

**Food business licence - amendment  
Existing food premises (fixed, mobile, annual  
temporary)**



**Postal Address**  
PO Box 159  
Caboolture QLD 4510

**Customer Response Department**  
Ph: 07 3205 0555

**Internet**  
www.moretonbay.qld.gov.au  
council@moretonbay.qld.gov.au

**Fees listed are applicable 1 July 2024 – 30 June 2025**

**ABN: 92 967 232 136**

**Applicants must complete the sections outlined below**

**Application type and fees:**

Select one only from the application types listed below:

- ☐ **Minor administrative change** (e.g. change of trading name or contact details) Complete sections A, B and D  
☐ **Application fee - No fee**
- ☐ **Requests to amend licence conditions (includes inspection)** Complete sections A, C and D  
☐ **Application fee - \$289.00**

**Section A - Licensee details**

Licensee name:	<input type="text"/>		
ABN:	<input type="text"/>	ACN:	<input type="text"/>
Licence number:	<input type="text"/>		
Trading Name (if applicable):	<input type="text"/>		
Postal address:	<input type="text"/>		
Home number:	<input type="text"/>	Mobile phone:	<input type="text"/>
		Work/Business phone:	<input type="text"/>
Email address:	<input type="text"/>		

**Section B - Request for minor administrative change**

Please provide details of changes below:

<input type="text"/>
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**Section C - Request to amend licence condition**

Please detail below the specific licence condition/s you require to be amended and the reason/s why:

<input type="text"/>
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**Section D - Customer summary**

I hereby certify that I have completed all required sections of the application form, attached all supporting information, and have paid the applicable fee as nominated on page 1.

Name of licensee/applicant:	<input type="text"/>
Signature:	<input type="text"/>
Date:	<input type="text"/>

**Office use only**

CSO:	<input type="text"/>	Application number:	<input type="text"/>
Receipt number:	<input type="text"/>	Amount:	<input type="text"/>
		Date:	<input type="text"/>

**Privacy Collection Statement:**

Moreton Bay City Council is collecting your personal information for the purpose of processing your food business licence application. The collection of this information is authorised under section 85 of the Food Act 2006. Some information may be disclosed to the State Government authority responsible for administering the Act in accordance with section 272 of the Food Act 2006. Council deals with your personal information in accordance with its [Information Privacy Plan](#) and will use your personal information to update Council's customer information records and to contact you about other functions and services of Council.