upgrade (MBRC008905)' project and any required variations of the agreement on Council's behalf.
4. That Council commits to the reprovision of \$661,089 to project 106768 from the 18-19 FY to the 19-20 FY for this project to proceed.

ITEM 4.6 DAKABIN - 458 BOUNDARY ROAD - ROAD SAFETY UPGRADE - DIVISION 7 - A19149059 (Cont.)

REPORT DETAIL

1. Background

The project is located over a 270 metre section of Boundary Road, west of Bazeridge Drive near 458 Boundary Road, Dakabin. The project scope includes realignment of a curve with acceptable super elevation. This curve has a high loss of control crash record. The objective of the project is to improve safety for all road users. This project is funded through the Federal Government Transport Infrastructure Development Scheme - Black Spot Program. This project has originated due to a number of single vehicle run off carriageway on curve type crashes. The existing deficiencies include a sharp bend with poor super elevation. The expected outcome of the project is to improve the radius of curvature, super elevation and shoulder width to permit better control of vehicles travelling around this curve in either direction.

Works will proceed from late-October 2019 through to end-December 2019, which includes an allowance for wet weather.



Figure 1 - Extent of works - Boundary Road, Dakabin

2. Explanation of Item

Tenders for the 'Dakabin - 458 Boundary Road - Road Safety Upgrade (MBRC008905)' project closed on 21 August 2019 with a total of 17 tenders received, of which 16 were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

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ITEM 4.6 DAKABIN - 458 BOUNDARY ROAD - ROAD SAFETY UPGRADE - DIVISION 7 - A19149059 (Cont.)

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Ryan Civil Contracting Pty Ltd	92.00
2	Pentacon Pty Ltd	89.87
3	Civlec Pty Ltd (trading as GRC Civil)	89.83
4	Durack Civil Pty Ltd	89.02
5	BMD Urban Pty Ltd	87.44
6	Sunshine Coast Consulting Pty Ltd	84.47
7	Doval Constructions (QLD) Ltd	83.21
8	AllenCon Pty Ltd	82.16
9	HEH Civil Pty Ltd	80.08
10	Aramira Civil Engineering Pty Ltd	79.00
11	CES Civil SEQ Pty Ltd	77.41
12	Naric Pty Ltd	76.88
13	SEE Civil Pty Ltd	68.05
14	Allroads Pty Ltd	67.51
15	Winslow Constructors Pty Ltd	65.95
16	Ertech (Queensland) Pty Ltd	53.63
17	Sign Up Roadsign Installation	Non-conforming

Ryan Civil Contracting Pty Ltd (RCC) submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity. RCC has undertaken the construction of similar projects for MBRC including Young's Crossing Road Rehabilitation valued at \$875,260; Mewett Street Caboolture Upgrade valued at \$398,962 and Camelia Avenue Road Rehabilitation, Everton Hills valued at \$1,255,633.94. At a tender clarification meeting held on 11 September 2019, RCC demonstrated their understanding and methodology to complete this project, including their understanding of the required traffic management and construction works.

Pentacon Pty Ltd (Pentacon) submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity; however, there were no additional benefits for the higher price.

Civlec Pty Ltd T/A GRC Civil (Civlec) submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity; however, there were no additional benefits for the higher price.

The non-conforming tender did not provide the mandatory tender documentation.

ITEM 4.6 DAKABIN - 458 BOUNDARY ROAD - ROAD SAFETY UPGRADE - DIVISION 7 - A19149059 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Safe neighbourhoods - a safe and resilient community.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the identified risks are to be managed is detailed below.

Financial Risks:

A third-party review of financial status has been carried out and the successful tenderer was rated 'sound'.

Construction Risks:

- e. The recommended contractor will provide a detailed program of works, a staging plan, site specific traffic management, environmental management and safety plans and will be required to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements. Traffic management of works will consider safety of and impacts on road users and adjacent properties and resident's access and egress.
- f. The contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works in this environment.

Procurement Risks:

- a. The recommended contractor has demonstrated their capacity to complete this project following the awarding to them of other recent Council road construction projects.

Development Risks

- b. There are no current or pending Development Approvals that impact on these works.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council allocated a total of \$747,000 in Capital funding in the 18-19 FY. Due to delays in design, \$661,089 needs to be re-provided to the project in the 19-20 FY. The project has received funding through the Federal Government Transport Infrastructure Development Scheme - Black Spot Program to a value of \$747,000 (project number 106768).

ITEM 4.6 DAKABIN - 458 BOUNDARY ROAD - ROAD SAFETY UPGRADE - DIVISION 7 - A19149059 (Cont.)

All financials below are excluding GST.

Design 18/19 and finalised in 19/20	\$ 96,278.64
Energex works (estimate)	\$ 50,000.00
Unitywater service relocations	\$ 45,666.00
Tender (construction)	\$ 498,190.36
Contingency (10%)	\$ 49,819.04
QLeave (0.475%)	\$ 2,366.40

Total project cost	\$ 742,320.44
	=====

Estimated ongoing operational/maintenance costs \$6,000 per F/Y

The budget amount for this project is sufficient on the basis of the reprovion being approved.

3.7 Economic Benefit

The upgrade will improve the safety of a localised section of road alignment and pavement, as well as extending the pavement life. A reduction in crash rates provides wider economic savings and benefit.

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction. There will be tree removal in the road reserve to allow for the new road alignment and associated infrastructure, but there is an offset planting scheme in Bazeridge Drive Park that will be completed early in the project. The contractor will also work with a wildlife spotter and arborist to ensure compliance with tree management plans and the safety of wildlife.

3.9 Social Implications

The upgrade will introduce new benefits to the local community, not least being a safer alignment for passing motorists and the local community alike.

3.10 Consultation / Communication

A detailed communication plan has been prepared. Communication strategies include project notices, black spot project signs (already in place), forewarning variable message signs (VMS) and weekly updates to the Divisional Councillor. Residents directly abutting the project site will be contacted by Council to advise on the proposed works and associated timing, providing a minimum of two days' notice for works directly adjacent to their properties. The Divisional Councillor has been consulted and is supportive of the project.

SUPPORTING INFORMATION

Ref: A19059118

The following list of supporting information is provided for:

ITEM 4.6

DAKABIN - 458 BOUNDARY ROAD - ROAD SAFETY UPGRADE - DIVISION 7

Confidential #1 Tender Evaluation

ITEM 4.7

PETRIE MILL REDEVELOPMENT STAGE 1 - THE OVAL (MBRC008893) - DIVISION 7

Meeting / Session: 4 Asset Construction & Maintenance (Cr A Hain)
Reference: A19147386 : 27 September 2019 - Refer **Confidential** Supporting Information A19048570
Responsible Officer: AJB, Engineer (ECM Major Projects)

Executive Summary

Tenders were invited for 'Petrie Mill Redevelopment Stage 1 - The Oval (MBRC008893)' for the construction of The Oval regional park (The Oval) within the Petrie Mill Redevelopment. Tenders closed on 3 September 2019, with four conforming and one non-conforming tenders received.

It is recommended that Council award the contract for 'Petrie Mill Redevelopment Stage 1 - The Oval (MBRC008893)' to J Mac Constructions Pty Ltd for the sum of \$8,999,100.95 (excl. GST), as this was evaluated as representing the best overall value to Council.

OFFICER'S RECOMMENDATION

1. That the tender for 'Petrie Mill Redevelopment Stage 1 - The Oval (MBRC008893)' be awarded to J Mac Constructions Pty Ltd for the sum of \$8,999,100.95 (excl. GST).
2. That the Council enters into an agreement with J Mac Constructions Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with J Mac Constructions Pty Ltd for the 'Petrie Mill Redevelopment Stage 1 - The Oval (MBRC008893)' project and any required variations of the agreement on Council's behalf.

*ITEM 4.7 PETRIE MILL REDEVELOPMENT STAGE 1 - THE OVAL (MBRC008893) - DIVISION 7 - A19147386
(Cont.)*

J Mac Constructions Pty Ltd received the highest overall ranking based on their response to the selection criteria. The tender submission was very comprehensive and demonstrated a very good understanding in the delivery of this type of project and their capability to complete the works. The submission and subsequent clarification meeting demonstrated a superior methodology and confidence in their capacity to adhere to the required program duration and contract requirements.

Koppens Developments Pty Ltd received the second highest overall ranking based on their response to the selection criteria. The tender submission was comprehensive and demonstrated a good understanding in the delivery of construction works; however, was not as comprehensive in terms of experience and capability as the preferred tenderer.

Mcllwain Civil Engineering Pty Ltd received the third highest overall ranking based on their response to the selection criteria. The tender submission was comprehensive and demonstrated a good understanding in the delivery of construction works; however, was not as comprehensive in terms of experience and capability as the preferred tenderer.

Th non-conforming tenderer did not meet the completion schedule requirements specified within the tender document.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

ITEM 4.7 PETRIE MILL REDEVELOPMENT STAGE 1 - THE OVAL (MBRC008893) - DIVISION 7 - A19147386
(Cont.)

Timely delivery of Petrie Mill Redevelopment:

Tenders were called in parallel with the design process with a number of significant amendments captured during the tender phase. Further amendments to the design are expected, including the additional light package, which will be agreed post award in order to achieve project schedule.

Interface:

The preferred tenderer has been briefed in relation to working with other contractors adjacent to and within the site and has considered this within their lump sum pricing.

Public safety traffic and pedestrian management:

The appointed contractor will be responsible for managing public safety during construction of the works in accordance with a Construction Safety Management Plan and approved Traffic Guidance Scheme.

Financial status:

A third-party review of financial status has been undertaken and the successful tenderer's financial capacity has been rated as 'satisfactory'.

Communication:

The project team have developed a Communications Plan, and engagement with relevant stakeholders will be conducted in advance of the works in accordance with the Stakeholder Management Plan.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated \$70M and \$30M in the 2018/2019 and 2019/20 financial years respectively for Stage 1 of the Petrie Mill Redevelopment project. The works associated with these works will be debited to Project Number 105223.

Tender price	\$ 8,999,100.95
Contingency (12%)	\$ 1,079,892.06
QLeave (0.475%)	\$ 42,745.73
Lighting upgrade	\$ 500,000.00
	=====
Estimated contract cost	\$ 10,621,738.74
	=====

The budget amount for this project is sufficient.

3.7 Economic Benefit

This redevelopment has significant regional economic benefits and is a catalyst for overall outcomes for the site as part of the broader 'The Mill at Moreton Bay' PDA.

3.8 Environmental Implications

The Operational Works submission includes management plans for fauna, vegetation, acid sulphate, erosion and sediment control and other environmental factors. The recommended contractor will be required to implement a Construction Environmental Management Plan incorporating relevant provisions of these plans.

3.9 Social Implications

The overall Petrie Mill Redevelopment project will provide significant social benefits and will facilitate development of a university campus along with associated facilities.

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*ITEM 4.7 PETRIE MILL REDEVELOPMENT STAGE 1 - THE OVAL (MBRC008893) - DIVISION 7 - A19147386
(Cont.)*

3.10 Consultation / Communication

The works will be managed by Council's Major Projects team in line with communication policies and protocols.

