



SUPPORTING INFORMATION

for respective items considered at

Coordination Committee Meeting

26 February 2019

SUPPORTING INFORMATION

Ref: A18067594

The following list of supporting information is provided for:

ITEM 4.1

**NARANGBA - NEW SETTLEMENT ROAD / COTTONTREE DRIVE / MCKENZIE AVENUE -
ROUNDAABOUT UPGRADE - DIVISION 11**

Confidential #1 Tender Assessment

SUPPORTING INFORMATION

Ref: A17891281

The following list of supporting information is provided for:

ITEM 5.1

NEW LEASE - WEST ARANA HILLS RUGBY LEAGUE FOOTBALL CLUB INC - DIVISION 10

#1 West Arana Hills Rugby League Football Club Inc. - Identification of expiring lease area

#2 West Arana Hills Rugby League Football Club Inc. - Identification of buildings and proposed lease and permit areas

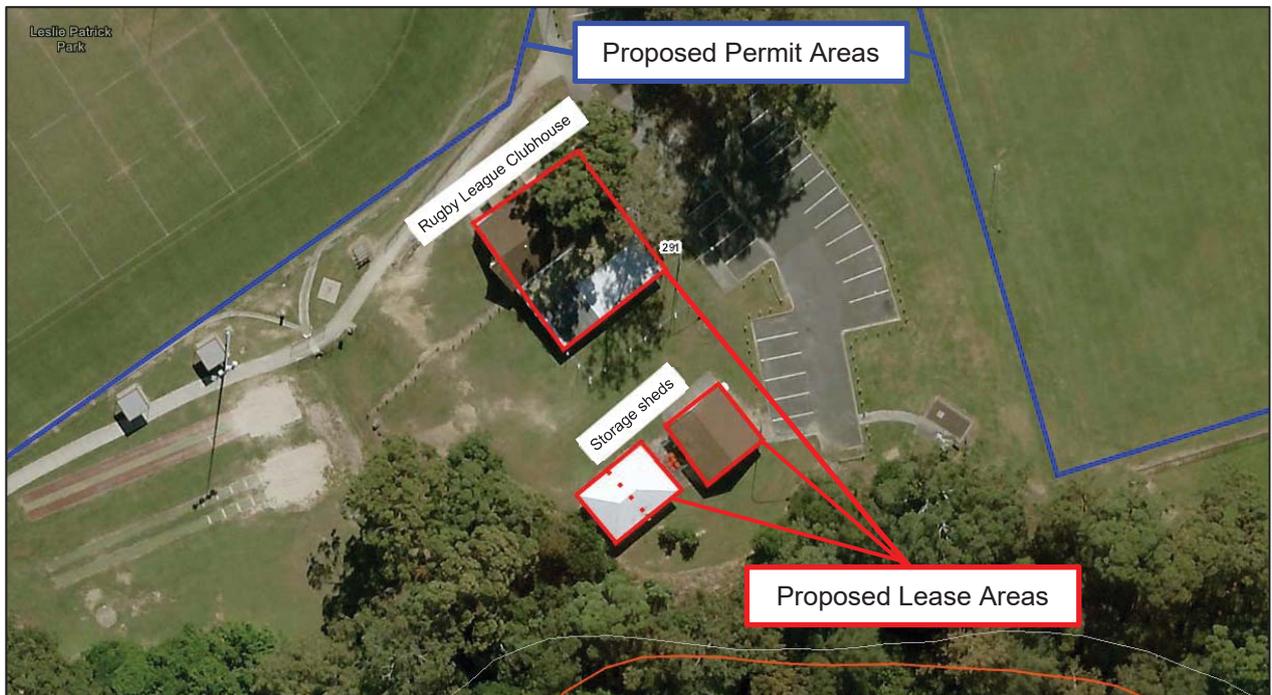
ITEM 5.1 - NEW LEASE - WEST ARANA HILLS RUGBY LEAGUE FOOTBALL CLUB INC (CONT.)

#1 West Arana Hills Rugby League Football Club Inc. - Identification of expiring lease area



ITEM 5.1 - NEW LEASE - WEST ARANA HILLS RUGBY LEAGUE FOOTBALL CLUB INC (CONT.)

#2 West Arana Hills Rugby League Football Club Inc. - Identification of buildings and proposed lease and permit areas



SUPPORTING INFORMATION

Ref: A18071602

The following list of supporting information is provided for:

ITEM 5.2

NEW LEASE - REDCLIFFE AND DISTRICTS RADIO CLUB INC. - DIVISION 5

#1 Redcliffe and Districts Radio Club Inc - Proposed lease area

ITEM 5.2 - NEW LEASE - REDCLIFFE AND DISTRICTS RADIO CLUB INC. (CONT.)

