



# SUPPORTING INFORMATION

**for respective items considered at**

**Coordination Committee Meeting**

**12 February 2019**

**SUPPORTING INFORMATION**

**Ref: A18172031**

The following list of supporting information is provided for:

**ITEM 2.1**

**PURCHASING ARRANGEMENT - STRATEGIC PLANNING & DEVELOPMENT SERVICES -  
REGIONAL**

***Confidential #1 Tender Evaluation - Category 1***

***Confidential #1 Tender Evaluation - Category 2***

***Confidential #1 Tender Evaluation - Category 3***

***Confidential #1 Tender Evaluation - Category 4***

**SUPPORTING INFORMATION**

**Ref: A18172031**

The following list of supporting information is provided for:

**ITEM 2.3**

**PURCHASING ARRANGEMENT - ECONOMIC DEVELOPMENT SERVICES - REGIONAL**

***Confidential #1 Tender Evaluation - Economic Development Services***

**SUPPORTING INFORMATION**

**Ref: A18166804 & A18166993**

The following list of supporting information is provided for:

**ITEM 2.4**

**DA/31712/2016/VCHG/2 - OTHER CHANGE - MATERIAL CHANGE OF USE - DEVELOPMENT  
PERMIT FOR AN EDUCATIONAL ESTABLISHMENT (EXTENSION) LOCATED AT 12-16 YOUNGS  
CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8**

**#1 Locality Plan**

**#2 Zoning Map**

**#3 Proposal Plans**



*ITEM 2.4 DA/31712/2016/VCHG/2 - OTHER CHANGE - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR AN EDUCATIONAL ESTABLISHMENT (EXTENSION) LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)*

**#1 Locality Plan**



ITEM 2.4 DA/31712/2016/VCHG/2 - OTHER CHANGE - MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT FOR AN EDUCATIONAL ESTABLISHMENT (EXTENSION) LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)

**#2 Zoning Map**





ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)

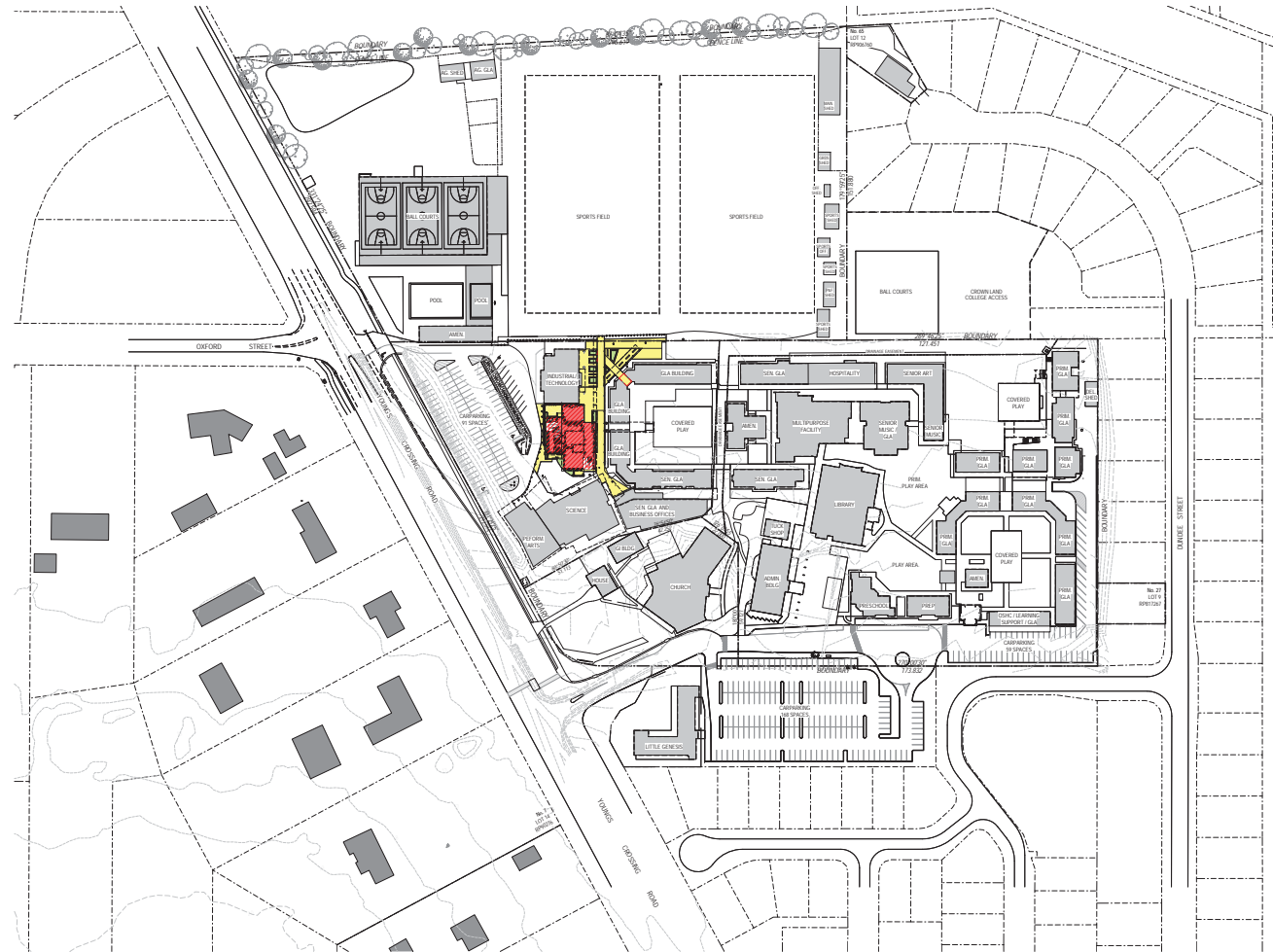
#3 Proposal Plans

DEFINITIONS	
<b>GFA- GROSS FLOOR AREA</b> The total floor area of all storeys of a building (measured from the outside of the external walls or the centre of a common wall), other than areas used for the following: building services, plant and equipment; • access between levels; • ground floor public lobby; • a mall; • the parking, loading and manoeuvring of motor vehicles; • unenclosed private balconies whether roofed or not	
<b>IMPERVIOUS AREA</b> The area of the premises that is impervious to rainfall or overland flow, including areas of the premises covered by compacted gravel.	
<b>PROPOSED AREAS</b>	
Proposed Ground Floor GFA	447.8 m <sup>2</sup>
Proposed Level 1 GFA	453.4 m <sup>2</sup>
<b>Proposed Total GFA</b>	<b>901.2 m<sup>2</sup></b>
Proposed impervious area	1040.1 m <sup>2</sup>
Proposed permeable ground surface area	69.8 m <sup>2</sup>
<b>EXCLUDED PROPOSED GFA</b>	
Proposed Stair 1 Floor Area	17.4 m <sup>2</sup>
Proposed Stair 2 Floor Area	16.7 m <sup>2</sup>
Proposed Lift Shaft Floor Area	3.6 m <sup>2</sup>
Proposed Ground Level Services Room	6.2 m <sup>2</sup>
Proposed Level 1 Veranda/ Elevated Walkway	153.5 m <sup>2</sup>
Proposed Level Plant Deck	13.1 m <sup>2</sup>
<b>Total Excluded Proposed GFA</b>	<b>210.5 m<sup>2</sup></b>

REAL PROPERTY DESCRIPTION
Lot 3 SP 201136 MBRC Division 8

NOTES
REFER TO FLOOR PLANS AND ELEVATIONS FOR ADDITIONAL NOTES

LEGEND
COLOURED AREA DENOTES EXISTING BUILDINGS
COLOURED AREA DENOTES PROPOSED SENIOR GLA BUILDING
COLOURED AREA DENOTES PROPOSED IMPERVIOUS AREA
COLOURED AREA DENOTES PROPOSED PERMEABLE GROUND SURFACE AREA
COLOURED AREA DENOTES PROPOSED DEMOLITION



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Amend. Subject	Iss. Date
1 REVISED DA ISSUE	CADS 21.08.18

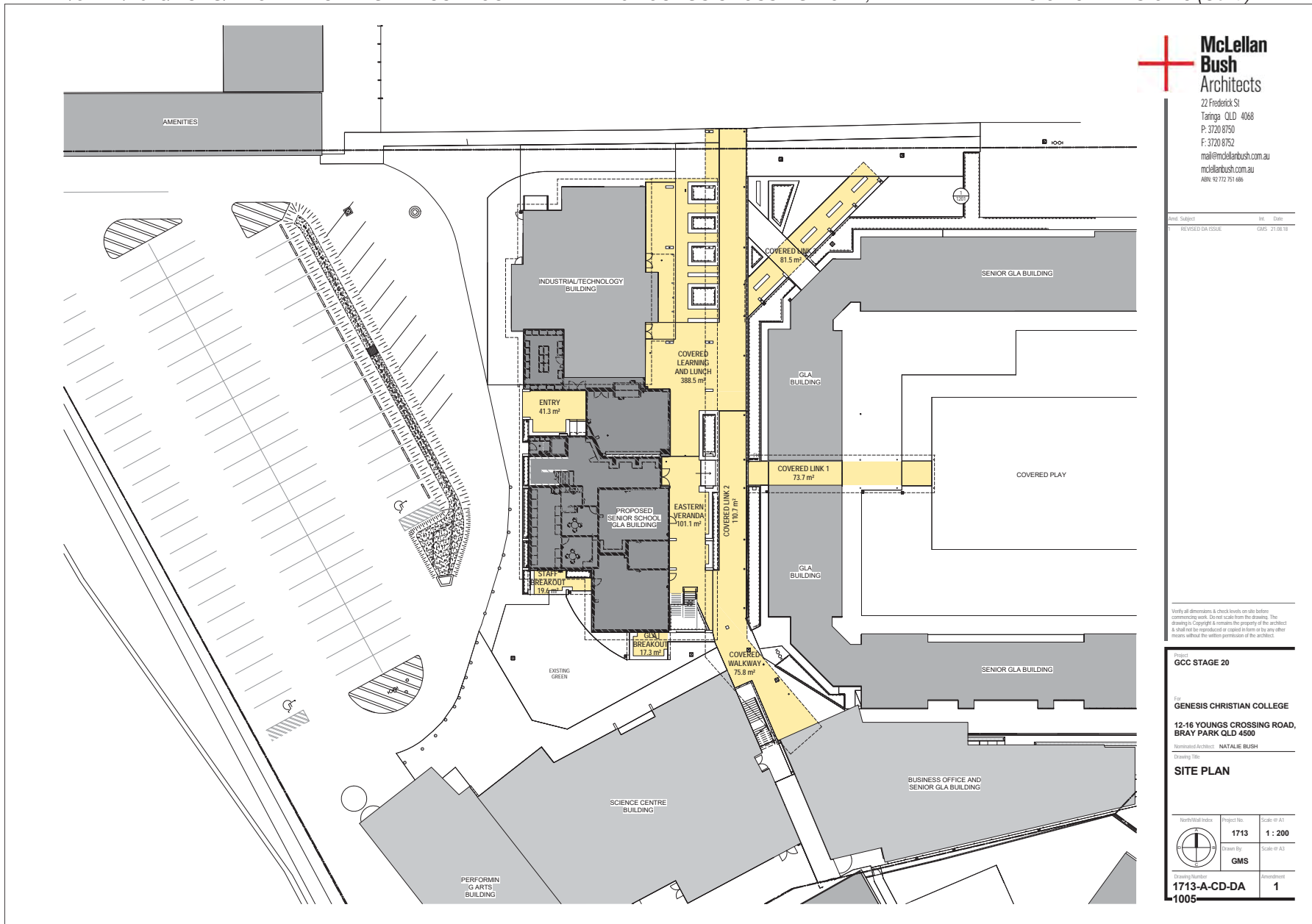
Verify all dimensions & check levels on site before commencing work. Do not scale from the drawing. The drawing is Copyright & remains the property of the architect & shall not be reproduced or copied in whole or by any other means without the written permission of the architect.