SUPPORTING INFORMATION

Ref: A19048570

The following list of supporting information is provided for:

ITEM 4.7

PETRIE MILL REDEVELOPMENT STAGE 1 - THE OVAL (MBRC008893) - DIVISION 7

Confidential #1 Tender Evaluation

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

ITEM 5.1

NEW LEASE - NARANGBA DEMONS BASEBALL CLUB INC - DIVISION 11

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A19072943 : 10 September 2019 - **Refer Supporting Information A19072942**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of a trustee lease (lease) to Narangba Demons Baseball Club Inc. at Harris Avenue Sportsgrounds, 164 Young Road, Narangba (refer Supporting Information #1).

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Narangba Demons Baseball Club Inc. be granted a lease over an area at 164 Young Road, Narangba (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.1 NEW LEASE - NARANGBA DEMONS BASEBALL CLUB INC - DIVISION 11 - A19072943 (Cont.)

REPORT DETAIL

1. Background

Established in 1985, the Narangba Demons Baseball Club Inc. currently utilises a batting and pitching enclosure at 164 Young Road, Narangba (refer Supporting Information #1) for club activities. The club has sought Council's approval to undertake renewal works at this location, however, there are currently no formal tenure arrangements in place between the group and Council.

2. Explanation of Item

The Narangba Demons Baseball Club Inc. has lodged an IWA to Council to upgrade its batting and pitching enclosure (refer Supporting Information #1). This application has been assessed by Council's key stakeholder departments, with no objections received.

As the batting and pitching enclosure is utilised exclusively by the club, to enable Narangba Demons Baseball Club Inc. to proceed with its proposed project, Council would need to provide the group with a lease over the area where the facility is located (refer Supporting Information #1).

This report recommends that Council approves the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1 for a period of five (5) years.

3. Strategic Implications

3.1 Legislative/Legal Implications

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

Moreton Bay Regional Council

GENERAL MEETING
8 October 2019

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ITEM 5.1 NEW LEASE - NARANGBA DEMONS BASEBALL CLUB INC - DIVISION 11 - A19072943 (Cont.)

3.9 Social Implications

The issuing of a lease to Narangba Demons Baseball Club Inc. will provide the club with facilities to support its operations.

3.10 Consultation / Communication

Councillor Grimwade (Division 11)
Relevant Council departments
Narangba Demons Baseball Club Inc.

SUPPORTING INFORMATION

Ref: [A19072942](#)

The following list of supporting information is provided for:

ITEM 5.1

NEW LEASE - NARANGBA DEMONS BASEBALL CLUB INC - DIVISION 11

#1 Harris Avenue Sportsgrounds - Proposed lease area

ITEM 5.1 - NEW LEASE - NARANGBA DEMONS BASEBALL CLUB INC (Cont.)

#1 Harris Avenue Sportsgrounds - Proposed lease area



6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

No items for consideration.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION SESSION

(Cr D Grimwade)

11. GENERAL BUSINESS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

Consideration of general business matters as raised at the meeting, or responses to questions taken on notice.

12. CLOSED SESSION

(s275 of the Local Government Regulation 2012)

Consideration of confidential officers' reports as referred by the Chief Executive Officer and confidential general business matters as raised at the meeting.

12a. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL

ITEM C.1 – CONFIDENTIAL

PROPOSED LAND ACQUISITION - FUTURE TRUNK PUBLIC PARKS NETWORK - DAYBORO - DIVISION 11

Meeting / Session: **5 Parks, Recreation & Sport (Cr K Winchester)**

Reference: A18964482: 15 August 2019 - Refer **Confidential** Supporting Information
A18971973

Responsible Officer: JC, Senior Sports Planner (IP Parks & Recreation Planning)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (h), as the matter involves other business for which a public discussion would be likely to prejudice the interests of the Council or someone else, or enable a person to gain a financial advantage.

Executive Summary

This report outlines the need for additional land to create a trunk district sports park and seeks a resolution of Council to acquire the necessary land as detailed in this report.

ITEM C.2 – CONFIDENTIAL

**FERNY HILLS - SAMFORD ROAD - DESIGN AND CONSTRUCTION OF A
PEDESTRIAN AND CYCLE PATHWAY AND WAHMINDA POND DECOMMISSION -
AGREEMENT TO VARY CONTRACT SCOPE - DIVISION 10**

Meeting / Session: 4 Asset Construction & Maintenance (Cr A Hain)

Reference: A19110416: 19 September 2019 - Refer **Confidential** Supporting Information
A19110417

Responsible Officer: BB, Manager Project Management (ECM Project Management)

Basis of Confidentiality

Pursuant to s275(1) of the Local Government Regulation 2012, clause (e), as the matter involves contracts proposed to be made by the Council.

Executive Summary

Council is currently constructing a pedestrian pathway along Samford Road and through Wahminda Park, Ferny Hills. Following project changes, additional works to that tender are required to complete the project.

A Tender Consideration Plan (Plan) has been prepared under section 230 of the Local Government Regulation 2012 (Qld) to enter into a large-sized contractual arrangement with the current contractor as an exception to the usual requirement for a written tender process.

ITEM C.3 – CONFIDENTIAL

NBN MASTER DEVELOPER AGREEMENT - PETRIE MILL - REGIONAL

Meeting / Session: 8 Regional Innovation (Cr D Grimwade)

Reference: A19138865 : 2 October 2019

Responsible Officer: JP, Chief Digital Officer (CORP Directorate)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (e), as the matter involves contracts proposed to be made by the Council.

Executive Summary

As developer of the Petrie Mill Redevelopment, Council is required under the *Telecommunications Act 1997* (Cth) (the Act) to design and build a “fibre ready” pit and pipe network in accordance with NBN technical specifications along with paying any fees due.

A Master Developer Agreement between NBN and Council allows NBN to install fibre optic cabling within Stage 1 and any future stages of the development project.

Because the scale and cost of future stages of the Petrie Mill project are currently unknown, Council is requested to authorise the CEO to sign the Master Developer Agreement.

12b. CONFIDENTIAL GENERAL BUSINESS

No items for consideration.



MINUTES

GENERAL MEETING

Tuesday 24 September 2019
commencing at 10.34am

Strathpine Chambers
220 Gympie Road, Strathpine

UNCONFIRMED

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4.	CONFIRMATION OF MINUTES	2090
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	General Meeting - 17 September 2019 (Pages 19/2025 - 19/2082)	2090
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B)	Confirmation of Minutes from Special General Meeting	2090
	Special General Meeting - 19 September 2019 (Pages 19/2083 - 19/2088)	2090
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5.	PRESENTATION OF PETITIONS (Addressed to the Council and tabled by Councillors)	2090
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ITEM 1.3 - DECLARATION OF INTEREST **2098**

Conflict of Interest - Declaration - Cr Koliana Winchester **2098**

ITEM 1.3 **2098**

DISCRETIONARY FUNDS - SCOUTS AUSTRALIA, QLD BRANCH, REDCLIFFE DISTRICT
SCOUTS - DIVISION 5

RESOLUTION

REPORT DETAIL

ITEM 1.4 - WITHDRAWN **2101**

DISCRETIONARY FUNDS - UNDURBA STATE SCHOOL - DIVISION 7

ITEM 1.5 - WITHDRAWN **2101**

DISCRETIONARY FUNDS - UNDURBA STATE SCHOOL - DIVISION 7

2 PLANNING & DEVELOPMENT SESSION (Cr M Gillam) **2102**

3 CORPORATE SERVICES SESSION (Cr M Constance) **2102**

4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr A Hain) **2103**

ITEM 4.1 **2103**

BUNYA - THE JINKER TRACK - FAUNA CROSSING INFRASTRUCTURE INSTALLATIONS
- DIVISION 10

RESOLUTION

REPORT DETAIL

ITEM 4.2 **2108**

BRAY PARK - SAMSONVALE ROAD - ROAD UPGRADE STAGE 2 - DIVISION 8

RESOLUTION

REPORT DETAIL

ITEM 4.3 **2113**

MORAYFIELD - WALKERS ROAD - PATHWAY IMPROVEMENTS (KOALA DRIVE TO
FENNELL COURT) - DIVISION 3

RESOLUTION

REPORT DETAIL

5 PARKS, RECREATION & SPORT SESSION (Cr K Winchester) **2117**

ITEM 5.1 **2117**

NEW LEASES - JAMES DRYSDALE RESERVE - DIVISION 10

RESOLUTION

REPORT DETAIL

6 LIFESTYLE & AMENITY SESSION (Cr D Sims) **2120**

ITEM 6.1 **2120**

AGREEMENT - HEALTHY LAND AND WATER LIMITED - REGIONAL

RESOLUTION

REPORT DETAIL

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1. OPENING PRAYER

In the absence of the Mayor, the Deputy Mayor (Cr Mike Charlton) recited the Opening Prayer and invited Councillors to join him in the recitation of the Lord's Prayer.

2. ATTENDANCE & APOLOGIES

Attendance:

Cr Allan Sutherland (Mayor) (Chairperson) was not present when the meeting commenced, however attended when the meeting reconvened later in the day.

Cr Brooke Savige

Cr Peter Flannery

Cr Adam Hain

Cr Julie Greer

Cr James Houghton

Cr Koliana Winchester

Cr Denise Sims

Cr Mick Gillam

Cr Mike Charlton (Deputy Mayor)

Cr Darren Grimwade

Deputy CEO / Director Engineering, Construction
& Maintenance

(Mr Tony Martini)

Director Community & Environmental Services

(Mr Bill Halpin)

Director Planning

(Mr Mike Pickering)

Director Infrastructure Planning

(Mr Andrew Ryan)

Interim Director Finance & Corporate Services

(Mr Bruce Davidson)

Acting Manager Executive Services

(Mr Darren Dallinger)

Meeting Support

(Kim Reid)

Apologies:

Cr Matthew Constance

Suspended:

Under section 182A of the *Local Government Act 2009* Cr Adrian Raedel is currently suspended from office

3. MEMORIALS OR CONDOLENCES

Council observed a moment's silence for residents who have passed away.

4. CONFIRMATION OF MINUTES

A) Confirmation of Minutes from Previous General Meeting

General Meeting - 17 September 2019 (Pages 19/2025 - 19/2082)

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Koliana Winchester

CARRIED 10/0

That the minutes of the General Meeting held 17 September 2019, be confirmed.

B) Confirmation of Minutes from Special General Meeting

Special General Meeting - 19 September 2019 (Pages 19/2083 - 19/2088)

RESOLUTION

Moved by Cr Denise Sims

Seconded by Cr James Houghton

CARRIED 10/0

That the minutes of the Special General Meeting held 19 September 2019, be confirmed.

5. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

There were no petitions tabled.

6. CORRESPONDENCE

There was no correspondence tabled.

7. COMMUNITY COMMENT

There are no participants in the Community Comment session for this meeting.

8. NOTIFIED MOTIONS

There were no notified motions.

9. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

There were no notices of motion.

10. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The Session Chairperson and designated Spokesperson for the respective portfolio, is as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliana Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade

ATTENDANCE

Mr Darren Dallinger attended the meeting at 10.38am for discussion on Items 1.1 to -1.5 inclusive

1 GOVERNANCE SESSION

(Cr M Charlton - Deputy Mayor)

ITEM 1.1

DISCRETIONARY FUNDS - DIVISION 12 - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A19108466 : 18 September 2019
Responsible Officer: DD, Acting Manager Executive Services (CORP Executive Services)

Executive Summary

The Council makes discretionary funds available each financial year to community organisations for community purposes, in accordance with Council's Discretionary Funds Policy, Availability Notice and Guidelines.

