



Application for accreditation or amendment of a food safety program



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Fees listed are applicable 1 July 2021 – 30 June 2022

ABN: 92 967 232 136

Applicant details:

- If applicant is an individual - complete Section A If applicant is a company - complete Section B
 If application is an Incorporated Association - complete Section B

Section A - Individual application

First name: Surname:
Address (not a PO Box):
ABN (if applicable):
Postal address:
Email address:
Home number: Mobile phone: Work phone:

Section B - Company or Incorporated Association application

A business name, trust, shop name, partnership or unincorporated company is not considered a legal entity.

Legal name:
ABN/ACN:
Email address:
Address (not a PO Box):
Companies - registered address
Incorporated Associations - nominated address as registered with ASIC
Postal address:
Contact person name:
Business number: Mobile phone: Work phone:
Email address:

Food business details:

Trading name:
Licencee name:
Address of food premises:
Food business licence number:
Real property description: Lot: Plan:

Premises details (please tick the relevant box that identifies the primary use as per section 99 of the Act):

- Off-site caterer.
- On-site caterer (primary activity of the food business is on-site catering at the premises stated in the licence).
- On-site caterer (primary activity of the food business is on-site catering at part of the premises stated in the licence where 200 or more people are served on 12 or more occasions per year).
- Private hospital caterer (part of the operations of a private hospital under the Private Health Facilities Act 1999).
- Food service to vulnerable populations (handling potentially hazardous food or other food that is reasonably likely to pose a risk to public health or safety. This includes aged care facilities and child care centres).
- Voluntary submission.

Advice from food safety auditor:

Section 103(2) of the *Food Act 2006* states that local government must receive and consider the written advice of an auditor. The advice must state if the food safety program complies with the criteria in section 104 of the Act.

Please note that the processing of your application cannot proceed until written advice has been provided.

Is written advice from an auditor provided with this application Yes **No - Do not submit until this is available**

Supporting information and fees required to be submitted with this application:

- Application for a new food safety program** i.e. this food business has never had an accredited food safety program previously.
 - Application fee:
 - New fixed premises \$346.00
 - OR**
 - Existing fixed premises, mobile, temporary food business \$346.00
- One electronic copy of the food safety program (Microsoft Word version preferred)
- Written advice from an auditor

- Amendment of a food safety program** i.e. changing a component of the food safety program e.g. changing the way food is handled
 - Application fee of \$230.00
 - One electronic copy of the food safety program
 - Written advice from an auditor
 - Provide details of how food handling has changed:

Customer summary:

I acknowledge the information provided in this application is, to my knowledge not false or misleading. I understand that an annual fee is applicable to this licence.

Name of applicant (printed or typed):

Signature: Date:

Office use only			
CSO: _____	Application number: _____		
Receipt number: _____	Amount: _____	Date: _____	

Privacy statement

Moreton Bay Regional Council is collecting your personal information for the purpose of assessing your application for accreditation or amendment of a food safety program. The collection of this information is authorised under the Food Act 2006. Council will use your personal information to update council's customer information records and to contact you about other functions and services of council.