

Checklist for the installation of artificial turf within the road verge



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Operations

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In order to satisfy the intent and objectives of these guidelines, you are required to complete the checklist below and submit it to Council.

An objective of this checklist is to ensure consistency, openness and transparency when considering the installation of artificial turf on land under the control of council.

Notifier details:

Given name/s:	<input type="text"/>	Surname:	<input type="text"/>
Street address:	<input type="text"/>		
Postal address (if different to above):	<input type="text"/>		
Email:	<input type="text"/>		
Home number:	<input type="text"/>	Mobile:	<input type="text"/>
Business/Work:	<input type="text"/>		

Details of planned works:

- I have advised my neighbours and they support the proposal. Proof to be supplied to Council. Yes No
- I have attached a sketch of the proposed artificial turf installation. Yes No
- I have read and agree to comply with the conditions described in the document *Guidelines for the installation of artificial turf within the road verge*. Yes No
- I agree to indemnify Moreton Bay Regional Council against any claims in negligence or breach of contract relating to the artificial turf that I install, whether such negligence or breach of contract is the consequence of the actions of Moreton Bay Regional Council or the property owner. Yes No
- I agree to maintain the artificial turf in a safe and attractive condition to the satisfaction of the Manager Asset Maintenance, Moreton Bay Regional Council, and if I fail to do so or a reasonable objection to the turf is raised by others, Council may remove the turf with due notice (i.e. 21 days) at the Property Owners expense. Yes No
- I agree that the installation of artificial turf will not extend beyond the frontage of adjoining property boundary. Yes No
- I agree that the installation of artificial turf will not interfere with footpath infrastructure including valves, services pits, street trees, street furniture and road signs. Yes No
- I have identified any nearby services both underground and above and contacted Dial Before You Dig. Proof to be supplied to Council. Yes No
- I agree that the installation of artificial turf will not impede on operations and maintenance activities of utilities and/or services (i.e. not cover manholes, valves or inspection pits). Yes No
- I agree that the installation of artificial turf will not impact on existing street trees or their root systems (all trees in and adjacent to the extent of works must be protected and works including the excavation for base material should be planned to avoid Tree Protection Zones). Yes No
- I agree that the artificial turf is to be laid on a compacted base of minimum 75mm settled depth of crusher dust or approved equivalent material. Yes No
- I agree that the artificial turf fabric and base material must ensure the verge is free-draining and allow no changes or impediments to stormwater drainage flow across the road reserve. Yes No

Details of planned artificial turf works (continued):

I agree that the edge of the artificial turf installation must be appropriately restrained and secured to a hard edge which is level with the finished surface level (exposed edges to adjoining natural grass areas must be avoided). Yes No

I agree that while the artificial turf is being laid, adequate provision for the safe passage of pedestrians past the construction area needs to be made. A separate road closure permit is to be obtained prior to implementing any on-road traffic management (where required). Yes No

I agree that I, as the owner, will make arrangements to determine location of public utilities in the road reserve prior to installation and shall be liable for any damage made to any utilities, e.g. DBYD search. Yes No

I agree that I, as the owner, will take full responsibility for whole of lifecycle management of the artificial turf including: Yes No

1. Ongoing maintenance in relation to all matters regarding the artificial turf and associated public liability concerns (e.g. trip and fall hazards).
2. Cleaning or removal of debris build-ups/stains if and when they occur.
3. Repair to damage or deterioration caused by vehicular and footpath traffic, tree roots, traffic signage, vandalism etc.
4. Any reinstatement works after Council or utility authorities conduct work on the verge.
5. Rehabilitation or removal and reinstatement at the end of life.
6. Ensuring that a new owner, when property ownership is changed, is made aware of the ongoing obligations for maintenance.

Information to be submitted with application:

- A sketch of the proposed installation of artificial turf, preferably to scale. The sketch should include the front boundary of the property, the driveway, the kerb and channel, the footpath, public utilities (i.e. power poles, Telstra pits etc.) and the proposed turf installation. It should show the measurements (in mm) between these items.
- All registered owner's signatures with application.

Submitting the checklist:

For Council records, please submit a copy of the checklist and signed declaration.

Please:

1. Make sure you read and understand these guidelines. If you have any questions or would like to discuss your proposal, please contact Council.
2. Discuss your plans for the installation of artificial turf on your verge with your neighbours and attempt to accommodate any concerns they may have.
3. Once you and your neighbours are happy with your proposal, fill out the checklist and send it to Council.

Declaration of notifier:

I/We, the notifier, declare that the above information is correct in all respects, at the time of submitting this checklist with the Moreton Bay Regional Council. Should any of the details given in relation to this checklist be changed in the future, the notifier shall advise the Moreton Bay Regional Council in writing prior to any such change being implemented.

I/We agree to comply with all Moreton Bay Regional Council local laws and/or all other statutes and agree to pay all costs associated with the reinstatement of any damage caused to Council infrastructure or other public utilities as a result of the proposed activities associated with these works. This includes all work carried out on the notifier's behalf by any agent, sub-contractor or others engaged to deliver, remove or undertake any part of the proposed work.

I/We acknowledge that should future placement of Council or essential service infrastructure require the artificial turf to be removed, no compensation will be due for the removal of artificial turf under this permit.

I/We, the notifier, declare that the above information is correct in all respects, at the time of lodgement of this checklist with the Moreton Bay Regional Council. Should any of the details given in relation to this checklist be changed in the future, the notifier shall advise the Moreton Bay Regional Council in writing prior to any such change being implemented.

Signature: Date:

Privacy statement

Moreton Bay Regional Council is collecting your personal information for the purpose of assessing your proposal to install synthetic turf on land under council control. Council will use your personal information to update council's customer information records and to contact you about other functions and services of council.

Submit completed installation of artificial turf within the road verge checklists to:

Email: mbrc@moretonbay.qld.gov.au

Post: Attention: Artificial Turf
Moreton Bay Regional Council,
PO Box 159,
Caboolture QLD 4510