Under section 182A of the *Local Government Act 2009* the Councillor for Division 12, Cr Adrian Raedel, is currently suspended from office and is unable to approve the allocation of discretionary funds. An eligible application for discretionary funds has been received for Division 12 as follows:

- Wheelchair Rugby League Australia (SEQ) in the amount of \$13,000 for the 'English tour Wheelchair Rugby League Mini Series'.

The Department of Local Government, Racing and Multicultural Affairs have advised that in this instance where a Councillor is unable to consider this application for discretionary funds, the funding request should be considered by Council at its General Meeting.

This report seeks Council's direction in relation to the application for discretionary funds from Wheelchair Rugby League Australia (SEQ).

RESOLUTION

Moved by Cr Peter Flannery

Seconded by Cr Adam Hain

CARRIED 10/0

That the application by Wheelchair Rugby League Australia (SEQ) under Council's Discretionary Funds Policy, for the 'English tour Wheelchair Rugby League Mini Series', be approved in the amount of \$3,000 from the Division 12 allocation.

ITEM 1.1 DISCRETIONARY FUNDS - DIVISION 12 - REGIONAL - A19108466 (Cont.)

OFFICER'S RECOMMENDATION

Council direction is required in relation to the application by Wheelchair Rugby League Australia (SEQ) for \$13,000 under Council's Discretionary Funds Policy for the 'English tour Wheelchair Rugby League Mini Series'.

REPORT DETAIL

1. Background

The Council makes discretionary funds available each financial year to community organisations for community purposes, in accordance with Council's Discretionary Funds Policy, Availability Notice and Guidelines.

Unless otherwise approved by Council, each financial year community organisations are eligible to apply for a maximum of \$10,000 and \$3,000 in discretionary funds to the Mayor and Councillors respectively.

Community organisations may apply for discretionary funds to both the Mayor and Councillors up to a maximum of \$13,000 in total each financial year.

2. Explanation of Item

Under section 182A of the *Local Government Act 2009* Cr Adrian Raedel is currently suspended from office and is unable to approve the allocation of discretionary funds.

The Department of Local Government, Racing and Multicultural Affairs have advised that in this instance where a Councillor is unable to consider this application for discretionary funds, the funding request should be considered by Council at its General Meeting.

Council direction is sought in relation to the following eligible application for discretionary funds.

Wheelchair Rugby League Australia (SEQ)

Wheelchair Rugby League Australia (SEQ) has applied for \$13,000 under the Discretionary Funds Policy for the 'English tour Wheelchair Rugby League Mini Series'. The event will provide an opportunity to promote wheelchair rugby league as an inclusive sport that allows athletes with disabilities to compete with and against able-bodied people.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislation/legal implications arising as a direct result from this report.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - a council connected with its community.

3.3 Policy Implications

Arrangements will be made in accordance with Council's Discretionary Funds Policy 2150-101.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result from this report.

3.6 Financial Implications

Appropriate funds have been provided in the 2019/20 budget and the applications for funding are eligible under the 2019/20 Discretionary Funds guidelines.

ITEM 1.1 DISCRETIONARY FUNDS - DIVISION 12 - REGIONAL - A19108466 (Cont.)

3.7 Economic Benefit

There are no delegated authority implications arising as a direct result from this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result from this report.

3.9 Social Implications

There are no social implications arising as a direct result from this report.

3.10 Consultation / Communication

Councillors, the Acting Chief Executive Officer, Interim Director Finance and Corporate Services and Acting Manager Executive Services have been consulted in relation to the preparation of this report.

UNCONFIRMED

ITEM 1.2 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr Koliana Winchester

Pursuant to s175E of the *Local Government Act 2009*, Cr Koliana Winchester declared a perceived conflict of interest in Item 1.2 as Cr Koliana Winchester has previously attended the Pacific Princess Day event as one of the Pacific Princesses.

Cr Koliana Winchester retired from the meeting at 10.50am taking no part in the debate or resolution regarding same.

ITEM 1.2 DISCRETIONARY FUNDS - BRAMBLE BAY LADIES BOWLS CLUB - DIVISION 6

Meeting / Session: 1 GOVERNANCE
Reference: A19108369 : 18 September 2019
Responsible Officer: LK, Executive Support Officer (CORP Executive Services)

Executive Summary

The Council makes discretionary funds available each financial year to community organisations for community purposes, in accordance with Council's Discretionary Funds Policy, Availability Notice and Guidelines.

An eligible application for discretionary funds has been received for Division 6 as follows:

- Bramble Bay Ladies Bowls Club in the amount of \$500 for the annual Pacific Princess Day event.

A perceived conflict of interest has been declared by the Divisional Councillor in relation to this application.

In line with Council's adopted procedure, where an approving Councillor has a real or perceived conflict of interest in a discretionary funds application, the conflicted Councillor may decide to not deal with the application and the application will be brought to Council's General Meeting for determination.

This report seeks Council's direction in relation to this application for discretionary funds from Bramble Bay Ladies Bowls Club.

RESOLUTION

Moved by Cr James Houghton

Seconded by Cr Mick Gillam

CARRIED 9/0

Cr K Winchester had declared a conflict of interest and had left the meeting

That the application by Bramble Bay Ladies Bowls Club under Council's Discretionary Funds Policy, for Pacific Princess Day event, be approved in the amount of \$500 from Division 6 allocation.

ITEM 1.2 DISCRETIONARY FUNDS - BRAMBLE BAY LADIES BOWLS CLUB - DIVISION 6 - A19108369 (Cont.)

OFFICER'S RECOMMENDATION

Council direction is required in relation to the application by Bramble Bay Ladies Bowls Club for \$500 under Council's Discretionary Funds Policy for the Pacific Princess Day event.

REPORT DETAIL

1. Background

The Council makes discretionary funds available each financial year to community organisations for community purposes, in accordance with Council's Discretionary Funds Policy, Availability Notice and Guidelines.

Unless otherwise approved by Council, each financial year community organisations are eligible to apply for a maximum of \$10,000 and \$3,000 in discretionary funds to the Mayor and Councillors respectively.

Community organisations may apply for discretionary funds to both the Mayor and Councillors up to a maximum of \$13,000 in total each financial year.

2. Explanation of Item

In line with Council's adopted procedure, where an approving Councillor has a real or perceived conflict of interest in a discretionary funds application, the conflicted Councillor may decide to not deal with the application and the application will be brought to Council's General Meeting for determination.

A perceived conflict of interest has been declared by the Divisional Councillor in relation to this application.

Council direction is sought in relation to the following eligible application for discretionary funds.

Bramble Bay Ladies Bowls Club

Bramble Bay Ladies Bowls Club has applied for \$500 under the Discretionary Funds Policy in support of an event. This application is for the annual Pacific Princess Day lawn bowling event which the club has hosted for a number of years and provides an opportunity to promote sport and health and well-being within the region.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislation/legal implications arising as a direct result from this report.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Arrangements will be made in accordance with Council's Discretionary Funds Policy 2150-101.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result from this report.

3.6 Financial Implications

Appropriate funds have been provided in the 2019/20 budget and the application for funding is eligible under the 2019/20 Discretionary Funds guidelines.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result from this report.

ITEM 1.2 DISCRETIONARY FUNDS - BRAMBLE BAY LADIES BOWLS CLUB - DIVISION 6 - A19108369 (Cont.)

3.8 Environmental Implications

There are no environmental implications arising as a direct result from this report.

3.9 Social Implications

There are no social implications arising as a direct result from this report.

3.10 Consultation / Communication

Councillors, the Acting Chief Executive Officer, Interim Director Finance and Corporate Services and Acting Manager Executive Services have been consulted in relation to the preparation of this report.

ATTENDANCE

Cr Koliana Winchester returned to the meeting at 10.53am after Item 1.2.

ITEM 1.3 - DECLARATION OF INTEREST

Conflict of Interest - Declaration - Cr Koliana Winchester

Pursuant to s175E of the *Local Government Act 2009*, Cr Koliana Winchester declared a perceived conflict of interest in Item 1.3 as Cr Koliana Winchester is Patron of the Clontarf Beach Scout Group.

Cr Koliana Winchester retired from the meeting at 10.54am taking no part in the debate or resolution regarding same.

ITEM 1.3 DISCRETIONARY FUNDS - SCOUTS AUSTRALIA, QLD BRANCH, REDCLIFFE DISTRICT SCOUTS - DIVISION 5

Meeting / Session: 1 GOVERNANCE
Reference: A19109155 : 18 September 2019
Responsible Officer: LK, Executive Support Officer (CORP Executive Services)

Executive Summary

The Council makes discretionary funds available each financial year to community organisations for community purposes, in accordance with Council's Discretionary Funds Policy, Availability Notice and Guidelines.

An eligible application for discretionary funds has been received for Division 5 as follows:

- Scouts Australia, Qld Branch, Redcliffe District Scouts in the amount of \$1,650 for the Skillorama event.

The Mayor and Councillors for Divisions 5 and 6 have indicated their willingness to contribute.

A perceived conflict of interest has been declared by the Councillor for Division 6 in relation to this application.

In line with Council's adopted procedure, where an approving Councillor has a real or perceived conflict of interest in a discretionary funds application, the conflicted Councillor may decide to not deal with the application and the application will be brought to Council's General Meeting for determination.

This report seeks Council's direction in relation to this application for discretionary funds from Scouts Australia, Qld Branch, Redcliffe District Scouts.

RESOLUTION

Moved by Cr James Houghton

Seconded by Cr Julie Greer

CARRIED 9/0

Cr K Winchester had declared a conflict of interest and had left the meeting

That the application by Scouts Australia, Qld Branch, Redcliffe District Scouts under Council's Discretionary Funds Policy, for the Skillorama event, be approved in the amount of \$500 from Division 6 allocation.

ITEM 1.3 DISCRETIONARY FUNDS - SCOUTS AUSTRALIA, QLD BRANCH, REDCLIFFE DISTRICT SCOUTS - DIVISION 5 - A19109155 (Cont.)

OFFICER'S RECOMMENDATION

Council direction is required in relation to the application by Scouts Australia, Qld Branch, Redcliffe District Scouts for \$1,650 under Council's Discretionary Funds Policy for the Skillorama event.

REPORT DETAIL

1. Background

The Council makes discretionary funds available each financial year to community organisations for community purposes, in accordance with Council's Discretionary Funds Policy, Availability Notice and Guidelines.

Unless otherwise approved by Council, each financial year community organisations are eligible to apply for a maximum of \$10,000 and \$3,000 in discretionary funds to the Mayor and Councillors respectively.

Community organisations may apply for discretionary funds to both the Mayor and Councillors up to a maximum of \$13,000 in total each financial year.

2. Explanation of Item

In line with Council's adopted procedure, where an approving Councillor has a real or perceived conflict of interest in a discretionary funds application, the conflicted Councillor may decide to not deal with the application and the application will be brought to Council's General Meeting for determination.

A perceived conflict of interest has been declared by the Councillor for Division 6 in relation to this application.

Council direction is sought in relation to the following eligible application for discretionary funds.

