



AGENDA

INCLUDING SUPPLEMENTARY AGENDA
(appearing after the last page of the agenda document)

Coordination Committee Meeting

Tuesday 30 July 2019
commencing at 10.30am

Strathpine Chambers
220 Gympie Road, Strathpine

COUNCILLOR:

NOTICE IS HEREBY GIVEN, that a meeting of the Coordination Committee will be held on Tuesday 30 July 2019 commencing at 10.30am in Strathpine Chambers, 220 Gympie Road, Strathpine to give consideration to the matters listed on this agenda.

Daryl Hitzman
Chief Executive Officer

25 July 2019

Membership = 13
Mayor and all Councillors

Quorum = 7

[Agenda for public distribution](#)

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Moreton Bay Regional Council

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REPORT DETAIL

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SUPPORTING INFORMATION

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Attendance:

Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)

Officers:

Apologies:

Suspended:

Under section 182A of the *Local Government Act 2009* Cr Adrian Raedel is currently suspended from office.

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

ITEM 1.1

ADOPTION OF COUNCIL POLICIES - REGIONAL

Meeting / Session: 1 GOVERNANCE

Reference: A18725844 : 21 June 2019 - **Refer Supporting Information A16453101 & A15878632**

Responsible Officer: DD, A/Manager Executive Services (CEO Executive Services)

Executive Summary

Council regularly reviews its Policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

The purpose of this report is to seek Council's consideration of the following policies, as appearing in the supporting information to this report:

- a) Policy 2150-021 - Workplace Health & Safety; and
- b) Policy 2150-002 - Advertising Expenditure

OFFICER'S RECOMMENDATION

That the following policies be adopted, as appearing in the supporting information to this report:

- a) Policy 2150-021 - Workplace Health & Safety; and
- b) Policy 2150-002 - Advertising Expenditure

ITEM 1.1 ADOPTION OF COUNCIL POLICIES - REGIONAL - A18725844 (Cont.)

REPORT DETAIL

1. Background

In accordance with the review triggers, Council reviews its Policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

2. Explanation of Item

An explanation of the objective, policy summary, and any amendments made to the identified policies is outlined below:

Policy 2150-021 - Workplace Health & Safety

Objective: The objective of this policy is to establish guidelines for the provision, implementation and review of Council's workplace health and safety procedures and processes.

Policy Summary: Council ensures that its workplaces are healthy and safe environments and has developed a workplace health and safety management system which aims to eliminate and reduce risks of workplace injury or illness. The system also assists Council in achieving compliance with the *Work Health and Safety Act 2011* and its associated regulations, as well as relevant codes of practice and Australian Standards.

Summary of amendments: Amendments have been effected to provide clearer guidelines including updates to relevant legislation, definitions and administrative amendments.

Policy 2150-002 - Advertising Expenditure

Objective: The objective of this policy is to ensure Council advertising is of a high standard, complies with legislation, has appropriate authorisation and delivers the best value-for-money for Council.

Policy Summary: This policy has been developed in accordance with s197 of the *Local Government Act 2009* whereby a local government must prepare and adopt a policy about the local government's spending on advertising.

Council is committed to informing the community in an accurate and timely manner about its services, facilities, events and projects through appropriate advertising.

Council advertising must provide information or education to the public and be in the public interest.

Summary of amendments: Amendments have been effected to provide clearer guidelines including definitions and administrative amendments.

3. Strategic Implications

3.1 Legislative/Legal Implications

These policies have been developed in accordance with the *Local Government Act 2009* and the Local Government Regulation 2012.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Council regularly reviews its Policies for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

ITEM 1.1 ADOPTION OF COUNCIL POLICIES - REGIONAL - A18725844 (Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

There are no financial benefit implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Councillors, the Executive Management Team and relevant Council officers have been consulted in the preparation of this report.

SUPPORTING INFORMATION

Ref: [A16453101](#) & [A15878632](#)

The following list of supporting information is provided for:

ITEM 1.1

ADOPTION OF COUNCIL POLICIES - REGIONAL

#1 Policy 2150-002 - Advertising Expenditure

#2 Policy 2150-021 - Workplace Health & Safety

ITEM 1.1 ADOPTION OF COUNCIL POLICIES - REGIONAL - A18725844 (Cont.)

#1 Policy 2150-002 - Advertising Expenditure



Policy: 2150-002

Advertising Expenditure

Head of Power

Local Government Act 2009

Related Legislation

Local Government Regulation 2012

Objective

The objective of this policy is to ensure Council advertising is of a high standard, complies with legislation, has appropriate authorisation and delivers the best value-for-money for Council.

Definitions

Advertising means promoting, for the payment of a fee, an idea, goods or services to the public.

CEO means Council's Chief Executive Officer.

Application

This Policy applies to all advertising undertaken by Council.

Policy Statement

Council is committed to informing the community in an accurate and timely manner about its services, facilities, events and projects through appropriate advertising.

Council advertising must provide information or education to the public and be in the public interest.

Council advertising should always contain the Moreton Bay Regional Council or Moreton Bay Region logo.

Authorisation

Advertising must be approved by the relevant Manager and Council's Corporate Communications Department.

In determining whether to authorise advertising, Managers are to ensure that

- the expenditure is in accordance with this Policy;
- the cost, content and intent of the advertisement and its selected medium is appropriate; and
- budget funds are available.

Unless otherwise approved by the CEO, Council advertising should be coordinated through Council's Corporate Communications Department.

Related Documents

This Policy complements and is to be implemented in conjunction with other Council policies, directives and relevant documents published by other agencies including, but not limited to:

Policy: 2150-103 - Divisional Newsletters

ITEM 1.1 ADOPTION OF COUNCIL POLICIES - REGIONAL - A18725844 (Cont.)



Policy: 2150-002 - Advertising Expenditure

Review Triggers

This Policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents. Reviews of this policy will occur as required, or at least once every two years.

Responsibility

This Policy is to be:

- (1) implemented by the Chief Executive Officer; and
- (2) reviewed and amended in accordance with the "Review Triggers" by the Chief Executive Officer.

Policy: 2150-002		Official Version: A8998642	
Advertising Expenditure			
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1	Coordination (10/1803)	27.7.2010	A3459217
Version 2	Coordination (16/1012)	14.6.2016	A13292694
Version 3		xx.xx.2019	A16453101

ITEM 1.1 - ADOPTION OF COUNCIL POLICIES - REGIONAL - A18725844 (Cont.)

#2 Policy 2150-021 - Workplace Health & Safety



Policy: 2150-021

Workplace Health & Safety

Head of Power

Work Health and Safety Act 2011
Work Health and Safety Regulation 2011
Associated Codes of Practice and Australian Standards

Objective

The objective of this policy is to establish guidelines for the provision, implementation and review of Council's workplace health and safety procedures and processes.

Definitions

Workplace means a place where work is carried out for Council and includes any place where a worker goes, or is likely to be, while at work.

Worker means all employees of Council, whether employed on a permanent, temporary, or part-time basis and includes employees of businesses and entities contracted to provide services to, or on behalf of Council and volunteers.

Application

This policy applies to all Council workers.

Policy Statement

Council ensures that its workplaces are healthy and safe environments, and has developed a workplace health and safety management system which aims to eliminate and reduce risks of workplace injury or illness. The system also assists Council in achieving compliance with the *Work Health and Safety Act 2011* and its associated regulations, as well as relevant codes of practice and Australian Standards.

Council's workplace health and safety procedures and processes are based on a risk-management approach. Council is committed to eliminating and reducing risks by identifying and assessing workplace hazards, implementing control measures, and continually monitoring and reviewing control measures for effectiveness.

Council integrates its workplace health and safety management system into the planning and management of its operations. The system is reviewed through a continual improvement program, internal and external audits, hazard inspection program and scheduled reviews of relevant documentation. Through consultation with workers and other stakeholders Council:

- provides regular compulsory workplace health and safety training and information sessions for all workers;
- has a workplace health and safety committee structure that enables the setting of a strategic direction for safety, consultation processes, resolution of relevant workplace health and safety issues and communication. All workers are invited to be involved in this committee and consultation process;
- provides adequate resources to regularly review, manage and continuously improve workplace health and safety systems and processes; and
- implements proactive control measures and initiatives where appropriate.

ITEM 1.1 - ADOPTION OF COUNCIL POLICIES - REGIONAL - A18725844 (Cont.)



Policy: 2150-021 - Workplace Health & Safety

Workers must ensure that visitors to Council workplaces follow all relevant Council policies, procedures and directives.

Council requires management to lead by example and actively encourage a positive safety culture.

Related Documents

This Policy complements and is to be implemented in conjunction with other Council policies, directives and relevant documents published by other agencies.

Review Triggers

This Policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents. Reviews of this policy will occur as required, or at least once every two years.

Responsibility

This Policy is to be:

- (1) implemented by Directors and Managers; and
- (2) reviewed and amended in accordance with the "Review Triggers" by Manager Human Resources.

Policy: 2150-021		Official Version: A4643718	
Workplace Health & Safety			
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1	Coordination Committee (MP.09/3648)	1.12.2009	A9035919
Version 2	Legislative change Head of Power – title only	16.2.2012	A4643718 (PDF V3.0 #4)
Version 3	Include <i>Other Legislation Amendment Act 2014</i>	9.5.2014	A9331763
Version 4	Coordination Committee (MP.15/488)	31.3.2015	A10722006
Version 5		xx.xx.2019	A15878632

ITEM 1.2
123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND
CONFERENCE - MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A18868559 : 24 July 2019 - **Refer Supporting Information A18751298, A18723337, A18866517 & A18851416**
Responsible Officer: LK, Executive Support Officer (CORP Executive Services)

Executive Summary

The 123rd annual Local Government Association of Queensland (LGAQ) conference will be held in Cairns from 14-16 October 2019. The purpose of this report is to seek Council approval to submit the following three motions, as appearing in the supporting information to this report, for inclusion in the 2019 LGAQ conference agenda.

- *Vegetation Management Act 1999* Review
- Flying Fox Management - Grants, Planning and Research
- Compulsory Participation by Packaging Producers in the Australian Packaging Covenant Organisation (APCO)

Council approval is also sought for Council officers to work with officers from Goondiwindi Regional Council to develop an 2019 LGAQ conference motion to be submitted by Goondiwindi Region Council (co-sponsored by Moreton Bay Regional Council) in relation to regulated dogs.

OFFICER'S RECOMMENDATION

That the Chief Executive Officer be authorised to:

- a) Submit Moreton Bay Regional Council's three motions contained in this report for inclusion in the 2019 Local Government Association of Queensland (LGAQ) conference agenda; and
- b) Approve a co-sponsored 2019 LGAQ conference motion with Goondiwindi Regional Council in relation to regulated dogs.

ITEM 1.2 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE - MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL - A18868559 (Cont.)

REPORT DETAIL

1. Background

The LGAQ has requested that Councils submit motions for inclusion in the 2019 conference agenda by Monday 5 August 2019.

2. Explanation of Item

It is recommended that Council approve the submission of the following three motions for inclusion in the 2019 LGAQ conference agenda:

- *Vegetation Management Act 1999* Review
- Flying Fox Management - Grants, Planning and Research
- Compulsory Participation by Packaging Producers in the Australian Packaging Covenant Organisation (APCO)

It is also recommended that Council co-sponsor a 2019 LGAQ conference motion to be submitted by Goondiwindi Regional Council in relation to regulated dogs. This motion would be developed by Goondiwindi Regional Council officers in partnership with Moreton Bay Regional Council officers.

The purpose of this conference motion would be to lobby the State Government to introduce harsher penalties and stronger powers for Councils when dealing with dog attacks and the issues surrounding regulated dogs.

As a co-sponsor, Council's Chief Executive Officer would approve this 2019 LGAQ conference motion.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislation/legal implications directly arising from this report.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

There are no policy implications directly arising from this report.

3.4 Risk Management Implications

There are no direct risk management implications arising from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising from this report.

3.6 Financial Implications

There are no financial implications arising from this report.

3.7 Economic Benefit

Topics and motions associated with the conference will address a range of economic factors in local government.

3.8 Environmental Implications

Topics and motions associated with the conference will address a range of environmental challenges facing local government.

Moreton Bay Regional Council

ITEM 1.2 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE - MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL - A18868559 (Cont.)

3.9 Social Implications

Topics and motions associated with the conference will address a range of social challenges facing local government.

3.10 Consultation / Communication

Consultation has been undertaken with all Councillors, the Chief Executive Officer and Directors.

SUPPORTING INFORMATION

Ref: [A18751298](#), [A18723337](#), [A18866517](#) & [A18851416](#)

The following list of supporting information is provided for:

ITEM 1.2

**123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE -
MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL**

#1 MBRC Motion - Vegetation Management Act 1999 Review

#2 MBRC Motion - Flying Fox Management - Grants, Planning and Research

***#3 MBRC Motion - Compulsory Participation by Packaging Producers in the Australian Packaging
Covenant Organisation (APCO)***

ITEM 1.2 - 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE - MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL (Cont.)

#1 MBRC Motion - Vegetation Management Act 1999 Review

Vegetation Management Act 1999 Review

Submitting council / organisation Moreton Bay Regional Council	
Title of motion	Local government involvement in the <i>Vegetation Management Act 1999</i> Property Maps of Assessable Vegetation (PMAV) process.
Council resolution # TBA	TBA
Date of council resolution TBA	Please select the date of resolution here
Motion	<p>That the Local Government Association of Queensland make representations to the Minister for Natural Resources, Mines and Energy to amend the <i>Vegetation Management Act 1999</i>.</p> <p>Specifically Part 2 Vegetation management, to allow:</p> <ol style="list-style-type: none"> 1. The Chief Executive to seek information and feedback from the respective local government as part of the assessment process for all PMAV applications; 2. That the Chief Executive be required to consider information obtained from local government as part of this referral process; 3. That PMAV applications be made available on a public register; 4. That an electronic copy of approved PMAVs be made available to local governments upon finalisation by the Chief Executive.
Background	<p>Under the <i>Vegetation Management Act 1999</i>, the State Government has defined and mapped areas of native vegetation that requires protection from impacts, such as development.</p> <p>For example, some native vegetation is essential habitat for a variety of protected wildlife. Due to its importance, the native vegetation has been determined to be 'regulated vegetation' and cannot be removed unless a specific exemption applies. The vegetation requiring protection under the <i>Vegetation Management Act 1999</i> has been classified as category A, category B or category C.</p>

ITEM 1.2 - 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE -
MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL (Cont.)

	<p>Due to the mapping methodology used by the State Government, the regulated vegetation management maps used to define each category may not always be accurate. Subsequently, landowners may apply to the Chief Executive (State Government) for the making or amending of the mapping via the “Property Map of Assessable Vegetation” (PMAV) process.</p> <p>This process involves a review of the ecological values of the land parcel and can result in the State Government amending the defined area of vegetation required to be protected.</p> <p>Following assessment of the application, the landowner is provided an updated map for the land parcel, certified by the Chief Executive, which defines the new ‘vegetation category area’. This certification supersedes any previously applied mapping and cannot be changed without the owner’s consent.</p> <p>Local government is not involved in the State Government’s PMAV process. However, they are required to consider the vegetation category areas as defined in the <i>Vegetation Management Act 1999</i> during the development assessment process under the <i>Planning Act 2016</i>.</p> <p>During the development assessment process, the information provided by applicants regarding the ecological values of the land parcel is often inconsistent with the vegetation category areas defined on the updated PMAVs. As a result, the development assessment process can be impeded and the purpose of the legislation to allow for sustainable land use may not be achieved.</p> <p>To ensure that local government is provided with an opportunity to provide the Chief Executive with information relating to local environmental values prior to the PMAV being finalised, it is suggested that:</p> <ol style="list-style-type: none">1. The Chief Executive seek information and feedback from the respective local government as part of the assessment process for all PMAV applications;2. That the Chief Executive be required to consider information obtained from local government as part of this referral process;3. That PMAV applications be made available on a public register;4. That an electronic copy of approved PMAVs be made available to local governments upon finalisation by the Chief Executive.
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Moreton Bay Regional Council

ITEM 1.2 - 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE -
MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL (Cont.)

What is the desired outcome sought?	That the <i>Vegetation Management Act 1999</i> , Part 2 Vegetation management section is amended to: <ol style="list-style-type: none">1. Provide local governments with an opportunity to provide the Chief Executive with information relating to PMAV applications, where appropriate.2. Allow information prescribed under section 9(1)(b) of the <i>Vegetation Management Regulation 2012</i> and required to be given to the Chief Executive under 20C(2)(b) of the <i>Vegetation Management Act 1999</i> to be kept on a public register.3. Allow an electronic copy of the PMAV to be provided to local government when a PMAV is made or replaced.
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#2 MBRC Motion - Flying Fox Management - Grants, Planning and Research

Flying Fox Management - Grants, Planning and Research

Submitting council / organisation Moreton Bay Regional Council	
Title of motion	Flying Fox Management - Grants, planning and research
Council resolution # TBA	TBA
Date of council resolution TBA	Please select the date of resolution here
Motion	<p>That the Local Government Association of Queensland lobby the State Government to:</p> <ol style="list-style-type: none"> 1. Extend the Flying fox conflict mitigation grant scheme state-wide; 2. Incorporate flying fox management into the State Planning Policy with provisions for development near known flying fox colonies with a focus on reducing potential conflict with residents; and 3. Coordinate state-wide flying fox research, in conjunction with the Federal Government, universities and Local Governments, to determine the locations and population trends of flying foxes with a focus on: <ol style="list-style-type: none"> (i) Statistics of colonies located within the Urban Flying Fox Management Area in contrast to other locations, and (ii) The distribution and population trends of flying foxes within urban flying fox colony areas.
Background	<p>Moreton Bay Regional Council has submitted LGAQ motions regarding flying foxes in 2016, 2017 and 2018. The motions lobbied the State Government to (i) coordinate management and research into flying foxes, and (ii) support funding for flying fox management and dispersal.</p> <p>To date, no change in State Government policy has occurred.</p> <p>In early 2019, the State Government provided grant assistance to eligible residents in the Charters Towers Local Government Area</p>

Moreton Bay Regional Council

ITEM 1.2 - 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE - MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL (Cont.)

	<p>(LGA) affected by flying foxes. Assistance was used to mitigate the effects of living adjacent to a flying fox colony. The grant was available for the following items:</p> <ul style="list-style-type: none"> • Rainwater Tank First Flush system, • Rainwater Tank isolation valve (to prevent rainwater from entering tank), • Vehicle Cover, • Tree trimming/removal, and • House cleaning products. <p>This grant scheme was only available to residents within a designated area (in close proximity to Lissner Park, Charters Towers).</p> <p>In recognition that flying foxes travel large distances across multiple Local Government boundaries and impact many residents in urban areas, Moreton Bay Regional Council supports continued efforts to lobby the State Government to provide state wide management of flying foxes, including planning policies, research and funding support.</p> <p>Many aspects of the flying fox ecology are poorly understood, and this makes management a significant challenge. One of many knowledge gaps is an understanding of the population and distribution trends of urban flying fox colonies through the state.</p>
<p>What is the desired outcome sought?</p>	<p>The State Government:</p> <ol style="list-style-type: none"> a. Extend the flying fox conflict mitigation grant scheme to all Queensland residents to mitigate the effects of living near flying fox colonies. b. Incorporate flying fox management into the State Planning Policy with a focus on reducing potential conflict with residents by designating buffers between known colonies and residents. c. Coordinate funding and research into: <ol style="list-style-type: none"> a. Population distribution and trends in urban areas; b. Habitat preference and movement patterns of black and grey headed flying foxes; and c. Impacts of black and grey headed flying foxes in urban areas.

ITEM 1.2 - 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE - MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL (Cont.)

#3 MBRC Motion - Compulsory Participation by Packaging Producers in the Australian Packaging Covenant Organisation (APCO)

Compulsory participation by packaging producers in the Australian Packaging Covenant Organisation (APCO)

Submitting council / organisation Moreton Bay Regional Council	
Title of motion	Increased advocacy for the introduction of compulsory participation by packaging producers in the Australian Packaging Covenant Organisation (APCO) and clear packaging reduction targets.
Council resolution # TBA	TBA
Date of council resolution TBA	Please select the date of resolution here
Motion	That the Local Government Association of Queensland lobby the State and Federal Government for the introduction of compulsory participation by packaging producers in the Australian Packaging Covenant Organisation (APCO) and legislated packaging reduction targets.
Background	<p>The Australian Packaging Covenant (Covenant) has been the principle national instrument to reduce the environmental impacts of consumer packaging in Australia since 1999.</p> <p>The Covenant forms the industry-led component of a co-regulatory arrangement underpinned by the <i>National Environment Protection (Used Packaging Materials) Measure 2011</i> (NEPM). It is agreed between the Australian Packaging Covenant Organisation Ltd, the representative body for signatories to the Covenant, and Commonwealth, state and territory governments, and is endorsed by the National Environment Protection Council.</p> <p>The Covenant document sets out the goals of the Covenant, how the Covenant is implemented, including the governance arrangements, and signatory eligibility and obligations.</p> <p>Participation at this time is voluntary and likely one of the reasons that national packaging reduction targets have not been achieved to date.</p> <p>New national packaging reduction targets, to be achieved by 2025, were set in April 2018:</p> <ol style="list-style-type: none"> 1. 100% reusable, recyclable or compostable packaging; 2. 70% of plastic packaging being recycled or composted; 3. 30% of average recycled content including in packaging; and

Moreton Bay Regional Council

ITEM 1.2 - 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE -
MORETON BAY REGIONAL COUNCIL MOTIONS - REGIONAL (Cont.)

