



# REPORT

## Coordination Committee Meeting

**Tuesday 23 July 2019**

commencing at 10.57am

Caboolture Chambers  
2 Hasking Street, Caboolture

**ENDORSED GM20190723**

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**CHAIRPERSON'S REPORT**

The recommendations contained within this report of the Coordination Committee meeting held 23 July 2019 are recommended to the Council for adoption.

COUNCILLOR MIKE CHARLTON (DEPUTY MAYOR)  
CHAIRPERSON  
COORDINATION COMMITTEE

**Adoption Extract from General Meeting – 23 July 2019 (Page 19/1451)**

**12.1 Coordination Committee Meeting - 23 July 2019 - BALANCE OF ITEMS EXCLUDING ITEM 4.1 (Pages 19/1453 - 19/1516)**

**RESOLUTION**

**Moved by Cr Adam Hain**

**Seconded by Cr Julie Greer**

**CARRIED 11/0**

**That the report and recommendations of the Coordination Committee meeting held 23 July 2019 be adopted, excluding Item 4.1 considered separately.**

**12.2 Coordination Committee Meeting - 23 July 2019 - ITEM 4.1 CONSIDERED SEPARATELY (Pages 19/1465 - 19/1469)**

**ITEM 4.1 - NARANGBA - MAIN STREET/MACKIE ROAD/MUMFORD ROAD - INTERSECTION UPGRADE - DIVISION 11**

**Conflict of Interest - Declaration - Cr Mike Charlton (Deputy Mayor)**

Pursuant to s175E of the *Local Government Act 2009*, Cr Mike Charlton (Deputy Mayor) declared a perceived conflict of interest in Item 4.1 as BMD Constructions (a related company to a tenderer of Item 4.1) provided \$2200 on 2 November 2010 to Moreton Futures Trust. Cr Charlton advised that he received an interest free loan in the amount of \$5000 from Moreton Futures Trust in late September 2011 which was repaid in full on 25 January 2012. Cr Charlton has not received a donation since that time.

**However, Cr Mike Charlton (Deputy Mayor) has considered his position and is firmly of the opinion that he could participate in the debate and recommendation on the matter in the public interest.**

**Councillor not voluntarily left meeting - other Councillors who are entitled to vote must decide**

*Pursuant to s175E(3) of the Local Government Act 2009, the other Councillors who are entitled to vote at the meeting have been informed about a Councillor's personal interests in the matter and the Councillor has not voluntarily left the meeting, and in accordance with s175E(4) the other Councillors must decide whether the Councillor has a real or perceived conflict of interest in the matter and what action the Councillor must take.*

**RESOLUTION**

**Moved by Cr Mick Gillam**

**Seconded by Cr James Houghton**

**CARRIED 10/0**

**That in accordance with s175E(4) of the *Local Government Act 2009*, Cr Mike Charlton (Deputy Mayor) has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.**

**Cr Mike Charlton (Deputy Mayor) remained in the meeting.**

**RESOLUTION**

**Moved by Cr Adam Hain**

**Seconded by Cr Matt Constance**

**CARRIED 11/0**

**That the report and recommendations for Item 4.1 of the Coordination Committee meeting held 23 July 2019, be adopted.**

## LIST OF ITEMS

### 1 GOVERNANCE SESSION (Cr M Charlton, Deputy Mayor)

- ITEM 1.1** **1454**  
123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ)  
CONFERENCE - ATTENDANCE, DELEGATES AND EXTENSIVE LONG SERVICE  
CERTIFICATES- REGIONAL  
**COMMITTEE RECOMMENDATION**  
REPORT DETAIL

### 2 PLANNING & DEVELOPMENT SESSION (Cr M Gillam)

### 3 CORPORATE SERVICES SESSION (Cr M Constance)

- ITEM 3.1** **1458**  
ANNUAL VALUATION FOR RATING PURPOSES - REGIONAL  
**COMMITTEE RECOMMENDATION**  
REPORT DETAIL

- ITEM 3.2** **1461**  
INSURANCE RENEWALS 2019/20 - MOTOR VEHICLE AND PROPERTY - REGIONAL  
**COMMITTEE RECOMMENDATION**  
REPORT DETAIL

### 4 ASSET CONSTRUCTION & MAINTENANCE SESSION (Cr A Hain)

- ITEM 4.1 - DECLARATION OF INTEREST** **1464**  
*Conflict of Interest - Declaration - Cr Mike Charlton (Deputy Mayor)*  
*Councillor not voluntarily left meeting - other Councillors who are entitled to vote must decide*

- ITEM 4.1** **1465**  
NARANGBA - MAIN STREET/MACKIE ROAD/MUMFORD ROAD - INTERSECTION  
UPGRADE - DIVISION 11  
**COMMITTEE RECOMMENDATION**  
REPORT DETAIL

- ITEM 4.2** **1470**  
REDCLIFFE - SUTTON STREET - PEDESTRIAN SAFETY UPGRADE - BLUEWATER  
SQUARE - DIVISION 6  
**COMMITTEE RECOMMENDATION**  
REPORT DETAIL

- ITEM 4.3** **1475**  
TENDER - 2019/2020 PLAYGROUND AND FITNESS RENEWAL PROGRAM - REGIONAL  
**COMMITTEE RECOMMENDATION**  
REPORT DETAIL

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<b>ITEM 4.4</b>	<b>1495</b>
TENDER - SUPPLY AND DELIVERY OF FORTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES: RE-EVALUATION OF SEPARABLE PORTION 3 - REGIONAL COMMITTEE RECOMMENDATION	
REPORT DETAIL	

## **5 PARKS, RECREATION & SPORT SESSION (Cr K Winchester)**

<b>ITEM 5.1</b>	<b>1499</b>
OUTCOME OF EXPRESSION OF INTEREST - 3 MUNDIN STREET PETRIE - DIVISION 7	
COMMITTEE RECOMMENDATION	
REPORT DETAIL	

<b>ITEM 5.2</b>	<b>1502</b>
DECEPTION BAY - RAYMOND TERRACE - PROPOSED PARK NAMING - DIVISION 2	
COMMITTEE RECOMMENDATION	
REPORT DETAIL	

<b>ITEM 5.3</b>	<b>1506</b>
NEW LEASE - REDCLIFFE DOG OBEDIENCE CLUB INC - DIVISION 6	
COMMITTEE RECOMMENDATION	
REPORT DETAIL	

## **6 LIFESTYLE & AMENITY SESSION (Cr D Sims)**

## **7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION (Cr P Flannery)**

## **8 REGIONAL INNOVATION (Cr D Grimwade)**

<b>ITEM 8.1</b>	<b>1510</b>
OUTDOOR RECREATION PLAN - COMMUNITY CONSULTATION - REGIONAL	
COMMITTEE RECOMMENDATION	
REPORT DETAIL	

## **9 GENERAL BUSINESS**

<b>ITEM 9.1</b>	<b>1514</b>
JETTY 2 JETTY FUN RUN - DIVISION 6	
COMMITTEE RECOMMENDATION	

<b>ITEM 9.2</b>	<b>1514</b>
2019 QUEENSLAND STATE AGE CHAMPIONSHIPS - DIVISION 8	
COMMITTEE RECOMMENDATION	

<b>ITEM 9.3</b>	<b>1514</b>
PINE RIVERS MEALS ON WHEELS - DIVISION 7	
COMMITTEE RECOMMENDATION	

<b>ITEM 9.4</b>	<b>1515</b>
2019 MATTHEW FLINDERS ART AWARDS - DIVISION 1	
COMMITTEE RECOMMENDATION	

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**ITEM 9.5** 1515  
ABBEY MEDIEVAL FESTIVAL - DIVISION 1

**COMMITTEE RECOMMENDATION**

**ITEM 9.6** 1515  
REGIONAL EVENTS

**ITEM 9.7** 1516  
REDCLIFFE AERO CLUB 50<sup>TH</sup> ANNIVERSARY - DIVISION 5

**COMMITTEE RECOMMENDATION**

**CLOSURE**

## ATTENDANCE & APOLOGIES

### Attendance:

#### Committee Members:

Cr Mike Charlton (Deputy Mayor) (Chairperson)  
Cr Brooke Savige  
Cr Peter Flannery  
Cr Adam Hain  
Cr Julie Greer  
Cr James Houghton  
Cr Koliانا Winchester  
Cr Denise Sims  
Cr Mick Gillam  
Cr Matthew Constance  
Cr Darren Grimwade

#### Officers:

Chief Executive Officer	(Mr Daryl Hitzman)
Director Engineering, Construction & Maintenance	(Mr Tony Martini)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Infrastructure Planning	(Mr Andrew Ryan)
Director Planning & Economic Development	(Mr Mike Pickering)
Interim Director Corporate Services	(Mr Graeme Kanofski)
Manager Asset Management	(Mr Rod MacBeth)
Senior Sports Planner	(Mr Jamie Cluff)
Meeting Support	(Larissa Kerrisk)

### Apologies:

Cr Allan Sutherland (Mayor) (Chairperson)

### Suspended:

Under section 182A of the *Local Government Act 2009* Cr Adrian Raedel is currently suspended from office.

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**The Mayor is the Chairperson of the Coordination Committee.**

**Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:**

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Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

**1 GOVERNANCE SESSION**

(Cr M Charlton, Deputy Mayor)

**ITEM 1.1**

**123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) CONFERENCE - ATTENDANCE, DELEGATES AND EXTENSIVE LONG SERVICE CERTIFICATES- REGIONAL**

*Meeting / Session:* 1 GOVERNANCE  
*Reference:* A18451722 : 16 July 2019  
*Responsible Officer:* LK, Executive Support Officer (CORP Executive Services)

**Executive Summary**

This report seeks consideration of Councillor attendance, Delegates, and Certificates of Extensive Service at the 2019 Local Government Association of Queensland (LGAQ) 123<sup>rd</sup> Annual Conference to be held at the Cairns Convention Centre from 14 - 16 October 2019.

**COMMITTEE RECOMMENDATION**

Moved by Cr Matt Constance

Seconded by Cr Julie Greer

CARRIED 11/0

1. That Councillors Allan Sutherland (Mayor), Mike Charlton (Deputy Mayor), Peter Flannery, Adam Hain, Denise Sims, Mick Gillam, Matt Constance and Darren Grimwade be authorised to attend the 123<sup>rd</sup> Annual Local Government Association of Queensland (LGAQ) Conference.
2. That it be noted Councillors Allan Sutherland (Mayor) and Mike Charlton (Deputy Mayor) are Council's Delegates to the 123<sup>rd</sup> Annual Local Government Association of Queensland (LGAQ) Conference, and that other Councillor attendees will attend as observers.
3. That the Chief Executive Officer arrange for the submission of a request for Elected Member Extensive Long Service Certificate to be presented to Cr Allan Sutherland (Mayor), Cr Mike Charlton (Deputy Mayor) and Cr Mick Gillam.
4. That the Chief Executive Officer arrange for officer attendance at this conference as appropriate.

*ITEM 1.1 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) CONFERENCE - ATTENDANCE, DELEGATES AND EXTENSIVE LONG SERVICE CERTIFICATES- REGIONAL - A18451722 (Cont.)*

## OFFICER'S RECOMMENDATION

1. That Councillors Allan Sutherland (Mayor), Mike Charlton (Deputy Mayor), Peter Flannery, Adam Hain, Julie Greer, Denise Sims, Mick Gillam, Matt Constance and Darren Grimwade be authorised to attend the 123<sup>rd</sup> Annual Local Government Association of Queensland (LGAQ) Conference.
2. That it be noted Councillors Allan Sutherland (Mayor) and Mike Charlton (Deputy Mayor) are Council's Delegates to the 123<sup>rd</sup> Annual Local Government Association of Queensland (LGAQ) Conference, and that other Councillor attendees will attend as observers.
3. That the Chief Executive Officer arrange for the submission of a request for Elected Member Extensive Long Service Certificate to be presented to Cr Allan Sutherland (Mayor), Cr Mike Charlton (Deputy Mayor) and Cr Mick Gillam.
4. That the Chief Executive Officer arrange for officer attendance at this conference as appropriate.

## **REPORT DETAIL**

### **1. Background**

Advice has been received that the 123<sup>rd</sup> Annual LGAQ Conference will be held at the Cairns Convention Centre from 14 -16 October 2019.

### **2. Explanation of Item**

The LGAQ Conference provides an important opportunity for Councils to network and learn, and debate and vote on new policy. The annual conference consists of two and a half days of full plenary, split plenary and workshop sessions where participants address the challenges facing local government and their communities. The event also serves as the Association's Annual General Meeting.

As part of Council's attendance to the annual LGAQ Conference, LGAQ advises that Council is entitled to be represented by two delegates. The Mayor (Cr Allan Sutherland) and Deputy Mayor (Cr Mike Charlton) are Council's delegates to the Annual Local Government Association of Queensland's (LGAQ) Conference (as resolved 3 May 2016).

At the request of a Member Council, the LGAQ issues Long Service Certificates to Elected Members who have served 15 years or more in local government. Further, Elected Member Long Service Certificates can be requested for Elected Members after an additional five years of service (where the Elected Member retires, resigns, or for some other reasons ceases to be a member of the local government), or, after an additional 10 years of service.

Having been previously issued Certificates of Service in 2009 for 15 years or more of service, records indicate that Cr Allan Sutherland (Mayor), Cr Mike Charlton (Deputy Mayor) and Cr Mick Gillam, have each served an additional 10 years - being 25 years or more in local government, and are eligible to receive the Elected Member Extensive Long Service Certificate this year.

### **3. Strategic Implications**

#### 3.1 Legislative/Legal Implications

There are no legislation/legal implications directly arising from this report.

#### 3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

#### 3.3 Policy Implications

Arrangements will be made in accordance with Council's Professional Development Policy 2150-089



*ITEM 1.1 123RD ANNUAL LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) CONFERENCE - ATTENDANCE, DELEGATES AND EXTENSIVE LONG SERVICE CERTIFICATES- REGIONAL - A18451722 (Cont.)*

3.4 Risk Management Implications

There are no direct risk management implications arising from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising from this report.

3.6 Financial Implications

Funds have been provided in the Budget.

3.7 Economic Benefit

Topics and motions associated with the conference will address a range of economic factors in local government.

3.8 Environmental Implications

Topics and motions associated with the conference will address a range of environmental challenges facing local government.

3.9 Social Implications

Topics and motions associated with the conference will address a range of social challenges facing local government.

3.10 Consultation / Communication

Consultation undertaken with all Councillors, the Chief Executive Officer and Directors.

