



REPORT

Coordination Committee Meeting

Tuesday 29 January 2019
commencing at 10.36am

Strathpine Chambers
220 Gympie Road, Strathpine

ENDORSED GM20190129

CHAIRPERSON'S REPORT

The recommendations contained within this report of the Coordination Committee meeting held 29 January 2019 are recommended to the Council for adoption.

COUNCILLOR ALLAN SUTHERLAND (MAYOR)
CHAIRPERSON
COORDINATION COMMITTEE

Membership = 13
Mayor and all Councillors

Quorum = 7

Adoption Extract from General Meeting – 29 January 2019 (Page 19/3)

**12.1 Coordination Committee Meeting - 29 January 2019
(Pages 19/4 to 19/60)**

RESOLUTION

Moved by Cr Adrian Raedel

Seconded by Cr Matt Constance

CARRIED 13/0

That the report and recommendations of the Coordination Committee meeting held 29 January 2019 be adopted.

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COMMITTEE RECOMMENDATION

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ATTENDANCE & APOLOGIES

Attendance:

Committee Members:

Cr Allan Sutherland (Mayor) (Chairperson)
Cr Brooke Savige
Cr Peter Flannery
Cr Adam Hain
Cr Julie Greer
Cr James Houghton
Cr Koliانا Winchester
Cr Denise Sims
Cr Mick Gillam
Cr Mike Charlton (Deputy Mayor)
Cr Matthew Constance
Cr Darren Grimwade
Cr Adrian Raedel

Officers:

Chief Executive Officer	(Mr Daryl Hitzman)
Director Community & Environmental Services	(Mr Bill Halpin)
Director Planning & Economic Development	(Mr Stewart Pentland)
Director Engineering, Construction & Maintenance	(Mr Tony Martini)
Manager Financial & Project Services	(Mr Keith Pattinson)
Accounting Services Manager	(Mr Denis Crowe)
Information & Communication Technology Manager	(Mr Tim Gepp)
Team Leader Meeting Support	Kathrine Crocker

Apologies:

Nil

The Mayor is the Chairperson of the Coordination Committee.

Coordination Committee meetings comprise of Sessions chaired by Council's nominated Spokesperson for that portfolio, as follows:

Session	Spokesperson
1 Governance	Cr Allan Sutherland (Mayor)
2 Planning & Development	Cr Mick Gillam
3 Corporate Services	Cr Matt Constance
4 Asset Construction & Maintenance	Cr Adam Hain
5 Parks, Recreation & Sport	Cr Koliانا Winchester
6 Lifestyle & Amenity	Cr Denise Sims
7 Economic Development, Events & Tourism	Cr Peter Flannery
8 Regional Innovation	Cr Darren Grimwade
9 General Business	Cr Allan Sutherland (Mayor)

1 GOVERNANCE SESSION

(Cr A Sutherland, Mayor)

ITEM 1.1

2019 TAIWAN SMART CITY SUMMIT & EXPO - REGIONAL

Meeting / Session: 1 GOVERNANCE
Reference: A18110352 : 2 January 2019
Responsible Officer: KR, Executive Support Officer (CEO Executive Services)

Executive Summary

The 2019 Taiwan Smart City Summit & Expo (SCSE) will be held from 26 - 29 March 2019 in Taipei, Taiwan.

The Taipei City Government has extended an invitation to Mayors and Deputy Mayors to attend the event, offering a package of complimentary support. Additionally, complimentary accommodation is offered for an authorised officer accompanying the Mayor or Deputy Mayor.

This report seeks consideration of the Mayor (Cr Allan Sutherland) to attend the 2019 Taiwan Smart City Summit & Expo to be held from 26 - 29 March 2019 in Taipei, Taiwan.

COMMITTEE RECOMMENDATION

Moved by Cr Adrian Raedel

Seconded by Cr Koliana Winchester

CARRIED 13/0

- 1. That the Mayor (Cr Allan Sutherland) be authorised to attend the 2019 Taiwan Smart City Summit & Expo as a guest of the Taipei City Government.**
- 2. That the Chief Executive Officer be authorised to arrange officer attendance at this conference as appropriate.**

ITEM 1.1 2019 TAIWAN SMART CITY SUMMIT & EXPO - REGIONAL - A18110352 (Cont.)

OFFICER'S RECOMMENDATION

1. That the Mayor (Cr Allan Sutherland) be authorised to attend the 2019 Taiwan Smart City Summit & Expo as a guest of the Taipei City Government.
2. That the Chief Executive Officer be authorised to arrange officer attendance at this conference as appropriate.

REPORT DETAIL

1. Background

In 2014, the SCSE (Smart City Summit & Expo) was established as a platform for the Taiwan ICT industry to present their smart city solutions and as the largest Internet of Things (IoT) application exhibition in Asia. City leaders gather in Taipei to exchange ideas on smart city development, to learn about a diversity of innovative applications and solutions, and to escalate the growth of smart cities worldwide. The theme of SCSE is Building Smart Cities on the IoT. With a comprehensive IoT network, city leaders can make informed decisions based on big data collected from cities and citizens.

In 2018, TIQ and the Local Government Association of Queensland (LGAQ) participated in a joint activity where Mayors/Deputy Mayors participated in the Queensland Smart Cities Delegation to the Taiwan Smart City Summit & Expo for the first time.

The delegation profiled Queensland's smart cities and related initiatives as well as achieving investment and export outcomes for the participating cities and business delegates.

Last year, Mayors and Deputy Mayors from 120 cities and 50 countries attended the Smart City Summit and Expo (SCSE) and of those, ten delegates were from Queensland.

2. Explanation of Item

Advice has been received that the 2019 Taiwan Smart City Summit & Expo will be held in Taipei, Taiwan from 26-29 March 2019.

The Taipei City Government has extended an invitation to Mayors and Deputy Mayors to attend the event, offering a package of complimentary support, will include:

- registration;
- around-trip premium economy flight ticket;
- airport transfers;
- four-days free accommodation, and;
- ground transport to all SCSE related events.

Additionally, complimentary accommodation is offered for an authorised officer accompanying the Mayor or Deputy Mayor.

3. Strategic Implications

3.1 Legislative/Legal Implications

Details of these international business missions will be included in Council's 2018/19 Annual Report as per section 188 of the Local Government Regulation 2012:
Overseas travel

1. The annual report for a financial year must contain the following information about any overseas travel made by a councillor or local government employee in an official capacity during the financial year –

ITEM 1.1 2019 TAIWAN SMART CITY SUMMIT & EXPO - REGIONAL - A18110352 (Cont.)

- (i) for a councillor – the name of the councillor;
- (ii) for a local government employee – the name of, and position held by, the local government employee;
- (iii) the destination of the overseas travel;
- (iv) the purpose of the overseas travel;
- (v) the cost of the overseas travel;

2. The annual report may also contain any other information about the overseas travel the local government considers relevant.

3.2 Corporate Plan / Operational Plan

Creating Opportunities: Well-planned growth - a sustainable and well-planned community.

3.3 Policy Implications

Council approval of this travel will be consistent with Council's Professional Development Policy 2150-089.

3.4 Risk Management Implications

There are no risk management implications arising as a direct result from this report.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result from this report.

3.6 Financial Implications

For the 2019 Taiwan Smart City Summit & Expo, there is a package of complimentary support offered to attendees. The Mayor (Cr Allan Sutherland) will receive registration, around-trip premium economy flight ticket, airport transfers, four days free accommodation and ground transport to all SCSE related events. Additionally, complimentary accommodation is offered for an authorised officer accompanying the Mayor.

Council will be responsible for the cost of flights and associated expenses related to an authorised officer accompanying the Mayor.

Funds are available in the Council's budget for additional expenses incurred that are in line with Council's Professional Development Policy 2150-089.

3.7 Economic Benefit

Participation in the 2019 Taiwan Smart City Summit & Expo will provide investment opportunities in the Moreton Bay Region and enhance collaboration with other Councils in the area of city digital innovation (Smart Cities).

3.8 Environmental Implications

There are no environmental benefit implications arising as a direct result from this report.

3.9 Social Implications

Participation in the Queensland Smart Cities Delegation to the 2019 Taiwan Smart City Summit & Expo will increase international visibility of the Moreton Bay Region and topics associated with the conference will address a range of social challenges facing local government.

3.10 Consultation / Communication

Consultation was undertaken with Councillors, the Chief Executive Officer and Directors.

2 PLANNING & DEVELOPMENT SESSION

(Cr M Gillam)

No items for consideration.

ATTENDANCE

Mr Keith Pattinson attended the meeting at 10.37am for discussion on Items 3.1 to 3.4.

3 CORPORATE SERVICES SESSION

(Cr M Constance)

ITEM 3.1

AUDITOR-GENERAL OBSERVATION REPORT 2017/18 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A17979544 : 17 December 2018 - **Refer Supporting Information A17940454**
Responsible Officer: SS, Accountant (CEO Accounting Services)

Executive Summary

The purpose of this report is to present the Auditor-General's observation report relating to the audit of Council's Financial Statements for 2017/18.

COMMITTEE RECOMMENDATION

Moved by Cr Adrian Raedel

Seconded by Cr Denise Sims

CARRIED 13/0

That the Auditor-General's observation report relating to the audit of Council's 2017/18 Financial Statements be received.

ITEM 3.1 AUDITOR-GENERAL OBSERVATION REPORT 2017/18 - REGIONAL - A17979544 (Cont.)

OFFICER'S RECOMMENDATION

That the Auditor-General's observation report relating to the audit of Council's 2017/18 Financial Statements be received.

REPORT DETAIL

1. Background

The Auditor-General must prepare an observation report about the audit of a local government's financial statements in accordance with section 54 of the *Auditor-General Act 2009*.

In accordance with the Local Government Regulation 2012 the Mayor must present the Auditor-General's observation report about the audit of the Council.

2. Explanation of Item

The Council's 2017/18 Financial Statements were signed by the Auditor-General on 8 October 2018 with an unmodified audit opinion. The signed audited Financial Statements were subsequently presented to Council at the General Meeting held on 16 October 2018.

Section 213(2) of the Local Government Regulation 2012 states -

An Auditor-General's observation report, about an audit of a local government's financial statements, is a report about the audit prepared under section 54 of the Auditor-General Act 2009 that includes observations and suggestions made by the Auditor-General about anything arising out of the audit. Council received the observation report from QAO on 10 December 2018.

In accordance with section 213(3) of the Local Government Regulation 2012 the Mayor must present the Auditor-General's observation report at the next ordinary meeting of the local government.

The observation report separates matters into the following categories

- Internal Control Deficiencies
- Financial Reporting Issues

An explanation of the above categories is outlined in Appendix B of the Final Management Report contained in supporting information #1.