Scouts Australia, Qld Branch, Redcliffe District Scouts

Scouts Australia, Qld Branch, Redcliffe District Scouts has applied for \$1,650 under the Discretionary Funds Policy in support of an event. This application is for Skillorama which is an activities-based event held for scouts, guides and friends. Approximately 1000 people attend this event which provides an opportunity for community involvement within the region.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislation/legal implications arising as a direct result from this report.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Arrangements will be made in accordance with Council's Discretionary Funds Policy 2150-101.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result from this report.

3.6 Financial Implications

Appropriate funds have been provided in the 2019/20 budget and the application for funding is eligible under the 2019/20 Discretionary Funds guidelines.

ITEM 1.3 DISCRETIONARY FUNDS - SCOUTS AUSTRALIA, QLD BRANCH, REDCLIFFE DISTRICT SCOUTS - DIVISION 5 - A19109155 (Cont.)

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result from this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result from this report.

3.9 Social Implications

There are no social implications arising as a direct result from this report.

3.10 Consultation / Communication

Councillors, the Acting Chief Executive Officer, Interim Director Finance and Corporate Services and Acting Manager Executive Services have been consulted in relation to the preparation of this report.

ATTENDANCE

Cr Koliana Winchester returned to the meeting at 10.55am after Item 1.3.
Mr Darren Dallinger left the meeting at this time.

ITEM 1.4 - WITHDRAWN
DISCRETIONARY FUNDS - UNDURBA STATE SCHOOL - DIVISION 7

Meeting / Session: 1 GOVERNANCE
Reference: A19109496 : 18 September 2019
Responsible Officer: LK, Executive Support Officer (CORP Executive Services)

This item was withdrawn at the request of the Deputy Chief Executive Officer.

ITEM 1.5 - WITHDRAWN
DISCRETIONARY FUNDS - UNDURBA STATE SCHOOL - DIVISION 7

Meeting / Session: 1 GOVERNANCE
Reference: A19109646 : 18 September 2019
Responsible Officer: LK, Executive Support Officer (CORP Executive Services)

This item was withdrawn at the request of the Deputy Chief Executive Officer.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

No items for consideration.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

No items for consideration.

UNCONFIRMED

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

BUNYA - THE JINKER TRACK - FAUNA CROSSING INFRASTRUCTURE INSTALLATIONS - DIVISION 10

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19085669 : 10 September 2019 - Refer **Confidential Supporting Information A19053032**
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Executive Summary

Open tenders were invited for the 'Bunya - The Jinker Track - Fauna Crossing Infrastructure Installations (MBRC009009)' project. The tender closed on 4 September 2019 with a total of seven tenders received, six of which were conforming.

It is recommended that Council award the contract to GNB Energy Pty Ltd for the sum of \$269,974.66 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

RESOLUTION

Moved by Cr Darren Grimwade

Seconded by Cr Koliana Winchester

CARRIED 10/0

1. That the tender for the 'Bunya - The Jinker Track - Fauna Crossing Infrastructure Installations (MBRC009009)' project be awarded to GNB Energy Pty Ltd for the sum of \$269,974.66 (excluding GST).
2. That the Council enters into an agreement with GNB Energy Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with GNB Energy Pty Ltd for the 'Bunya - The Jinker Track - Fauna Crossing Infrastructure Installations (MBRC009009)' project and any required variations of the agreement on Council's behalf.

ITEM 4.1 BUNYA - THE JINKER TRACK - FAUNA CROSSING INFRASTRUCTURE INSTALLATIONS - DIVISION 10
- A19085669 (Cont.)

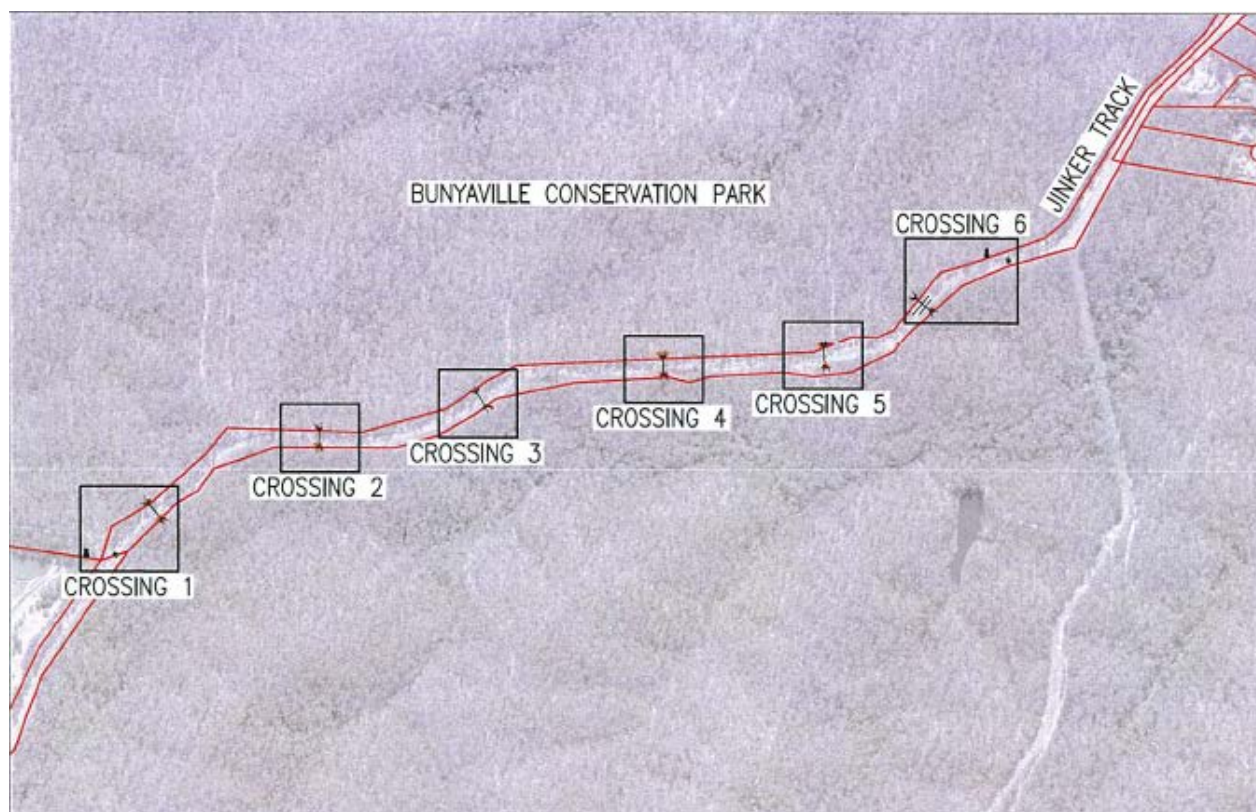


Figure 2 - Individual fauna crossing sites

2. Explanation of Item

Tenderers were invited on the open market for the 'Bunya - The Jinker Track - Fauna Crossing Infrastructure Installations (MBRC009009)' project. The tender closed on 4 September 2019 with a total of seven tenders received, six of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	GNB Energy Pty Ltd	96.52
2	Netting.com.au (alternate 2)	81.76
3	RKC Poles Pty Ltd	81.42
4	Netting.com.au (alternate 1)	78.24
5	Netting.com.au	75.86
6	Australian Marine & Civil Pty Ltd	66.04
7	Top Gun Project Services	Non-conforming

GNB Energy Pty Ltd (GNB) submitted a comprehensive tender. GNB confirmed their capability and methodology to complete the project and have previously undertaken fauna infrastructure works for Brisbane City Council such as Gateway Upgrade North (Boondall) - valued at \$215,000, Green Camp Road Wakerley - valued at \$175,000 and Gateway Upgrade North (Deagon) - valued at \$95,000. The submission by GNB was assessed as providing the best value to Council by the evaluation panel.

ITEM 4.1 BUNYA - THE JINKER TRACK - FAUNA CROSSING INFRASTRUCTURE INSTALLATIONS - DIVISION 10
- A19085669 (Cont.)

Netting.com.au Pty Ltd (Netting) [alternate 2] submitted a comprehensive tender. Netting's submission confirmed their capability to complete the project; however, there were no additional benefits for the higher price.

RKC Poles Pty Ltd (RKC) submitted a comprehensive tender. RKC's submission confirmed their capability to complete the project; however, there were no additional benefits for the higher price.

The non-conforming submission did not submit the required tender documentation.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called for an open tender for the work through LG Tender in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

A third-party review of financial status has been carried out and the successful tenderer was rated 'satisfactory'.

Construction Risks:

- a. General - The recommended tenderer will provide a program of works, traffic management plan, environment and safety plan and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements.
- b. The contractor has provided a program with an allowance (10 days) for weather delays as part of their tendered program.
- c. There are no Development Approvals that impact on these works.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

*ITEM 4.1 BUNYA - THE JINKER TRACK - FAUNA CROSSING INFRASTRUCTURE INSTALLATIONS - DIVISION 10
- A19085669 (Cont.)*

3.6 Financial Implications

Council has allocated a total of \$336,965 in Capital funding for this project, with \$31,965 for design in the 18-19 FY and \$305,000 in the 19-20 FY (104810). All prices below are excluding GST.

Design 18-19 FY	\$ 32,503.00
Tender Price (Construction)	\$ 269,974.66
Contingency (10%)	\$ 26,997.47
QLeave	\$ 1,282.38

Total Project Cost	\$ 330,757.51
	=====
Estimated ongoing operational/maintenance costs	\$9,000.00 per F/Y.

The budget amount for this project is sufficient.

3.7 Economic Benefit

No economic benefit arising as a direct result of this report.

3.8 Environmental Implications

The environmental benefits include safe and ongoing fauna movement opportunities which promote the conservation of native wildlife.

3.9 Social Implications

The social implications include increased safety for road users and increased community awareness regarding wildlife on roads.

3.10 Consultation / Communication

A detailed communications plan has been prepared. Project Notices and project signs will be distributed two weeks prior to any site works. Project notices and project signs will notify nearby residents and pathway users of the works. Weekly email updates will be provided to the Divisional Councillor to inform on progress during the 6-week construction duration. The Divisional Councillor has been consulted and is supportive of the project.

ITEM 4.2**BRAY PARK - SAMSONVALE ROAD - ROAD UPGRADE STAGE 2 - DIVISION 8**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19080114 : 10 September 2019 - Refer **Confidential Supporting Information A19023194**
Responsible Officer: BB, Manager Project Management (ECM Project Management)

Executive Summary

Tenders were invited from Council's prequalified Civil Construction Panel for the 'Bray Park - Samsonvale Road - Road Upgrade Stage 2 (MBRC008453/VP154102)' project. The tender closed on 27 August 2019 with a total of eight conforming tenders received.

It is recommended that Council award the contract to Ryan Civil Contracting Pty Ltd for the sum of \$458,369.49 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Denise Sims

CARRIED 10/0

1. That the tender for the 'Bray Park - Samsonvale Road - Road Upgrade Stage 2 (MBRC008453/VP154102)' project be awarded to Ryan Civil Contracting Pty Ltd for the sum of \$458,369.49 (excluding GST).
2. That the Council enters into an agreement with Ryan Civil Contracting Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Ryan Civil Contracting Pty Ltd for the 'Bray Park - Samsonvale Road - Road Upgrade Stage 2 (MBRC008453/VP154102)' project and any required variations of the agreement on Council's behalf.
4. That Council commits to re-providing \$250,000 (unspent funds) from the project's 18-19 FY allocation to the project's 19-20 FY allocation, as part of the awarding of this agreement.