**2 PLANNING & DEVELOPMENT SESSION**

**(Cr M Gillam)**

No items for consideration.

**3 CORPORATE SERVICES SESSION**

**(Cr M Constance)**

**ITEM 3.1  
ANNUAL VALUATION FOR RATING PURPOSES - REGIONAL**

*Meeting / Session:* 3 CORPORATE SERVICES  
*Reference:* A18793054 : 5 July 2019  
*Responsible Officer:* GK, Director Corporate Services (CORP Directorate)

**Executive Summary**

In accordance with the *Land Valuation Act 2010*, the Valuer-General has written to Council seeking opinion as to whether a valuation of our local government region should be undertaken to be effective on 30 June 2020. A response was required by Friday 19 July 2019.

Consequently, this report ratifies the Chief Executive Officer's action in notifying the Valuer-General advising that a new valuation is required effective 30 June 2020.

**COMMITTEE RECOMMENDATION**

Moved by Cr Koliana Winchester

Seconded by Cr James Houghton

**CARRIED 11/0**

1. That the Chief Executive Officer's action in notifying the Department of Natural Resources and Mines that a new valuation of the Moreton Bay Regional Council area is required to be effective on 30 June 2020, be ratified.
2. That it be noted the annual fee of \$1.26M mentioned in the report for the provision of valuation of services by the Department of Natural Resources and Mines will be charged to Council for the maintenance of the valuation regardless of whether a new revaluation is undertaken or not.

*ITEM 3.1 ANNUAL VALUATION FOR RATING PURPOSES - REGIONAL - A18793054 (Cont.)*

## OFFICER'S RECOMMENDATION

That the Chief Executive Officer's action in notifying the Department of Natural Resources and Mines that a new valuation of the Moreton Bay Regional Council area is required to be effective on 30 June 2020, be ratified.

## **REPORT DETAIL**

### **1. Background**

The Valuer-General determines the need for a review of the local government area's statutory valuations of all rateable land after consideration of:

- a market survey report of the Local Government Area which reviews sales of land since the last valuation and the probable impact of the sales on the value of land since the last annual valuation; and
- the results of consultation with the local government for the area, and appropriate local and industry groups.

### **2. Explanation of Item**

In accordance with the *Land Valuation Act 2010*, the Valuer-General has written seeking Council's opinion on whether a valuation of its local government region should be undertaken to be effective on 30 June 2020. A response was required by Friday 19 July 2019.

At an informal meeting of Council held Tuesday 25 June 2019, Council agreed for the Chief Executive Officer to notify the Valuer-General that a new valuation of the Moreton Bay Regional Council area is required. Due to timing, Council's resolution in this regard has not been able to be obtained until the meeting of 23 July 2019. Consequently, Council's ratification of its informal instruction and action by the Chief Executive Officer, is sought.

Council's opinion, together with those of other appropriate industry groups, and the relevant market survey report will be considered by the Valuer-General when deciding if a valuation will be undertaken.

The Department of Natural Resources and Mines will charge Council for the maintenance of the valuation roll for the Moreton Bay Regional Council area, regardless of whether a new or re-valuation is undertaken or not. The invoice for the 2019/20 valuation is yet to be received but is expected to be approximately \$1.26 million.

### **3. Strategic Implications**

#### 3.1 Legislative/Legal Implications

Property valuations are issued in accordance with the *Land Valuation Act 2010*.

Property valuations are used for rating purposes in accordance with the *Local Government Act 2009*.

#### 3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

#### 3.3 Policy Implications

Rates are levied in accordance with Council's Revenue Policy 2150-082.

#### 3.4 Risk Management Implications

There are no direct risk management implications arising from this report.

#### 3.5 Delegated Authority Implications

There are no delegated authority implications arising from this report.

*ITEM 3.1 ANNUAL VALUATION FOR RATING PURPOSES - REGIONAL - A18793054 (Cont.)*

3.6 Financial Implications

The cost for the 2019/20 valuation will not be known until it is undertaken, however is expected to be approximately \$1.26 million.

3.7 Economic Benefit

There are no direct economic benefit implications arising from this report.

3.8 Environmental Implications

There are no direct environmental implications arising from this report.

3.9 Social Implications

There are no direct social implications arising from this report.

3.10 Consultation / Communication

Consultation undertaken with all Councillors, the Chief Executive Officer and Directors.

**ITEM 3.2  
INSURANCE RENEWALS 2019/20 - MOTOR VEHICLE AND PROPERTY -  
REGIONAL**

*Meeting / Session:* 3 CORPORATE SERVICES  
*Reference:* A18815406 : 11 July 2019  
*Responsible Officer:* DC, Accounting Services Manager (CORP Accounting Services)

**Executive Summary**

The purpose of this report is to seek Council approval for payments to Local Government Mutual Assets (LGM Assets) in relation to Motor Vehicle and Property insurance premium contributions for the 2019/20 financial year.

**COMMITTEE RECOMMENDATION**

Moved by Cr Koliana Winchester

Seconded by Cr Peter Flannery

**CARRIED 11/0**

That Council authorise the payments to LGM assets for the following insurances:

- a) Property Protection in the amount of \$542,279.60
- b) Motor Vehicle in the amount of \$602,230.06.

*ITEM 3.2 INSURANCE RENEWALS 2019/20 - MOTOR VEHICLE AND PROPERTY - REGIONAL - A18815406  
(Cont.)*

## OFFICER'S RECOMMENDATION

That Council authorise the payments to LGM assets for the following insurances:

- a) Property Protection in the amount of \$542,279.60
- b) Motor Vehicle in the amount of \$602,230.06.

## **REPORT DETAIL**

### **1. Background**

Council is a member of Local Government Mutual Assets (LGM Assets).

The Local Government Association of Queensland as trustee of LGM Assets, has through the LGM Queensland Board of Management, overseen the administration of LGM Assets as a valuable service to Queensland Local Government.

As a body entirely owned and operated by Queensland Local Government, LGM Assets continues to exist for the sole purpose of benefiting Queensland Local Government by providing effective and appropriate cover for Members' asset-based risk exposures.

### **2. Explanation of Item**

LGM Assets provides cover across all classes of a Member's asset exposures and according to individual needs. The insurance premium contributions (GST exclusive amounts) subject to this report relate to:

- Property Protection (Industrial Special Risk) - premium contribution amount \$542,279.60, and
- Motor Vehicle - premium contribution amount \$602,230.06.

Property protection means the provision of cover for Council's real and personal property (excluding floating pontoons and floating pollution traps).

Motor Vehicle means the provision of cover for all registered or unregistered vehicles belonging to or leased by Council.

In total, the premium contributions are in the amount of \$1,144,509.66.

### **3. Strategic Implications**

#### 3.1 Legislative/Legal Implications

There are no Legislative/Legal implications arising as a direct result of this report

#### 3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

#### 3.3 Policy Implications

Council's Insurance Policy 2150-060 outlines the types of insurances Council maintains. LGM Assets provides the cover for Property Protection (Industrial Special Risk) and Motor Vehicle as outlined in the Policy.

#### 3.4 Risk Management Implications

Council's insurance coverage is identified as an Operational Financial Risk in Council's Enterprise Risk Management Framework (ERM). It is imperative that Council arrange and assess the appropriateness and adequacy of insurance coverage on a regular basis to ensure coverage meets the operational requirements of Council in line with its risk appetite.

Existing controls are deemed adequate with a final risk rating of low.

ITEM 3.2 INSURANCE RENEWALS 2019/20 - MOTOR VEHICLE AND PROPERTY - REGIONAL - A18815406  
(Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

LGM Asset insurance premiums are provided for in Council's adopted budget for 2019/20.

Insurance Type	2019/20 Budget Allocation	2019/20 Insurance Premium
Property protection	\$540,000	\$542,279.60
Motor Vehicle	\$615,000	\$602,230.06
<b>Total</b>	<b>\$1,155,000</b>	<b>\$1,144,509.66</b>

In 2018/19 the Property Protection insurance premium was in the amount of \$469,492 and the Motor Vehicle insurance premium was in the amount of \$535,202. Total premiums amounted to \$1,004,694.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Chief Executive Officer, Interim Director Corporate Services.



**4 ASSET CONSTRUCTION & MAINTENANCE SESSION**

**(Cr A Hain)**

**ITEM 4.1 - DECLARATION OF INTEREST**

**Conflict of Interest - Declaration - Cr Mike Charlton (Deputy Mayor)**

Pursuant to s175E of the *Local Government Act 2009*, Cr Mike Charlton (Deputy Mayor) declared a perceived conflict of interest in Item 4.1 as BMD Constructions (a related company to a tenderer of Item 4.1) provided \$2200 on 2 November 2010 to Moreton Futures Trust. Cr Charlton advised that he received an interest free loan in the amount of \$5000 from Moreton Futures Trust in late September 2011 which was repaid in full on 25 January 2012. Cr Charlton has not received a donation since that time.

**However, Cr Mike Charlton (Deputy Mayor) has considered his position and is firmly of the opinion that he could participate in the debate and recommendation on the matter in the public interest.**

**Councillor not voluntarily left meeting - other Councillors who are entitled to vote must decide**

*Pursuant to s175E(3) of the Local Government Act 2009, the other Councillors who are entitled to vote at the meeting have been informed about a Councillor's personal interests in the matter and the Councillor has not voluntarily left the meeting, and in accordance with s175E(4) the other Councillors must decide whether the Councillor has a real or perceived conflict of interest in the matter and what action the Councillor must take.*

**Moved by Cr Mick Gillam**

**Seconded by Cr Matt Constance**

**CARRIED 10/0**

**That in accordance with s175E(4) of the *Local Government Act 2009*, Cr Mike Charlton (Deputy Mayor) has a perceived conflict of interest in the matter however, may participate in the meeting including voting on the matter as it is considered that this is in the public interest.**

**Cr Mike Charlton (Deputy Mayor) remained in the meeting.**

**ITEM 4.1  
NARANGBA - MAIN STREET/MACKIE ROAD/MUMFORD ROAD - INTERSECTION  
UPGRADE - DIVISION 11**

*Meeting / Session:* 4 ASSET CONSTRUCTION & MAINTENANCE  
*Reference:* A18781214 : 3 July 2019 - Refer **Confidential** Supporting Information  
**A18637540**  
*Responsible Officer:* BB, Manager Project Management (ECM Project Management)

**Executive Summary**

Tenders were invited for the 'Narangba - Main Street/Mackie Road/Mumford Road - Intersection Upgrade (MBRC008748)' project. The tender closed on 30 May 2019, with six conforming tenders received.

It is recommended that Council award the contract to Civlec Pty Ltd (trading as GRC Civil) for the sum of \$691,472.97 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

**COMMITTEE RECOMMENDATION**

Moved by Cr Darren Grimwade

Seconded by Cr Mick Gillam

**CARRIED 11/0**

1. That the tender for 'Narangba - Main Street/Mackie Road/Mumford Road - Intersection Upgrade (MBRC008748)' project be awarded to Civlec Pty Ltd (trading as GRC Civil) for the sum of \$691,472.97 (excluding GST).
2. That the Council enters into an agreement with Civlec Pty Ltd (trading as GRC Civil) as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Civlec Pty Ltd (trading as GRC Civil) for 'Narangba - Main Street/Mackie Road/Mumford Road - Intersection Upgrade (MBRC008748)' project and any required variations of the agreement on Council's behalf.

ITEM 4.1 NARANGBA - MAIN STREET/MACKIE ROAD/MUMFORD ROAD - INTERSECTION UPGRADE -  
DIVISION 11 - A18781214 (Cont.)

## OFFICER'S RECOMMENDATION

1. That the tender for 'Narangba - Main Street/Mackie Road/Mumford Road - Intersection Upgrade (MBRC008748)' project be awarded to Civlec Pty Ltd (trading as GRC Civil) for the sum of \$691,472.97 (excluding GST).
2. That the Council enters into an agreement with Civlec Pty Ltd (trading as GRC Civil) as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Civlec Pty Ltd (trading as GRC Civil) for 'Narangba - Main Street/Mackie Road/Mumford Road - Intersection Upgrade (MBRC008748)' project and any required variations of the agreement on Council's behalf.

## **REPORT DETAIL**

### **1. Background**

The project is located at the intersection of Main Street, Mackie Road and Mumford Road, Narangba. The project scope includes the design by Council's Design Office and construction of an intersection upgrade and rehabilitation of the affected pavement. The kerb alignment on the north-west corner of Main Street and Mumford Road is to be altered to allow more efficient lane markings and allocation of road space. The traffic signal phasing sequence will be altered to incorporate the additional lane functionality. The project objective is to reduce delays at the intersection and renew the pavement to achieve the required level of service.

Works are expected to commence in late August 2019 and take five weeks to complete, weather permitting. The project will be undertaken using nightworks.



Figure 1: Locality plan

*ITEM 4.1 NARANGBA - MAIN STREET/MACKIE ROAD/MUMFORD ROAD - INTERSECTION UPGRADE - DIVISION 11 - A18781214 (Cont.)*

**2. Explanation of Item**

Tenders for the 'Narangba - Main Street/Mackie Road/Mumford Road - Intersection Upgrade (MBRC008748)' project closed on 30 May 2019 with six conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Civlec Pty Ltd (trading as GRC Civil)	100.00
2	AllenCon Pty Ltd	95.36
3	G&H Plant Hire Pty Ltd (trading as Civil Contractors)	94.37
4	Ryan Civil Contracting Pty Ltd	78.26
5	BMD Urban Pty Ltd	70.88
6	CES Civil	57.22

**Civlec Pty Ltd trading as GRC Civil (Civlec)** submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity. Civlec has undertaken the construction of similar projects for various clients, including Scarborough Road Rehabilitation (MBRC) which included pavements, asphalt, drainage, kerb and channel, linemarking, road furniture, traffic management valued at \$1,440,968.70; and Burpengary Plaza - Station Road (MBRC) which included pavements, traffic signals, lighting valued at \$2,999,000. At a tender clarification meeting held on 28 June 2019, Civlec demonstrated their understanding and an appropriate methodology to complete this project. This submission represented the best overall value to Council.

**AllenCon Pty Ltd** submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity including their extensive pavement management knowledge; however, there were no additional benefits for the higher price.

**G&H Plant Hire Pty Ltd trading as Civil Contractors (G&H)** submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity. At a tender clarification meeting on 19 June 2019, G&H detailed their construction methodology and traffic management; however, there were no additional benefits for the higher price.

**3. Strategic Implications**

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 4.1 NARANGBA - MAIN STREET/MACKIE ROAD/MUMFORD ROAD - INTERSECTION UPGRADE - DIVISION 11 - A18781214 (Cont.)

