

Community Grants Policy

Head of Power

Local Government Act 2009
Local Government Regulation 2012

Objective

The objective of this policy is to provide a framework for administering Council's Community Grants.

Definitions

CEO means Council's Chief Executive Officer

Community organisation means:

- (a) an entity that carries on activities for a public purpose; or
- (b) another entity whose primary object is not directed at making a profit.

Application

This policy applies to the administration of Council's Community Grants.

Policy Statement

Council recognises that community organisations make an important contribution to enhancing the region's vibrant lifestyle, and to creating strong and inclusive communities. Council is committed to supporting community organisations through its Community Grants.

Council provides grants to community organisations to support the sustainable delivery of community, cultural, sporting and environmental activities to residents in the Moreton Bay region. Council also provides grants to recognise individuals who have achieved outstanding results in their chosen field and have qualified, or been selected by a peak body, to represent Queensland or Australia.

Individuals and community organisations can also receive grants through the Regional Arts Development Fund (RADF). This Fund provides funding for projects that promote and develop arts, culture and heritage in the Moreton Bay region. The Regional Arts Development Fund (RADF) is delivered as a partnership between the Council and the Queensland Government through Arts Queensland.

To follow is a list of Council Community Grants that are included in Council's budget each year:

1. Community Activities Grant
2. Community Facilities Grant
3. Community Organisation Development Grant
4. Community Organisation Equipment Grant
5. Individual Achievement Grant
6. Road Safety Grant
7. Regional Arts Development Fund (RADF)

The eligibility criteria for each of these grants are listed below.

Community Activities Grants

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance if required by Council; and
- Have no outstanding Moreton Bay Regional Council grant acquittals.

The following are ineligible organisation types:

- For-profit organisations;
- Government departments and agencies;
- Schools and affiliated parents' associations;
- Kindergartens and child care organisations;
- Political groups; and
- Unincorporated community groups.

Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.

Individuals are not eligible to apply for funding under this grant.

Community Facilities Grant

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance if required by Council; and
- Have no outstanding Moreton Bay Regional Council grant acquittals.

The following are ineligible organisation types:

- For-profit organisations;
- Government departments and agencies;
- Schools and affiliated parents' associations;
- Kindergartens and child care organisations;
- Churches;
- Political groups; and
- Unincorporated community groups.

Individuals are not eligible to apply for funding under this grant.

Community Organisation Development Grant

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance if required by Council; and
- Have no outstanding Moreton Bay Regional Council grant acquittals.

The following are ineligible organisation types:

- For-profit organisations;
- Government departments and agencies;
- Schools and affiliated parents' associations;
- Kindergartens and child care organisations;
- Churches;
- Political groups; and
- Unincorporated community groups.

Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.

Individuals are not eligible to apply for funding under this grant.

Community Organisation Equipment Grant

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance if required by Council; and
- Have no outstanding Moreton Bay Regional Council grant acquittals.

The following are ineligible organisation types:

- For-profit organisations;
- Government departments and agencies;
- Schools and affiliated parents' associations;
- Political groups; and
- Unincorporated community groups.

Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.

Individuals are not eligible to apply for funding under this grant.

An eligible community organisation can receive up to a maximum of \$15,000 in total across any of the abovementioned grants in a financial year.

Individual Achievement Grant

An individual that applies for funding under this grant in the youth achievement category must meet the following criteria:

- Be aged 25 years or younger at the time of the event; and
- Reside in the Moreton Bay region.

For sporting events, written confirmation of the applicant's selection is required from the recognised state or national sporting organisation on their letterhead. The confirmation must include the applicant's name and level of representation at the event i.e. representing Queensland or Australia.

For non-sporting events, written confirmation of the applicant's selection or an invitation to represent an area of interest from the event organiser or peak body is required. The confirmation must include the applicant's name and the level of representation (required to be equivalent to representing Queensland or Australia).

An individual that applies for funding under this grant in the Commonwealth and Olympic Games category must meet the following criteria:

- Reside in the Moreton Bay region; and
- Selected to compete at either the Commonwealth or Olympic Games. Recognised Olympic Games events are: Summer Olympics, Winter Olympics, Paralympics and Youth Olympics.