	<p>4. The phase out of problematic and unnecessary single-use plastic packaging</p> <p>https://www.packagingcovenant.org.au/who-we-are/australias-2025-national-packaging-targets</p> <p>Councils across Australia have historically seen an increase year on year on packaging waste, including in littering and illegal dumping in their municipalities. With the near collapse of the recycling industry the cost burden on communities for managing packaging waste has increased significantly. Urgent action is required.</p>
<p>What is the desired outcome sought?</p>	<p>Council seeks advocacy and strategic support from the State and Federal Government to:</p> <ul style="list-style-type: none">• fast track the 2025 National Packaging Target;• legislate for the compulsory achievement of packaging reduction targets;• increase the compulsory participation of packaging producers in the industry product stewardship;• share community engagement responsibility to achieve the 2025 targets;• support local resource recovery solutions for existing materials accepted in the average comingled recyclable waste stream, and• support local resource recovery solutions for new materials entering comingled recycling bin streams including compostable biodegradable plastic packaging.

ITEM 1.3
REVIEW OF CORPORATE STRUCTURE - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A18876323 : 25 July 2019 - **Refer Supporting Information A18876584**
Responsible Officer: DH, Chief Executive Officer (CEOs Office)

Executive Summary

Pursuant to the *Local Government Act 2009*, (Act), the Council must have an organisational structure that is appropriate to the performance of its responsibilities.

The organisational structure has been one of continuous progression to enable the ongoing delivery of services as efficiently and effectively as possible. This report provides recommendations for Council in relation to changes which will contribute to the Council's goals for effective and sustainable service delivery.

OFFICER'S RECOMMENDATION

1. That the organisational structure dated 30 July 2019 be approved as contained in the supporting information to this report.
2. That the Chief Executive Officer be authorised to do all things necessary to implement the new structure.

ITEM 1.3 REVIEW OF CORPORATE STRUCTURE - REGIONAL - A18876323 (Cont.)

REPORT DETAIL

1. Background

A review of the overall organisational structure has been undertaken.

2. Explanation of Item

The organisational structure has been reviewed and revised to meet the ongoing needs of the service delivery requirements of the organisation.

Proposed changes to the Divisions and Departments established within the organisational structure are outlined as follows:

Director Finance and Corporate Services

With the retirement of Keith Pattinson, Manager Finance and Project Services, an interim role of Director Corporate Services (DCORP) was created and filled by Graeme Kanofski to assist Council on a short-term basis to support in delivering Council's ongoing internal service delivery. It is proposed to replace this position with the role of Director Finance and Corporate Services (DFCORP). The DFCORP will be responsible for the functions of:

- Strategic Financial and Corporate Planning
- Accounting and Finance
- Governance
- Human Resources
- Information, Communication and Technology
- Information Management and Corporate Systems
- Enterprise Risk Management and Audit

Manager Executive Services

It is proposed that to appropriately support the new role of DFCORP, that the existing vacant role of Manager Executive Services (MES) be recruited to. The MES will be responsible for the functions of:

- Corporate Legislative Compliance and Policy
- Enterprise Risk Management and Fraud/Corruption Control
- Strategic Contract Management (Governance)
- Complaints Management
- Council Meeting Support
- Councillors and PA Support

Governance Manager

It is proposed that to appropriately support the role of MES, that a new role of Governance Manager be created and recruited to.

Director Planning

Mike Pickering is currently filling the role of Director Planning and Economic Development. Whilst it is proposed that economic development remain in this Division, it is suggested that this function may be subject to further review in the future. Furthermore, it is proposed that the focus of this Director will be on the planning function and to this end it is suggested that the current role of PED be changed to Director Planning (DP) and recruited to.

Manager Strategy and Engagement

It is proposed to include the corporate communications function under Manager Strategy and Engagement rather than with the Director Finance and Corporate Services. In addition the position of Communications Manager will be removed from the structure.

Please refer to the attached organisational structure (supporting information #1).

ITEM 1.3 REVIEW OF CORPORATE STRUCTURE - REGIONAL - A18876323 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

The Council must approve an appropriate corporate structure in order to comply with the *Local Government Act 2009* (Act). Appointments to the corporate structure must be in accordance with the Act.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

The structure has been developed in accordance with the provisions of the Act.

3.4 Risk Management Implications

There are no identified risk implications as a direct result of this report.

3.5 Delegated Authority Implications

The continual evolution of the organisational structure will allow for the proper consideration of appropriate delegations to ensure council operates efficiently and effectively.

3.6 Financial Implications

The financial implications of the organisational structure are within the current budget.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

The proposed structure has been developed by the Chief Executive Officer in consultation with the Mayor, Councillors and appropriate staff.

SUPPORTING INFORMATION

Ref: [A18876584](#)

The following list of supporting information is provided for:

**ITEM 1.3
REVIEW OF CORPORATE STRUCTURE - REGIONAL**

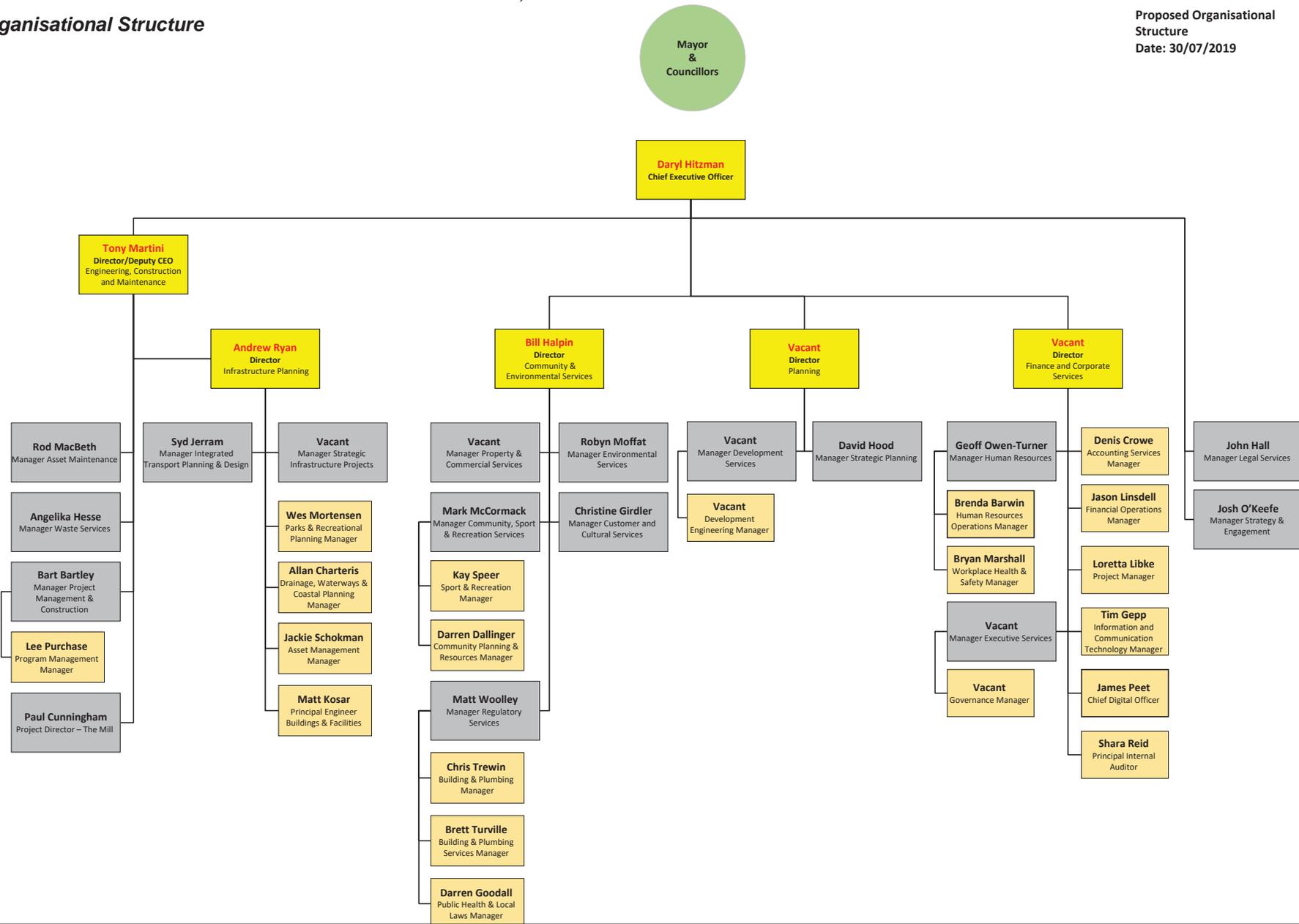
#1 Organisational Structure

Moreton Bay Regional Council

ITEM 1.3 - REVIEW OF CORPORATE STRUCTURE - REGIONAL (Cont.)

#1 Organisational Structure

Proposed Organisational Structure
Date: 30/07/2019



2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

ITEM 2.1

DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5

APPLICANT: BISHOPP OUTDOOR ADVERTISING PTY LTD

OWNER: THE STATE OF QLD (REP BY PUBLIC SAFETY BUSINESS AGENCY)

Meeting / Session: 2 PLANNING & DEVELOPMENT
Reference: A18808294 : 30 July 2019 – Refer Supporting Information A18833338, A18833359, A18833368
Responsible Officer: CA, Planner (PED Development Services)

Executive Summary

APPLICATION DETAILS	
Applicant:	Bishopp Outdoor Advertising Pty Ltd C/- DTS QLD
Lodgement Date:	5 March 2019
Properly Made Date:	5 March 2019
Confirmation Notice Date:	18 March 2019
Information Request Date:	29 March 2019
Info Response Received Date:	20 June 2019
No. of Submissions:	Not applicable (Code Assessment)
Decision Due Date:	1 August 2019
Prelodgement Meeting Held:	No

PROPERTY DETAILS	
Division:	Division 5
Property Address:	66 Boardman Road, Kippa-Ring
RP Description	Lot 24 SP 181125
Land Area:	3037m ²
Property Owner	The State of Qld (Rep By Public Safety Business Agency)

STATUTORY DETAILS	
Planning Legislation:	Planning Act 2016
Planning Scheme:	MBRC Planning Scheme
Planning Locality / Zone	General Residential Zone - Suburban Neighbourhood Precinct
Level of Assessment:	Code Assessment (Limited Code)

This application seeks an Operational Works - Development Permit for an Advertising Device at 66 Boardman Road, Kippa-Ring, described as Lot 24 SP181125 known more locally as the Kippa-Ring Fire and Rescue Station. The proposal consists of a two (2) sided billboard sign, with a 6m x 3m sign face (18m²). The sign is proposed to be illuminated by a single down light that will be mounted centrally to the top of each sign face. The sign faces will be viewable by traffic travelling both north and south along Boardman Road.

Moreton Bay Regional Council

ITEM 2.1 DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

Under the MBRC Planning Scheme, an Advertising Device is Accepted Development Subject to Requirements (i.e. self-assessable) with assessment against the Advertising Devices Code. In this instance a Development Application was triggered due to non-compliance with the following Requirements for Accepted Development (Assessment Benchmarks) of the code:

- RAD2 - Table 9.4.4.4 (b) - Setbacks
The Applicant is proposing a setback of 50mm from both the front and side boundary, in lieu of 1.0m from the front boundary and 3.0m from the side boundary.
- RAD4 - Illumination of Advertising Devices
The Applicant is proposing to illuminate the sign within the General Residential Zone.

Assessment is therefore required against the corresponding Performance Outcomes, being PO1 and PO3 of the Advertising Devices Code.

Council officers have completed the assessment and subject to some modifications, the proposal results in a satisfactory development outcome that achieves the outcomes identified in the applicable code. The application is recommended to be approved, subject to conditions.

OFFICER'S RECOMMENDATION

- A. That Council, in accordance with the *Planning Act 2016*, approves the Development Application for an Operational Works - Development Permit for Advertising Device at 66 Boardman Road, Kippa-Ring, described as Lot 24 SP181125, subject to the following plans/documents and conditions:

Approved Plans and Documents			
Plan / Document Name	Reference Number	Prepared By	Dated
Site Plan	402105A&B	Bishopp	4/07/2018
Site Mockup - A	402105A&B	Bishopp	4/07/2018
Site Mockup - B	402105A&B	Bishopp	4/07/2018
Traffic Engineering Assessment	19-451	Pekol Traffic & Transport	4/07/2019

Amended Plans Required			
Elevations	1905	Nikolaou Associates	16/01/2019

Conditions

CONDITION		TIMING
OPERATIONAL WORKS		
DEVELOPMENT PLANNING		
1	Scope of Limited Code Assessment	
	Carry out the development in accordance with all Requirements for Accepted Development of the applicable codes current at the date of this decision (being the Self Assessable Aspects), with the exception of the following where assessment against the corresponding Performance Outcomes have been the subject of this assessment (being the Code Assessable Aspects): Advertising Devices Code <ul style="list-style-type: none"> • Requirement for Accepted Development RAD 2 	To be maintained at all times.

Moreton Bay Regional Council

ITEM 2.1 DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

CONDITION		TIMING
	<p>Notes</p> <ol style="list-style-type: none"> 1. For the purpose of this condition, the applicable code refers to those identified in the applicable assessment criteria column for the development in the Moreton Bay Regional Council Planning Scheme. 2. This assessment is limited to the code assessable aspects of the development application only. This development approval does not confirm compliance with Accepted Development aspects of the development application. 	
2	Approved Plans and/or Documents	
	Undertake development generally in accordance with the approved plans and/or documents. These plans and/or documents will form part of the approval, unless otherwise amended by conditions of this approval.	At all times.
3	Amended Plans Required	
A	Submit an amended Elevations Plan demonstrating the removal of the lighting located at the top of the Advertising Device.	Prior to any approval of Building Works.
B	Obtain approval from Council for the amended Elevation Plan in accordance with (A) above.	Prior to any approval of Building Works.
C	Implement the requirements and recommendations of the approved plan. The approved amended plan will form part of the approval.	At all times.
4	Illumination	
	The Advertising Device is not to be illuminated.	At all times.
5	Siting	
	Provide to Council certification from a Licensed Surveyor that the Advertising Device is wholly contained within the lot.	Within 2 weeks of the erection of the advertising device.
DEVELOPMENT ENGINEERING		
6	RPEQ Certification	
A	Provide to Council RPEQ Certification that the Advertising Device has been constructed in accordance with the recommendations within the approved Traffic Engineering Assessment prepared by Pekol Traffic & Transport (4/07/2019).	Within 2 weeks of the erection and operation of the Advertising Device.
B	Operate the Advertising Device in accordance with the approved Traffic Engineering Assessment.	At all times.
7	Build Over or Adjacent to Stormwater Main	
	Obtain approval from Council for 'Building over or adjacent to a stormwater main or within a council easement' for the proposed Advertising Device.	Prior to building works approval.

ITEM 2.1 DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

ADVICES	
1	Aboriginal Cultural Heritage Act 2003
	<p>The <i>Aboriginal Cultural Heritage Act 2003</i> commenced in Queensland on April 16, 2004. The Act provides blanket protection of Aboriginal cultural heritage sites and places, including significant areas and objects, as well as archaeological remains. The Act also recognises that Aboriginal cultural heritage parties are key stakeholders in the assessment and management of Aboriginal cultural heritage.</p> <p>Under the Act, if a proposed activity involves disturbance of the ground surface, cultural heritage Duty of Care must be considered. This involves consideration of whether an activity is <i>likely</i> to harm Aboriginal cultural heritage. This may require involvement from the relevant Aboriginal cultural heritage party.</p> <p>Cultural heritage Duty of Care compliance ultimately lies with the person or entity conducting the activity, and penalty provisions apply for failing to fulfil this Duty of Care.</p> <p>Council strongly advises that before undertaking the land use activity, you refer to the cultural heritage duty of care - Department of Aboriginal and Torres Strait Islander Partnerships (Queensland Government) for further information regarding the responsibilities of the developer.</p>

- B. That the Council report for this application be published to the website as Council’s statement of reasons in accordance with Section 63 (5) of the *Planning Act 2016*.
- C. That the following information be included in the Decision Notice.

Decision Notice information

	Details to Insert
Application Type	Operational Works - Development Permit for Advertising Device
Relevant Period of Approval	Operational Works - 2 years
Section 64(5) Deemed Approval	Not applicable
Superseded Planning Scheme	Not applicable
Variation approval affecting the Planning Scheme	Not applicable
Other Necessary Permits	Building Works – Development Permit
Codes for Accepted Development	Not applicable
Referral Agencies	There are no Referral Agencies
Submissions	Not applicable

ITEM 2.1 DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

REPORT DETAIL

1. Background

Nil

2. Explanation of Item

2.1 Description of the Site and Surrounds

The site contains the Kippa-Ring Fire and Rescue Station.

Directions	Planning Scheme Zone	Current Land Use
North	Recreation and Open Space	Talobilla Park
South	General Residential Zone - Suburban Neighbourhood Precinct	Dwelling Houses
East	General Residential Zone - Suburban Neighbourhood Precinct	Talobilla Park
West	Recreation and Open Space	Talobilla Park and Dwelling Houses

2.2 Assessment Benchmarks related to the *Planning Regulation 2017*

The *Planning Regulation 2017* (the Regulation) prescribes Assessment Benchmarks that the application must be carried out against, which are additional or alternative to the Assessment Benchmarks contained in Council's Planning Scheme.

These Assessment Benchmarks are prescribed as being contained in:

- the South East Queensland Regional Plan and Part E of the State Planning Policy; and
- Schedule 10 of the Regulation.

Applicable Assessment Benchmarks:	<u>State Planning Policy</u> <ul style="list-style-type: none"> • State Planning Policy, Part E <u>Regional Plan</u> <ul style="list-style-type: none"> • South East Queensland Regional Plan
SEQ Regional Plan Designation:	<ul style="list-style-type: none"> • Urban Footprint
Koala Habitat Designation:	Nil

2.2.1 *State Planning Policy*

A new State Planning Policy came into effect on 3 July 2017 and is not currently integrated into the MBRC Planning Scheme. The following assessment benchmarks are to be applied to the assessment of development applications until the State interests have been appropriately integrated into Council's planning scheme. Assessment against the SPP assessment benchmarks is as follows:

Moreton Bay Regional Council

ITEM 2.1 DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

Assessment benchmark - livable communities		
Applicable to Development	SPP requirement	Comment
No	None	Not applicable
Assessment benchmark - mining and extractive resources		
Applicable to Development	SPP requirement	Comment
No	None	Not applicable
Assessment benchmarks - water quality		
Applicable to Development	SPP requirement	Comment
No	None	Not applicable
Assessment benchmarks - natural hazards, risk and resilience		
Applicable to Development	SPP Requirement	Comment
Yes	<p>Bushfire, flood, landslide, storm tide inundation, and erosion prone areas outside the coastal management district:</p> <p>(1) Development other than that assessed against (1) above, avoids natural hazard areas, or where it is not possible to avoid the natural hazard area, development mitigates the risks to people and property to an acceptable or tolerable level.</p> <p>All natural hazard areas:</p> <p>(2) Development supports and does not hinder disaster management response or recovery capacity and capabilities.</p> <p>(3) Development directly, indirectly and cumulatively avoids an increase in the severity of the natural hazard and the potential for damage on the site or to other properties.</p> <p>(4) Risks to public safety and the environment from the location of hazardous materials and the release of these materials as a result of a natural hazard are avoided.</p>	<p>An assessment of the proposed development has been undertaken against the applicable SPP requirements and the proposal has been determined to comply.</p>

ITEM 2.1 DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

	(5) The natural processes and the protective function of landforms and the vegetation that can mitigate risks associated with the natural hazard are maintained or enhanced.	
Assessment benchmarks - strategic airports and aviation facilities		
Applicable to Development	SPP Requirement	Comment
No	None	Not applicable

2.2.2 South East Queensland Regional Plan

The site is located in the Urban Footprint. There are no requirements in the State Planning Regulatory Provisions applicable to the development proposal.