The observation report of Council identified two internal control deficiencies and one high risk financial reporting issue. The two deficiencies were related to information systems whilst the financial reporting issue related to the delay in processing contributed asset information. The deficiencies and issue identified are accompanied by QAO's recommendations with management providing as an appropriate response.

Full details are contained in supporting information #1.

3. Strategic Implications

3.1 Legislative/Legal Implications

The observation report is a report prepared by the Auditor-General in accordance with section 54 of the *Auditor-General Act 2009*.

In accordance with section 213(3) of the Local Government Regulation 2012, the Mayor must present the Auditor-General's observation report at the next ordinary meeting of the local government.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

ITEM 3.1 AUDITOR-GENERAL OBSERVATION REPORT 2017/18 - REGIONAL - A17979544 (Cont.)

3.3 Policy Implications

There are no policy implications arising as a direct result of this report.

3.4 Risk Management Implications

The Auditor-General's Observation Report assesses the risks and possible implications associated with deficiencies and issues observed during the audit of the financial statements. Observations identified reflect internal control deficiencies and financial reporting issues. Management provide responses to recommendations suggested in the observation report with a view to reducing or eliminating the risk associated with the observations raised.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The Final Audit Fee was in the amount of \$230,000 (prior year \$228,000).

3.7 Economic Benefit

There are no economic benefits arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Chief Executive Officer, Manager Financial and Project Services.

ATTENDANCE

Mr Denis Crowe attended the meeting at 10.39am for discussion on Items 3.2 and 3.3.

ITEM 3.2
MONTHLY REPORTING PACKAGE - NOVEMBER 2018 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A17946398 : 12 December 2018 - **Refer Supporting Information A17949292**
Responsible Officer: AD, Management Accountant (CEO Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 30 November 2018.

COMMITTEE RECOMMENDATION

Moved by Cr Mick Gillam

Seconded by Cr Adam Hain

CARRIED 13/0

That the Financial Reporting Package for the year to date period ending 30 November 2018 be received.

ITEM 3.2 MONTHLY REPORTING PACKAGE - NOVEMBER 2018 - REGIONAL - A17946398 (Cont.)

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 30 November 2018 be received.

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 30 November 2018 is contained within the supporting information to this report.

This package contains a number of financial statements with relevant commentary to provide a breakdown of key financial data and includes.

- ✓ Financial Statements
 - Statement of Comprehensive Income shows all income and expenditure as at the end of the November period.
 - The Statement of Financial Position highlights Council's position at the end of November and itemises assets, liabilities and community equity.
 - Statement of Cash Flows which represents the cash inflows and outflows during the month.
 - Statement of sources and applications of capital funding.
- ✓ Treasury Report
 - The Treasury Report highlights key areas of performance relating to Council's investments and borrowings.

2. Explanation of Item

The financial results for the month of November are complete. A commentary is provided on significant matters that occurred during the month.

3. Strategic Implications

3.1 Legislative/Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed for the month of November.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Council's financial performance and position. Risks are documented and evaluated as part of the operational plan preparation in conjunction with the annual budget cycle and are monitored throughout the year.

ITEM 3.2 MONTHLY REPORTING PACKAGE - NOVEMBER 2018 - REGIONAL - A17946398 (Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

As at the end of November 2018 Council's operating surplus is \$53.09 million and the capital expenditure incurred amounted to \$46.88 million (excluding the University Project).

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Chief Executive Officer, Manager Financial and Project Services and Accounting Services Manager.

ITEM 3.3
MONTHLY REPORTING PACKAGE - DECEMBER 2018 - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A18043735 : 8 January 2019 - **Refer Supporting Information A18043542**
Responsible Officer: AD, Management Accountant (CEO Accounting Services)

Executive Summary

The purpose of this report is to present the Financial Reporting Package for the year to date period ending 31 December 2018.

COMMITTEE RECOMMENDATION

Moved by Cr Mike Charlton (Deputy Mayor)

Seconded by Cr Adrian Raedel

CARRIED 13/0

That the Financial Reporting Package for the year to date period ending 31 December 2018 be received.

ITEM 3.3 MONTHLY REPORTING PACKAGE - DECEMBER 2018 - REGIONAL - A18043735 (Cont.)

OFFICER'S RECOMMENDATION

That the Financial Reporting Package for the year to date period ending 31 December 2018 be received.

REPORT DETAIL

1. Background

The Financial Reporting Package for the month ending 31 December 2018 is contained within the supporting information to this report.

This package contains a number of financial statements with relevant commentary to provide a breakdown of key financial data and includes.

- ✓ Financial Statements
 - Statement of Comprehensive Income shows all income and expenditure as at the end of the December period.
 - The Statement of Financial Position highlights Council's position at the end of December and itemises assets, liabilities and community equity.
 - Statement of Cash Flows which represents the cash inflows and outflows during the month.
 - Statement of sources and applications of capital funding.
- ✓ Treasury Report
 - The Treasury Report highlights key areas of performance relating to Council's investments and borrowings.

2. Explanation of Item

The financial results for the month of December are complete. A commentary is provided on significant matters that occurred during the month.

3. Strategic Implications

3.1 Legislative/Legal Implications

Part 9, section 204 of the Local Government Regulation 2012, (regulation) states the following:

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Strong local governance - strong leadership and governance.

3.3 Policy Implications

Compliance to the Council's Investment Policy is confirmed for the month of December.

3.4 Risk Management Implications

The Council is subject to numerous risks associated with revenue and expenses that can impact upon Council's financial performance and position. Risks are documented and evaluated as part of the operational plan preparation in conjunction with the annual budget cycle and are monitored throughout the year.

ITEM 3.3 MONTHLY REPORTING PACKAGE - DECEMBER 2018 - REGIONAL - A18043735 (Cont.)

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

As at the end of December 2018 Council's operating surplus is \$31.74 million and the capital expenditure incurred amounted to \$65.19 million (excluding the University Project).

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

There are no social implications arising as a direct result of this report.

3.10 Consultation / Communication

Chief Executive Officer, Manager Financial and Project Services and Accounting Services Manager.

ATTENDANCE

Mr Denis Crowe left the meeting at 10.42am after consideration of Item 3.3 and Mr Tim Gepp attended at that time for discussion on Item 3.4.

ITEM 3.4
MANAGED PRINT SERVICE RENEWAL - REGIONAL

Meeting / Session: 3 CORPORATE SERVICES
Reference: A18040589 : 15 January 2019 - Refer **Confidential Supporting Information A18071511**
Responsible Officer: SA, ICT Infrastructure and GIS Coordinator (CEO Information & Communication Technology)

Executive Summary

In 2014, Council undertook a Multi-Function Device (MFD) rationalisation and optimisation project for the refresh and ongoing management of its printing fleet. This five-year agreement is about to expire and is due for renewal.

Public tenders closed on 11 December 2018 with a total of five conforming submissions received.

It is recommended that Council award the contract to Fuji Xerox Australia Pty Ltd for the amount of \$391,096.52 (ex. GST) as the tender was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr Adrian Raedel

Seconded by Cr Denise Sims

CARRIED 13/0

That the tender for Managed Print Services be awarded to Fuji Xerox Australia Pty Ltd for the amount of \$391,096.52 (excluding GST).

- a) That the Council enters into an agreement with Fuji Xerox Australia Pty Ltd as described in this report.
- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Fuji Xerox Australia Pty Ltd for the management of Council's Multi-Function Device print services and any required variations to the agreement on Council's behalf.

ITEM 3.4 MANAGED PRINT SERVICE RENEWAL - REGIONAL - A18040589 (Cont.)

OFFICER'S RECOMMENDATION

That the tender for Managed Print Services be awarded to Fuji Xerox Australia Pty Ltd for the amount of \$391,096.52 (excluding GST).

- a) That the Council enters into an agreement with Fuji Xerox Australia Pty Ltd as described in this report.
- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Fuji Xerox Australia Pty Ltd for the management of Council's Multi-Function Device print services and any required variations to the agreement on Council's behalf.

REPORT DETAIL

1. Background

Council entered into a contract with Fuji Xerox Australia for the supply of MFD's and print optimisation solutions in 2014.

The following recommendation appears on minute page 13/2220 of the General Meeting held 26 November 2013.

Ex. Coordination Committee held 26 November 2013 (Page 13/2312)

COMMITTEE RECOMMENDATION

Moved by Cr Adrian Raedel

Seconded by Cr Greg Chippendale

CARRIED 12/0

1. That the Chief Executive Officer be authorised to enter into five year contract, under State Contract QGCPO 852-08, with FujiXerox Australia to the value of \$781,850 for the acquisition of print devices and services and do all things necessary to complete the acquisition.
2. That the 2013/14 budget be amended to reflect expenditure for the project in the amount of \$517,441. To fund the project \$166,380 will be transferred from project 20094 – End User Systems with the remaining \$351,061 to be funded via increased revenue from investment earnings project 20062.000.14001.
3. That as part of this project Council develop a printing ability from iPads for use by selected iPad users within the organisation.

The established contract in 2014 was for a period of five years and is about to expire. It is proposed that Council renew the management of its MFD fleet for another two years.

2. Explanation of Item

Public tenders closed 11 December 2018 with five conforming tenders received for this project. Contractors were invited to provide print management solutions for Councils existing MFD fleet along with any alternative solutions for print management. The tenders were assessed by the assessment panel in accordance with council's purchasing policy and the selection criteria set out in the tender documents.

ITEM 3.4 MANAGED PRINT SERVICE RENEWAL - REGIONAL - A18040589 (Cont.)

All tenders with their weightings are tabled below (ranked from highest to lowest):

Rank	Tenderer	Evaluation Score
1	Fuji Xerox Australia Pty Ltd (Option 1)	100.00
2	Fuji Xerox Australia Pty Ltd (Option 2)	97.41
3	Konica Minolta Business Solutions Australia Pty Ltd (Option 2)	89.22
4	Konica Minolta Business Solutions Australia Pty Ltd (Option 1)	88.36
4	Advanced Business Technologies	87.93

Fuji Xerox Australia Pty Ltd (Option 1) received the highest ranking from the selection panel based on the selection criteria. Their submission was comprehensive, competitively priced and demonstrated a clear understanding of the scope of works and the capacity to complete the works. The proposal provides management and support for the existing fleet for another two years with no change to devices or software.

Fuji Xerox Australia Pty Ltd (Option 2) received the second-highest ranking from the selection panel. Their submission was comprehensive, well presented, and met all the mandatory requirements. The proposal provides management and support for the existing fleet for another two years with the implementation of new management software. It was not as completely priced as the Fuji Xerox Australia option 1 and the new software did not provide any significant improvements.

Konica Minolta Business Solutions Australia Pty Ltd (Option 2) received the third-highest ranking from the selection panel. Their submission was comprehensive and well presented. The proposal provides a full replacement of hardware and software over a contract period of 60 months. When compared to the other submissions on an annualised rate it was not competitively priced.

