



MINUTES

GENERAL MEETING

Wednesday 3 March 2021

commencing at 9.32am

Caboolture Chambers
2 Hasking Street, Caboolture

ENDORSED GM20210317

Membership = 13
Mayor and all Councillors

Quorum = 7

Adoption Extract from General Meeting – 17 March 2021 (21/158)

1. CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 3 March 2021 (Pages 21/114 - 21/156)

RESOLUTION

Moved by Cr Cath Tonks

Seconded by Cr Sandra Ruck

CARRIED 11/0

That the minutes of the General Meeting held 3 March 2021, be confirmed.

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Statement - livestreaming

Prior to opening the meeting, the Mayor advised that this meeting will be live streamed and the video recording of the meeting will be available on the council's website.

Attendees must be aware that incidental capture of an image or sound of persons in the public gallery may occur.

By remaining at the meeting attendees consent to being filmed and the possible use of their image and sound being published in the live streaming and recorded video of this meeting.

2. ACKNOWLEDGEMENT OF COUNTRY

Cr Adam Hain provided the Acknowledgement of Country.

3. OPENING PRAYER / REFLECTION

Cr Adam Hain provided the opening prayer / reflection for the meeting.

4. ATTENDANCE & APOLOGIES

Attendance:

Cr Peter Flannery (Mayor) (Chairperson)
Cr Brooke Savige
Cr Mark Booth
Cr Adam Hain
Cr Jodie Shipway
Cr Sandra Ruck
Cr Karl Winchester
Cr Denise Sims (Deputy Mayor)
Cr Cath Tonks
Cr Matt Constance
Cr Darren Grimwade
Cr Tony Latter

Chief Executive Officer	(Mr Greg Chemello)
Deputy CEO/Director Engineering, Construction & Maintenance	(Mr Tony Martini)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Finance & Corporate Services	(Ms Donna Gregory)
Director Infrastructure Planning	(Mr Andrew Ryan)
Director Planning	(Mr David Corkill)
Chief Economic Development Officer	(Mr Paul Martins)
Manager Strategy & Engagement	(Mr Joshua O'Keefe)

Apologies:

Cr Mick Gillam

5. MEMORIALS OR CONDOLENCES

Council observed a moment's silence for residents who have passed away.

6. CONFIRMATION OF MINUTES FROM PREVIOUS GENERAL MEETING

General Meeting - 17 February 2021 (Pages 21/86 - 21/113)

RESOLUTION

Moved by Cr Denise Sims (Deputy Mayor)

Seconded by Cr Cath Tonks

CARRIED 12/0

That the minutes of the General Meeting held 17 February 2021, be confirmed.

7. ADOPTION OF AUDIT COMMITTEE MEETING REPORT & RECOMMENDATIONS

Audit Committee Meeting - 11 February 2021 (Pages 21/74 - 21/85)

RESOLUTION

Moved by Cr Cath Tonks

Seconded by Cr Sandra Ruck

CARRIED 12/0

That the report and recommendations of the Audit Committee Meeting held 11 February 2021, be adopted.

8. PRESENTATION OF PETITIONS

(Addressed to the Council and tabled by Councillors)

There were no petitions for tabling by Councillors.

9. CORRESPONDENCE

9.1. RESPONSE to Petition: Fred Chappel: Weir Road, Morayfield - Entrance to Plantation Retirement Resort (61606059)

At the General Meeting held 25 November 2020, Council received a petition from Fred Chappel requesting Council to consider road safety at Weir Road, Morayfield.

A copy of Council's response to the Chief Petitioner was provided for Council's information.

10. COMMUNITY COMMENT

There were no participants in the Community Comment session for this meeting.

11. NOTICES OF MOTION (Repeal or amendment of resolutions)

(s262 of the Local Government Regulation 2012)

There were no notices of motion.

12. CONFLICTS OF INTEREST NOTIFIED TO THE CEO

12.1. Declarable Conflict of Interest - Cr Matt Constance

Pursuant to s150EQ of the *Local Government Act 2009*, I have a declarable conflict of interest for potential future matters relating to the review of Council's Sister Cities relationships as Craig Shim of Alphacrane (a personal friend) has been appointed by Council officers through RFQ to undertake this review.

However, Cr Matt Constance has considered his position and is firmly of the opinion that he could participate in the decision including discussion, debate and voting on the matter in the public interest.

Councillor seeking to participate in the decision - eligible Councillors must decide

RESOLUTION

Moved by Cr Karl Winchester

Seconded by Cr Adam Hain

CARRIED 11/0

Cr Matt Constance having declared a conflict of interest was not eligible to vote

That in accordance with s150ES of the *Local Government Act 2009*, and having considered the Councillor's conflict of interest as described, it is decided that Cr Matt Constance may participate in the decision including discussion, debate and voting on matters relating to the review of Council's Sister Cities relationships, as it is considered that this is in the public interest.

Cr Matt Constance remained in the meeting.

13. OFFICERS' REPORTS TO COUNCIL (conducted in Sessions)

(as referred by the Chief Executive Officer)

Consideration of officers' reports as referred by the Chief Executive Officer, to be conducted in Sessions.

The appointed Portfolio Councillor will facilitate the conduct of the respective session under the control of the Mayor as the Presiding Officer.

Session	Portfolio Councillor	Deputy Portfolio Councillor
1 Governance & Engagement	Cr P Flannery (Mayor)	Cr D Sims (Deputy Mayor)
2 Infrastructure Planning	Cr A Hain	C T Latter
3 Engineering, Construction & Maintenance	Cr B Savige	Cr C Tonks
4 Planning	Cr D Grimwade	Cr K Winchester / Cr M Booth
5 Community & Environmental Services	Cr M Gillam	Cr S Ruck
6 Finance & Corporate Services	Cr M Constance	Cr J Shipway

1 GOVERNANCE & ENGAGEMENT SESSION

(Cr P Flannery, Mayor)

No items for consideration.

2 INFRASTRUCTURE PLANNING SESSION

(Cr A Hain)

ITEM 2.1

GRIFFIN ACTIVE TRANSPORT NETWORK PLAN

Meeting / Session: 2 INFRASTRUCTURE PLANNING
Reference: 61639258 : 3 March 2021 - Refer Supporting Information 61662865
Responsible Officer: AWG, Principal Transport Planner (IP Strategic Infrastructure Planning)

Executive Summary

Council officers in consultation with the local Divisional Councillors, have identified the need to develop a Griffin Active Transport Masterplan to provide for the safe and effective movement of pedestrians, cyclists and other pathway users through the area as new developments are introduced, including the new Griffin Sports Centre. The Masterplan includes a safer, more attractive north-south route, away from the Henry Road corridor which is subject to the future North-South Urban Arterial upgrade.

Development of the masterplan has considered key destinations in the locality and the desire lines between them to create an effective network plan to safely connect the surrounding community.

There are ongoing demands in the Griffin area for the provision of open space for community recreation purposes, and the Masterplan will seek to deliver active transport routes that will connect the community with desirable locations in their wider neighbourhood.

The masterplan has been broken into several stages, including sections of boardwalk along the North Pine River and semi-formal compacted gravel pathways in areas with potential constructability issues.

A high-level cost estimate for each new link has also been identified, with additional major works (risks) associated with each also outlined.

The masterplan will provide direction for planning and design of future pathways in Griffin, including those to be constructed by developers, and will be provided to the Department of Transport and Main roads (DTMR) to inform their planning for the future North South Urban Arterial road, to ensure future integrity of the pathway network is maintained.

The Griffin Active Transport Masterplan will provide a structured approach for delivering a pathway network in a rapidly developing suburb.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Denise Sims (Deputy Mayor)

CARRIED 12/0

- 1. That the Griffin Active Transport Masterplan be endorsed in-principle.**
- 2. That the individual projects within the Griffin Active Transport Masterplan be included in the capital works program, relative to other regional priorities to assist with Council's long-term financial forecasting.**
- 3. That the Griffin Active Transport Masterplan be published on Council's website and be forwarded to the Department of Transport and Main Roads to assist in their planning of the North South Urban Arterial (Moreton Connector).**

ITEM 2.1 GRIFFIN ACTIVE TRANSPORT NETWORK PLAN - 61639258 (Cont.)

OFFICER'S RECOMMENDATION

1. That the Griffin Active Transport Masterplan be endorsed in-principle.
2. That the individual projects within the Griffin Active Transport Masterplan be included in the 10-year capital works program to assist with Council's long-term financial forecasting.
3. That the Griffin Active Transport Masterplan be published on Council's website and be forwarded to the Department of Transport and Main Roads to assist in their planning of the North South Urban Arterial (Moreton Connector).

REPORT DETAIL

1. Background

A Council briefing was conducted on 3 February 2021 for the purpose of sharing information and providing advice/views to Council on the matter. In line with Council's decision-making framework, an extract from the minutes of the briefing, is provided below:

The CEO noted the way forward:

A report to be provided to Council seeking endorsement of the Griffin Active Transport Network Plan in-principle.

2. Explanation of Item

Located east of the Bruce Highway and south of Rothwell, Griffin is a developing area with an approximate population of 7000 (ABS 2016). The area is zoned largely as General Residential with areas of Recreation and Open Space, and Environmental Management and Conservation.

Griffin is located in an area with high cultural heritage value with a large surface area subject to Native Title and Cultural Heritage Points. The Kabi Kabi First Nation Traditional Owners Group have identified a number of sites within Griffin that have been protected and will determine the outcome of future planning projects.

The area is also undergoing ongoing project development and delivery, including the construction of the Griffin Sports Complex, the Henry Road upgrade project and the future North South Urban Arterial Upgrade. There is also a significant amount of residential development that is currently underway.

The existing Moreton Bay Regional Council active transport overlay identifies the Bruce Highway, Brays Road, Henry Road and Dohles Rocks Road as primary routes within the Griffin catchment.

Further information and mapping are provided in the supporting information.