2.2.3 Schedule 10 of the Regulation – Koala Habitat (not applicable)

The site is not located in a Priority Koala Assessable Development Area or Koala Assessable Development Area. Moreover, the site is identified as low value rehabilitation.

2.3 Assessment Against Local Categorising Instrument - Moreton Bay Regional Council Planning Scheme

An assessment against the relevant parts of the planning scheme is set out below.

2.3.1 Strategic Framework

Not applicable to code assessment.

2.3.2 Assessment of Applicable Codes

Code Compliance Summary

The assessment below identifies how the development proposal achieves the assessment benchmarks and where the development proposal;

- (a) proposes an alternative 'Example' satisfying or not satisfying the corresponding Performance Outcome; and
- (b) proposes an outcome where no 'Example' is stated in the code and the proposed outcome does not satisfy the corresponding Performance Outcome.

Assessment Benchmarks	Compliance with Overall Outcomes	Performance Outcomes assessment is required
Development Codes		
Advertising Devices Code	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	PO1, PO3

The assessment of the development proposal against the Performance Outcomes of the applicable code(s) is discussed below in section 2.3.3.

ITEM 2.1 DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

2.3.3 Performance Outcome Assessment

Performance Outcome	Example				
Advertising Devices Code					
<p>PO1</p> <p>Advertising devices are of an appropriate number, type, design, scale, height and location to:</p> <ol style="list-style-type: none"> not contribute to visual clutter or be overbearing or visually dominant; complement the existing and future planned character and amenity of the area in which it is located; maintain a human scale and not detract from or interfere with the form and function of a pedestrian friendly environment; be compatible with the surrounding streetscape and landscape. Advertising devices should be considered as another design element, which integrate with the architecture, scale, proportions and style of buildings, landscaping, structures and other Advertising devices located both within and surrounding the site; minimise any potential adverse impacts on adjoining sites, such as overshadowing or the loss of key views and view corridors; not diminish or cause irreversible damage to any cultural heritage values present on the site or those associated with a heritage site, item or object. 	<p>E1.2</p> <p>The Advertising device complies with the criteria specified in Column 2 of Table 9.4.4.4.</p> <p>Table 9.4.4.4. A freestanding Advertising device:</p> <ol style="list-style-type: none"> is limited to 1 per site entrance, with a maximum of 2 per frontage; <u>is setback a minimum 1m from the front boundary and 3m from the side and rear boundaries of the site;</u> does not exceed the maximum height for the zone in which it is located as specified below: <table border="1"> <thead> <tr> <th>Zone/Local plan</th> <th>Height in metres (m)</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> • Centre • Community facilities • Emerging community, General residential - if on a lot identified on Overlay map – Community activities and neighbourhood hubs • Extractive industry • Industry • Recreation and open space • Rural • Rural residential – if on a lot identifies for Community activities and Neighbourhood hubs • Caboolture West local plan – For all Interim uses • Caboolture West local plan <ul style="list-style-type: none"> ○ Enterprise and employment precinct – all sub-precincts </td> <td> 6m Note - Height is to be measured from ground level. </td> </tr> </tbody> </table>	Zone/Local plan	Height in metres (m)	<ul style="list-style-type: none"> • Centre • Community facilities • Emerging community, General residential - if on a lot identified on Overlay map – Community activities and neighbourhood hubs • Extractive industry • Industry • Recreation and open space • Rural • Rural residential – if on a lot identifies for Community activities and Neighbourhood hubs • Caboolture West local plan – For all Interim uses • Caboolture West local plan <ul style="list-style-type: none"> ○ Enterprise and employment precinct – all sub-precincts 	6m Note - Height is to be measured from ground level.
Zone/Local plan	Height in metres (m)				
<ul style="list-style-type: none"> • Centre • Community facilities • Emerging community, General residential - if on a lot identified on Overlay map – Community activities and neighbourhood hubs • Extractive industry • Industry • Recreation and open space • Rural • Rural residential – if on a lot identifies for Community activities and Neighbourhood hubs • Caboolture West local plan – For all Interim uses • Caboolture West local plan <ul style="list-style-type: none"> ○ Enterprise and employment precinct – all sub-precincts 	6m Note - Height is to be measured from ground level.				

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Performance Outcome	Example	
	<ul style="list-style-type: none"> ○ Town centre precinct – all sub-precincts ○ Urban living precinct – Local centre sub-precinct ○ Urban living precinct – Light industry sub-precinct ○ Urban living precinct – Next generation sub-precinct - if on a lot identified for Community activities and Neighbourhood hubs ● Redcliffe Kippa-Ring local plan <ul style="list-style-type: none"> ○ Redcliffe seaside precinct ○ Kippa-Ring village precinct ○ Kippa-Ring station precinct ○ Local services precinct ○ Health precinct ○ Interim residential precinct - if on a lot identified for Community activities and Neighbourhood hubs ○ Open space and recreation precinct ○ Sport and recreation precinct ○ Woodfordia local plan 	
	<ul style="list-style-type: none"> ● Emerging community, General residential - if not on a lot identified on Overlay map – Community 	<p>1.5m Note - Height is to be measured from ground level.</p>

ITEM 2.1 DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

Performance Outcome	Example	
	<p>activities and neighbourhood hubs</p> <ul style="list-style-type: none"> • Environmental conservation and management • Rural residential – if not on a lot identified for Community activities and Neighbourhood hubs • Township • Caboolture West local plan <ul style="list-style-type: none"> ○ Green network precinct ○ Rural living precinct ○ Urban living precinct – Next generation sub-precinct - if not identified for Community activities and Neighbourhood hubs • Redcliffe Kippa-Ring local plan <ul style="list-style-type: none"> ○ Interim residential precinct - if not on a lot identified for Community activities and Neighbourhood hubs 	
<i>Performance Outcome Assessment</i>		
<p>The Applicant is proposing an alternative solution to allow an Advertising Device to be sited 50mm from the front and side boundaries, in lieu of 1m and 3m respectively as nominated in the Example. It is noted that the sign otherwise complies with the type, scale and height as outlined within Table 9.4.4.4 of the Advertising Devices Code.</p> <p>The site is mapped within Overlay Map - Community Activities and Neighbourhood Hub with the Code allowing for Advertising Devices with a larger sign face on lots within this Overlay Map. Further, although located within the General Residential Zone, it is recognised that the site is on the periphery of a residential area and that Boardman Road is a Council sub-arterial road with a higher traffic flow. A sign in this location is therefore more suitable than if the site was within a lower order residential street.</p>		

ITEM 2.1 DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

Performance Outcome	Example
<p>Although the Advertising Device will be sited closer to the front and side boundaries, the reduced setbacks will not cause additional impacts to the streetscape or increase the sign's visual dominance. The site is adjacent to the entrance of Talobilla Park and a drainage area, therefore the location of the sign along the northern side boundary will not create adverse impacts on the adjoining site, such as overshadowing or the loss of key views and view corridors. Further, pedestrian movement will not be impeded by the location of the sign as a pedestrian footpath is provided on the adjacent side of Boardman Road.</p> <p>Due to the sign being proposed within the suggested setbacks, it is recommended that a condition form part of any development approval given requiring certification from a Licensed Surveyor that the Advertising Device is wholly contained within the lot.</p> <p>The proposal overall complies with this Performance Outcome.</p>	

Advertising Devices Code	
<p>PO3</p> <p>An Advertising device incorporates illumination only where it is appropriate to its setting and does not detract from the amenity and character of the area in which it is located. Illumination must not create a hazard or nuisance for motorists and surrounding uses.</p>	<p>E3.1</p> <p>The Advertising device is illuminated only where located in the following zones:</p> <ul style="list-style-type: none"> a. Centre zone; b. Industry zone; c. Caboolture West local plan: <ul style="list-style-type: none"> i. Town centre precinct - excluding Residential north and Residential south sub-precincts; ii. Urban living precinct – Local centre sub-precinct only; iii. Enterprise and employment precinct; d. Redcliffe Kippa-Ring local plan: <ul style="list-style-type: none"> i. Redcliffe seaside precinct; ii. Kippa-Ring village precinct; iii. Local services precinct; iv. Health precinct. <p>E3.2</p> <p>Where an Advertising device is illuminated it meets the following criteria:</p> <ul style="list-style-type: none"> a. illumination is by an internal light source or down light if externally lit; b. illumination is in the form of static lighting;

ITEM 2.1 DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

	c. lighting is not directed or reflected towards a residential property or public place.
Performance Outcome Assessment	
<p>The Applicant is proposing an alternative solution to allow the Advertising Device to be illuminated when sited within the General Residential Zone (Suburban Neighbourhood precinct).</p> <p>The illumination proposed is by way of a single down light that will be mounted to the top of each sign face. Although on the periphery of a residential area, the site is not located within a built-up, well-lit part of the region and this form of illumination is not appropriate to the current setting and will detract from the amenity and character of the area in which it is located at night. Therefore, the illumination of the Advertising Device does not comply with the Performance Outcome. Accordingly, an assessment against the Overall Outcomes of the Code is required.</p>	

2.3.4 Overall Outcome Assessment

The development proposal does not comply with Performance Outcome PO3 (Illumination) of the Advertising Devices Code. Therefore, the proposal is required to be assessed against the *relevant* Overall Outcomes of the code as follows:

Advertising Devices Code - Section 9.4.4.2		
Overall Outcomes	Complies Y/N	Comments
2a. The presence, scale, size and placement of Advertising Devices does not adversely impact upon the character and amenity of the immediate and wider locality, and does not result in visual clutter.	No as proposed but yes if removal of illumination conditioned	<p>The site is on the periphery of a residential area that is not built-up or well-lit. The presence of a billboard style Advertising Device with an illumination source on both sign faces will highlight the signage at night and will not be in keeping with the residential amenity expected within this area and will adversely impact upon the character and amenity of the immediate and wider locality, particularly at night.</p> <p>Therefore, compliance against this Overall Outcome is unable to be achieved with the light, however during the day, the sign will not be as obvious and would comply.</p>
2b. The presence, scale size and placement of Advertising Devices is consistent with the character of the existing or proposed streetscape.	No as proposed but yes if removal of illumination conditioned	<p>The existing streetscape is consistent with a typical residential setting containing low rise built form and minimal light sources.</p> <p>The presence of a billboard style Advertising Device containing illumination is not consistent with the character of the existing streetscape at night.</p>

ITEM 2.1 DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

Advertising Devices Code - Section 9.4.4.2		
		Therefore, compliance against this Overall Outcome is unable to be achieved with the light, however during the day, the sign will not be as obvious and would comply.

Therefore, as the proposed illumination component of the development proposal is not able to comply with Performance Outcome 3 and the relevant Overall Outcomes, it is recommended that a condition form part of any development approval given requiring that the Advertising Device not be illuminated.

2.4 Trunk Infrastructure

In accordance with section 4 of the Moreton Bay Regional Council Planning Scheme, the subject site is located in the identified Priority Infrastructure Area. Infrastructure charges applying to the land, where applicable, are to be applied in accordance the Council's Charges Resolution No. 8 commencing on 14 August 2018 (CR).

2.4.1 *Levied Charge*

Part 4 of the ICR states a levied charge only applies to a Material Change of Use, Reconfiguring a Lot or Building Works that is for a Material Change of Use that is self-assessable. The proposal is for Operational Works, therefore no levied charge is applicable.

2.5 Recording of particular approvals on the MBRC Planning Scheme

Not Applicable in this instance.

2.6 Referrals

2.6.1 *Council Referrals*

Development Engineering

Conditions have been recommended by Development Engineering relating to the proposal obtaining approval for 'Building over or adjacent to a stormwater main or within a council easement' for the proposed Advertising Device due to the location of the existing stormwater system.

2.6.2 *Referral Agencies*

2.6.2.1 Concurrence Agencies - Department of Infrastructure, Local Government and Planning

There were no Concurrence Agencies involved in assessing this development application.

2.6.2.2 Advice Agencies

There were no Advice Agencies involved in assessing this application.

2.6.2.3 Third Party Agencies

There were no Third Party Agencies involved in assessing this application.

ITEM 2.1 DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

2.7 Public Consultation

The development application is Code Assessable and accordingly there are no formal public notification requirements associated with the proposal.

2.8 Other Matters

Nil.

3. **Strategic Implications**

3.1 Legislative/Legal Implications

The applicant has appeal rights in accordance with the *Planning Act 2016*.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

The proposal is consistent with the existing Moreton Bay Regional Council planning provisions and relevant policies.

3.4 Risk Management Implications

Development occurs efficiently and effectively in the region in a manner that reduces potential risk implications to Council and the community.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

In the event that an appeal is made to the Planning & Environment court against Council's decision, the Council will incur additional costs in defending its position.

3.7 Economic Benefit

Appropriate development supports the growing Moreton Bay region.

3.8 Environmental Implications

New development contributes to sustainable management and protection of the natural environment in the region through compliance with the planning schemes policies and provisions.

3.9 Social Implications

Appropriately designed and located development contributes to diverse, vibrant and safe communities and facilities

3.10 Consultation / Communication

Refer to clause 2.7.

SUPPORTING INFORMATION

Ref: [A18833338](#), [A18833359](#), [A18833368](#)

The following list of supporting information is provided for:

ITEM 2.1

**DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING
DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5**

#1 Locality Plan

#2 Zoning Map

#3 Proposal Plans

#4 Traffic Engineering Assessment

ITEM 2.1 - DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE
- 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 (Cont.)

#1 Locality Plan



ITEM 2.1 - DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE
- 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 (Cont.)

#2 Zoning Map



ITEM 2.1 - DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

#3 Proposal Plans

JOB NO: 402105A&B
ADDRESS: 66 Boardman Rd, Kippa-Ring, QLD, 4021
LEGAL DESCRIPTION: Lot 24 on SP181125
GPS: S27.218993, 153.087811
PROPOSAL: Double sided 6m x 3m billboard structure
DATE: 4/07/2018
SHEET 1 of 1
 Scale 10m N

SITE PLANS

ITEM 2.1 - DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)



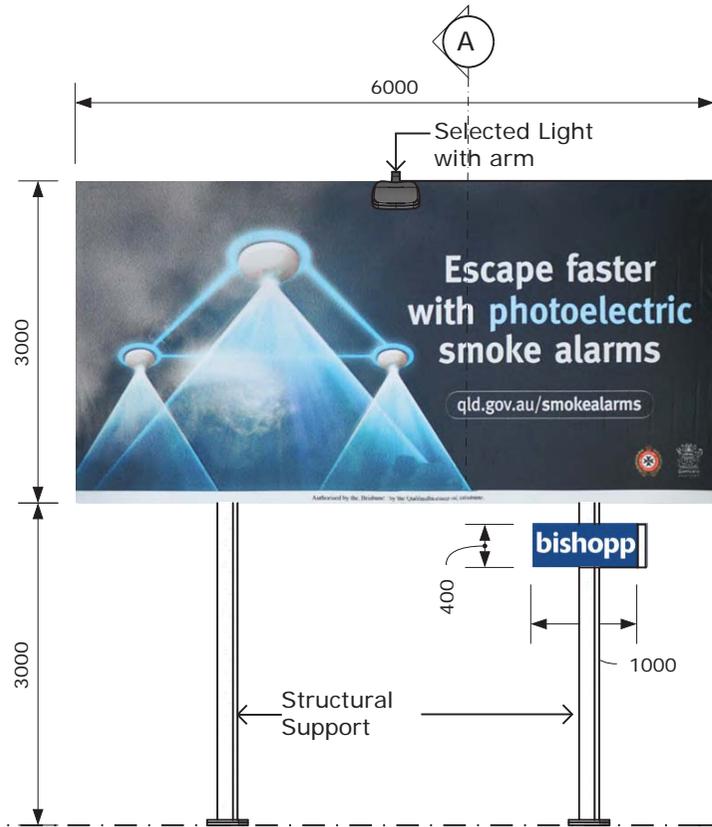
SITE MOCKUP - A

ITEM 2.1 - DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)

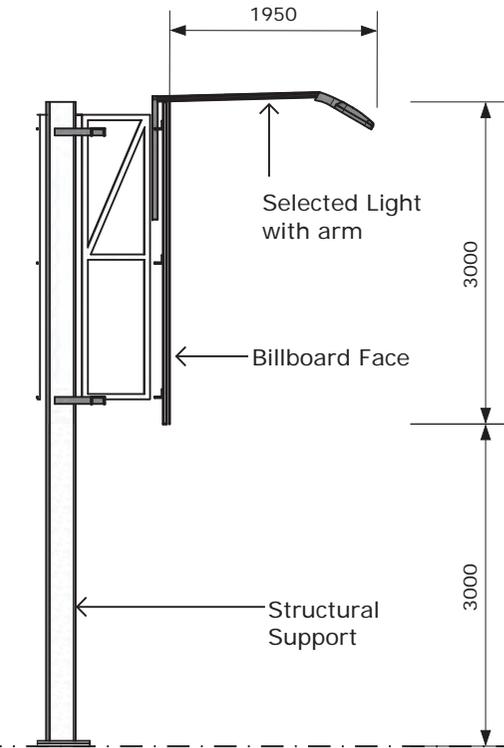


SITE MOCKUP - B

ITEM 2.1 - DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294 (Cont.)



ELEVATION 1 (shown true)
1:50 @A3



ELEVATION (shown true)
1:50 @A3

-PRELIMINARY-



0	PRELIMINARY	2019-01-16
ISSUE:	REF:	DATE:

PROPOSED BILLBOARD
66 BOARDMAN ROAD, KIPPA RING
for
BISHOPP OUTDOOR ADVERTISING PTY LTD

ARCHITECT:

nikolaou
ASSOCIATES
PO Box 177, Paddington, Qld 4064
+61 7 3369 8218
www.nikolaou.com.au

Drawing Title:
Elevations 1

Plot Date: 2019-04-16
Project No: 1905
Drawing No: DD-1[0]

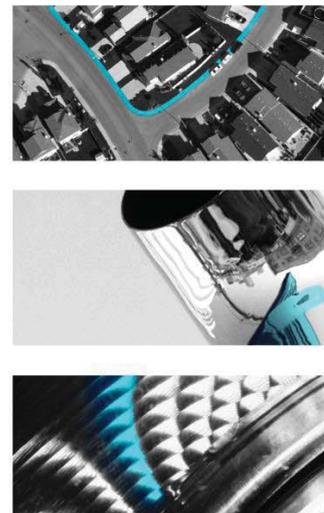
ITEM 2.1 - DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294) (Cont.)

#4 Traffic Engineering Assessment

**PROPOSED ADVERTISING DEVICE
66 BOARDMAN ROAD, KIPPA-RING
TRAFFIC ENGINEERING ASSESSMENT**

4 JULY 2019

PREPARED FOR:



ITEM 2.1 - DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294) (Cont.)



DOCUMENT CONTROL RECORD

DOCUMENT						
Report Title:		Proposed Advertising Device – 66 Boardman Road, Kippa-Ring				
Client:		Bishopp				
Project Number:		19-451				
REV	PURPOSE	DATE	AUTHOR	REVIEWER	APPROVED	SIGNED
A	FINAL	Jul-19	CG	JPG	JPG (RPEQ 22233)	

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ITEM 2.1 - DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294) (Cont.)



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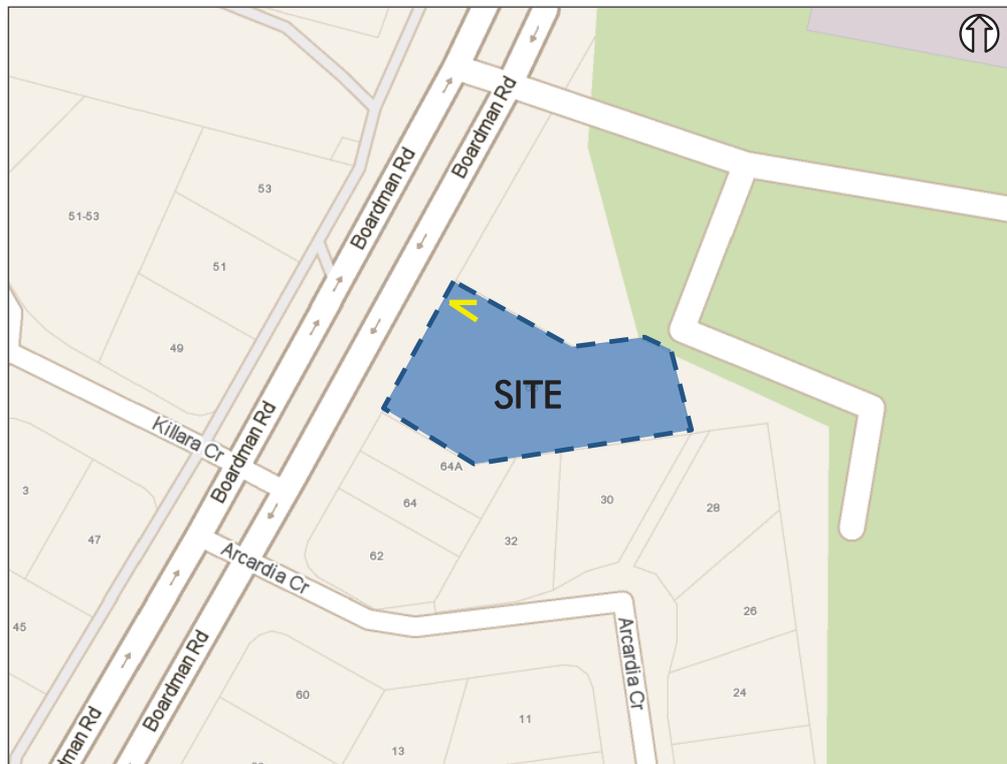


1.0 INTRODUCTION

1.1 Background

In June 2019, PTT was commissioned by Bishopp to undertake a traffic engineering assessment for a proposed double-sided static billboard sign located at 66 Boardman Road, Kippa-Ring. The subject site is shown in Figure 1.1.