An eligible individual can receive a maximum of two Individual Achievement Grants per financial year.

Road Safety Grants

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance if required by Council; and
- Have no outstanding Moreton Bay Regional Council grant acquittals.

The following are ineligible organisation types:

- For-profit organisations;
- Government departments and agencies;
- Kindergartens and child care organisations;
- Political groups; and
- Unincorporated community groups.

Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.

Individuals are not eligible to apply for funding under this grant.

Regional Arts Development Fund (RADF)
<p>An individual that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none"> • Must be either an Established Artist or an Emerging Artist; • Must be based in the Moreton Bay region, or if based outside this area must be able to demonstrate how the project will directly benefit arts and culture within the region; • Be permanent residents or Australian citizens; • Have an Australian Business Number (ABN). Individuals that do not have an ABN are eligible to apply, providing that their application is made through an eligible organisation acting as an auspice; and • Have adequate public liability insurance. <p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none"> • Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region; • Have \$20 million public liability insurance if required by Council; and • Have no outstanding Moreton Bay Regional Council grant acquittals. <p>The following are ineligible organisation types:</p> <ul style="list-style-type: none"> • Government departments and agencies; • Schools and affiliated parents' associations; unless the project engages and demonstrates a benefit to the wider community; • Churches; unless the proposed project can be considered to be in addition to the core business of the church; • Community organisations operating more than 30 gaming machines; • Political groups; and • Unincorporated community groups. <p>Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.</p>

Eligible individuals and community organisations can receive up to a maximum of \$15,000 per financial year from the Regional Arts Development Fund (RADF).

Applications for funding by community organisations under the grants listed above must be made in accordance with this policy and the relevant Grant Guidelines as listed below.

- Community Activities Grant Guidelines
- Community Facilities Grant Guidelines
- Community Organisation Development Grant Guidelines
- Community Organisation Equipment Grant Guidelines
- Individual Achievement Grant Guidelines
- Road Safety Grant Guidelines
- Regional Arts Development Fund Guidelines

Council reserves the right to part fund any grant application

Regional Community Project Grant

Council may respond to unique community circumstances by providing a 'Regional Community Project Grant' to a community organisation where it determines there is significant regional public benefit.

A Regional Community Project Grant can only be approved by a resolution of Council. This Grant can only be awarded to a community organisation that is based in the Moreton Bay Region and/or can demonstrate that the proposed project will provide significant public benefit to residents of the region.

To determine if there is significant public benefit in awarding a Regional Community Project Grant, consideration will be given to the following:

- relevance of the proposed project to Council's vision for the Moreton Bay Region;
- alignment of the proposed project to the role and functions of Council included demonstrated economic, community, cultural, sporting or environmental benefits to the Moreton Bay Region;
- capacity of the community organisation to successfully deliver the proposed project;
- community organisation's financial contribution to the project;
- availability of funds and value for money; and
- the specific circumstances associated with the need for Council support.

A community organisation that is successful in obtaining a Regional Community Project Grant is required to enter into a funding agreement and comply with any terms and conditions as determined by Council.

COVID-19 Community Response and Recovery Program

In response to the global pandemic declared by the World Health Organisation and the Public Health Emergency declared by the Queensland Government, Council will provide grants to support community organisations in their endeavours to respond and recover from the impacts of COVID-19. In addition to the community benefits envisaged, these grants will also aim to provide stimulus to the Moreton Bay Region economy through the engagement of local suppliers and contractors, where appropriate.

Council will determine the total allocation of funds given to the COVID-19 Community Response Recovery Program through budgetary processes. The number of grants approved by Council will depend on the demand for funding, the available budget and Council priorities. In some instances, part funding may be offered.

The following grants are to be provided under the COVID-19 Community Response and Recovery Program.

