



Transfer of animal registration



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Note: For animals currently registered within another local government area, a new *Animal registration application* must be completed.

The current owner (Section B) must:

- Confirm they no longer have ownership of the cat/dog and provide the name of the person that is taking over the registration.
- Confirm the cat/dog has been microchipped and provide microchip number. To comply with the Animal Management (Cats and Dogs) Act 2008, all cats/dogs must be microchipped prior to being sold/given away. If the microchip number is not in Council's system this will need to be listed.

The new owner (Section C) must:

- Confirm and understand they are now responsible for the subject cat/dog and its registration responsibilities and are liable for any fees, charges, penalties, restrictions or conditions of keeping relevant to the subject animal including fencing/enclosure requirements
- Confirm the cat/dog has been microchipped and provide microchip number. To comply with the Animal Management (Cats and Dogs) Act 2008, all cats/dogs must be microchipped prior to being sold/given away.

Important information:

If correspondence from both parties is unable to be provided (e.g. moved states, no longer in contact with previous owner etc.), the new owner will also need to complete a Statutory Declaration, stating the reason signature could not be attained, and attach to this application

Section A: Animal details (only one animal per form)

Animal type: Dog Cat Animal reference number/tag number (if known):

Animal name: Breed:

Dominant colour: Secondary colour:

Permanent Identification (PID)/Microchip number:

Note: If the above details are unable to be completed, applicant must complete a new animal registration application.

Section B: Current owner/registered person's details on animal registration:

Name:

Property address where animal is registered:

Home number: Mobile: Work:

Email:

I the undersigned, confirm:

- I no longer have ownership of the cat/dog named:

and

- the cat/dog has been microchipped;
 - the microchip number has previously been provided to Council, OR
 - the microchip number is:

New owner/registered person's signature Date:

Please note: If the current owner/ registered person is unable to sign the form, a Statutory Declaration must be completed by the new owner stating the reason (example - previous owner moved states, no longer in contact with previous owner) and submitted with this application.

Section C: New owner/registered person's details for animal registration:*(The registered owner of the animal/s must be 18 years of age or older)*

Full name:

Postal address:

Email address:

Home number: Mobile: Work:

Property where animal will now be residing:

Please nominate any relevant registration renewal concessions (if applicable):

Pensioner concession (applicable for desexed animal only) – a copy of a current Centrelink or Veteran Affairs pensioner concession card must be provided to be eligible for this renewal rate.

Further concessions are available for desexed animals only, where the new registered person is also the holder of a pension concession card.

Are you applying for a pension concession? Yes No

If yes, Type of pension: Centrelink Department of Veteran Affairs.

Name on pension card:

Concession card number:

Copy of current pension concession card attached.

This section must be completed by those applicants applying for a pension concession.

I authorise:

- Moreton Bay Regional Council (Council) to use Centrelink Confirmation eServices to perform a Centrelink/DVA enquiry of my Centrelink or Department of Veteran's Affairs customer details and concession card status to enable Council to determine if I qualify for a concession, rebate or service.
- Services Australia (the agency) to provide the results of that enquiry to Council.

I understand that:

- the agency will disclose personal information to Council including my name/address/payment type/payment status and concession card type and status to confirm my eligibility for a concession on my animal registration.
- this consent, once signed, remains valid while I am a customer of Council unless I withdraw it by contacting Council or the agency. I can get proof of my circumstances/details from the agency and provide it to Council so my eligibility for an animal registration concession can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the concession provided by Council.

Signature of applicant: Date:

Animals held under Animal breeder premise permit - Permit number:

I acknowledge that I am over 18 years of age and will be responsible for the subject animal and am liable for any fees, charges, penalties restrictions or conditions or keeping relevant to the subject animal.

I confirm the property where the animal is kept is not a vacant allotment, i.e. there is currently an occupied residence on the property, and the property has a suitable enclosure and/or adequate fencing to prevent my animal(s) from escaping

I acknowledge that the registration of an animal does not automatically ensure the animal is permitted to be kept at this property. The number of permitted animals on a property is regulated by Council's Local Law.

A statutory declaration has been included with this application (if required)

I require a replacement registration tag

New owner/registered person's signature Date:

Whilst registration of your animal is mandatory under the State Government's *Animal Management (Cats and Dogs) Act 2008 and Moreton Bay Regional Council Local Law No. 2 (Animal Management) 2011*, registration of the subject animal by a person does not infer or confer ownership of the animal. Notwithstanding, a person registering an animal is responsible for the subject animal and is liable for any fees, charges, penalties, restrictions or conditions of keeping relevant to the subject animal.