Council has identified the need to develop the Griffin Active Transport Masterplan to address the following:

- With the future North South Urban Arterial Upgrade aligning with the Henry Road corridor, there is a desire to take active transport movements away from the major road corridors and into areas of open space where there is an opportunity to provide a safer, more attractive route.
- In order to ensure the safe and effective movement of pedestrians, cyclists and other pathway users through the area as new development is introduced.
- To provide access to new and existing attractive open space areas, such as the new Griffin Sports Complex, and the Dohles Rocks Road foreshore precinct.

Development of the masterplan has considered key destinations and the desire lines between them to create an effective network plan to safely connect the surrounding community.

ITEM 2.1 GRIFFIN ACTIVE TRANSPORT NETWORK PLAN - 61639258 (Cont.)

The masterplan identifies the primary and secondary routes proposed as part of the network, including sections of boardwalk along the North Pine River and semi-formal (compacted gravel) pathways in areas with potential constructability issues.

Furthermore, the proposed network has been broken down further into five stages of implementation:

- Stage 1: Missing links and links providing immediate connectivity
- Stage 2: Links connecting between existing development and the future Griffin Sports Complex
- Stage 3: Links connecting through future development and non-MBRC land
- Stage 4: Aspirational links and associated connections
- Stage 5: Future Aspirational Links

The adoption of the Griffin Active Transport Masterplan would result in a defined active transport network with clear priority and timing, a connected suburb with safe and attractive active transport routes to reach all key destinations, opportunities to integrate with future development, opportunities to provide a highly attractive boardwalk 'destination' and other recreational routes, opportunities to connect to the wider network in Murrumba Downs and Mango Hill.

Without a network plan, there will be a lack of clear active transport implementation, which could lead to sporadic projects that create a number of missing links in the network and reduction in the use of active transport modes for trips and recreation.

3. Strategic Implications

3.1 Legislative / Legal Implications Nil identified

3.2 Corporate Plan / Operational Plan
Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications Nil identified

3.4 Risk Management Implications
Some of the links identified in the network plan will require further scoping as part of more detailed investigations to overcome risks associated with property acquisition, major drainage works, major earthworks, major structural works and vegetation clearing.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications
A high-level estimate to deliver the proposed links across the five stages has been prepared. Projects could be delivered via several funding sources including:

- Missing Links Program
- Active Transport Programs
- Recreational Trail Capital Program
- Local Community Infrastructure Projects
- Development Conditioning
- As part of North South Urban Arterial Construction (by DTMR)
- As part of Henry Road Upgrade (by Council)
- Part funding through the DTMR Cycle Network Local Government Grants Program
- Other Federal/State election commitments/grants

ePid 109474 has been created for a feasibility study, concept design and cost estimates of projects identified in Stages 1 and 2, with specific focus on links to the new sports complex and along Dohles Rocks Road to Osprey House and the boat ramp. This body of work has \$115,000 allocated for the 2021/22 financial year and will inform future capital ePids subject to Council budget and other necessary approvals.

ITEM 2.1 GRIFFIN ACTIVE TRANSPORT NETWORK PLAN - 61639258 (Cont.)

3.7 Economic Benefit Implications

The pathway will attract more active transport users, creating a higher level of drop-in trips for local businesses e.g. coffee shop, take-away and other food shops and retail.

3.8 Environmental Implications

- The pathway will encourage more journeys to be made using active means, taking people out of their cars. Ultimately this leads to better air quality.
- Some of the links identified in the network plan will require vegetation clearing

3.9 Social Implications

- With more people using active transport it will lead to a more accepted cycling culture in the community
- More people using active transport means results in a healthier population and less strain on the health system
- Less cars on the road means less traffic, less traffic accidents and less time spent in congestion

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

The Griffin Active Transport Network Plan was discussed with Councillor Sims and Councillor Shipway at a meeting with Council officers on 5 November 2020. It was subsequently presented to Councillors and the Executive Leadership Team in a Council briefing on 3 February 2021.

3 ENGINEERING, CONSTRUCTION & MAINTENANCE SESSION

(Cr B Savige)

ITEM 3.1

TENDER - CLONTARF - CLONTARF BEACH SCOUT GROUP - BUILDING UPGRADE

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: 61630933: 15 February 2021 Refer **Confidential** Supporting Information
61621382
Responsible Officer: PJ, Project Manager (ECM Project Management)

Executive Summary

Tenders were called for the 'Clontarf - Clontarf Beach Scout Group - Building Upgrade (MBRC010535)' project. The tender closed on the 2nd February 2021 with a total of ten tenders received, six of which were conforming.

It is recommended that the tender for the 'Clontarf - Clontarf Beach Scout Group - Building Upgrade (MBRC010535)' project be awarded to James Trowse Qld Pty Ltd for the sum of \$800,200.00 (excluding GST) as this tender represents the best overall value to Council.

This project has received \$500,000 in funding from the Federal Government's COVID-19 program.

RESOLUTION

Moved by Cr Karl Winchester

Seconded by Cr Jodie Shipway

CARRIED 12/0

1. That the tender for 'Clontarf - Clontarf Beach Scout Group - Building Upgrade (MBRC010535)' be awarded to James Trowse Qld Pty Ltd the amount of \$800,200 (excluding GST).
2. That the Council enters into an agreement with James Trowse Qld Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with James Trowse Qld Pty Ltd for 'Clontarf - Clontarf Beach Scout Group - Building Upgrade (MBRC010535)' and any required variations of the agreement on Council's behalf.
4. That it be noted this project has been awarded in accordance with Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.
5. That to allow this project to continue, and for Council to enter into the agreement with James Trowse Qld Pty Ltd for the project, Council commits to the provision of an additional \$200,000 in the quarter three financial review process.

ITEM 3.1 TENDER - CLONTARF - CLONTARF BEACH SCOUT GROUP - BUILDING UPGRADE - (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Clontarf - Clontarf Beach Scout Group - Building Upgrade (MBRC010535)' be awarded to James Trowse Qld Pty Ltd the amount of \$800,200 (excluding GST).
2. That the Council enters into an agreement with James Trowse Qld Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with James Trowse Qld Pty Ltd for 'Clontarf - Clontarf Beach Scout Group - Building Upgrade (MBRC010535)' and any required variations of the agreement on Council's behalf.
4. That it be noted this project has been awarded in accordance with Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.
5. That to allow this project to continue, and for Council to enter into the agreement with James Trowse Qld Pty Ltd for the project, Council commits to the provision of an additional \$200,000 in the quarter three financial review process.

REPORT DETAIL

1. Background

The project is located at 13 Isobel Street, Clontarf. The project scope includes the demolition of the existing structure, and design and construction of a new District Level Scout Building. This will include the provision of all services and construction of a new bitumen DDA compliant carpark including lighting. The new facility will be DDA compliant one-storey facility which will be fit for purpose.

Construction on proposed to commence in March 2021 and take 18 weeks to complete which includes an allowance for wet weather.



Figure 1 - Locality Plan

ITEM 3.1 TENDER - CLONTARF - CLONTARF BEACH SCOUT GROUP - BUILDING UPGRADE - (Cont.)

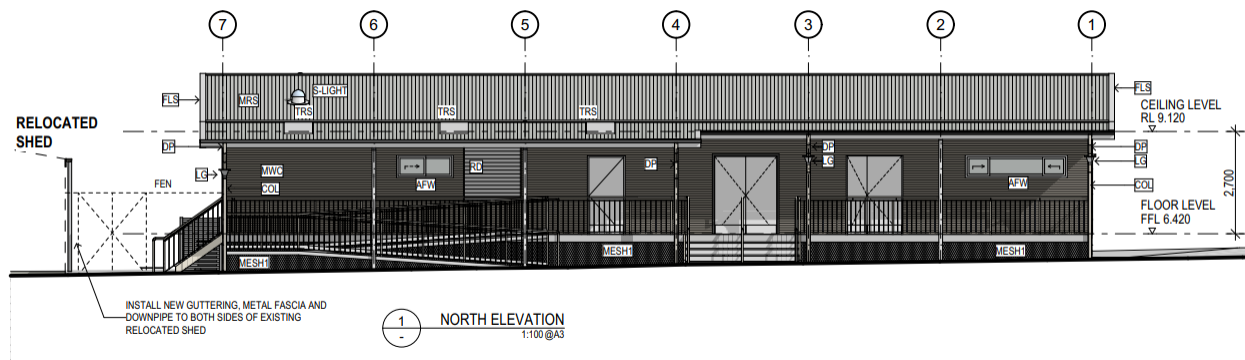


Figure 2 - Front Elevation

2. Explanation of Item

Tenders for the 'Clontarf - Clontarf Beach Scout Group - Building Upgrade (MBRC010535)' project closed on the 2nd February 2021 with ten tenders received, six of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

Rank	Tenderer	Evaluation Score (Pre-Local Preference)	Evaluation Score (Post Local Preference)
1	James Trowse Qld Pty Ltd	95.76	103.26
2	Unita Qld Pty Ltd	88.23	95.73
3	Renascent Queensland Pty Ltd	94.55	94.55
4	Future Fitouts Qld Pty Ltd	90.38	90.38
5	Kane Constructions (Qld) Pty Ltd, trading as Arete Australia	90.26	90.26
6	Fitout and Refurbishment Australia Pty Ltd	83.70	83.70
7	Stuart Saw Construction Alternative 1	Non-conforming	Non-conforming
8	Hanlon Industries	Non-conforming	Non-conforming
9	Wagners	Non-conforming	Non-conforming
10	Stuart Saw Construction	Non-conforming	Non-conforming

James Trowse Qld Pty Ltd ('JTQ') - submitted a comprehensive and well-presented tender demonstrating relevant similar project experience. A tender clarification meeting was held on 12th February 2021, JTQ demonstrated their relevant experience, methodology, understanding and capability in delivering the project. JTQ provided examples of similar projects including - Queens Park Croquet Club House interior and exterior upgrades (valued at \$591,300) for Queens Park Croquet Club; Morningside Football Club, Clubhouse and Carpark extension (valued at \$1.8M); Latter Day Saints Loganholme, construction of new Church, extensive civil and stormwater works; (valued at \$8.0M); Latter Day Saints Burpengary Extension to the existing hall / stage internal refurbishment to amenities (valued at \$3.3M).