ITEM 4.2 BRAY PARK - SAMSONVALE ROAD - ROAD UPGRADE STAGE 2 - DIVISION 8 - A19080114 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for the 'Bray Park - Samsonvale Road - Road Upgrade Stage 2 (MBRC008453/VP154102)' project be awarded to Ryan Civil Contracting Pty Ltd for the sum of \$458,369.49 (excluding GST).
2. That the Council enters into an agreement with Ryan Civil Contracting Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Ryan Civil Contracting Pty Ltd for the 'Bray Park - Samsonvale Road - Road Upgrade Stage 2 (MBRC008453/VP154102)' project and any required variations of the agreement on Council's behalf.
4. That Council commits to re-providing \$250,000 (unspent funds) from the project's 18-19 FY allocation to the project's 19-20 FY allocation, as part of the awarding of this agreement.

REPORT DETAIL

1. Background

This overall project is located on Samsonvale Road, between Dundee Street and Elmwood Drive, Bray Park. The scope of works includes reconstruction of Samsonvale Road, including widening, major drainage work, intersection upgrade at Kentwood Drive and Elmwood Drive, pathway construction, landscaping and street lighting. The project will also include realignment of existing line markings to link cycle facilities along this section of Samsonvale Road.

The major drainage work and service relocations were completed in 2018-19, as stage 1 of this project.

Stage 2 (this contract) includes the widening of Samsonvale Road from two lanes to four traffic lanes, new bus stop, new pedestrian connections, landscaping, fauna infrastructure and associated works including fencing.

Construction is expected to commence in October 2019, pending award and take 11 weeks to complete which includes an allowance for wet weather.

ITEM 4.2 BRAY PARK - SAMSONVALE ROAD - ROAD UPGRADE STAGE 2 - DIVISION 8 - A19080114 (Cont.)



Figure 1: Location of works - Samsonvale Road, Bray Park

2. Explanation of Item

Tenders were invited from Council's prequalified Civil Construction Panel (MBRC008453/VP154102) for the 'Bray Park - Samsonvale Road - Road Upgrade Stage 2' project. The tender closed on 27 August 2019 with a total of eight conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Ryan Civil Contracting Pty Ltd	97.39
2	Civlec Pty Ltd (trading as GRC Civil)	96.61
3	THD Civil Pty Ltd	92.76
4	Main Constructions Pty Ltd	87.80
5	Gateway Projects Pty Ltd	86.75
6	AllRoads Pty Ltd	84.47
7	Shadforths Civil Pty Ltd (trading as Shadforth)	82.19
8	AllenCon Pty Ltd	80.58

ITEM 4.2 BRAY PARK - SAMSONVALE ROAD - ROAD UPGRADE STAGE 2 - DIVISION 8 - A19080114 (Cont.)

Ryan Civil Contracting Pty Ltd (Ryan Civil) submitted a comprehensive tender. At a tender clarification meeting on 3 September 2019, Ryan Civil confirmed their capability and methodology to complete the project and have previously undertaken works for Council, such as Youngs Crossing Road, Road Rehabilitation - valued at \$900,000; Mewett Street Caboolture Upgrade - valued at \$399,000 and Camelia Avenue Everton Hills Road Rehabilitation - valued at \$1,256,000. The assessment panel evaluated the offer from Ryan Civil as providing the best overall value to Council.

Civlec Pty Ltd T/A GRC Civil (GRC) submitted a comprehensive tender. GRC's submission confirmed their capability to complete the project; however, there were no additional benefits for the higher price.

THD Civil Pty Ltd (THD) submitted a comprehensive tender. THD's submission confirmed their capability to complete the project; however, there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called tenders for the work through the Council's Panel of Prequalified Suppliers - Civil Construction (MBRC008453) in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

- a. The tenderers were sourced from the Council's Prequalified Civil Construction Panel (MBRC008453).

Construction Risks:

- d. General - The recommended tenderer will provide a program of works, traffic management plan, environment and safety plan and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements.
- e. The contractor has provided a program with an allowance (10 days) for weather delays as part of their tendered program.
- f. There are no Development Approvals that impact on these works.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

ITEM 4.2 BRAY PARK - SAMSONVALE ROAD - ROAD UPGRADE STAGE 2 - DIVISION 8 - A19080114 (Cont.)

3.6 Financial Implications

Council has allocated a total of \$450,000.00 in Capital funding in the 19-20 FY for stage 2 of this project (101630). It is recommended that \$250,000.00 of unspent project funds from 18-19 FY be re-provided to this project in the 19-20 FY; bringing the total amended sum for stage 2 to \$700,000.00. All financial information associated with this section is exclusive of GST.

Energex relocations	\$ 80,646.21
Unitywater relocations	\$ 105,112.00
Tender Price	\$ 458,369.49
Contingency (10%)	\$ 45,836.95
Qleave (0.475%)	\$ 2,177.26

Total Project Cost	\$ 692,141.91
	=====

Estimated ongoing operational/maintenance costs \$ 2,500.00 per F/Y

For this project to continue, Council must agree to the reprovision of \$250,000.00 in funding from the 18-19 FY to the project in the 19-20 FY.

3.7 Economic Benefit

The project will ensure the road asset is consistent with Council's desired standards of service, reduce maintenance costs and extend the life of the road infrastructure.

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction.

3.9 Social Implications

The project will improve the safety and operation of this section of Samsonvale Road, Bray Park for users.

3.10 Consultation / Communication

A detailed communications plan has been prepared. Project signs will be implemented four weeks prior to site works. Two variable message boards and project notices will be implemented two weeks prior to site works. Weekly project updates via email will be provided to the Divisional Councillor. The Divisional Councillor has been consulted and is supportive of the project and the consultation plan.

**ITEM 4.3
MORAYFIELD - WALKERS ROAD - PATHWAY IMPROVEMENTS (KOALA DRIVE
TO FENNEL COURT) - DIVISION 3**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A19020522 : 29 August 2019 - Refer **Confidential** Supporting Information
A18974404
Responsible Officer: BB, Manager, Project Management (ECM Project Management)

Executive Summary

Tenders were invited from Council's prequalified Civil Construction panel for the 'Morayfield - Walkers Road - Pathway Improvements (Koala Drive to Fennell Court) (MBRC008453/VP142190)', with tenders closing 28 August 2019. A total of two conforming tenders were received.

It is recommended that Council award the contract to Auzcon Pty Ltd for the sum of \$363,000 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

RESOLUTION

Moved by Cr Peter Flannery

Seconded by Cr Koliana Winchester

CARRIED 10/0

1. That the tender for 'Morayfield - Walkers Road - Pathway Improvements (Koala Drive to Fennell Court) (MBRC008453/VP142190)' project be awarded to Auzcon Pty Ltd for the sum of \$363,000 (excluding GST).
2. That the Council enters into an agreement with Auzcon Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Auzcon Pty Ltd for 'Morayfield - Walkers Road - Pathway Improvements (Koala Drive to Fennell Court) (MBRC008453/VP142190)' and any required variations of the agreement on Council's behalf.
4. That Council commits to an increase of \$105,000 in funding for this project as part of entering into this agreement.

ITEM 4.3 MORAYFIELD - WALKERS ROAD - PATHWAY IMPROVEMENTS (KOALA DRIVE TO FENNEL COURT)
- DIVISION 3 - A19020522 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Morayfield - Walkers Road - Pathway Improvements (Koala Drive to Fennell Court) (MBRC008453/VP142190)' project be awarded to Auzcon Pty Ltd for the sum of \$363,000 (excluding GST).
2. That the Council enters into an agreement with Auzcon Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Auzcon Pty Ltd for 'Morayfield - Walkers Road - Pathway Improvements (Koala Drive to Fennell Court) (MBRC008453/VP142190)' and any required variations of the agreement on Council's behalf.
4. That Council commits to an increase of \$105,000 in funding for this project as part of entering into this agreement.

REPORT DETAIL

1. Background

The project is located on Walkers Road, between Koala Drive and Fennell Court, Morayfield. The project scope includes extending the existing culvert on the northern side of Walkers Road to accommodate a two metre wide pathway. Works also include connection to existing pathways, removal of redundant kerb ramps and the replacement of existing guardrails with new w-beam guardrails and energy absorbing crash barrier terminals. Works also include linemarking modifications to provide bicycle lanes on both sides of Walkers Road.

The project will commence in October 2019, with a construction period of 14 weeks, weather permitting. An allowance for wet weather is included in the construction duration.



Figure 1: Location of works

ITEM 4.3 MORAYFIELD - WALKERS ROAD - PATHWAY IMPROVEMENTS (KOALA DRIVE TO FENNEL COURT)
- DIVISION 3 - A19020522 (Cont.)

2. Explanation of Item

Tenders were invited from Council's prequalified Civil Construction panel for the 'Morayfield - Walkers Road - Pathway improvements (Koala Drive to Fennell Court) (MBRC008453VP142190)'. The tender closed on 28 August 2019, with two conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Auzcon Pty Ltd	97.07
2	AllenCon Pty Ltd	84.38

Auzcon Pty Ltd (Auzcon) submitted a comprehensive tender. Auzcon confirmed their capability and methodology to complete the project and have previously undertaken works for MBRC such as the Lake Eden Rectification Works - valued at \$700,000; Bibimulya Drain Re-Lining - valued at \$350,000; and Coulthards Creek Drainage Upgrade - valued at \$380,000. At a tender clarification meeting held on 13 September 2019, Auzcon confirmed their previous experience and methodology to manage the works to deliver this type of project. Auzcon's offer was deemed the best overall value for Council by the assessment panel.

AllenCon Pty Ltd (AllenCon) submitted a comprehensive tender. AllenCon's submission confirmed their capability to complete the project; however, there were no additional benefits for the higher price.

Other contractors on the panel who did not submit a tender for this project were queried as to why they had not tendered on the project. Their advice cited a number of reasons including:

- current workload did not accommodate new projects
- works were outside normal scope of works.

3. Strategic Implications

3.1 Legislative/Legal Implications

A competitive tender process was undertaken in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

A detailed Risk Management Plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

- The tenderers were sourced from Council's Prequalified Civil Construction Panel (MBRC008453).

ITEM 4.3 MORAYFIELD - WALKERS ROAD - PATHWAY IMPROVEMENTS (KOALA DRIVE TO FENNELL COURT)
- DIVISION 3 - A19020522 (Cont.)

Construction Risks:

- a. The recommended contractor will provide a detailed program of works, a staging plan, site specific traffic management, environmental management, tree management and safety plans. Work areas will be isolated to protect site personnel, the public, and to meet workplace health and safety requirements. The contractor will provide details on tree protection and management principles that will be included in the tree management plan.
- b. The contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works at this location.
- c. The contractor has provided a program with an allowance (7 days) for weather delays as part of their tendered program.
- d. There are no Development Approvals that impact on these works.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$372,000.00 in Capital funding for this project, with \$77,000 for design in 18-19 FY and \$295,000 in the 19-20 FY. A further allocation of \$105,000.00 is required to allow the project to continue and for Council to enter into an arrangement for project. The total amended project total would be \$477,000.00 (project 103573). All financials included in this section are exclusive of GST.

