

City of Moreton Bay

Economic Development Grants Guidelines

Introduction

The City of Moreton Bay's Economic Development Grants Program aims to support community organisations in the development and implementation of initiatives that advance the City of Moreton Bay economy and align with the four pillars of Our City's Economic Strategy:

- Leadership and Identity
- Industry Advancement
- Trade and Investment
- Knowledge, Innovation and Entrepreneurship

In addition, the grant program aims to contribute to the achievement of Our City's Economic Strategy 'Bigger, Bolder, Brighter' goals.

The Economic Development Grants and these guidelines are governed by the City of Moreton Bay Community Grants Policy ([No.2150-030](#)).

Grant applications will be invited in February 2025 as outlined below.

Opening Date	Closing Date	Notification of Outcome	Project Start Date*
5 February 2025	10 March 2025	Approximately 3 weeks after closing date	1 May 2025

* *Projects must commence on or after this date.*

Definitions

Community organisation means:

- a) an entity that carries on activities for a public purpose; or
- b) another entity whose primary object is not directed at making a profit.

Who Can Apply?

Eligible applicants	<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none">• Be based in City of Moreton Bay and/or can demonstrate that the proposed project will benefit businesses of the city;• Have \$20 million public liability insurance if required by Council;• Have no outstanding debts to City of Moreton Bay;• Have no overdue acquittals* and satisfactorily accounted to Council for the expenditure of any previous Council funding; and• Have an active Australian Business number (ABN) in the name of the applicant. <p>*If an acquittal for previous funding is not yet due, it is not classified as outstanding.</p>
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Ineligible applicants	<p>The following are ineligible organisation types:</p> <ul style="list-style-type: none"> • For profit organisations; • Government departments and agencies; • Political groups; and • Unincorporated community groups. <p>Individuals are not eligible to apply for funding under this grant program.</p>
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Grant Information

Eligible projects	<p>Grants are available for projects and initiatives that positively contribute towards the economic performance of the City of Moreton Bay and support the achievement of the strategic goals and aspirations of Our City's Economic Strategy. Projects must deliver benefits to a number of local businesses and may include, but are not limited to events and resources that could assist the chamber or industry body to support collective groups of local businesses to:</p> <ul style="list-style-type: none"> • increase their revenue; • improve their operational efficiency; • enhance their skills or knowledge; • expand their market reach; • strengthen their customer relationships; • attract inward investment or • advance their local industry or the reputation of their area as a place to do business. <p>Projects must be completed within 14 months from the grant approval date.</p>
Ineligible projects / expenses	<p>Ineligible projects and expenses include:</p> <ul style="list-style-type: none"> • Projects that do not meet the requirements of Council's Community Grants Policy or the Economic Development Grants Program guidelines; • Ongoing operational or recurrent costs including, but not limited to salaries, rent, fuel, and insurance, as well as venue hire, contractor fees and program costs for a periodic* but reoccurring business activity or initiative; • Equipment purchases or capital infrastructure projects; • Prize money, prizes, gifts or trophies; • Payment of debt; • Political activities; • Projects run solely for commercial profit; • Items included in another Council grant application; • Fundraising activities; and • Projects that are aimed at benefitting a single entity or individual, including, but not limited to organisation marketing campaigns, membership drives, and website development. <p>* Seed funding to start an initiative that may evolve into a recurring business as usual activity may be eligible, please discuss your project idea with an Economic Development officer.</p>
Funding amount	<p>Up to \$10,000 (GST inclusive) is available per application. Council reserves the right to part fund any application.</p> <p>Retrospective funding of projects is not available.</p>

Lodging an application	<p>Applications must be submitted online via a link that will be provided by a Council Economic Development Officer.</p> <p>Before you apply, you need to discuss your proposal with Council. Contact the Economic Development team by emailing economicdata@moretonbay.qld.gov.au.</p> <p>Incomplete or late applications will not be considered.</p>
Supporting documents	<ul style="list-style-type: none"> • Current public liability insurance certificate; • Most recent audited or reviewed financial statements; and • Quotes for individual expenditure items \$500 or above. <i>If the supplier changes during the course of the project, you will be required to provide Council with a copy of replacement quotes.</i>
Assessment criteria	<p>Eligible applications will be assessed against the following criteria:</p> <ul style="list-style-type: none"> • Clear articulation of the project activities and timing • Alignment with the strategic goals, pathways and priority industries of Our City's Economic Strategy • Demonstrated need for the project and target beneficiaries • Clear articulation of the expected outcomes of the project • Evidence of how project outcomes will be measured and evaluated • Demonstrated value for money • Demonstrated capacity of the applicant to deliver the project.
Terms and Conditions	<p>Successful applicants are required to comply with the terms and conditions associated with Council's financial support, attached to the letter of offer, including appropriately acknowledging Council for the funding in all publicity relating to the funded project.</p> <p>Successful projects must not commence prior to receiving written notification from Council.</p>
Unsuccessful applicants	<p>Unsuccessful applicants may seek feedback on their application by contacting a Grants Officer (see contact details below).</p>
Enquiries	<p>For further information about <i>Economic Development Grants</i>, please contact a Grants Officer on (07) 3205 0555 or email grants@moretonbay.qld.gov.au.</p>

TTY - National Relay Service

A 24-hour national relay service offers an over-the-phone solution for people who are deaf or have a hearing or speech impediment.

TTY and Voice: 133 677

Speak & Listen (SSR): 1300 555 727

SMS Relay: 0423 677 767

Translating and Interpreter Service (TIS)

Interpreter assistance is available in 160 languages and dialects. To use an interpreter, phone 131 450.