3.4 Risk Management Implications

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the identified risks are to be managed is detailed below.

Financial Risks:

A third-party review of financial status has been carried out and the successful tenderer was rated 'very strong'.

Construction Risks:

- a. The recommended contractor will provide a detailed program of works, a staging plan, site specific traffic management, environmental management and safety plans and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements. Road pavement works will be undertaken at night in stages with preparation for night works - minor drainage/kerbing/path works primarily completed outside of peak times during the day.
- b. The contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works in this environment.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$1,220,000 for this project with \$100,000 for design in the 2018-19 FY and \$1,120,000 for construction in the 2019-20 FY Capital Works Program (project number 104914). All financials below are excluding GST.

Design 2018/19	\$ 82,213.00
Unitywater (watermain removal/replacement)	\$ 85,905.00
Telstra services relocation	\$ 3,500.00
Tender (construction)	\$ 691,472.97
Contingency (10%)	\$ 69,147.30
QLeave (0.475%)	\$ 3,284.50
	-----
Total project cost	\$ 935,522.77
	=====

Estimated ongoing operational/maintenance costs \$9,750 per F/Y

The budget amount for this project is sufficient.

3.7 Economic Benefit

The project's aim is to reduce the existing delays at the intersection resulting in reduced wait time for road users and the road rehabilitation will extend the pavement life.

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction.

3.9 Social Implications

The project aims to reduce delays by providing separate lane facilities for turning movements on both Main Street and Mumford Road.

*ITEM 4.1 NARANGBA - MAIN STREET/MACKIE ROAD/MUMFORD ROAD - INTERSECTION UPGRADE -  
DIVISION 11 - A18781214 (Cont.)*

3.10 Consultation / Communication

A detailed communication plan has been prepared. Communication strategies include pre-project notices, project notices, project signs, forewarning variable message road signs and weekly updates to the Divisional Councillor which will be implemented once the tender is awarded. Residents directly abutting the project site will be contacted by Council to advise on the proposed works and associated timing, providing a minimum of two days' notice for works directly adjacent to their properties. The Divisional Councillor has been consulted and is supportive of the project.

**ITEM 4.2**

**REDCLIFFE - SUTTON STREET - PEDESTRIAN SAFETY UPGRADE - BLUEWATER SQUARE - DIVISION 6**

*Meeting / Session:* 4 ASSET CONSTRUCTION & MAINTENANCE  
*Reference:* A18753870 : 27 June 2019 - Refer **Confidential** Supporting Information  
**A18695178**  
*Responsible Officer:* BB, Manager Project Management (ECM Project Management)

**Executive Summary**

Tenders were invited from six companies on Council's prequalified Civil Construction Panel (MBRC005990/VP148336) for the 'Redcliffe - Sutton Street - Pedestrian Safety Upgrade - Bluewater Square' project. Tenders closed on 13 June 2019 with three conforming tenders received.

It is recommended that Council award the contract to Auzcon Pty Ltd for the sum of \$249,080.00 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

**COMMITTEE RECOMMENDATION**

Moved by Cr Koliانا Winchester

Seconded by Cr James Houghton

CARRIED 11/0

1. That the tender for 'Redcliffe - Sutton Street - Pedestrian Safety Upgrade - Bluewater Square (MBRC005990)' project be awarded to Auzcon Pty Ltd for the sum of \$249,080.00 (excluding GST).
2. That the Council enters into an agreement with Auzcon Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Auzcon Pty Ltd for the 'Redcliffe - Sutton Street - Pedestrian Safety Upgrade - Bluewater Square (MBR005990)' project and any required variations of the agreement on Council's behalf.



*ITEM 4.2 REDCLIFFE - SUTTON STREET - PEDESTRIAN SAFETY UPGRADE - BLUEWATER SQUARE - DIVISION 6 - A18753870 (Cont.)*

## OFFICER'S RECOMMENDATION

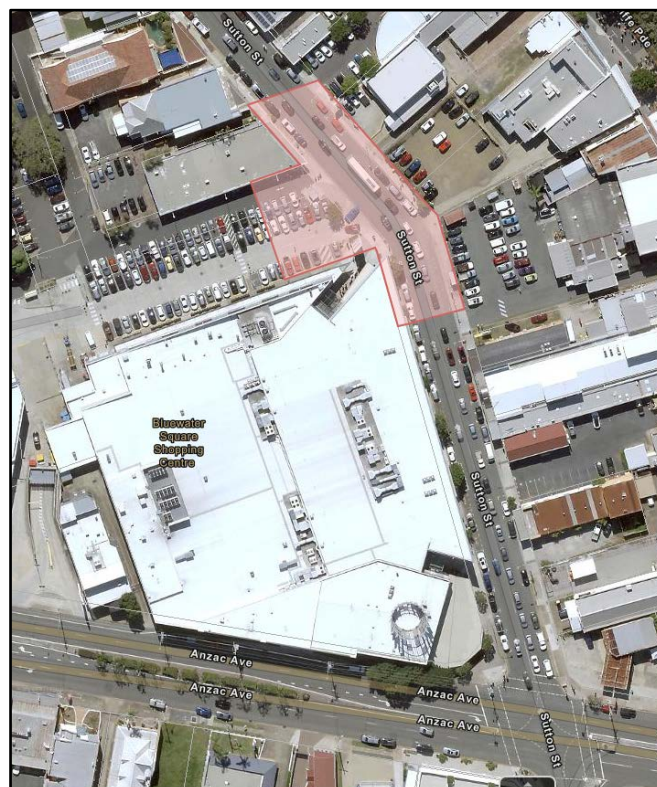
1. That the tender for 'Redcliffe - Sutton Street - Pedestrian Safety Upgrade - Bluewater Square (MBRC005990)' project be awarded to Auzcon Pty Ltd for the sum of \$249,080.00 (excluding GST).
2. That the Council enters into an agreement with Auzcon Pty Ltd as described in this report.
3. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Auzcon Pty Ltd for the 'Redcliffe - Sutton Street - Pedestrian Safety Upgrade - Bluewater Square (MBR005990)' project and any required variations of the agreement on Council's behalf.

## **REPORT DETAIL**

### **1. Background**

The project is located in Sutton Street, between Anzac Avenue and Violet Street, Redcliffe. The aim of this project is to improve pedestrian safety, slow traffic speeds, and improve the streetscape amenity to a consistent standard along the length of Sutton Street. The project scope includes a new zebra crossing with build outs, closure of one of the car park access points and improvements to the pedestrian environment.

Construction work is scheduled to start in the middle of August 2019 and will take six weeks to complete. The construction program includes an allowance for wet weather.



**Figure 1: Locality plan**



*ITEM 4.2 REDCLIFFE - SUTTON STREET - PEDESTRIAN SAFETY UPGRADE - BLUEWATER SQUARE - DIVISION 6 - A18753870 (Cont.)*

**2. Explanation of Item**

Tenders were invited from six companies on Council's prequalified Civil Construction Panel (MBRC005990/VP148336) for the 'Redcliffe - Sutton Street - Pedestrian Safety Upgrade - Bluewater Square' project. The tenders closed on 13 June 2019 with a total of three conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria set out in the request for tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Auzcon Pty Ltd	93.78
2	Civlec Pty Ltd (trading as GRC Civil)	89.00
3	G&H Plant Hire Pty Ltd (trading as Civil Contractors)	83.80
4	Allencon Pty Ltd	Did not submit
5	Conbro Pty Ltd (trading as Moreton Bay Civil Contractors)	Did not submit
6	THD Civil Pty Ltd	Did not submit

**Auzcon Pty Ltd (Auzcon)** submitted a comprehensive tender. A tender clarification meeting was held on 27 June 2019, at which Auzcon confirmed their methodology and capability in delivering the project. Auzcon has previously undertaken works including Woorim Pedestrian Crossing - \$78,000; Bus Stop Upgrade 2018/2019 - \$504,000 and Oxley Avenue and Frank Street Intersection Upgrade - \$120,000. Auzcon has confirmed they have the capacity to complete these works and have a project team ready to commence.

**Civlec Pty Ltd T/A GRC Civil** submitted a comprehensive tender that demonstrated their capability to complete the project; however, there were no additional benefits for the higher price.

**G&H Plant Hire Pty Ltd T/A Civil Contractors** submitted a comprehensive tender that demonstrated their capability to complete the project; however, there were no additional benefits for the higher price.

The three contractors that did not submit advised that they either had too much work on or the size of the project was too small.

**3. Strategic Implications**

**3.1 Legislative/Legal Implications**

Due to value of work being greater than \$200,000, tenders were requested from six companies on the Council's prequalified Civil Construction Panel MBRC005990 in accordance with the *Local Government Act 2009*.

**3.2 Corporate Plan / Operational Plan**

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Diverse transport options - an integrated regional transport network.

**3.3 Policy Implications**

This project has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 4.2 REDCLIFFE - SUTTON STREET - PEDESTRIAN SAFETY UPGRADE - BLUEWATER SQUARE - DIVISION 6 - A18753870 (Cont.)

3.4 Risk Management Implications

A detailed risk management plan has been prepared. The project risk has been assessed and the following issues identified. The manner in which the identified risks are to be managed is detailed below.

Financial Risks:

A third-party review of financial status has been carried out and the successful tenderer was rated 'satisfactory'.

Construction Risks:

- a. The contractor will provide a program of works, site specific traffic management, environmental management and safety plans and will be required to fence off the areas where construction is being undertaken to meet relevant workplace health and safety requirements as part of the contract, including safe work method statements.
- b. The contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works in this environment.
- c. The contractor provided a staged methodology to assist with managing traffic and pedestrian movements whilst the works are underway.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$275,000 for this project - \$93,000 for design in the 2018-19 FY and \$182,000 in the 2019-20 FY in the Capital Projects Program; budget number 104875. All financials below are excluding GST.

Design 2018/19	\$ 31,311.00
Energex relocation	\$ 45,963.00
Construction Tender	\$249,080.00
Contingency (10%)	\$ 24,908.00
QLeave (0.475%)	\$ 1,183.13
	-----
Total Project Cost	\$352,445.13
	=====

The budget amount for this project is insufficient due to the requirement to relocate an Energex utility. As the total budget for the project is insufficient, the shortfall in funding will be assessed at the next quarterly operational plan and budget review.

Estimated ongoing operational costs are \$6,000 per F/Y for maintenance of landscaping, roads and drains.

3.7 Economic Benefit

This project will make the pedestrian environment adjacent to Bluewater Square shopping centre safer and will improve the attractiveness of the streetscape which will support trade.

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction.

3.9 Social Implications

The project will improve the safety for pedestrians crossing Sutton Street, and improve all-abilities access to the bus stop, shops and foreshore.

*ITEM 4.2 REDCLIFFE - SUTTON STREET - PEDESTRIAN SAFETY UPGRADE - BLUEWATER SQUARE -  
DIVISION 6 - A18753870 (Cont.)*

3.10 Consultation / Communication

A detailed communication plan has been prepared. Communication strategies will be implemented once the tender is awarded, and will include project signage four weeks prior to construction, project notices two weeks prior to construction to adjacent businesses and weekly updates to the Divisional Councillor. Businesses directly abutting the project site will be contacted by Council to advise on the proposed works and associated timing, providing a minimum of two days' notice for works directly adjacent to their properties. The Divisional Councillor has been consulted and is supportive of the project.

## **ATTENDANCE**

Mr Rod MacBeth attended the meeting at 11.11am for discussion on Item 4.3.

**ITEM 4.3  
TENDER - 2019/2020 PLAYGROUND AND FITNESS RENEWAL PROGRAM -  
REGIONAL**

*Meeting / Session:* 4 ASSET CONSTRUCTION & MAINTENANCE  
*Reference:* A18694807 : 18 June 2019 - Refer Supporting Information A18719805 and **Confidential Supporting Information A18643960, A18625542, A18643831, A18620346, A18643817, A18622147, A18643800, A18622391, A18643807, A18643944, A18622044, A18623267, A18643934, A18624333, A18618575**  
*Responsible Officer:* PR, Team Leader Technical Services (ECM Asset Maintenance)

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**Executive Summary**

Tenders were invited for the '2019/2020 Playground and Fitness Renewal Program (VP143995)'. The tender comprises 17 separable portions based on type and location of the infrastructure programmed for renewal. Tenders closed on 23 May 2019, with tender submissions received from five companies for one or more of the separable portions.

There were no submissions received for Separable Portion 11 (John Johnson Park) or Separable Portion 13 (Taradale Park). Both projects have been excluded from this report's recommendations. Quotations for these playground renewals will now be sought independently to this tender.

It is recommended that the tender for '2019/2020 Playground and Fitness Renewal Program' be awarded as follows, as these offers represent the best overall value to Council:

**Separable Portion 1 - John Oxley Reserve** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995)- Separable Portion 1 - John Oxley Reserve' - be awarded to Forpark Australia Pty Ltd for the total sum of \$249,910 (excluding GST).

**Separable Portion 2 - John Scott Park and BMX** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995)- Separable Portion 2 - John Scott Park & BMX' - be awarded to Willplay Pty Ltd for the total sum of \$284,999.95 (excluding GST).

**Separable Portion 3 - Centenary Lakes Fitness** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995)- Separable Portion 3 - Centenary Lakes Fitness' - be awarded to Urban Play Pty Ltd for 'Fitness centre layout Option 2' for the total sum of \$113,638 (excluding GST).

**Separable Portion 4 - Solander Esplanade Park** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995)- Separable Portion 4 - Solander Esplanade Park' - be awarded to Willplay Pty Ltd for the total sum of \$119,527.85 (excluding GST).

**Separable Portion 5 - Bluebell Street Park** - That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) Separable Portion 5 - Bluebell Street Park' - be awarded to Urban Play Pty Ltd for the total sum of \$71,908 (excluding GST).

**Separable Portion 6 - Park Ridge Estate Park** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995)- Separable Portion 6 - Park Ridge Estate Park' - be awarded to Willplay Pty Ltd for the total sum of \$42,449.75 (excluding GST).

**Separable Portion 7 - Afton Street Park** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995)- Separable Portion 7 - Afton Street Park' - be awarded to Forpark Australia Pty Ltd for 'Playground layout Option 2' for the total sum of \$69,300 (excluding GST).

**Separable Portion 8 - Norman L Reilly Park** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995)- Separable Portion 8 - Norman L Reilly Park' - be awarded to Austek Constructions Pty Ltd for the total sum of \$61,710.57 (excluding GST).