Applicant signature: Date:

Privacy statement:

Moreton Bay Regional Council is collecting your personal information for the purpose of registering this animal. Council will use your personal information to update council's customer information records and to contact you about other functions and services of council.

Office use only – Transfer to be processed by Local Laws Unit

Date processed: _____ Officer: _____ Animal reference number: _____

Animal registration classes

Entire - Animal has not been sterilised/desexed or a certificate of sterilisation/desexing has not been provided to council.

Desexed - Certificate of sterilisation/desexing has been provided to council.

Animal breeder premise permit - Animal registered under an animal breeder premise permit.

Dangerous dog / Menacing dog - Animal has been declared a dangerous or menacing dog by a local government authority.

Restricted breed - The following breeds are defined as Restricted dogs under the *Customs Act 1901 (Cwlth)*:

- Dogo Argentino
- Presa Canario
- Fila Brasileiro
- American Pit Bull or Pit Bull Terrier
- Japanese Tosa

Exempt – Animal exempt from a registration fee as defined in the *Animal Management (Cats and Dogs) Act 2008* – refer to Fee Exemptions below.

Fee exemptions:

Applications for fee exemptions must be submitted with supporting documentation as listed below. A fee exemption will only be applied when the application has been reviewed by Council and all requirements are met.

Assistance dogs - Guide, Assistance, Hearing and Trainee support dogs, as defined in the Guide, Hearing and Assistance Dogs Act 2009, Assistance Animals accredited or trained in accordance with s9 of the Disability Discrimination Act 1992 and dogs certified with Assistance Dogs Australia are exempt from a registration fee. To be eligible for a registration fee exemption, a letter must be provided from either an approved individual or organisation under the Guide, Hearing and Assistance Dogs Act 2009, the Disability Discrimination Act 1992 or Assistance Dogs Australia confirming the status of the animal.

Service dogs - As defined in the Animal Management Act (Cats & Dogs) 2008, these dogs are owned by a government entity or a person engaged or employed by the entity; and must be used for a purpose under an Act of the Commonwealth or a State e.g.

- Corrective services dog
- Explosives detection dog
- Drug detection dog
- Defence forces/Police dog

Supporting documentation from the government entity must be submitted to council.

Rural working dogs - Dogs kept on rural zoned land and used (or being trained) primarily for the purpose of droving, protecting, tending or working stock, as defined in the Animal Management Act (Cats & Dogs) 2008. [A Rural working dog self-assessment checklist](#) and ABN must be provided.

Foster Animals - Cats and dogs being looked after by a temporary foster carer on behalf of an organisation approved by council. Supporting documentation from the approved organisation must be provided.

Change of animal registration details

The following animal registration details can be submitted online

- Change of address
- Change of contact phone numbers
- Supply evidence of concession or desexing
- Advise council that your cat or dog has moved out of the region or is deceased.

Visit www.moretonbay.qld.gov.au/animals then select the link: *Updating animal or owner details*

If your animal has recently been microchipped please contact council to update your animal registration details and don't forget to notify your microchip provider.

Up to date records assist council in reuniting lost pets with their owners.

Animal registration tags

All dogs and cats must wear their Moreton Bay Regional Council registration tag at all times. Private identification tags may also be attached to the animal's collar. Lifetime tags will be issued at time of registration. If your animal requires a replacement tag, please contact council to organise for a free replacement.

Responsible pet ownership

As a responsible pet owner, you have an obligation to ensure your pet doesn't cause a nuisance to other people or the environment.

- Take all reasonable steps to prevent your animal from making a noise or disturbance
- Keep cats and dogs in a public place on a leash, unless in a designated off-leash area.
- Be prepared by carrying plastic bags or a pooper scooper to pick up after your animal.
- Suitable fencing and/or enclosures are required to prevent cats and dogs from wandering from their property.
- The number of cats and dogs that you can have is dependent on the size of your property.

For more detailed information about these and other topics visit our website www.moretonbay.qld.gov.au/animals

Registration renewals

The annual registration period is 1 October to 30 September each year. Animal registration renewals are generally posted out in early September each year.

Microchipping of dogs and cats

Queensland legislation requires that all dogs and cats born after April 2009 must be microchipped. All dogs and cats must be microchipped at point of sale or transfer to a new owner.

Properties where dogs are not permitted

In order to minimise impacts upon koala habitat, dogs are prohibited from being kept at particular properties in Desmond Street, Narangba, Samuel Way, Narangba or Steven Court, Narangba. Contact council for further information.

Persons must not keep dogs or cats in a caravan park, camping ground or relocatable home park.