Figure 1.1: SITE LOCATION



1.2 Aim

The aim of this assessment was to evaluate the impact of the proposed static advertising device in terms of safety and driver distraction with respect to its location, design and operation.

1.3 Documents

The following documents were reviewed to produce this report:

- Moreton Bay Regional Council’s Subordinate Local Law No. 1 Administration (2011)
- Moreton Bay Regional Council’s Planning Scheme (2016)
- Department of Transport and Main Roads (DTMR) Roadside Advertising Manual (2017) (RAM)

ITEM 2.1 - DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294) (Cont.)



- Yannis et al 'A Statistical Analysis of the Impact of Advertising Signs on Road Safety', International Journal of Injury Control and Safety Promotion (2013)
- Jurewicz, C and Bennett, P, 'Casualty Crash Rates for Australian Jurisdictions', Australasian Road Safety Research, Policing and Education Conference, Adelaide, South Australia (2008)

1.4 Methodology

In preparing this report, a site visit was conducted 2 July 2019 to determine the existing signage and traffic operations in the area as they apply to Council's Subordinate Local Law No. 1.

This traffic impact assessment has considered the following criteria when assessing the proposed sign:

- location of the billboard
- advance visibility of the billboard
- line of sight to the billboard
- average crash rate for the adjacent road network
- killed or seriously injured (KSI) rate for the adjacent road network
- other critical safety issues
- surrounding land uses and road environment
- surrounding speed environment
- potential for driver distraction

1.5 Scope of Report

This report begins by summarising the characteristics of the subject site (Chapter 2), followed by a description of the proposed advertising device (Chapter 3). The crash history for the site is then discussed (Chapter 4). The report concludes with a summary of key findings (Chapter 5).



2.0 EXISTING CONDITIONS

2.1 Site Location

The subject site is located at 66 Boardman Road, Kippa-Ring, is formally described as Lot 24 on SP181125 and is located within the Moreton Bay Regional Council local area. The Kippa-Ring Fire Station is located on the subject site. As indicated in Figure 2.1, the site is bounded by:

- sport and recreation land to the north and east
- Boardman Road to the west
- residential properties to the south

Figure 2.1: SITE LOCALITY



The subject site is located in a low speed road environment as shown in Figure 2.2. The surrounding area is predominantly residential, with a softball sports club and Talobilla Park located to the east of the subject site.



Figure 2.2: ROAD ENVIRONMENT



2.2 Road Network

Boardman Road is a sub-arterial road under the jurisdiction of Council. Adjacent to the subject site, Boardman Road has two lanes in each direction and a posted speed of 60km/h. The Boardman Road / Talobilla Park Access priority-controlled intersection is located approximately 20m to the north of the subject site, as shown in Figure 2.1. This access driveway services the softball sports club and Talobilla Park.

According to the Integrated Transport Assessment Newport report (2016), prepared by Cardno for a nearby Stockland residential development, approximately 12,000 vehicles travel along the adjacent section of Boardman Road per day.



3.0 PROPOSED ADVERTISING DEVICE

3.1 Proposed Billboard

The proposal seeks approval for a double-side static billboard sign. The proposed billboard would be 6.0m wide by 3.0m high (18 m²) and would face northbound and southbound traffic on Boardman Road.

3.2 Moreton Bay Regional Council Planning Scheme Requirements

Council’s Planning Scheme and Subordinate Local Law No. 1 detail the follow performance outcomes with respect to traffic safety:

- the design of advertising devices does not pose a hazard or nuisance for pedestrians, cyclists and motorists by ensuring that:
 - sight lines are not obstructed
 - all traffic signs and signals remain visible form all angles
 - the passage of pedestrians, cyclists and motorists is not obstructed
- illumination does not create a hazard or nuisance for motorists and surrounding areas
- the device does not include elements that move, flash, revolve or contain mechanisms that give the impression of movement

Figures 3.1 and 3.2 show a driver’s field of vision on the northbound and southbound approaches respectively.

Figure 3.1: VIEW OF SIGN FROM BOARDMAN ROAD NORTHBOUND APPROACH





Figure 3.2: VIEW OF SIGN FROM BOARDMAN ROAD SOUTHBOUND APPROACH



As demonstrated, the proposed billboard would not obstruct a driver’s line of sight to any official traffic signs, signals and pedestrian / cyclist facilities, which is consistent with Council’s Planning Scheme.

3.3 Design

The device is classified as a double-sided Large Static Billboard Sign with proposed dimensions of 6.0m x 3.0m (ie 18m²) of advertising display.

Consistent with Council’s Planning Scheme, there will be no impact or obstruction to other businesses, residents or the visual amenity of the surrounding area from the billboard. The billboard is proposed to have no movement or rotation. It is recommended that the billboard support be certified as being structurally sufficient in accordance with the Building Act 1975. Therefore, the design is in accordance with Council’s Planning Scheme.

3.4 Operations

3.4.1 Luminance

The proposed advertising device will meet the following requirements, in line with Council’s Planning Scheme:

- illumination is by an internal light source or down light
- illumination is in the form of static lighting
- lighting is not directed or reflected toward residential properties or public places

ITEM 2.1 - DA/38057/2019/V4A - OPERATIONAL WORKS - DEVELOPMENT PERMIT FOR ADVERTISING DEVICE - 66 BOARDMAN ROAD, KIPPA-RING - DIVISION 5 - A18808294) (Cont.)



In addition to the above requirements, it is recommended that the billboard:

- is located at an angle such that luminance levels are as uniform as possible for the viewer
- if including any retro-reflective material, is rotated approximately 5 degrees away from normal line of vehicle headlight beams in order to minimise specular reflection

3.5.3 Display Content

Consistent with good roadside advertising practice, it is recommended that the displayed images:

- are directly and easily interpreted as to convey the required advertising message quickly
- do not give instructions to "stop" or similar
- do not imitate traffic control devices
- minimise emotional content that may affect emotional biases



4.0 ROAD SAFETY ASSESSMENT

4.1 Approach

A review of the proposed billboard with respect to crash history has been undertaken in accordance with TMR's RAM.

TMR's RAM states that further restrictions will apply to sections of road with a crash rate higher than the critical crash rate and to intersections with a high Killed or Seriously Injured (KSI) rate in the last five years.

The most recent available crash data provided by TMR for the past five years (2013-2017) was analysed to determine the crash rate for the Boardman Road / Talobilla Park Access intersection. The analysis was conducted for 100m either side of the intersection. According to TMR, there were no crashes reported along the subject section of Boardman Road in the past five years.

The RAM states that a KSI of three or more in the past five years is considered high. The Boardman Road / Talobilla Park Access intersection has recorded no hospitalisations and no fatalities over the past five years. Therefore, the adjacent section of Boardman Road has a low KSI rate of zero.

4.2 Average Crash Rate

The Boardman Road / Talobilla Park Access intersection was analysed using the approach detailed by Jurewicz and Bennet (2008) to calculate the average crash rate. As no crashes have occurred within 100m of the intersection, a crash rate of zero can be applied to the intersection. This implies that there are no pre-existing safety issues at the Boardman Road / Talobilla Park Access.



5.0 CONCLUSIONS

5.1 Conclusions

We have undertaken a review of the proposed double-sided billboard sign located at 66 Boardman Road, Kippa-Ring. The impact of the billboard has been assessed in terms of traffic safety and driver distraction. The main points to note are:

- the billboard will be located to face northbound and southbound traffic on Boardman Road
- the billboard is located adjacent to the Boardman Road / Carpark Access intersection
- the proposed billboard would not obstruct a driver's line of sight to any official traffic signs, signals and pedestrian / cyclist facilities, which is consistent with Council's Planning
- the Boardman Road / Talobilla Park Access intersection has a low KSI of zero
- the Boardman Road / Talobilla Park Access intersection has a below average crash rate

Based on the above, the proposed billboard is not expected to pose an unacceptable risk to traffic safety and operations, provided the below recommendations are taken into account.

5.2 Recommendations

It is recommended that:

- the billboard support be certified as being structurally sufficient in accordance with the Building Act 1975
- the billboard is located at an angle such that luminance levels are as uniform as possible for the viewer
- if including any retro-reflective material, is rotated approximately 5 degrees away from normal line of vehicle headlight beams in order to minimise specular reflection
- the displayed images are easily interpreted
- the displayed images cannot be confused with any traffic signs or devices
- the displayed images do not direct traffic to 'stop' or similar

3 CORPORATE SERVICES SESSION

(Cr M Constance)

No items for consideration.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

TENDER - 2019/2020 BIORETENTION RESTORATION AND MAINTENANCE PROGRAM - REGIONAL

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18705167 : 18 June 2019 - **Refer Supporting Information A18670088 and Confidential Supporting Information A18557462, A18558636**
Responsible Officer: MM, Senior Technical Officer- Natural Areas (ECM Asset Maintenance)

Executive Summary

Tenders were called for the '2019/2020 Regional Bioretention Restoration and Maintenance Program (MBRC008706)'. Tenders contained two separable portions based on location of bioretention systems. Tenders closed on 8 May 2019 with submissions received from seven contractors for one or more separable portions.

It is recommended that the tender for the '2019/2020 Regional Bioretention Restoration and Maintenance Program (MBRC008706)' be awarded as follows, as these offers represent best overall value to Council:

Separable Portion 1 - Regional Bioretention Restoration and Maintenance Program - Storm Water Assets of Divisions 4, 5, 6, 7, 8, 9, 10 and 11 - that the tender for the '2019/2020 Regional Bioretention Restoration and Maintenance Program (MBRC008706) - Separable Portion 1' be awarded to Aust Care Environmental Services Pty Ltd for the sum of \$163,260.00 (excl. GST).

Separable Portion 2 - Regional Bioretention Restoration and Maintenance Program - Storm Water Assets of Divisions 1, 2, 3, 4 and 12 - that the tender for the '2019/2020 Regional Bioretention Restoration and Maintenance Program (MBRC008706) - Separable Portion 2' be awarded to Aust Care Environmental Services Pty Ltd for the total sum of \$156,730.00 (excl. GST).

OFFICER'S RECOMMENDATION

1. That the tender for the '2019/2020 Regional Bioretention Restoration and Maintenance Program (MBRC008706) - Separable Portion 1' be awarded to Aust Care Environmental Services Pty Ltd for the sum of \$163,260.00 (excl. GST).
 - a) That the Council enters into an agreement with Aust Care Environmental Services Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Aust Care Environmental Services Pty Ltd for '2019/2020 Regional Bioretention Restoration and Maintenance Program (MBRC008706) - Separable Portion 1' and any required variations of the agreement on Council's behalf.
2. That the tender for the '2019/2020 Regional Bioretention Restoration and Maintenance Program (MBRC008706) - Separable Portion 2' be awarded to Aust Care Environmental Services Pty Ltd for the sum of \$156,730.00 (excl. GST).
 - a) That the Council enters into an agreement with Aust Care Environmental Services Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Aust Care Environmental Services Pty Ltd for '2019/2020 Regional Bioretention Restoration and Maintenance Program (MBRC008706) - Separable Portion 2' and any required variations of the agreement on Council's behalf.

ITEM 4.1 TENDER - 2019/2020 BIORETENTION RESTORATION AND MAINTENANCE PROGRAM - REGIONAL - A18705167 (Cont.)

REPORT DETAIL

1. Background

Tenders were called for the '2019/2020 Regional Bioretention Restoration and Maintenance Program (MBRC008706)' through open tender using LG Tender Box. Tenders contained two separable portions based on location of bioretention systems. Separable Portion 1 contained 106 storm water assets totalling 6.68 ha and Separable Portion 2 contained 91 storm water assets totalling 8.91 ha. The general scope of works includes weed management, revegetation, litter control and remediation of minor civil works. Tenders closed on 8 May 2019 with submissions received from seven contractors for one or more separable portions

2. Explanation of Item

Separable Portion 1 - Regional Bioretention Restoration and Maintenance Program - Storm Water Assets of Divisions 4, 5, 6, 7, 8, 9, 10 and 11.

Council received five conforming and one non-conforming submissions for Separable Portion 1. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Urban Asset Solutions Pty Ltd	93.80
2	Aust Care Environmental Services Pty Ltd	93.56
3	Evolve Environmental Solutions	88.98
4	Barung Landcare Association Inc	70.92
5	Australian Wetlands Landscapes Pty Ltd	52.73
6	SCL Services (trading as Disc Landscapes and Construction)	Non-conforming

Urban Asset Solutions Pty Ltd (UAS) submitted a quality tender submission for this portion of works. They demonstrated their capability and capacity to undertake the bioretention restoration and maintenance activities outlined in the tender specification with experienced and qualified staff. UAS have not previously undertaken these types of works for Council; however, have completed similar works for other local governments within South East Queensland. The offer from UAS was the lowest priced offer and received the highest evaluation score. *(Post-evaluation a third-party financial risk assessment was undertaken on UAS, which indicated a below satisfactory level of risk in undertaking the works associated with Separable Portion 1 of this tender and therefore this offer was deemed a delivery risk to council and not recommended).*

Aust Care Environmental Services Pty Ltd (ACE) received the second highest evaluation score against all assessable criteria and was the third lowest priced offer. The offer from ACE best demonstrated understanding, relevant experience and qualified personnel associated with maintaining vegetation health and the biofiltration functionality of bioretention systems particularly associated with Natural Area Park Complexes. ACE is significantly experienced in delivering large scale local government maintenance contracts with numerous assets/sites and has a well-defined quality assurance process. The evaluation panel is confident in ACE's ability to deliver the required works to a high standard and is therefore recommended as the best value to Council.

ITEM 4.1 TENDER - 2019/2020 BIORETENTION RESTORATION AND MAINTENANCE PROGRAM - REGIONAL - A18705167 (Cont.)

Evolve Environmental Solutions Pty Ltd (EES) submitted a satisfactory tender submission outlining their ability to deliver the programmed works. The offer from EES was the second lowest priced offer and the third highest evaluation score. The offer from EES did not demonstrate the same level of understanding, relevant experience and qualified personnel associated with maintaining vegetation health and biofiltration functionality of bioretention systems, contract experience and quality assurance; and therefore, was not deemed best value to Council.

The submission from SCL Services (trading as Disc Landscapes and Construction) did not provide mandatory information and as a result, the offer was deemed non-conforming.

Separable Portion 2 - Regional Bioretention Restoration and Maintenance Program - Storm Water Assets of Divisions 1, 2, 3, 4 and 12.

Council received six conforming and one non-conforming submissions for Separable Portion 2. The responses were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

All tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Aust Care Environmental Services Pty Ltd	96.95
2	Urban Asset Solutions Pty Ltd	93.80
3	Evolve Environmental Solutions	91.02
4	Barung Landcare Association Inc	78.29
5	Bownham Pty Ltd T/A Palmwoods Revegetation	61.16
6	Australian Wetlands Landscapes Pty Ltd	50.19
7	SCL Services T/A Disc Landscapes and Construction	Non-conforming

Aust Care Environmental Services Pty Ltd (ACE) received the highest evaluation score against all assessable criteria and was the third lowest priced offer. The submission from ACE best demonstrated understanding, relevant experience and qualified personnel associated with maintaining vegetation health and the biofiltration functionality of bioretention systems. ACE is significantly experienced in delivering large scale local government maintenance contracts with numerous assets/sites and has a well-defined quality assurance process. The evaluation panel is confident in ACE's ability to deliver the required works to a high standard. The provision of two portions to one tenderer provides additional benefits to contract administration and management of internal resources and is therefore recommended as the best value to Council.

Urban Asset Solutions Pty Ltd (UAS) submitted a quality tender submission for this portion of works. They demonstrated their capability and capacity to undertake the bioretention restoration and maintenance activities outlined in the tender specification with experienced and qualified staff. UAS have not previously undertaken these types of works for Council; however, have completed similar works for other local governments within South East Queensland. The offer from UAS was the lowest priced offer and received the second highest evaluation score.

Evolve Environmental Solutions Pty Ltd (EES) submitted a satisfactory tender submission outlining their ability to deliver the programmed works. The offer from EES was the second lowest priced offer and the third highest evaluation score. The offer from EES did not demonstrate the same level of understanding, relevant experience and qualified personnel associated with maintaining vegetation health and biofiltration functionality of bioretention systems and therefore was not deemed best value to Council.

ITEM 4.1 TENDER - 2019/2020 BIORETENTION RESTORATION AND MAINTENANCE PROGRAM - REGIONAL - A18705167 (Cont.)

The submission from SCL Services T/A Disc Landscapes and Construction did not provide mandatory information as part of the tender offer and as a result, the offer was deemed non-conforming.

3. Strategic Implications

3.1 Legislative/Legal Implications

The legislative responsibilities of the Bioretention Restoration and Maintenance Program are:

- *Environmental Protection Act 1994* and *Environmental Protection (Water) Policy 2009*- management of pollutants and water quality against acceptable water quality parameters.
- *Biosecurity Act 1994* - to administer Council's 'General Biosecurity Obligation' and management of declared restricted matter.
- *Agricultural Chemicals Distribution Control Act 1996* - to manage the use and record of herbicide application on Council controlled land.

3.2 Corporate Plan / Operational Plan

The program is consistent with Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This contract has been sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

The program will be operationally administered in accordance with:

- Policy No: 12-2150-044 Sustainability
- Policy No: 13-2150-059 Pesticide Use - Regional

3.4 Risk Management Implications

There are low risk management implications for social, environmental, operational and financial impacts. Risk mitigation actions include:

- The operational program has been developed for regional strategic asset management with key performance indicators and quantifiable outcomes.
- Tenderers' qualifications, experience and personnel have been assessed to standards relating to the management of natural assets:
 - Bioretention Technical Design Guidelines.
 - South East Queensland Ecological Restoration Framework.
 - National standards for the practice of ecological restoration in Australia.

A third-party review of financial status has been undertaken on the recommended tenderer and the company has received a rating of *satisfactory* which has confirmed they have the capability and financial capacity to deliver both separable portions of the contract.

3.5 Delegated Authority Implications

No delegation authority implications arising as a direct result of this report

3.6 Financial Implications

The recommended tenders for Separable Portions 1 and 2 total \$319,990.00 (excl. GST) per annum which is within the budget allocation.

Works are expected to commence in August 2019 and extend over the period of the 2019/2020 financial year. Further requests for quotation will be sought for revegetation and maintenance of development related off maintenance bioretention systems.

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3.7 Economic Benefit

The economic benefit of the proposed maintenance program is increased land useability, improved land value, lower long-term maintenance costs. The program will help encourage more self-sustaining systems and mitigate the risk and costs associated with revegetation and bioretention system renewal.

3.8 Environmental Implications

The program aims to achieve targets of storm water management and associated asset protection by:

- Proactive and strategic management of increasing impacts on water quality under pressure from urban growth, altered hydrology and further acquisition of storm water assets.
- Management of pollutants conducive with sustainable sediment load targets and the capacity of receiving waters.
- Management of biofiltration function through management of native vegetation cover and encouragement of natural regeneration.
- Catchment management of outflows into river systems culminating in the Ramsar listed Moreton Bay Marine Park.
- Provision of wildlife habitat.
- Protection of aquatic biodiversity.

Actions and delivery of the program are undertaken in accordance with:

- Bioretention Technical Design Guidelines.
- Moreton Bay Regional Council Total Water Cycle Management Plan.
- Australian and New Zealand guidelines for fresh and marine water quality.
- South East Queensland Ecological Restoration Framework.
- National standards for the practice of ecological restoration in Australia.
- Managing priority species listed in Council's Priority Species of the Moreton Bay Region.