Project <b>GCC STAGE 20</b> OF <b>GENESIS CHRISTIAN COLLEGE</b> <b>12-16 YOUNGS CROSSING ROAD, BRAY PARK QLD 4500.</b>
--

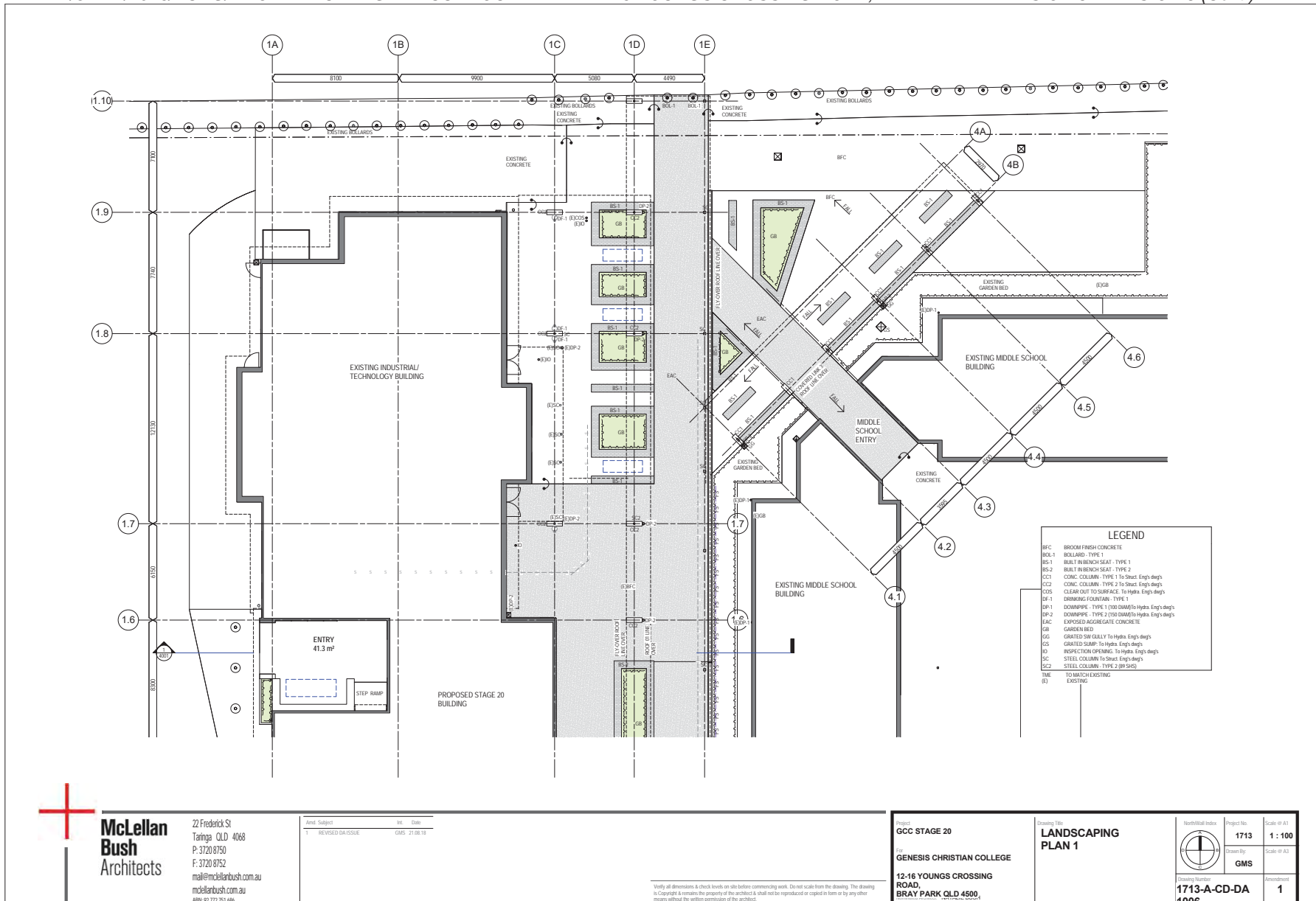
Drawing Title  
**LOCALITY PLAN**

North Arrow	Project No. <b>1713</b>	Scale of A1 <b>1 : 1000</b>
Drawn By <b>GMS</b>	Scale of A2	Amendment <b>1</b>
Drawing Number <b>1713-A-CD-DA 1001</b>		

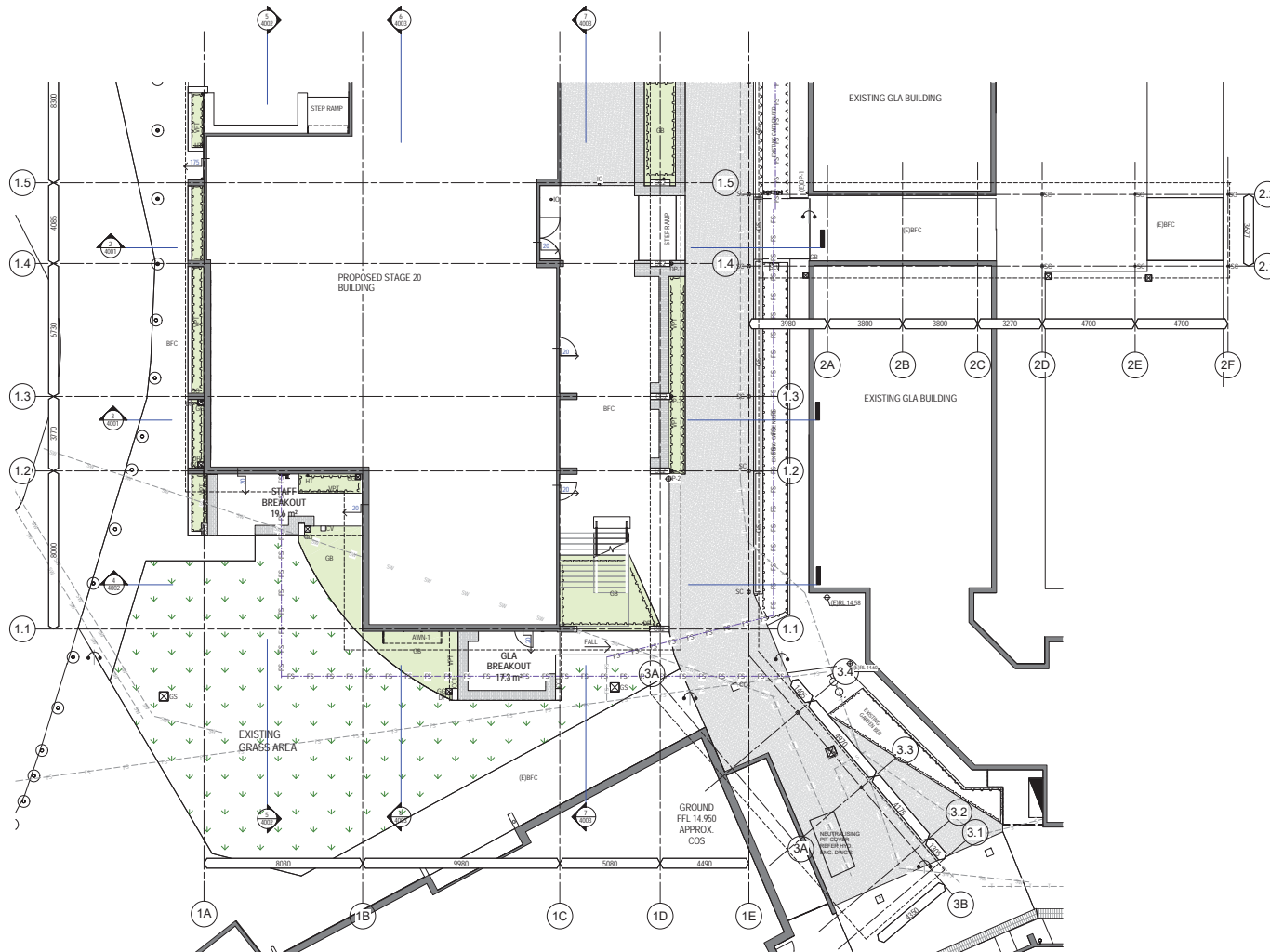
ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)



ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)



ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)



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Amend.	Subject	Iss.	Date
1	DA ISSUE	CMRS	21.08.18
2	REVISED DA ISSUE	CMRS	28.08.18

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Project  
GCC STAGE 20  
FOR  
GENESIS CHRISTIAN COLLEGE  
12-16 YOUNGS CROSSING  
ROAD,  
BRAY PARK QLD 4500,  
SOUTHERN AUSTRALIA

