ITEM 1.6 - POLICY FRAMEWORK IMPLEMENTATION (Cont.)

#1 Policies to be replaced by operational directives

Policy	Objective	Relevant CEO responsibility (s13, LGA)
1. Use of the Moreton Bay Regional Council Corporate Identity	To ensure Council's role in the community is clearly recognised through consistent and quality reproduction of its logo in all applications, including its use by approved sponsors and other entities.	Managing the local government in a way that promotes— (i)the effective, efficient and economical management of public resources; and (ii)excellence in service delivery; and (iii)continual improvement.
2. Corporate Social Media	To establish parameters for the use and management of Council's Corporate Social Media.	
3. Divisional Newsletters	To establish parameters for the publication of divisional newsletters.	
4. Film Production on Council-controlled Land	To ensure film production in the Region is safe, does not damage to public property and minimises disruption for residents, local business and Council.	
5. Website Maintenance and Requests for Separate Websites	To establish a protocol for requests to establish new websites and maintain Council's web pages.	
6. Related Parties	To ensure that Council's general-purpose financial statements comply with Australian Accounting Standard AASB 124 - Related Party Disclosures.	
7. Gifts, Sponsored Hospitality Benefits, Awards and Prizes (Employees)	To establish minimise the risk of Council employees being involved in a conflict of interest situation or being placed in a compromising position by the acceptance of gifts, sponsored hospitality benefits, awards or prizes in connection with their duties.	Managing local government employees through management practices that— (i)promote equal employment opportunities; and (ii)are responsive to the local government's policies and priorities.
8. Outside Employment	To ensure that outside employment engaged in by employees does not adversely affect Council.	
9. Lone and Remote Worker	To provide workers who work on their own or in remote areas with a safe work environment through the use of lone and remote alert devices.	
10. Special Natural Disaster Leave	To ensure that employees are aware of their leave entitlements and work responsibilities resulting from a declared disaster situation.	
11. Conflict of Interest (Employees)	To assist employees manage instances where their personal interests may be contrary to those of the organisation or have the capacity to conflict with the employee's duty to act in the public interest.	
12. Unauthorised Recording	To protect employees from unauthorised recordings and promote ethical workplace behaviour.	
13. Drug and Alcohol	To ensure that health and safety is not adversely affected by an employee working while under the influence of drugs or alcohol; and assist Council to meet legal obligations in regard to employee safety.	

ITEM 1.6 - *POLICY FRAMEWORK IMPLEMENTATION (Cont.)*

14. Workplace Health and Safety	To establish guidelines for the provision, implementation and review of Council's workplace health and safety procedures and processes.	
15. Volunteers of Council	To guide the recruitment and management of volunteers and to make the volunteering experience valuable and rewarding.	
16. Recording of Mayor and Councillor Correspondence	To ensure procedures are in place for dealing with correspondence and public records received or generated by the Mayor and Councillors.	The safe custody of— (i)all records about the proceedings, accounts or transactions of the local government or its committees; and (ii)all documents owned or held by the local government.
17. Information and Communication Technology Security	To provide a governing framework for the security and management of electronic information.	

ITEM 1.6 - POLICY FRAMEWORK IMPLEMENTATION (Cont.)

#2 Policies to be revoked

Policy	Objective	Rationale
1. Minor Operational Works Program	The objective of this Policy is to provide a framework for administering Council's Minor Operational Works Program.	Minor Operational Works Program has been discontinued.
2. Release of Survey and Research Data	The object of this policy is to ensure that data collected by Council from individual respondents and identifiable groups in Council's community surveys and research work remains confidential, and that data obtained is not used inappropriately.	The *Information Privacy Act 2009* achieves policy objectives
3. Dress Code – Councillor and Officer Attendance at General and Committee Meetings	To ensure a high standard of dress and personal hygiene standard is maintained and to promote a positive image to the general public.	Policy objectives can be achieved via line management and adherence to the Employee Code of Conduct.