#1 Redcliffe and Districts Radio Club Inc - Proposed lease area



SUPPORTING INFORMATION

Ref: [A18211635](#); [A18211273](#)

The following list of supporting information is provided for:

ITEM 6.1

ROAD SAFETY GRANT - REGIONAL

#1 Road Safety Grant Guidelines 2018/19

#2 Community Grants Policy 2150-030

ITEM 6.1 - ROAD SAFETY GRANT - REGIONAL - A18207584 (Cont.)

#1 Road Safety Grant Guidelines



Road Safety Grant Guidelines 2018/19

Introduction

This grant provides funding to community organisations to deliver initiatives that respond to identified road safety issues and support Council's vision for safe and resilient communities in the Moreton Bay Region.

Grant applications will be invited in March 2019 as outlined below.

Round	Opening Date	Closing Date	Project Start Date	Notification of Outcome	Disbursal of Funds
1	1 March 2019	30 April 2018	For projects commencing after 1 July 2019	30 June 2019	Two weeks from the receipt of a project invoice

Who Can Apply

Eligible applicants	<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none"> • Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region; • Have \$20 million public liability insurance if required by Council; and • Have no outstanding Moreton Bay Regional Council grant acquittals. <p>The following are ineligible organisation types:</p> <ul style="list-style-type: none"> • For-profit organisations; • Government departments and agencies; • Kindergartens and child care organisations; • Political groups; and • Unincorporated community groups. <p>Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.</p> <p>Individuals are not eligible to apply for funding under this grant.</p>
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Grant Information

Eligible projects	<p>Projects supported must deliver innovative projects that respond to the following local road safety priorities:</p> <ul style="list-style-type: none"> • School safety; • Vulnerable road user safety; • Licensing, unlicensed and disqualified driving; • Driver fatigue; • Drink and drug driving; • Anti-social driver behaviour (hooning); • Seat belt utilisation; • Speeding; • Road user distraction; and • General road safety issues.
Ineligible projects	<p>Ineligible projects include:</p> <ul style="list-style-type: none"> • Projects that do not meet requirements of Council's Community Grants Policy or these guidelines; • Bicycle safety education programs; • Road crash injury rehabilitation projects;

ITEM 6.1 - ROAD SAFETY GRANT - REGIONAL - A18207584 (Cont.)



	<ul style="list-style-type: none"> • Road engineering, line marking and permanent signage; • Law enforcement projects; • Facility and road development or maintenance projects; • Defensive or advanced driver training programs; • School curriculum resources and materials, including videos; • An activity that has a commercial purpose; and • Activities that are exclusively for the members of the community organisation, or are considered its core business.
Ineligible expenses	<p>Ineligible project expenses include:</p> <ul style="list-style-type: none"> • Operational or recurrent costs associated with the usual business of a community organisation including, but not limited to, salary/wages, insurance, electricity, rates, telephones, administration and rent; • Contingency or refundable cost (e.g. bonds); and • Purchase of equipment.
Funding amount	<ul style="list-style-type: none"> • Up to \$1,000 (GST inclusive) is available per application; and • Retrospective funding of projects is not available.
Lodging an application	<p>Applications must be submitted online via Council's grants and funding webpage www.moretonbay.qld.gov.au/grants/</p>
Funding agreement	<p>Successful applicants are required to enter into a funding agreement that outlines the terms and conditions of the Council's financial support.</p>
Unsuccessful applicants	<p>Unsuccessful applicants may seek feedback on their application by contacting a grants officer (see contact details below) and are encouraged to resubmit their application to a future grant round.</p>
Enquiries	<p>For further information about <i>Road Safety Grants</i>, please contact a grants officer on (07) 3205 0555 or email grants@moretonbay.qld.gov.au</p>

TTY - National Relay Service

A 24-hour national relay service offers an over-the-phone solution for people who are deaf or have a hearing or speech impediment.

TTY and Voice: 133 677

Speak & Listen (SSR): 1300 555 727

SMS Relay: 0423 677 767

Translating and Interpreter Service (TIS)

Interpreter assistance is available in 160 languages and dialects. To use an interpreter, phone 131 450.

ITEM 6.1 - ROAD SAFETY GRANT - REGIONAL - A18207584 (Cont.)

#2 Community Grants Policy



Policy: 2150-030

Community Grants Policy

Head of Power

Local Government Act 2009
Local Government Regulation 2012

Objective

The objective of this policy is to provide a framework for administering Council's Community Grants Program.

Definitions

Community organisation means:

- (a) an entity that carries on activities for a public purpose; or
- (b) another entity whose primary object is not directed at making a profit.