Konica Minolta Business Solutions Australia Pty Ltd (Option 1) received the fourth-highest ranking from the selection panel. Their submission was comprehensive and well presented. The proposal provides a partial replacement of hardware and full replacement of software. Due to the complexity of the solution it did not score as well as other submissions.

Advanced Business Technologies received the fifth-highest ranking from the selection panel. Their submission was well presented but lacked the detail of the other higher ranking tenders.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the work being greater than \$200,000, Council called for a public tender of the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Strengthening Communities: Strong local governance - a council connected with its community

3.3 Policy Implications

This project/contract/initiative has been procured/sourced in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

ITEM 3.4 MANAGED PRINT SERVICE RENEWAL - REGIONAL - A18040589 (Cont.)

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks are minimised is detailed below.

Implementation risks:

- The existing hardware and software will remain, minimising the impact and change for users.

Hardware risks:

- All MFDs owned by Council are not yet end of life and are still supported by Fuji Xerox.
- All MFD's will be covered by the same service levels as the previous contract.
- The hardware support provider is located in Brisbane

Financial Risks:

- There is no hardware purchase as Council already owns the MFDs.
- The contract fees are paid monthly.

3.5 Delegated Authority Implications

There are no delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The contract is comprised of two pricing components. A fixed fee for the management of the devices and a variable component which is based on the number of impressions (pages printed) per month. The total contract cost is estimated to be \$391,096.52 (ex GST) over 24 months (based on MFD print volumes for October 2018).

Managed Service Fee	\$133,365.80
Estimated Printing Costs	\$257,730.72

Total Project Cost	\$391,096.52
	=====

The managed service component of the contract will be debited to Project number 20095. The monthly printing costs will be debited across Council departments as per the existing arrangement. The budget amount for this project is sufficient.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this project.

3.8 Environmental Implications

There are no changes to environmental implications arising as a direct result of this project.

3.9 Social Implications

There are no social implications arising as a direct result of this project.

3.10 Consultation / Communication

The project stakeholders and the Information and Communication Technology Manager have been consulted.

ATTENDANCE

Mr Keith Pattinson and Mr Tim Gepp left the meeting after discussion on Item 3.4.

4 ASSET CONSTRUCTION & MAINTENANCE SESSION

(Cr A Hain)

ITEM 4.1

DRAPER - BUNYA ROAD - PUBLIC SUBMISSIONS FEEDBACK TO NAME AN UN-NAMED BRIDGE - DIVISION 10

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17626084; 17 December 2018
Responsible Officer: SJ (ECM Integrated Transport Planning & Design)

Executive Summary

Council's proposal to name the un-named bridge at Bunya Road, Draper as 'Broad Bridge' was advertised in two local newspapers, Samford Village Pump and North West News, with public submissions invited for a period of 28 days.

COMMITTEE RECOMMENDATION

Moved by Cr Matt Constance

Seconded by Cr Darren Grimwade

CARRIED 12/1

Cr Mick Gillam voted against Committee's Recommendation

That the un-named bridge located approximately 95m east of Bunya Road's intersection with Heather Ann Drive, Draper be named 'Broad Bridge'.

ITEM 4.1 DRAPER - BUNYA ROAD - PUBLIC SUBMISSIONS FEEDBACK TO NAME AN UN-NAMED BRIDGE - DIVISION 10 - A17626084 (Cont.)

OFFICER'S RECOMMENDATION

That the un-named bridge located approximately 95m east of Bunya Road's intersection with Heather Ann Drive, Draper be named 'Broad Bridge'.

REPORT DETAIL

1. Background

The following resolution appears on Minute Page 18/1652 of the General Meeting of Council held on 7 August 2018:

Ex. Coordination Committee Meeting held 7 August 2018 (MP. 18/1667):

COMMITTEE RECOMMENDATION

1. That subject to the outcome of public advertising, the naming of the un-named bridge at Bunya Road, Draper as 'Broad Bridge' is approved.
2. That the proposal to name the bridge as 'Broad Bridge' be advertised in local newspapers with public submissions to be received and considered for a period of 28 days.
3. That should adverse submissions be received following the advertised period and those submissions not be resolved at officer level, the matter be referred to Council in a subsequent report.



Figure 1 - Location plan - un-named bridge near Drapers Crossing, Bunya Road, Draper

In accordance with the Council resolution, feedback was sought from the local community for the proposed naming of the bridge.

A total of six community responses have been received of which two supported and four opposed the proposed name.

ITEM 4.1 DRAPER - BUNYA ROAD - PUBLIC SUBMISSIONS FEEDBACK TO NAME AN UN-NAMED BRIDGE - DIVISION 10 - A17626084 (Cont.)

2. Explanation of Item

The submissions which opposed the Broad Bridge naming focussed on retention of the Drapers Crossing name for historical significance and potential wayfinding confusion.

It should be noted that Drapers Crossing and the new bridge are different structures in different locations, albeit in close proximity, with Drapers Crossing continuing to exist and be referred to as such. Having the name Drapers Crossing for two different structures would likely cause more confusion in wayfinding situations.

It is proposed that naming signage be installed to identify the existing Drapers Crossing bridge which will remain in use as a footbridge. Council's historian has confirmed that Drapers Crossing was referred to as such in the 1975 Town Plan and as early as 1929 in the Council minutes, with history files suggesting it has been called Drapers Crossing since 1887. The Queensland Government's place names search also identifies Drapers Crossing, the ford.

Whilst the Draper name is recognised in many forms such as the suburb, Draper; Drapers Road, Eatons Hill; Draper Street, Woodford; Draper Lane, D'Aguilar, the 'Broad' name does not have the same level of recognition even though the Broads were also a pioneer family in this area.

It is therefore recommended that the un-named bridge be named 'Broad Bridge'.

3. Strategic Implications

3.1 Legislative/Legal Implications

No legislative/legal implications arising as a direct result of this report.

3.2 Corporate Plan / Operational Plan

Valuing lifestyle: Diverse transport options - an integrated regional transport network.

3.3 Policy Implications

This report has been prepared in accordance with Council's Allocation of Road Names and Street Address Numbers Policy No: 11-2150-038 and Road Naming and Street Address Numbering Processes Policy Directive No: 11-2160-009.

3.4 Risk Management Implications

No risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

The costs relating to the installation of the bridge name signs would be absorbed using an existing departmental operational budget.

3.7 Economic Benefit

No economic benefit arising as a direct result of this report.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

Naming of the bridge provides an additional way-finding landmark and sense of community history.

ITEM 4.1 DRAPER - BUNYA ROAD - PUBLIC SUBMISSIONS FEEDBACK TO NAME AN UN-NAMED BRIDGE - DIVISION 10 - A17626084 (Cont.)

3.10 Consultation / Communication

Council's proposal to name the un-named bridge at Bunya Road as 'Broad Bridge' was advertised in two local newspapers and invited public submissions for a period of 28 days. This report summarises the positive and negative feedback received. The Divisional Councillor for Division 10 has been advised of the outcome of the public submissions and supports the recommendations of this report.

ITEM 4.2

KALLANGUR - PENSON PARK - PARK CONSTRUCTION - DIVISION 7

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17922926 : 5 December 2018 - Refer **Confidential Supporting Information A17876771**
Responsible Officer: WM, Technical Officer (ECM Project Management & Construction)

Executive Summary

Tenders were invited for the 'Kallangur - Penson Park - Park Construction', with tenders closing on 22 November 2018, with a total of six conforming tenders received.

It is recommended that Council award the contract to The Landscape Construction Company Pty Ltd - Option 4 Urban Play 2 for the sum of \$274,161.30 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr Denise Sims

Seconded by Cr Julie Greer

CARRIED 13/0

That the tender for 'Kallangur - Penson Park - Park Construction' (Option 4 Urban Play 2) project be awarded to The Landscape Construction Company Pty Ltd for the sum of \$274,161.30 (excluding GST).

- a) That the Council enters into an agreement with The Landscape Construction Company Pty Ltd as described in this report.
- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with The Landscape Construction Company Pty Ltd for 'Kallangur - Penson Park - Park Construction' (Option 4 Urban Play 2) project and any required variations of the agreement on Council's behalf.

ITEM 4.2 KALLANGUR - PENSON PARK - PARK CONSTRUCTION - DIVISION 7 - A17922926 (Cont.)

OFFICER'S RECOMMENDATION

That the tender for 'Kallangur - Penson Park - Park Construction' (Option 4 Urban Play 2) project be awarded to The Landscape Construction Company Pty Ltd for the sum of \$274,161.30 (excluding GST).

- a) That the Council enters into an agreement with The Landscape Construction Company Pty Ltd as described in this report.
- b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with The Landscape Construction Company Pty Ltd for 'Kallangur - Penson Park - Park Construction' (Option 4 Urban Play 2) project and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

The project is located at Penson Park, Ann Street, Kallangur. The project scope comprises the upgrade of existing facilities to a district level recreation node. The existing play facility will be expanded to accommodate a wider range of users, picnic facilities will be replaced, and new path connections will be included to provide universal access. The objective of the project is to provide a higher order play and picnic facility within the corridor and to reduce demand for over embellishment of nearby local recreation nodes.

Construction has been programmed to commence in March 2019 and conclude in June 2019 over a 16-week period, which includes an allowance for wet weather



Figure 1: Locality plan - Penson Park, Kallangur

ITEM 4.2 KALLANGUR - PENSON PARK - PARK CONSTRUCTION - DIVISION 7 - A17922926 (Cont.)

2. Explanation of Item

Tenders were invited for the 'Kallangur - Penson Park - Park Construction' project. The tender closed on 22 November 2018, with a total of six conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	The Landscape Construction Company Pty Ltd - Option 4 Urban Play 2	98.64
2	The Landscape Construction Company Pty Ltd - Option 3 Urban Play 1	95.27
3	The Landscape Construction Company Pty Ltd - Option 1 Will Play	93.37
4	The Landscape Construction Company Pty Ltd - Option 2 For Park	89.29
5	Interface Landscapes Pty Ltd	87.55
6	Trelville Pty Ltd t/as Aspect Contractors	80.79

The Landscape Construction Company Pty Ltd (Option 4 Urban Play 2) submitted a comprehensive tender, with their submission confirming their capability to complete the project. This option provides for age groups from toddlers to primary school age (8 years of age) and was evaluated to meet all the project outcomes. This option also provides more play elements and promotes social activity, integration and carer involvement. This play equipment is also disability compliant.

The Landscape Construction Company Pty Ltd (Option 3 Urban Play 1) submitted a comprehensive tender, with their submission confirming their capability to complete the project. This option provides for age groups from toddlers to primary school age (8 years of age). This option provides for less play elements and less social activity, integration and carer involvement. Some play elements are disability compliant.

The Landscape Construction Company Pty Ltd (Option 1 Will Play) submitted a comprehensive tender, with their submission confirming their capability to complete the project. This option provides for age groups from early primary school age to mid high school demographics, which is not the intent of this project. There are other play areas within the park that provide for this older age group.