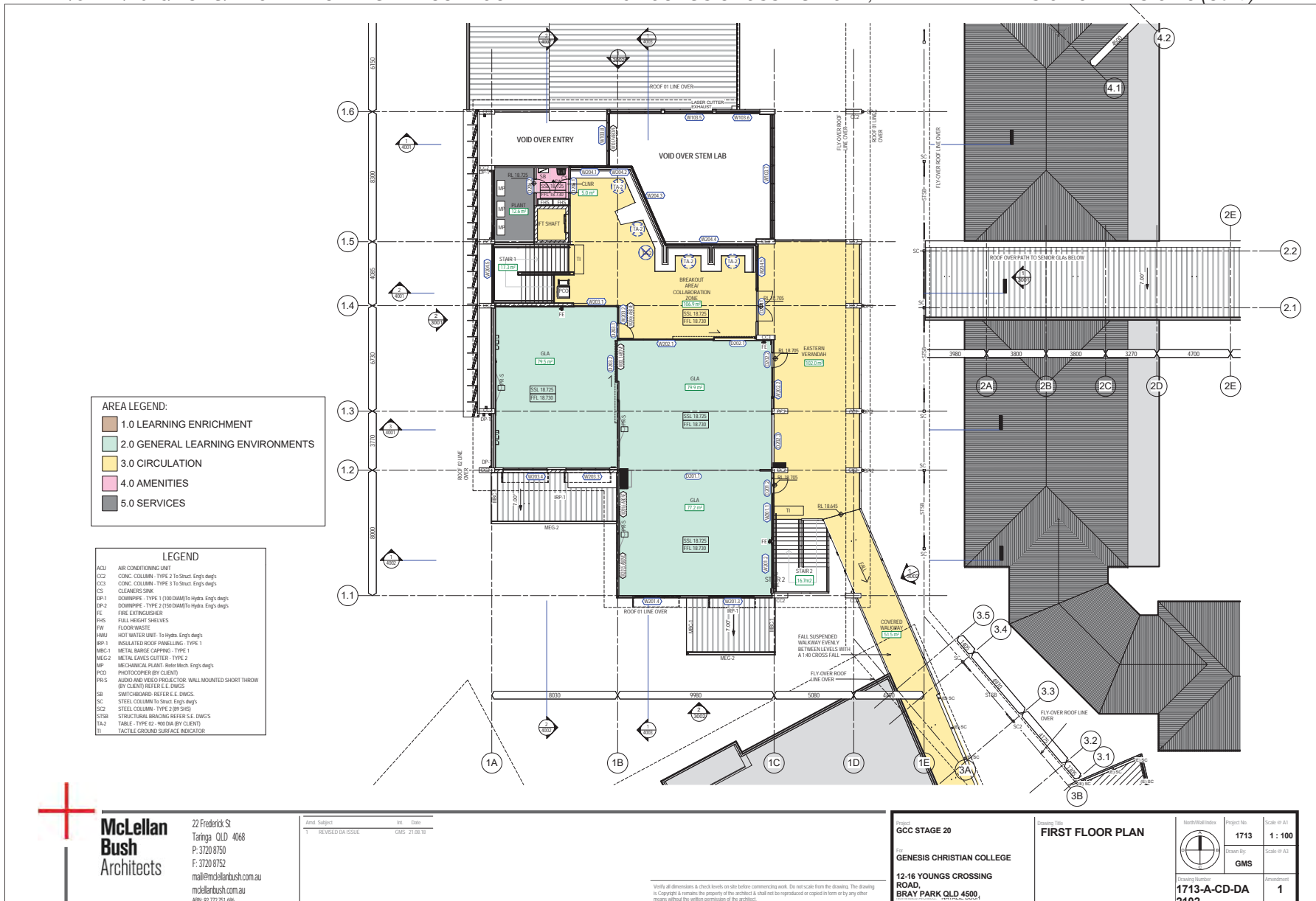
Drawing Title  
LANDSCAPING  
PLAN 2

North Arrow	Project No.	1713	Scale of A1
	Drawn By	Author	Scale of A2
	Amendment	2	

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Supporting Information

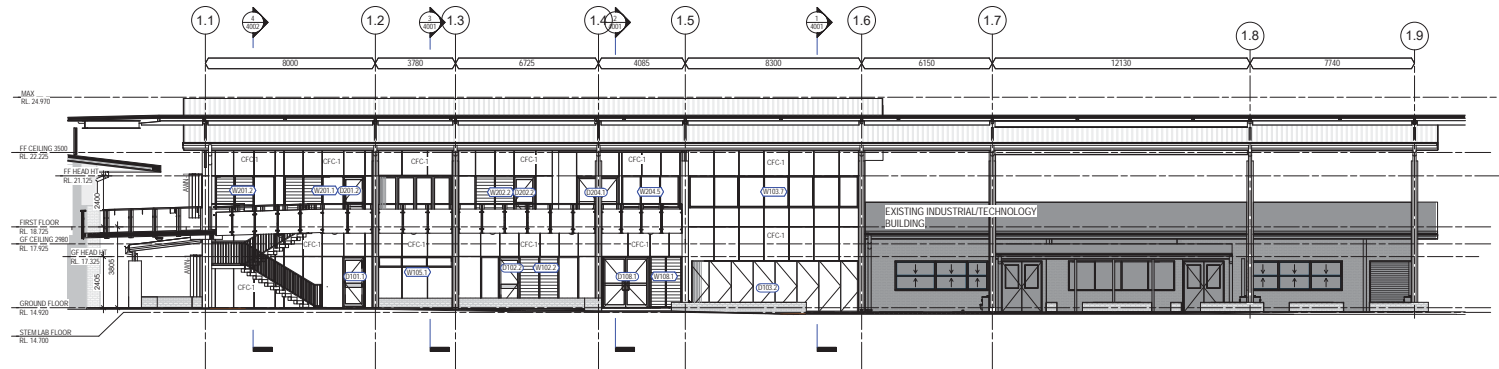


ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)

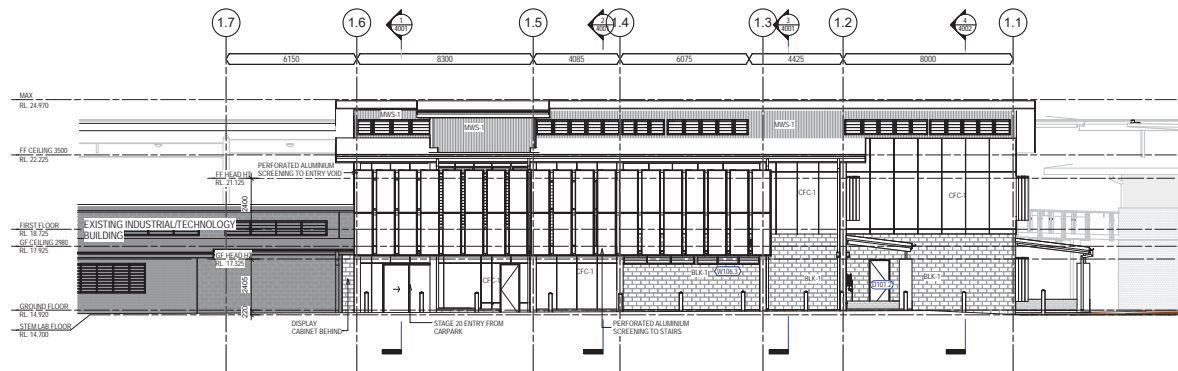




ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)



1. EASTERN ELEVATION  
SCALE: 1:100 (A1) 1:200 (A3)



2. WESTERN ELEVATION  
SCALE: 1:100 (A1) 1:200 (A3)

**MATERIALS**  
CFC - COMPRESSED FIBRE CEMENT SHEETING  
MWS-1 - METAL WALL SHEETING  
BLK-1 - COLOURED BLOCK WALL



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Amend.	Subject	Iss.	Date
1	DATISSUE	GMS	21.08.18
2	REVISED DATISSUE	GMS	28.08.18

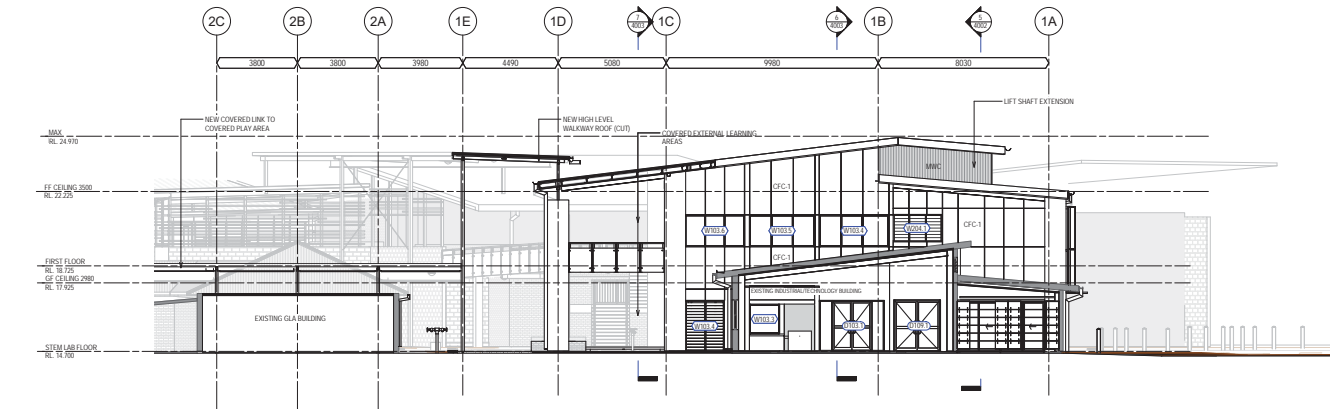
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Project  
**GCC STAGE 20**  
Client  
**GENESIS CHRISTIAN COLLEGE**  
Address  
**12-16 YOUNGS CROSSING  
ROAD,  
BRAY PARK QLD 4500**

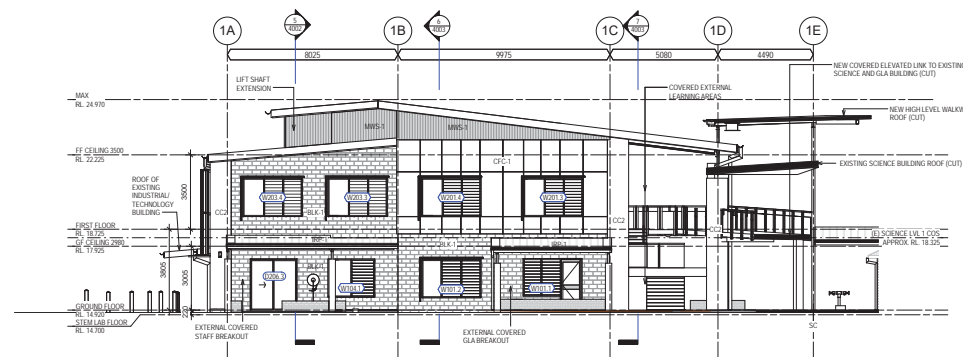
Drawing Title  
**EXTERNAL  
ELEVATIONS**