The tender from JTQ was the lowest priced offer and achieved the highest evaluation score post local preference application. The evaluation panel recommends that the tender from JTQ represents the best overall value offer to Council.

ITEM 3.1 TENDER - CLONTARF - CLONTARF BEACH SCOUT GROUP - BUILDING UPGRADE - (Cont.)

Unita Qld Pty Ltd ('UQ') - submitted a comprehensive and well-presented tender, demonstrating their project experience: however, there were no additional benefits for the higher price.

Renascent Queensland Pty Ltd ('RQ') - submitted a comprehensive and well-presented tender, demonstrating their project experience: however, there were no additional benefits for the higher price.

Future Fitouts Qld Pty Ltd ('FFQ') - submitted a comprehensive and well-presented tender, demonstrating their project experience: however, there were no additional benefits for the higher price.

Kane Constructions (Qld) Pty Ltd, trading as Arete Australia ('AA') - submitted a comprehensive and well-presented tender, demonstrating their project experience: however, there were no additional benefits for the higher price.

Fitout and Refurbishment Australia Pty Ltd ('FRA') - submitted a comprehensive and well-presented tender, demonstrating their project experience: however, there were no additional benefits for the higher price.

Hanlon Industries, Stuart Saw Constructions (2 bids) and **Wagners** - submitted non-conforming tenders - not meeting the mandatory tender requirements or external financial assessment.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the work expected to be greater than \$200,000, Council called a public tender for the work through LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality Recreation and Cultural Opportunities - Active Recreation Opportunities - Community Services

3.3 Policy Implications

This project/contract/initiative has been procured/sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

Tenders were tested against Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.

3.4 Risk Management Implications

A detailed Risk Management Plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks are minimised is detailed below.

A third-party review of financial status has been carried out and the successful tenderer was rated '*very strong*'.

Construction Risks:

- a. The recommended tenderer will provide a program of works, staging plans, traffic management plans, safety management plan, environmental management plan, and quality management documentation as part of the contract to detail how they will plan, establish and manage project construction risks which will be reviewed and audited by Project Management.
- b. The recommended tenderer has indicated their understanding of the project site and the proximity of the natural environment and surrounding properties to ensure the safety and wellbeing of all during the works.

ITEM 3.1 TENDER - CLONTARF - CLONTARF BEACH SCOUT GROUP - BUILDING UPGRADE - (Cont.)

- c. The recommended tenderer has indicated that their program of works takes into consideration the provision of appropriate resources to be able to complete the project works effectively and on time.
- d. The procurement risks relating to this project are considered low as there is adequate lead time for the recommended tenderer to procure the relevant project construction materials. At the tender clarification meeting, the recommended tenderer did not raise any COVID-19 related impacts which would affect material supply chains and overall time delivery of the project works.
- e. The project has an approved Development Approval and that there are no other DA's impacting the project.
- f. Dilapidation inspections will be conducted prior to works commencing on surrounding areas to record the existing condition of assets and again after construction to record any change

3.5 Delegated Authority Implications

Under delegation Council-163, the CEO has the power to enter into contracts up to and including the amount of one percent (1%) of Council's net rate and utility charges as stated in Council's audited financial statements included in Council's most recently adopted annual report - estimated \$3.2M, providing the expenditure has been provided for in Council's annual budget.

The cost of this project requires an amendment to the budget allocation and is therefore reported to Council for consideration.

3.6 Financial Implications

Council has allocated a total of \$760,000 in the 20/21 FY Capital Projects Program with \$500,000 in funding from the Federal Government's COVID-19 program towards the project. All financial information provided is excluding GST.

Design	\$ 73,848.00
Tender Price (construction)	\$ 800,200.00
Contingency (10%)	\$ 80,020.00
QLeave (0.575%)	<u>\$ 4,601.15</u>
Total Project Cost	<u>\$ 958,669.15</u>
Federal Govt. COVID-19 Funding	\$ 500,000.00
Net Project Cost	\$ 458,669.15

As a result of the Federal Government's COVID-19 funding program the net cost of the project to MBRC is \$458,669.15, compared with a project cost of \$958,669.15 without the funding.

This project was brought forward by 12 months as a result of the funding program.

Estimated ongoing operational/maintenance costs \$9,120 per F/Y.

The budget amount for this project is insufficient. To allow this project to continue, and for Council to enter into the agreement with James Trowse Qld Pty Ltd for the project, Council commits to the provision of an additional \$200,000 in the quarter three financial review process.

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer detailing the management of environmental matters affecting the project during construction. The environment management plan will be monitored and audited by project management during the construction phase.

ITEM 3.1 TENDER - CLONTARF - CLONTARF BEACH SCOUT GROUP - BUILDING UPGRADE - (Cont.)

3.9 Social Implications

The construction of the new purpose-built compliant Clontarf Beach Scout Group Amenity will provide equal opportunity and accessibility, for greater inclusion for the Scout's Queensland Clontarf Beach District Scout Group and local community groups. The increased community venue availability will foster greater community participation and wellbeing.

3.10 Human Rights Implications Nil identified

3.11 Consultation / Communication

A detailed communication plan has been prepared for this project. Communication strategies include project notices issued four weeks prior to the commencement of works and project signs displayed on site four weeks prior to construction. Government funding signage will be installed four weeks before construction. Weekly email updates will be provided for the Divisional Councillor. The Divisional Councillor has been consulted and is supportive of the projects.

**ITEM 3.2
TENDER - CLONTARF - HORNIBROOK ESPLANADE - SEGREGATED CYCLE
PATHWAY (STAGE 1)**

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: 61579430 : 22 February 2021 - Refer **Confidential** Supporting Information:
61541817
Responsible Officer: CT, Project Engineer (ECM Project Management)

Executive Summary

Tenders were called for the 'Clontarf - Hornibrook Esplanade - Segregated Cycle Pathway (Stage 1) (VP211858)' project with tenders closing on the 25 January 2021 with a total of four tenders received, all of which were conforming.

It is recommended that the tender for 'Clontarf - Hornibrook Esplanade - Segregated Cycle Pathway (Stage 1) (VP211858)' project be awarded to The Landscape Construction Company Pty Ltd, for the sum of \$747,816.95 (excluding GST) as this tender represents the best overall value to Council.

This project has received \$390,000 in funding from the State Government's Working for Queensland program.

RESOLUTION

Moved by Cr Karl Winchester

Seconded by Cr Cath Tonks

CARRIED 12/0

1. That the tender for 'Clontarf - Hornibrook Esplanade - Segregated Cycle Pathway (Stage 1) (VP211858)' be awarded to The Landscape and Construction Company Pty Ltd for the amount of \$747,816.95 (excluding GST).
2. That the Council enters into an agreement with The Landscape Construction Company Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with The Landscape Construction Company Pty Ltd for 'Clontarf - Hornibrook Esplanade - Segregated Cycle Pathway (Stage 1) (VP211858)' project and any required variations of the agreement on Council's behalf.
4. That to allow this project to continue, and for Council to enter into the agreement with The Landscape Construction Company Pty Ltd for the project, Council commits to the provision of an additional \$385,000 in the 20/21 FY quarter three financial review process.

ITEM 3.2 TENDER - CLONTARF - HORNIBROOK ESPLANADE - SEGREGATED CYCLE PATHWAY (STAGE 1) - 61579430 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Clontarf - Hornibrook Esplanade - Segregated Cycle Pathway (Stage 1) (VP211858)' be awarded to The Landscape and Construction Company Pty Ltd for the amount of \$747,816.95 (excluding GST).
2. That the Council enters into an agreement with The Landscape Construction Company Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with The Landscape Construction Company Pty Ltd for 'Clontarf - Hornibrook Esplanade - Segregated Cycle Pathway (Stage 1) (VP211858)' project and any required variations of the agreement on Council's behalf.
4. That to allow this project to continue, and for Council to enter into the agreement with The Landscape Construction Company Pty Ltd for the project, Council commits to the provision of an additional \$385,000 in the 20/21 FY quarter three financial review process.

REPORT DETAIL

1. Background

The project is located on the southern side of the Hornibrook Esplanade, Clontarf. The project includes the construction of a separated 3m wide cycle pathway, new pathway lighting, amendments to the existing pedestrian pathway, on and off ramps, line marking and landscaping. The objective of the project is to create a high-quality separated cycling facility that safely separates pedestrians from high-speed groups of cyclists exiting the Hornibrook Bridge whilst also improving cycling usage.

Construction will commence in April 2021 and is currently programmed to be complete by 30 June 2021.

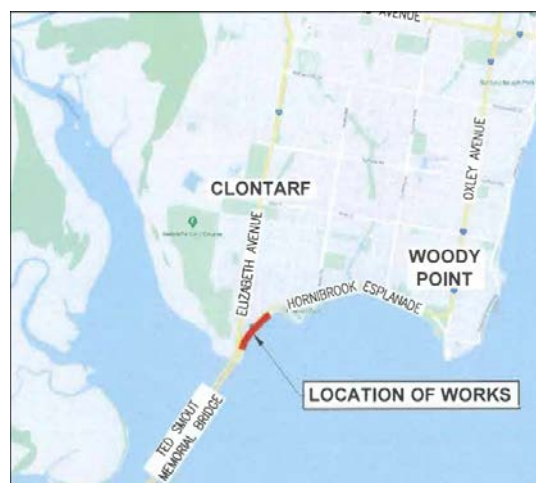


Figure 1: Location of Works

2. Explanation of Item

Tenders for the 'Clontarf - Hornibrook Esplanade - Segregated Cycle Pathway (Stage 1) (VP211858)' project closed on 25 January 2021, with a total of four tenders received all of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

ITEM 3.2 TENDER - CLONTARF - HORNIBROOK ESPLANADE - SEGREGATED CYCLE PATHWAY (STAGE 1) - 61579430 (Cont.)