The Landscape Construction Company Pty Ltd (Option 2 For Park) submitted a comprehensive tender, with their submission confirming their capability to complete the project. This option was evaluated to not provide the required play value for the age demographics based upon the equipment proposed.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to the value of the work being greater than \$200,000, a competitive tender process was undertaken through a Vendor Panel Arrangement, MBRC005992 - Prequalified Landscape Construction Panel, in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

ITEM 4.2 KALLANGUR - PENSON PARK - PARK CONSTRUCTION - DIVISION 7 - A17922926 (Cont.)

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the identified risks are to be managed is detailed below.

Financial Risks:

The project has been procured via the Council's Prequalified Landscape Construction Panel (MBRC005992).

Construction Risks:

- a. The recommended contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works to a high quality.
- b. The recommended contractor will provide a detailed program of works, environmental management and safety plans for Council's consideration. Work areas will be isolated to protect site personnel, the public, and to meet workplace health and safety requirements.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$315,000 in the 2018-19 Minor Works Capital Projects Program, project number 106788. All financials below are excluding GST.

Tender Price Construction	\$ 274,161.30
Contingency (10%)	\$ 27,416.13
QLeave (0.475%)	\$ 1,302.27

Total Project Cost	\$ 302,879.70
	=====
Estimated ongoing operational/maintenance costs	\$ 9,400 per F/Y

The budget amount for this project is sufficient.

3.7 Economic Benefit

The project need has arisen due to numerous requests to embellish nearby local recreation play facilities. It is considered more appropriate to establish a centrally located recreation node to a district level to meet the needs of a larger gathering.

3.8 Environmental Implications

The tender assessment included a review of the preferred contractor's environmental policy and procedures concerning environmental protection. The contractor has suitable environmental policies and procedures in place to manage the works.

3.9 Social Implications

The completion of this work will provide social, physical and interactive benefits including a range of play opportunities for all ages and abilities.

3.10 Consultation / Communication

A detailed communication plan has been prepared and includes project notices and signage. Corflute signage will be placed four weeks prior to commencement of the works. The Divisional Councillor has been consulted and is supportive of the project and will be provided with monthly progress updates.

ITEM 4.3

**SAMFORD VALLEY - SAMFORD PARKLANDS - SOCCER FIELDS CONSTRUCTION
- DIVISION 11**

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17883942 : 26 November 2018 - Refer **Confidential Supporting Information A17903051**
Responsible Officer: DB, Senior Project Manager (ECM Project Management & Construction)

Executive Summary

Tenders were invited for the 'Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)' project. The tender closed on 28 November 2018, with three conforming tenders and one non-conforming tender received.

The tender was split into three portions, comprising the main, separable portion 1 and separable portion 2. The main tender component was for the overall field and access road construction project. Separable portion 1 included additional circulation paths around the field. Separable portion 2 included an additional path from the main clubhouse to the main field level.

It is recommended that Council award the main contract to Naric Civil for the sum of \$2,090,529.88 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

It is recommended that Council award separable portion 1 to Naric Civil for the sum of \$61,050.00 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

It is recommended that Council award separable portion 2 to Naric Civil for the sum of \$7,090.00 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr Darren Grimwade

Seconded by Cr Matt Constance

CARRIED 13/0

1. That the tender for the main contract for 'Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)' project be awarded to Naric Civil for the sum of \$2,090,529.88 (excluding GST).
 - a) That the Council enters into an agreement with Naric Civil as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Naric Civil for the main contract of the 'Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)' project and any required variations of the agreement on Council's behalf.
2. That the tender for separable portion 1 for 'Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)' project be awarded to Naric Civil for the sum of \$61,050.00 (excluding GST).
 - a) That the Council enters into an agreement with Naric Civil as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Naric Civil for separable portion 1 of the 'Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)' project and any required variations of the agreement on Council's behalf.

ITEM 4.3 SAMFORD VALLEY - SAMFORD PARKLANDS - SOCCER FIELDS CONSTRUCTION - DIVISION 11 - A17883942 (Cont.)

3. That the tender separable portion 2 for '*Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)*' project be awarded to Naric Civil for the sum of \$7,090.00 (excluding GST).
 - a) That the Council enters into an agreement with Naric Civil as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Naric Civil for separable portion 2 of the '*Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)*' project and any required variations of the agreement on Council's behalf.

ITEM 4.3 SAMFORD VALLEY - SAMFORD PARKLANDS - SOCCER FIELDS CONSTRUCTION - DIVISION 11 - A17883942 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for the main contract for 'Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)' project be awarded to Naric Civil for the sum of \$2,090,529.88 (excluding GST).
 - a) That the Council enters into an agreement with Naric Civil as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Naric Civil for the main contract of the 'Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)' project and any required variations of the agreement on Council's behalf.
2. That the tender for separable portion 1 for 'Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)' project be awarded to Naric Civil for the sum of \$61,050.00 (excluding GST).
 - a) That the Council enters into an agreement with Naric Civil as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Naric Civil for separable portion 1 of the 'Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)' project and any required variations of the agreement on Council's behalf.
3. That the tender separable portion 2 for 'Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)' project be awarded to Naric Civil for the sum of \$7,090.00 (excluding GST).
 - a) That the Council enters into an agreement with Naric Civil as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with Naric Civil for separable portion 2 of the 'Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)' project and any required variations of the agreement on Council's behalf.

REPORT DETAIL

1. Background

The project is located at the Samford Parklands soccer facility, Mount Samson Road, Samford Valley. The project scope includes the construction of a senior soccer field, junior soccer field and warm up space, including LED lighting, field fencing, irrigation, bulk earthworks, underground water storage tanks, pathways, landscaping, drainage and parking to comply with Development Approval conditions. The objective of the project is to expand the soccer facilities to enable the relocation of the Samford Rangers Soccer Club from Harold Brown Park to Samford Parklands.

Separable portion 1 includes additional circulation paths around the field, with separable portion 2 providing a path from the clubhouse to the main field. These separable portions were provided in the tender to provide flexibility in the event that the tender exceeded the budget and savings needed to be considered.

ITEM 4.3 SAMFORD VALLEY - SAMFORD PARKLANDS - SOCCER FIELDS CONSTRUCTION - DIVISION 11 - A17883942 (Cont.)

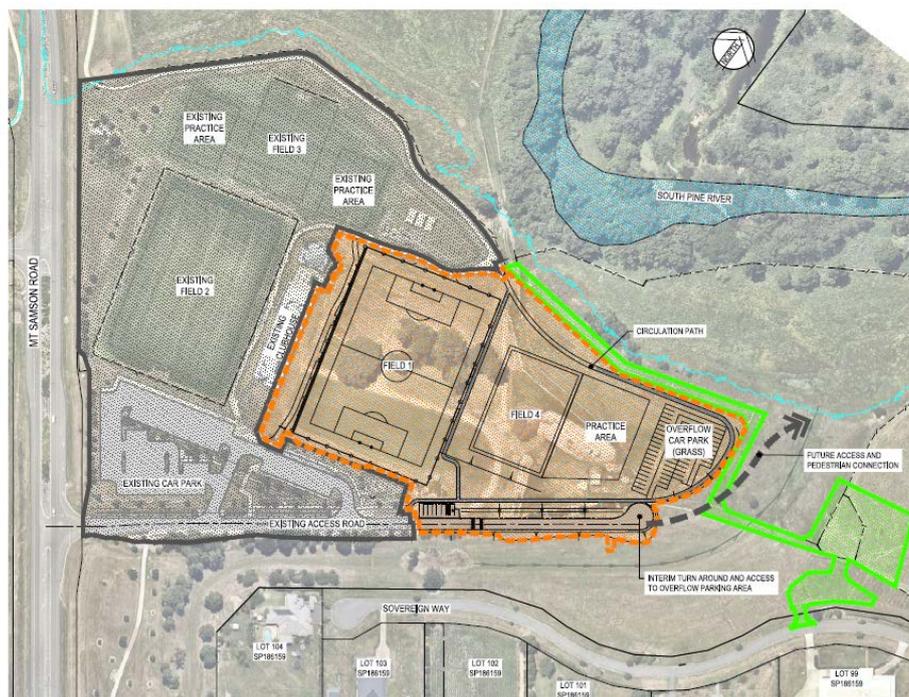


Figure 1: Project scope - Samford Parklands soccer facility

This project is identified in the Council endorsed Samford Parklands master plan and subsequent detailed precinct plans. It will allow the full relocation of the Samford Rangers Football Club from Harold Brown Park enabling alternate sports use of that site. The new full-sized field is intended to become the future main field and is the final stage of facility development. The expected outcome of the project is to increase capacity of the facility to meet the demands of growth and to enable the full relocation of the club to the Samford Parklands facility.

Works will be of 26 weeks' duration including an allowance for wet weather and are scheduled to commence in March 2019 with completion by September 2019.

2. Explanation of Item

Tenders for the 'Samford Valley - Samford Parklands - Soccer Fields Construction (MBRC008030)' project closed on 28 November 2018 with a total of 3 conforming tenders and 1 non-conforming tender received. The tenders were assessed by the assessment panel in accordance with Council's Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	Naric Civil	100.00
2	Main Constructions Pty Ltd	86.02
3	The Landscape Company Pty Ltd (TLCC)	84.77

ITEM 4.3 SAMFORD VALLEY - SAMFORD PARKLANDS - SOCCER FIELDS CONSTRUCTION - DIVISION 11 - A17883942 (Cont.)

Naric Civil submitted a comprehensive tender and demonstrated their experience on projects of a similar scale and complexity. Naric Civil completed the first stage of the site development in 2011, which had a contract value of \$3,850,000 and have also undertaken other projects for Moreton Bay Regional Council, such as the Narangba Soccer Sports Reserve, with a project value of \$1.2M. At a tender clarification meeting on 10 December 2018, Naric Civil demonstrated their understanding and methodology to complete this project, including a detailed understanding of the site. The construction duration is 26 weeks which includes site mobilisation and an allowance for wet weather.

Main Constructions Pty Ltd submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity. Their tendered construction program was 41 weeks duration plus wet weather allowance. There were no additional benefits for the higher price.

The Landscape Company Pty Ltd (TLCC) submitted a comprehensive tender and demonstrated their methodology and experience on projects of a similar scale and complexity. Their tendered construction program was 24 weeks duration with an allowance for wet weather; however, there were no additional benefits for the higher price.

The non-conforming tender did not provide the mandatory tender documentation.

3. Strategic Implications

3.1 Legislative/Legal Implications

Due to value of work being greater than \$200,000, Council called a public tender for the work through the LG Tender system in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the identified risks are to be managed is detailed below.

Financial Risks:

- a. A third-party review of financial status has been carried out and the successful tenderer was rated '*Satisfactory*'.