ITEM 4.3 TENDER - 2019/2020 PLAYGROUND AND FITNESS RENEWAL PROGRAM - REGIONAL - A18694807  
(Cont.)

**Separable Portion 9 - Bleakley Park and Tom Simpson Park Fitness** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995)- Separable Portion 9 - Bleakley Park and Tom Simpson Park Fitness' - be awarded to Urban Play Pty Ltd for the total sum of \$94,993.50 (excluding GST).

**Separable Portion 10 - Firewheel Park** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 10 - Firewheel Park' - be awarded to Forpark Australia Pty Ltd for the total sum of \$67,885 (excluding GST).

**Separable Portion 12 - Sarbi Park** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 12 - Sarbi Park' - be awarded to Forpark Australia Pty Ltd for the total sum of \$56,950 (excluding GST).

**Separable Portion 14 - Lions Park (Deception Bay)** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 14 - Lions Park (Deception Bay)' - be awarded to Willplay Pty Ltd for the total sum of \$56,956 (excluding GST).

**Separable Portion 15 - Deception Bay Sports Centre** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 15 - Deception Bay Sports Centre' - be awarded to Urban Play Pty Ltd for 'Playground layout Option 2' for the total sum of \$94,465 (excluding GST).

**Separable Portion 16 - Excelsior Park** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 16 - Excelsior Park' - be awarded to Forpark Australia Pty Ltd for the total sum of \$79,910 (excluding GST).

**Separable Portion 17 - Ultramarine Parade Park** - that the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 17 - Ultramarine Parade Park' - be awarded to Urban Play Pty Ltd for 'Playground layout Option 2' for the total sum of \$71,997.50 (excluding GST).

## COMMITTEE RECOMMENDATION

Moved by Cr Denise Sims

Seconded by Cr Darren Grimwade

CARRIED 11/0

1. That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 1 - John Oxley Reserve' - be awarded to Forpark Australia Pty Ltd for the sum of \$249,910 (excluding GST).
  - a) That the Council enters into an agreement with Forpark Australia Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Forpark Australia Pty Ltd for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 1 - John Oxley Reserve' and any required variations of the agreement on Council's behalf.
2. That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 2 - John Scott Park and BMX' - be awarded to Willplay Pty Ltd for the sum of \$284,999.95 (excluding GST).
  - a) That the Council enters into an agreement with Willplay Pty Ltd as described in this report.

ITEM 4.3 TENDER - 2019/2020 PLAYGROUND AND FITNESS RENEWAL PROGRAM - REGIONAL - A18694807  
(Cont.)

- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Willplay Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 2 - John Scott Park and BMX'* and any required variations of the agreement on Council's behalf.
3. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 3 - Centenary Lakes Fitness'* - be awarded to Urban Play Pty Ltd for 'Fitness centre layout Option 2' for the sum of \$113,638 (excluding GST).
  - a) That the Council enters into an agreement with Urban Play Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 3 - Centenary Lakes Fitness'* and any required variations of the agreement on Council's behalf.
4. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 4 - Solander Esplanade Park'* - be awarded to Willplay Pty Ltd for the sum of \$119,527.85 (excluding GST).
  - a) That the Council enters into an agreement with Willplay Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Willplay Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 4 - Solander Esplanade Park'* and any required variations of the agreement on Council's behalf.
5. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 5 - Bluebell Street Park'* - be awarded to Urban Play Pty Ltd for the sum of \$71,908 (excluding GST).
  - a) That the Council enters into an agreement with Urban Play Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 5 - Bluebell Street Park'* and any required variations of the agreement on Council's behalf.
6. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 6 - Park Ridge Estate Park'* - be awarded to Willplay Pty Ltd for the sum of \$42,449.75 (excluding GST).
  - a) That the Council enters into an agreement with Willplay Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Willplay Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 6 - Park Ridge Estate Park'* and any required variations of the agreement on Council's behalf.

ITEM 4.3 TENDER - 2019/2020 PLAYGROUND AND FITNESS RENEWAL PROGRAM - REGIONAL - A18694807  
(Cont.)

7. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 7 - Afton Street Park'* - be awarded to Forpark Australia Pty Ltd for *'Playground layout option 2'* the sum of \$69,300 (excluding GST).
  - a) That the Council enters into an agreement with Forpark Australia Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Forpark Australia Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 7 - Afton Street Park'* and any required variations of the agreement on Council's behalf.
8. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 8 - Norman L Reilly Park'* - be awarded to Austek Constructions Pty Ltd for the sum of \$61,710.57 (excluding GST).
  - a) That the Council enters into an agreement with Austek Constructions Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Austek Constructions Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 8 - Norman L Reilly Park'* and any required variations of the agreement on Council's behalf.
9. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 9 - Bleakley Park and Tom Simpson Park Fitness'* - be awarded to Urban Play Pty Ltd for the sum of \$94,993.50 (excluding GST).
  - a) That the Council enters into an agreement with Urban Play Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 9 - Bleakley Park and Tom Simpson Park Fitness'* and any required variations of the agreement on Council's behalf.
10. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 10 - Firewheel Park'* - be awarded to Forpark Australia Pty Ltd for the sum of \$67,885 (excluding GST).
  - a) That the Council enters into an agreement with Forpark Australia Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Forpark Australia Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 10 - Firewheel Park'* and any required variations of the agreement on Council's behalf.

ITEM 4.3 TENDER - 2019/2020 PLAYGROUND AND FITNESS RENEWAL PROGRAM - REGIONAL - A18694807  
(Cont.)

11. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 12 - Sarbi Park'* - be awarded to Forpark Australia Pty Ltd for the sum of \$56,950 (excluding GST).
  - a) That the Council enters into an agreement with Forpark Australia Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Forpark Australia Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 12 - Sarbi Park'* and any required variations of the agreement on Council's behalf.
12. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 14 - Lions Park (Deception Bay)'* - be awarded to Willplay Pty Ltd for the sum of \$56,956 (excluding GST).
  - a) That the Council enters into an agreement with Willplay Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Willplay Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 14 - Lions Park (Deception Bay)'* and any required variations of the agreement on Council's behalf.
13. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 15 - Deception Bay Sports Centre'* - be awarded to Urban Play Pty Ltd for *'Playground layout Option 2'* for the sum of \$94,465 (excluding GST).
  - a) That the Council enters into an agreement with Urban Play Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 15 - Deception Bay Sports Centre'* and any required variations of the agreement on Council's behalf.
14. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 16 - Excelsior Park'* - be awarded to Forpark Australia Pty Ltd for the sum of \$79,910 (excluding GST).
  - a) That the Council enters into an agreement with Forpark Australia Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Forpark Australia Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 16 - Excelsior Park'* and any required variations of the agreement on Council's behalf.



*ITEM 4.3 TENDER - 2019/2020 PLAYGROUND AND FITNESS RENEWAL PROGRAM - REGIONAL - A18694807  
(Cont.)*

15. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 17 - Ultramarine Parade Park'* - be awarded to Urban Play Pty Ltd for 'Playground layout option 2' for the sum of \$71,997.50 (excluding GST).
- a) That the Council enters into an agreement with Urban Play Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 17 - Ultramarine Parade Park'* and any required variations of the agreement on Council's behalf.

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**OFFICER'S RECOMMENDATION**

1. That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 1 - John Oxley Reserve' - be awarded to Forpark Australia Pty Ltd for the sum of \$249,910 (excluding GST).
  - a) That the Council enters into an agreement with Forpark Australia Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Forpark Australia Pty Ltd for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 1 - John Oxley Reserve' and any required variations of the agreement on Council's behalf.
2. That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 2 - John Scott Park and BMX' - be awarded to Willplay Pty Ltd for the sum of \$284,999.95 (excluding GST).
  - a) That the Council enters into an agreement with Willplay Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Willplay Pty Ltd for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 2 - John Scott Park and BMX' and any required variations of the agreement on Council's behalf.
3. That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 3 - Centenary Lakes Fitness' - be awarded to Urban Play Pty Ltd for 'Fitness centre layout Option 2' for the sum of \$113,638 (excluding GST).
  - a) That the Council enters into an agreement with Urban Play Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play Pty Ltd for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 3 - Centenary Lakes Fitness' and any required variations of the agreement on Council's behalf.
4. That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 4 - Solander Esplanade Park' - be awarded to Willplay Pty Ltd for the sum of \$119,527.85 (excluding GST).
  - a) That the Council enters into an agreement with Willplay Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Willplay Pty Ltd for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 4 - Solander Esplanade Park' and any required variations of the agreement on Council's behalf.
5. That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 5 - Bluebell Street Park' - be awarded to Urban Play Pty Ltd for the sum of \$71,908 (excluding GST).
  - a) That the Council enters into an agreement with Urban Play Pty Ltd as described in this report.

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- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play Pty Ltd for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 5 - Bluebell Street Park' and any required variations of the agreement on Council's behalf.
6. That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 6 - Park Ridge Estate Park' - be awarded to Willplay Pty Ltd for the sum of \$42,449.75 (excluding GST).
- a) That the Council enters into an agreement with Willplay Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Willplay Pty Ltd for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 6 - Park Ridge Estate Park' and any required variations of the agreement on Council's behalf.
7. That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 7 - Afton Street Park' - be awarded to Forpark Australia Pty Ltd for 'Playground layout option 2' the sum of \$69,300 (excluding GST).
- a) That the Council enters into an agreement with Forpark Australia Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Forpark Australia Pty Ltd for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 7 - Afton Street Park' and any required variations of the agreement on Council's behalf.
8. That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 8 - Norman L Reilly Park' - be awarded to Austek Constructions Pty Ltd for the sum of \$61,710.57 (excluding GST).
- a) That the Council enters into an agreement with Austek Constructions Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Austek Constructions Pty Ltd for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 8 - Norman L Reilly Park' and any required variations of the agreement on Council's behalf.
9. That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 9 - Bleakley Park and Tom Simpson Park Fitness' - be awarded to Urban Play Pty Ltd for the sum of \$94,993.50 (excluding GST).
- a) That the Council enters into an agreement with Urban Play Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play Pty Ltd for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 9 - Bleakley Park and Tom Simpson Park Fitness' and any required variations of the agreement on Council's behalf.

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10. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 10 - Firewheel Park'* be awarded to Forpark Australia Pty Ltd for the sum of \$67,885 (excluding GST).
  - a) That the Council enters into an agreement with Forpark Australia Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Forpark Australia Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 10 - Firewheel Park'* and any required variations of the agreement on Council's behalf.
11. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 12 - Sarbi Park'* be awarded to Forpark Australia Pty Ltd for the sum of \$56,950 (excluding GST).
  - a) That the Council enters into an agreement with Forpark Australia Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Forpark Australia Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 12 - Sarbi Park'* and any required variations of the agreement on Council's behalf.
12. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 14 - Lions Park (Deception Bay)'* be awarded to Willplay Pty Ltd for the sum of \$56,956 (excluding GST).
  - a) That the Council enters into an agreement with Willplay Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Willplay Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 14 - Lions Park (Deception Bay)'* and any required variations of the agreement on Council's behalf.
13. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 15 - Deception Bay Sports Centre'* be awarded to Urban Play Pty Ltd for 'Playground layout Option 2' for the sum of \$94,465 (excluding GST).
  - a) That the Council enters into an agreement with Urban Play Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play Pty Ltd for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 15 - Deception Bay Sports Centre'* and any required variations of the agreement on Council's behalf.
14. That the tender for *'2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 16 - Excelsior Park'* be awarded to Forpark Australia Pty Ltd for the sum of \$79,910 (excluding GST).
  - a) That the Council enters into an agreement with Forpark Australia Pty Ltd as described in this report.

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- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Forpark Australia Pty Ltd for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 16 - Excelsior Park' and any required variations of the agreement on Council's behalf.
15. That the tender for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 17 - Ultramarine Parade Park' - be awarded to Urban Play Pty Ltd for 'Playground layout option 2' for the sum of \$71,997.50 (excluding GST).
- a) That the Council enters into an agreement with Urban Play Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Urban Play Pty Ltd for '2019/2020 Playground and Fitness Renewal Program (VP143995) - Separable Portion 17 - Ultramarine Parade Park' and any required variations of the agreement on Council's behalf.

## **REPORT DETAIL**

### **1. Background**

Moreton Bay Regional Council (MBRC) currently have 711 playground and fitness sites regionally. These sites are subject to annual safety audits and require ongoing routine maintenance, monitoring and emergency repairs to ensure the equipment remains in an operational and compliant condition for park users.

When playground and fitness assets become financially unsustainable to maintain; or are of an age that parts can no longer be sourced; or significant investment is required to address one or multiple non-compliance issues, the most cost-effective method to address these issues is for the asset to be replaced. This is undertaken through the annual 'Playground and Fitness Renewal Program'. The program is developed based on an asset operational condition and compliance relating to Australian Standards for playground and fitness equipment and under surfacing.

### **2. Explanation of Item**

Tenders were invited for the '2019/2020 Playground and Fitness Renewal Program (VP143995)' through vendor panel using the Local Buy arrangement 'BUS267 - Open Spaces, Parks, Play, Sport and Recreation'. The tender comprised seventeen separable portions based on type and location of the infrastructure programmed for renewal. Tenders closed on 23 May 2019, with tender submissions received from five companies for one or more of the separable portions.

'Separable Portion 11 - John Johnson Park' and 'Separable Portion 13 - Taradale Park' were included in this tender; however, no submissions were received for these parks. Both items have been excluded from this report's recommendations and quotations for these playground renewals will now be sought independently to this tender.

The tenders were assessed by the assessment panel in accordance with Council's Procurement Policy and the selection criteria as set out in the tender documentation.

The tenderers and the final weighting scores for each site are tabled below (ranked from highest to lowest):

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**Separable Portion 1 - Playground and Fitness Renewal Program - John Oxley Reserve**

RANK	TENDERER	EVALUATION SCORE
1	Forpark Australia Pty Ltd	100.00
2	Urban Play Pty Ltd - <i>Playground Layout Option 1</i>	96.79
3	Urban Play Pty Ltd - <i>Playground Layout Option 2</i>	94.19
4	Willplay Pty Ltd	86.12

**Forpark Australia Pty Ltd (FPA)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from FPA clearly demonstrated their ability to deliver the playground renewal project for John Oxley Reserve to a high-quality standard, with high play value and functionality for the site. The submission from FPA was the lowest priced offer and received the highest evaluation score.

FPA have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout from FPA is deemed best value to Council and is recommended for portion 1 of this tender.