Design 2018-19	\$ 72,212.00
Tender Price (Construction)	\$ 363,000.00
Contingency (10%)	\$ 36,300.00
QLeave	\$ 1,724.00

Total Project Cost	\$ 473,236.00
	=====

Estimated ongoing operational/maintenance costs \$750.00 per F/Y

The budget amount for this project is insufficient. An additional sum of \$105,000.00 is required for Council to enter into an arrangement with the recommended tenderer for this project.

3.7 Economic Benefit

No economic benefit arising as a direct result of this report.

3.8 Environmental Implications

The contractor will be required to submit a site specific environmental management plan for approval, prior to commencing on site.

3.9 Social Implications

The project will improve safety for users of the pathway in this section of Walkers Road.

3.10 Consultation / Communication

A detailed communication plan has been prepared. Project signage will be displayed a minimum of four weeks prior to and throughout the works, including project notices distributed a minimum of two weeks prior to the commencement of works. The Divisional Councillor will receive weekly email updates on the progress of the project. The Divisional Councillor has been consulted and is supportive of the project.

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

ITEM 5.1

NEW LEASES - JAMES DRYSDALE RESERVE - DIVISION 10

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference A18978008: 19 August 2019 - **Refer Supporting Information A18978010**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of the following trustee leases (leases) at James Drysdale Reserve, 2 Pine Hills Drive, Bunya:

- The Northside Orienteering Club Inc. (Enoggeroo's Orienteering Club) (refer Supporting Information #1 and #2); and
- North Brisbane Mountain Bike Club Inc. (refer Supporting Information #1 and #2).

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Julie Greer

CARRIED 10/0

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 4, The Northside Orienteering Club Inc. be granted a lease over an area at 2 Pine Hills Drive, Bunya (refer Supporting Information #1 and #2) for a period of five years.
3. That, subject to recommendation 4, North Brisbane Mountain Bike Club Inc. be granted a lease over an area at 2 Pine Hills Drive, Bunya (refer Supporting Information #1 and #2) for a period of five years.
4. That the terms and conditions of these leases be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
5. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.1 NEW LEASES - JAMES DRYSDALE RESERVE - DIVISION 10 - A18978008 (Cont.)

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 4, The Northside Orienteering Club Inc. be granted a lease over an area at 2 Pine Hills Drive, Bunya (refer Supporting Information #1 and #2) for a period of five years.
3. That, subject to recommendation 4, North Brisbane Mountain Bike Club Inc. be granted a lease over an area at 2 Pine Hills Drive, Bunya (refer Supporting Information #1 and #2) for a period of five years.
4. That the terms and conditions of these leases be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
5. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

REPORT DETAIL

1. Background

Enoggeroo's Orienteering Club

Established for over 35 years, the Enoggeroo's Orienteering Club utilises various bushland and parkland across Moreton Bay Region for its community-based orienteering programs. The club has identified a need for storage of equipment to support the group's operations.

North Brisbane Mountain Bike Club Inc.

Formed in 1995, the North Brisbane Mountain Bike Club Inc. delivers regular social mountain bike rides and events throughout South-East Queensland, in particular within the Bunyaville Conservation Park. Having experienced significant membership growth in recent years, the club has identified a need for the storage of equipment in close proximity to the Bunyaville Conservation Park.

Both the Enoggeroo's Orienteering Club and North Brisbane Mountain Bike Club Inc. have been liaising with Council's Sport and Recreation Unit in relation to their storage needs. Following a review of the storage arrangements at James Drysdale Reserve (2 Pine Hills Drive, Bunya), an opportunity has been identified to provide both clubs with a storage area within an existing community group storage shed (refer Supporting Information #1 & 2).

2. Explanation of Item

Enoggeroo's Orienteering Club and North Brisbane Mountain Bike Club Inc. are both seeking to enter into a lease with Council over vacant areas within the James Drysdale Reserve community group storage shed, for the storage of their club's equipment.

This report recommends that Council approve the provision of a lease to the clubs, over the areas identified in Supporting Information #1 and #2. Further, it is recommended that the terms and conditions of these leases be in accordance with Council's Community Leasing Policy, and for a period of five (5) years.

3. Strategic Implications

3.1 Legislative/Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

ITEM 5.1 NEW LEASES - JAMES DRYSDALE RESERVE - DIVISION 10 - A18978008 (Cont.)

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 5 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new leases.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to each organisation will provide the organisations with facilities to support their operations.

3.10 Consultation / Communication

Councillor Constance (Division 10)
Enoggeroo's Orienteering Club
North Brisbane Mountain Bike Club Inc.

6 LIFESTYLE & AMENITY SESSION**(Cr D Sims)**

ITEM 6.1**AGREEMENT - HEALTHY LAND AND WATER LIMITED - REGIONAL**

Meeting / Session: 6 LIFESTYLE & AMENITY
Reference: A19006137: 12 September 2019 **Refer Confidential Supporting Information - A19101617**
Responsible Officer: RM, Manager (CES Environmental Services)

Executive Summary

Council is a member of Healthy Land and Water Ltd (HLW) and has previously provided an annual financial contribution to the organisation in exchange for the delivery of services. These services include the delivery of a regional estuarine and freshwater monitoring and reporting program, and community-based waterway education initiatives.

HLW has requested Council enter into a three-year funding agreement (Agreement) to cover the delivery of services for the 2019/20, 2020/21 and 2021/22 financial years. The report recommends that Council authorise the Chief Executive Officer to sign the Agreement between HLW and Moreton Bay Regional Council for delivery of services for the three (3) year period.

Under Section 235(a) of the Local Government Regulation 2012, Local Governments may, by resolution, enter into a large sized contractual arrangement without first inviting written quotes or tenders if the Local Government resolves it is satisfied there is only one supplier who is reasonably available. Healthy Land and Water Ltd is the only supplier available to deliver the services as described in the Agreement.

RESOLUTION

Moved by Cr Adam Hain**Seconded by Cr Julie Greer****CARRIED 10/0**

1. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that Healthy Land and Water Ltd is the only supplier who is reasonably available to provide the services described in this report.
2. That the Council enters into an agreement with Healthy Land and Water Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including, but not limited to, negotiating, making, amending, signing and discharging the agreement with Healthy Land and Water Ltd for services to be provided during the 2019/20, 2020/21 and 2021/22 financial years inclusive and any required variations of the agreement on Council's behalf.

ITEM 6.1 AGREEMENT - HEALTHY LAND AND WATER LIMITED - REGIONAL - A19006137 (Cont.)

OFFICER'S RECOMMENDATION

1. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that Healthy Land and Water Ltd is the only supplier who is reasonably available to provide the services described in this report.
2. That the Council enters into an agreement with Healthy Land and Water Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including, but not limited to, negotiating, making, amending, signing and discharging the agreement with Healthy Land and Water Ltd for services to be provided during the 2019/20, 2020/21 and 2021/22 financial years inclusive and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

HLW is a not-for-profit, membership-based organisation that has been working to protect and improve waterway and catchment health across South East Queensland since 2001.

Financial members of HLW include South East Queensland Local Governments, water utilities and universities. HLW also receives financial support via grants and sponsorships from the Federal and State Governments.

The partnership with HLW provides an important and unique mechanism to achieve collaboration between government, industry and community stakeholders that are involved in the management of waterways and catchments across South East Queensland.

This partnership provides a consistent and scientifically validated approach to waterway and catchment monitoring and evaluation. In addition, participation in the partnership provides Council and the Moreton Bay community with access to the best available scientific information about regional issues affecting our waterways and their management. There is no other supplier who is reasonably available to provide this unique combination of integrated services to Council.

2. Explanation of Item

HLW has requested Council to enter into a three-year Agreement to facilitate the delivery of services during the 2019/20, 2020/21 and 2021/22 financial years. The Agreement commits Council to provide HLW an annual contribution for delivery of services (refer Confidential Supporting Information #1).

The services include the delivery of a regional estuarine and freshwater monitoring and reporting program, and associated community-based waterway education initiatives. HLW's regional estuarine and freshwater monitoring and reporting program provides a direct benefit to South East Queensland Local Governments and water utilities, as individual entities are not required to separately manage waterway and catchment monitoring and reporting programs.

Participation in the HLW partnership also provides Council with access to waterway and catchment management specialists, including Healthy Land and Water's scientific expert panel. Council can request the scientific expert panel to assist in assessments of strategic, investment and operational decisions that may affect local water quality and ecosystem health, as and when required.

3. Strategic Implications

3.1 Legislative/Legal Implications

Section 235(a) of the Local Government Regulation 2012 states that a local government may enter into a large-sized contractual arrangement without first inviting written quotes or tenders if the local government resolves it is satisfied that there is only one supplier which is reasonably available.

ITEM 6.1 AGREEMENT - HEALTHY LAND AND WATER LIMITED - REGIONAL - A19006137 (Cont.)

The proposed Agreement has been reviewed by Council's Legal Services department, who are satisfied with the proposed terms and conditions.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

There are no policy implications arising as a direct result from this report.

3.4 Risk Management Implications

The Agreement includes clauses outlining the process for termination should Healthy Land and Water be unable to deliver services.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The Agreement commits Council to provide HLW an annual contribution for delivery of services for the 2019/20, 2020/21 and 2021/22 financial years.

The Environmental Services department has funds allocated in its 2019/20 financial year operational budget to fund this year's contribution. Allocations will be required in the 2020/21 and 2021/22 budgets to cover the remaining annual contributions included in the Agreement.

3.7 Economic Benefit

There are no economic implications arising as a direct result from this report.

3.8 Environmental Implications

The Agreement defines services that HLW will provide, including a comprehensive regional estuarine and freshwater monitoring and reporting program and associated community-based education initiatives.

3.9 Social Implications

Data indicates that waterways play an important role in the daily lives of South East Queensland residents, and that they enjoy a range of wellness benefits from their use.

Communities that have a positive image of their local waterways are more likely to make personal decisions that protect the quality of their waterways. Through the Healthy Land and Water partnership, all levels of government can engage with their local communities about the positive aspects of their waterways and the actions that can be taken to protect and restore them.

3.10 Consultation / Communication

Legal Services

Healthy Land and Water Ltd

ITEM 6.2

DELEGATION OF POWERS - COMMUNITY GRANT AND INTEREST FREE LOAN APPROVALS - REGIONAL

Meeting / Session: 6 LIFESTYLE & AMENITY
Reference: A19103796
Responsible Officer: KF, Team Leader - Community Resources (CES Community Services, Sport & Recreation)

Executive Summary

This report recommends that Council delegate to the Chief Executive Officer its power to approve the following grants and interest free loans awarded to community organisations and individuals under Council's Community Grants Policy (No. 2150-030) and Community Facilities Interest Free Loans Policy (No. 2150-098), as amended from time to time:

- Community Activities Grant;
- Community Facilities Grant;
- Community Organisation Development Grant;
- Community Organisation Equipment Grant;
- Individual Achievement Grant;
- Regional Arts Development Fund; and
- Community Facilities Interest Free Loans.