Construction Risks:

- a. The recommended contractor will provide a detailed program of works, a staging plan, site specific traffic management, environmental management and safety plans. Work areas will be isolated to protect site personnel, the public, and to meet workplace health and safety requirements. This information will be assessed for appropriateness by Council's Project Manager.
- b. The contractor has demonstrated their understanding of constructability challenges and their technical capability to complete the works at this location.

ITEM 4.3 SAMFORD VALLEY - SAMFORD PARKLANDS - SOCCER FIELDS CONSTRUCTION - DIVISION 11 - A17883942 (Cont.)

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council has allocated a total of \$3,150,000 for this project: with \$1,450,000 in the 2018-19 Capital Projects Program and has identified an additional \$1,700,000 in the draft 2019-20 Capital Project Program, budget 101158. All financials below are excluding GST.

Design and approvals (18-19)	\$ 80,000.00
Relocation of agistment area (18-19)	\$ 120,000.00
Tender price (Construction - Main contract)	\$ 2,090,529.88
Tender price (Construction - SP1)	\$ 61,050.00
Tender price (Construction - SP2)	\$ 7,090.00
Survey costs	\$ 15,000.00
Contingency (10% - Main, SP1 & SP2)	\$ 216,000.00
QLearn (0.475%)	\$ 10,253.00

Total Project Cost	\$ 2,599,922.88
	=====

Estimated ongoing operational/maintenance costs \$94,642.00 per F/Y

The budget amount for this project is sufficient. Additional funds will not be required at the next quarterly review.

3.7 Economic Benefit

The expected outcome of the project is to increase capacity of the facility to meet the demands of growth and to enable the full relocation of the club to the Samford Parklands facility.

3.8 Environmental Implications

An Environmental Management Plan will be provided to Council by the successful tenderer, detailing the management of environmental matters affecting the project during construction.

3.9 Social Implications

This project will have positive social implications by providing extra sporting facilities and will promote sport and a healthy lifestyle to the community. Access to the existing facility will remain unchanged during construction.

3.10 Consultation / Communication

A detailed communication plan has been prepared for this project. Communication strategies include project notices, project signs, monthly online website updates and fortnightly updates to the Divisional Councillor which will be implemented once the tender is awarded. The Divisional Councillor has been consulted and is supportive of the project.

ITEM 4.4

CABOOLTURE - MALE ROAD - DETENTION BASIN UPGRADE AND ROAD RESURFACE - DIVISION 3

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A17983687 : 18 December 2018 - Refer **Confidential Supporting Information A17821656**
Responsible Officer: ML, Graduate Engineer (ECM Project Management & Construction)

Executive Summary

Tenders were invited for the 'Caboolture - Male Road - Detention Basin Upgrade and Road Resurface', with tenders closing on 4 December 2018. A total of two conforming tenders were received.

It is recommended that Council award the contract to AllenCon Pty Ltd for the sum of \$635,904.98 (excluding GST) as this tender was evaluated as representing the best overall value to Council.

COMMITTEE RECOMMENDATION

Moved by Cr Adrian Raedel

Seconded by Cr Peter Flannery

CARRIED 13/0

1. That the tender for 'Caboolture - Male Road - Detention Basin Upgrade and Road Resurface' project be awarded to AllenCon Pty Ltd for the sum of \$635,904.98 (excluding GST).
 - a) That the Council enters into an agreement with AllenCon Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with AllenCon Pty Ltd for the 'Caboolture - Male Road - Detention Basin Upgrade and Road Resurface' project and any required variations of the agreement on Council's behalf.
2. That Council notes that entering into this agreement requires funding commitment for the project from the 2019/20 financial year.

ITEM 4.4 CABOOLTURE - MALE ROAD - DETENTION BASIN UPGRADE AND ROAD RESURFACE - DIVISION 3 - A17983687 (Cont.)

OFFICER'S RECOMMENDATION

1. That the tender for 'Caboolture - Male Road - Detention Basin Upgrade and Road Resurface' project be awarded to AllenCon Pty Ltd for the sum of \$635,904.98 (excluding GST).
 - a) That the Council enters into an agreement with AllenCon Pty Ltd as described in this report.
 - b) That the Chief Executive Officer be authorised to take all action necessary, including but not limited to, negotiating, making, amending, signing and discharging the agreement with AllenCon Pty Ltd for the 'Caboolture - Male Road - Detention Basin Upgrade and Road Resurface' project and any required variations of the agreement on Council's behalf.
2. That Council notes that entering into this agreement requires funding commitment for the project from the 2019/20 financial year.

REPORT DETAIL

1. Background

The project is located in Male Road Park and on Male Road, from Elof Road to 79 Male Road, Caboolture. The project scope includes the reconfiguration of the existing detention basin, 100m of road upgrade works and selective repairs and resurfacing of the remainder of the road west through to 79 Male Road. The objective of the project is to improve stormwater detention capacity within the basin, eliminate stormwater overflow impacts on properties to the north and east of the basin, reduce maintenance requirements, improve water quality performance and renew the road pavement surface to a serviceable condition.

The project will commence in April/May 2019 and conclude in July 2019, weather permitting.



Figure 1: Location of works - Male Road detention basin upgrade

ITEM 4.4 CABOOLTURE - MALE ROAD - DETENTION BASIN UPGRADE AND ROAD RESURFACE - DIVISION 3 - A17983687 (Cont.)



Figure 2: Location of works - Male Road road upgrade and resurfacing

2. Explanation of Item

Tenders were invited for the ‘Caboolture - Male Road - Detention Basin Upgrade and Road Resurface’. The tender closed on 4 December 2018, with a total of two conforming tenders received. The tenders were assessed by the assessment panel in accordance with Council’s Purchasing Policy and the selection criteria as set out in the tender documents.

All tenderers and their evaluation scores are tabled below (ranked from highest to lowest):

RANK	TENDERER	EVALUATION SCORE
1	AllenCon Pty Ltd	100.00
2	Auzcon Pty Ltd	84.13

AllenCon Pty Ltd submitted a comprehensive tender. AllenCon Pty Ltd confirmed their capability and methodology to complete the project and have completed similar projects for Moreton Bay Regional Council including Dale Street Flood Levee construction, David Street Burpengary Drainage Channel Upgrade and Queen Elizabeth Drive Eatons Hill road rehabilitation. At a tender clarification meeting on 9 January 2019, AllenCon Pty Ltd confirmed their experience and capability to complete the project.

Auzcon Pty Ltd submitted a comprehensive tender. Auzcon Pty Ltd confirmed their capability to complete the project; however, there were no additional benefits for the higher price.

3. Strategic Implications

3.1 Legislative/Legal Implications

A competitive tender process was undertaken in accordance with the *Local Government Act 2009*.

3.2 Corporate Plan / Operational Plan

This project is consistent with the Corporate Plan outcome - Valuing Lifestyle: Healthy natural environment - a clean and healthy environment.

ITEM 4.4 CABOOLTURE - MALE ROAD - DETENTION BASIN UPGRADE AND ROAD RESURFACE - DIVISION 3 - A17983687 (Cont.)

3.3 Policy Implications

This contract has been procured in accordance with the provisions of the following documents:

- Council's Procurement Policy 10-2150-006
- *Local Government Act 2009*
- Local Government Regulation 2012 Chapter 6.

3.4 Risk Management Implications

The project risk has been assessed and the following issues identified. The manner in which the possible impact of these risks is minimised is detailed below.

Financial Risks:

- c. Tenders were sought from the Council Prequalified Civil Construction Panel MBRC005990.

Construction Risks:

- a. The recommended contractor will provide a detailed program of works, environmental management and safety plans for Council officer consideration and approval. Work areas will be isolated to protect site personnel, the public and to meet workplace health and safety requirements.
- b. The recommended contractor has demonstrated understanding of the constructability challenges and technical capability to complete the works to a high quality.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

Council allocated a total of \$1,310,000 towards the project; with \$50,000 in the 2017-18 Capital Project Program (design); \$500,000 in the 2018-19 Capital Projects Program and identified a further \$760,000 in the draft 2019-20 Capital Projects Program, project number 105084. All financials below are exclusive of GST.

Design (2017-18)	\$ 24,659.00
Tender price (construction)	\$ 635,904.98
Contingency (10%)	\$ 63,590.50
QLeave (0.475%)	\$ 3,020.55

Total Project Cost	\$ 727,175.03
	=====

Estimated ongoing operational/maintenance costs \$12,000 per F/Y.

The budget amount for this project is sufficient.

3.7 Economic Benefit

The upgraded waterbody will have improved functionality and maintenance access. The project will address pavement surface issues, extend the life of the road pavement and reduce maintenance costs of both the road and the basin.

3.8 Environmental Implications

The contractor is required to submit an Environmental Management Plan and comply with relevant State Government Environmental Policies. The contractor will be required to manage sediment and erosion controls during construction and these measures will be audited and monitored by Project Management staff.

ITEM 4.4 CABOOLTURE - MALE ROAD - DETENTION BASIN UPGRADE AND ROAD RESURFACE - DIVISION 3 - A17983687 (Cont.)

3.9 Social Implications

The works will result in improvement to water quality, flood mitigation and weed management and visual amenity in the local area creating a better social environment for the public.

3.10 Consultation / Communication

A detailed communication plan has been prepared. Variable Message Boards will be in place and project notices and project signs will be distributed two weeks prior to commencement. Residents directly affected by the staged works will be provided additional details with a minimum two days' notice of works. Weekly project updates via email will be provided to the Divisional Councillor who has been consulted and is supportive of the project.

ITEM 4.5

MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 21 NOVEMBER 2018 - REGIONAL

Meeting / Session: 4 ASSET CONSTRUCTION & MAINTENANCE
Reference: A18027452 : 4 January 2019 - **Refer Supporting Information A17851644**
Responsible Officer: CP, Coordinator Disaster Management (ECM Directorate)

Executive Summary

The Moreton Bay Local Disaster Management Group (LDMG) and Moreton District Disaster Management Group (DDMG) conducted a combined Ordinary meeting on 21 November 2018 and the meeting minutes are provided for reference.

COMMITTEE RECOMMENDATION

Moved by Cr Peter Flannery

Seconded by Cr Matt Constance

CARRIED 13/0

That the combined Moreton Bay Local Disaster Management Group and Moreton District Disaster Management Group meeting minutes of 21 November 2018 be adopted.

ITEM 4.5 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 21 NOVEMBER 2018 - REGIONAL - A18027452 (Cont.)

OFFICER'S RECOMMENDATION

That the combined Moreton Bay Local Disaster Management Group and Moreton District Disaster Management Group meeting minutes of 21 November 2018 be adopted.

REPORT DETAIL

1. Background

In accordance with section 29 of the *Disaster Management Act 2003*, a local government is required to establish a Local Disaster Management Group for its local government area. Section 12 of the *Disaster Management Regulation 2014* states that 'disaster management group meetings must be held at least once in every six months at the times and places decided by the chairperson of the group'.