The program contributes to the following regional planning directives:

- Shaping SEQ- South East Queensland Regional Plan 2017; Goal 4: Sustain, Element 5: Water sensitive communities.
 - Protect and sustainably manage the region's catchments to ensure the quality and quantity of water in our waterways, aquifers, wetlands, estuaries, Moreton Bay and oceans meets the needs of the environment, industry and community.
 - Plan for a water sensitive region by supporting innovation in water cycle management that increases the efficient use of water, security of supply, addresses climate change and manages impacts on waterways and Moreton Bay.
- Managing Natural Assets for a Prosperous South East Queensland 2014-2031 natural resource management targets.

3.9 Social Implications

The program is beneficial by maintaining and enhancing social values inclusive of:

- Land accessibility
- Maintaining and improving scenic amenity
- Opportunity for nature-based recreation
- Supporting local bushcare and natural resource management groups
- Improved resource efficiency

3.10 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant Council officers, section managers and the procurement division of Council.

SUPPORTING INFORMATION

Ref: [A18670088](#), [A18557462](#), [A18558636](#)

The following list of supporting information is provided for:

ITEM 4.1

TENDER - 2019/2020 BIORETENTION RESTORATION AND MAINTENANCE PROGRAM - REGIONAL

#1 2019/2020 Regional Bioretention Restoration and Maintenance Program

Confidential #2 Tender Evaluation - Separable Portion #1

Confidential #3 Tender Evaluation - Separable Portion #2

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#1 2019/2020 Regional Bioretention Restoration and Maintenance Program

Separable Portions	Division	Asset Description	Street	Suburb	Area (m ²)
Separable Portion 1 - Regional Bioretention Restoration and Maintenance Program- Bioretention System Assets in Divisions 4 to 11.					
Separable Portion 1	4	Bioretention System	Aspire Parade	GRIFFIN	530
Separable Portion 1	4	Bioretention System - Aspire Parade - 2 Aspire Parade, Griffin	Aspire Parade	GRIFFIN	1329
Separable Portion 1	4	Bioretention System - Clove Street - Corner Clove and Dandelion Street, Griffin	Clove Street	GRIFFIN	417
Separable Portion 1	4	Bioretention System - Peppercorn Street Park - 29 Coriander Drive, Griffin	Coriander Drive	GRIFFIN	884
Separable Portion 1	4	Bioretention System - Peppercorn Street Park - 29 Coriander Drive, Griffin	Coriander Drive	GRIFFIN	637
Separable Portion 1	4	Bioretention System - Mint Crescent Park - 1 Fern Parade, Griffin	Fern Parade	GRIFFIN	767
Separable Portion 1	4	Bioretention System - Mint Crescent Park - 1 Fern Parade, Griffin	Fern Parade	GRIFFIN	550
Separable Portion 1	4	Bioretention System	Lionheart Court	GRIFFIN	2493
Separable Portion 1	4	Bioretention System - Nutmeg Drive Park - 64 Nutmeg Drive, Griffin	Nutmeg Drive	GRIFFIN	1064
Separable Portion 1	4	Bioretention System - Vanilla Avenue Park - 52 Nutmeg Drive, Griffin	Nutmeg Drive	GRIFFIN	996
Separable Portion 1	4	Bioretention System - River Breeze Drive Park - 20 River Breeze Drive, Griffin	River Breeze Drive	GRIFFIN	1601
Separable Portion 1	4	Bioretention System - Sandalwood Crescent Park - 91 Sandalwood Crescent, Griffin	Sandalwood Crescent	GRIFFIN	823
Separable Portion 1	4	Bioretention System - Shoreview Boulevard - 40 Shoreview Boulevard, Griffin	Shoreview Boulevard	GRIFFIN	731
Separable Portion 1	4	Bioretention System - Shoreview Boulevard - 2 Shoreview Boulevard, Griffin	Shoreview Boulevard	GRIFFIN	1351
Separable Portion 1	4	Bioretention System - Elderflower Circuit Park - 54 Vanilla Avenue, Griffin	Vanilla Avenue	GRIFFIN	961
Separable Portion 1	4	Bioretention System - Basil Street - 52 Vanilla Avenue, Griffin	Vanilla Avenue	GRIFFIN	572
Separable Portion 1	4	Bioretention System - White Ibis Drive - Lot 3 White Ibis Drive, Griffin	White Ibis Drive	GRIFFIN	395
Separable Portion 1	4	Bioretention System - White Ibis Drive - Lot 4 White Ibis Drive, Griffin	White Ibis Drive	GRIFFIN	800
Separable Portion 1	4	Bioretention System - Kerr Road Park - 82 Kerr Road, West Kallangur	Kerr Road	KALLANGUR	196
Separable Portion 1	4	Bioretention System - Kerr Road Park - 82 Kerr Road, West Kallangur	Kerr Road	KALLANGUR	133
Separable Portion 1	4	Bioretention System - Steel Street - 25 Steel Street, Narangba	Steel Street	NARANGBA	428
Separable Portion 1	4	Bioretention System - Kowari Crescent Park - 70 Ravensbourne Crescent, North Lakes	Ravensbourne Crescent	NORTH LAKES	730
Separable Portion 1	5	Bioretention System - Seabreeze Circuit - 41 Seabreeze Circuit, Deception Bay	Seabreeze Circuit	DECEPTION BAY	168
Separable Portion 1	6	Bioretention System - Ray Frawley Fields - Opposite 26 Silcock Street, Clontarf	Silcock Street	CLONTARF	62
Separable Portion 1	6	Bioretention System - Ray Frawley Fields - Opposite 24 Silcock Street, Clontarf	Silcock Street	CLONTARF	39
Separable Portion 1	7	Bioretention System - Conquest Boulevard - 20 Conquest Boulevard, Dakabin	Conquest Boulevard	DAKABIN	120
Separable Portion 1	7	Bioretention System - Finch Close - 17 Finch Close Dakabin	Finch Close	DAKABIN	2304
Separable Portion 1	7	Bioretention System - Pound - RSPCA (Dakabin) - Goodwin Rd end, Dakabin	Goodwin Road	DAKABIN	107
Separable Portion 1	7	Bioretention System - Alma Sanctuary Reserve - Opposite 16 Lemur Parade, Dakabin	Lemur Parade	DAKABIN	273
Separable Portion 1	7	Bioretention System - Llama Court - 25 Llama Court, Dakabin	Llama Court	DAKABIN	130
Separable Portion 1	7	Bioretention System - Macaw Place - 6 Macaw Place, Dakabin	Macaw Place	DAKABIN	119
Separable Portion 1	7	Bioretention System - Alma Sanctuary Reserve - 70 Marmoset Circuit, Dakabin	Marmoset Circuit	DAKABIN	380
Separable Portion 1	7	Bioretention System - Alma Sanctuary Reserve - 30 Monitor Avenue, Dakabin	Monitor Avenue	DAKABIN	893
Separable Portion 1	7	Bioretention Basin - PC00004168	Nigella Street	DAKABIN	1277
Separable Portion 1	7	Bioretention System - Python Street - 2 Python Street, Dakabin	Python Street	DAKABIN	215
Separable Portion 1	7	Bioretention System - Tamarin Court - 22 Tamarin Court, Dakabin	Tamarin Court	DAKABIN	259
Separable Portion 1	7	Bioretention System - Briggs Court Park - Lot 161 Briggs Court, Kallangur	Briggs Court	KALLANGUR	160
Separable Portion 1	7	Bioretention System - Blackall Road - 39 Clearwater Crescent, Murrumba Downs	Clearwater Crescent	MURRUMBA DOWNS	245
Separable Portion 1	7	Bioretention System - Residence (7 Ogg Road) - 7 Ogg Road, Murrumba Downs	Ogg Road	MURRUMBA DOWNS	153
Separable Portion 1	7	Bioretention System - Murrumba Downs Station Main Carpark (South) - Onyx Drive, Murrumba Downs	Onyx Drive	MURRUMBA DOWNS	398
Separable Portion 1	7	Bioretention System - Tim Heitmann Court - 15 Tim Heitmann Court, Narangba	Tim Heitmann Court	NARANGBA	78
Separable Portion 1	7	Bioretention System - Mathieson Park - 3 Mundin Street, Petrie	Mundin Street	PETRIE	74
Separable Portion 1	8	Bioretention System - Odempa Park - 17 Fleet Circuit, Bray Park	Fleet Circuit	BRAY PARK	564
Separable Portion 1	8	Bioretention System - Kings Street Park - 3 Kings Street, Lawnton	Kings Street	LAWNTON	321
Separable Portion 1	8	Bioretention System - Solomon Parade Park - Behind 12 Bonney Court, Warner	Bonney Court	WARNER	432
Separable Portion 1	8	Bioretention System - Caspian Parade - Warner - Opposite 88 Caspian Parade, Warner	Caspian Parade	WARNER	510
Separable Portion 1	8	Bioretention System - Caspian Parade Park - 81 Caspian Parade, Warner	Caspian Parade	WARNER	598
Separable Portion 1	8	Bioretention System - Caspian Parade Park - 81 Caspian Parade, Warner	Caspian Parade	WARNER	1243
Separable Portion 1	8	Bioretention System - Caspian Parade - Warner - Opposite 96 Caspian Parade, Warner	Caspian Parade	WARNER	286
Separable Portion 1	8	Bioretention System - Solomon Parade Park - Opposite 5 Centenary Court, Warner	Centenary Court	WARNER	458
Separable Portion 1	8	Bioretention System - Solomon Parade Park - Opposite 57 Centenary Court, Warner	Centenary Court	WARNER	245
Separable Portion 1	8	Bioretention System - Comet Circuit - Opp 6 Comet Circuit, Warner	Comet Circuit	WARNER	358
Separable Portion 1	8	Bioretention System - Delawar Road - 1185 Delawar Rd, Warner	Delawar Road	WARNER	289
Separable Portion 1	8	Bioretention System - Solomon Parade Park - Behind 1 Kidstone Crescent, Warner	Kidston Crescent	WARNER	772
Separable Portion 1	8	Bioretention System - Belmore Court - 14 Russet Burbank Parade, Warner	Russet Burbank Parade	WARNER	196
Separable Portion 1	8	Bioretention System - Solomon Parade Park - Behind 71 St Helen Crescent, Warner	St Helen Crescent	WARNER	762
Separable Portion 1	8	Bioretention System - Swan Parade - 115 Swan Parade, Warner	Swan Parade	WARNER	629
Separable Portion 1	8	Bioretention System - Sarbi Park - 73 Swan Parade, Warner	Swan Parade	WARNER	1265
Separable Portion 1	9	Bioretention System - Malvern Road - Opposite 28 Malvern Road, Albany Creek	Malvern Road	ALBANY CREEK	25
Separable Portion 1	9	Bioretention System - Malvern Road - Opposite 22 Malvern Road, Albany Creek	Malvern Road	ALBANY CREEK	58
Separable Portion 1	9	Bioretention System - Malvern Road - Malvern Road, Albany Creek	Malvern Road	ALBANY CREEK	109
Separable Portion 1	9	Bioretention System - Whites Court - 1 Whites Court, Albany Creek	Whites Court	ALBANY CREEK	359
Separable Portion 1	9	Bioretention System - South Pine Sporting Complex - 620 South Pine Road, Brendale	South Pine Road	BRENDALE	26
Separable Portion 1	9	Bioretention System - South Pine Sporting Complex - 620 South Pine Road, Brendale	South Pine Road	BRENDALE	409
Separable Portion 1	9	Bioretention System - South Pine Sporting Complex - 620 South Pine Road, Brendale	South Pine Road	BRENDALE	836
Separable Portion 1	9	Bioretention System - Stanley Street - 200-284 Stanley Street Brendale	Stanley Street	BRENDALE	1425
Separable Portion 1	9	Bioretention System - Stanley Street - 200-284 Stanley Street Brendale	Stanley Street	BRENDALE	1425
Separable Portion 1	9	Bioretention System - Stanley Street - 200-284 Stanley Street Brendale	Stanley Street	BRENDALE	1425
Separable Portion 1	9	Bioretention System - Stanley Street - 200-284 Stanley Street Brendale	Stanley Street	BRENDALE	3556
Separable Portion 1	10	Bioretention System - Merino Close Park - 11 Woolshed Street, Ferny Hills	Woolshed Street	FERNY HILLS	118
Separable Portion 1	11	Bioretention System - Fletcher Close - Opposite 30 Fletcher Close, Camp Mountain	Fletcher Close	CAMP MOUNTAIN	97
Separable Portion 1	11	Bioretention System - Fletcher Close - 15 Fletcher Close, Camp Mountain	Fletcher Close	CAMP MOUNTAIN	186
Separable Portion 1	11	Bioretention System - Fletcher Close - 36 Fletcher Close, Camp Mountain	Fletcher Close	CAMP MOUNTAIN	30
Separable Portion 1	11	Bioretention System - Fletcher Close - 54 Fletcher Close, Camp Mountain	Fletcher Close	CAMP MOUNTAIN	12
Separable Portion 1	11	Bioretention System - Fletcher Close - 54 Fletcher Close, Camp Mountain	Fletcher Close	CAMP MOUNTAIN	14
Separable Portion 1	11	Bioretention System - Mervyn Kenman Park - 1 Heritage Crescent, Dayboro	Heritage Crescent	DAYBORO	86
Separable Portion 1	11	Bioretention System - Laidlaw Street - Opposite 57 Laidlaw Street, Dayboro	Laidlaw Street	DAYBORO	125
Separable Portion 1	11	Bioretention System - Champion Circuit Park - 39 Champion Circuit, Narangba	Champion Circuit	NARANGBA	189
Separable Portion 1	11	Bioretention System - Champion Circuit Park - 39 Champion Circuit, Narangba	Champion Circuit	NARANGBA	363
Separable Portion 1	11	Bioretention System - Crest Street, Narangba	Crest Street	NARANGBA	2567
Separable Portion 1	11	Bioretention System - Grace Crescent - 22 Grace Crescent, Narangba	Grace Crescent	NARANGBA	468
Separable Portion 1	11	Bioretention System - Grace Crescent - Lot 902 Grace Crescent, Narangba	Grace Crescent	NARANGBA	397
Separable Portion 1	11	Bioretention System - Grace Crescent Park - 72 Grace Crescent, Narangba	Grace Crescent	NARANGBA	302
Separable Portion 1	11	Bioretention System - Grace Crescent - 50 Sovereign Drive, Narangba	Grace Crescent -	NARANGBA	336
Separable Portion 1	11	Bioretention System - Greenhaven Circuit - 1 Greenhaven Circuit, Narangba	Greenhaven Street	NARANGBA	1205
Separable Portion 1	11	Bioretention System - Greenhaven Circuit - 1 Greenhaven Circuit, Narangba	Greenhaven Street	NARANGBA	3684
Separable Portion 1	11	Bioretention System - Jinibara Crescent - Opposite 67 Jinibara Circuit, Narangba	Jinibara Circuit	NARANGBA	468
Separable Portion 1	11	Bioretention System - Jinibara Crescent - Opposite 65 Jinibara Circuit, Narangba	Jinibara Circuit	NARANGBA	782
Separable Portion 1	11	Bioretention System - Cottonwood Street Park - 205 Macdonald Drive, Narangba	MacDonald Drive	NARANGBA	632
Separable Portion 1	11	Bioretention System - Norfolk Downs Estate - 26 Nocturnal Promenade, Narangba	Nocturnal Promenade	NARANGBA	391
Separable Portion 1	11	Bioretention System - Norfolk Downs Estate - 2 Nocturnal Promenade, Narangba	Nocturnal Promenade	NARANGBA	1094
Separable Portion 1	11	Bioretention System - Sanctuary Crescent - 31 Sanctuary Crescent, Narangba	Sanctuary Crescent	NARANGBA	1144
Separable Portion 1	11	Bioretention System - Sanctuary Crescent - 31 Sanctuary Crescent, Narangba	Sanctuary Crescent	NARANGBA	3250
Separable Portion 1	11	Bioretention System - Serence Circuit - Opposite Serence Circuit, Narangba	Serence Circuit	NARANGBA	401
Separable Portion 1	11	Bioretention System - Grace Crescent - 50 Sovereign Drive, Narangba	Sovereign Drive	NARANGBA	431
Separable Portion 1	11	Bioretention System - Swanston Crescent Park - 28 Swanston Crescent, Narangba	Swanston Crescent	NARANGBA	101
Separable Portion 1	11	Bioretention System - Swanston Crescent Park - 28 Swanston Crescent, Narangba	Swanston Crescent	NARANGBA	300
Separable Portion 1	11	Bioretention System - Swanston Crescent Park - 28 Swanston Crescent, Narangba	Swanston Crescent	NARANGBA	281
Separable Portion 1	11	Bioretention System - Swanston Crescent Park - 28 Swanston Crescent, Narangba	Swanston Crescent	NARANGBA	490
Separable Portion 1	11	Bioretention System - Harris Avenue Sports Complex - 164 Young Road, Narangba	Young Road	NARANGBA	339
Separable Portion 1	11	Bioretention System - Harris Avenue Sports Complex - 160 Young Road, Narangba	Young Road	NARANGBA	126
Separable Portion 1	11	Bioretention System	Mt Samson Road	SAMFORD VALLEY	24
Separable Portion 1	11	Bioretention System - Samford Parklands Football Grounds - 2149 Mt Samson Road, Samford Valley	Mt Samson Road	SAMFORD VALLEY	412
Separable Portion 1	11	Bioretention System - Samford Parklands Football Grounds - 2149 Mt Samson Road, Samford Valley	Mt Samson Road	SAMFORD VALLEY	412