North Wall Index	Project No.	Scale of A1
	1713	1:100
Drawing Number	Drawn By	Scale of A3
	GMS	1:100
1713-A-CD-DA 3101	Amendment	2

ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)



1. NORTHERN ELEVATION  
SCALE: 1:100 (A1) 1:200 (A3)



2. SOUTHERN ELEVATION  
SCALE: 1:100 (A1) 1:200 (A3)



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Amend.	Subject	By	Date
1	DATISSUE	GMS	21.08.18
2	REVISED DATISSUE	GMS	28.08.18

Project  
GCC STAGE 20  
GENESIS CHRISTIAN COLLEGE  
12-16 YOUNGS CROSSING  
ROAD,  
BRAY PARK QLD 4500

Drawing Title  
**EXTERNAL  
ELEVATIONS**

NorthWall Index 	Project No.	1713	Scale of A1
	Drawn By	GMS	Scale of A3
	Amendment	2	
Drawing Number 1713-A-CD-DA 3102			

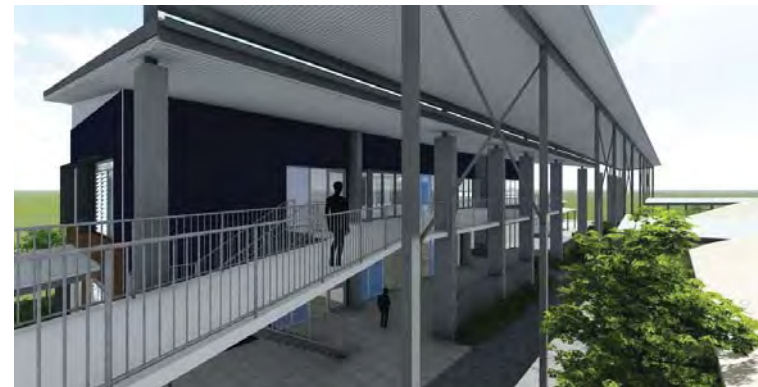
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# Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
12 February 2019

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Supporting Information

ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)



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Amend.	Subject	By	Date
1	ISSUE	GMS	28.03.18
2	ISSUE	GMS	29.03.18

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Project  
**GCC STAGE 20**  
for  
**GENESIS CHRISTIAN COLLEGE**  
**12-16 YOUNGS CROSSING ROAD, BRAY PARK QLD 4500**

Drawing Title  
**3D VIEWS**

North Wall Index	Project No.	Scale of A1
	<b>1713</b>	Scale of A2
Drawing Number	Client By	Amendment
<b>1713-A-SD-4001</b>	<b>GMS</b>	<b>2</b>

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Supporting Information

# Moreton Bay Regional Council

COORDINATION COMMITTEE MEETING  
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ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)



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1	ISSUE	GMS	28.03.18
2	ISSUE	GMS	29.03.18

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Project  
**GCC STAGE 20**  
for  
**GENESIS CHRISTIAN COLLEGE**  
**12-16 YOUNGS CROSSING**  
**ROAD,**  
**BRAY PARK QLD 4500,**

Drawing Title  
**3D VIEWS**

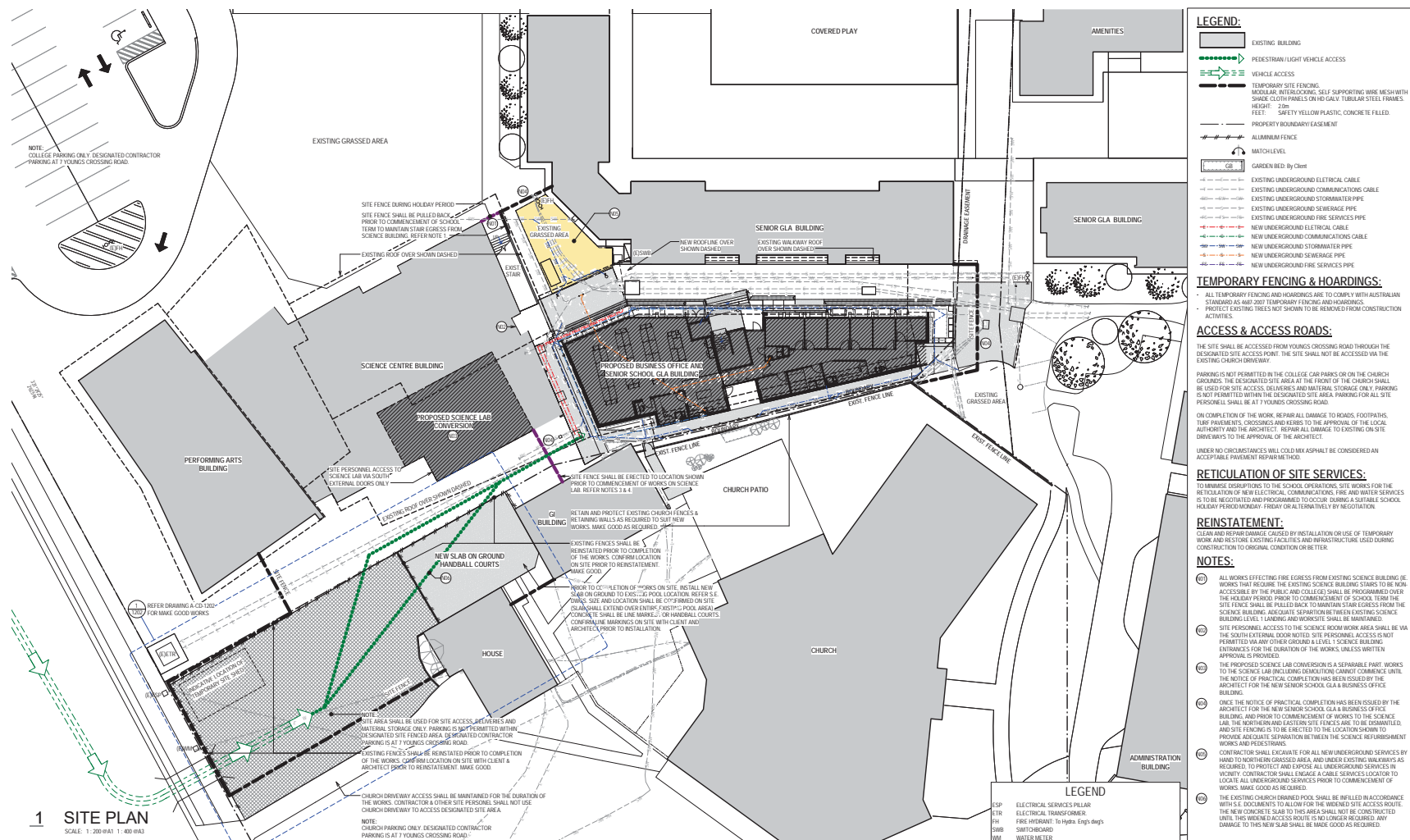
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	<b>1713</b>	Scale of A2
Drawing Number	Drawn By	Amendment
<b>1713-A-SD-4002</b>	<b>GMS</b>	<b>2</b>

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Supporting Information



*ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)*



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**Moreton Bay** 

Amd.	Subject	Int.	Date
1	ISSUE FOR CO-ORDINATION	MW	25.07.16
2	ISSUE FOR CO-ORDINATION	MW	27.07.16
3	ISSUE FOR CO-ORDINATION	MW	16.08.16
4	ISSUE FOR INFORMATION	MW	24.08.16
5	AMENDED DIA ISSUE	MW	02.09.16


# PRELIMINARY

ISSUED FOR INFORMATION - NOT FOR CONSTRUCTION

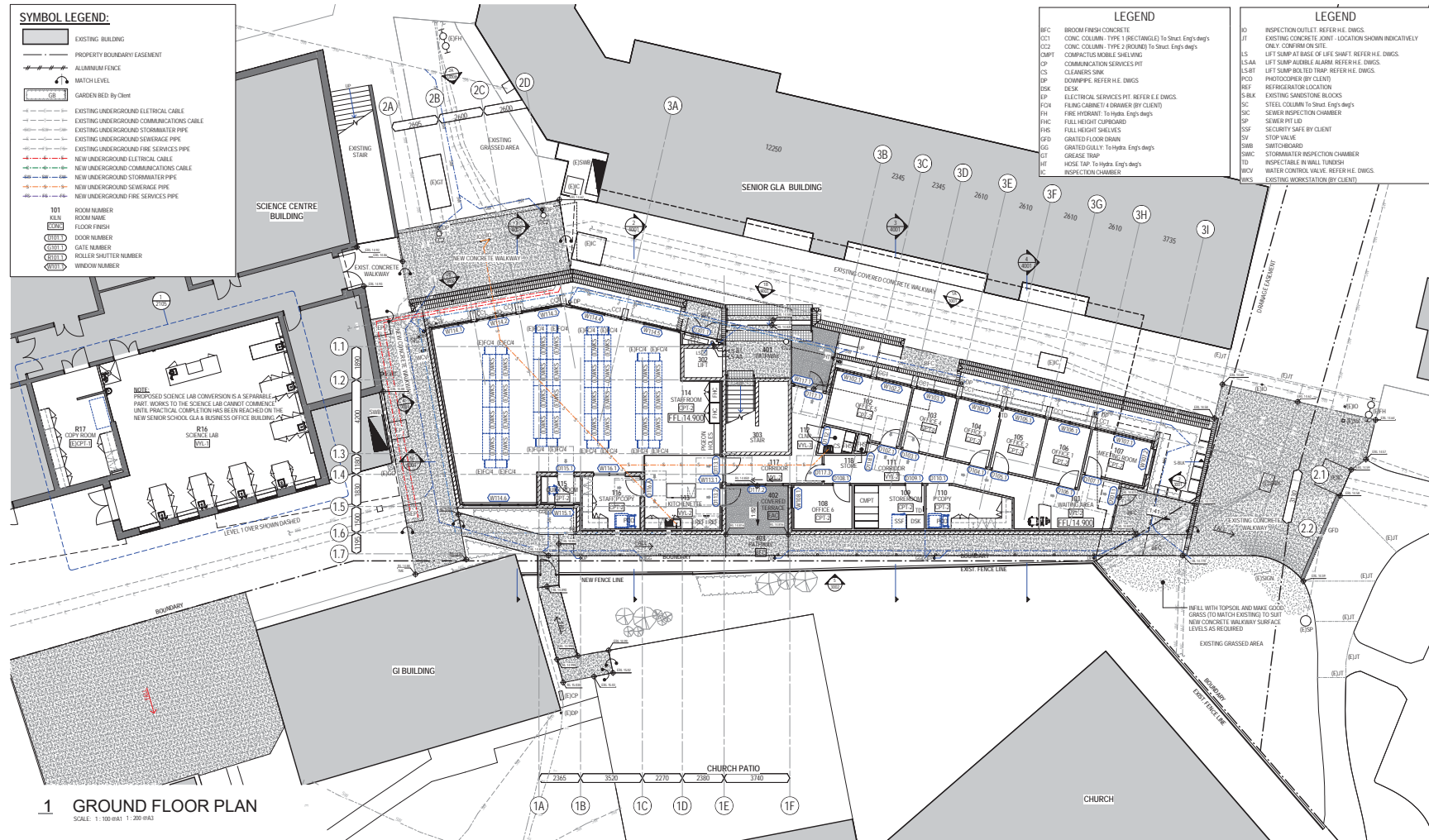
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Project  
**SENIOR SCHOOL GLA &  
BUSINESS OFFICE**  
For  
**GENESIS CHRISTIAN COLLEGE**  
  
