



Permission to carry out work on a road reserve or council owned land application



Postal address

PO Box 159
Caboolture QLD 4510

Operations

Ph: 07 3205 0555
Fax: 07 3205 0599

Internet

www.moretonbay.qld.gov.au
mbrc@moretonbay.qld.gov.au

ABN: 92 967 232 136

Applicant details:

Name:

Postal address:

Location of works (if same as above write 'as above'):

Home number: Mobile phone: Work/Business phone:

Note: Contact numbers which you provide may be used to update council's records.

Description of works:

Note: Do not use this form for works on services. This is not an approval to perform works on services including gas, electricity, phone, water and sewerage. Permission would be required from the relevant department/entity.

Activity	Y	N
Construction type work		
Constructing, erecting or placing any stage, formwork, scaffolding or boarding	<input type="checkbox"/>	<input type="checkbox"/>
Constructing, erecting or placing a fixture of any description	<input type="checkbox"/>	<input type="checkbox"/>
Cutting or dressing timber or doing any work on or with any construction material	<input type="checkbox"/>	<input type="checkbox"/>
Other (please detail below)	<input type="checkbox"/>	<input type="checkbox"/>
Goods and / or materials		
Storing, placing or leaving any type of material or goods	<input type="checkbox"/>	<input type="checkbox"/>
Other (please detail below)	<input type="checkbox"/>	<input type="checkbox"/>
Drainage and earth works		
Laying pipes	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>
Digging drainage	<input type="checkbox"/>	<input type="checkbox"/>
Dig trench	<input type="checkbox"/>	<input type="checkbox"/>
Placement or removal of any type of soil or other material	<input type="checkbox"/>	<input type="checkbox"/>
Other (please detail below)	<input type="checkbox"/>	<input type="checkbox"/>
Vegetation		
Dig or remove any turf, trees or vegetation	<input type="checkbox"/>	<input type="checkbox"/>
Other (please detail below)	<input type="checkbox"/>	<input type="checkbox"/>
Vehicles and / or machinery		
Wash, clean, paint, repair, alter or maintain vehicle or machine	<input type="checkbox"/>	<input type="checkbox"/>
Other (please detail below)	<input type="checkbox"/>	<input type="checkbox"/>

Details of other activities:

If associated with building file or development application, please note file number:

Planning of works:

What vehicles and / or machinery will be used for the proposed works?

What structures and equipment will be used for the proposed works?

What materials will be used for the proposed works?

Will vehicles, machinery, structures, equipment and / or materials be located on road reserve or council owned land, and if so where?

Other relevant information (e.g. justification for access)?

Details of company who will carry out work in road reserve:

Company name:

Postal address:

Business phone number:

Estimated time that permit will be required:

From: / / To: / /

Customer summary:

I / we undertake to give at least forty-eight hours notice to council prior to any proposed works being carried out to allow a council employee to inspect the proposed works. I / we agree to comply with all relevant Acts and regulations in addition to the conditions laid down pursuant to Council's Local Laws and the terms and conditions which the permission is subject to.

Name:

Signature: Date:

Privacy statement

Moreton Bay Regional Council is collecting your personal information for the purpose of assessing your application to carry out work on a road reserve or council owned land. The collection of this information is authorised under the Local Government Act 2009. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

Permission to Carry Out Work on a Road Reserve or on Council Owned Land

Permission is valid from: _____ / _____ / _____ to: _____ / _____ / _____

Location of works: _____

This permission is issued by Moreton Bay Regional Council to: _____ (hereafter referred to as "the applicant"), pursuant to the provisions of council's Local Laws. The duty of complying with the provisions of council's Local Laws is imposed upon every person doing work on a road reserve or council owned land and every person for whose benefit such work is done.

Subject to such provisions, terms and conditions, this permission authorises the above named to carry out such work as detailed in their application, subject to the following terms and conditions and to the conditions listed below.

Terms and conditions

(a) Adequate warning of the presence of works on a road reserve or council owned land shall be given in accordance with the MUTCD *.

(1) Between sunset and sunrise such warning shall at least consist of a barrier with warning lights and a reflectorised warning sign on each side of the works.

(2) Between sunrise and sunset such warning shall at least consist of a barrier with warning flags or a warning sign on each side of the works.

(b) Any steps necessary for the protection of the public shall be taken by the applicant at the applicants' expense.

(c) Work shall proceed without any interruption to traffic. If traffic lane closure is required, the person carrying out the works shall have the "Notification of Temporary Part Road Closure" form approved prior to any road closure occurring. Works shall be carried out in accordance with the MUTCD *.

(d) The works shall be backfilled, consolidated and the surface reinstated to the satisfaction of the Authorised Officer immediately after the works are completed, or before this permission expires, whichever is the sooner.

(e) Any subsidence or other damage which occurs within three (3) months and is attributable to the work done under the application shall be repaired by the applicant or the applicants' agent within forty eight (48) hours of receiving notice to do so by the Authorised Officer.

(g) The applicant shall be required to provide evidence of a Public Liability Insurance Policy of not less than \$20 million covering any risk arising from the proposed work.

(h) A minimum 1.5m pedestrian throughway shall be maintained at all times. This pedestrian throughway shall be of equivalent standard to existing or to the satisfaction of the Authorised Officer

(i) Further conditions as follows: _____

Signature of authorised officer: _____

Authorised officer's name: _____

Date: _____

The authorised officer signs as an acknowledgment of receipt of this application. The applicant is responsible for ensuring that works are carried out in accordance with all relevant legislation.

Note: * MUTCD is the Manual of Uniform Traffic Control Devices and is available free from the Main Roads website: www.mainroads.qld.gov.au/Business-and-industry/Road-builders/Technical-publications/Manual-of-uniform-traffic-control-devices.aspx

Operations use only

Date inspected: _____ Inspected by: _____ Signature: _____