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest).

RANK	TENDERER	EVALUATION SCORE
1	The Landscape Construction Company Pty Ltd	100.00
2	AllenCon Pty Ltd	91.43
3	Ryan Civil Contracting Pty Ltd	91.41
4	Auzcon Pty Ltd	86.31

The Landscape Construction Company Pty Ltd ('TLCC') - submitted a comprehensive and well-presented tender demonstrating relevant similar project experience. A tender clarification meeting was held on 10 February 2021, at which TLCC demonstrated their relevant experience, methodology, understanding of the project and capability in delivering the project by the specified completion date. TLCC provided examples of relevant project experience including Anzac Avenue Concrete Footpath Construction (valued at \$380,000), Caboolture to Wamuran Rail Trail Stage 2 (\$630,000) and Dohles Rocks Road Foreshore Transformation (valued at \$450,000) for Moreton Bay Regional Council.

The tender from TLCC was the lowest price offered and achieved the highest evaluation score. The evaluation panel recommends that the tender from TLCC represents the best overall value offer to Council.

AllenCon Pty Ltd ('APL') - submitted a comprehensive and well-presented tender demonstrating relevant similar project experience, however there were no additional benefits for the higher price.

Ryan Civil Contracting Pty Ltd ('RCC') - submitted a comprehensive and well-presented tender demonstrating relevant similar project experience, however there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the nature of the work, Council offered the tender for the work through the Vendor Panel system to a Pre-Qualified Civil Construction Panel Arrangement (MBRC008453) in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

This project has been procured/sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The Local Preference Policy was not applied, as the project was procured via a council Civil Construction panel arrangement in line with Council's Procurement policy.

3.4 Risk Management Implications

A detailed Risk Management Plan has been prepared. The project risk has been assessed and the following issues identified, including the manner in which the possible impact of these risks are minimised is detailed below.

Financial Risk:

The project has been procured via Council's Prequalified Civil Construction Panel (MBRC008453).

ITEM 3.2 TENDER - CLONTARF - HORNIBROOK ESPLANADE - SEGREGATED CYCLE PATHWAY (STAGE 1) - 61579430 (Cont.)

Construction Risks:

- a. The recommended tenderer will provide a program of works, traffic management plan, safety management plan and environmental plan as part of the contract to identify and detail how they will manage and mitigate project construction risks, this information will be assessed for appropriateness and audited by Council's Project Manager.
- b. The recommended tenderer has demonstrated their understanding of the project and the need to manage the impact of the works on pedestrians and vehicles. The contractor has programmed the works and allowed for appropriate resources to be available to complete the works in the required timeframe
- c. The recommended tenderer has demonstrated their understanding of the requirement for this project to be complete construction by no later than 30th June 2021. Their program of works has taken into consideration the provision of resources to achieve the required completion date.
- d. All permits and approvals required for this project have been obtained during the design phase.
- e. There are no Development Approvals associated with this project.
- f. There are no COVID-19 related impacts identified for this project.

3.5 Delegated Authority Implications

Under delegation Council-163, the CEO has the power to enter into contracts up to and including the amount of one percent (1%) of Council's net rate and utility charges as stated in Council's audited financial statements included in Council's most recently adopted annual report - estimated \$3.2M, providing the expenditure has been provided for in Council's annual budget.

The cost of this project is greater than the budget allocation and is therefore reported to Council for consideration.

3.6 Financial Implications

Council has allocated a total of \$530,000 in the 20/21 Capital Projects Program for the design and construction of this project. This project has received \$390,000 in funding from the State Government's COVID-19 Works for Queensland (W4Q) Program. All financials below are excluding GST.

Design	\$ 85,825.75
Tender Price (Construction this tender)	\$ 747,816.95
Contingency (10%)	\$ 74,781.70
<u>QLeave (0.575%)</u>	<u>\$ 4,299.95</u>
<u>Total Project Cost</u>	<u>\$ 912,724.35</u>
State Government's W4Q COVID-19 funding	\$ 390,000.00
Net Project Cost	\$ 522,724.35

As a result of the State Government's Working for Queensland (COVID-19) funding program the net cost of the project to MBRC is \$ 522,724.35, compared with a project cost of \$912,724.35 without the funding.

This project was brought forward as a result of the funding program, with very little design work undertaken prior to inclusion in the W4Q program.

Estimated ongoing operational/maintenance costs \$ 2,040.00 per F/Y.

The budget amount for this project is insufficient. To allow this project to continue, and for Council to enter into the agreement with The Landscape Construction Company Pty Ltd for the project, Council commits to the provision of an additional \$385,000 in the quarter three financial review process.

3.7 Economic Benefit Implications

The pathway will attract more active transport users, creating a higher-level pedestrian traffic outside local business.

ITEM 3.2 TENDER - CLONTARF - HORNIBROOK ESPLANADE - SEGREGATED CYCLE PATHWAY (STAGE 1) - 61579430 (Cont.)

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction. The Environmental Management Plan will be monitored by Project Management during the construction phase.

3.9 Social Implications

Improve pedestrian safety by providing a separated provision for cyclists and pedestrians. This will ideally encourage more active transport and ultimately increase pedestrian and cyclist usage which also encourages a healthier community.

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

A detailed communication plan has been prepared for this project. Communication strategies include project notices issued four weeks prior to the commencement of works and projects signs displayed on site four weeks prior to construction. Government funding signage will be installed four weeks prior to construction. Weekly email updates will be provided for the Divisional Councillor.

ITEM 3.3 - DECLARATION OF INTEREST

Declarable Conflict of Interest - Cr Brooke Savige

Pursuant to s150EQ of the *Local Government Act 2009*, Cr Brooke Savige informed the meeting of a declarable conflict of interest in Item 3.3 as a close family friend (Nathan Gundry) is employed by T2 Electrical & Data Pty Ltd, one of the tenderers for this project.

Cr Brooke Savige elected not to participate in the decision and retired from the meeting at 10:00 AM.

ITEM 3.3

TENDER - MBRC - SPORTSFIELD NEW LIGHTING PROGRAM - PACKAGE 2

Meeting / Session: 3 ENGINEERING, CONSTRUCTION & MAINTENANCE
Reference: 61631878: 2 February 2021 Refer **Confidential** Supporting Information
61624498
Responsible Officer: PC, Project Engineer (ECM Project Management)

Executive Summary

Tenders were called for the 'MBRC - Sportsfield New Lighting Program - Package 2 (MBRC010505)' project. The tender closed on 22 December 2020 with a total of six tenders received, four of which were conforming.

It is recommended that the tender for 'MBRC - Sportsfield New Lighting Program - Package 2 (MBRC010505)' project be awarded to Australian Sports Lighting Solutions Pty Ltd for the sum of \$741,989 (excluding GST) as this tender represents the best overall value to Council.

The lighting package two program has received a combined funding of \$522,000, with \$280,000 in funding from the State Government's Working for Queensland (W4Q COVID-19) program and \$242,000 from the Federal Government's CDG Program.

RESOLUTION

Moved by Cr Adam Hain

Seconded by Cr Jodie Shipway

CARRIED 11/0

Cr Brooke Savige had declared a conflict and had left the meeting

1. That the tender for 'MBRC - Sportsfield New Lighting Program - Package 2 (MBRC010505)' be awarded to Australian Sports Lighting Solutions Pty Ltd the amount of \$741,989 (excluding GST).
2. That the Council enters into an agreement with Australian Sports Lighting Solutions Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Australian Sports Lighting Solutions Pty Ltd for 'MBRC - Sportsfield New Lighting Program - Package 2 (MBRC010505)' and any required variations of the agreement on Council's behalf.
4. That it be noted this project has been awarded in accordance with Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.
5. That to allow this project to continue, and for Council to enter into the agreement with Australian Sports Lighting Solutions Pty Ltd for the project, Council commits to the provision of an additional \$30,000 in the quarter three financial review process

ITEM 3.3 TENDER - MBRC - SPORTSFIELD NEW LIGHTING PROGRAM - PACKAGE 2 - 61631878 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'MBRC - Sportsfield New Lighting Program - Package 2 (MBRC010505)' be awarded to Australian Sports Lighting Solutions Pty Ltd the amount of \$741,989 (excluding GST).
2. That the Council enters into an agreement with Australian Sports Lighting Solutions Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Australian Sports Lighting Solutions Pty Ltd for 'MBRC - Sportsfield New Lighting Program - Package 2 (MBRC010505)' and any required variations of the agreement on Council's behalf.
4. That it be noted this project has been awarded in accordance with Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.
5. That to allow this project to continue, and for Council to enter into the agreement with Australian Sports Lighting Solutions Pty Ltd for the project, Council commits to the provision of an additional \$30,000 in the quarter three financial review process.

REPORT DETAIL

1. Background

The project combines two projects at separate sports facilities across the Moreton Bay region due to the similar nature of the works. This is the second of two packages for the 20/21 delivery of the 'Sportsfield Lighting New/Renewal/Upgrade Program'. The scope of works includes the installation of new sportsfield lighting including associated electrical works, civil, structural, control systems and commissioning.

Construction will commence in March 2021 and take 19 weeks to complete which includes allowances for wet weather.

The two projects are as follows:-

108277 Sandstone Point Sports Ground - Sportsfield Lighting

The project is located at Sandstone Point Sports Grounds, Bestmann Road East, Sandstone Point. The project scope includes the construction of new LED sport field lighting and electrical infrastructure for the field. The objective of the project is to install lighting to meet the Australian Standard for training and competition fixtures. In turn this will increase the utilisation of the field and meet the demand for increased participation.