**12-16 YOUNGS CROSSING ROAD,  
BRAY PARK QLD 4500**  
  
Nominated Architect: **NATALIE BUSH**

Drawing Title  
**SITE PLAN**

	Project No.	Scale @ A1
	<b>1509</b>	<b>1 : 200</b>
	Drawn By:	Scale @ A3
	<b>MW</b>	<b>1 : 400</b>
Drawing Number		Amendment
<b>1509-A-CD-1201</b>		<b>5</b>

ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)



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Amend	Subject	Rev	Date
1	ISSUE FOR CD-COORDINATION	MM	20.07.16
2	ISSUE FOR CD-COORDINATION	MM	27.07.16
3	ISSUE FOR INFORMATION	MM	24.08.16
4	AMENDED ON ISSUE	MM	02.09.16

## PRELIMINARY

ISSUED FOR INFORMATION - NOT FOR CONSTRUCTION

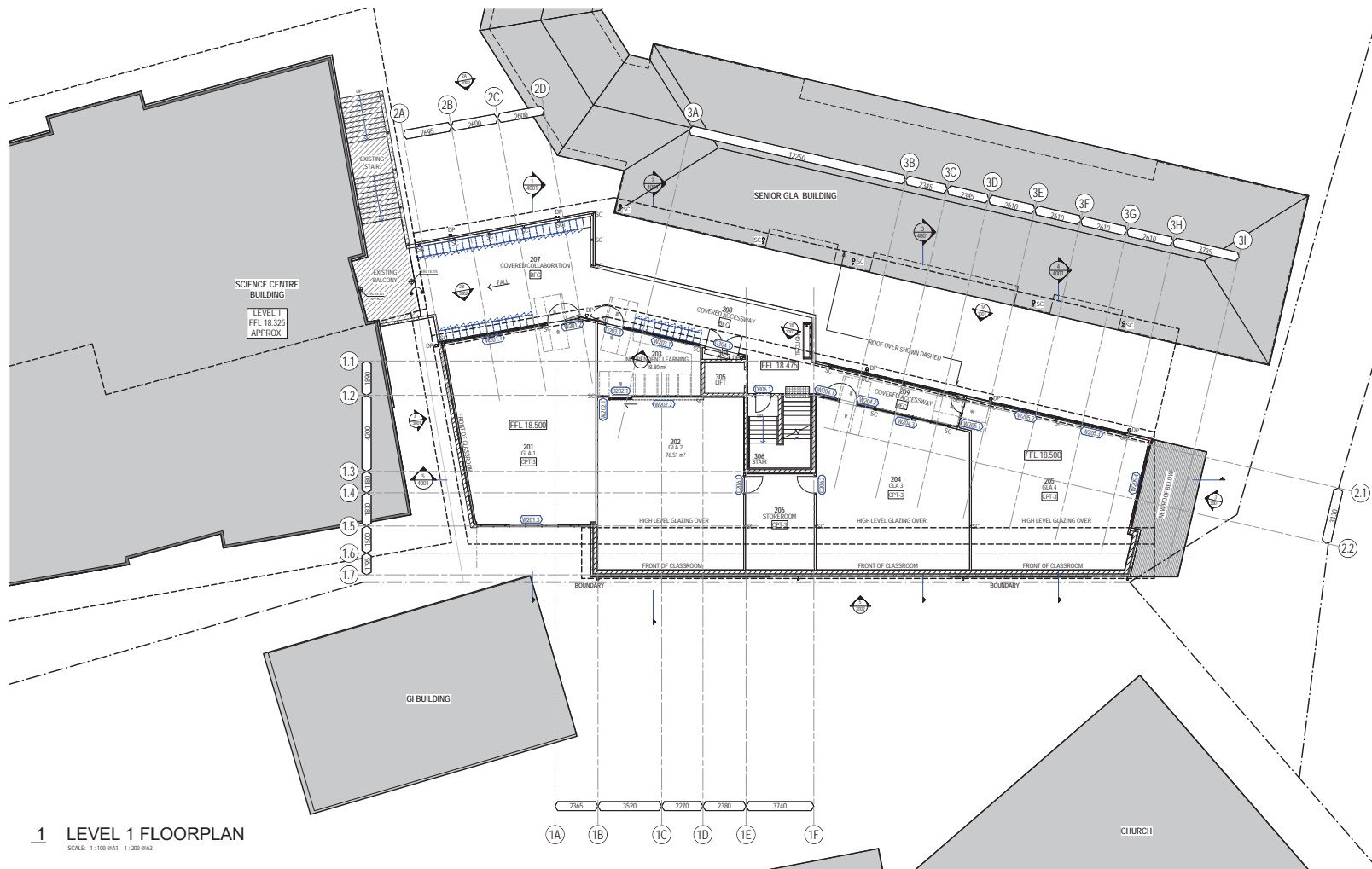
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Project  
**SENIOR SCHOOL GLA & BUSINESS OFFICE**  
**GENESIS CHRISTIAN COLLEGE**  
12-16 YOUNGS CROSSING ROAD,  
BRAY PARK QLD 4500  
Architect: NATALIE BUSH

Drawing Title  
**FLOOR PLAN - GROUND LEVEL**

Northward Index	Project No.	Scale of A1
	1509	1:100
Drawing Number	Client By	Scale of A2
1509-A-CD-2001	MM	1:200
	Amendment	
	4	

ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)



1 LEVEL 1 FLOORPLAN  
SCALE: 1:100 (W1) 1:200 (W2)

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Moreton Bay Regional Council

Amend.	Subject	By	Date
1	ISSUE FOR CD COORDINATION	MW	20.07.16
2	ISSUE FOR CD COORDINATION	MW	27.07.16
3	ISSUE FOR INFORMATION	MW	24.08.16
4	AMENDED DA ISSUE	MW	02.09.16

## PRELIMINARY

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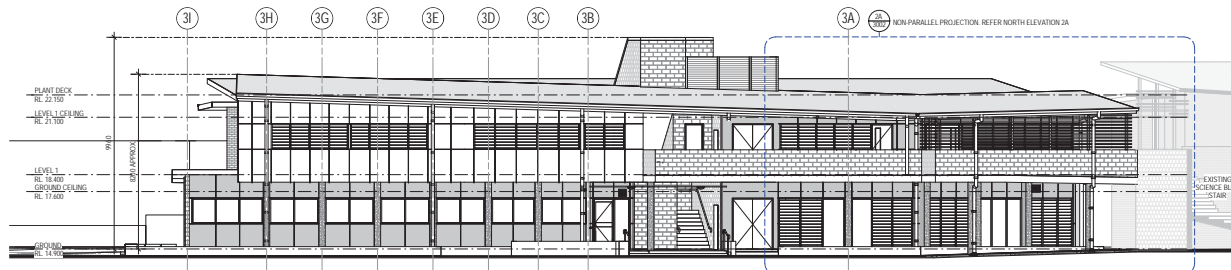
Project: SENIOR SCHOOL GLA & BUSINESS OFFICE  
GENESIS CHRISTIAN COLLEGE  
12-16 YOUNGS CROSSING ROAD,  
BRAY PARK QLD 4500  
Responsible Architect: NATALIE BUSH

Drawing Title: FLOOR PLAN - LEVEL 1

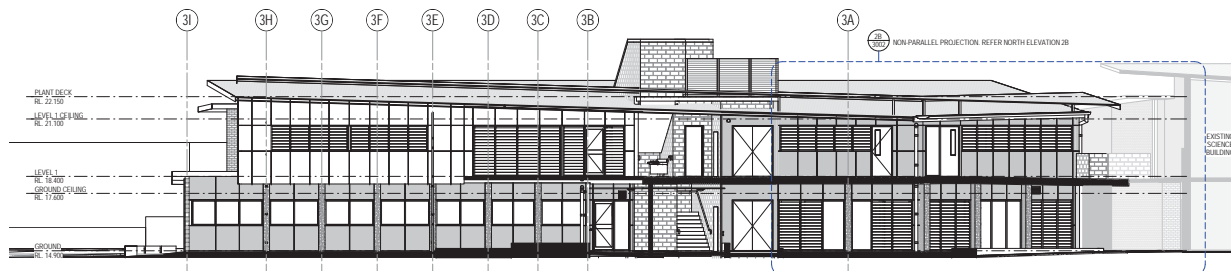
North Wall Index	Project No.	Scale of A1
	1509	1:100
Drawing Number	Client By	Scale of A2
	1509-A-CD-2002	MW
	Amendment	
	4	



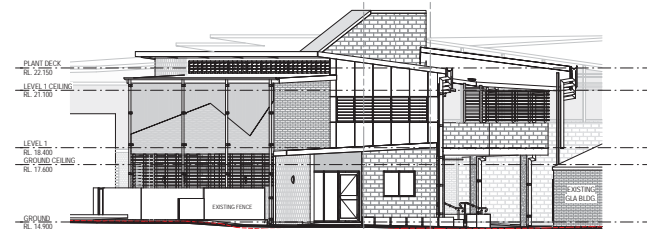
ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)