RESOLUTION

Moved by Cr Julie Greer

Seconded by Cr Koliana Winchester

CARRIED 10/0

1. That pursuant to section 257 of the *Local Government Act 2009* and subject to the conditions specified in recommendation 2, Council delegates to the Chief Executive Officer the power to:
 - a. under section 194 of the *Local Government Regulation 2012*, give the following grants to a community organisation in the public interest and consistent with Council's Community Grants Policy (No. 2150-030) as amended from time to time:
 - i. community activities grant;
 - ii. community facilities grant;
 - iii. community organisation development grant;
 - iv. community organisation equipment grant; and
 - v. regional arts development fund.
 - b. give the following grants to an individual consistent with Council's Community Grants Policy (No. 2150-030) as amended from time to time:
 - i. individual achievement grant; and
 - ii. regional arts development fund.
 - c. provide an interest free loan to a community organisation consistent with Council's Community Facilities Interest Free Loans Policy (No. 2150-098) as amended from time to time.

ITEM 6.2 DELEGATION OF POWERS - COMMUNITY GRANT AND INTEREST FREE LOAN APPROVALS - REGIONAL - A19103796 (Cont.)

2. **The Chief Executive Officer must ensure that there is adequate budgetary allowance to provide the grants and loans referred to in recommendation 1.**
3. **That the Chief Executive Officer be authorised to take all action necessary to give effect to recommendation 1 including, but not limited to, negotiating, making, amending, signing and discharging funding agreements and loan agreements on the Council's behalf.**

UNCONFIRMED

ITEM 6.2 DELEGATION OF POWERS - COMMUNITY GRANT AND INTEREST FREE LOAN APPROVALS -
REGIONAL - A19103796 (Cont.)

OFFICER'S RECOMMENDATION

1. That pursuant to section 257 of the *Local Government Act 2009* and subject to the conditions specified in recommendation 2, Council delegates to the Chief Executive Officer the power to:
 - a. under section 194 of the *Local Government Regulation 2012*, give the following grants to a community organisation in the public interest and consistent with Council's Community Grants Policy (No. 2150-030) as amended from time to time :
 - i. community activities grant;
 - ii. community facilities grant;
 - iii. community organisation development grant;
 - iv. community organisation equipment grant; and
 - v. regional arts development fund.
 - b. give the following grants to an individual consistent with Council's Community Grants Policy (No. 2150-030) as amended from time to time:
 - i. individual achievement grant; and
 - ii. regional arts development fund.
 - c. provide an interest free loan to a community organisation consistent with Council's Community Facilities Interest Free Loans Policy (No. 2150-098) as amended from time to time.
2. The Chief Executive Officer must ensure that there is adequate budgetary allowance to provide the grants and loans referred to in recommendation 1.
3. That the Chief Executive Officer be authorised to take all action necessary to give effect to recommendation 1 including, but not limited to, negotiating, making, amending, signing and discharging funding agreements and loan agreements on the Council's behalf.

REPORT DETAIL

1. Background

Council's Community Grants Policy (No. 2150-030) and Community Facilities Interest Free Loans Policy (No. 2150-098) provides various funding opportunities to community organisations to support the sustainable delivery of community, cultural, sporting and environmental services to residents of the Moreton Bay Region. In addition, the policy also provides funding opportunities for individuals that have achieved outstanding results in their chosen field, or who are seeking to progress projects that develop or promote arts, culture and/or heritage within the region.

As part of council's commitment to the continuous improvement of its programs and services to residents and organisations within the region, Council has undertaken a review of business processes associated with the assessment and approval of community grants awarded under the above-mentioned policies.

2. Explanation of Item

As an outcome of the recent review of assessment and approval processes associated with Council's community grants and interest free loans programs, an opportunity has been identified to improve the efficiency of the current process through the provision of a delegated authority to the Chief Executive Officer to approve certain grants and interest free loans. This delegation is proposed to apply to the following programs:

- o Community Activities Grant (Community Grants Policy - 2150-030);
- o Community Facilities Grant (Community Grants Policy - 2150-030);
- o Community Organisation Development Grant (Community Grants Policy - 2150-030);
- o Community Organisation Equipment Grant (Community Grants Policy - 2150-030);
- o Individual Achievement Grant (Community Grants Policy - 2150-030);

ITEM 6.2 DELEGATION OF POWERS - COMMUNITY GRANT AND INTEREST FREE LOAN APPROVALS - REGIONAL - A19103796 (Cont.)

- Regional Arts Development Fund (Community Grants Policy - 2150-030); and
- Community Facilities Interest Free Loans (Community Facilities Interest Free Loans Policy - 2150-098).

All applications received under the above programs will be subject to the following three-stage assessment process:

1. Pre-eligibility Check
 - All applications are checked to determine applicant and project eligibility, and to ensure that they are complete and/or submitted under the correct program.
2. Panel Assessment
 - Internal assessment panels comprising appropriately skilled and experienced officers assess applications for the following programs:
 - Community Facilities Grant;
 - Community Activities Grant;
 - Community Organisation Development Grant;
 - Community Organisation Equipment Grant;
 - Individual Achievement Grant; and
 - Community Facilities Interest Free Loans.
 - RADF applications are assessed by a panel of assessors comprising of suitably qualified Council officers, and where required, external community representatives.
 - Applications are assessed by the panels against established assessment criteria.
3. Decision Making
 - Assessment scores are totalled within each grant program to provide a ranking of all applications and recommendations for funding.

3. Strategic Implications

3.1 Legislative/Legal Implications

Under section 194 *Local Government Regulation 2012 (LGR)*, Council may only give a grant to a community organisation:

- (a) if it is satisfied that the grant will be used for a purpose that is in the public interest;
- (b) if the community organisation meets the criteria stated in the local government's community grants policy; and
- (c) in a way that's consistent with Council's community grants policy.

Council officers recommend that the CEO be delegated the power to give a grant to a community organisation, but that power will be subject to the same conditions which apply to Council under the LGR (as set out at (a)-(c) above).

Whilst these conditions do not necessarily apply to Council giving grants to individuals, Council officers still recommend that any grant given to individuals by the CEO must be consistent with the Community Grants Policy (which means that the CEO must be satisfied that the individual meets certain criteria, that the individual can only receive a certain number of grants per year etc.).

Pursuant to Sections 60A and 61A of the *Statutory Bodies Financial Arrangements Act 1982*, Council's provision of loans community organisations is undertaken in accordance with the general approval provided to local government to provide loans to community organisations within their local government boundary.

Council officers recommend that the CEO be delegated authority to give loans to community organisations, but only if doing so would be consistent with Council's Community Facilities Interest Free Loans Policy. That policy makes it clear that loans can only be given in circumstances which would benefit residents (i.e. to develop new and to improve existing community facilities in the Region).

ITEM 6.2 DELEGATION OF POWERS - COMMUNITY GRANT AND INTEREST FREE LOAN APPROVALS -
REGIONAL - A19103796 (Cont.)

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.

3.3 Policy Implications

This report proposes the delegation of authority to the CEO to give grants consistent with Council's Community Grants Policy (Policy No. 2150-030) and to provide loans consistent with Council's Community Facilities Interest Free Loans Policy (Policy No. 2150-098).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

In line with Officer's Recommendation 1 of this report, it is proposed that the Chief Executive Officer be delegated power to approve grants and interest free loans under the programs referred to in section 2 of this report (as amended from time to time).

The CEO may sub-delegate these powers to appropriately qualified employees or contractors of the Council under section 259 of the *Local Government Act 2009*.

3.6 Financial Implications

The Chief Executive Officer must ensure that there is adequate budgetary allowance to provide the grants and loans referred to in recommendation 1 of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Council Workshop - 10 September 2019
Director Community and Environmental Services
Manager Community Services, Sport and Recreation
Legal Officer

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION SESSION

(Cr D Grimwade)

No items for consideration.

UNCONFIRMED

11. GENERAL BUSINESS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

ITEM 11.1 INSTALLATION OF CCTV CAMERAS AT ANZAC MEMORIAL PARK, BURPENGARY

Cr Peter Flannery reported that the ANZAC Memorial Park, Progress Road, Burpengary was heavily vandalised over the preceding weekend.

RESOLUTION

Moved by Cr Peter Flannery

Seconded by Cr James Houghton

CARRIED 10/0

That Council investigate the installation of CCTV cameras at the “ANZAC Memorial Park” on Progress Road, Burpengary.

ITEM 11.2 MARGATE REIMAGINED EVENT

Cr Koliana Winchester reported on her attendance on Saturday, 21 September 2019 at the Margate Reimagined event. Cr Winchester noted the event was initiated and organised by the Owners and Operators of Jumping Goats Bar, Malt'n'Bay Brewing, Tarf Homewares, Soul Harvest Wholefoods and Seaglass Traders.

Cr Winchester mentioned the event had attracted many visitors to Margate and was a great success with many of the activities being held at different locations within the Margate business precinct, except the children's rock paintings which were held at Suttons Beach Park.

ITEM 11.3 REGIONAL EVENTS

Cr Koliana Winchester represented the Mayor at the relaunch of **Aquasplash** on Saturday, 21 September 2019. Cr Winchester reported that Council staff did a great job working with the Aquasplash operators to have this facility up and running in time for the school holidays.

ITEM 11.4 MORETON BAY LIONS, QFA DIVISION 3 PREMIERSHIP

Cr Adam Hain acknowledged the Moreton Bay Lions win in the 2019 QFA Division 3 Premiership on the preceding weekend in a 64-point win against Wynnum.

RESOLUTION

Moved by Cr Adam Hain

Seconded by Cr Peter Flannery

CARRIED 10/0

That a Certificate of Appreciation be sent on behalf of Cr Peter Flannery and the Mayor to the Moreton Bay Lions Coach for the team's successful year and their win in the 2019 QFA Division 3 Premiership.

12. CLOSED SESSION

(s275 of the Local Government Regulation 2012)

Consideration of confidential officers' reports as referred by the Chief Executive Officer and confidential general business matters as raised at the meeting.

CLOSED SESSION

RESOLUTION

Moved by Cr Peter Flannery

Seconded by Cr Koliana Winchester

CARRIED 10/0

That Council move into closed session pursuant to the provisions of s275 (1) of the Local Government Regulation 2012 to discuss Items C.1 to C.3.

Members of the press and public gallery left the Chambers.
The closed session commenced at 11.12am.

OPEN SESSION

RESOLUTION

Moved by Cr Julie Greer

Seconded by Cr James Houghton

CARRIED 10/0

That Council resume in open session and that the following motions be considered.

The open session resumed at 11.28am.

12a. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL

ITEM C.1 – CONFIDENTIAL

PROPOSED TELECOMMUNICATIONS LEASE - DIVISION 3

Meeting / Session: 7 Economic Development, Events & Tourism (Cr P Flannery)
Reference: A18859032 : 22 July 2019 - Refer Confidential Supporting Information
A18859034
Responsible Officer: AS, Property Services Manager (CES Property & Commercial Services)

Basis of Confidentiality

Pursuant to s275(1)(e) of the Local Government Regulation 2012, as the matter involves contracts proposed to be made by the Council.

Executive Summary

This report seeks a Council resolution to enter into a lease with Optus Mobile Pty Limited (**Optus**) for the purposes of a telecommunications facility, on the terms outlined in this report.

