

Discretionary Funds Guidelines

Discretionary funds may be allocated by the Mayor and Councillors to community organisations for a community purpose. Council's discretionary funds support the sustainable delivery of community, cultural, sporting and environmental projects that provide a demonstrated benefit to the Moreton Bay Region.

Discretionary Funds and these guidelines are governed by the Moreton Bay Regional Council Discretionary Funds Policy (No. 2150-101).

Definitions

Community organisation means:

- a) an entity that carries on activities for a public purpose; or
- b) another entity whose primary object is not directed at making a profit.

Program Information

Eligible applicants	<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none"> • Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the region; • Have \$20 million public liability insurance if required by Council; and • Have no overdue Moreton Bay Regional Council grant acquittals.
Ineligible applicants	<p>The following are ineligible organisation types:</p> <ul style="list-style-type: none"> • For profit organisations; • Political groups; and • Unincorporated community groups*. <p>Individuals are not eligible to apply for discretionary funds.</p> <p>*NB: Unincorporated community groups may apply through an auspice which is able to accept legal and financial responsibility for the project. The auspice organisation must meet the above criteria.</p>
Eligible projects	<p>Projects supported must be for a community purpose and may include projects that:</p> <ul style="list-style-type: none"> • Improve community facilities located in the Moreton Bay Region; • Support community arts and cultural activities; • Improve the environment; • Contribute to community safety; • Contribute to improved health and well-being; • Purchase equipment to resource community organisations; and • Create opportunities for residents to be involved in their community.

Ineligible projects / expenses	<p>Ineligible projects and expenses include:</p> <ul style="list-style-type: none"> • Projects that do not meet the requirements of Council's Discretionary Funds Policy, Discretionary Funds Availability Notice or these guidelines; • Expenditure that provides a direct personal benefit to the Mayor, Councillors or Council employees; • Requests primarily for direct personal gain or advancement; • Requests that have a commercial purpose; • Improvements to land and/or facilities owned and controlled by other levels of Government or ineligible organisation types; • Expenditure that is the core business of other levels of Government; • Alcohol; • Ongoing operational costs: Salary/wages, insurance, utilities, rates, administration and rent; and • Retrospective projects or expenditure (i.e. projects or expenditure that have already taken place).
Funding limits	<p>Unless otherwise approved by Council, community organisations may receive up to a total of \$2,000 per financial year through discretionary funds of the Mayor and Councillors combined.</p> <p>Community organisations may submit multiple applications to the Discretionary Fund each financial year for different projects.</p> <p>Where community organisations act as an auspice for unincorporated community groups, these funds will not form part of the auspicings organisation's maximum annual funding limit.</p>
Lodging an application	<p>Applications must be submitted online via Council's grants and funding webpage www.moretonbay.qld.gov.au/grants/.</p> <p>Incomplete or late applications will not be considered.</p>
Supporting documents	<ul style="list-style-type: none"> • Current public liability insurance certificate; • Bank statement header; and • Quotes for items \$500 or over.
Terms and Conditions	<p>Successful applicants are required to comply with the terms and conditions associated with Council's financial support.</p>
Notification	<p>Applicants will be notified about the outcome of their application within 15 business days from the date of Council receiving a complete application.</p> <p>Successful projects must not commence prior to receiving written notification from Council.</p>
Unsuccessful applicants	<p>Unsuccessful applicants may seek feedback on their application by contacting a Grants Officer (see contact details below).</p>

Enquiries

For further information about *Discretionary Funds*, please contact a Grants Officer on (07) 3205 0555 or email grants@moretonbay.qld.gov.au.

TTY - National Relay Service

A 24-hour national relay service offers an over-the-phone solution for people who are deaf or have a hearing or speech impediment.

TTY and Voice: 133 677

Speak & Listen (SSR): 1300 555 727

SMS Relay: 0423 677 767

Translating and Interpreter Service (TIS)

Interpreter assistance is available in 160 languages and dialects. To use an interpreter, phone 131 450.