ITEM 3.3 TENDER - MBRC - SPORTSFIELD NEW LIGHTING PROGRAM - PACKAGE 2 - 61631878 (Cont.)

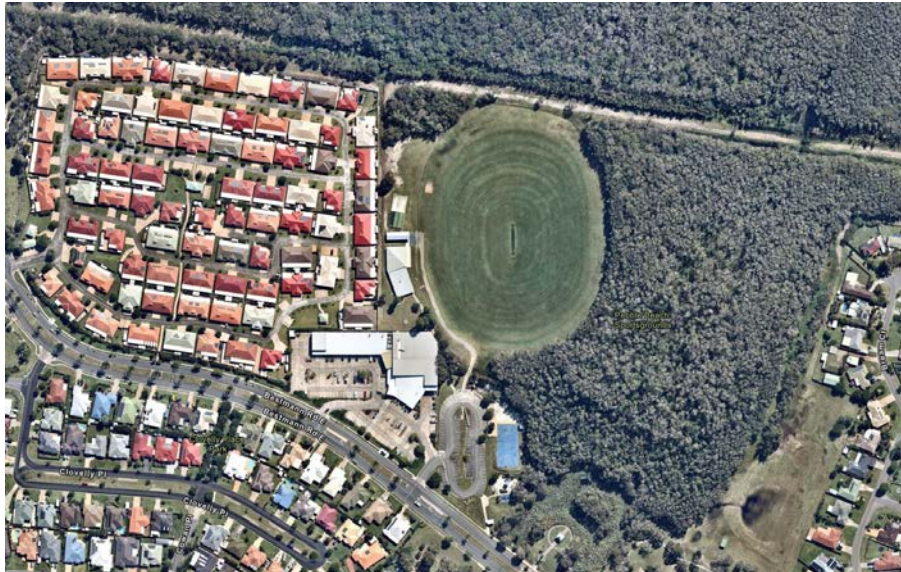


Figure 1 - Sandstone Point Locality Plan

108300 Woody Point - Filmer Park - Cricket Lighting Renewal

The project is located at Filmer Park, Hornibrook Esplanade, Woody Point. The project scope includes the renewal of sportsfield lighting and electrical infrastructure for cricket field 1 (refer Figure 2). The objective of the project is to replace existing poles and upgrade field lighting with additional poles to ensure Australian Standards for training and competition fixtures are met. In turn this will increase the utilisation of the field and meet the demand for increased participation.



Figure 2 - Filmer Park Locality Plan

2. Explanation of Item

Tenders for the 'MBRC - Sportsfield New Lighting Program - Package 2 (MBRC010505)' project closed on 22 December 2020 with six tenders received, four of which were conforming. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

ITEM 3.3 TENDER - MBRC - SPORTSFIELD NEW LIGHTING PROGRAM - PACKAGE 2 - 61631878 (Cont.)

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE (Pre Local Preference)	EVALUATION SCORE (Post Local Preference)
1	Australian Sports Lighting Solutions Pty Ltd	97.27	104.77
2	Main Constructions (Building) Pty Ltd	97.00	104.50
3	T2 Electrical & Data Pty Ltd	94.30	94.30
4	CV Energy Services	84.27	84.27
5	Precision Lighting and Electrical Service Pty Ltd	Non-conforming	Non-conforming
6	Coastal Energy	Non-conforming	Non-conforming

Australian Sports Lighting Solutions Pty Ltd ('ASLS') - submitted a comprehensive and well-presented tender demonstrating relevant similar project experience. A tender clarification meeting was held on 1 February 2021, at which ASLS demonstrated their relevant experience, methodology, understanding of the project and capability in delivering the project. ASLS provided examples of similar projects including - Sunshine Coast Stadium Lighting Upgrade, Sunshine Coast Regional Council (valued at \$2.98M); and Eagle Farm training tracks, Brisbane Racing Club, (valued at \$500,000); and the Laidley Recreation Multi Sports Reserve, Lockyer Valley Regional Council (valued at \$292,000).

The tender from ASLS was the lowest priced offer and achieved the highest evaluation score pre and post local preference application. The evaluation panel recommends that the tender from ASLS represents the best overall value offer to Council.

Main Constructions (Building) Pty Ltd ('Main') - submitted a comprehensive and well-presented tender, demonstrating their project experience; however, there were no additional benefits for the higher price.

T2 Electrical & Data Pty Ltd ('T2') - submitted a comprehensive and well-presented tender, demonstrating their project experience; however, there were no additional benefits for the higher price.

CV Energy Services ('CV') - submitted a comprehensive and well-presented tender, demonstrating their project experience; however, there were no additional benefits for the higher price.

Precision Lighting and Electrical Service Pty Ltd and **Coastal Energy** - submitted non-conforming tenders - did not meet the mandatory tender financial requirements, or included the mandatory tender documentation requirements.

3. Strategic Implications

3.1 Legislative / Legal Implications

Due to the value of the work expected to be greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

ITEM 3.3 TENDER - MBRC - SPORTSFIELD NEW LIGHTING PROGRAM - PACKAGE 2 - 61631878 (Cont.)

3.3 Policy Implications

This project/contract/initiative has been procured/sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

Tenders were tested against Council's Procurement Policy under the Competitive Local Business and Industry (local preference) initiative.

3.4 Risk Management Implications

A detailed Risk Management Plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks are minimised is detailed below.

Financial Risks:

A third-party review of financial status has been carried out and the successful tenderer was rated 'sound'.

Construction Risks:

- a. The recommended tenderer will provide a program of works, staging plans, traffic management plans, safety management plan, environmental management plan, and quality management documentation as part of the contract to detail how they will plan, establish and manage project construction risks which will be reviewed and audited by Project Management.
- b. The recommended tenderer has indicated their understanding of the project site and the proximity of the natural environment and surrounding properties to ensure the safety and well-being of all during the works.
- c. The recommended tenderer has indicated that their program of works takes into consideration the provision of appropriate resources to be able to complete the project works effectively and on time.
- d. The procurement risks relating to this project are considered low as there is adequate lead time for the recommended tenderer to procure the relevant project construction materials. At the tender clarification meeting, the recommended tenderer did not raise any COVID-19 related impacts which would affect material supply chains and overall time delivery of the project works.
- e. The project is not impacted by any Development Approvals.
- f. Dilapidation inspections will be conducted prior to works commencing on fields and surrounding areas to record the existing condition of assets and again after construction to record any change.

3.5 Delegated Authority Implications

Under delegation Council-163, the CEO has the power to enter into contracts up to and including the amount of one percent (1%) of Council's net rate and utility charges as stated in Council's audited financial statements included in Council's most recently adopted annual report - estimated \$3.2M, providing the expenditure has been provided for in Council's annual budget.

The cost of this project requires an amendment to the budget allocation and is therefore reported to Council for consideration.

3.6 Financial Implications

Council has allocated a total of \$838,000 (\$413,000 for project budget No 108277 and \$425,000 for project budget No 108300) in the Capital Projects Program for these two projects. Council has received \$280,000 (108300) from the State Government's W4Q COVID-19 program, \$150,000 (108277) from Council's LCI Program and \$242,000 (108277) from the Federal Government's CDG Program towards the projects. All financial information provided below is excluding GST.

ITEM 3.3 TENDER - MBRC - SPORTSFIELD NEW LIGHTING PROGRAM - PACKAGE 2 - 61631878 (Cont.)

Design 20/21	\$	46,500.00
Tender Price (Construction)	\$	741,989.00
Contingency (10%)	\$	74,198.90
QLeave (0.575%)	\$	4,266.44
Construction Phase Consultants	\$	1,000.00
Total Project Cost	\$	<u>867,954.34</u>
State Govt's W4Q funding program	\$	280,000.00
Federal Govt's CDG funding program	\$	242,000.00
Net Package Cost	\$	345,954.34

As a result of the State Govt's W4Q program and the Federal Govt's CDG program the net cost of the lighting package to MBRC is \$345,954.34, compared with the package cost of \$ 867,954.34 without the funding. The projects within the package were brought forward one and three years respectively.

Estimated ongoing operational/maintenance costs \$2,620 per F/Y.

The budget amount for this project is insufficient. To allow this project to continue, and for Council to enter into the agreement with Australian Sports Lighting Solutions Pty Ltd for the project, Council commits to the provision of an additional \$30,000 in the quarter three financial review process.

3.7 Economic Benefit Implications

The expected outcome of the project is to install sport field lighting to the applicable Australian Standard to increase the field capacity by allowing access to the fields at night and meeting the demand of increased participation in the sport.

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction. The environment management plan will be monitored by Project Management during the construction phase.

3.9 Social Implications

The additional lighting will provide capacity for the club to schedule night fixtures and training on fields. The provision of suitable facilities allows the clubs and community to promote healthy lifestyles.

3.10 Human Rights Implications

Nil identified

3.11 Consultation / Communication

A detailed communication plan has been prepared for this project. Communication strategies include project notices issued four weeks prior to the commencement of works and project signs displayed on site four weeks prior to construction. Government funding signage will be installed four weeks before construction. Fortnightly email updates will be provided for the Divisional Councillors. The Divisional Councillors have been consulted and are supportive of the projects.

ATTENDANCE

Cr Brooke Savige returned to the meeting at 10.01am following consideration of Item 3.3.

4 PLANNING SESSION

(Cr D Grimwade)

ITEM 4.1

PROPERTY ACQUISITION - LAND BUYBACK PROGRAM FOR ENVIRONMENTAL PURPOSES

Meeting / Session: 4 PLANNING
Reference: 61627998 : 16 February 2021 **Confidential Supporting Information 61628072**
Responsible Officer: HL, Manager Environment and Sustainability Policy and Planning (PL Directorate)

Executive Summary

On 16 September 2020, Council requested officers assess a property for eligibility under Council's Strategic Land Acquisition fund or Council's recently announced *Land Buyback Program for Environmental Purposes Policy 2150-118*.