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Separable Portion 2 - Regional Bioretention Restoration and Maintenance Program- Bioretention System Assets in Divisions 1 to 4 & 12.						
Separable Portion 2	1	Bioretention System - Cocos Drive Park - 84 Cocos Drive, Ningi	Cocos Drive	NINGI		212
Separable Portion 2	2	Bioretention System - Moreton Bay Central Sports Complex (AFL Grounds) - 30-54 Aquatic Centre Drive, Burpengary	Aquatic Centre Drive	BURPENGARY		87
Separable Portion 2	2	Bioretention System - Moreton Bay Central Sports Complex (AFL Grounds) - 30-54 Aquatic Centre Drive, Burpengary	Aquatic Centre Drive	BURPENGARY		472
Separable Portion 2	2	Bioretention System - Burpengary - 38 Bandt Close, Burpengary	Bandt Close	BURPENGARY		514
Separable Portion 2	2	Bioretention System - Dreyfus Place - 16 Dreyfus Place, Burpengary	Dreyfus Place	BURPENGARY		268
Separable Portion 2	2	Bioretention System - Grainger Circuit - Beside 65 Grainger Circuit, Burpengary	Grainger Circuit	BURPENGARY		60
Separable Portion 2	2	Bioretention System - Havenwood Street Park - 475 Morayfield Road, Burpengary	Havenwood Street	BURPENGARY		187
Separable Portion 2	2	Bioretention System - Shangrila Street Park (North) - 49 Lagoon Road, Burpengary	Lagoon Road	BURPENGARY		70
Separable Portion 2	2	Bioretention System - Drainage Reserve (Lycian Street) - 26 Lycian Street, Burpengary	Lycian Street	BURPENGARY		641
Separable Portion 2	2	Bioretention System - Reiner Circuit - 56 Reiner Circuit, Burpengary	Reiner Circuit	BURPENGARY		356
Separable Portion 2	2	Bioretention System - Shangrila Street Park (North)	Shangrila Street	BURPENGARY		325
Separable Portion 2	2	Bioretention System - Emelia Court - 44 Emelia Court, Burpengary East	Emelia Court	BURPENGARY EAST		1048
Separable Portion 2	2	Bioretention System - Fodora Place Park - 1 Fodora Place, Burpengary East	Fodora Place	BURPENGARY EAST		802
Separable Portion 2	2	Bioretention System - Twists Road Park - 13 Shadforth Street, Burpengary East	Shadforth Street	BURPENGARY EAST		284
Separable Portion 2	2	Bioretention System - CPX00004138 - Burpengary East- 14 Smith St, Burpengary East	Smith Street	BURPENGARY EAST		482
Separable Portion 2	2	Bioretention System - Pinegrove Street - 41 Pinegrove St, Morayfield	Pinegrove Street	MORAYFIELD		314
Separable Portion 2	2	Bioretention System - Coogera Court Park - 1 Yew Street, Morayfield	Yew Street	MORAYFIELD		725
Separable Portion 2	3	Bioretention System - Anstey Court - (Lot 902) 21 Anstey Court, Caboolture	Anstey Court	CABOOLTURE		607
Separable Portion 2	3	Bioretention System - Baptisia Circuit - 35 Baptisia Circuit, Caboolture	Baptisia Circuit	CABOOLTURE		1054
Separable Portion 2	3	Bioretention System - Bluestar Circuit Park - 2 Bluestar Circuit, Caboolture	Bluestar Circuit	CABOOLTURE		973
Separable Portion 2	3	Bioretention System - Herd Street Park	Herd Street	CABOOLTURE		494
Separable Portion 2	3	Bioretention System - Male Road Reserve - 127 Male Road, Caboolture	Male Road	CABOOLTURE		407
Separable Portion 2	3	Bioretention System - Parkway Crescent Park - 1 ParkWay Crescent, Caboolture	Parkway Crescent	CABOOLTURE		1019
Separable Portion 2	3	Bioretention System - Golden Drive Park - 10 Reserve Drive, Caboolture	Reserve Drive	CABOOLTURE		1221
Separable Portion 2	3	Bioretention System - Golden Drive Park - 10 Reserve Drive, Caboolture	Reserve Drive	CABOOLTURE		1221
Separable Portion 2	3	Bioretention System - Golden Drive Reserve - 13 Riverlilly Crescent, Caboolture	Riverlilly Crescent	CABOOLTURE		948
Separable Portion 2	3	Bioretention System - Thorson Street Park - 25 Thorson Street, Caboolture	Thorson Street	CABOOLTURE		848
Separable Portion 2	3	Bioretention System - Waterside Esplanade - Lot 1005 Berry Street, Caboolture South	Berry Street	CABOOLTURE SOUTH		1817
Separable Portion 2	3	Bioretention System - Waterside Esplanade - Lot 1005 Berry Street, Caboolture South	Berry Street	CABOOLTURE SOUTH		1817
Separable Portion 2	3	Bioretention System - Berry Street - 34 Berry Street, Caboolture South	Berry Street	CABOOLTURE SOUTH		2916
Separable Portion 2	4	Bioretention System - Rivermint Street - Rivermint Street, Griffin	Rivermint Street	GRIFFIN		399
Separable Portion 2	4	Bioretention System - Bottle Tree Crescent - Bottle Tree Crescent (end), Mango Hill	Bottle Tree Crescent	MANGO HILL		160
Separable Portion 2	4	Bioretention System	Carson Circuit	MANGO HILL		6758
Separable Portion 2	4	Bioretention System - Challenor Street - Opp 55 Challenor Street, Mango Hill	Challenor Street	MANGO HILL		539
Separable Portion 2	4	Bioretention System - Macadamia Street - 49 Macadamia Street, Mango Hill	Macadamia Street	MANGO HILL		66
Separable Portion 2	4	Bioretention System - Mallard Street Park - 33 Mallard Street, Mango Hill	Mallard Street	MANGO HILL		320
Separable Portion 2	4	Bioretention System - Challenor Street Park - Lot 900 Maryvale Road, Mango Hill	Maryvale Road	MANGO HILL		118
Separable Portion 2	4	Bioretention System - Challenor Street Park - Lot 900 Maryvale Road, Mango Hill	Maryvale Road	MANGO HILL		118
Separable Portion 2	4	Bioretention System - Meyers Circuit (Roundabout) - Meyers Circuit, Mango Hill	Meyers Circuit	MANGO HILL		1128
Separable Portion 2	4	Bioretention System - Park Vista Drive Park - 112 Park Vista Drive, Mango Hill	Park Vista Drive	MANGO HILL		380
Separable Portion 2	4	Bioretention System - Park Vista Drive - Lot 907 Park Vista Drive, Mango Hill	Park Vista Drive	MANGO HILL		686
Separable Portion 2	4	Bioretention System - Pinesyde Street - 35 Pinesyde Street, Mango Hill	Pinesyde Street	MANGO HILL		1138
Separable Portion 2	4	Bioretention System - Parkhaven Street - 35 Pinesyde Street, Mango Hill	Pinesyde Street	MANGO HILL		173
Separable Portion 2	4	Bioretention System	Timbury Street	MANGO HILL		1959
Separable Portion 2	4	Bioretention System - Kowari Crescent Park - 18 Aurora Boulevard, North Lakes	Aurora Boulevard	NORTH LAKES		147
Separable Portion 2	4	Bioretention System - Kowari Crescent Park - 18 Aurora Boulevard, North Lakes	Aurora Boulevard	NORTH LAKES		2507
Separable Portion 2	4	Bioretention System - Kowari Crescent Park - 18 Aurora Boulevard, North Lakes	Aurora Boulevard	NORTH LAKES		1169
Separable Portion 2	4	Bioretention System - Friendship Park - Behind 56 Birkdale Circuit , North Lakes	Birkdale Circuit	NORTH LAKES		1144
Separable Portion 2	4	Bioretention System - Kowari Crescent Park - Opposite 2 Capricorn Circuit, North Lakes	Capricorn Circuit	NORTH LAKES		977
Separable Portion 2	4	Bioretention System - Endeavour Boulevard Park - 220 Endeavour Boulevard, North Lakes	Endeavour Boulevard	NORTH LAKES		4200
Separable Portion 2	4	Bioretention System - Endeavour Boulevard Park - 220 Endeavour Boulevard, North Lakes	Endeavour Boulevard	NORTH LAKES		4200
Separable Portion 2	4	Bioretention System - Endeavour Boulevard Park - 220 Endeavour Boulevard, North Lakes	Endeavour Boulevard	NORTH LAKES		4200
Separable Portion 2	4	Bioretention System - Endeavour Boulevard Park - 220 Endeavour Boulevard, North Lakes	Endeavour Boulevard	NORTH LAKES		4200
Separable Portion 2	4	Bioretention System - Endeavour Boulevard Park - 220 Endeavour Boulevard, North Lakes	Endeavour Boulevard	NORTH LAKES		4200
Separable Portion 2	4	Bioretention System - Endeavour Boulevard Park - 220 Endeavour Boulevard, North Lakes	Endeavour Boulevard	NORTH LAKES		4200
Separable Portion 2	4	Bioretention System - Oxley street Park - 6 Flinders Parade, North Lakes	Flinders Parade	NORTH LAKES		471
Separable Portion 2	4	Bioretention System - Oxley street Park - 6 Flinders Parade, North Lakes	Flinders Parade	NORTH LAKES		3669
Separable Portion 2	4	Bioretention System - Oxley street Park - 6 Flinders Parade, North Lakes	Flinders Parade	NORTH LAKES		1885
Separable Portion 2	4	Bioretention System - Innovation Place (Kinsellas Large Sportfield no.2) - Innovation Place, North Lakes	Innovation Place	NORTH LAKES		36
Separable Portion 2	4	Bioretention System - Innovation Place (Kinsellas Large Sportfield no.2) - Innovation Place, North Lakes	Innovation Place	NORTH LAKES		32
Separable Portion 2	4	Bioretention System - Friendship Park - Opposite 55 Lytham Circuit, North Lakes	Lytham Circuit	NORTH LAKES		122
Separable Portion 2	4	Bioretention System - Friendship Park - Opposite 61 Lytham Circuit, North Lakes	Lytham Circuit	NORTH LAKES		222
Separable Portion 2	4	Bioretention System - Wallis Circuit Park - Opposite 6 Mapleton Drive, North Lakes	Mapleton Drive	NORTH LAKES		350
Separable Portion 2	4	Bioretention System - Sears Parade Park - Opposite 32 Menara Circuit, North Lakes	Menara Circuit	NORTH LAKES		1069
Separable Portion 2	4	Bioretention System - Nicklaus Parade Park - 40 Morfontaine Street, North Lakes	Morfontaine Street	NORTH LAKES		669
Separable Portion 2	4	Bioretention System - Morfontaine Street Reserve - 2 Morfontaine Street, North Lakes	Morfontaine Street	NORTH LAKES		1079
Separable Portion 2	4	Bioretention System - Friendship Park - Opposite 51 Nicklaus Parade, North Lakes	Nicklaus Parade	NORTH LAKES		475
Separable Portion 2	4	Bioretention System - Friendship Park - Opposite 68 Nicklaus Parade, North Lakes	Nicklaus Parade	NORTH LAKES		1100
Separable Portion 2	4	Bioretention System - Friendship Park - Opposite 74 Nicklaus Parade, North Lakes	Nicklaus Parade	NORTH LAKES		350
Separable Portion 2	4	Bioretention System - Pademelon Circuit Park - 41 Pademelon Circuit, North Lakes	Pademelon Circuit	NORTH LAKES		290
Separable Portion 2	4	Bioretention System - Kowari Crescent Park - 30 Ravensbourne Crescent, North Lakes	Ravensbourne Crescent	NORTH LAKES		659
Separable Portion 2	4	Bioretention System - Manhattan Crescent Park - 2 Rockefeller Street, North Lakes	Rockefeller Street	NORTH LAKES		82
Separable Portion 2	4	Bioretention System - Manhattan Crescent Park - 2 Rockefeller Street, North Lakes	Rockefeller Street	NORTH LAKES		81
Separable Portion 2	4	Bioretention System - Manhattan Crescent Park - 2 Rockefeller Street, North Lakes	Rockefeller Street	NORTH LAKES		81
Separable Portion 2	4	Bioretention System - Manhattan Crescent Park - 2 Rockefeller Street, North Lakes	Rockefeller Street	NORTH LAKES		80
Separable Portion 2	4	Bioretention System - Sundown Circuit - 15 Sundown Circuit, North Lakes	Sundown Circuit	NORTH LAKES		193
Separable Portion 2	4	Bioretention System - Sundown Circuit - 2 Sundown Circuit, North Lakes	Sundown Circuit	NORTH LAKES		446
Separable Portion 2	4	Bioretention System - Sundown Circuit - Opposite 5 Sundown Circuit, North Lakes	Sundown Circuit	NORTH LAKES		568
Separable Portion 2	4	Bioretention System - Sears Parade Park - 10 Trump Circuit, North Lakes	Trump Circuit	NORTH LAKES		1024
Separable Portion 2	4	Bioretention System - Sears Parade Park - 10 Trump Circuit, North Lakes	Trump Circuit	NORTH LAKES		1069
Separable Portion 2	4	Bioretention System - Wallis Circuit Park - 10 Wallis Circuit, North Lakes	Wallis Circuit	NORTH LAKES		255
Separable Portion 2	4	Bioretention System - Wallis Circuit Park - 10 Wallis Circuit, North Lakes	Wallis Circuit	NORTH LAKES		994
Separable Portion 2	4	Bioretention System - Wallis Circuit Park - 10 Wallis Circuit, North Lakes	Wallis Circuit	NORTH LAKES		311
Separable Portion 2	12	Bioretention System	Ethos Court	D'AGUILAR		39
Separable Portion 2	12	Bioretention System - Bilby Drive Park - 25 Bilby Drive, Morayfield	Bilby Drive	MORAYFIELD		260
Separable Portion 2	12	Bioretention System - Kendall Close - 11 Kendall Close, Morayfield	Kendall Close	MORAYFIELD		152
Separable Portion 2	12	Bioretention System - 91 Peterson Road, Morayfield	Peterson Road	MORAYFIELD		372
Separable Portion 2	12	Bioretention System	Arcadia Street	UPPER CABOOLTURE		659
Separable Portion 2	12	Bioretention System - Willowleaf Circuit Park - 7 Riverparks Way, Upper Caboolture	Riverparks Way	UPPER CABOOLTURE		883
Separable Portion 2	12	Bioretention System - Depina Drive Park - 5 Murphy Court, Wamuran	Murphy Court	WAMURAN		106
Separable Portion 2	12	Bioretention System - Depina Drive Park - 77 Sumson Road, Wamuran	Sumson Road	WAMURAN		110
Separable Portion 2	12	Bioretention System - Memorial Park - 123 Archer Street, Woodford	Archer Street	WOODFORD		42
Separable Portion 2	12	Bioretention System - Sippel Drive Park - 94 Sippel Drive, Woodford	Sippel Drive	WOODFORD		693
Separable Portion 2	12	Bioretention System - Sippel Drive Park - 94 Sippel Drive, Woodford	Sippel Drive	WOODFORD		606

ITEM 4.2

TENDER - SUPPLY AND DELIVERY OF THREE X 8.5 - 8.7 TONNE SINGLE CAB 3-WAY TIPPER TRUCKS - **AMENDMENT** - REGIONAL

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18834267 : 16 July 2019 - Refer **Confidential Supporting Information A18395301**
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

At the Delegated Decisions Committee (DDC) meeting of 2 July 2019, Council awarded the tender for the 'Supply and delivery of three x 8.5 - 8.7 tonne single cab 3-way tipper trucks' to James Frizelle's Automotive Group.

Due to operational work area changes, the need for three x single cab 3-way tipper trucks has changed now to **two only** x 8.5-8.7 tonne single cab 3-way tipper trucks. Whilst a third truck is still required, the configuration of the truck has changed, from that of single cab to dual cab. As a result, the dual cab truck will be the subject of a separate purchasing arrangement.

This report recommends that the DDC resolution of 2 July 2019, for the supply of three x 8.5 - 8.7 tonne single cab 3-way tipper trucks, be amended as follows:

That the tender for the 'Supply and Delivery of three x 8.5 - 8.7 tonne single cab 3-way tipper trucks' be awarded to James Frizelle's Automotive Group for the supply and delivery of **two only** Isuzu NQR 87-190 chassis' fitted with 'Custom Truck Bodies' specialised bodies at \$119,231.40 each, a total amount of \$238,462.80 (excluding GST), as this offer represents best overall value to Council.

OFFICER'S RECOMMENDATION

That Council supports amendment of the resolution appearing on Minute Page 19/1449 of the Delegated Decisions Committee meeting held 2 July 2019, to now read as follows:

1. That the tender for the 'Supply and delivery of three x 8.5-8.7 tonne single cab 3-way tipper trucks' be awarded to James Frizelle's Automotive Group for the supply of **two only** Isuzu NQR 87-190 chassis' fitted with 'Custom Truck Bodies' specialised bodies at \$119,231.40 each, being a total amount of \$238,462.80 (excluding GST).
2. That the Council enters into an agreement with James Frizelle's Automotive Group as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with James Frizelle's Automotive Group for the supply of **two only** x Isuzu NQR 87-190 chassis' fitted with 'Custom Truck Bodies' specialised bodies and any required variations of the agreement on Council's behalf.

ITEM 4.2 TENDER - SUPPLY AND DELIVERY OF THREE X 8.5 - 8.7 TONNE SINGLE CAB 3-WAY TIPPER TRUCKS - AMENDMENT - REGIONAL - A18834267 (Cont.)

REPORT DETAIL

1. Background

The tender for the ‘Supply and delivery of three x 8.5 - 8.7 tonne single cab 3-way tipper trucks’ was presented to Council at the Coordination Committee Meeting held 25 June 2019. The matter was considered at the DDC meeting held 2 July 2019. Due to a change in operational area servicing requirements, it is recommended that the resolution be amended.

The amended resolution is for the supply of **two only** x 8.5 - 8.7 tonne single cab trucks, rather than three single cab trucks, as per the original resolution. It is proposed to go back to the market for the supply of one x dual cab 3-way tipper truck.

The following committee resolution appears on Minute Page 19/1449 of the Delegated Decisions Committee meeting held on 2 July 2019.

<u>Ex. Delegated Decisions Committee meeting held on 2 July 2019 (MP. 19/1449)</u>	
COMMITTEE RESOLUTION	
1.	That the tender for the supply and delivery of three x 8.5-8.7 tonne single cab 3-way tipper trucks be awarded to James Frizelle’s Automotive Group for the supply of three x Isuzu NQR 87-190 Chassis’ fitted with ‘Custom Truck Bodies’ specialised bodies at \$119,231.40 each, with the total amount of \$357,694.20 (excluding GST).
2.	That the Council enters into an agreement with James Frizelle’s Automotive Group as described in this report.
3.	That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with James Frizelle’s Automotive Group for the supply of three x Isuzu NQR 87-190 Chassis’ fitted with ‘Custom Truck Bodies’ specialised bodies and any required variations of the agreement on Council’s behalf.

2. Explanation of Item

Council received nine conforming and three non-conforming tender responses. The tenders were assessed by the selection panel in accordance with Council’s Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and the final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	James Frizelle’s Automotive Group - Isuzu NQR 87-190 AMT LWB - Custom Truck Bodies	98.98
2	Brisbane Isuzu - Isuzu NQR 87-190 AMT LWB - Custom Truck Bodies	97.28
3	James Frizelle’s Automotive Group - Isuzu NQR 87-190 AMT LWB - Lift Industries	96.65
4	Si-Fleet Hino - Hino 921 Long - Custom Truck Bodies	96.41
5	Brisbane Isuzu - Isuzu NQR 87-190 AMT LWB - Lift Industries	95.03
6	James Frizelle’s Automotive Group - Isuzu NQR 87-190 AMT LWB - MRF Motor Bodies	94.84

Moreton Bay Regional Council

ITEM 4.2 TENDER - SUPPLY AND DELIVERY OF THREE X 8.5 - 8.7 TONNE SINGLE CAB 3-WAY TIPPER TRUCKS - AMENDMENT - REGIONAL - A18834267 (Cont.)

RANK	TENDERER	EVALUATION SCORE
7	Si-Fleet Hino - Hino 921 Long - Lift Industries	94.12
8	Brisbane Isuzu - Isuzu NQR 87-190 AMT LWB - MRF Motor Bodies	93.21
9	Si-Fleet Hino - Hino 921 Long - MRF Motor Bodies	92.27
10	Daimler Trucks Brisbane - Fuso Canter 918FE XXLWB - Custom Truck Bodies	Non-conforming
11	Daimler Trucks Brisbane - Fuso Canter 918FE XXLWB - Lift Industries	Non-conforming
12	Daimler Trucks Brisbane - Fuso Canter 918FE XXLWB - MRF Motor Bodies	Non-conforming

James Frizelle's Automotive Group submitted an offer for an Isuzu NQR 87-190 AMT LWB cab chassis with body options from Custom Truck Bodies, Lift Industries and MRF Bodies. The Isuzu NQR 87-190 AMT LWB cab chassis meets all chassis requirements outlined in the tender specification, has sufficient power and torque to operate the tipping body, and comes with a warranty period of 5 years / 300,000kms.

The body options provided meet all requirements as per the tender specification and all include 24 months warranty. The Isuzu NQR 87-190 AMT LWB cab chassis fitted with the Custom Truck body from James Frizelle's Automotive Group was not the lowest priced submission; however, it has received the highest evaluation score due to meeting the advanced safety options as outlined in section 2.12.1/2 of the tender specification. This submission included an advanced '*Mobile Eye Safety System*' which allows speed sign recognition, forward collision warning, lane departure warning, pedestrian collision warning and headway/tailgating warning. This technology has proven to increase heavy vehicle operator safety, reduce nose to tail collision and provide greater safety to the public.

Brisbane Isuzu submitted an offer for an Isuzu NQR 87-190 AMT LWB cab chassis with body options from Custom Truck Bodies, Lift Industries and MRF Bodies. The Isuzu NQR 87-190 AMT LWB cab chassis meets all chassis requirements outlined in the tender specification. The Isuzu NQR 87-190 has sufficient power and torque to operate the tipping body and comes with a warranty period of 5 years / 300,000kms. The body options offered from Custom Truck Bodies, Lift Industries and MRF Motor Bodies all meet the requirements outlined in the tender specification and include 24 months warranty, with the Custom Truck Bodies offer being the lowest priced option. The Isuzu NQR 87-190 AMT LWB cab chassis fitted with the Custom Truck body was the overall lowest priced submission; however, did not receive the highest evaluation score due to the absence of the advanced safety options within the submission so was not deemed best value to Council.

Sci Fleet Hino submitted an offer for a Hino 921 long auto single cab chassis with body options from Custom Truck Bodies, Lift Industries and MRF Bodies. The Hino 921 long auto single cab meets all chassis requirements outlined in the tender specification. The Hino 921 chassis has sufficient power and torque to operate the tipping body and comes with a warranty period of 5 years / 300,000kms. The body options offered from Custom Truck Bodies, Lift Industries and MRF Motor Bodies all meet the requirements outlined in the tender specification and include 24 months warranty. The Custom Truck Bodies offer was the lowest priced option from Sci Fleet. Whilst the Sci Fleet Hino meets all the truck specification requirements, the additional costs for the Hino chassis along with the absence of the advanced safety options deemed the submission as not best value to Council.

Daimler Trucks submitted an offer for a Fuso Canter 918 FE XXLWB single cab chassis with body options from Custom Truck Bodies, Lift Industries and MRF Bodies. The Fuso Canter 918 FE XXLWB single cab chassis did not meet the chassis requirements outlined in the tender specification. The GCM (Gross Combined Mass) did not provide the towing capacity required in the tender specification and therefore the offers were deemed non-conforming.

ITEM 4.2 TENDER - SUPPLY AND DELIVERY OF THREE X 8.5 - 8.7 TONNE SINGLE CAB 3-WAY TIPPER TRUCKS - AMENDMENT - REGIONAL - A18834267 (Cont.)

