

## **Terms & Conditions**

### **Community Grants & Partnerships**

**Successful applicants acknowledge and agree to comply with the following conditions of funding:**

- The provision of any funding by the Council to the successful applicants is conditional on the successful applicants complying with these terms and conditions.
- Only use the funding for the project / purpose as approved in the Funding Agreement.
- Projects must not commence prior to receiving written notification from Council.
- Spend the grant funding within the project delivery period as published in the guidelines.
- Do not use the funds for anything other than the approved items as agreed to in the Funding Agreement .
- Advise Council of any changes or variations to the approved project, and receive written consent for these, before implementing the proposed changes.
- Maintain appropriate insurance cover for the duration of the funded project, on usual commercial terms.
- Ensure all employees (paid and volunteer) have the required skills and licences.
- Comply with all applicable workplace health and safety requirements and laws.
- The successful applicant must ensure, and the successful applicant warrants to the Council that the successful applicant has fully complied and will continue to comply with all applicable laws in respect of the project and purposes specified in the Funding Agreement
- Obtain all necessary permits and approvals prior to the beginning of the project.
- Acknowledge Council for the funding in all publicity relating to the funded project.
- Any publicity relating to the funded project must be in accordance to [Council's logo and branding pack.](#)
- Council reserves the right to promote projects funded through Community Grants & Partnerships.
- Acquitt the funds by the specified due date.
- Unspent funds or funds used for purposes which are not approved in the Funding Agreement or in connection with the project must be reimbursed to the Council at the time of the acquittal.
- Council may request receipts, tax invoices and other evidence of project expenditure up to 12 months from the acquittal due date.
- The offer of funding will lapse if not accepted within the timeframe indicated in the grant notification advice
- Adhere to any special conditions referred to in the Funding Agreement.
- Where possible, grantees are encouraged to support local businesses and suppliers when expending grant funds and should ensure that all items are cost effective and reasonably priced.