**Urban Play Pty Ltd** and **Willplay Pty Ltd** provided comprehensive submissions that met all criteria outlined in the tender specifications; however, the offer from Urban Play Pty Ltd was second lowest priced for 'Option 2' and fourth lowest priced for 'Option 1' and Willplay Pty Ltd was third lowest priced. Both companies confirmed their capability to complete the project; however, the aesthetic appeal of the products and layouts offered were not scored as highly as that of the recommended tenderer and therefore not deemed best value to Council.

**Separable Portion 2 - Playground and Fitness Renewal Program - John Scott Park and BMX**

RANK	TENDERER	EVALUATION SCORE
1	Willplay Pty Ltd	99.53
2	Forpark Australia Pty Ltd	92.05
3	Urban Play Pty Ltd - <i>Playground Layout Option 1</i>	91.04
4	Austek Constructions Pty Ltd	88.77
5	Urban Play Pty Ltd - <i>Playground Layout Option 2</i>	81.77

**Willplay Pty Ltd (WP)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from WP clearly demonstrated their ability to deliver the playground renewal project for John Scott Park and BMX to a high-quality standard, with high play value and functionality for the site. The submission from WP was the second highest priced offer; however, did receive the highest evaluation score due to the design layout and equipment contained within the design.

WP have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout from WP is deemed best value to Council and is recommended for portion 2 of this tender.

**Forpark Australia Pty Ltd's (FPA)** offer was comprehensive and met all the criteria outlined in the tender specifications. The submission from FPA was the lowest priced offer and received the second highest in the evaluation score. The playground offered from FPA for John Scott Park and BMX was deemed to have lower play value and functionality for the park than that offered by Willplay Pty Ltd and was therefore not deemed best value to Council.

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(Cont.)

Urban Play Pty Ltd's and Austek Construction Pty Ltd's offers were comprehensive submissions that met all criteria outlined in the tender specifications. The offer from Urban Play Pty Ltd was second lowest priced for 'Option 1' and third lowest priced for 'Option 2'. Austek Constructions was the highest priced offer received. Both companies confirmed their capability to complete the project; however, the aesthetic appeal of the products and layouts offered were not scored as highly as that of the recommended tenderer and therefore not deemed best value to Council.

**Separable Portion 3 - Playground and Fitness Renewal Program - Centenary Lakes Fitness**

RANK	TENDERER	EVALUATION SCORE
1	Urban Play Pty Ltd - <i>Fitness Centre Layout Option 2</i>	99.74
2	Urban Play Pty Ltd - <i>Fitness Centre Layout Option 1</i>	98.81
3	Willplay Pty Ltd	92.85
4	Forpark Australia Pty Ltd	92.23

Urban Play Pty Ltd (UP) submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The offer contained two fitness centre layout options for consideration. The submission from UP clearly demonstrated their ability to deliver the fitness centre renewal project and the options provided were to a high-quality standard, high exercise value and functional for the site. The 'Fitness Centre Layout Option 2' was deemed most suitable for Centenary Lakes, was the second lowest price and received the highest evaluation score.

'Fitness Centre Layout Option 1' scored the second highest evaluation score and was the third lowest priced offer received. This fitness centre layout was not deemed as functional as option 2 and did not provide the same level of high exercise value; therefore Option 1 was not deemed best value to Council.

UP have previously undertaken playground and fitness centre renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The 'fitness centre layout option 2' from UP is deemed best value to Council and is recommended for portion 3 of this tender.

Willplay Pty Ltd's and Forpark Australia Pty Ltd's offers met the specifications outlined in the tender documentation; however, the design, aesthetic appeal and fitness value of the equipment was not rated as highly as the offer from Urban Play Pty Ltd. The offer from Forpark Pty Ltd was the lowest priced offer received; however, received the lowest evaluation score due to the type and layout of the equipment offered. The offers from Willplay Pty Ltd and Forpark Australia Pty Ltd were not deemed best value to Council.

**Separable Portion 4 - Playground and Fitness Renewal Program - Solander Esplanade Park**

RANK	TENDERER	EVALUATION SCORE
1	Willplay Pty Ltd	95.33
2	Forpark Australia Pty Ltd - <i>Playground Layout Option 1</i>	93.76
3	Austek Constructions Pty Ltd	88.86
4	Forpark Australia Pty Ltd - <i>Playground Layout Option 2</i>	86.25
5	Urban Play Pty Ltd - <i>Playground Layout Option 1</i>	84.97
6	Urban Play Pty Ltd - <i>Playground Layout Option 2</i>	84.77
7	Playscape Creations - <i>Playground Layout Option 2</i>	81.68
8	Playscape Creations - <i>Playground Layout Option 1</i>	81.29

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**Willplay Pty Ltd (WP)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from WP clearly demonstrated their ability to deliver the playground renewal project for Solander Esplanade Park to a high-quality standard, with high play value and functionality for the site. The submission from WP was the second lowest priced offer; however, did receive the highest evaluation score due to the design layout and equipment contained within the playground.

WP have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout from WP is deemed best value to Council and is recommended for portion 4 of this tender.

**Forpark Australia Pty Ltd's (FPA)** offer was comprehensive and met all the criteria outlined in the tender specifications and contained two playground layout options for consideration. The submission from FPA for 'Option 1' was the lowest priced offer and received the second highest evaluation score. 'Option 2' offered by FPA was the third lowest priced offer and received the fourth highest evaluation score. The playground options offered from FPA for Solander Esplanade Park were deemed to have slightly lower play value and functionality for the park than that offered by Willplay Pty Ltd and were therefore not deemed best value to Council.

**Austek Constructions Pty Ltd (AC)** submitted a comprehensive offer for the playground at Solander Esplanade Park. AC clearly demonstrated their ability to deliver the project and met all tender specifications outlined in the tender documentation. The offer from AC was the fifth lowest priced and received the third highest evaluation score. This offer was not deemed best value for Council.

The offers from **Urban Play Pty Ltd** and **Playscape Creations** demonstrated their ability to deliver the playground renewal project for Solander Esplanade Park and met the selection criteria in the tender specifications. Their pricing, however, was not as competitive as the other offers. The playground design and inclusions were not deemed to the same standard as that offered by Willplay Pty Ltd and were therefore not deemed best value to Council.

**Separable Portion 5 - Playground and Fitness Renewal Program - Bluebell Street Park**

RANK	TENDERER	EVALUATION SCORE
1	Urban Play Pty Ltd	98.70
2	Willplay Pty Ltd	95.34
3	Austek Constructions Pty Ltd	94.58
4	Forpark Australia Pty Ltd	92.52

**Urban Play Pty Ltd (UP)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from UP clearly demonstrated their ability to deliver the playground renewal project and the offer provided was to a high-quality standard, included high play value and functionality for the site. The playground layout was deemed most suitable for Bluebell Street Park and was the second lowest price and received the highest evaluation score due to the design layout and the playground activities contained within the design.

UP have previously undertaken playground and fitness centre renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout offered from UP is deemed best value to Council and is recommended for portion 5 of this tender.

**Austek Constructions Pty Ltd's (AC)** offer was comprehensive and met all the criteria outlined in the tender specifications. The submission from AC was the lowest priced offer and received the third highest evaluation score. The playground offered by AC for Bluebell Street Park was deemed to have slightly lower play value and functionality for the park than that offered by Urban Play Pty Ltd and was therefore not deemed best value to Council.



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The offers from **Willplay Pty Ltd** and **Forpark Australia Pty Ltd** met the specifications outlined in the tender documentation; however, the design, aesthetic appeal and play value were not rated as highly as the offer from Urban Play Pty Ltd. The offers from Willplay Pty Ltd and Forpark Australia Pty Ltd were not deemed best value to Council.

**Separable Portion 6 - Playground and Fitness Renewal Program - Park Ridge Estate Park**

RANK	TENDERER	EVALUATION SCORE
1	Willplay Pty Ltd	100.00

**Willplay Pty Ltd (WP)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from WP clearly demonstrated their ability to deliver the playground renewal project for Park Ridge Estate Park to a high-quality standard, with high play value and functionality for the site.

The playground layout and design submitted by WP for this separable portion is consistent with similar layouts, designs and play equipment inclusions for other portions within this tender and deemed value for money.

WP have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. WP was the only tender submission received for portion 6 of this tender; however, the playground layout submitted from WP is to the high standard required and therefore deemed best value to Council and is recommended for portion 6 of this tender.

Other industry specialists that have provided tender submissions for other portions within this tender, were unable to submit an offer for portion 6 of this tender due to resource issues in completing the submission within the tender timeframe.

**Separable Portion 7 - Playground and Fitness Renewal Program - Afton Street Park**

RANK	TENDERER	EVALUATION SCORE
1	Forpark Australia Pty Ltd - <i>Playground Layout Option 2</i>	99.39
2	Urban Play Pty Ltd - <i>Playground Layout Option 1</i>	99.16
3	Willplay Pty Ltd	98.50
4	Forpark Australia Pty Ltd - <i>Playground Layout Option 1</i>	97.74
5	Urban Play Pty Ltd - <i>Playground Layout Option 2</i>	95.47
6	Austek Constructions Pty Ltd - <i>Playground Layout Option 2</i>	92.28
7	Austek Constructions Pty Ltd - <i>Playground Layout Option 1</i>	89.51

**Forpark Australia Pty Ltd (FPA)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The offer contained two playground layout options for consideration. The submission from FPA clearly demonstrated their ability to deliver the playground renewal project and the options provided were to a high-quality standard, high play value and functional for the site. The 'Playground Layout Option 2' was deemed most suitable for Afton Street Park, was the lowest price and received the highest evaluation score. 'Playground Layout Option 1' scored the fourth highest evaluation score and was the second lowest priced offer received. This playground layout was not deemed as functional and aesthetically appealing as option 2; therefore, Option 1 was not deemed best value to Council.

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(Cont.)

FPA have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The 'playground layout option 2' from FPA is deemed best value to Council and is recommended for portion 7 of this tender.

The offers from **Urban Play Pty Ltd** and **Willplay Pty Ltd** were comprehensive submissions that met all criteria outlined in the tender specifications; however, the offer from Urban Play Pty Ltd was third lowest priced for option 1 and fifth lowest priced for option 2. Willplay Pty Ltd was fourth lowest priced. These offers were not deemed best value to Council.

The offer from **Austek Constructions Pty Ltd** confirmed their capability to complete the project; however, the aesthetic appeal of the products and layouts offered were not scored as highly as that of the recommended tenderer and therefore not deemed best value to Council.

**Separable Portion 8 - Playground and Fitness Renewal Program - Norman L Reilly Park**

RANK	TENDERER	EVALUATION SCORE
1	Austek Constructions Pty Ltd	100.00
2	Willplay Pty Ltd	98.69
3	Forpark Australia Pty Ltd	97.22

**Austek Constructions Pty Ltd (AC)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from AC clearly demonstrated their ability to deliver the playground renewal project and the offer provided was to a high-quality standard, high play value and functional for the site. The playground offered for Norman L Reilly Park was the lowest price and received the highest evaluation score.

AC have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The offer from AC is deemed best value to Council and is recommended for portion 8 of this tender.

The offers from **Forpark Australia Pty Ltd** and **Willplay Pty Ltd** were comprehensive submissions that met all criteria outlined in the tender specifications; however, the offer from Forpark Australia Pty Ltd was second lowest priced and the offer from Willplay Pty Ltd was third lowest priced and not deemed best value to Council.

**Separable Portion 9 - Playground and Fitness Renewal Program - Bleakley Park and Tom Simpson Park Fitness**

RANK	TENDERER	EVALUATION SCORE
1	Urban Play Pty Ltd	99.92
2	Forpark Australia Pty Ltd	94.05
3	Willplay Pty Ltd	92.12
4	Austek Constructions Pty Ltd	90.65

**Urban Play Pty Ltd (UP)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from UP clearly demonstrated their ability to deliver the fitness centre renewal project and the offer provided was to a high-quality standard, included high exercise value and functionality for the site. The fitness centre layout was deemed most suitable for Bleakley Park and Tom Simpson Park. While this offer was the highest priced, it also received the highest evaluation score due to the design layout and the fitness equipment activities contained within the design.

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(Cont.)

UP have previously undertaken playground and fitness centre renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The fitness centre layout offered from UP is deemed best value to Council and is recommended for portion 9 of this tender.

The offer from **Austek Constructions Pty Ltd** was comprehensive and met all the criteria outlined in the tender specifications. The submission from AC was the lowest priced offer; however, received the lowest evaluation score. The fitness centre offered by AC for Bleakley Park and Tom Simpson Park was deemed to have lower exercise value and functionality for the park than that offered from Urban Play Pty Ltd and was therefore not deemed best value to Council.

The offers from **Willplay Pty Ltd** and **Forpark Australia Pty Ltd** met the specifications outlined in the tender documentation; however, the design, aesthetic appeal and, exercise value was not rated as highly as the offer from Urban Play Pty Ltd. The offers from Willplay Pty Ltd and Forpark Australia Pty Ltd were not deemed best value to Council.

**Separable Portion 10 - Playground and Fitness Renewal Program - Firewheel Park**

RANK	TENDERER	EVALUATION SCORE
1	Forpark Australia Pty Ltd	99.14
2	Willplay Pty Ltd	97.76
3	Austek Constructions Pty Ltd	95.36
4	Urban Play Pty Ltd Option 1	94.87
5	Urban Play Pty Ltd Option 2	91.65

**Forpark Australia Pty Ltd (FPA)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from FPA clearly demonstrated their ability to deliver the playground renewal project and the offer provided was to a high-quality standard, high play value and functional for the site. The playground layout was deemed most suitable for Firewheel Park and was the lowest price and received the highest evaluation score.

FPA have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The offer from FPA is deemed best value to Council and is recommended for portion 10 of this tender.

While the offers from **Willplay Pty Ltd**, **Austek Constructions Pty Ltd** and **Urban Play Pty Ltd** were all comprehensive submissions that met the selection criteria set out in the tender documentation and provided quality playground designs, they were not deemed best value to council and therefore are not recommended.

**Separable Portion 12 - Playground and Fitness Renewal Program - Sarbi Park**

RANK	TENDERER	EVALUATION SCORE
1	Forpark Australia Pty Ltd	99.42
2	Willplay Pty Ltd	97.79

**Forpark Australia Pty Ltd (FPA)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from FPA clearly demonstrated their ability to deliver the playground renewal project for Sarbi Park to a high-quality standard, with high play value and functionality for the site. The submission from FPA was the second lowest priced offer; however, did receive the highest evaluation score due to the design layout and equipment contained within the playground.

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(Cont.)

FPA have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout from FPA is deemed best value to Council and is recommended for portion 12 of this tender.