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Adam Hain

CARRIED 10/0

1. That the exception contained in section 236(1)(c)(vi) of the *Local Government Regulation 2012* applies to the Council regarding the disposal of the property referred to in this report.
2. That Optus be granted a lease over part of Lot 4 on SP215588 (property) on the terms outlined in this report.
3. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM C.2 – CONFIDENTIAL

ACQUISITION OF DRAINAGE EASEMENT - CABOOLTURE SOUTH - DIVISION 3

Meeting / Session: 4 Asset Construction & Maintenance (Cr A Hain)

Reference: A19099093 : - 17 September 2019 - Reference Supporting Information
A18837931; A18618807; A16445239; A18846628; A18377574; A16445240;
A16445254; A18377573; A16445242; A16445256; A18377571
A13751874

Responsible Officer: SY, Senior Engineer - Stormwater Planning (IP Drainage, Waterways & Coastal Planning)

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (h), as the matter involves other business for which a public discussion would be likely to prejudice the interests of the Council or someone else or enable a person to gain a financial advantage.

Executive Summary

This report recommends that Council consider acquiring an easement for drainage purposes in Caboolture South, as initially brought to Council's attention in February 2017.

The relevant landowner has formally objected to Council's Notice of Intention to Resume, necessitating a formal objection hearing process. A report has been prepared by Council's delegate in relation to the objection hearing.

Council's opinion is sought as to whether, after having considered this report and supporting information (including the delegate's report and the landowner's objections) the easement is required for drainage purposes.

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Brooke Savige

CARRIED 10/0

That Council, having duly considered this report and supporting information (including the delegate's report and the landowner's objections) and having formed the opinion that the easement referred to in this confidential report (Easement) is required for drainage purposes, delegates to the Chief Executive Officer the power to:

- a) apply to the Minister for Natural Resources, Mines and Energy to take the Easement for drainage purposes under section 9 of the *Acquisition of Land Act 1967 (Qld)* (Act);
- b) do all things that are necessary to give effect to the taking of the Easement; and
- c) settle any claims for compensation arising from the taking of the Easement.

ITEM C.3 – CONFIDENTIAL**PROPERTY ACQUISITIONS – FERNY HILLS - DIVISION 10****Meeting / Session:** 4 ASSET CONSTRUCTION & MAINTENANCE**Reference:** A18990259 : 22 August 2019 - Refer Confidential Supporting Information
A18993944, A19109268**Responsible Officer:** AS, A/Property Services Manager (CES Property & Commercial Services)**Basis of Confidentiality**

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (h), as the matter involves other business for which a public discussion would be likely to prejudice the interests of the Council or someone else, or enable a person to gain a financial advantage.

Executive Summary

This report seeks Council's approval to proceed to acquire land for road purposes to facilitate the provision of a future intersection improvement.

RESOLUTION

Moved by Cr Mick Gillam

Seconded by Cr Julie Greer

CARRIED 10/0

That Council:

1. delegates to the Chief Executive Officer the power to negotiate and finalise the purchase of the properties described in this confidential report (Land);
2. failing a negotiated purchase of the Land on terms satisfactory to the Chief Executive Officer, delegates the power to the Chief Executive Officer to take the Land for road purposes by way of compulsory acquisition in accordance with the requirements of the *Acquisition of Land Act 1967* (Act) which includes, without limitation, the power to prepare, serve and amend a notice of intention to resume;
3. if no objections are received, delegates the power to the Chief Executive Officer to make an application to the Minister for Natural Resources, Mines and Energy to take the Land under section 9 of the Act;
4. delegates authority to the Chief Executive Officer to settle the claims for compensation if the Land is compulsorily acquired; and
5. authorises the Chief Executive Officer to do all other things that are necessary to give effect to the taking of the Land.

12b. CONFIDENTIAL GENERAL BUSINESS

No items for consideration.

ADJOURNMENT

The meeting adjourned at 11.31am to await Mayor's attendance.

The Mayor attended during the adjournment and resumed the Chair when the meeting reconvened.

RESOLUTION

Moved by Cr Brooke Savage

Seconded by Cr Adam Hain

CARRIED 11/0

That the General Meeting be reconvened.

The meeting resumed at 3.24pm.

13. CLOSURE

There being no further business the meeting closed at 3.25pm.

CERTIFICATE ON BEHALF OF THE ACTING CHIEF EXECUTIVE OFFICER

I certify that minute pages numbered 19/2089 to 19/2134 constitute the minutes of the General Meeting of the Moreton Bay Regional Council held 24 September 2019.

Anthony Martini
Deputy Chief Executive Officer / Director Engineering, Construction and Maintenance

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Tuesday 8 October 2019.

Graeme Kanofski
Acting Chief Executive Officer

Councillor Allan Sutherland
Mayor

REPORT

Audit Committee Meeting

Wednesday 2 October 2019
commencing at 9.04am

Strathpine Chambers
220 Gympie Road, Strathpine

CHAIRPERSON'S REPORT

The recommendations contained within this report of the Audit Committee meeting held 2 October 2019 are recommended to the Council for adoption.

COUNCILLOR MATT CONSTANCE
CHAIRPERSON
AUDIT COMMITTEE

Membership = 4

Councillor Matt Constance (Chairperson)
Cr Mike Charlton (Deputy Mayor)

Mr Patrick McCallum
Mr Stephen Coates

Q
(Chairperson and one external member)

UNCONFIRMED

SCHEDULE OF ITEMS

1 POTENTIAL CONFLICT OF INTEREST DECLARATIONS

CLOSED SESSION

COMMITTEE RECOMMENDATION

RESUME IN OPEN SESSION

COMMITTEE RECOMMENDATION

4 FINANCIAL REPORTING

ITEM 4.1

2018/19 FINANCIAL STATEMENTS AND SUSTAINABILITY STATEMENTS - REGIONAL

2137

COMMITTEE RECOMMENDATION

5 EXTERNAL AUDITOR REPORT

ITEM 5.1

QUEENSLAND AUDIT OFFICE CLOSING REPORT FOR YEAR ENDING 30 JUNE 2019

2138

COMMITTEE RECOMMENDATION

7 GENERAL BUSINESS

8 NEXT AUDIT COMMITTEE MEETING

CLOSURE

ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Matt Constance (Chairperson) - attended via video conference
Cr Mike Charlton (Deputy Mayor) - attended via video conference
Mr Patrick McCallum - attended via video conference
Mr Stephen Coates - attended via video conference

Invited External Representatives:

Mr Michael Keane (Queensland Audit Office) - attended via video conference
Ms Carolyn Dougherty (Queensland Audit Office) - attended via video conference

Officers:

Acting Chief Executive Officer	Graeme Kanofski
Interim Director Finance and Corporate Services	Bruce Davidson
Accounting Services Manager	Denis Crowe
Acting Manager Human Resources & Principal Internal Auditor	Shara Reid
Meeting Support	Hayley Kenzler

Apologies:

Nil

1 POTENTIAL CONFLICT OF INTEREST DECLARATIONS

Mr Patrick McCallum disclosed that he performs services for the firm O'Connor Marsden & Associates (OCM) which is one of the consulting firms on the Queensland Government Standing Offer Arrangement QGCPO878-13 for Professional Services including Internal Audit and from which Moreton Bay Regional Council selects its contracted internal auditors. Mr McCallum is employed by and does not have an ownership interest in OCM. Mr McCallum stated he would take the Audit Committee Chair's advice to avoid any perception of a possible conflict arising from OCM's participation in the whole of government standing offer arrangement.

Mr Pat McCallum also declared that OCM has been engaged to provide project assurance services to the University of the Sunshine Coast in relation to the Moreton Bay University Precinct Program (UP). These services are to be provided on a continuing basis to 30 June 2020. Mr McCallum is on the engagement team to provide these services. Mr McCallum recognises that MBRC has its separate interests in the UP - his role as an external member of the MBRC Audit Committee and his role in the engagement team of the UP Assurance may give rise to potential for conflicts.

To address any potential conflicts of interest, Mr McCallum agreed to the following:

- To adhere to his confidentiality obligations as per Confidentiality Agreement dated 11 May 2016 - Principal Internal Auditor (**PIA**) to send a copy to Mr McCallum
- To remove himself if any UP information comes before the Audit Committee
- UP information to be removed from Mr McCallum's Audit Committee papers - PIA to review Mr McCallum's Audit Committee papers before they are sent to him
- To declare potential conflict of interest at Audit Committee Meeting
- PIA to send email to Human Resources to advise of the potential conflicts of interest, and the measures taken to manage the issue.

CLOSED SESSION

COMMITTEE RECOMMENDATION

Moved by Pat McCallum

Seconded by Stephen Coates

CARRIED

That the meeting be closed pursuant to s275 (1) of the Local Government Regulation 2012, clause (h) as the matter involves other business for which a public discussion would be likely to prejudice the interests of the Council or someone else, or enable a person to gain a financial advantage.

The closed session commenced at 9.06am.

RESUME IN OPEN SESSION

COMMITTEE RECOMMENDATION

Moved by Pat McCallum

Seconded by Cr Mike Charlton (Deputy Mayor)

CARRIED

That Committee resume in open session.

The open session resumed at 9.50am.

4 FINANCIAL REPORTING

ITEM 4.1

2018/19 FINANCIAL STATEMENTS AND SUSTAINABILITY STATEMENTS - REGIONAL

Meeting / Session: AUDIT
Reference: A19055681 : 5 September 2019 - **Refer Supporting Information A19095609**
Responsible Officer: DC, Accounting Services Manager (CORP Accounting Services)

Executive Summary

The purpose of this report is to present the proposed Financial Statements for 2018/19 and the accompanying sustainability statements prior to management certification and subsequent Auditor-General sign off.

COMMITTEE RECOMMENDATION

Moved by Stephen Coates

Seconded by Cr Mike Charlton (Deputy Mayor)

CARRIED

1. That the proposed Financial Statements for 2018/19, Current Year Financial Sustainability Statement and Long-Term Sustainability Statement be received.
2. That the Financial Statements for 2018/19 and the Sustainability Statements as presented be certified by management and forwarded to Queensland Audit Office for signing by the Auditor-General.
3. That Council acknowledges the cooperation and assistance of the Queensland Audit Office during the 2018/19 audit.
4. The Committee notes the Financial Statements for the year ended 30 June 2019 prepared by management and the Queensland Audit Office interim closing report of 27 September 2019. Subject to any revision of the Queensland Audit Office closing report, and based on its oversight of the preparation process and the work of the Committee during the year, the Committee is of the view that the report is complete and consistent with the information known to Committee members, and reflects appropriate accounting principles, standards and regulatory statements.

5 EXTERNAL AUDITOR REPORT

ITEM 5.1 QUEENSLAND AUDIT OFFICE CLOSING REPORT FOR YEAR ENDING 30 JUNE 2019

Meeting / Session: AUDIT COMMITTEE
Reference: Refer Supporting Information A19150511

The Queensland Audit Office will attend committee to consider its closing report for year ending 30 June 2019.

COMMITTEE RECOMMENDATION

Moved by Cr Mike Charlton (Deputy Mayor)

Seconded by Cr Pat McCallum

CARRIED

That the Queensland Audit Office interim closing report for year ending 30 June 2019 be received and noted.

7 GENERAL BUSINESS

Nil.

8 NEXT AUDIT COMMITTEE MEETING

Wednesday 13 November 2019.

CLOSURE

There being no further business the Chairperson closed the meeting at 9.54am.