To meet these minimum requirements, the Moreton Bay LDMG conducts Ordinary meetings every four months, generally during the months of February, July and November. Extraordinary meetings of the LDMG/DDMG are also held as required before, during or after disaster events.

2. Explanation of Item

On 21 November 2018, the Moreton Bay LDMG and Moreton DDMG held its second combined meeting of the groups. Combined meetings are assisting in reducing red-tape and the number of meetings required by its members to attend. In addition, such meetings provide an opportunity for both groups to fully understand each other's role and ensure consistent messaging.

Combined meetings are chaired on a rotational basis. Since Cr Flannery chaired the last meeting held in July 2018, the November meeting was chaired by Inspector Lee Jeffries in his role as Deputy Chair of the Moreton DDMG.

3. Strategic Implications

3.1 Legislative/Legal Implications

It is a requirement under section 18 of the *Disaster Management Regulation 2014* that a disaster management group must keep minutes of its meetings.

3.2 Corporate Plan / Operational Plan

Strengthening Communities: Safe neighbourhoods - a safe and resilient community.

3.3 Policy Implications

The meeting was advised of the publication of the latest State Disaster Management Plan (SDMP), which was released on 1 November 2018. The SDMP can be found at <https://www.disaster.qld.gov.au/cdmp/Documents/Queensland-State-Disaster-Management-Plan.pdf>. The SDMP provides Council clear direction about its disaster management obligations and importantly offers the disaster management groups with updated agency roles and responsibilities following the State Government's Machinery of Government changes. Accordingly, Council approved version 4.1 of its Local Disaster Management Plan (LDMP) on 13 December 2018. Copies of the LDMP can be found here - <https://www.moretonbay.qld.gov.au/local-disaster-management-plan/>.

3.4 Risk Management Implications

The Department of Environment and Science presented to the group the draft Moreton tsunami inundation modelling report. This is the second study of this type in South-East Queensland, with the first undertaken on the Sunshine Coast. MBRC falls within this study area which also includes Brisbane City Council and Redlands City Council. The worst-case scenario modelled for the Moreton bay area is an earthquake generated tsunami originating in the Kermadec-Tonga subduction zone, based on a 10,000-year Annual Recurrence Interval (ARI) event.

ITEM 4.5 MORETON BAY LOCAL DISASTER MANAGEMENT GROUP AND MORETON DISTRICT DISASTER MANAGEMENT GROUP - MEETING MINUTES 21 NOVEMBER 2018 - REGIONAL - A18027452 (Cont.)

The region would have approximately 3-4 hours between the earthquake and any tsunami land inundation. For MBRC, the main areas impacted by inundation would include Woorim (Bribie Island); Beachmere and surrounds; Toorbul, Donnybrook and Meldale; and parts of the Redcliffe Peninsula. Importantly, the modelling shows less areas impacted compared to earlier assumptions, although the worst-case scenario would still lead to a catastrophic event.

This study now provides Council and the disaster groups a more definitive land inundation model allowing the development of revised inundation maps and a new warning campaign based on the worst-case scenario event. A Council workshop will be undertaken in early 2019 to present the findings from this study.

3.5 Delegated Authority Implications

No delegated authority implications arising as a direct result of this report.

3.6 Financial Implications

No financial implications arising as a direct result of this report.

3.7 Economic Benefit

No economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

Updated State and Local Disaster Management Plans, along with better developed tsunami land inundation models, convey greater confidence in the region's disaster management arrangements, planning and activities.

3.10 Consultation / Communication

Regular ongoing consultation/communication takes place between all members and advisors of the Moreton Bay LDMG, Moreton DDMG and various State government entities such as the Queensland Police Service, Queensland Fire and Emergency Services, the Office of the Inspector-General Emergency Management and the Queensland Reconstruction Authority.

5 PARKS, RECREATION & SPORT SESSION

(Cr K Winchester)

ITEM 5.1

BURPENGARY - TORELLI DRIVE, BURPENGARY - PARK NAMING - DIVISION 2

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A17889175 : 27 November 2018
Responsible Officer: BS, Technical Officer (ECM Infrastructure Planning)

Executive Summary

An application has been received requesting that the park located on Torelli Drive, Burpengary, described as Lot 1 RP813754, be named in recognition of the late Walter Charles (Wally) Day.

This report provides Council with background information relevant to the application and recommends Lot 1 RP813754, be named "Wally Day Park".

COMMITTEE RECOMMENDATION

Moved by Cr Peter Flannery

Seconded by Cr Adam Hain

CARRIED 13/0

1. That having regard to the information provided within this report and subject to the outcome of public advertising, that the parkland described as Lot 1 RP813754, be named "Wally Day Park".
2. That the proposal to name parkland in recognition of Mr Day be advertised in local newspapers with public submissions open for a period of 28 days.
3. Should adverse submissions be received as a result of public advertising, the matter be referred back to Council in a subsequent report.

ITEM 5.1 BURPENGARY - TORELLI DRIVE, BURPENGARY - PARK NAMING - DIVISION 2 - A17889175 (Cont.)

OFFICER'S RECOMMENDATION

1. That having regard to the information provided within this report and subject to the outcome of public advertising, that the parkland described as Lot 1 RP813754, be named "Wally Day Park".
2. That the proposal to name parkland in recognition of Mr Day be advertised in local newspapers with public submissions open for a period of 28 days.
3. Should adverse submissions be received as a result of public advertising, the matter be referred back to Council in a subsequent report.

REPORT DETAIL

1. Background

An application has been received from the Burpengary Progress Association requesting that Torelli Drive Park (refer Figure 1), be named in recognition of the late Mr Wally Day.



Figure 1 - Parkland proposed to be named Wally Day Park

The parkland is described as Lot 1 RP813754, Torelli Drive, Burpengary.

In support of this application, Council's Local History Officer has provided the following advice:

Walter 'Wally' Day was the founding Vice President of the Burpengary Progress Association in (sic) 1959 to 1960. He was treasurer from 1960/1961, then President from 1963/1964, then Secretary from 1964 to 1986, then President from 1987 to 1988. He was made a life member in recognition of his work and dedication to the Burpengary Progress Association.

In researching background material for this report, Council officers have established that a drink fountain was previously installed and named in Mr Day's honour.

ITEM 5.1 BURPENGARY - TORELLI DRIVE, BURPENGARY - PARK NAMING - DIVISION 2 - A17889175 (Cont.)

On 18 October 1986, then Caboolture Shire Council Chairman, Mr Alex Barr, unveiled a drink fountain in recognition of voluntary community work undertaken by Walter Charles Day. The fountain is located on Station Road in front of the Burpengary Library (see Figure 2).

While the drink fountain notes the efforts of Mr Day, it is not recognised as an official acknowledgement of his volunteer work by Council, nor does it appear to be documented in any formal Council records.



Figure 2 - Drink fountain - tribute to Walter Charles Day

2. Explanation of Item

The application to name a place within a park or recreation reserve under Council control was lodged by the Burpengary Progress Association and supported by the granddaughter of Mr Day. The applicant has requested naming an existing area of park on Torelli Drive, Burpengary. Information received notes that Mr Day was a community minded individual who volunteered his time to many local community initiatives, most notably as a founding member with many years of service to the Burpengary Progress Association.

Under Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads), applicants are required to provide documentation to substantiate the good character of the person or persons being acknowledged. In this instance, the applicant has provided a letter of support from the granddaughter of Mr Day and research material from newspapers and community history books. As previously noted, Council's local libraries historian has also provided information which illustrates a high level of community involvement by Mr Day.

The recommendation to name the area after Mr Day complies with the policy's guideline as outlined below:

- Names of respected community members of considerable service who are, or were, residents or working within the region.

Council policy requires that any proposal to name a park, reserve or place be advertised in local newspapers for a period of 28 days during which time submissions can be received. This process allows Council to assess any possible objections to the proposed naming.

A history board is proposed to be installed in conjunction with the park signage to explain the connection that Mr Day had with the area. The proposed wording has been approved by the applicant and reads as follows:

ITEM 5.1 BURPENGARY - TORELLI DRIVE, BURPENGARY - PARK NAMING - DIVISION 2 - A17889175 (Cont.)

“Walter (Wally) Day was an active volunteer within the Burpengary community and volunteered many years of service to the Burpengary Progress Association.”

3. Strategic Implications

3.1 Legislative/Legal Implications

No legislative/legal implications arising as a direct result of this report.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - places to discover, learn, play and imagine.

3.3 Policy Implications

The submitted application complies with and has all the supporting documentation required under MBRC Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads).

3.4 Risk Management Implications

No risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

Subject to no adverse submissions being received, the matter should be referred to the Director Engineering Construction and Maintenance for implementation.

3.6 Financial Implications

The estimated cost of fabricating and installing a new sign in accordance with the draft Park and Open Space Signage Guidelines is approximately \$2,000.

3.7 Economic Benefit

No economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

Formal naming will provide improved awareness of, and the ability to recognise distinct locations within the region.

3.10 Consultation / Communication

The proposed naming is supported by the Division 2 Councillor. The proposed naming will be advertised in local newspapers for a period of 28 days during which time public submissions can be received. If adverse comments are received, then the matter will be reported back to Council for final consideration and direction. Where no adverse comments are received, the matter will be delegated to the Director Engineering Construction and Maintenance for implementation.

ITEM 5.2

BELLARA - BIBIMULYA WETLANDS - NAMING OF PATHWAYS - DIVISION 1

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A17759948: 8 January 2019
Responsible Officer: BS, Technical Officer (ECM Directorate)

Executive Summary

An application has been received requesting the existing constructed pathways located within the Bibimulya Wetlands, Bellara, be named in recognition of the late John Ward.

This report provides Council with background information relevant to the application and recommends that the pathways (identified in Figure 1), be named "John Ward Walk".

COMMITTEE RECOMMENDATION

Moved by Cr Brooke Savige

Seconded by Cr Peter Flannery

CARRIED 13/0

1. That having regard to the information provided within this report and subject to the outcome of public advertising, that the constructed pathways within the Bibimulya Wetlands, identified in Figure 1, be named "John Ward Walk".
2. That the proposal to name the pathways in recognition of John Ward be advertised in local newspapers with public submissions open for a period of 28 days.
3. That should adverse submissions be received as a result of public advertising, the matter be referred back to Council in a subsequent report.

ITEM 5.2 BELLARA - BIBIMULYA WETLANDS - NAMING OF PATHWAYS - DIVISION 1 - A17759948 (Cont.)

OFFICER'S RECOMMENDATION

1. That having regard to the information provided within this report and subject to the outcome of public advertising, that the constructed pathways within the Bibimulya Wetlands, identified in Figure 1, be named "John Ward Walk".
2. That the proposal to name the pathways in recognition of John Ward be advertised in local newspapers with public submissions open for a period of 28 days.
3. That should adverse submissions be received as a result of public advertising, the matter be referred back to Council in a subsequent report.