The offer from **Willplay Pty Ltd (WP)** was comprehensive and met all the criteria outlined in the tender specifications. The submission from WP was the lowest priced offer and received the lowest evaluation score. The playground offered from WP for Sarbi Park was deemed to have slightly lower play value and functionality for the park than that offered by Forpark Australia Pty Ltd and was therefore not deemed best value to Council.

**Separable Portion 14 - Playground and Fitness Renewal Program - Lions Park (Deception Bay)**

RANK	TENDERER	EVALUATION SCORE
1	Willplay Pty Ltd	99.88
2	Urban Play Pty Ltd - <i>Playground Layout Option 1</i>	98.98
3	Forpark Australia Pty Ltd	97.81
4	Urban Play Pty Ltd - <i>Playground Layout Option 2</i>	95.09

**Willplay Pty Ltd (WP)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from WP clearly demonstrated their ability to deliver the playground renewal project for Lions Park (Deception Bay) to a high-quality standard, with high play value and functionality for the site. The submission from WP was the third lowest priced offer; however, did receive the highest evaluation score due to the design layout and equipment contained within the playground.

WP have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout from WP is deemed best value to Council and is recommended for portion 14 of this tender.

The offers from **Urban Play Pty Ltd** were comprehensive submissions that met all criteria outlined in the tender specifications; however, the offers from Urban Play Pty Ltd for playground layout option 1 was the highest priced offer and option 2 was the second lowest priced offer received. These offers were not deemed best value to Council.

The offer from **Forpark Australia Pty Ltd (FPA)** was comprehensive and met all the criteria outlined in the tender specifications. The submission from FPA was the lowest priced offer and received the third highest evaluation score. The playground offered by FPA for Lions Park (Deception Bay) was deemed to have lower play value and functionality for the park than that offered by Willplay Pty Ltd and was therefore not deemed best value to Council.

**Separable Portion 15 - Playground and Fitness Renewal Program - Deception Bay Sports Centre**

RANK	TENDERER	EVALUATION SCORE
1	Urban Play Pty Ltd - <i>Playground Layout Option 2</i>	97.65
2	Urban Play Pty Ltd - <i>Playground Layout Option 1</i>	96.95
3	Willplay Pty Ltd	95.46
4	Forpark Australia Pty Ltd	94.68
5	Austek Constructions Pty Ltd	93.25

ITEM 4.3 TENDER - 2019/2020 PLAYGROUND AND FITNESS RENEWAL PROGRAM - REGIONAL - A18694807  
(Cont.)

**Urban Play Pty Ltd (UP)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The offer contained two playground layout options for consideration. The submission from UP clearly demonstrated their ability to deliver the playground renewal project and the options provided were to a high-quality standard, high play value and functional for the site. The 'Playground Layout Option 2' was deemed most suitable for Deception Bay Sports Centre and was the fourth lowest price; however, received the highest evaluation score due to the design layout and equipment contained within the playground.

'Playground Layout Option 1' scored the second highest evaluation score and was the highest priced offer received. This playground layout was suitable in design; however, option 2 was deemed better value for money and therefore the offer for playground option 1 is not deemed best value to Council.

The offer from **Willplay Pty Ltd (WP)** was comprehensive and met all the criteria outlined in the tender specifications. The submission from WP was the lowest priced offer and received the third highest evaluation score. The playground offered from WP for Deception Bay Sports Centre was deemed to have slightly lower play value and functionality for the park than that offered by Urban Play Pty Ltd and was therefore not deemed best value to Council.

While the offers from **Forpark Australia Pty Ltd** and **Austek Constructions Pty Ltd** were comprehensive submissions that met the selection criteria set out in the tender documentation and provided sound playground designs, these designs were deemed to have less play value than the design offered by Urban Play Pty Ltd and were not deemed best value to Council and therefore are not recommended.

**Separable Portion 16 - Playground and Fitness Renewal Program - Excelsior Park**

RANK	TENDERER	EVALUATION SCORE
1	Forpark Australia Pty Ltd	100.00
2	Willplay Pty Ltd	98.32
3	Austek Constructions Pty Ltd	96.80

**Forpark Australia Pty Ltd (FPA)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The submission from FPA clearly demonstrated their ability to deliver the playground renewal project for Excelsior Park to a high-quality standard, with high play value and functionality for the site. The submission from FPA was the lowest priced offer and received the highest evaluation score due to the design layout and equipment contained within the playground.

FPA have previously undertaken playground renewal projects for Council. These projects have been delivered on time and to a satisfactory standard. The playground layout from FPA is deemed best value to Council and is recommended for portion 16 of this tender.

While the offers from **Willplay Pty Ltd** and **Austek Constructions Pty Ltd** were comprehensive submissions that met the selection criteria set out in the tender documentation and provided quality playground designs, they were not deemed best value to Council and therefore are not recommended.

**Separable Portion 17 - Playground and Fitness Renewal Program - Ultramarine Parade Park**

RANK	TENDERER	EVALUATION SCORE
1	Urban Play Pty Ltd Option - <i>Playground Layout Option 2</i>	99.21
2	Austek Constructions Pty Ltd	97.51
3	Urban Play Pty Ltd - <i>Playground Layout Option 1</i>	95.82

*ITEM 4.3 TENDER - 2019/2020 PLAYGROUND AND FITNESS RENEWAL PROGRAM - REGIONAL - A18694807 (Cont.)*

RANK	TENDERER	EVALUATION SCORE
4	Forpark Australia Pty Ltd	94.87
5	Willplay Pty Ltd	93.49

**Urban Play Pty Ltd (UP)** submitted a comprehensive tender submission that met all the criteria outlined in the tender specification. The offer contained two playground layout options for consideration. The submission from UP clearly demonstrated their ability to deliver the playground renewal project and the options provided were to a high-quality standard, high play value and functional for the site. The 'Playground Layout Option 2' was deemed most suitable for Ultramarine Parade Park and was the fourth lowest price; however, received the highest evaluation score due to the design layout and equipment contained within the playground. This offer is recommended for portion 17 of this tender.

'Playground Layout Option 1' scored the third highest evaluation score and was the lowest priced offer received. This playground layout was suitable in design; however, did not provide as high play value as the design layout for option 2; therefore, the offer for playground option 1 is not deemed best value to Council.

While the offers from **Austek Constructions Pty Ltd, Forpark Australia Pty Ltd and Willplay Pty Ltd** were comprehensive submissions that met the selection criteria set out in the tender documentation and provided quality playground designs, these designs were not deemed to provide the same level of play value for park users as the offer from Urban Play Pty Ltd for option 2 of their submission, were not deemed best value to Council and therefore not recommended.

### **3. Strategic Implications**

#### **3.1 Legislative/Legal Implications**

Due to the value of the works being undertaken, Council requested quotations from suitably qualified suppliers selected from the prequalified Local Buy Supplier Panel BUS267 Open Spaces, Parks, Play, Sport & Recreation in accordance with the *Local Government Act 2009*.

#### **3.2 Corporate Plan / Operational Plan**

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

#### **3.3 Policy Implications**

This contract has been sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

#### **3.4 Risk Management Implications**

This contract will ensure Council receives compliant, innovative playgrounds to meet the demands of park users and will be installed by suitably qualified and experienced contractors.

A third-party review of financial status has been undertaken on the recommended tenderers. The outcome of these reviews is listed below.

- **Separable Portions 1, 7, 10, 12 and 16** - Forpark Australia Pty Ltd received a rating of 'very strong' which has confirmed they have the capability and financial capacity to carry out the works in separable portions 1, 7, 10, 12 & 16.
- **Separable Portions 3, 5, 9, 15 and 17** - Urban Play Pty Ltd received a rating of 'very strong' which has confirmed they have the capability and financial capacity to carry out the works in separable portions 3, 5, 9, 15 and 17.

*ITEM 4.3 TENDER - 2019/2020 PLAYGROUND AND FITNESS RENEWAL PROGRAM - REGIONAL - A18694807*  
(Cont.)

- **Separable Portion 8** - Austek Constructions Pty Ltd received a rating of 'sound' which has confirmed they have the capability and financial capacity to carry out the works in separable portion 8.
- **Separable Portions 2, 4, 6 and 14** - Willplay Pty Ltd received a rating of 'sound' which has confirmed they have the capability and financial capacity to carry out the works in separable portions 2, 4, 6 and 14.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The recommended tenders for Separable Portions 1 to 17 (excluding portions 11 and 13) of the '2019/2020 Playground and Fitness Renewal Program (VP143995)' total \$1,536,601.12 (excl GST) which includes a contingency factor and is within budget allocation. These projects will be debited from individual project budgets for the playground and fitness renewal program. Further pricing will be sought for separable portions 11 and 13, as no tender submissions were received for these separable portions. There is remaining budget available for these playground renewals within the 2019/2020 program.

3.7 Economic Benefit

No economic benefits arising as a direct result of this report.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

MBRC playgrounds and fitness nodes provide dedicated locations for community interaction for children and parents that allow the community to play/exercise in a safe environment while developing and enhancing fitness, sensory motor, play and social interaction skills using the equipment provided.

3.10 Consultation / Communication

Consultation for the delivery of this program has been undertaken with relevant officers, stakeholders, department managers and the procurement section of Council.

## ATTENDANCE

Mr Rod MacBeth left the meeting at 11.14am after consideration of Item 4.3.

**ITEM 4.4  
TENDER - SUPPLY AND DELIVERY OF FORTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES: RE-EVALUATION OF SEPARABLE PORTION 3 - REGIONAL**

*Meeting / Session:* 4 ASSET CONSTRUCTION & MAINTENANCE  
*Reference:* A18813746: 10 July 2019 - Refer **Confidential** Supporting Information A18801244  
*Responsible Officer:* BS, Technical Officer - Fleet Support (ECM Asset Maintenance)

**Executive Summary**

At the Coordination Committee meeting held 25 June 2019, Council considered tenders received for the supply and delivery of 45 x light commercial and passenger vehicles, that was divided into six separable portions based on vehicle configuration and type (MBRC008747).

With regard to *Separable Portion 3 - Supply and Delivery of two x 4x2 Diesel, Automatic, Extra Cab Utilities*, Council awarded the contract to Torque Ford for the supply of two x Ford Ranger 4x2 Extra Cab Utilities for the total amount of \$66,964.42 (excluding GST).

Post-evaluation, Torque Ford formally withdrew their offer to supply two x Ford Ranger extra cab utilities due to an error in their tender submission.

This report recommends amendment to Council's resolutions relating to Separable Portion 3 and that Council award the contract for '*Separable Portion 3 - Supply and Delivery of two x 4x2 Diesel, Automatic, Extra Cab Utilities*' to Pacific Motor Group Pty Ltd for the supply and delivery of two x Ford Ranger extra cab utilities for the total sum of \$73,275.51 (excluding GST).

**COMMITTEE RECOMMENDATION**

Moved by Cr Mick Gillam

Seconded by Cr Denise Sims

CARRIED 11/0

That Council supports amendment of Council resolutions 3, 3a and 3b appearing on Page 19/1289 of the Coordination Committee meeting held 25 June 2019 relating to *Separable Portion 3 - Supply and Delivery of two x 4x2 Diesel, Automatic, Extra Cab Utilities*, to now read as follows:

3. That the tender for the '*Supply and delivery of forty-five x light commercial and passenger vehicles - Separable Portion 3 - Supply and Delivery of two x 4x2 Diesel, Automatic, Extra Cab Utilities*' be awarded to Pacific Motor Group Pty Ltd for the supply of two x Ford Ranger extra cab utilities for the total amount of \$73,275.51 (excluding GST).
  - a) That the Council enters into an agreement with Pacific Motor Group Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Pacific Motor Group Pty Ltd for the supply of two x Ford Ranger extra cab utilities and any required variations of the agreement on Council's behalf.



ITEM 4.4 TENDER - SUPPLY AND DELIVERY OF FORTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES: RE-EVALUATION OF SEPARABLE PORTION 3 - REGIONAL - A18813746 (Cont.)

### OFFICER'S RECOMMENDATION

That Council supports amendment of Council resolutions 3, 3a and 3b appearing on Page 19/1289 of the Coordination Committee meeting held 25 June 2019 relating to *Separable Portion 3 - Supply and Delivery of two x 4x2 Diesel, Automatic, Extra Cab Utilities*, to now read as follows:

3. That the tender for the '*Supply and delivery of forty-five x light commercial and passenger vehicles - Separable Portion 3 - Supply and Delivery of two x 4x2 Diesel, Automatic, Extra Cab Utilities*' be awarded to Pacific Motor Group Pty Ltd for the supply of two x Ford Ranger extra cab utilities for the total amount of \$73,275.51 (excluding GST).
  - a) That the Council enters into an agreement with Pacific Motor Group Pty Ltd as described in this report.
  - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Pacific Motor Group Pty Ltd for the supply of two x Ford Ranger extra cab utilities and any required variations of the agreement on Council's behalf.

### **REPORT DETAIL**

#### **1. Background**

The following resolution appears on minute page 19/1232 of the General Meeting held 25 June 2019.

Ex. Coordination Committee Meeting held 25 June 2019 (Page 19/1289):

#### COMMITTEE RECOMMENDATION

3. That the tender for the '*Supply and Delivery of forty-five light x commercial and passenger vehicles - Separable Portion 3*' be awarded to Torque Ford for the supply of two x Ford Ranger 4x2 Extra Cab Utilities for the total amount of \$66,964.42 (excluding GST).
  - a. That the Council enters into an agreement with Torque Ford as described in this report.
  - b. That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Torque Ford for the supply of two x Ford Ranger 4x2 Extra Cab Utilities and any required variations of the agreement on Council's behalf.

Post-evaluation, Torque Ford formally withdrew their offer to supply two x Ford Ranger extra cab utilities due to an error in their tender submission.

Subsequently, Separable Portion 3 has been re-evaluated.

#### **2. Explanation of Item**

##### **Separable Portion 3 - Supply and Delivery of two x 4x2 Diesel, Automatic, Extra Cab Utilities.**

Council received five conforming and one non-conforming tender responses for Separable Portion 3. The tenders were assessed by a selection panel in accordance with Council's Procurement Policy and the selection criteria set out in the tender documentation.

