

# Annual Celebrations Grant Guidelines

## Introduction

This grant provides funding for eligible community groups to deliver activities within the Moreton Bay Region local government area that acknowledge any of the observances listed below. Activities must be delivered during the designated observance period dates and funding may be used to assist with events, activities, and celebrations which engage the community in the spirit of the observance.

Grant round	Observance Dates*	Round Closing Dates*	Notification
Harmony Week	March	Approximately 6 weeks prior to the start of each observance period	Approximately 10 business days after closing date
Queensland Youth Week	April		
NAIDOC Week	July		
Disability Action Week	September		
Seniors Month	October		

*\*Note: Celebration dates vary slightly from year to year. Please check Council's website for the exact dates of each celebration and the relevant round closing dates.*

## Who Can Apply

Eligible applicants	<p>Community organisations that:</p> <ul style="list-style-type: none"> <li>• Are based in the Moreton Bay Region and/or can demonstrate that the proposed project will substantially benefit residents of the Moreton Bay Region;</li> <li>• Have \$20million public liability insurance, if required by Council; and</li> <li>• Have no overdue Moreton Bay Regional Council grant acquittals.</li> </ul> <p>The following are ineligible organisation types:</p> <ul style="list-style-type: none"> <li>• For-profit organisations;</li> <li>• Government departments and agencies;</li> <li>• Schools and affiliated parents' associations, unless the proposed initiative will involve the wider community;</li> <li>• Churches, unless the project is in addition to the core business of the church;</li> <li>• Political groups; and</li> <li>• Unincorporated community groups.</li> </ul> <p>Unincorporated community groups may apply through an auspice which is able to accept legal and financial responsibility for the project. The auspice organisation must meet the above criteria and not be an ineligible organisation type.</p> <p>Individuals are not eligible to apply for funding under this grant.</p>
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## Grant Information

Eligible projects	<p>Projects that may be supported under this grant include events and activities that:</p> <ul style="list-style-type: none"> <li>• Raise public awareness of the observance;</li> <li>• Involve community members in the planning and / or delivery;</li> <li>• Celebrate the culture and contributions of diverse communities to the social; cultural and economic life of the Moreton Bay Region;</li> <li>• Bring people together to learn, develop or share skills; and</li> <li>• Enhance community connections.</li> </ul>
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Ineligible projects / expenses	<ul style="list-style-type: none"> <li>• Projects that do not meet the requirements of Council's Community Grants Policy;</li> <li>• Projects and events already receiving support from Council;</li> <li>• Projects and events that are part of the organisation's core business;</li> <li>• Projects held outside of the designated observance dates;</li> <li>• Ongoing salaries/wages administrative and operational costs;</li> <li>• Gifts, alcohol, prizes, (eg, money, trophies, vouchers, etc ); and,</li> <li>• Purchase of equipment, unless directly related to the eligible project.</li> </ul>
Funding amount	<p>Up to \$1,000 (GST inclusive) is available per application. Larger amounts may be considered where broad community benefit can be demonstrated. Council reserves the right to part-fund an application.</p> <p>Where community organisations act as an Auspice for unincorporated community groups, these funds will not form part of the auspicing organisation's maximum annual funding limit.</p> <p>Retrospective funding of projects is not available.</p>
Lodging an application	<p>Applications must be submitted online via Council's grants and funding webpage <a href="http://www.mbrc.qld.gov.au/grants">www.mbrc.qld.gov.au/grants</a></p> <p>Late applications will not be considered. Failure to provide all requested application information may result in your project not being considered.</p>
Assessment criteria	<p>Eligible applications will be assessed against the following assessment criteria:</p> <ul style="list-style-type: none"> <li>• Demonstrated need for the project / activity</li> <li>• Benefit to the Moreton Bay Region community</li> <li>• Value for money, for Council and the Community</li> <li>• Capacity of the applicant to successfully complete the project</li> </ul>
Terms and Conditions	<p>Successful applicants are required to comply with the terms and conditions associated with Council's financial support.</p>
Unsuccessful applicants	<p>Unsuccessful applicants may seek feedback on their application by contacting a grants officer (see contact details below).</p>
Enquiries	<p>For further information, please contact Council on (07) 3205 0555 or email <a href="mailto:grants@moretonbay.qld.gov.au">grants@moretonbay.qld.gov.au</a>.</p>

#### **TTY - National Relay Service**

A 24-hour national relay service offers an over-the-phone solution for people who are deaf or have a hearing or speech impediment.

TTY and Voice: 133 677

Speak & Listen (SSR): 1300 555 727

SMS Relay: 0423 677 767

#### **Translating and Interpreter Service (TIS)**

Interpreter assistance is available in 160 languages and dialects. To use an interpreter, phone 131 450.