Application

This policy applies to the administration of Council's Community Grants Program.

Policy Statement

Council recognises that community organisations make an important contribution to enhancing the region's vibrant lifestyle, and to creating strong and inclusive communities. Council is committed to supporting community organisations through its Community Grants Program.

Council provides grants to community organisations to support the sustainable delivery of community, cultural, sporting and environmental activities to residents in the Moreton Bay region. Council also provides grants to recognise individuals who have achieved outstanding results in their chosen field and have qualified, or been selected by a peak body, to represent Queensland or Australia.

Individuals and community organisations can also receive grants through the Regional Arts Development Fund (RADF). This Fund provides funding for projects that promote and develop arts, culture and heritage in the Moreton Bay region. The Regional Arts Development Fund (RADF) is delivered as a partnership between the Council and the Queensland Government through Arts Queensland.

Council's Community Grants Program consists of the following grants:

- 1. Community Activities Grant
- 2. Community Facilities Grant
- 3. Community Organisation Development Grant
- 4. Community Organisation Equipment Grant
- 5. Individual Achievement Grant
- 6. Road Safety Grant
- 7. Regional Arts Development Fund (RADF)

ITEM 6.1 - ROAD SAFETY GRANT - REGIONAL - A18207584 (Cont.)



Policy: 2150-030 - Community Grants Policy

The eligibility criteria for each of these grants are listed below.

Community Activities Grants
<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none">• Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;• Have \$20 million public liability insurance if required by Council; and• Have no outstanding Moreton Bay Regional Council grant acquittals. <p>The following are ineligible organisation types:</p> <ul style="list-style-type: none">• For-profit organisation type;• Government departments and agencies;• Schools and affiliated parents' associations;• Kindergartens and child care organisations;• Political groups; and• Unincorporated community groups. <p>Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.</p> <p>Individuals are not eligible to apply for funding under this grant.</p>

Community Facilities Grant
<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none">• Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;• Have \$20 million public liability insurance if required by Council; and• Have no outstanding Moreton Bay Regional Council grant acquittals. <p>The following are ineligible organisation types:</p> <ul style="list-style-type: none">• For-profit organisation type;• Government departments and agencies;• Schools and affiliated parents' associations;• Kindergartens and child care organisations;• Churches;• Political groups; and• Unincorporated community groups. <p>Individuals are not eligible to apply for funding under this grant.</p>

ITEM 6.1 - ROAD SAFETY GRANT - REGIONAL - A18207584 (Cont.)



Policy: 2150-030 - Community Grants Policy

Community Organisation Development Grant
<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none">• Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;• Have \$20 million public liability insurance if required by Council; and• Have no outstanding Moreton Bay Regional Council grant acquittals. <p>The following are ineligible organisation types:</p> <ul style="list-style-type: none">• For-profit organisation type;• Government departments and agencies;• Schools and affiliated parents' associations;• Kindergartens and child care organisations;• Churches;• Political groups; and• Unincorporated community groups. <p>Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.</p> <p>Individuals are not eligible to apply for funding under this grant.</p>

Community Organisation Equipment Grant
<p>A community organisation that applies for funding under this grant must meet the following criteria:</p> <ul style="list-style-type: none">• Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;• Have \$20 million public liability insurance if required by Council; and• Have no outstanding Moreton Bay Regional Council grant acquittals. <p>The following are ineligible organisation types:</p> <ul style="list-style-type: none">• For-profit organisation type;• Government departments and agencies;• Schools and affiliated parents' associations;• Political groups; and• Unincorporated community groups. <p>Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.</p> <p>Individuals are not eligible to apply for funding under this grant.</p>

An eligible community organisation can receive up to a maximum of \$15,000 in total across any of the abovementioned grants in a financial year.

ITEM 6.1 - ROAD SAFETY GRANT - REGIONAL - A18207584 (Cont.)



Policy: 2150-030 - Community Grants Policy

Individual Achievement Grant

An individual that applies for funding under this grant in the youth achievement category must meet the following criteria:

- Be aged 25 years or younger at the time of the event; and
- Reside in the Moreton Bay region.

For sporting events, written confirmation of the applicant's selection is required from the recognised state or national sporting organisation on their letterhead. The confirmation must include the applicant's name and level of representation at the event i.e. representing Queensland or Australia.

For non-sporting events, written confirmation of the applicant's selection or an invitation to represent an area of interest from the event organiser or peak body is required. The confirmation must include the applicant's name and the level of representation (required to be equivalent to representing Queensland or Australia).