*ITEM 4.4 TENDER - SUPPLY AND DELIVERY OF FORTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES: RE-EVALUATION OF SEPARABLE PORTION 3 - REGIONAL - A18813746 (Cont.)*

The tenderers and their final weightings are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Pacific Motor Group Pty Ltd (Isuzu Dmax)	99.30
2	Trivett Automotive Retail (Isuzu Dmax)	99.21
3	Pacific Motor Group Pty Ltd (Ford Ranger)	98.70
4	Grand Prix Investments Pty Ltd (Mazda BT50)	98.68
5	Jonkers Enterprises Pty Ltd (Toyota Hilux)	90.91
6	Torque Ford (Ford Ranger)	Non-conforming

All vehicles offered to Council under this category were deemed suitable, fit-for-purpose vehicles. The offer submitted by **Pacific Motor Group Pty Ltd (PMG)** for the supply of two x Ford Ranger 4x2 extra cab utilities with the offer of 5years/unlimited km warranty was the lowest priced offer; however, received the third highest evaluation score.

The offers submitted by **PMG** and **Trivett Automotive Retail (TAR)** for the Isuzu Dmax were the first and second highest evaluation scores due to the offer of 6 years/150,000km warranty. The additional year's warranty for the Isuzu Dmax offered by **PMG** and **TAR**, compared to the warranty offer from **PMG** for the Ford Ranger, was deemed by the evaluation panel not worth the additional cost with **PMG (Dmax)** and **TAR** being the third and fourth lowest priced offers. The Ford Ranger offered by **PMG** meets all requirements outlined in the tender specification and was deemed best value to Council.

### **3. Strategic Implications**

#### **3.1 Legislative/Legal Implications**

Due to the value of the purchase being greater than \$200,000 for the supply and delivery of 45 light commercial and passenger vehicles, a competitive tender process was undertaken through a Local Buy Vendor Panel arrangement. The tender was called in accordance with the Local Government Act 2009.

#### **3.2 Corporate Plan / Operational Plan**

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - strong leadership and governance.

#### **3.3 Policy Implications**

The tender for the supply and delivery of 45 light commercial and passenger vehicles has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

#### **3.4 Risk Management Implications**

No risk management implications arising as a direct result of this report.

#### **3.5 Delegated Authority Implications**

No delegated authority implications arising as a direct result of this report.

*ITEM 4.4 TENDER - SUPPLY AND DELIVERY OF FORTY-FIVE X LIGHT COMMERCIAL AND PASSENGER VEHICLES: RE-EVALUATION OF SEPARABLE PORTION 3 - REGIONAL - A18813746 (Cont.)*

3.6 Financial Implications

The recommendations of this report for the purchase of two x Ford Ranger extra cab utilities for the total amount of \$73,275.51 (excluding GST) is within budget allocation. These acquisitions will be debited to project number 102179.

3.7 Economic Benefit

The purchase of the two light commercial vehicles will ensure programs are delivered in line with planned outcomes.

3.8 Environmental Implications

The recommended light commercial vehicles' engines meet current environmental and Australian standards.

3.9 Social Implications

No social implications arising as a direct result of this report.

3.10 Consultation / Communication

Consultation for the supply and delivery of these vehicles has been undertaken with the relevant stakeholders, department managers and the procurement section of Council.

**5 PARKS, RECREATION & SPORT SESSION**

**(Cr K Winchester)**

**ITEM 5.1  
OUTCOME OF EXPRESSION OF INTEREST - 3 MUNDIN STREET PETRIE -  
DIVISION 7**

*Meeting / Session:* 5 PARKS, RECREATION & SPORT  
*Reference:* A18789437 : 22 May 2019 - **Refer Supporting Information A18789440**  
*Responsible Officer:* CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

**Executive Summary**

Council called for expressions of interest (EOI) from not-for-profit community organisations to lease a vacant community building located at 3 Mundin Street, Petrie (refer Supporting Information #1) under the provision of Council's Community Leasing Policy (2150-079). Five applications were received and assessed through this process.

This report seeks Council's approval to grant a lease to the recommended applicant, being The Spectrum Organisation Association Inc.

**COMMITTEE RECOMMENDATION**

**Moved by Cr Denise Sims**

**Seconded by Cr Julie Greer**

**CARRIED 11/0**

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, The Spectrum Organisation Association Inc be granted a lease over an area at 3 Mundin Street, Petrie (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.1 OUTCOME OF EXPRESSION OF INTEREST - 3 MUNDIN STREET PETRIE - DIVISION 7 - A18789437  
(Cont.)

## OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, The Spectrum Organisation Association Inc be granted a lease over an area at 3 Mundin Street, Petrie (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

## **REPORT DETAIL**

### **1. Background**

On 20 December 2018, Backstop Respite Care Inc, advised Council of its intention to surrender its lease over the building at 3 Mundin Street, Petrie (refer Supporting Information #1) as of 31 March 2019. This building had historically been designed, constructed and utilised as an overnight respite facility for people with a disability.

In accordance with Council's Community Leasing Policy (2150-079), Council may undertake an EOI process to select the most appropriate community organisation to receive tenure over a Council-controlled facility. As such, on 28 March 2019 Council called for EOIs from not-for-profit community organisations to lease the building under the provisions of Council's policy.

### **2. Explanation of Item**

Applications under the EOI process were received from the following community organisations:

- The Spectrum Organisation Association Inc.;
- Life Stream Services Inc.;
- Meals on Wheels Pine Rivers & District Inc.;
- A Brave Life Ltd; and
- Rise Above ACEs Inc.

All applications were reviewed against the following selection criteria by an assessment panel consisting of senior Council officers:

- facility usage and community benefit;
- facility maintenance and development capacity;
- facility management experience; and
- financial capacity.

As an outcome of this assessment process, it is recommended that a lease be offered to The Spectrum Organisation Association Inc. in accordance with the terms and conditions of Council's Community Leasing Policy, for a period of five (5) years.

### The Spectrum Organisation Association Inc. (Spectrum)

Established in 1991, Spectrum is a local community organisation providing a variety of specialised community support services within the Moreton Bay Region. One such area of speciality is the provision of short and long-term respite services to people with a disability and their families. Currently, the organisation manages two other overnight disability respite facilities within the Moreton Bay region.

*ITEM 5.1 OUTCOME OF EXPRESSION OF INTEREST - 3 MUNDIN STREET PETRIE - DIVISION 7 - A18789437  
(Cont.)*

Should Spectrum be successful with its application, the organisation proposes to continue the historical services provided by the former tenant (Backstop Respite Care Inc.) from the facility, that being overnight respite for people with a disability and their families.

### **3. Strategic Implications**

#### **3.1 Legislative/Legal Implications**

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

#### **3.2 Corporate Plan / Operational Plan**

Strengthening Communities: Healthy and supportive communities - a healthy and inclusive community.

#### **3.3 Policy Implications**

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (2150-079).

#### **3.4 Risk Management Implications**

There are no risk management implications arising as a direct result of this report.

#### **3.5 Delegated Authority Implications**

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

#### **3.6 Financial Implications**

There are no financial implications arising as a direct result of this report.

#### **3.7 Economic Benefit**

There are no economic benefit implications arising as a direct result of this report.

#### **3.8 Environmental Implications**

There are no environmental implications arising as a direct result of this report.

#### **3.9 Social Implications**

The issuing of a lease to The Spectrum Organisation Association Inc. will provide the organisation with additional facilities for the provision of overnight respite services to people with a disability and their families.

#### **3.10 Consultation / Communication**

Council Workshop - 4 June 2019

**ITEM 5.2**

**DECEPTION BAY - RAYMOND TERRACE - PROPOSED PARK NAMING - DIVISION 2**

*Meeting / Session:* 5 PARKS, RECREATION & SPORT  
*Reference:* A18441053 : 12 April 2019  
*Responsible Officer:* BS, Technical Officer (ECM-IP Infrastructure Planning)

**Executive Summary**

An application has been received requesting that parkland, located in Raymond Terrace, Deception Bay, be named in recognition of Mr Arthur Hayes. While the parkland is currently referred to on Council's asset register as Deception Bay Community Centre, it contains a range of community infrastructure, a monument and play equipment.

This report provides Council with background information relevant to the application and recommends that Lot 112 on SL7750 be named "Arthur Hayes Community Complex".

**COMMITTEE RECOMMENDATION**

Moved by Cr Peter Flannery

Seconded by Cr Julie Greer

CARRIED 11/0

1. That having regard to the information provided within this report and subject to the outcome of public advertising, the naming of Lot 112 on SL7750 as "Arthur Hayes Community Complex" be approved.
2. That the proposal to name the parkland in recognition of Arthur Hayes be advertised in local newspapers with public submissions open for a period of 28 days.
3. That should adverse submissions be received as a result of public advertising; the matter be referred back to Council in a subsequent report.

ITEM 5.2 DECEPTION BAY - RAYMOND TERRACE - PROPOSED PARK NAMING - DIVISION 2 - A18441053  
(Cont.)

## OFFICER'S RECOMMENDATION

1. That having regard to the information provided within this report and subject to the outcome of public advertising, the naming of Lot 112 on SL7750 as "Arthur Hayes Community Complex" be approved.
2. That the proposal to name the parkland in recognition of Arthur Hayes be advertised in local newspapers with public submissions open for a period of 28 days.
3. That should adverse submissions be received as a result of public advertising; the matter be referred back to Council in a subsequent report.

## **REPORT DETAIL**

### **1. Background**

An application has been received by Council requesting that Lot 112 on SL7750, referred to as Deception Bay Community Centre on Council's asset register, (Figure 1) be named in recognition of Arthur Hayes.



Figure 1 Deception Bay Community Centre

### **2. Explanation of Item**

The application to name a park or recreation reserve under Council control was lodged by Brian Hayes the son of Arthur. Information received with the application notes that Mr Hayes was a community minded individual who volunteered his time to many local community groups and community support programs.

Mr Hayes also achieved significant wide spread acknowledgement and recognition for his community services, through the awarding of a number of significant awards. Most notably:

- Order of Australia Medal (O.A.M.)
- Caboolture Citizen of the Year
- Life Member of the Lions Club and PCYC



*ITEM 5.2 DECEPTION BAY - RAYMOND TERRACE - PROPOSED PARK NAMING - DIVISION 2 - A18441053  
(Cont.)*

It is also noted that the applicant has specifically requested naming of this park due to the amount of community work undertaken by Arthur at the Community Hall located within this complex. Given the nature of evidence provided in support of the request, the proposal is supported by Council officers and the Division 2 Councillor.

The park is currently listed in Council's asset register as Deception Bay Community Centre. This name is not formally adopted by Council and there are no park signs indicating this name. The only named infrastructure within the complex is the Deception Bay Community Hall. The name of the hall is not proposed to be changed as a result of this request.

Under Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads), applicants are required to provide documentation to substantiate the good character of the person or persons being acknowledged. In this instance, letters of support have been provided by Dean Wells and Chris Whiting MP, both of whom have attested to the significant contributions that Mr Hayes made to his local community.

The recommendation to name the complex area after Arthur Hayes complies with the policy's guideline as outlined below:

- Names of respected community members of considerable service who are, or were, residents or working within the region.

Council policy requires that any proposal to name a park, reserve or place be advertised in local newspapers for a period of up to 28 days during which time submissions can be received. This process allows Council to assess any possible objections to the proposed naming.

A history board is proposed to be installed in conjunction with the park signage to explain the connection Mr Hayes had with the area. The proposed wording is supported by the applicants and is as follows:

*"This park complex is named after Arthur Hayes O.A.M. in recognition of the significant contribution he made to community groups in the local area."*

### **3. Strategic Implications**

#### **3.1 Legislative/Legal Implications**

No legislative/legal implications arising as a direct result of this report.

#### **3.2 Corporate Plan / Operational Plan**

Valuing Lifestyle: Quality recreation and cultural opportunities - places to discover, learn, play and imagine.

#### **3.3 Policy Implications**

The submitted application complies with and has all the supporting documentation required under MBRC Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads).

#### **3.4 Risk Management Implications**

No risk management implications arising as a direct result of this report.

#### **3.5 Delegated Authority Implications**

Subject to no adverse submissions being received, the matter should be referred to the Director Infrastructure Planning for implementation.

#### **3.6 Financial Implications**

The estimated cost of fabricating and installing a new sign in accordance with the draft Park and Open Space Signage Guidelines is approximately \$2,000.

*ITEM 5.2 DECEPTION BAY - RAYMOND TERRACE - PROPOSED PARK NAMING - DIVISION 2 - A18441053  
(Cont.)*

3.7 Economic Benefit

No economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

Formal naming will provide improved awareness of, and the ability to recognise distinct locations within the region.

3.10 Consultation / Communication

The proposed naming is supported by the Division 2 Councillor. The proposed naming will be advertised in local newspapers for a period of up to 28 days during which time public submissions can be made and will be received. If adverse comments are received, then the matter will be reported back to Council for final consideration and direction. Where no adverse comments are received, the matter will be delegated to the Director Infrastructure Planning for implementation.

**ITEM 5.3**

**NEW LEASE - REDCLIFFE DOG OBEDIENCE CLUB INC - DIVISION 6**

*Meeting / Session:* 5 PARKS, RECREATION & SPORT  
*Reference:* A18648228 : 5 June 2019 - **Refer Supporting Information A18648145**  
*Responsible Officer:* CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

**Executive Summary**

This report seeks Council's approval for the provision of a trustee lease (lease) to Redcliffe Dog Obedience Club Inc at Filmer Park, 229 Hornibrook Esplanade, Woody Point (refer Supporting Information #1).

**COMMITTEE RECOMMENDATION**

Moved by Cr James Houghton

Seconded by Cr Peter Flannery

**CARRIED 11/0**

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Redcliffe Dog Obedience Club Inc be granted a lease over an area at 229 Hornibrook Esplanade, Woody Point (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.3 NEW LEASE - REDCLIFFE DOG OBEDIENCE CLUB INC - DIVISION 6 - A18648228 (Cont.)

### OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendation 3, Redcliffe Dog Obedience Club Inc be granted a lease over an area at 229 Hornibrook Esplanade, Woody Point (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

### **REPORT DETAIL**

#### **1. Background**

Since 1 January 2008, the Redcliffe Dog Obedience Club Inc has held a lease with Council over a shed at Filmer Park, 229 Hornibrook Esplanade, Woody Point (refer Supporting Information #1). The shed is utilised by the club for the storage of equipment associated with its dog obedience activities.

The current lease expired on 31 December 2017, with the group continuing to occupy the site on holding over terms.

#### **2. Explanation of Item**

In July 2019, Council received the necessary information from Redcliffe Dog Obedience Club Inc to support its lease renewal application under Council's Community Leasing Policy (2150-079). Relevant departments were consulted regarding the proposed renewal, with no objections received.

Accordingly, this report recommends that Council approves the provision of a lease, under the terms and conditions of Council's Community Leasing Policy, over the area identified in Supporting Information #1 for a period of five (5) years.