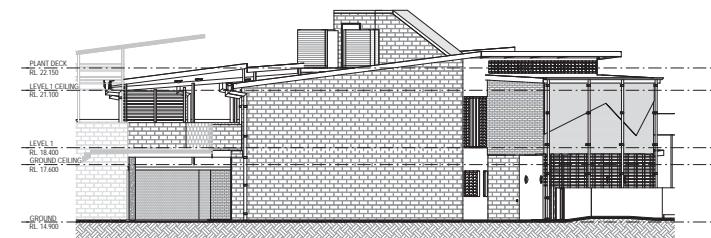
**1A. NORTHERN ELEVATION PART 1A**  
EXTERNAL ELEVATION (INCLUDING VERANDA)  
SCALE: 1:100 (A1)



**1B. NORTHERN ELEVATION PART 1B**  
EXTERNAL ELEVATION (EXCLUDING VERANDA)  
SCALE: 1:100 (A1)



**3. EASTERN ELEVATION**  
SCALE: 1:100 (A1)



**4. WESTERN ELEVATION**  
SCALE: 1:100 (A1)



Amend.	Subject	By	Date
1	ISSUE FOR CD-ORIENTATION	MW	20.07.16
2	ISSUE FOR CD-ORIENTATION	MW	27.07.16
3	AMENDED ON ISSUE	MW	02.09.16

**PRELIMINARY**

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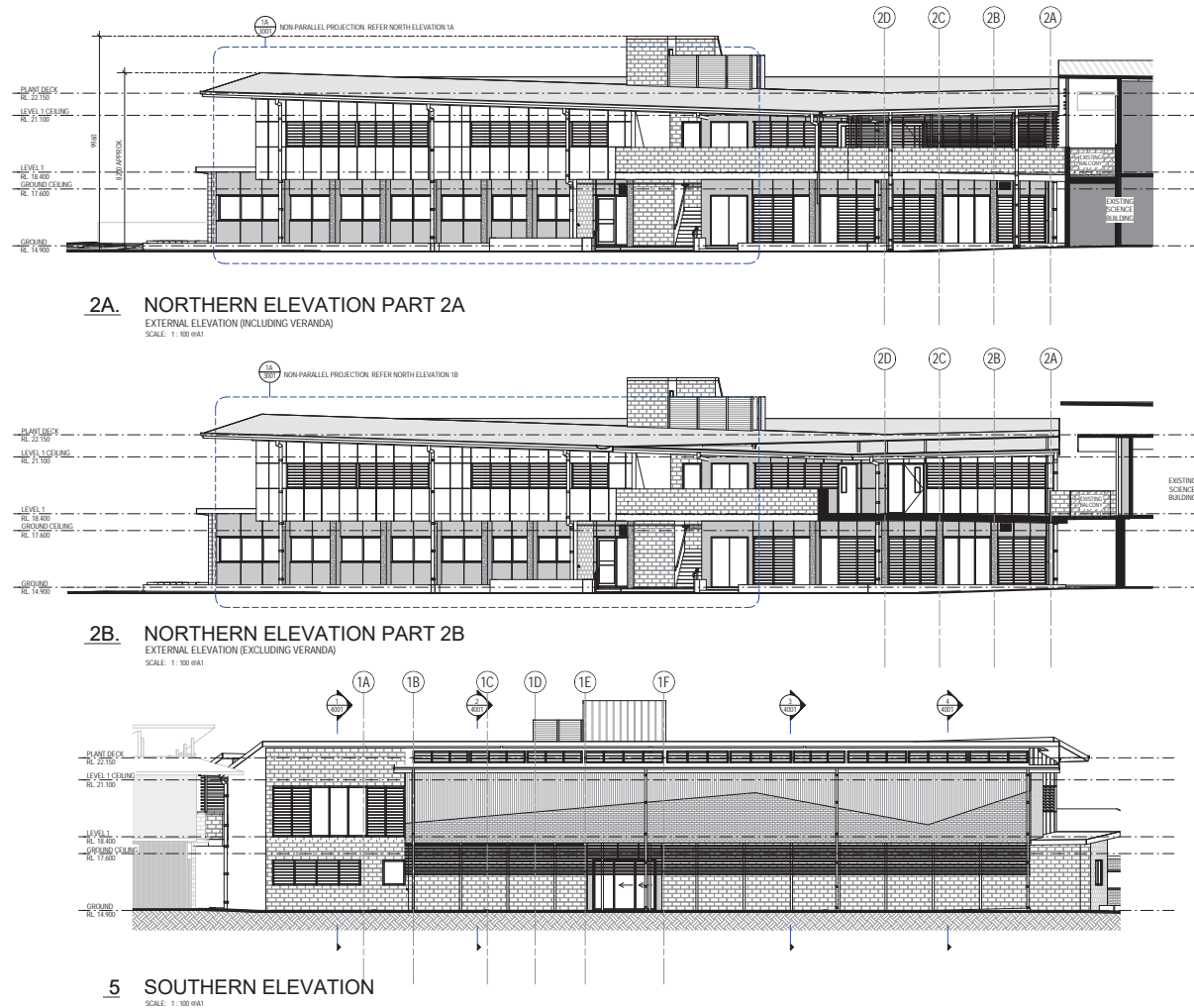
Project  
**SENIOR SCHOOL GLA & BUSINESS OFFICE**  
**GENESIS CHRISTIAN COLLEGE**  
**12-16 YOUNGS CROSSING ROAD, BRAY PARK QLD 4500**  
Approved Architect: **NATALIE BUSH**

Drawing Title  
**EXTERNAL ELEVATIONS**

North/Wall Index	Project No.	Scale of A1
	<b>1509</b>	<b>1:100</b>
Drawing Number	Client Ref.	Scale of A2
<b>1509-A-CD-3001</b>	<b>MW</b>	<b>1:200</b>
	Amendment	
	<b>3</b>	



ITEM 2.4 - DA/31712/2016/VCHG/2 - OTHER CHANGE - MCU - LOCATED AT 12-16 YOUNGS CROSSING ROAD, BRAY PARK - DIVISION 8 - DIVISION 8 (Cont.)



Amend.	Subject	By	Date
1	ISSUE FOR CO-ORDINATION	MW	20.07.15
2	ISSUE FOR CO-ORDINATION	MW	27.07.16
3	AMENDED DA ISSUE	MW	02.09.16

## PRELIMINARY

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Project  
SENIOR SCHOOL GLA &  
BUSINESS OFFICE  
GENESIS CHRISTIAN COLLEGE  
12-16 YOUNGS CROSSING ROAD,  
BRAY PARK QLD 4500  
Responsible Architect: NATALIE BUSH

Drawing Title  
EXTERNAL  
ELEVATIONS

North/Wall Index	Project No.	Scale of A1
	1509	1:100
Drawing Number	Client Ref.	Scale of A2
1509-A-CD-3002	MW	1:200
	Revised	
	3	

***SUPPORTING INFORMATION***

**Ref: A18092386**

The following list of supporting information is provided for:

**ITEM 3.1**

**QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL**

***#1 Quarter 2 Operational Plan Review 2018/19***

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ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

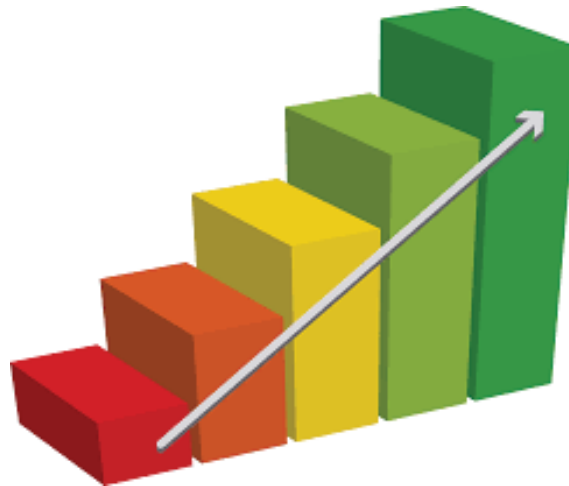
**#1 Quarter 2 Operational Plan Review 2018/19**

# Quarter 2 Operational Plan Review 2018/19



ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

# Department Performance



ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Financial and Project Services**

**Department Performance**

Description	Units of Measure	KPI Target	YTD KPI Achieved
Amount of outstanding rates (excluding prepayments) at the end of each quarter	%	3.00	2.85
Obtain an unmodified external audit opinion for 2017/18	%	100.00	100.00
Liquidity - Target working capital ratio to be greater than 3	#	3.00	5.75
Maximise interest revenue on surplus cash invested with QTC and other financial institutions	%	2.50	2.52
Liquidity - Target cash expenses cover to be greater than 6 months	#	6.00	28.10
Fiscal Flexibility - Target interest cover to be greater than 6 months	#	6.00	19.57
Availability of corporate information systems during business hours	%	99.00	99.55
Internal customer satisfaction with corporate information systems	%	90.00	92.00
Availability of council's website	%	99.00	100.00

**Performance Commentary**

The 2017/18 external audit was completed in October 2018, the opinion was unmodified. The liquidity ratios are performing very well as cash balances continue to increase greater than as expenditure is incurred. Interest rate returns are on target.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Human Resources**

**Department Performance**

Description	Units of Measure	KPI Target	YTD KPI Achieved
Disputes that go to the Commission resolved in council's favour	%	90.00	100.00
Timeframe to fill a position no longer than 9 weeks	%	80.00	83.00

**Performance Commentary**

Commission

Two matters were heard in the commission, neither have been finalised at this stage.

Recruitment

9 out of 52 positions exceeded 9 weeks to recruit.

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### ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Legal Services**

#### Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Litigation satisfactorily resolved	%	90.00	89.00
Legal advice provided within agreed timeframes	%	100.00	95.00
Compliance with statutory and policy timeframes for Right To Information and Information Privacy applications and Complaints	%	95.00	98.50

#### Performance Commentary

Right to Information and Information Privacy application processing timeframes are currently being met. The majority of legal advice was provided within agreed timeframes; however, due to a heavy reliance on the department for internal advice and ongoing court/litigation matters, and for reasons of priority, the provision of some legal advice has been delayed. All litigation matters finalised this quarter were resolved satisfactorily.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Strategy and Engagement**

## Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Customer satisfaction with Council sponsored and run events	%	80.00	87.00
Council media releases utilised by media organisations	%	80.00	91.00

### Performance Commentary

69 media releases were produced during the reporting period, with 91% of these published by media. Key publicity generated included Moreton Bay SES being named regional unit of the year, breaking ground on Rothwell's AFL precinct, unveiling of the Hills District All Abilities Playground and opening of Sandstone Point's BIG4 Caravan Park. The major media success story was the launch of AquaSplash in Clontarf, which was covered by all local media outlets and both Channels 7 and 9 in the lead-up to its arrival and again when it officially opened. Stories around 'National Recycling Week' were largely overlooked by local media, so we will refine those strategies and communications for 2019 to try to achieve greater prominence.