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the assets being greater than \$200,000, a competitive tender process was undertaken through a Local Buy Vendor Panel arrangement. The tender was called in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

This asset has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

No risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The cost to purchase **two only** Isuzu NQR 87-190 chassis' fitted with 'Custom Truck Bodies' specialised bodies is within budget allocation. These acquisitions will be debited to project number 102178.

3.7 Economic Benefit

The purchase of these 8.5-8.7 tonne trucks will ensure parks maintenance activities are delivered in line with planned outcomes.

3.8 Environmental Implications

The engines in the recommended Isuzu NQR 87-190 trucks meet current environmental and Australian standards.

3.9 Social Implications

No social implications arising as a direct result of this report.

3.10 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

SUPPORTING INFORMATION

Ref: A18395301

The following list of supporting information is provided for:

ITEM 4.2

TENDER - SUPPLY AND DELIVERY OF THREE X 8.5 - 8.7 TONNE SINGLE CAB 3-WAY TIPPER TRUCKS - AMENDMENT - REGIONAL

Confidential #1 Tender Evaluation

**ITEM 4.3
COLLECTION AND PURCHASE OF RECOVERED METALS FROM NOMINATED
LOCATIONS - MBRC008341 - REGIONAL**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18867557 : 24 July 2019 - Refer **Confidential** Supporting Information
A18867547
Responsible Officer: BM, Coordinator Waste Operations (ECM Waste Services)

Executive Summary

Tenders were invited for the *Collection and Purchase of Recovered Metal Streams from Nominated Locations (MBRC008341)* at waste management facilities and depots. The tender closed on 4 April 2019 with a total of six conforming offers received.

It is recommended that Council award the contract to Sims Group Australia Holdings Limited as the offer from this company represented the best overall value to Council with an estimated annual income to Council of \$2,771,000. The contract term will be for almost 3 years from 1 August 2019 to 30 June 2022. Council may, at its sole discretion, offer the option of extending the contract by a further 3 x 1-year options.

OFFICER'S RECOMMENDATION

1. That the tender for *Collection and Purchase of Recovered Metal Streams from Nominated Locations (MBRC008341)* for the period from 1 August 2019 to 30 June 2022, be awarded to Sims Group Australia Holdings Limited for an estimated annual income amount of \$2,771,000 (excluding GST). Council may, at its sole discretion, offer the option of extending the contract by a further 3 x 1-year options.
2. That the Council enters into an agreement with Sims Group Australia Holdings Limited as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Sims Group Australia Holdings Limited for the *Collection and Purchase of Recovered Metal Streams from Nominated Locations (MBRC008341)* and any required variations of the agreement on Council's behalf.

ITEM 4.3 COLLECTION AND PURCHASE OF RECOVERED METALS FROM NOMINATED LOCATIONS - MBRC008341 - REGIONAL - A18867557 (Cont.)

REPORT DETAIL

1. Background

To obtain the best offer to Council for the collection and purchase of recovered metal streams, the requirements for waste management facilities and depot facilities were combined in this tender.

Tenderers were requested to supply a schedule of rates, per tonne for a 12-month term, for all recovered metal streams as set out in the tender return schedules. Tenderers could also submit a price for used lead acid battery (ULAB) collections only.

The estimated annual income is based on pricing provided by tenderers utilising a fixed percentage for industry standard market rates based on the monthly “*Tex Report Pty Ltd Tokyo Market*” prices for ferrous metals and the “*London Metal Exchange (LME) Cash Seller and Settlement*” for non-ferrous (lead from acid batteries) metals. These two price indices are an industry standard for identifying the monthly market prices for different metal commodities.

Services for the collection and purchase of recovered metal streams include:

- bulk steel (ferrous) from stockpile sites and bulk bins
- all other metals (non-ferrous) from bulk bins (mixed or segregated)
- batteries; used lead acid batteries (ULAB)
- domestic gas bottles, and
- the supply of the required number of bulk bins to nominated locations as per the schedules

Nominated locations include:

- Waste management facilities including landfills, transfer stations and treasure markets
- Depot facilities, and
- other Council construction and demolition sites established from time to time.

2. Explanation of Item

Tenders for the ‘*Collection and Purchase of Recovered Metal Streams from Nominated Locations (MBRC008341)*’ closed on 4 April 2019 with a total of six conforming tenders received. The tenders were assessed by the evaluation panel in accordance with Council’s Procurement Policy and the selection criteria as set out in the tender documents.

Five companies submitted tenders for all recovered metal streams, while one company submitted a tender for ULAB collections only.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Sims Group Australia Holdings Ltd	100.00
2	Qld Metal Recyclers Pty Ltd	98.69
3	Onesteel Recycling Pty Ltd T/A Liberty Recycling	92.62
4	AMR Recyclers Pty Ltd T/A Action Metal Recyclers	86.52
5	Raw Metal Corp Pty Ltd	85.48
6	Zanfar Pty Ltd T/A Suncoast Renewables (ULAB only)	33.49

Tenderers provided details of plant and equipment, work health and safety management systems, retrieval methodology, financial details and current commitments.

ITEM 4.3 COLLECTION AND PURCHASE OF RECOVERED METALS FROM NOMINATED LOCATIONS - MBRC008341 - REGIONAL - A18867557 (Cont.)

Sims Group Australia Holdings Ltd (Sims) received the highest ranking for the overall criteria. Sims undertook the collection and purchase of recovered metal streams from waste management facilities and Council depots for eight consecutive years, except for the last year when Qld Metal Recyclers Pty Ltd was awarded the contract for twelve months. Sims always carried out the services in a satisfactory manner.

Qld Metal Recyclers Pty Ltd received the second highest ranking for the collection and purchase of recovered metal streams. The company submitted a comprehensive tender to collect all recovered metal streams. The company is the current contractor supplying the services to Council.

Onesteel Recycling Pty Ltd trading as Liberty Recycling received the third highest ranking for the collection and purchase of recovered metal streams. The company submitted a comprehensive tender to collect all recovered metal streams. The company currently supplies services for Brisbane-based companies.

Zanfar Pty Ltd t/a Suncoast Renewables provided a comprehensive tender for collection and purchase of ULAB's addressing all the criteria to allow for an evaluation. Zanfar Pty Ltd were awarded the MBRC contract in 2016 and 2018 to collect ULAB's and provided prompt satisfactory service. Zanfar were considered for the purchase of batteries only; however, their tendered price for the payment of batteries was the third best priced.

3. Strategic Implications

3.1 Legislative/Legal Implications

Council called a public tender for the services through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The risk associated with providing these services has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Services risk:

Plant and equipment - Sims have sufficient trucks to enable services to be carried out in a timely manner.

Timeframes - Sims are able to carry out the services within the required timeframes set by Council for the collection schedule.

Work Health and Safety - Sims have provided a copy of their WH&S management systems and confirmed that they will comply with Council's own "*Safetyfirst1*" requirements when attending nominated locations.

Financial risk:

This tender involves revenue to Council for the recovered metal streams with payments to be made monthly after each collection service. A third-party review of financial status has been carried out and the recommended tenderer was rated '*very strong*'.

ITEM 4.3 COLLECTION AND PURCHASE OF RECOVERED METALS FROM NOMINATED LOCATIONS - MBRC008341 - REGIONAL - A18867557 (Cont.)

Performance Security:

The successful tenderer is required to provide a performance security for the collection and purchase of recovered metal streams.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

In 2017/18, Council recovered approximately 12,700 tonnes of ferrous (bulk steel) metals, 320 tonnes of batteries and 61 tonnes of gas bottles.

In awarding the tender based on the industry standard practice market rates to the recommended company, it is estimated that Council will receive an income of approximately \$2,771,000 per annum (excluding GST) for the collection and purchase of all recovered metal streams.

The income received from these contracts will be credited to job numbers:

20616.000.15011 - Waste management facilities

20161.000.15008 - Depot facilities

3.7 Economic Benefit

The purchase of recovered metal streams from waste management facilities and depot facilities will assist in reducing Council's costs in managing the facilities.

3.8 Environmental Implications

The diversion of the recovered recyclable material from landfill is a major target of waste minimisation, helps preserve landfill space and meets the requirements of Council's sustainability policy and Waste Reduction and Recycling Plan 2016-2026.

3.9 Social Implications

Providing areas at waste management facilities and depot facilities for the collection of recovered metal streams creates the opportunity for both residents and Council staff to dispose of and recycle materials that may otherwise end up in landfill.

3.10 Consultation / Communication

Consultation was held with Procurement Services and Financial Services to ensure compliance with Council's Procurement Policy for both the tender documents and the evaluation process.

SUPPORTING INFORMATION

Ref: A18867547

The following list of supporting information is provided for:

ITEM 4.3

**COLLECTION AND PURCHASE OF RECOVERED METALS FROM NOMINATED LOCATIONS -
MBRC008341 - REGIONAL**

Confidential #1 Tender Evaluation

ITEM 4.4
PETRIE MILL REDEVELOPMENT STAGE 1 - CONSTRUCTION PROJECT
MANAGEMENT SERVICES - DIVISION 7

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18618760 : 31 May 2019 - Refer **Confidential** Supporting Information
A18604479
Responsible Officer: PH, Senior Project Manager (ECM Major Projects - Petrie Mill Redevelopment)

Executive Summary

Quotations were invited for the 'Petrie Mill Redevelopment Stage 1 - Construction Project Management Services (VP143103)'. Five companies were requested to provide quotations from the Local Buy Construction Project Management Services Panel (contract number BUS 254-1215) for current and proposed contract resources for the project. Quotations closed on 2 May 2019 with three conforming submissions received.

It is recommended that Council enters into arrangements with AECOM Australia Pty Ltd and Construction Project Management Pty Ltd for the provision of the necessary Construction Project Management Services (VP143103) for Stage 1 of the Petrie Mill Redevelopment Project.

OFFICER'S RECOMMENDATION

1. That the Council enters into an agreement with AECOM Australia Pty Ltd for appropriate construction management services as described in this report.
 - a) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with AECOM Australia Pty Ltd for Construction Project Management Services (VP143103) for Stage 1 of the Petrie Mill Redevelopment Project and any required variations of the agreement on Council's behalf.
2. That the Council enters into an agreement with Construction Project Management Pty Ltd for appropriate construction management services as described in this report.
 - a) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Construction Project Management Pty Ltd for Construction Project Management Services (VP143103) for Stage 1 of the Petrie Mill Redevelopment Project and any required variations of the agreement on Council's behalf.

ITEM 4.4 PETRIE MILL REDEVELOPMENT STAGE 1 - CONSTRUCTION PROJECT MANAGEMENT SERVICES - DIVISION 7 - A18618760 (Cont.)

REPORT DETAIL

1. Background

Council currently utilises a total of five contract engineers and technical staff in addition to four full time staff to manage the range of construction contracts underway and planned for the delivery of Stage 1 of the Petrie Mill Redevelopment project.

The resource plan for the project identified the need for a flexible construction management team structure with peak resource levels and expertise demands, outside the core requirements of the Major Project team, to be filled by specialist contract hire personnel.

The project is now being delivered under multiple construction contracts due to a range of factors including the incremental release of land, the packaging and completion of designs around various disciplines (i.e. service relocations, drainage and environmental, civil construction and streetscape and recreation) and subsequent approvals by relevant authorities.

The projected 2019 expenditure for construction is estimated at \$57M, with monthly projected peak spend exceeding between \$4M and \$6M. Significant construction management resources are required to ensure that Stage 1 is delivered effectively.

The contract positions (existing and proposed) required include a senior construction engineer, construction and project engineers, as well as, inspectors for civil, electrical and landscape works.

2. Explanation of Item

The contract positions required are based on the respective construction contracts with an average term of around 40 weeks. The most effective procurement methodology is to continue to utilise current contract personnel with additional specialists or technical staff as needed to fill the resource demand.

Council requested quotations via Requests for Quotation from the Local Buy Construction Project Management Services Panel contract number BUS 254-1215. Five companies were requested to provide quotations for all current and proposed contract staff positions.

The quotations closed on 2 May 2019 with three submissions received. See attached Confidential Tender Assessment for the estimated cost from each tenderer for the contract staff positions. These estimates are based on a 12-month period. One company declined to quote and one company did not respond by the due date. The quotations were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the quotation documents.

All quotations and their evaluation scores are tabled below (ranked from highest to lowest):

Rank	Company	Evaluation Score
1	AECOM Australia Pty Ltd ⁽¹⁾	98.51
2	Construction Project Management Pty Ltd	98.45
3	Phronis Consulting Pty Ltd	83.98

AECOM Australia Pty Ltd submitted a comprehensive quotation demonstrating a very good understanding of the project requirements and experience on projects of a similar scale and complexity. The offer included a range of suitably experienced and qualified candidates. The submission was considered by the panel to provide good overall value and outcome for the project dependent on the availability of candidates at the time required and for the duration required.

ITEM 4.4 PETRIE MILL REDEVELOPMENT STAGE 1 - CONSTRUCTION PROJECT MANAGEMENT SERVICES - DIVISION 7 - A18618760 (Cont.)

- (1) Subsequent to the tender assessment, AECOM Australia Pty Ltd advised that certain candidates may no longer be available.

Construction Project Management Pty Ltd submitted a similarly comprehensive quotation demonstrating a detailed understanding of the project requirements and experience on projects of a similar scale and complexity including the subject project. The offer included a range of suitably experienced and qualified candidates with competitive pricing. The submission was considered by the panel to provide good overall value and outcome for the project dependent on the availability of candidates at the time required and for the duration required.

Phronis Consulting Pty Ltd submitted a suitable quotation demonstrating an understanding of the project requirements and experience on projects but not of a similar type or complexity. The offer included a range of experienced and qualified candidates with competitive pricing.

The assessment panel recommends the use of two suppliers for the project contract staff requirements to best achieve the successful delivery of Stage 1. This is based on the respondents' submissions and proposed candidates, noting that the availability of suitable candidates is subject to the demands of other projects and may change during the expected duration of the Stage 1 construction works.

The Project Director will be required to balance the procurement of the necessary construction project management personnel between the recommended suppliers having regard to the availability of suitable candidates at the required construction period.

3. Strategic Implications

3.1 Legislative/Legal Implications

No legislative/legal implications arising as a direct result of this report.

3.2 Corporate Plan/Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- Local Government Act 2009
- Local Government Regulation 2012 Chapter 6.

Procurement Policy 2150-006, the use of established panels and in this instance the Local Buy Construction Project Management Services Panel contract number BUS 254-1215, have been utilised.

3.4 Risk Management Implications

The key risks associated with the engagement of Construction Support have been assessed and the following outlines the risks and the way the possible impact of these risks can be minimised.

Program:

Current and additional resources are required to ensure the remaining work packages are tendered and constructed appropriately in time for the University of the Sunshine Coast Moreton Bay opening date.

Cost:

Managing the cost of the works is an essential part of the contract administration roles and would not be able to be undertaken without the required resources.

*ITEM 4.4 PETRIE MILL REDEVELOPMENT STAGE 1 - CONSTRUCTION PROJECT MANAGEMENT SERVICES -
DIVISION 7 - A18618760 (Cont.)*

Quality:

Supervision by appropriate committed resources is essential in ensuring that the quality of the completed works reaches all required standards.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Funding for the anticipated costs is available within the Petrie Mill project budget.

3.7 Economic Benefit

This development has significant regional economic benefits and is a catalyst for overall outcomes for the site as part of the broader 'The Mill at Moreton Bay' PDA.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

The Petrie Mill Redevelopment will provide significant positive social benefits and will facilitate construction of a university campus along with other facilities.

3.10 Consultation/Communication

The works will be managed by Council's Major Projects team in line with communication policies and protocols.

SUPPORTING INFORMATION

Ref: A18604479

The following list of supporting information is provided for:

ITEM 4.4

**PETRIE MILL REDEVELOPMENT STAGE 1 - CONSTRUCTION PROJECT MANAGEMENT SERVICES
- DIVISION 7**

Confidential #1 Tender Evaluation

**ITEM 4.5
TENDER - SUPPLY AND DELIVERY OF ONE X 4WD BACKHOE LOADER -
REGIONAL**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18820994 : 12 June 2019 - Refer **Confidential** Supporting Information
A18395304
Responsible Officer: BS, Technical Officer Fleet Support (ECM Asset Maintenance)

Executive Summary

Tenders were called for the 'Supply and delivery of one x 4wd backhoe loader (VP141395)'. Tenders closed on 15 April 2019, with three conforming submissions received.

It is recommended that the tender for the 'Supply and delivery of one x 4wd backhoe loader' be awarded to Hastings Deering Australia for the supply of one x Caterpillar 432F S2 tier 3 4wd backhoe loader for the total sum of \$209,584 (excluding GST), as this offer represents the best overall value for Council.

OFFICER'S RECOMMENDATION

1. That the tender for 'Supply and delivery of one x 4wd backhoe loader' be awarded to Hastings Deering Australia for the supply of one Caterpillar 432F S2 tier 3 4wd backhoe loader for the total sum of \$209,584 (excluding GST).
2. That the Council enters into an agreement with Hastings Deering Australia as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Hastings Deering Australia for the supply and delivery of one x Caterpillar 432F S2 tier 3 4wd backhoe loader and any required variations of the agreement on Council's behalf.

ITEM 4.5 TENDER - SUPPLY AND DELIVERY OF ONE X 4WD BACKHOE LOADER - REGIONAL - A18820994 (Cont.)

REPORT DETAIL

1. Background

Tenders were called for the ‘Supply and delivery of one x 4wd backhoe loader’. Tenders closed on 15 April 2019, with three conforming submissions received.

This backhoe loader is utilised within the Construction section of Asset Maintenance. The optimum replacement period for this asset is 8 years / 8,000 hours, which has been reached on the current asset.

2. Explanation of Item

Council received three conforming tender responses. The tenders were assessed by a selection panel in accordance with Council’s Procurement Policy and the selection criteria set out in the tender documentation.

The tenderers and their final weighting scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Hastings Deering Australia - Caterpillar 432F Series 2 (Tier 3)	100.00
2	JCB Construction Equipment Australia - JCB 3CX	99.62
3	Hastings Deering Australia - Caterpillar 432F Series 2 (Tier 4)	97.00

Hastings Deering Australia submitted an offer for the Caterpillar 432F S2 backhoe loader. This offer provided two engine options, being Tier 3 or Tier 4 engines. The Tier relates to the environmental emissions of the engine. Tier 3 meets all current Australian standards and is environmentally efficient; the Tier 4 engine contains the latest emission technology. The engine capacity and environmental features of the Caterpillar 432F S2 (Tier 3) backhoe loader meets all the requirements outlined in the tender. The Caterpillar 432F S2 (Tier 3) backhoe loader has satellite monitoring capabilities and comes with 5 years / 6,000 hours warranty. The Caterpillar 432F S2 (Tier 4) option was the highest priced submission and received the third highest evaluation score. The Tier 4 engine is unknown in terms of engine reliability. Council currently run Tier 3 engines within its current fleet with successful outcomes. There is also a 33 week build time on the Tier 4 engine. The Tier 3 engine option is available to Council within 6-8 weeks. The offer of the Caterpillar 432F S2 (Tier 3) backhoe loader was the lowest priced offer and received the highest evaluation score and is recommended by the panel to represent the best value offer to Council.

JCB Construction Equipment Australia submitted an offer for the JCB 3CX Elite Backhoe Loader. The engine capacity and environmental features of this machine meet all the requirements outlined in the tender. The JCB 3CX Elite has satellite monitoring capabilities and comes with 5 years / 6,000 hours warranty. The JCB 3CX Elite was the second lowest priced submission and received the second highest evaluation score.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the purchase being greater than \$200,000, a competitive tender process was undertaken through a Local Buy vendor panel arrangement. The tender was called in accordance with the Local Government Act 2009.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

*ITEM 4.5 TENDER - SUPPLY AND DELIVERY OF ONE X 4WD BACKHOE LOADER - REGIONAL - A18820994
(Cont.)*

3.3 Policy Implications

These assets have been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

No risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The cost to purchase one x Caterpillar 432F S2 (Tier 3) 4wd backhoe loader is within the 2019/20 budget allocation. This acquisition will be debited to project number 102178.

3.7 Economic Benefit

The purchase of the Caterpillar 432F S2 (Tier 3) 4wd backhoe loader will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended backhoe loader engine meets current environmental and Australian standards.

3.9 Social Implications

No social implications arising as a direct result of this report.

