

# Community Organisation Equipment Grant Guidelines 2019/20

## Introduction

This grant provides funding for the purchase of small equipment by community organisations in the Moreton Bay Region.

Small equipment funded under this grant will enhance the day-to-day operations of community organisations that deliver community, cultural, sporting and environmental activities in the Moreton Bay Region.

Grant applications will be invited in July 2019 and February 2020 as outlined below.

Round	Opening Date	Closing Date	Project Start Date	Notification of Outcome	Disbursal of Funds
1	1 July 2019	12 August 2019	For projects commencing after 1 November 2019	October 2019	Two weeks from the receipt of a project invoice
2	1 February 2020	10 March 2020	For projects commencing after 1 May 2020	April 2020	Two weeks from the receipt of a project invoice

## Who Can Apply

Eligible applicants	<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none"> <li>• Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;</li> <li>• Have not received funding under this grant in the current or previous financial year;</li> <li>• Have \$20 million public liability insurance if required by Council; and</li> <li>• Have no outstanding Moreton Bay Regional Council grant acquittals.</li> </ul> <p>The following are ineligible organisation types:</p> <ul style="list-style-type: none"> <li>• For-profit organisation type;</li> <li>• Government departments and agencies;</li> <li>• Schools and affiliated parents' associations;</li> <li>• Political groups; and</li> <li>• Unincorporated community groups.</li> </ul> <p>Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.</p> <p>Individuals are not eligible to apply for funding under this grant.</p>
---------------------	---

## Grant Information

Eligible equipment	Equipment must enhance the day-to-day operations of community organisations and may include: <ul style="list-style-type: none"> <li>• Computers and IT equipment;</li> <li>• Mowers and trade tools;</li> <li>• Fridges, freezers and other white goods;</li> <li>• Audio-visual equipment;</li> <li>• Marques and outdoor equipment; and</li> <li>• Office and other furniture.</li> </ul>
Ineligible equipment	Ineligible equipment includes: <ul style="list-style-type: none"> <li>• Equipment purchases that do not meet requirements of Council's Community Grants Policy and these guidelines;</li> <li>• IT software;</li> <li>• Consumables e.g. Printer cartridges and stationery; and</li> <li>• Clothing.</li> </ul>
Funding amount	<ul style="list-style-type: none"> <li>• Up to \$2,000 (GST inclusive) is available per application.</li> <li>• Retrospective funding of projects is not available.</li> </ul>
Lodging an application	Applications must be submitted online via Council's grants and funding webpage <a href="http://www.moretonbay.qld.gov.au/grants/">www.moretonbay.qld.gov.au/grants/</a> .
Funding agreement	Successful applicants are required to enter into a funding agreement that outlines the terms and conditions of the Council's financial support.
Unsuccessful applicants	Unsuccessful applicants may seek feedback on their application by contacting a grants officer (see contact details below) and are encouraged to resubmit their application to a future grant round.
Enquiries	For further information about the <i>Community Organisation Equipment Grant</i> , please contact a grants officer on (07) 3205 0555 or email <a href="mailto:grants@moretonbay.qld.gov.au">grants@moretonbay.qld.gov.au</a> .

### TTY - National Relay Service

A 24-hour national relay service offers an over-the-phone solution for people who are deaf or have a hearing or speech impediment.

TTY and Voice: 133 677

Speak & Listen (SSR): 1300 555 727

SMS Relay: 0423 677 767

### Translating and Interpreter Service (TIS)

Interpreter assistance is available in 160 languages and dialects. To use an interpreter, phone 131 450.