An individual that applies for funding under this grant in the Commonwealth and Olympic Games category must meet the following criteria:

- Reside in the Moreton Bay region; and
- Selected to compete at either the Commonwealth or Olympic Games. Recognised Olympic Games events are: Summer Olympics, Winter Olympics, Paralympics and Youth Olympics.

An eligible individual can receive a maximum of two Individual Achievement Grants per financial year.

Road Safety Grants

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance if required by Council; and
- Have no outstanding Moreton Bay Regional Council grant acquittals.

The following are ineligible organisation types:

- For-profit organisations;
- Government departments and agencies;
- Kindergartens and child care organisations;
- Political groups; and
- Unincorporated community groups.

Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.

Individuals are not eligible to apply for funding under this grant.

ITEM 6.1 - ROAD SAFETY GRANT - REGIONAL - A18207584 (Cont.)



Policy: 2150-030 - Community Grants Policy

Regional Arts Development Fund (RADF)

An individual that applies for funding under this grant must meet the following criteria:

- Must be either an Established Artist or an Emerging Artist;
- Must be based in the Moreton Bay region, or if based outside this area must be able to demonstrate how the project will directly benefit arts and culture within the region;
- Be permanent residents or Australian citizens;
- Have an Australian Business Number (ABN). Individuals that do not have an ABN are eligible to apply, providing that their application is made through an eligible organisation acting as an auspice; and
- Have adequate public liability insurance.

A community organisation that applies for funding under this grant must meet the following criteria:

- Be based in the Moreton Bay Region and/or can demonstrate that the proposed project will benefit residents of the Moreton Bay Region;
- Have \$20 million public liability insurance if required by Council; and
- Have no outstanding Moreton Bay Regional Council grant acquittals.

The following are ineligible organisation types:

- Government departments and agencies;
- Schools and affiliated parents' associations; unless the project engages and demonstrates a benefit to the wider community;
- Churches; unless the proposed project can be considered to be in addition to the core business of the church;
- Community organisations operating more than 30 gaming machines;
- Political groups; and
- Unincorporated community groups.

Unincorporated community groups may apply through a community organisation (both of which must meet the above criteria and not be an ineligible organisation type) which is able to accept legal and financial responsibility for the project.

Eligible individuals and community organisations can receive up to a maximum of \$15,000 per financial year from the Regional Arts Development Fund (RADF).

Applications for funding by community organisations under this program must be made in accordance with this policy and the relevant Grant Guidelines as listed below.

- Community Activities Grant Guidelines
- Community Facilities Grant Guidelines
- Community Organisation Development Grant Guidelines
- Community Organisation Equipment Grant Guidelines
- Individual Achievement Grant Guidelines
- Road Safety Grant Guidelines
- Regional Arts Development Fund Guidelines

Council reserves the right to part fund any grant application under Council's Community Grants Program.

The guidelines (see Related Documents) provide further information about each of the abovementioned grants.

ITEM 6.1 - ROAD SAFETY GRANT - REGIONAL - A18207584 (Cont.)



Policy: 2150-030 - Community Grants Policy

Related Documents

- Community Activities Grant Guidelines (A15940072)
- Community Facilities Grant Guidelines (A15975979)
- Community Organisation Development Grant Guidelines (A15977137)
- Community Organisation Equipment Grant Guidelines (A16003116)
- Individual Achievement Grant Guidelines (A12948488)
- Road Safety Grant Guidelines (A18211635)
- Regional Arts Development Fund Guidelines (A15213368)
- Discretionary Funds Policy 2150-101 (A17819050)
- Discretionary Funds Availability Notice A17819048
- Discretionary Funds Guidelines (A17819053)

Review Triggers

This policy will be reviewed for applicability, effectiveness, and consistency with relevant legislation, Council resolutions, and other Council documents. Reviews of this policy will occur as required, or at least once every two years.

Responsibility

This policy is to be:

- (1) implemented by the CEO; and
- (2) reviewed and amended in accordance with the "Review Triggers" by the CEO.

Policy: 2150-030		Official Version: A5248286	
Document Control			
Version / Reviewed	Version Adoption (Council meeting / Minute Page) Reviewed (revision comment)	Date	Word version reference
Version 1	Coordination Committee (11/1171)	28.6.2011	Version of PDF
Version 2	Coordination Committee (13/12)	22.1.2013	Version of PDF
Version 3	Coordination Committee (15/27) effective 1.2.2015	20.1.2015	A10247478
Reviewed	MCCS - no amendment required	March 2016	
Version 4	Coordination Committee (18/118)	30.1.2018	A16481799
Version 5	Coordination Committee (18/2460)	13.12.2018	A17892100
Version 6	DRAFT	xx.xx.2019	A18211273