#### **3. Strategic Implications**

##### 3.1 Legislative/Legal Implications

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and the Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

##### 3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

##### 3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (2150-079).

##### 3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

*ITEM 5.3 NEW LEASE - REDCLIFFE DOG OBEDIENCE CLUB INC - DIVISION 6 - A18648228 (Cont.)*

3.5 Delegated Authority Implications

As per Officer's Recommendation 4 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to Redcliffe Dog Obedience Club Inc will provide the club with facilities to support its operations.

3.10 Consultation / Communication

Councillor Winchester (Division 6)  
Relevant Council departments  
Redcliffe Dog Obedience Club Inc

**6 LIFESTYLE & AMENITY SESSION**

**(Cr D Sims)**

No items for consideration.

**7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION**

**(Cr P Flannery)**

No items for consideration.

**ATTENDANCE**

Mr Jamie Cluff attended the meeting at 11.24am for discussion on Item 8.1.

**8 REGIONAL INNOVATION**

**(Cr D Grimwade)**

**ITEM 8.1**

**OUTDOOR RECREATION PLAN - COMMUNITY CONSULTATION - REGIONAL**

*Meeting / Session:* 8 REGIONAL INNOVATION  
*Reference:* A18737770 : 24 June 2019 **Refer Supporting Information A18752121**  
*Responsible Officer:* HM, Outdoor Recreation Officer (ECM-IP Infrastructure Planning)

**Executive Summary**

The requirement for an Outdoor Recreation Plan 2019-31 (ORP) was identified as a key outcome of Council's Open Space Strategy 2012-2031. The ORP is intended to guide the future strategic direction of outdoor recreation in the region and to provide a framework that:

- balances the region's environmental values with access to natural areas for recreational purposes;
- considers the potential for outdoor recreation in Moreton Bay to attract participants from other parts of SEQ; and
- considers the potential for facilities in other parts of SEQ to meet participant demand from Moreton Bay.

Consultants Ross Planning were engaged to prepare the draft document which was informed by targeted stakeholder engagement with key user groups and general community feedback via a public survey on Council's website. The first stage of Community Consultation commenced in June 2017 and concluded in August 2017. At the end of the consultation period, initial feedback was analysed and used to inform drafting of the document.

Completion of the project now requires a second stage of public consultation to comply with the requirements of Council's 'Think Out Loud' public engagement policy. Now that the draft document is complete, the consultants commission is now finalised, and Council officers will complete the document at the conclusion of the second stage of community consultation.

This report provides Council with background information on the development of the draft Outdoor Recreation Plan, a summary of the findings from the first stage of community consultation and recommendations on the commencement of the second, and final, stage of community consultation.

**COMMITTEE RECOMMENDATION**

**Moved by Cr Koliانا Winchester**

**Seconded by Cr Adam Hain**

**CARRIED 11/0**

1. That having regard to the information provided within this report the draft Outdoor Recreation Plan 2019-31 be supported, in principle, by Council and released to the public to commence stage 2 Community Consultation on or about 26 August 2019.
2. That the second stage of public consultation be undertaken in accordance with the requirements of Council's 'Think Out Loud' public engagement policy.
3. That, at the conclusion of the consultation period, the document be updated and presented to a future workshop for Councils consideration and subsequent endorsement.

ITEM 8.1 OUTDOOR RECREATION PLAN - COMMUNITY CONSULTATION - REGIONAL - A18737770 (Cont.)

**OFFICER'S RECOMMENDATION**

1. That having regard to the information provided within this report the draft Outdoor Recreation Plan 2019-31 be supported, in principle, by Council and released to the public to commence stage 2 Community Consultation on or about 22 July 2019.
2. That the second stage of public consultation be undertaken in accordance with the requirements of Council's 'Think Out Loud' public engagement policy.
3. That, at the conclusion of the consultation period, the document be updated and presented to a future workshop for Councils consideration and subsequent endorsement.

**REPORT DETAIL**

**1. Background**

The preparation of the *Outdoor Recreation Plan 2019-2031* (ORP) is a key program action identified in Council's Open Space Strategy 2012-2031.

Stage 1 consultation was undertaken with peak bodies and the broader community, providing additional detail on the type and location of existing outdoor recreation activities and unmet demand within the region.

Consultation was undertaken using:

- a) an online survey;
- b) an interactive map;
- c) sport specific workshops (for example, cycling, water sports); and
- d) interviews with peak bodies.

The key findings of the ORP include a detailed analysis of the existing provision of outdoor recreation in the region, gaps and opportunities for improving current facilities and partnerships with land owners and community groups that facilitate outdoor recreation.

Council's Think Out Loud community engagement policy requires the ORP to be released for a second stage of consultation before the document can be finalised and presented to Council for consideration and ultimate endorsement.

**2. Explanation of Item**

The purpose of this report is to seek Council endorsement to undertake stage 2 community consultation and to then finalise the draft plan.

The ORP is intended to guide the future strategic direction of outdoor recreation in the region and to provide a framework that:

- a) balances the region's environmental values with access to natural areas for recreational purposes;
- b) considers the potential for outdoor recreation in Moreton Bay to attract participants from other parts of SEQ; and
- c) considers the potential for facilities in other parts of SEQ to meet participant demand from Moreton Bay.

The ORP achieves this by identifying the regions participation levels within the broader outdoor recreation spectrum. It was evident that three activities, mountain biking, horse riding and bushwalking, are the most popular amongst MBRC residents, with bushwalking also recognised as the number one recreational activity within Australia.



*ITEM 8.1 OUTDOOR RECREATION PLAN - COMMUNITY CONSULTATION - REGIONAL - A18737770 (Cont.)*

Similarly, the three activities also received the most requests for improvements in supporting infrastructure including trails. Examples of these requests include: improved quality of trails, suitable parking facilities for horse floats and more opportunities for trail linkages which increase the length of the journey and recreation experience.

The ORP also identifies the potential future trends impacting the delivery of outdoor recreation within MBRC by identifying the key variables influencing the rates of participation in types of physical activity within Australia. Some of these variables include changing population demographics, the loss of private green space and the emerging trends brought about through new technology.

The ORP draft (supporting information) is intended to be released for consultation, commencing on 22 July and concluding on the 12 August 2019, during which time submissions can be received.

Stage 2 community and stakeholder consultation will be undertaken using:

- a) Council e-Newsletters
  - Healthy and Active Moreton Bay
  - Sport and Recreation
- b) Council Website
  - Your Say Moreton Bay - Survey
- c) Media Release
  - Public Notice in Local Newspaper

At the conclusion of the consultation period, the document will be finalised and will include a prioritised action plan to guide the implementation of outdoor recreation infrastructure within the region. It will also highlight potential partnerships to resolve land management and accessibility issues to facilitate provision of outdoor recreation infrastructure and activities within the region.

The final draft document will be presented to a future Council meeting for Councils consideration and subsequent endorsement.

### **3. Strategic Implications**

#### 3.1 Legislative/Legal Implications

No legislative/legal implications arising as a direct result of this report.

#### 3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

#### 3.3 Policy Implications

The recommended stage 2 community consultation complies with Council's 'Think Out Loud' Community Engagement Policy.

#### 3.4 Risk Management Implications

No risk management implications arising as a direct result of this report.

#### 3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

#### 3.6 Financial Implications

No financial implications arising as a direct result of this report.

*ITEM 8.1 OUTDOOR RECREATION PLAN - COMMUNITY CONSULTATION - REGIONAL - A18737770 (Cont.)*

3.7 Economic Benefit

The draft ORP identifies a range of economic benefits that can be attributed to higher levels of community participation in outdoor recreation, including personal health benefits and small business development through niche support industries.

3.8 Environmental Implications

The draft ORP identifies a number of areas that increased outdoor recreation leads to enhanced environmental benefits, through increased awareness, advocacy and stewardship for areas utilised.

3.9 Social Implications

Outdoor recreation is important in facilitating healthy lifestyle choices for the regions community.

3.10 Consultation / Communication

The proposed consultation will include a public notice in local newspapers and be hosted Council's website and e-newsletters for a period of 21 days during which time public submissions can be made.

**ATTENDANCE**

Mr Jamie Cluff left the meeting at 11.26am after consideration of Item 8.1.

## 9 GENERAL BUSINESS

### ITEM 9.1 JETTY 2 JETTY FUN RUN - DIVISION 6 (KW)

Cr Koliana Winchester made mention of the Jetty 2 Jetty Fun Run which was held on Sunday 21 July 2019. Cr Winchester said that this year, the event started for the first time from Pelican Park, Clontarf. The weather was perfect and the event attracted approximately 5000 participants, helped along by many volunteers to make it a great day.

#### COMMITTEE RECOMMENDATION

Moved by Cr Koliana Winchester  
Seconded by Cr Mick Gillam

CARRIED 11/0

That a Mayoral letter of congratulation be sent to Moreton Bay Region Industry & Tourism for the very successful conduct of the 2019 Jetty 2 Jetty Fun Run event.

### ITEM 9.2 2019 QUEENSLAND STATE AGE CHAMPIONSHIPS - DIVISION 8 (MG)

Cr Mick Gillam provided a short presentation on the 2019 Queensland State Age Championships held at Les Hughes Sports Complex, Bray Park during the school holidays on 6-9 July 2019 with 2581 players and 7000 attendees per day, over four days. Unfortunately it rained during the event, however the teams continued to play through the bad weather on 20 courts with games running from 8.00am to 9.00pm. Cr Gillam said players from the Queensland Firebirds and Sunshine Coast Lightning attended and at the completion of the four-day tournament Cr Gillam represented the Mayor at the final presentation.

#### COMMITTEE RECOMMENDATION

Moved by Cr Mick Gillam  
Seconded by Cr Julie Greer

CARRIED 11/0

That a Mayoral letter of congratulation be sent to Netball Queensland for an excellent 2019 Queensland State Age Championships event.

### ITEM 9.3 PINE RIVERS MEALS ON WHEELS - DIVISION 7 (DS)

#### COMMITTEE RECOMMENDATION

Moved by Cr Denise Sims  
Seconded by Cr Mick Gillam

CARRIED 11/0

That a workshop be conducted in relation to the operational requirements of the Pine Rivers Meals on Wheels.

**ITEM 9.4**  
**2019 MATTHEW FLINDERS ART AWARDS - DIVISION 1**  
**(BS)**

Cr Brooke Savige made mention of her attendance, along with Cr Peter Flannery to the Matthew Flinders Art Awards 2019 held at the Bribie Island Community Arts Centre. The exhibition is open until 9 August 2019 and displays a high calibre of work from the various artists.

**COMMITTEE RECOMMENDATION**

Moved by Cr Brooke Savige

Seconded by Cr Peter Flannery

**CARRIED 11/0**

**That a Mayoral letter of congratulation be sent to Bribie Island Community Arts Centre for the successful running of the 2019 Matthew Flinders Art Awards.**

**ITEM 9.5**  
**ABBEY MEDIEVAL FESTIVAL - DIVISION 1**  
**(BS)**

Cr Brooke Savige made mention of her attendance to the 30<sup>th</sup> anniversary of the Abbey Medieval Festival, held in Caboolture over the weekend of 13-14 July 2019. Cr Savige said that it was an incredible, well-run event and believed it attracted the largest attendance to date. Cr Savige reported that she had had the privilege of witnessing the viking boat burning ceremony, a moving ceremony where a replica viking boat was set ablaze and pushed out into the water - it was an amazing sight to be joined by 2000 people dressed for the occasion.

Cr Mike Charlton (Deputy Mayor) concurred with Cr Savige mentioning that he had attended the Abbey Medieval Festival for the opening of the event on Saturday 13 July 2019 and that he had also attended the Medieval Banquet, noting the growth in popularity of the event.

**COMMITTEE RECOMMENDATION**

Moved by Cr Brooke Savige

Seconded by Cr Mike Charlton (Deputy Mayor)

**CARRIED 11/0**

**That a Mayoral letter of congratulation be sent to the Abbey Medieval Festival organisers for another successful event.**

**ITEM 9.6**  
**REGIONAL EVENTS**

Cr Peter Flannery made mention of hosting a **delegation from Miyakonojo City, Japan** which included the Deputy Mayor and three officers. Cr Flannery said they enjoyed a very pleasant afternoon exchanging ideas, explaining processes and providing information on our region, including projects such as The Mill. The visitors were very impressed with the growing population in our region because Japan's population is in decline. Cr Flannery mentioned that Miyakonojo City is famous for winning the Wagyu Beef 'Olympics' competition for producing the best wagyu in the country.

*Item 9.6 - Regional Events cont'd*

Cr Peter Flannery also made mention of his attendance, along with Cr Mike Charlton (Deputy Mayor) and Cr Adam Hain, at the Grand Opening of the **Morayfield Sports & Events Centre (MSEC)** on Saturday 20 July 2019. MSEC is an \$8M facility and the finished produce was 'jaw-dropping'. The opening was attended by the Brisbane Bullets, Sunshine Coast Lightning and Qld Wheelchair Rugby League as well as community groups and Cr Flannery encouraged everyone to visit and commended staff on a job well done.

Cr Adam Hain concurred with Cr Flannery adding that the region is now able to host major events at the **MSEC** facility fully undercover with a capacity of 2500 people. Cr Hain said that it is very exciting for the local basketball and netball community as the venue could be used to hold State Championships events.

Cr Mike Charlton (Deputy Mayor) concurred with the sentiments of both Cr Flannery and Cr Hain in relation to **MSEC** and other facilities in the region and said that local governments are increasingly required to focus on other areas and priorities and that Moreton Bay Regional Council should be proud of their determination and vision in the provision of facilities for future populations.

**ITEM 9.7  
REDCLIFFE AERO CLUB 50<sup>TH</sup> ANNIVERSARY - DIVISION 5  
(JH)**

Cr James Houghton made mention of his attendance to the Redcliffe Aero Club 50th Anniversary celebrations on Saturday 13 July 2019, along with Cr Mike Charlton (Deputy Mayor). Cr Houghton said it was a great afternoon with good fellowship and that it was interesting to hear stories from the early days. He said that a convoy of 10 planes flew a loop to Beachmere, Bribie Island, Moreton Island and then back to Redcliffe and added that Cr Mike Charlton provided a great speech at the event.

**COMMITTEE RECOMMENDATION**

**Moved by Cr James Houghton**

**Seconded by Cr Mike Charlton (Deputy Mayor)**

**CARRIED 11/0**

**That a Mayoral letter of congratulation be sent to the Redcliffe Aero Club on celebrating their 50<sup>th</sup> anniversary.**

**CLOSURE**

There being no further business the Chairperson closed the meeting at 11.50am.