Detailed field and desktop assessments were undertaken for the property based on the criteria contained within the *Policy - Land Buyback Program for Environmental Purposes (2150-118)*. These include ecological values and integrity, aesthetics and accessibility, cultural heritage, planning constraints and opportunities, threats, and commercial valuations.

The purpose of this report is to seek Council's approval to acquire the property, which is described in confidential supporting information # 1 to this report.

RESOLUTION

Moved by Cr Cath Tonks

Seconded by Cr Denise Sims (Deputy Mayor)

CARRIED 12/0

1. That Council delegates to the Chief Executive Officer the power to negotiate and finalise the purchase of the property described in confidential supporting information #1 to this report, under the Land Buyback Program for Environmental Purposes (2150-118) Policy.
2. That Council authorises the Chief Executive Officer to do all other things that are necessary to give effect to recommendation 1.

ITEM 4.1 PROPERTY ACQUISITION - LAND BUYBACK PROGRAM FOR ENVIRONMENTAL PURPOSES - 61631878 (Cont.)

OFFICER'S RECOMMENDATION

1. That Council delegates to the Chief Executive Officer the power to negotiate and finalise the purchase of the property described in confidential supporting information #1 to this report, under the Land Buyback Program for Environmental Purposes (2150-118) Policy.
2. That Council authorises the Chief Executive Officer to do all other things that are necessary to give effect to recommendation 1.

REPORT DETAIL

1. Background

Following on from the Mayor's announcement during his commencement speech on 29 April 2020, the Planning Division prepared a draft policy for a Land Buyback Program for Environmental Purposes.

On 5 August 2020 Council resolved that Property Services investigate the potential acquisition of a confidential list of the highest-ranked proprieties nominated.

On 16 September 2020 Council added an additional property to that list based on discussion at the Council meeting.

A Council briefing was conducted on 9 February 2021 for the purpose of sharing information and providing advice/views to Council on the matter. In line with Council's decision-making framework, an extract from the minutes of the briefing is provided below:

The CEO noted the way forward:

The acquisition of Site 5 under the Strategic Land Acquisition Fund be brought to a future General Meeting for consideration.

Following the Council briefing held on 9 February 2021, officers have further reviewed the subject property against the Land Buyback Program for Environmental Purposes Policy and affirm that the property meets the criteria for acquisition under that policy, given its strategic environmental value, being an important riparian and overland ecological corridor.

This report recommends the acquisition of the land referred to as Site 5 in the minutes of the briefing provided above, and hereafter referred to as the **property**. Further information about the property is provided in confidential supporting information #1 to this report.

2. Explanation of Item

The acquisition of the property was investigated as part of the process for evaluating properties for acquisition under the Land Buyback Program for Environmental Purposes. The property is listed for sale as depicted in Figure 5, in confidential supporting information #1 to this report.

Following a detailed assessment of the attributes and condition of the property, acquisition is recommended. Acquisition of the property would improve connectivity between a Council-owned conservation reserve and Council parkland, extending and connecting protected areas. In addition, the detailed assessment identified weed management and revegetation of the property would contribute towards improvements of the riparian values of an important waterway, which borders the property. An investment in weed control and revegetation would be required to enhance these outcomes. The restoration and management costs for this property have been estimated and are outlined in confidential supporting information #1 to this report.

Independent to the Land Buyback Program for Environmental Purposes, acquisition of the property is also supported by the Green Infrastructure Program where the property was identified as having significant ecological value regarding the connectivity of protected areas, as described and depicted in Figure 3 in confidential supporting information #1 to this report.

ITEM 4.1 PROPERTY ACQUISITION - LAND BUYBACK PROGRAM FOR ENVIRONMENTAL PURPOSES - 61631878 (Cont.)

The acquisition of the property will provide Council with the necessary land to improve connectivity between a Council-owned conservation reserve and Council parkland extending and connecting protected areas. Ecological restoration of the land will contribute to improved conservation values in the locality.

3. Strategic Implications

3.1 Legislative / Legal Implications

The *Local Government Act 2009* provides the head of power for Council to raise funds for the acquisition of land under the Land Buyback Program for Environmental Purposes. The acquisition referred to in this report is by voluntary negotiations and agreement. The acquisition will not be a compulsory acquisition.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

Policy - Land Buyback Program for Environmental Purposes (2150-118) guides the expenditure of revenues gathered under the Regional Infrastructure and Environment Charge part (b) to acquire, restore and rehabilitate environmentally significant land to conserve the region's ecological communities and environmental values for the benefit of the community in the present and future.

3.4 Risk Management Implications

There is a risk that property prices could become inflated if the Council's deliberations on acquisition matters are not kept confidential.

3.5 Delegated Authority Implications

Acquisition of properties referred to in this report requires delegation of authority to the CEO to enter into contracts for land acquisition on Council's behalf.

3.6 Financial Implications

Council's 2020/21 revenue statement includes a Regional Infrastructure and Environment Charge to provide the primary funding mechanism for implementation of the *Policy - Land Buyback Program for Environmental Purposes (2150-118)* and associated program.

Subject to the final purchase price being determined of this land, and the outcome of negotiations with other acquisitions currently underway under this program, it is intended that all or part of this site be funded by 2020/21 FY revenue for the Land Buyback Program. In the event that the total cost of acquisitions for all sites exceeds the available funding under this program a further report will be brought forward addressing a proposed a funding approach.

3.7 Economic Benefit Implications

The Council's 2020-21 revenue statement notes that the conservation of environmental land confers a general benefit on all rateable land.

3.8 Environmental Implications

The acquisition of land under the *Policy - Land Buyback Program for Environmental Purposes (2150-118)* and associated program will help restore the Region's ecological communities and environmental values.

3.9 Social Implications

The acquisition of land under the *Policy - Land Buyback Program for Environmental Purposes (2150-118)* and the associated program will help expand the Region's conservation network for the benefit of the community in the present and in future.

ITEM 4.1 PROPERTY ACQUISITION - LAND BUYBACK PROGRAM FOR ENVIRONMENTAL PURPOSES - 61631878 (Cont.)

3.10 Human Rights Implications

Under the Human Rights Act 2019 (Qld), Council must not make a decision which is incompatible with a person's human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that Council's decision in this circumstance (if it reflects the officer's recommendation) is compatible with (and does not limit) a person's rights because the acquisitions referred to in this report are by voluntary negotiations and agreement.

3.11 Consultation / Communication

On consultation with Property Services, the property owner granted access to the property by Council officers to conduct environmental evaluations.

Internal Consultation

Environmental Services

Development Services

Integrated Transport Planning and Design

Cultural Services

Strategic Infrastructure and Planning

Community Sports and Recreation

Natural Areas

Property and Commercial Services (Including Herron Todd White valuers)

5 COMMUNITY & ENVIRONMENTAL SERVICES SESSION

(Cr M Gillam)

ITEM 5.1

MORETON BAY REGIONAL COUNCIL SCHOLARSHIP PROGRAM - ELIGIBILITY CRITERIA EXPANSION

Meeting / Session: 5 COMMUNITY & ENVIRONMENTAL SERVICES
Reference: 61617700 : 11 February 2021
Responsible Officer: NS, Coordinator Community Development (Community Services, Sport & Recreation)

Executive Summary

The Moreton Bay Regional Council (MBRC) Scholarship Program provides financial support to eligible students experiencing financial hardship to complete tertiary education studies at the University of the Sunshine Coast (USC). As per the Scholarship Agreement with USC, students must be undertaking their studies at USC's Moreton Bay campus in Petrie to be eligible to apply.

This report recommends that the eligibility criteria for the MBRC Scholarship Program be expanded to include students undertaking eligible studies at either the USC Moreton Bay campus or the USC Caboolture campus.

RESOLUTION

Moved by Cr Brooke Savige

Seconded by Cr Mark Booth

CARRIED 12/0

1. That Council approves an amendment to the eligibility criteria of the Moreton Bay Regional Council Scholarship Program, in partnership with the University of the Sunshine Coast, to include those students commencing eligible undergraduate study at USC's Caboolture campus.
2. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that University of the Sunshine Coast is the only supplier who is reasonably available for the provision of the Moreton Bay Scholarship Program.
3. That Council enters into a variation of the three-year (2020 - 2022) Scholarship Agreement with the University of the Sunshine Coast as outlined in this report.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the variation of the Scholarship Agreement and any further required variations of eligibility criteria of the Moreton Bay Council Scholarship Program and the Scholarship Agreement on the Council's behalf, as described in this report.

*ITEM 5.1 MORETON BAY REGIONAL COUNCIL SCHOLARSHIP PROGRAM - ELIGIBILITY CRITERIA
EXPANSION - 61631878 (Cont.)*

OFFICER'S RECOMMENDATION

1. That Council approves an amendment to the eligibility criteria of the Moreton Bay Regional Council Scholarship Program, in partnership with the University of the Sunshine Coast, to include those students commencing eligible undergraduate study at USC's Caboolture campus.
2. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that University of the Sunshine Coast is the only supplier who is reasonably available for the provision of the Moreton Bay Scholarship Program.
3. That Council enters into a variation of the three-year (2020 - 2022) Scholarship Agreement with the University of the Sunshine Coast as outlined in this report.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the variation of the Scholarship Agreement and any further required variations of eligibility criteria of the Moreton Bay Council Scholarship Program and the Scholarship Agreement on the Council's behalf, as described in this report.

REPORT DETAIL

1. Background

The following resolution appears on Minute Page 19/197 of the General Meeting of Council held 26 February 2019:

Ex. Coordination Committee Meeting held 26 February 2019 (MP 19/214)

COMMITTEE RECOMMENDATION

1. That Council approve the establishment of a Moreton Bay Regional Council Scholarship Program in partnership with the University of the Sunshine Coast.
2. That in accordance with section 235(a) of the Local Government Regulation 2012, Council is satisfied that University of the Sunshine Coast is the sole supplier who is reasonably available for the provision of the Moreton Bay Scholarship Program.
3. That Council enter into a three-year (2020 - 2022) Scholarship Agreement with the University of the Sunshine Coast.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the Scholarship Agreement and any required variations of the Scholarship Agreement on the Council's behalf, as described in this report.