REPORT DETAIL

1. Background

An application has been received by Council requesting that the pathways within the Bibimulya Wetlands (Figure 1), be named in recognition of the late John Ward.

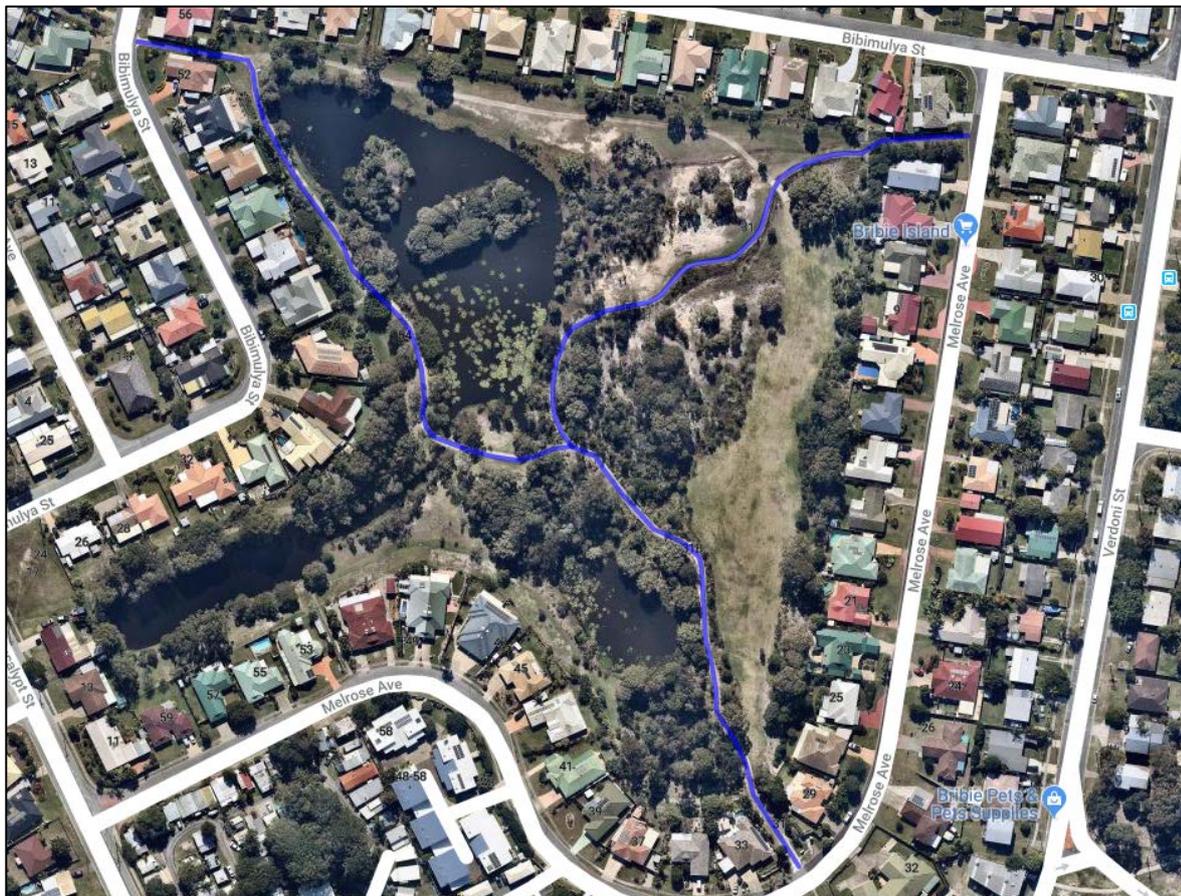


Figure 1: Pathways proposed to be named 'John Ward Walk'

The pathways are located within the Bibimulya Wetlands which is comprised of 3 lots - Lot 111 on RP229881, Lot 222 on RP809922 and Lot 223 on RP893866.

ITEM 5.2 BELLARA - BIBIMULYA WETLANDS - NAMING OF PATHWAYS - DIVISION 1 - A17759948 (Cont.)

The proposal to name the pathways within the wetlands in honour of Mr Ward is in recognition of the considerable work he undertook to enhance and maintain the area. In support of this request, the naming application notes:

'As the walkways within the Bibimulya Wetlands are surrounded by native plants, many of which were grown and planted by John and others from the Wallum Action Group, this would be welcomed by many as a fitting tribute to such a community minded person who was dedicated to preserving our flora.'

2. Explanation of Item

The application to name a place within a park or recreation reserve under Council control was lodged by a journalist and sub-editor at The Bribie Islander newspaper. The applicant has requested naming the walkway around the retention basin within the wetlands. The application notes that Mr Ward was a community-minded individual who volunteered his time to many local community initiatives, most notably the Wallum Action Group, a community nursery on Bribie Island supplying native plants to community projects. Mr Ward was also named a Queensland Champion of Conservation in 2013 by Queensland Conservation in recognition of his contribution to the conservation of nature in Queensland.

Under Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads), applicants are required to provide documentation to substantiate the good character of the person or persons being acknowledged. In this instance, two letters of support have been provided. The Diabetes Support Group and former MBRC Councillor, Gary Parsons, have both provided a character reference in support of naming the walk after Mr Ward. Council's local libraries historian has also provided information which illustrates a high level of community involvement by Mr Ward. The Councillor for Division 1 supports the proposed naming.

The recommendation to name the walk after Mr Ward complies with the policy's guideline as outlined below:

- *Names of respected community members of considerable service who are, or were, residents or working within the region.*

Council policy requires that any proposal to name a park, reserve or place be advertised in local newspapers for a period of 28 days during which time submissions can be received. This process allows Council to assess any possible objections to the proposed naming.

A history board is proposed to be installed in conjunction with the park signage (Figure 2) to explain the connection Mr Ward had with the area. The proposed wording reads as follows:

"John Ward was an active volunteer within the Bribie Island community for many years and spent long hours improving this parkland."

As this request seeks to name pathways within the wetland it is proposed to install fingerboard signage at each of the three entrances to the park and a history board sign in the centre of the park adjacent to where the pathways currently join. Figure 2 below illustrates the intended signs.

ITEM 5.2 BELLARA - BIBIMULYA WETLANDS - NAMING OF PATHWAYS - DIVISION 1 - A17759948 (Cont.)

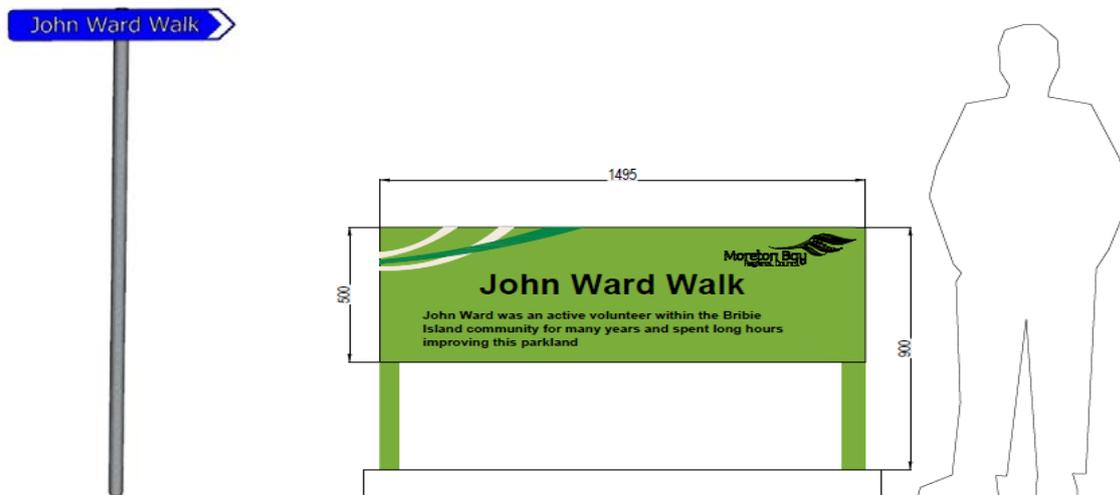


Figure 2: Proposed signage - 1 history board sign (centrally located) and fingerboard signs at each of the 3 park entrances.

3. Strategic Implications

3.1 Legislative/Legal Implications

No legislative/legal implications arising as a direct result of this report.

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - places to discover, learn, play and imagine.

3.3 Policy Implications

The submitted application complies with and has all the supporting documentation required under MBRC Policy No: 11-2150-039, Naming of Council Owned or Administered Buildings, Structures and other Assets (excluding roads).

3.4 Risk Management Implications

No risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

Subject to no adverse submissions being received, the matter is to be referred to the Director Engineering Construction and Maintenance for implementation.

3.6 Financial Implications

The estimated cost of fabricating and installing the new signage, as outlined in Figure 2, is approximately \$2,000.

3.7 Economic Benefit

No economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

No environmental implications arising as a direct result of this report.

3.9 Social Implications

Formal naming will provide improved awareness of, and the ability to recognise, distinct locations within the region.

ITEM 5.2 BELLARA - BIBIMULYA WETLANDS - NAMING OF PATHWAYS - DIVISION 1 - A17759948 (Cont.)

3.10 Consultation / Communication

The proposed naming is supported by the Councillor for Division 1. The proposed naming will be advertised in local newspapers for a period of 28 days during which time public submissions can be made and will be received. If adverse comments are received, then the matter will be reported back to Council for final consideration and direction. Where no adverse comments are received, the matter will be delegated to the Director Engineering Construction and Maintenance for implementation.

ITEM 5.3

**NEW LEASE - THE SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND
BRANCH INC - DIVISION 2**

Meeting / Session: 5 PARKS, RECREATION & SPORT
Reference: A17884590 : 21 January 2018 - **Refer Supporting Information A17884899**
Responsible Officer: CM, Supervisor Community Leasing (CES Community Services, Sport & Recreation)

Executive Summary

This report seeks Council's approval for the provision of a trustee lease (lease) to The Scout Association of Australia Queensland Branch Inc. at David Street Park, 7A David Street, Burpengary (refer Supporting Information #1). The proposed lease would take effect following the organisation's surrender of its existing lease at this location.

COMMITTEE RECOMMENDATION

Moved by Cr Peter Flannery

Seconded by Cr Adrian Raedel

CARRIED 13/0

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendations 3 and 4, The Scout Association of Australia Queensland Branch Inc. be granted a trustee lease over an area at 7A David Street, Burpengary (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the grant of this lease be subject to The Scout Association of Australia Queensland Branch Inc. surrendering its existing lease at this location.
5. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

ITEM 5.3 NEW LEASE - THE SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND BRANCH INC - DIVISION 2 - A17884590 (Cont.)

