

Community Facilities Interest Free Loan Program Guidelines 2021/22

Introduction

This program provides interest free loans to community organisations to develop new or improve existing community facilities in the Moreton Bay Region.

Projects funded by an interest free loan will plan and deliver community facilities where people can participate in community, cultural, sporting and environmental activities in the Moreton Bay Region.

Applications will be invited in July and February as outlined below.

Round	Opening Date	Closing Date	Notification of Outcome	Project Start Date*
1	1 July 2021	10 August 2021	Approximately 7 weeks after closing date	1 October 2021
2	1 February 2022	10 March 2022		1 May 2022

* Projects must commence on or after this date.

Who Can Apply

Eligible applicants	<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none"> • Be based in the Moreton Bay Region and/or can demonstrate that the proposed project relates to a community facility in the Moreton Bay Region; • Have \$20 million public liability insurance; • Have acquitted all previous Moreton Bay Regional Council grants; • Demonstrate the financial capacity to repay the loan amount within the agreed timeframe; and • Either: <ul style="list-style-type: none"> - Have an existing land tenure agreement with Council; or - Have an existing land tenure agreement with a lessee of Council; or - Be owner/trustee of the land and/or the community facility. <p>Community organisation means:</p> <p>(a) an entity that carries on activities for a public purpose; or (b) another entity whose primary object is not directed at making a profit.</p> <p>The following are ineligible entities:</p> <ul style="list-style-type: none"> • For-profit entities; • Government departments and agencies; • Schools and affiliated parents' associations; • Kindergartens and child care organisations; • Churches; • Political groups; • Individuals; and • Unincorporated community groups.
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Interest Free Loan Information

Eligible projects	<ul style="list-style-type: none"> • Projects supported may include construction of new community facilities in the Moreton Bay Region e.g. men's sheds, sports field fencing and storage sheds. • Projects supported may also include, but not be limited to, the delivery of improvements to existing community facilities such as: <ul style="list-style-type: none"> - Construction of outdoor areas; - Installation of solar panels; - Bathroom upgrades; - Kitchen upgrades; and - Power and lighting upgrades.
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Ineligible projects	<p>Ineligible projects include:</p> <ul style="list-style-type: none"> • Projects that do not meet the requirements of Council's Community Facilities Interest Free Loan Policy; • Projects that are on land owned by an individual or an ineligible entity with the exception of Government departments and agencies; • Projects that are on land owned by Government departments and agencies, and there is no official land tenure agreement between the eligible applicant and the Government department or agency; and • Projects that do not have the required documentation and approvals e.g. land owners consent, construction drawings, development approval.¹
Ineligible expenses	<p>Ineligible project expenses include:</p> <ul style="list-style-type: none"> • Emergency repairs e.g. Replacing a broken door or window; • Maintenance activities e.g. Servicing of air conditioners, exterior and interior painting.
Land owner's consent	<ul style="list-style-type: none"> • For applicants with an existing land tenure agreement with Council or a Council lessee, an approved Improvement Works Application (IWA) is required. • Applicants are encouraged to discuss their project with Council's Sport and Recreation Unit on (07) 3205 0555 prior to submitting an IWA.
Loan amount	<ul style="list-style-type: none"> • Between \$15,000 and \$50,000 (GST exclusive) is available per application. <p>Retrospective interest free loans for projects are not available.</p>
Lodging an application	<p>Applications must be submitted online via council's grants and funding webpage www.mbrc.qld.gov.au/grants</p> <p>Late applications will not be considered. Failure to provide all requested application information may result in your project not being considered.</p>
Assessment criteria	<p>Eligible applications will be assessed against the following assessment criteria:</p> <ul style="list-style-type: none"> • Demonstrated need for the project / activity • Benefit to the Moreton Bay Region community • Value for money, for Council and the Community • Capacity of the applicant to successfully complete the project and repay the loan.
Loan agreement and repayments	<ul style="list-style-type: none"> • Successful applicants are required to enter into an agreement with Council that outlines the terms and conditions of the loan, as well as an agreed loan repayment schedule. • All interest free loans must be repaid to Council within a period not exceeding 10 years.
Unsuccessful applicants	<p>Unsuccessful applicants may seek feedback on their application by contacting a grants officer (see contact details below).</p>
Enquiries	<p>For further information about the <i>Community Facilities Interest Free Loan</i>, please contact Council on (07) 3205 0555 or email grants@moretonbay.qld.gov.au.</p>

¹ For further information on project documentation and approvals, please contact Community Services, Sport and Recreation department on (07) 3205 0555 prior to submitting a funding application.

TTY - National Relay Service

A 24-hour national relay service offers an over-the-phone solution for people who are deaf or have a hearing or speech impediment.

TTY and Voice: 133 677

Speak & Listen (SSR): 1300 555 727

SMS Relay: 0423 677 767

Translating and Interpreter Service (TIS)

Interpreter assistance is available in 160 languages and dialects. To use an interpreter, phone 131 450.