The MBRC Scholarship Program provides for eight scholarships per annum in the years of 2020, 2021 and 2022. Each scholarship is for \$8,000 per year and is provided for the normal duration of the recipient's undergraduate degree, up to a maximum of five years of full-time study (\$40,000).

2. Explanation of Item

USC has two locations in the Moreton Bay Region; USC Caboolture campus and USC Moreton Bay campus. USC's Moreton Bay campus offers the vast majority of undergraduate degree courses available within the Moreton Bay Region (Eg. Business, Creative Industries, Education and Engineering degrees), however the Caboolture campus also offers degree level courses (Eg. Bachelor of Nursing Science).

ITEM 5.1 MORETON BAY REGIONAL COUNCIL SCHOLARSHIP PROGRAM - ELIGIBILITY CRITERIA EXPANSION - 61631878 (Cont.)

Following Council's decision to establish the MBRC Scholarship Program in February of 2019, Council entered into a Scholarship Agreement with USC. This agreement, amongst other things, established the criteria that scholarship applicants must meet to be eligible for consideration under the program. The agreement sets out that applicants must:

- be full-time commencing undergraduate student undertaking study at USC's Moreton Bay campus in either a single or double degree;
- be a resident of the Moreton Bay Region for a minimum of two years immediately prior to, and at the time of, the application;
- have been out of school for a maximum of two academic years prior to the academic year they commence at USC's Moreton Bay campus;
- achieve an OP1 - 10 or ATAR equivalent 99-77.35
- demonstrate financial need;
- be a permanent resident of Australia, Australian citizen, New Zealand citizen or a permanent Australian Humanitarian Visa holder; and
- not be seeking to transfer credit from an undergraduate bachelor level program from any Higher Education provider.

Only applicants commencing undergraduate study at USC's Moreton Bay campus are eligible to apply for a scholarship under the program. Students undertaking study at the Caboolture campus are currently ineligible.

The overarching objective of the MBRC Scholarship Program is to support eligible residents of the Moreton Bay Region that, due to economic barriers, may otherwise be unable to engage in or sustain tertiary studies within the region. In line with this objective, an opportunity has been identified for Council to broaden the eligibility criteria of the MBRC Scholarship Program to include those residents commencing eligible undergraduate studies at either the Caboolture campus or the Moreton Bay campus from 2022. Such a change would enable eligible residents seeking to undertake studies in fields such as Nursing Science at the Caboolture campus the ability to be considered for support under the program.

Consultation with USC representatives have confirmed that, should Council be supportive, USC would have no objection to the proposed eligibility criteria amendment, as detailed in this report.

3. Strategic Implications

3.1 Legislative / Legal Implications

In accordance with section 235(a) of the Local Government Regulation 2012, the Council may, by resolution, enter into a contract without complying with section 225 (Medium-sized contractual arrangement - quotes required) of the Regulation. Such a resolution can only be passed if the Council is satisfied that there is only one supplier reasonably available for the supply of the services.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: A place where people of all ages have easy access to education and training opportunities.

3.3 Policy Implications

Nil identified

3.4 Risk Management Implications

Nil identified

3.5 Delegated Authority Implications

Recommendation 4 of this report proposes that the CEO be delegated the power to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the variation of the Scholarship Agreement and any further required variations of eligibility criteria of the Moreton Bay Council Scholarship Program and the Scholarship Agreement on the Council's behalf, as described in this report.

ITEM 5.1 MORETON BAY REGIONAL COUNCIL SCHOLARSHIP PROGRAM - ELIGIBILITY CRITERIA EXPANSION - 61631878 (Cont.)

3.6 Financial Implications

The expansion of the MBRC Scholarship Program eligibility criteria to include students studying of the Caboolture campus will not require any additional program funding. ie. The program will remain limited to the provision of eight scholarships annually throughout the duration of the program.

3.7 Economic Benefit Implications

The Regional Economic Development Strategy (REDS) 2020-2041 sets a new direction for economic growth. The REDS acknowledges that the region has pockets of significant socio-economic disadvantage and states the importance of providing alternative life paths for these residents, leading to increased levels of education, skills, employment and income so that all residents benefit from the new direction for economic growth. The MBRC Scholarship Program contributes to achieving this strategic objective.

It is also noted that the Caboolture campus offers the Bachelor of Nursing Science degree. Deloitte Access Economics (2018, *The future of work Occupational and education trends in nursing in Australia*) projected that demand for registered nurses is expected to grow by 41,000 people in Australia over the following five years, at an annual growth rate of 2.9%. This indicated that nursing will continue to be a strong employment sector.

3.8 Environmental Implications Nil identified

3.9 Social Implications

The Moreton Bay Region's higher education rate is approximately half the national average. Furthermore, according to the Australian Bureau of Statistics students living in low socio-economic areas are significantly less likely to complete Year 12 studies and engage in higher education.

With education attainment being one of the primary factors influencing the socio-economic profile of a community, expanding the eligibility criteria to include USC Caboolture will provide a direct and tangible contribution to improving the levels of education in the local community. It helps to create local and affordable access to higher education in vulnerable communities.

The expansion of the MBRC Scholarship Program to Caboolture campus students will also increase equity for local residents wanting to study within the Moreton Bay Region and subsequently improve affordability of higher education to a broader group.

3.10 Human Rights Implications

Under the *Human Rights Act 2019 (QLD)*, Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human rights implications relevant to Council's decision.

3.11 Consultation / Communication

External

- USC - Greg Bradley, Manager Donor Programs

Internal

- All Councillors (Council Briefing 17 February 2021)

ITEM 5.2
NEW LEASE - PINE HILLS HOCKEY CLUB INC

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: 61590439 : 21 January 2021 - **Refer Supporting Information 61590438**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of a lease to Pine Hills Hockey Club Inc. over a clubhouse building at James Drysdale Reserve, 2 Pine Hills Drive, Bunya - Division 10 (refer to Supporting Information #1). The proposed lease will take effect following Pine Hills Dirt Racing Inc. surrendering its existing lease over the subject building.

RESOLUTION

Moved by Cr Matt Constance

Seconded by Cr Jodie Shipway

CARRIED 12/0

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendations 3 and 4, Pine Hills Hockey Club Inc be granted a lease over an area at James Drysdale Reserve, 2 Pine Hills Drive, Bunya (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the grant of this lease is subject to Pine Hills Dirt Racing Inc. surrendering its existing lease over the clubhouse building at this location.
5. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.2 NEW LEASE - PINE HILLS HOCKEY CLUB INC - 61631878 (Cont.)

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendations 3 and 4, Pine Hills Hockey Club Inc be granted a lease over an area at James Drysdale Reserve, 2 Pine Hills Drive, Bunya (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the grant of this lease is subject to Pine Hills Dirt Racing Inc. surrendering its existing lease over the clubhouse building at this location.
5. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

REPORT DETAIL

1. Background

Since 2007, Pine Hills Dirt Racing Inc. (Dirt Racing Club) has held tenure over a clubhouse building at James Drysdale Reserve, Bunya (refer Supporting Information #1) for the purpose of operating a dirt racing club. The clubhouse is also utilised by Pine Hills Netball Club Inc. (Netball Club) and Pine Hills Hockey Club Inc. (Hockey Club) to support their club operations.

In late 2020, following liaison with the facility users, it was identified that the Hockey Club are the predominant user of the clubhouse building. Further, the Hockey Club currently holds the electrical account and has been responsible for developing and implementing a Memorandum of Understanding for use and maintenance of the clubhouse by the three resident clubs.

With consideration to the current utilisation of the facility and the existing management practices, a new tenure model for the clubhouse is proposed for implementation. This model would see:

- The existing lease to the Dirt Racing Club over the clubhouse surrendered by the group;
- A new lease provided to the Hockey Club over the clubhouse;
- A shared use agreement established between the Hockey Club and the Dirt Racing Club providing shared use of the clubhouse; and
- A shared use agreement established between the Hockey Club and the Netball Club providing shared use of the clubhouse.

Consultation with all three clubs has confirmed their support for the proposed new tenure model.

Other existing tenure arrangements between Council and the three clubs (refer Supporting Information #1) will remain unchanged. These include:

- The Dirt Racing Club retaining tenure over the track and ancillary structures;
- The Hockey Club retaining tenure of its existing storage areas and sports fields; and
- The Netball Club retaining tenure over the court surfaces.

2. Explanation of Item

To implement the new tenure model at this location, Council will need to provide the Hockey Club with a lease over the clubhouse building (refer Supporting Information #1). This lease will be subject to the Dirt Racing Club surrendering its existing lease over the clubhouse, and the establishment of shared use agreements by the Hockey Club with both the Dirt Racing Club and the Netball Club.

ITEM 5.2 NEW LEASE - PINE HILLS HOCKEY CLUB INC - 61631878 (Cont.)

Accordingly, this report recommends that Council approves the granting of a lease, as described in this report, to Pine Hills Hockey Club Inc. over the area identified in Supporting Information #1. Further, it is recommended that the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, and for a period of five years.

3. Strategic Implications

3.1 Legislative / Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreements will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications Nil identified

3.5 Delegated Authority Implications

As per Officer's Recommendation 5 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications Nil identified

3.7 Economic Benefit Implications Nil identified

3.8 Environmental Implications Nil identified

3.9 Social Implications

The provision of a lease to Pine Hills Hockey Club Inc. will provide the organisation with the facilities to support its operations, whilst also supporting the needs of other resident clubs.