COVID-19 - Community Infrastructure Revitalisation Grant
<p>Council acknowledges the various challenges that the COVID-19 pandemic presents to community organisations across the Moreton Bay Region. Due to community and volunteer safety risks, many community organisations will be required to close their facilities or reduce their operations for an extended period of time.</p> <p>The Community Infrastructure Revitalisation Grant aims to provide opportunities for eligible community organisations to revitalise their existing community facilities, in preparation for their return to standard operating conditions, all while stimulating the local economy.</p> <p><u>Applicant Eligibility</u> A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none"> • Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will substantially benefit residents of the Moreton Bay Region; and • Have \$20 million public liability insurance, if required by Council. <p>The following are ineligible organisation types:</p> <ul style="list-style-type: none"> • For-profit organisations; • Government departments and agencies; • Political groups; and • Unincorporated community groups. <p>Individuals are not eligible to apply for funding under this grant.</p> <p><u>Project Eligibility</u> The following projects may be supported under this grant:</p> <ul style="list-style-type: none"> • Facility maintenance projects;

- Facility renewal projects;
- Upgrades to existing community facilities.

The following are in-eligible projects:

- Projects that do not meet the requirements of Council's Community Grants Policy;
- Construction of new community facilities;
- Projects that are on land owned by an individual or an ineligible entity (with the exception of Government departments and agencies)
- Projects that are on land owned by Government departments and agencies, and there is no current signed land tenure agreement between the eligible applicant and the Government department or agency; and
- Projects that do not have the consent of the land owner.

COVID-19 - Community Organisation Hardship and Assistance Grant

As with many parts of the Moreton Bay community, the COVID-19 pandemic is anticipated to present extensive challenges to community organisations, both with respect to their financial sustainability, as well as their ability to deliver important frontline services to impacted residents.

The Community Organisation Hardship and Assistance Grant aims to provide 'quick response' financial assistance to eligible community organisations that are either: experiencing financial hardship as a result of COVID-19 related service disruptions; seeking to establish alternate service delivery models for business continuity; or seeking to provide support services to vulnerable residents impacted by COVID-19.

Applicant Eligibility

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will substantially benefit residents of the Moreton Bay Region; and
- Have \$20 million public liability insurance if required by Council.

The following are ineligible organisation types:

- For-profit organisations;
- Government departments and agencies;
- Political groups; and
- Unincorporated community groups.

Individuals are not eligible to apply for funding under this grant.

Project Eligibility

The following projects may be supported under this grant:

- Direct financial assistance to community organisations experiencing hardship due to the impacts of COVID-19;
- Operational projects that support community organisations to continue the delivery of services via alternate service delivery models;
- Projects that support the delivery of services to vulnerable Moreton Bay Region residents impacted by COVID-19.

The following projects are in-eligible:

- Projects that do not meet the requirements of Council's Community Grants Policy;
- Projects with sufficient funding support from other levels of government; and
- Projects that have a commercial purpose.

Related Documents

This Policy complements and is to be implemented in conjunction with other Council policies, directives and relevant documents published by other agencies including, but not limited to:

- Community Activities Grant Guidelines (A15940072)
- Community Facilities Grant Guidelines (A15975979)
- Community Organisation Development Grant Guidelines (A15977137)
- Community Organisation Equipment Grant Guidelines (A16003116)
- Individual Achievement Grant Guidelines (A12948488)
- Road Safety Grant Guidelines (A18211635)
- Regional Arts Development Fund Guidelines (A15213368)
- Discretionary Funds Policy 2150-101 (A17819050)
- Discretionary Funds Availability Notice A17819048
- Discretionary Funds Guidelines (A17819053)
- COVID-19 Community Response and Recovery Program Guidelines

Review Triggers

This policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents. Reviews of this policy will occur as required, or at least once every two years.

Responsibility

This policy is to be:

- (1) implemented by the CEO; and
- (2) reviewed and amended in accordance with the "Review Triggers" by the CEO.

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Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1	Coordination Committee (11/1171)	28.6.2011	Version of PDF
Version 2	Coordination Committee (13/12)	22.1.2013	Version of PDF
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<i>Reviewed</i>	<i>MCCS - no amendment required</i>	<i>March 2016</i>	
Version 4	Coordination Committee (18/118)	30.1.2018	A16481799
Version 5	Coordination Committee (18/2460)	13.12.2018	A17892100
Version 6	Coordination Committee (19/211)	26.2.2019	A18211273
Version 7	General Meeting (19/1608)	6.8.2019	A18906088
Version 8	DRAFT	xx.xx.2020	A19848759