OFFICER'S RECOMMENDATION

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the land referred to in this report.
2. That, subject to recommendations 3 and 4, The Scout Association of Australia Queensland Branch Inc. be granted a trustee lease over an area at 7A David Street, Burpengary (refer Supporting Information #1) for a period of five years.
3. That the terms and conditions of this lease be in accordance with Council's Community Leasing Policy, with annual rental commencing at \$1.00 per annum.
4. That the grant of this lease be subject to The Scout Association of Australia Queensland Branch Inc. surrendering its existing lease at this location.
5. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

REPORT DETAIL

1. Background

Since 1 October 2006, The Scout Association of Australia Queensland Branch Inc. has held a lease with Council over an area at 7A David Street, Burpengary (refer Supporting Information #1). This lease was established by the former Caboolture Shire Council to support the operations of the Burpengary Scout Group and is due to expire on 30 September 2026.

Following the adoption of Council's consolidated Community Leasing Policy (No. 14-2150-079) on 1 April 2014, existing lessees were provided the opportunity to transition to a lease under Council's new policy provisions.

2. Explanation of Item

The Scout Association of Australia Queensland Branch Inc. has recently advised Council that its Burpengary Scout Group is ready to transition to a new lease under the provision of Council's Community Leasing Policy (No. 14-2150-079).

To enable this transition, The Scout Association of Australia Queensland Branch Inc. will be required to surrender its existing lease with Council at this location (refer Supporting Information #1) and enter into a new lease with Council over the same area.

Accordingly, this report recommends that Council approve the provision of a new lease, under the terms and conditions of Council's Community Leasing Policy (No. 14-2150-079), over the area identified in Supporting Information #1. Further, it is recommended that the term of this lease be for a period of five years, and take effect following the organisation's surrender of its existing lease at this location.

3. Strategic Implications

3.1 Legislative/Legal Implications

The proposed lease will be registered with the Department of Natural Resources, Mines and Energy in accordance with the *Land Act 1994*.

The Council must comply with the *Local Government Act 2009* and Local Government Regulation 2012 when it disposes of valuable non-current assets. Resolving to rely on the exception provided under section 236(1)(b)(ii) of the Regulation will allow the Council to complete the disposal to a community organisation by means other than tender or auction.

ITEM 5.3 NEW LEASE - THE SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND BRANCH INC - DIVISION 2 - A17884590 (Cont.)

3.2 Corporate Plan / Operational Plan

Valuing Lifestyle: Quality recreation and cultural opportunities - active recreation opportunities.

3.3 Policy Implications

The terms and conditions of the proposed lease agreement will be in accordance with Council's Community Leasing Policy (14-2150-079).

3.4 Risk Management Implications

There are no risk management implications arising as a direct result of this report.

3.5 Delegated Authority Implications

As per recommendation 5 of this report, it is proposed that the Chief Executive Officer be authorised to take all action necessary to execute the new lease.

3.6 Financial Implications

There are no financial implications arising as a direct result of this report.

3.7 Economic Benefit

There are no economic benefit implications arising as a direct result of this report.

3.8 Environmental Implications

There are no environmental implications arising as a direct result of this report.

3.9 Social Implications

The issuing of a lease to The Scout Association of Australia Queensland Branch Inc. will provide the organisation with facilities to support its continued operations.

3.10 Consultation / Communication

Councillor Flannery (Division 2)

The Scout Association of Australia Queensland Branch Inc.

6 LIFESTYLE & AMENITY SESSION

(Cr D Sims)

No items for consideration.

7 ECONOMIC DEVELOPMENT, EVENTS & TOURISM SESSION

(Cr P Flannery)

No items for consideration.

8 REGIONAL INNOVATION

(Cr D Grimwade)

No items for consideration.

9 GENERAL BUSINESS

ITEM 9.1 THE LATE JOHN CARR - ART EXHIBITION

Cr Koliana Winchester reported that she had attended and officiated the opening of a special exhibition in recognition of the work of the late John Carr, on Saturday 12 January 2019. Cr Winchester mentioned that the many owners of various pieces of Mr Carr's artwork had kindly provided the pieces for display in the exhibition, which also included the two pieces acquired by Council.

ITEM 9.2 AUSSIE ARVO

Cr Mick Gillam thanked BE Events, the Lawnton Swim Club as auspices of the Aussie Arvo event held at the Lawnton Pool on Australia Day, as well as Belgravia Leisure and local community groups and sports clubs who helped organise a fantastic afternoon for local residents.

Over 2000 attended, enjoying the local musicians, free rides for children, and the various 'eating competitions' including jelly, lamington and watermelon, as well as the traditional thong-throwing competition. The event concluded with over 1000 people staying to enjoy the evening movie "The Greatest Showman". Cr Gillam conveyed his thanks to fellow Councillors Mike Charlton (Deputy Mayor), Denise Sims and the Mayor for their financial contribution toward the conduct of the event.

Crs Denise Sims and Mike Charlton (Deputy Mayor) concurred with Cr Gillam's comments also thanking the Kallangur Lions Club for assistance with parking and stating it was a great afternoon and the feedback from the community was spontaneous and very favourable.

COMMITTEE RECOMMENDATION

Moved by Cr Mick Gillam

Seconded by Cr Denise Sims

CARRIED 13/0

That a Mayoral letter of congratulation be sent to the organisers of the Aussie Arvo event held at Lawnton Pool on Australia Day thanking them for yet another superlative event.

ITEM 9.3 DIVISION 1 EVENTS

Cr Brooke Savige reported on the following events that were conducted over the recess period on Bribie Island:

- New Year's Eve Event and Fireworks - Bongaree Jetty
- Australia Day - Brennan Park, Bongaree

COMMITTEE RECOMMENDATION

Moved by Cr Brooke Savige

Seconded by Cr Julie Greer

CARRIED 13/0

That a Mayoral letter of congratulation be sent to Bribie Island & District Community Appeal (BIDCA) for organising and delivery of the New Year's event on Bribie Island, which saw an estimated 25,000 people spread along the foreshore to watch the impressive fireworks display.

ITEM 9.5 AUSTRALIA DAY CITIZENSHIP CEREMONY - A17884590 (Cont.)

COMMITTEE RECOMMENDATION

Moved by Cr Brooke Savige

Seconded by Cr Adam Hain

CARRIED 13/0

That a Mayoral letter of congratulation be sent to Moreton Bay Region Industry and Tourism Limited (MBRIT) for the conduct of the very successful Australia Day event at Brennan Park, Bongaree on Saturday 26 January 2019.

Cr Savige also wished to acknowledge the many volunteers who assisted the following morning to help clean up the foreshore that was surprisingly tidy, with a barbecue breakfast being provided as a thank you. Cr Savige also thanked the Council staff who were on site throughout Australia Day and well into the evening, as well as returning early the next morning.

**ITEM 9.4
REMAINS OF EXPLORER - CAPTAIN MATTHEW FLINDERS**

Cr James Houghton referred to the recent discovery of the remains of explorer Captain Matthew Flinders, advising that he had been approached by Richard Lancaster (local Redcliffe journalist) suggesting that Council should put in a bid to have the remains reinterred somewhere on the Peninsula. After discussion, the suggested location for reinterment was amended to be in the Moreton Bay region as Flinders also had an association with Pumicestone Passage and Bribie Island.

COMMITTEE RECOMMENDATION

Moved by Cr James Houghton

Seconded by Cr Mick Gillam

CARRIED 9/4

Cr Allan Sutherland (Mayor), Denise Sims, Mike Charlton (Deputy Mayor) and Matt Constance voted against the Committee's recommendation

That Council investigate and forward a submission to the Australian High Commissioner George Brandis in London, for the remains of Captain Matthew Flinders to be reinterred on a location to be determined in the Moreton Bay region.

**ITEM 9.5
AUSTRALIA DAY CITIZENSHIP CEREMONY**

The Mayor (Cr Allan Sutherland) requested that his thanks be recorded to staff for the organising and successful conduct of the Australia Day Citizenship Ceremony which saw 106 people receive their Citizenship.

The event was very well emceed by Ian Skippen and the entertainment was sensational, as was the amazing 'spread' provided by the many volunteers.

CLOSED SESSION (Confidential items)

(Resolution the meeting be closed under s275 of the Local Government Regulation 2012)

CLOSED SESSION

COMMITTEE RECOMMENDATION

Moved by Cr Mick Gillam

Seconded by Cr Adam Hain

CARRIED 13/0

That Committee move into closed session pursuant to the provisions of s275 (1) of the Local Government Regulation 2012 to discuss Item C.1.

The closed session commenced at 11.25am.

Members of the press and public gallery were asked to leave the Chambers.

ADJOURNMENT

At 11.27am, the Mayor (Chairperson) adjourned the meeting subsequent to a member of the public obstructing the conduct of the meeting by making comments from the public gallery without invitation or approval, showing disrespect to the Chair and refusing to leave the Chamber after being asked to do so.

Pursuant to section 34 (4) of Local Law No. 1 (Administration) 2011 the Mayor (Chairperson) requested that the member of the public be removed from the Chamber.

At 11.34am, the member of the public obstructing the conduct of the meeting, vacated the Chambers and the meeting resumed in closed session.

OPEN SESSION

COMMITTEE RECOMMENDATION

Moved by Cr Koliana Winchester

Seconded by Cr Adrian Raedel

CARRIED 13/0

That Committee resume in open session and that the following recommendations be made.

The open session resumed at 11.39am.

ITEM C.1 – CONFIDENTIAL

PROPOSED LEASE AT 9A & 9B / 199 GYMPIE ROAD, STRATHPINE - DIVISION 9

Meeting / Session: 8 Regional Innovation (Cr D Grimwade)

Reference: A18082469 : 17 January 2019 - Refer Confidential Supporting Information
A18082557

Responsible Officer: AS, A/Property Services Manager (CES Property & Commercial Services)

Basis of Confidentiality

Pursuant to section 275(1) of the Local Government Regulation 2012, clause (e), as the matter involves contracts proposed to be made by the Council.

Executive Summary

This report seeks Council's approval for the provision of a lease to the Potter's House Christian Church Brisbane, for Units 9A & 9B at 199 Gympie Road, Strathpine on the terms outlined in this report.

COMMITTEE RECOMMENDATION

Moved by Cr James Houghton

Seconded by Cr Mike Charlton (Deputy Mayor)

CARRIED 13/0

1. That the exception contained in section 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the Council regarding the disposal of the property referred to in this report.
2. That the Potter's House Christian Church be granted a lease over Units 9A & 9B at 199 Gympie Road, Strathpine on the terms outlined in this report.
3. That the Chief Executive Officer be authorised to take all action necessary including, but not limited to, negotiating, making, amending, signing and discharging the lease and any required variations of the lease on the Council's behalf, as described in this report.

CLOSURE

There being no further business the Chairperson closed the meeting at 11.40am.