3.10 Human Rights Implications

Under the *Human Rights Act 2019 (Qld)*, Council must not make a decision which is incompatible with human rights. Council must also give proper consideration to any human rights relevant to its decision. Officers consider that there are no human rights implications relevant to this report.

3.11 Consultation / Communication

Pine Hills Hockey Club Inc.
Pine Hills Dirt Racing Inc.
Pine Hills Netball Club Inc.
Cr. Matt Constance (Division 10)

6 FINANCE & CORPORATE SERVICES SESSION

(Cr M Constance)

ITEM 6.1

MONTHLY FINANCIAL REPORTING PACKAGE - 31 JANUARY 2021

Meeting / Session: 6 FINANCE & CORPORATE SERVICES
Reference: 61617061: 11 February 2021 - **Refer Supporting Information 61610167**
Responsible Officer: DC, Accounting Services Manager (FCS Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 31 January 2021.

RESOLUTION

Moved by Cr Jodie Shipway

Seconded by Cr Tony Latter

CARRIED 12/0

That the Financial Reporting Package for the year to date period ending 31 January 2021 be received.

ITEM 6.1 MONTHLY FINANCIAL REPORTING PACKAGE - 31 JANUARY 2021 - 61617061 (Cont.)

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 31 January 2021 be received.

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 31 January 2021 is contained within the supporting information to this report.

This package contains a number of financial documents to provide a breakdown of key financial data and includes:

- o Statement of Revenues and Expenses
- o Capital Expenditure by Portfolio Program
- o Balance Sheet and Cash Flows
- o Treasury Report

2. Explanation of Item

The year to date Financial report as at the end of January is complete and the performance and position of Council is outlined below in the context of the attached report.

Council amended its 2020/21 Budget during the month of October which is shown alongside the original adopted budget in the report where applicable.

Operating Result (page 1)

As at 31 January 2021 operating revenue was \$360.2 million compared to operating expenses of \$262.1 million thus representing an operating surplus of \$98.1 million, which is largely in line with expectations.

Operating Revenues (page 1)

The third quarter rates and utility charges were levied in late December. Rates and utility charges represent the bulk of the revenue recognised thus far being \$248.2 million equating to approximately 76% of the budgeted rate and utility charge revenue for the year.

Fees and Charges revenue was budgeted on the conservative side with expected decreases resulting from the COVID 19 pandemic, however this has not eventuated with revenues derived from building, plumbing, development and waste services performing above original budget targets.

Interest revenue is tracking as expected.

Operational grants and subsidies are tracking below budget, entirely due to the timing of when grants are received. The Financial Assistance Grant represents 75% of all the operational grants Council receives and is paid quarterly. The bulk of this grant will be paid in May/June 2021 and will represent an early payment of the 2021/22 grant allocation.

Other revenues are also tracking behind budget at this stage with a few timing differences impacting on budget performance. Tax Payments from Unitywater represent 65% of this budget item. Current payments received are provisional and are subject to variation at the end of the financial year once Unitywater's end of year tax position is known.

The Unitywater participation revenue is a conservative budget estimate and is a non-cash revenue stream. Revenue is accrued in line with the budget each month and adjusted at year end in accordance with Unitywater's end of financial year result.

ITEM 6.1 MONTHLY FINANCIAL REPORTING PACKAGE - 31 JANUARY 2021 - 61617061 (Cont.)

Operational Expenses (page 1)

Employee benefits are tracking to budget.

Material and Services are trending below budget but, again, this is expected to be a timing difference with spend expected to increase over the coming months.

Depreciation expenses and finance costs are tracking to budget.

Capital Revenue (page 1)

Infrastructure cash contributions from developers has exceeded the budget after the first seven months. In total \$32.3 million has been received to date against a budget \$30 million.

All infrastructure asset contributions that have been received to date have been recognised. As these contributions tend to come in irregularly a considerable quantum is still expected over the remainder of the financial year.

Capital grants and subsidies are tracking just under the budget, entirely due to the timing of when grants are received.

Operating Revenue and Operating Expenditure Graphs (page 2)

The purpose of these graphs is to track actual revenue and actual expenses to a linear monthly budget.

Given the majority of Council's operating revenue cycle is rate related (quarterly in advance), revenue will track to the right-hand side of the budgeted revenue line and slowly edge closer to the line as the quarters draw to a close. This is reflected in the movement of the orange revenue line from July to January as it moves closer to the linear trend.

Conversely, operating expenses will generally track to the left of the budget line and trend that way, gradually drawing closer to the line as the end of the financial year approaches. The orange trend line is progressing as expected.

Capital Expenditure (page 3, 4 and 5)

Capital expenditure is \$103.5 million after the first seven months of 2020/21 and represents 41.53% of the total program. The *total capital expenditure progress* graph summarises the percentage of all capital expenditure completed to date compared to a linear budget spend.

The *capital expenditure by portfolio program* table breaks down the capital spend into program categories. In addition to the actual spend to date of \$103.5 million, there are committed costs (orders placed for works) in the amount of \$89.9 million bringing the total cost to \$193.4 million of the current \$249 million program (77.7% of the capital program committed).

The associated *capital expenditure progress % to date by portfolio program* graph tracks the percentage spend by portfolio program compared to the budget to date. The orange line represents the year to date budget at 58% highlighting the linear budget spend to January 2021. Variations across the programs are normal as capital project delivery is not linear in nature so timing differences are expected.

Balance Sheet and Cash Flow (page 6)

The Balance sheets list Council assets and liabilities and net community equity.

The Cash flow statement indicates a closing cash balance in the amount of \$347.9 million for January. The forecast for the end of June 2021 is currently \$251 million.

Treasury Report (page 7 and 8)

The Treasury Report outlines Council performance with respect to cash investments and borrowings.

ITEM 6.1 MONTHLY FINANCIAL REPORTING PACKAGE - 31 JANUARY 2021 - 61617061 (Cont.)

Interest earned on investments was approximately \$1.9 million. Interest rates on offer are quite low in the current market with deposit terms of less than 2 years offering interest rates of less than 1% per annum. The weighted average return on all investments for Council is now sitting at 0.82%.

The Investment graphs give an indication of the percentage of investments held with each financial institution and the maturity profile of Council's investments. Council currently has \$288 million of cash at call with the remaining \$60 million maturing over next 3 to 12 months.

The QIC Growth Fund is currently valued at \$112 million as at the end of January. Council originally invested \$100 million in this fund in June 2018.

Council's total debt position has decreased (\$370m to \$352m) as repayments were made in September and December. Council is expected to repay debt in the amount of \$37 million for the year and is budgeted to borrow \$40 million to fund capital works. Borrowings are expected to be drawn down in May/June 2021.

Coronavirus Pandemic Impacts

Council included a number of support measures in its 2020/21 Budget and also took a conservative approach to some revenue streams (fees and charges, infrastructure cash contributions) in anticipation of a further deterioration in the economy over 2020/21. These measures and impacts will be reviewed as part of the quarter 2 budget review.

3. Strategic Implications

3.1 Legislative / Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Council's financial performance and position. The ongoing COVID-19 pandemic will continue to present new risks requiring Council to closely monitor its performance and position compared to budget and continually refine its long-term financial modelling projections to inform decision making.

3.5 Delegated Authority Implications Nil identified

3.6 Financial Implications

As at the end of January 2021, Council's operating surplus is \$98.1 million while capital expenditure amounted to \$103.5 million.

3.7 Economic Benefit Implications Nil identified

ITEM 6.1 MONTHLY FINANCIAL REPORTING PACKAGE - 31 JANUARY 2021 - 61617061 (Cont.)

- 3.8 Environmental Implications Nil identified
- 3.9 Social Implications Nil identified
- 3.10 Human Rights Implications Nil identified
- 3.11 Consultation / Communication
Director Finance and Corporate Services

14. NOTIFIED GENERAL BUSINESS ITEMS OR RESPONSE TO QUESTIONS TAKEN ON NOTICE

**ITEM 14.1
VARIOUS REGIONAL EVENTS**

Cr Matt Constance acknowledged emergency workers who assisted with clean up and ensuring community safety following storms experienced last night, Tuesday 2 March 2021.

Cr Peter Flannery (Mayor) mentioned he had attended the following regional events:

- Business Moreton Bay Region presents Ita Buttrose AC OBE Luncheon held on Friday 26 February 2021 at the Grand Ballroom, Eatons Hill Hotel.
- Australian Indigenous Football Teams vs Peninsula Power held on Saturday 27 February 2021 at AJ Kelly Park, Kippa-Ring.
- Opening of Northern Grandstand & Female Change Rooms and Amenities held on Saturday 27 February 2021 at Moreton Daily Stadium.
- Suncorp Super Cup Netball Pre-Season match Sunshine Coast Lightning vs Queensland Firebirds held on Thursday 25 February 2021 at Morayfield Sports and Events Centre (MSEC).

Cr Sandra Ruck advised she had represented the Mayor at the Aiga Samoa Association North Brisbane Inc.'s 20 Year Anniversary event held on Saturday 27 February 2021 at Maoto Fono, Deception Bay.

15. CLOSED SESSION

(s254J of the Local Government Regulation 2012)

No items for consideration.

14a. CONFIDENTIAL OFFICERS' REPORTS TO COUNCIL

No items for consideration.

14b. CONFIDENTIAL GENERAL BUSINESS

No notified items for consideration.

16. CLOSURE

There being no further business the Chairperson closed the meeting at 10.21am.

CHIEF EXECUTIVE OFFICER'S CERTIFICATE

I certify that minute pages numbered 21/114 to 21/156 constitute the minutes of the General Meeting of the Moreton Bay Regional Council held 3 March 2021.

Greg Chemello
Chief Executive Officer

CONFIRMATION CERTIFICATE

The foregoing minutes were confirmed by resolution of Council at its meeting held Wednesday 17 March 2021.

Greg Chemello
Chief Executive Officer

Councillor Peter Flannery
Mayor