3.10 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

SUPPORTING INFORMATION

Ref: A18395304

The following list of supporting information is provided for:

ITEM 4.5

TENDER - SUPPLY AND DELIVERY OF ONE X 4WD BACKHOE LOADER - REGIONAL

Confidential #1 Tender Evaluation

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

ITEM 5.1

OUTCOME OF EXPRESSION OF INTEREST - SAMFORD COMMUNITY HUB - DIVISION 11

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A18839157 : 17 July 2019 - **Refer Supporting Information A18839158**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

Council called for expressions of interest (EOI) from not-for-profit community organisations to lease the soon to be constructed, Samford Community Hub facility located at Samford Parklands, 2204 Mount Samson Road, Samford Valley (refer Supporting Information #1) under the provision of Council's Community Leasing Policy (2150-079). One application was received and has been assessed.

This report seeks Council's approval to grant a lease to the recommended applicant, being Samford and Districts Progress and Protection Association Inc., following the construction of the Samford Community Hub facility.

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Samford and Districts Progress and Protection Association Inc. be granted a lease over the Samford Community Hub building at 2204 Mount Samson Road, Samford Valley (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

*ITEM 5.1 OUTCOME OF EXPRESSION OF INTEREST - SAMFORD COMMUNITY HUB - DIVISION 11 - A18839157
(Cont.)*

REPORT DETAIL

1. Background

The soon to be constructed Samford Community Hub facility will support a diverse range of community activities and comprise of a community library, shared offices, a kitchen and food distribution centre, amenities and meetings spaces. The development of the facility will also include the removal of uninhabitable former CSIRO buildings and the Samford Council depot, which are surplus to requirements.

Planning for the delivery of the Samford Community Hub is currently in the detailed design stage, with construction scheduled to commence towards the end of 2019 and be completed by mid-2020. Upon completion, the following land tenure and management model will be implemented:

- Head-lessee
 - o One local community organisation will be issued with a lease under the provisions of Council's Community Leasing Policy (2150-079) over the entire building. This organisation will assume all responsibilities associated with the facility, including but not limited to items such as building maintenance, electricity and management of shared / hireable spaces;
- Sub-tenancy agreements
 - o The head-lessee will be required to enter into sub-tenancy agreements with the four pre-determined tenants of the facility: Samford Community Library, Samford Support Network, Pine Rivers Meals on Wheels and Samford RSL Sub-branch. These sub-tenancy agreements will require approval from Council as lessor.

In accordance with Council's Community Leasing Policy, Council may undertake an EOI process to select the most appropriate community organisation to receive tenure over a Council-controlled facility. As such, on 21 June 2019, Council called for EOIs from not-for-profit community organisations to lease the building following its construction.

2. Explanation of Item

One application under the EOI process was received from Samford and Districts Progress and Protection Association Inc. This application was reviewed against the following selection criteria by an assessment panel consisting of senior Council officers:

- facility usage and community benefit;
- facility maintenance and development capacity;
- facility management experience; and
- financial capacity.

As an outcome of this assessment process, it is recommended that a lease be granted to Samford and Districts Progress and Protection Association Inc. in accordance with the terms and conditions of Council's Community Leasing Policy, for a period of five (5) years. Further, it is proposed that this lease takes effect following the construction of the Samford Community Hub facility.

Samford and Districts Progress and Protection Association Inc.

Established in 1970, Samford and Districts Progress and Protection Association Inc. is a local community organisation with the following objectives:

- to promote civic pride;
- to protect as far as possible the outstanding natural beauty, flora and fauna of Samford Valley and surrounding districts;
- to act as a representative body on behalf of the residents and ratepayers of Samford and Districts and to liaise on their behalf with Government and statutory bodies in matters pertaining to the progress and protection of the Samford Valley and surrounding districts; and
- to promote and support with its funds, the associations, clubs or organisations in the Samford and Districts area, whose objects are principally to meet the needs of the community.

*ITEM 5.1 OUTCOME OF EXPRESSION OF INTEREST - SAMFORD COMMUNITY HUB - DIVISION 11 - A18839157
(Cont.)*

The organisation's community activities vary, but generally include development and distribution of a fortnightly newspaper called 'The Village Pump', conduct of an annual Christmas in the Village event, provision of a biannual grant funding program to support community projects and provision of ongoing financial assistance to several community volunteer organisations within the Samford and district areas.

3. Strategic Implications

3.1 Legislative/Legal Implications

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to The Samford and Districts Progress and Protection Association Inc. will provide management over the facility to support the sub-lessees and community.

3.10 Consultation / Communication

Councillor Grimwade (Division 11)
Relevant Council departments

SUPPORTING INFORMATION

Ref: A18839158

The following list of supporting information is provided for:

ITEM 5.1

OUTCOME OF EXPRESSION OF INTEREST - SAMFORD COMMUNITY HUB - DIVISION 11

#1 Samford Community Hub - Approximate location of proposed lease area

ITEM 5.1 - OUTCOME OF EXPRESSION OF INTEREST - SAMFORD COMMUNITY HUB (Cont.)

#1 Samford Community Hub - Approximate location of proposed lease area



ITEM 5.2
NEW LEASE - WALLUM ACTION GROUP INC - DIVISION 1

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A18788422: 16 July 2019 - **Refer Supporting Information A18788423**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of a trustee lease (lease) to Wallum Action Group Inc at 208 First Avenue, Bongaree (refer Supporting Information #1).

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Wallum Action Group Inc be granted a lease over an area at 208 First Avenue, Bongaree (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.2 NEW LEASE - WALLUM ACTION GROUP INC - DIVISION 1 - A18788422 (Cont.)

REPORT DETAIL

1. Background

Wallum Action Group Inc (the organisation) was established in 1994 and currently occupies the community nursery at 208 First Avenue, Bongaree (refer Supporting Information #1). Since the adoption and implementation of Council's consolidated Community Leasing Policy (2150-079) in 2014, the organisation has operated without formal tenure arrangements being in place.

2. Explanation of Item

Following recent discussions between Council officers and group representatives, the Wallum Action Group Inc has confirmed its desire to formalise tenure under the provisions of Council's Community Leasing Policy (2150-079) over its designated area at 208 First Avenue, Bongaree (refer Supporting Information #1).

Accordingly, this report recommends that Council approves the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be for a period of five (5) years.

3. Strategic Implications

3.1 Legislative/Legal Implications

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to Wallum Action Group Inc will provide the club with facilities to support its operations.

Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING
30 July 2019

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Agenda

ITEM 5.2 NEW LEASE - WALLUM ACTION GROUP INC - DIVISION 1 - A18788422 (Cont.)

- 3.10 Consultation / Communication
 - Councillor Savige (Division 1)
 - Relevant Council departments
 - Wallum Action Group Inc

SUPPORTING INFORMATION

Ref: [A18788423](#)

The following list of supporting information is provided for:

ITEM 5.2

NEW LEASE - WALLUM ACTION GROUP INC - DIVISION 1

#1 Wallum Action Group Inc - Proposed lease area

ITEM 5.2 - NEW LEASE - WALLUM ACTION GROUP INC (Cont.)

#1 Wallum Action Group Inc - Proposed lease area



ITEM 5.3

NEW LEASE - BRIBIE ISLAND ORCHID SOCIETY INC - DIVISION 1

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A18796568: 16 July 2019 - **Refer Supporting Information A18796569**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of a trustee lease (lease) to Bribie Island Orchid Society Inc at Bribie Island Recreation Reserve, 156 First Avenue, Bongaree (refer Supporting Information #1).

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendations 3 and 4, Bribie Island Orchid Society Inc be granted a lease over an area at 156 First Avenue, Bongaree (refer Supporting Information #1) for a period of 5 years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the grant of this lease be subject to Bribie Island Orchid Society Inc surrendering its existing lease at this location.
5. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.3 NEW LEASE - BRIBIE ISLAND ORCHID SOCIETY INC - DIVISION 1 - A18796568 (Cont.)

REPORT DETAIL

1. Background

Since 2008, the Bribie Island Orchid Society Inc has held formal tenure over a clubhouse located on part of Lot 67 on SP199934 at 156 First Avenue, Bongaree (refer Supporting Information #1 - Existing Lease Area). The most recent lease entered into with the Club by Council was executed on 1 July 2008 and is due to expire on 30 June 2028.

Following the adoption of Council's consolidated Community Leasing Policy (No. 14-2150-079) on 1 April 2014, existing lessees were provided the opportunity to transition to a lease under Council's new policy provisions.

2. Explanation of Item

Following discussions between Council officers and group representatives in June of 2019, the Bribie Island Orchid Society Inc has confirmed its desire to transition to a new lease under the provisions of Council's Community Leasing Policy (2150-079). To enable this transition, the group will be required to surrender its existing lease at this location and enter into a new lease with Council.

Accordingly, it is recommended that Council approves the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1 (Proposed New Lease Area) for a period of five (5) years. This revised lease area reflects the group's current area of occupation. Further, it is recommended that the provision of this lease be subject to the group surrendering its existing lease at this location.

3. Strategic Implications

3.1 Legislative/Legal Implications

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per Officer's Recommendation 5 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

ITEM 5.3 NEW LEASE - BRIBIE ISLAND ORCHID SOCIETY INC - DIVISION 1 - A18796568 (Cont.)

3.9 Social Implications

The issuing of a lease to Bribie Island Orchid Society Inc will provide the group with facilities to support its operations.

3.10 Consultation / Communication

Councillor Savige (Division 1)
Relevant Council departments
Bribie Island Orchid Society Inc

SUPPORTING INFORMATION

Ref: A18796569

The following list of supporting information is provided for:

ITEM 5.3

NEW LEASE - BRIBIE ISLAND ORCHID SOCIETY INC - DIVISION 1

#1 Bribie Island Orchid Society Inc - Existing Lease Area and Proposed New Lease Area

ITEM 5.3 - NEW LEASE - BRIBIE ISLAND ORCHID SOCIETY INC (Cont.)

#1 *Bribie Island Orchid Society Inc - Existing Lease Area and Proposed New Lease Area*



6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

No items for consideration.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION

(Cr D Grimwade)

No items for consideration.

9 GENERAL BUSINESS

ANY OTHER BUSINESS AS PERMITTED BY THE MEETING CHAIRPERSON.

CLOSED SESSION (Confidential items)

(Resolution the meeting be closed under s275 of the Local Government Regulation 2012)

ITEM C.1 – CONFIDENTIAL

ACQUISITION - RAYNBIRD CREEK ROAD, LACEY'S CREEK - DIVISION 11

Meeting / Session: *7 Economic Development, Events & Tourism (Cr P Flannery)*
Reference: *A18706187: 23 July 2019 - Refer Confidential Supporting Information
A18837740 & A18841786*
Responsible Officer: *RD, Legal Officer (Legal Services)*

Basis of Confidentiality

Pursuant to s275 (1) of the Local Government Regulation 2012, clause (f), as the matter involves starting or defending legal proceedings involving the Council.

Executive Summary

This report seeks Council's approval to resolve litigation involving the Council.



SUPPLEMENTARY AGENDA

Coordination Committee Meeting

30 July 2019

LIST OF SUPPLEMENTARY ITEMS

1 GOVERNANCE SESSION (Cr A Sutherland, Mayor)

ITEM 1.4	3
123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) CONFERENCE - ATTENDANCE - REGIONAL REPORT DETAIL	
ITEM 1.5	6
REVIEW OF COUNCIL'S GENERAL MEETING AND COORDINATION COMMITTEE MEETING PROCEDURE - REGIONAL REPORT DETAIL	

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

ITEM 1.4

123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) CONFERENCE - ATTENDANCE - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A18881890 : 26 July 2019
Responsible Officer: LK, Executive Support Officer (CORP Executive Services)

Executive Summary

At the Coordination Committee meeting held 23 July 2019, Council supported the attendance of Councillors to the 2019 LGAQ Conference.

This report seeks further consideration for Councillor Koliانا Winchester to attend as an observer at the 2019 Local Government Association of Queensland (LGAQ) 123rd Annual Conference to be held at the Cairns Convention Centre from 14 - 16 October 2019.

OFFICER'S RECOMMENDATION

That Councillor Koliانا Winchester be authorised to attend the 123rd Annual Local Government Association of Queensland (LGAQ) Conference as observer.

ITEM 1.4 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) CONFERENCE - ATTENDANCE - REGIONAL - A18881890 (Cont.)

REPORT DETAIL

1. Background

The following resolution appears on Minute Page 19/1451 of the General Meeting of Council held 23 July 2019:

Ex. Coordination Committee Meeting held 23 July 2019 (MP. 19/1454):

COMMITTEE RECOMMENDATION

1. That Councillors Allan Sutherland (Mayor), Mike Charlton (Deputy Mayor), Peter Flannery, Adam Hain, Denise Sims, Mick Gillam, Matt Constance and Darren Grimwade be authorised to attend the 123rd Annual Local Government Association of Queensland (LGAQ) Conference.
2. That it be noted Councillors Allan Sutherland (Mayor) and Mike Charlton (Deputy Mayor) are Council's Delegates to the 123rd Annual Local Government Association of Queensland (LGAQ) Conference, and that other Councillor attendees will attend as observers.
3. That the Chief Executive Officer arrange for the submission of a request for Elected Member Extensive Long Service Certificate to be presented to Cr Allan Sutherland (Mayor), Cr Mike Charlton (Deputy Mayor) and Cr Mick Gillam.
4. That the Chief Executive Officer arrange for officer attendance at this conference as appropriate

2. Explanation of Item

The LGAQ Conference provides an important opportunity for Councils to network and learn, and debate and vote on new policy. The event also serves as the Association's Annual General Meeting.

Post the meeting of 23 July 2019, Councillor Denise Sims has retracted her attendance to the 2019 LGAQ Conference. Consideration of attendance is sought for Councillor Koliana Winchester to attend the event.

3. Strategic Implications

3.1 Legislative/Legal Implications

There are no legislation/legal implications directly arising from this report.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - a council connected with its community.

3.3 Policy Implications

Arrangements will be made in accordance with Council's Professional Development Policy 2150-089.

3.4 Risk Management Implications

There are no direct risk management implications arising from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising from this report.

3.6 Financial Implications

Funds have been provided in the Budget.

3.7 Economic Benefit

Topics and motions associated with the conference will address a range of economic factors in local government.

ITEM 1.4 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) CONFERENCE - ATTENDANCE - REGIONAL - A18881890 (Cont.)

3.8 Environmental Implications

Topics and motions associated with the conference will address a range of environmental challenges facing local government.

3.9 Social Implications

Topics and motions associated with the conference will address a range of social challenges facing local government.

3.10 Consultation / Communication

Consultation undertaken with all Councillors, the Chief Executive Officer and Directors.

ITEM 1.5 REVIEW OF COUNCIL'S GENERAL MEETING AND COORDINATION COMMITTEE MEETING PROCEDURE - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A18886255 : 26 July 2019
Responsible Officer: KC, Team Leader Meeting Support (CORP Executive Services)

Executive Summary

The purpose of this report is to provide Council with the recommendations from a review of Council's current General Meeting and Coordination Committee procedures.

In order to maximise the efficiency and effectiveness of meeting procedures, it is recommended that the Coordination Committee be discontinued and that all Council business (including consideration of officers' reports) be conducted in the General Meeting.

OFFICER'S RECOMMENDATION

1. That Council discontinue the Coordination Committee and conduct all duties and responsibilities of the Committee (as set out in this report in line with the Committee's Terms of Reference) in Council's General Meeting.
2. That the Council's General Meeting agenda (order of business) be formulated on the basis as set out in this report, subject to any changes as necessarily determined by the Chief Executive Officer from time to time.
3. That the officers' reports of the General Meeting agenda (order of business) comprise of sessions as outlined in this report.
4. That the Mayor is the Chairperson of the General Meeting and Councillors are Spokespersons for the respective sessions as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliana Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade

*ITEM 1.5 REVIEW OF COUNCIL'S GENERAL MEETING AND COORDINATION COMMITTEE MEETING
PROCEDURE - REGIONAL - A18886255 (Cont.)*

REPORT DETAIL

1. Background

Council's current meeting schedule consists of:

General Meeting

Consists of the Mayor and all Councillors. It meets weekly except during scheduled breaks. The General Meeting is the formal decision-making forum of the Council. Currently, at this meeting Council receives and adopts a report of recommendations from its Standing and Advisory Committees.

Coordination Committee:

Consists of the Mayor and all Councillors. It meets weekly except during scheduled breaks. The objective of the Coordination Committee is to advise Council on matters within the scope of the Committee's duties and responsibilities). The duties and responsibilities are:

1. Governance

- a. Corporate governance and policies;
- b. Strategic direction and organisational sustainability;
- c. Legal matters;
- d. Regional initiatives and partnerships; and
- e. Other matters that may be referred by the Mayor or Chief Executive Officer.

2. Planning & Development

- a. Planning, development and urban renewal/design;
- b. Trunk infrastructure network planning; and
- c. Planning scheme development and administration.

3. Corporate Services

- a. Finance;
- b. Information technology;
- c. Human resources;
- d. Insurance; and
- e. Procurement.

4. Asset Construction & Maintenance

- a. Roads and Pathways;
- b. Stormwater Drainage;
- c. Waterways, Canals & Foreshores;
- d. Fleet;
- e. Buildings and Facilities;
- f. Traffic and Public Transport;
- g. Disaster Management; and
- h. Waste Management.

5. Parks, Recreation & Sport

- a. Parks, Reserves and Open Spaces;
- b. Sports Fields and Recreational Facilities;
- c. Swimming Pools;
- d. Recreation; and
- e. Organisation and Club Support.

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6. Lifestyle & Amenity

- a. Arts and Libraries;
- b. Community Development and support;
- c. Cultural Facilities;
- d. Local Laws; and
- e. Public Health.

7. Economic Development & Tourism

- a. Economic Development;
- b. Commercial Assets;
- c. Aerodromes;
- d. Commercial Opportunities;
- e. Tourism;
- f. Events and ceremonies; and
- g. Caravan Parks.

Historically, Council has required the Coordination Committee to prepare a report on the Committee's recommendations to Council for adoption in the General Meeting. However, more recently Council meeting procedures for both the General Meeting and Coordination Committee has created some duplication in the recording procedural matters (eg. declarations of interests) during both meetings.

Delegated Decisions Committee

The Delegated Decisions Committee is a Council standing committee. It has been formed with the sole purpose of deciding matters that are delegated to it by Council in the General Meeting under s257 of the *Local Government Act 2009* ("the Act"). The delegation of a matter to the Delegated Decisions Committee is a consequence of s175E(6) of the Act ie. when a majority of Councillors at a meeting inform the meeting about personal interests.

Audit Committee

The Audit Committee is a Council advisory committee. It has no decision-making delegation but acts as a source of independent advice to the Council and to the Chief Executive Officer on governance, risk management, accountability and audit-related matters.

2. Explanation of Item

To assist in streamlining meeting procedures and to reduce the abovementioned duplication in the General Meeting and Coordination Committee, it is recommended that the Council discontinue the Coordination Committee, and that all Council business (including consideration of officers' reports) be undertaken as part of the Council's General Meeting.

The General Meeting agenda will continue to operate under normal meeting procedures, as well as an additional section titled 'Officers' reports to Council referred by the Chief Executive Officer.'

It is recommended that the provision for Sessions and Session Chairpersons (designated Spokespersons), be used in the General Meeting for the agenda item where officers' reports are considered as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade

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Therefore, Council's General Meeting agenda (order of business) would appear as follows:

1. Notice of Meeting
2. Opening Prayer
3. Attendance & Apologies
4. Memorials or Condolences
5. Confirmation of Minutes from previous meeting
6. Presentation of Petitions
7. Correspondence
8. Community Comment
9. Notified Motions
10. Notices of Motion
11. Officers' reports to Council referred by the Chief Executive Officer (conducted in Sessions)
12. General Business or response to questions taken on notice
13. Closed Session
 - a. Confidential officers' reports to Council referred by the Chief Executive Officer
 - b. Confidential General Business

As legislatively required, the minutes of each General Meeting will be provided to the next meeting for confirmation.

It is not proposed to alter the frequency, nor day and time for the conduct of meetings. The General Meeting will continue to be held on a weekly basis (except in scheduled breaks) commencing at 10.30am.

General meetings will continue to be open to the public unless the Council resolves that the meeting is to be closed under s275 of the Local Government Regulation 2012.

3. Strategic Implications

3.1 Legislative/Legal Implications

Under s.264 of the Local Government Regulation 2012, Council may appoint standing committees. Under s.256(1) of the Local Government Regulation 2012, Council must consider the day and time for holding its meetings.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Meetings will be conducted in a manner that is consistent with Council's adopted Meeting Procedures.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The adopted budget provides sufficient allocation of funds to cover any necessary advertising of the Council meeting schedule.

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3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

It is envisaged that the abovementioned changes to Council's meeting procedures will have a positive impact for residents who attend Council's meetings and are interested in the decision-making processes of Moreton Bay Regional Council.

3.10 Consultation / Communication

The following officers have been consulted in the development of this report:

- Chief Executive Officer;
- Interim Director Corporate Services;
- Manager Legal Services; and
- Acting Manager Executive Services.