Council-run and sponsored events continued to maintain a high-level of positive community feedback. Council conducted five events during the reporting period including two Australian Citizenship Ceremonies, two divisional events as well as the annual Battle of the Brains competition. Approximately 1500 people attended the Picnic in the Park Enviro Explorers (Division 12) with almost 90% satisfaction with the event. Ferny Hills Picnic in the Park (Division 10) was attended by more than 1000 people with more than 95% satisfaction.

Council worked closely with MBRIT on nine sponsored events during the quarter. This included Moreton Kids Festival, Volunteer Recognition Function, Business Conference Series 4, Business Excellence & Innovation Awards, Caboolture Christmas Carols, North Lakes Christmas Carols, Pine Rivers Christmas Carols, Scarborough Christmas Carols and Community Christmas Day Lunch.

In its second-year, Moreton Kids Festival experienced a record attendance of more than 10,000 people with satisfaction of more than 84%. Caboolture and North Lakes Christmas carols were relocated to Centenary Lakes and Kinsellas Sports Fields respectively. Both events were overwhelmingly successful, with improved layout achieving increased attendance and positive feedback from residents. Pine Rivers Christmas Carols was cancelled due to inclement weather.

The 2018 Business Innovation and Excellence Awards in November received a record number of nominations, with the sold-out Gala Awards receiving overwhelmingly positive feedback from attendees with 94% satisfaction. Positive feedback was also received from volunteers who attended the Volunteer Recognition Function.

Together, these events catered for more than 28,600 patrons with an average satisfaction rating of 87%.



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ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

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Department: Office Of The CEO Directorate

### Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Internal audit plan progressed as scheduled	%	100.00	100.00
Audit recommendations implemented	%	90.00	90.00

### Performance Commentary

Audit plan is ahead of schedule. Audit recommendation are being implemented in line with targeted dates.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: Engineering, Construction and Maintenance Directorate

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Compliance of Local Disaster Management Plan with Emergency Management Assurance Framework	%	100.00	100.00
CCTV cameras and equipment to be fully operational	%	94.00	92.87
CCTV footage requests processed within 5 business days	%	95.00	94.64
Hours of disaster management training undertaken	#	1,000.00	361.00
Number of disaster management exercises conducted	#	4.00	1.00
Numbers of Local Disaster Coordination Centre personnel meeting core training levels	#	90.00	117.00
Number of Asset Protection Zone planned burns completed	#	11.00	5.00
Number of Strategic Fire Advantage Zone planned burns completed	#	16.00	16.00
Number of Land Management Zone planned burns completed	#	8.00	6.00

Performance Commentary

CCTV Cameras operational - Q2 - 1008 cameras with 882 cameras currently online. AFN/Telstra is working to rectify these faults. YTD this equates to 92.87% operational.

QPS CCTV footage requests - Q2 - 52 police requests received with 100% completed within 5 business days; YTD - 112 requests completed at 94.64%. YTD the Public Safety team received and processed 62 internal requests, 2 external requests and 112 QPS requests for footage.

Disaster Management Training - YTD - 102 persons trained (333hrs).

Disaster Management Exercises - YTD - 1 Moreton Recovery Group exercise conducted - 16 persons (28hrs). 2 exercises are scheduled for Q3 and 1 exercise is scheduled for Q4.

Fire Management planned burn program 2018/19 - YTD - 18 burns for 172 hectares of council owned land. 27 of 35 fuel management areas burned (77% of target completed). Due to weather conditions, no additional fire management activity was possible in Q2.

- Asset Protection Zone blocks - 5 (of 11)
- Strategic Fire Advantage Zone blocks - 16 (of 16)
- Land Management Zone blocks - 6 (of 8)

117 staff meet the minimum core training requirements for disaster management - 98 LDCC and 19 evacuation centre staff.

Council's Local Disaster Management Plan (LDMP) is compliant with the Inspector-General Emergency Management's (IGEM) Emergency Management Assurance Framework (EMAF) as assessed on 28 August 2018.

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### ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Waste Services**

#### Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Kerbside waste and recyclable waste bins collected as scheduled	%	100.00	99.97
Total tonnage of general and recyclable waste collected from kerbside bins that is recycled	%	22.00	23.02
Total tonnage of waste collected at waste facilities from residential and commercial premises (excluding kerbside bins collection) that is recycled	%	45.00	54.44

#### Performance Commentary

The Kerbside collection can never reach 100% as not every household presents their bins to the kerbside every week.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Project Management and Construction**

**Department Performance**

Description	Units of Measure	KPI Target	YTD KPI Achieved
Percentage of capital works program completed	%	100.00	48.90

**Performance Commentary**

Capital Projects to be delivered by PMC in 18/19 are valued at \$117M, currently \$45M in actuals has been achieved with a further \$52M in commitments.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Infrastructure Planning**

**Department Performance**

Description	Units of Measure	KPI Target	YTD KPI Achieved
Customer requests addressed within the set response time	%	95.00	98.50
Planning projects are completed in the financial year prior to design	%	95.00	0.00

**Performance Commentary**

Planning Projects:

Within the 18/19 budget a total of 8 projects require planning prior to design or construction; 5 Operational & 3 Capital. Progress against each of the projects is identified below.

Operational:

106789 Meldale - Way Street - Boat Ramp Renewal	40% complete	Finalisation: April 2019
101415 Petrie - North Coast Railway Line - Drainage Investigation expanded)	60% complete	Finalisation: February 2019 (project scope expanded)
102238 Sandstone Point - Kal-ma-kuta Drive Park - Drainage Investigation	95% complete	Finalisation: February 2019
102173 Toorbul - Esplanade - Foreshore Works 1	40% complete	Finalisation: April 2019
102219 Toorbul - Esplanade - Foreshore Works 2	40% complete	Finalisation: April 2019

Capital:

101295 Brendale - Nolan Park - BMX Precinct	70% complete	Finalisation: June 2019
101300 Narangba - Harris Ave Sports Complex - Tennis	60% complete	Finalisation: June 2019
102214 Scarborough - Scarborough Cliffs - Stabilisation Works review required.)	95% complete	Finalisation: February 2019 (Geotechnical review required.)

Customer Requests.

For the period 1 October to 31 December the following breakdown is provided:

P&RP - 64 requests completed with time and 1 over time, for 98.5% completion within time.  
DW&CP - 71 requests completed within time and 1 over time, for 98.6% completion within time.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Integrated Transport Planning and Design**

**Department Performance**

Description	Units of Measure	KPI Target	YTD KPI Achieved
Design program is completed in the financial year prior to construction	%	95.00	75.00

**Performance Commentary**

19/20 projects are 75% complete as indicated by the Project Management Gantt Chart. Performance has been impacted by vacant designer positions and difficulty in recruiting. Alternative actions are in process to meet construction deadlines, which include outsourcing designs to achieve overall program.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Asset Maintenance**

Department Performance

Description	Units of Measure	KPI Target	YTD KPI Achieved
Operations - Programmed roads maintenance activities completed in accordance with schedule	%	100.00	100.00
Operations - Road network customer requests completed within level of service timeframes	%	95.00	96.00
Operations - Programmed stormwater maintenance activities completed in accordance with schedule	%	100.00	100.00
Operations - Stormwater network customer requests completed within level of service timeframes	%	95.00	100.00
Operations - Programmed maritime facilities maintenance activities completed in accordance with schedule	%	100.00	100.00
Building and Facilities - Graffiti removal requests completed in accordance with timeframes	%	95.00	93.05
Operations - Customer requests for marine related services completed within level of service timeframes	%	95.00	100.00
Operations - Programmed parks maintenance activities (mowing and landscaping) completed in accordance with schedule	%	100.00	100.00
Operations - Parks customer requests completed within level of service timeframes	%	95.00	98.20
Operations - Programmed parks inspection activities (playgrounds) completed in accordance with schedule	%	100.00	100.00
Fleet - Light fleet is maintained in accordance with programmed maintenance service schedules	%	95.00	92.00
Fleet - Heavy fleet, plant and equipment is maintained in accordance with programmed maintenance service schedules	%	95.00	93.00
Fleet - Compliance with all Queensland Transport Statutory Regulations	%	100.00	100.00
Fleet - Small equipment is maintained in accordance with programmed maintenance service schedules	%	95.00	95.00
Building and Facilities - Programmed buildings and facilities maintenance activities completed in accordance with schedule	%	100.00	100.00
Building and Facilities - Customer requests addressed within the set response time	%	95.00	93.20

Performance Commentary continued on next page.

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ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

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**Performance Commentary continued.**

Operations: All schedules are up to date , With the drier weather for this time of year, all Parks crews (Internal and External) are on schedule even despite the Xmas and New Year break. The Roads crews are also on schedule. The Pothole patching trial undertaken through the last quarter, which has allowed for all patching trucks to be programmed for the the 1st time, has proven successful with significant increases in output from the same time last year.

Fleet: Servicing programs being undertaken for Heavy,Light Fleet and small equipment are in accordance with Fleets implemented maintenance schedules and manufactures servicing specifications. Fleets maintenance activities for the last quarter show both Heavy and Light Fleet reactive versus proactive maintenance reports a 30% reactive and 70% proactive result, Small plant is showing 21% reactive and a 79% proactive result. Fleet replacement is in progress with new assets being received for Heavy, Light Fleet and Small plant in accordance with the 18/19 replacement program.

Building and Facilities: Graffiti: under target at 93.05 - Current vacant position within the graffiti team is affecting the time frames for completion. It is anticipated that the vacant role will be filled within Q3 which will improve the KPI performance. B&F Reactive under target at 93.2 - Vacant Team Leader roles within the structure is putting pressure on areas within the B&F Operations team. Roles are currently out to market with recruitment likely within Q3. B&F Programmed Maintenance activities on track for EOFY.



ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Customer and Cultural Services**

**Department Performance**

Description	Units of Measure	KPI Target	YTD KPI Achieved
Customer satisfaction with call centre service	%	95.00	94.00
Customer calls resolved at the first point of contact	%	90.00	97.00
Customer satisfaction with Customer Service Centre service	%	95.00	99.00
Customer enquiries resolved at the first point of contact	%	90.00	95.00
Customer satisfaction with library services and programs	%	90.00	92.60
Number of exhibitions delivered by Council's galleries	#	60.00	30.00
Number of exhibitions delivered by Council's museums	#	12.00	6.00
Customer satisfaction with gallery exhibitions and programs	%	90.00	94.00
Customer satisfaction with museum exhibitions and programs	%	90.00	96.00

**Performance Commentary**

**Customer Service Centres**

Customers visiting Council's Service Centres remain satisfied with the service received, with 95% of enquiries resolved at first point of contact.

