

# Agistment of Council-owned or Council-controlled Land

## Licensee obligations checklist

A Licence Agreement (**Licence**) with Moreton Bay City Council (**Council**) over Council-owned or Council-controlled Land for agistment purposes requires you, as the Licensee, to comply with various obligations. The checklist below is designed to assist you and your advisors to comply with the Licence.

#	Item	Requirement	✓/✗
<b>Biosecurity Requirements</b>			
1.	<b>Have you provided Council with your Property Identification Code (PIC)?</b>	Under the Licence's Special Conditions, you are required to apply for, and provide to Council, full details of your PIC. Please provide Council with details of same.	<input type="checkbox"/>
2.	<b>Have you provided Council with your Registrable Biosecurity Entity (RBE)?</b>	Under the Licence's Special Conditions, you are also required to apply for and provide to Council full details of your RBE. Please provide Council with details of same.	<input type="checkbox"/>
<b>Payment Requirements</b>			
3.	<b>Have you paid Council's invoice for the licence fee and Council's fees?</b>	Under the Licence, you must pay the licence fee to Council on or before the Commencement Date without set-off or deduction.	<input type="checkbox"/>
<b>Insurance Requirements</b>			
4.	<b>Have you purchased the required types of insurance for the required limits of cover?</b>	<p>The Licence requires you to effect and keep current the insurance policies listed in the Reference Schedule, being:</p> <ul style="list-style-type: none"> <li>A. <b>Public Liability Insurance</b> for at least \$20,000,000 per occurrence; and</li> <li>B. <b>Property damage/replacement insurance</b> for all property of yours on the Licence Area;</li> <li>C. if applicable, <b>Workers Compensation Insurance</b> as required by law; and</li> <li>D. any other insurances required by law (if any).</li> </ul> <p>Please provide Council with copies of your Certificate of Currencies for the required policies, as required by the Licence.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
5.	<b>Does the Certificate of Currency indicate the period of cover?</b>	The commencement date shown on your Certificate of Currency must be on or before the commencement date shown in the Reference Schedule.	<input type="checkbox"/>
6.	<b>Does the Certificate of Currency describe the Land correctly?</b>	The Certificate of Currency must describe the Premises to reflect the Reference Schedule.	<input type="checkbox"/>
7.	<b>Does the Certificate of Currency name you as the insured party?</b>	The name of the insured persons on the Certificate of Currency must exactly reflect the name(s) shown in the Reference Schedule.	<input type="checkbox"/>
If you did not ✓ all of the above, please contact the relevant Department for biosecurity matters and/or your insurer for insurance matters and request the relevant information or amendment.			