



Temporary Storage or Depositing of Goods/Materials **Moreton Bay** on Council Controlled Land Application

Regional Council

Postal Address
PO Box 159
Caboolture QLD 4510

Customer Response Department
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mbrc@moretonbay.qld.gov.au

Fees listed are applicable 1 July 2021 – 30 June 2022

ABN: 92 967 232 136

1. Applicant details:

- If applicant is an Individual - complete Section A If applicant is a company - complete Section B
 If application is an Incorporated Association - complete Section B

Section A - Individual application

First name: Surname:

Address (not a PO Box):

Postal address:

Email address:

Home number: Mobile phone: Work phone:

Section B - Company or Incorporated Association application

Legal name:

ABN: ACN:

Email address:

Address (not a PO Box):
Companies - registered address
Incorporated associations - nominated address
as registered with ASIC

Postal address:

Contact person name:

Business number: Mobile phone: Work phone:

Email address:

2. Activity details:

Is this activity being organised by a Charity or Not for Profit organisation? If yes, please provide evidence to be eligible for the fee waiver.

Description of goods or materials to be stored or deposited on Council controlled land:

Location of where goods or materials will be stored or deposited:

Date range for when goods or materials will be stored or deposited eg 12/06/2021 to 15/6/2021:

Delivery and pick up time/s for when goods or materials will be stored or deposited eg drop off 8am - 9am, pick up 3pm - 4pm:

Reason for goods or materials to be stored or deposited on Council controlled land:

Does traffic need to be managed for your goods or materials to be stored or deposited? If yes, please provide a Traffic Management Plan or evidence of how this will be managed

3. Conditions for a Prescribed Activity:

Schedule A

Standard Conditions

- (a) the approval holder must comply with specified safety requirements; and
- (b) if the approval holder or the holder's employee or agent damages the road, or any public infrastructure within the road or a Moreton Bay Regional Council controlled area, it must –
 - (i) take immediate steps to make the area safe and maintain the area in a safe condition until all necessary repairs are affected; and
 - (ii) report the damage to the Moreton Bay Regional Council; and
 - (iii) pay to Moreton Bay Regional Council the amount it would cost for Moreton Bay Regional Council to have all damage rectified or with Moreton Bay Regional Council approval carry out repairs at its own expense to the satisfaction of Moreton Bay Regional Council; and
- (c) the approval holder must comply with the dates and times specified in the approval; and
- (d) the activity must be conducted at the location specified in the approval; and
- (e) the approval holder may be required to indemnify the State for particular activities relating to the road; and
- (f) take pollution reduction or control measures as specified by the Council, including that specified limits for emissions are not exceeded; and
- (g) the approval holder must not undertake the approved activity in a way that contravenes a Public Health Direction given by the Chief Health Officer, under section 362B of the *Public Health Act 2005*, to assist in containing, or to respond to, the spread of COVID-19 in the community; and
- (h) the approval holder must provide evidence of a current Public Liability Insurance Policy to the value of \$20,000,000; and
- (i) the activity must not obstruct access to property; and
- (j) the activity must not interfere with the movement or line of sight of vehicular and pedestrian traffic; and
- (k) the applicant must agree to pay all expenses incurred in the reinstatement to the Councils' standards Any damage caused to the road, Council controlled area, public infrastructure or public services as a result of the activities associated with the work, whether by their own operations or those of their sub-contractors, agents, manufacturers, cartage contractors or other delivering or removing any materials to or from the site; and
- (l) the goods and materials must only be deposited in the location stated on the approval; and
- (m) the material must be neatly stacked or piled and equipment positioned to take up as little area as possible; and
- (n) the approval or copy must be available upon request of an authorised Council person; and
- (o) the applicant/approval holder or the applicants approval holder's agent or contractor must comply with any notice of the Council or its authorised person/s; and
- (p) the deposited/stored goods/materials must not unduly obstruct or prejudice the safety of pedestrian or vehicular traffic; and
- (q) sharp or dangerous protrusions on equipment must be covered and clearly signed to prevent injury; and

- (r) if the approved works will completely obstruct the footway and require pedestrians to take an alternate path, adequate signage, safety barriers and redirection measures must be put in place in accordance with the Manual for Uniform Traffic Control Devices; and
- (s) minimum access of 1.8 metres is required for low pedestrian traffic areas and 2.5 metres required for high traffic areas; and
- (t) if the equipment or materials are located near a public utility such as a phone booth or bus stop people must not be restricted from accessing the public utility; and
- (u) all roads, footways and Council Controlled areas must be made safe at the end of each working day to allow for the safe use and movement of vehicles and pedestrians; and
- (v) any vehicles associated with the approved works must park lawfully and in accordance with the Transport Operation (Road Use Management) Regulation 2009; and
- (w) the deposited/stored goods/materials must not prejudice the proper maintenance of the Council road or area; and
- (x) if materials such as soil, fertiliser, bark or sand are being deposited near a stormwater drain, swale or water course, the drain must be covered with a geotextile material and a containment barrier installed around the material; and
- (y) the placement of equipment must not encourage soil erosion or damage grass or trees; and
- (z) the road or area must be cleaned and restored to its original condition before the expiry of the approval.

4. Checklist for application:

- Payment of Non-refundable Application Fee of \$280.00 - this fee will be invoiced (no payment required if evidence of a Charity or Not for Profit organisation is provided)
- Evidence of a current Public Liability Insurance Policy to the value of \$20,000,000
- Completed Indemnity section (page 3 & 4 of this Application Form)
- Site Plan showing dimensions of any equipment or materials and their location. Also include evidence that a minimum access of 1.8 metres for low traffic areas and 2.5 metres for high traffic areas will be maintained.
- Completed Risk Management Plan
- Completed Traffic Management Plan (if applicable)
- Details of all third-party Operators
- Confirm I have read and understood Schedule A conditions

5. Declaration of applicant:

I acknowledge the information provided in this application is, to my knowledge true and correct.

Signature: Date:

Privacy Statement

Moreton Bay Regional Council is collecting your personal information for the purpose of assessing your application for the operation of a Public Place Activity. Council will use your personal information to update Council's customer information records and may contact you about other functions and services of Council.

6. Indemnity for Approvals granted under a Moreton Bay Regional Council Local Law:

In consideration of Moreton Bay Regional Council ("Council"), giving approval for:

(Name of activity to which the approval relates) ("the Activity")

At;

(Address/area where the activity is to be undertaken)

;

(Applicant)

1. Agree to indemnify Council and keep it indemnified against any claim, demand, action, suit or proceeding that may be made or brought against Council, its employees, contractors and elected members for personal injury to or death of any person or loss of or damage to any property caused by, arising out of or as a consequence of the Activity;

2. Acknowledge that Council has not made any claim, statement or inference with regard to the suitability of the facility or land for the Activity and I have satisfied myself in this regard.

Name of Applicant:

Signature: Date:

7. Payment options:

On receipt of application an invoice will be generated and sent to you. The following payment options will be available:



Pay by Web

Visit Council's website:
www.moretonbay.qld.gov.au



BPAY

Contact your participating financial institution to make payment from your account.



In Person

Payment can be made in person at Caboolture, Redcliffe and Strathpine Offices.



Mail

Moreton Bay Regional Council
PO Box 159
Caboolture QLD 4510



Pay by Phone

Call (07)3480 6346