**Libraries**

Customers were surveyed at the Burpengary, Woodford and Redcliffe Libraries. Customers were particularly enthusiastic about the variety of library programs, the availability of free Wi-Fi and the new Quick Pick (7 day loan) book service.

**Galleries and Museums**

Galleries delivered 13 exhibitions during this quarter.

Museums delivered 3 exhibitions during this quarter.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Property and Commercial Services**

**Department Performance**

Description	Units of Measure	KPI Target	YTD KPI Achieved
Number of scheduled Hub Learning and Business Centre compliance audits	#	4.00	2.00
Usage of Hub Learning and Business Centre is within forecast rates	%	90.00	93.00
Number of scheduled swimming pool compliance audits	#	48.00	56.00
Number of scheduled QSEC compliance audits	#	4.00	2.00
Usage of QSEC is within forecast rates	%	90.00	94.00
Usage of MSEC is within forecast rates	%	90.00	90.00
Patronage of swimming pools is within forecast rates	%	90.00	90.00
Number of scheduled MSEC compliance audits	#	4.00	2.00
Number of scheduled caravan park compliance audits (4 x 6 audits and 2 x 2 audits)	#	28.00	14.00
Patronage of caravan parks is within forecast rates	%	80.00	75.30
Number of scheduled Redcliffe Cultural Centre compliance audits	#	4.00	2.00
Usage of Redcliffe Cultural Centre is within forecast rates	%	90.00	105.00
Tenancy rate of leased commercial/retail buildings	%	95.00	95.00
Tenancy rate of leased residential buildings	%	95.00	100.00

**Performance Commentary**

MSEC, QSEC, HUB and Redcliffe Entertainment Centre: facility audits are on track (1 per quarter)

Redcliffe Entertainment Centre: general centre attendance ahead of target.

Caravan Park Low occupancy at Toorbul and Bongaree - however seasonally consistent and up on same time last year (YOY)

Residential tenancies: All available premises are leased.

Commercial tenancies: Majority of commercial tenancies are leased - only vacancies are 700m2 within the Corso resulting from realignment of tenancy boundaries and increasing the number of available tenancies as a result.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Regulatory Services**

**Department Performance**

Description	Units of Measure	KPI Target	YTD KPI Achieved
Private certifier referrals are responded to within statutory timeframes	%	100.00	100.00
Building Compliance & Development customer requests responded to within required timeframes	%	90.00	95.00
Plumbing assessments responded to within statutory timeframes	%	100.00	100.00
Public Health and Local Laws customer requests responded to within required timeframes	%	90.00	84.42
Regulated parking programs are completed as scheduled	%	100.00	100.00
Food safety inspections are completed as scheduled	%	100.00	100.00
Public immunisation programs are completed as scheduled	%	100.00	100.00
Appeals and internal review applications are responded to within required time frames	%	100.00	100.00

**Performance Commentary**

Private Certifier / Concurrence Applications: All 148 properly made applications were responded to within statutory time frames.

Building Compliance Customer Requests: 1172 of 1228 requests were responded to within required time frames.

Plumbing Assessments: All 237 plumbing assessments were conducted within the required time frames.

Public Health and Local Laws Customer Service Requests: 5173 of the 6128 customer requests were responded to within the required time frames.

Food Safety Inspections: The target for the quarter was 450 inspections. 529 inspections were completed.

Immunisation Programs: All 41 scheduled immunisations were delivered during the quarter.

Regulated Parking: All planned regulated parking days were conducted throughout the region.

Appeals and Internal Review Applications: All 46 general review applications were actioned within the required time frame. All 408 infringement and remedial notice appeals were actioned within the required time frames.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Community Services and Sport and Recreation**

**Department Performance**

Description	Units of Measure	KPI Target	YTD KPI Achieved
Number of projects supported through Council's community grants program	#	140.00	52.00
Number of individuals supported through Council's community grants program	#	400.00	150.00
Percentage of available child care places filled at Birralee Child Care Centre	%	95.00	100.00
Participation rate in council sport and recreation programs	%	95.00	72.60

**Performance Commentary**

Sport and Recreation Programs

Quarter 2 Active Holidays - 32 activities

1,056 places available with 967 bookings taken (91.57%)

Quarter 2 Healthy & Active Moreton - 323 activities

5,750 places available with 4,007 bookings taken - 69.68%

Year to date All Programs - 784 activities

13,250 places available with 9,620 bookings taken - 72.60%

Community Grants - Individuals Supported

During Quarter 2, a total of 48 individuals were supported through Community Grants. RADF Out Of Round grants (2), RADF In Round (4) and Individual Achievement Grants (42).

YTD Total - 150 individuals supported.

Community Grants - Projects Supported

During Quarter 2, 52 projects were supported through Round 1 of Council's Community Grants Program.

Quarters 3 and 4 are expected to see an increase in the number of projects supported due to the timing of funding determinations for Youth Week, Harmony Day, NAIDOC Week, Seniors Week and Disability Action Week Grants.

Birralee Child Care Centre

During Quarter 2, Birralee Child Care Centre maintained a 100% occupancy rate.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Environmental Services**

**Department Performance**

Description	Units of Measure	KPI Target	YTD KPI Achieved
Participation rate in environmental programs and activities	%	95.00	91.00
Percentage of scheduled environmental assessments and monitoring completed	%	100.00	100.00

**Performance Commentary**

Public participation at workshops remains strong with some oversubscribed, attendance at the flying fox workshop was low compared to RSVPs, which affected statistics for this quarter.

**Highlights:**

- § The Ramsar Wetlands Expo held at Deception Bay, planned in partnership with Redcliffe Environment Forum, attracted strong local attendance of over 800 people.
- § The Enviro Explorers Picnic at CREEC, attracted over 1500 people, with predominantly families in attendance.

Scheduled monitoring of 16 ibis roosts and 18 flying fox colonies occurred during the quarter, in accordance with roost management plans. Monitoring of water quality is ongoing.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Development Services**

**Department Performance**

Description	Units of Measure	KPI Target	YTD KPI Achieved
Code Assessable MCU / RAL applications decided within 30 business days	%	80.00	81.00
Code Assessable Operational Works applications decided within 20 business days	%	80.00	88.00
Survey Plan endorsements within 15 business days	%	80.00	89.00
Third Party Survey Plan endorsement within 5 business days (mb+)	%	80.00	100.00
Third Party Operational Works applications decided within 5 business days (mb+)	%	80.00	100.00
Customer Satisfaction Survey Results for Development Services rates service as good or excellent	%	80.00	0.00

**Performance Commentary**

KPI's 1-5 all exceeded KPI 4 & KPI 5 at 100%. KPI 6 is not due until Quarter 4.

ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

Department: **Strategic Planning**

**Department Performance**

Description	Units of Measure	KPI Target	YTD KPI Achieved
Deliver key Economic Actions in line with the adopted Economic Development Action Plan.	%	100.00	90.00
Planned internal activities and projects completed	%	90.00	94.00
Customer Satisfaction Survey Results for Strategic Planning & Economic Development rates service as good or excellent	%	80.00	0.00

Performance Commentary continued on next page.

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ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

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**Performance Commentary continued.**

Investment Attraction:

Work continues to encourage and entice businesses and investment to the region.

Business Attraction Incentives Strategy (Draft for internal review and consultation developed)

Business Development:

Work continues on The Caboolture Events Precinct Investment Attraction Strategy which is scheduled to be discussed with Council in February 2019. Recent activities also include the attraction of Agri-tech opportunities to the region, and the continual updating of investment collateral including regional/industry profiles and development of an Economic Dashboard. Ongoing discussions with MBRIT continue in order to deliver the Business Confidence survey.

Tourism:

Council is working with MBRIT to develop potential tourism opportunities that include;

- SEQ Food Trails
- Screen Queensland ( site opportunities- continues)
- Assessment of new locations for tourist related businesses

Education:

Work with MBRIT continues in relation to education ( school ) opportunities. Current tasks involving MBRIT include;

- Study Moreton Bay Strategy
- Host 2 education tours/familiarisations per year
- Attract 2 international student groups to region for a minimum of a month

International Engagement:

A draft of a proposed Sister City Strategy and International Engagement Policy has been developed for Council consideration. Tasks also include planning and facilitating inbound and outbound business delegations. Specific actions include:

MBRC continues to liaise with Miyakonjo, Japan regarding beneficial economic opportunities for our regions  
Undertaking initial assessment of potential new cities that economic opportunities could be developed with.



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ITEM 3.1 - QUARTER 2 OPERATIONAL PLAN REVIEW FOR 2018/19 - REGIONAL (Cont.)

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**Performance Commentary continued.**

Planning Scheme Amendment / Structure Plans / Caboolture West Structure Plan - Area 2P

Planning Scheme Amendment / Structure Plans / Caboolture West Structure Plan - Area 2

In response to the Minister's decision on Major Planning Scheme Amendment #1 a working group has been established with the State to consider the content, process and timing of a future amendment.

The Mill

Strategic Planning continues to assist the design process with input from the Design Review Panel for Stage One (and Stage 1a). Strategic Planning are also leading the development of a Public Realm Strategy and Built Form Guidelines for The Mill. Both of these documents are being prepared collaboratively with ECM and other internal stakeholders.

LGIP2 - Network Planning

Specifications and project plans have been developed for network planning, requests for quotations will be issued in Q3.

Outdoor Recreation Plan 2016-2036

Handover of the Outdoor Recreation Plan to Sport and Recreation has been delayed awaiting the appointment of an officer in that unit.

**SUPPORTING INFORMATION**

**Ref: A17931148**

The following list of supporting information is provided for:

**ITEM 4.1**

**MARGATE - COX STREET (DIA 6) - DRAINAGE UPGRADE STAGE 1 - DIVISION 6**

***Confidential #1 Tender Assessment - Cox Street, Margate***

**SUPPORTING INFORMATION**

**Ref: A17902445**

The following list of supporting information is provided for:

**ITEM 5.2**

**NEW LEASE - BEACHMERE DISTRICT MENS SHED INC- DIVISION 2**

***#1 Beachmere District Men's Shed Inc - Proposed new lease area***

ITEM 5.2 NEW LEASE - BEACHMERE DISTRICT MENS SHED INC (Cont.)

**#1 Beachmere District Men's Shed Inc - Proposed new lease area**

