

Postal Address
PO Box 159
Caboolture QLD 4510

Morayfield Sport and Events Centre
298 Morayfield Road, Morayfield QLD 4509
Ph: 07 5498 6211

Internet
www.moretonbay.qld.gov.au
msec@moretonbay.qld.gov.au

Fees listed are applicable 1 July 2020 - 30 June 2021

ABN: 92 967 232 136

Office hours:

Monday to Friday: 10.00am - 5.00pm - outside of these hours by appointment only

Standard operational hours:

Monday to Friday: 9.00am - 10.00pm
Saturday: 8.00am - 5.00pm (after hours available on request)
Sundays: on request

Terms and conditions - *subject to change without notice:*

- Fees are valid from 1 July 2020 until 30 June 2021 (refer to page 2)
- Fees are non-negotiable
- All bookings are subject to council's Conditions of Hire
- All bookings are subject to council's payment terms
- All bookings are subject to council's booking timeframes and centre availability
- A pre-booking meeting is required with MSEC management prior to all bookings
- For bookings outside of standard operational hours, please contact centre management
- Pro-rata fees do not apply to event hire

Court hire - *recommended for standard training sessions:*

- Use of the hired court/space only and adjacent seating as per standard allocated seating configuration only
- Set up of your nominated sport/activity by MSEC staff as per standard MSEC configuration

Multi-purpose area hire - *recommended for general hire where event hire may not be required:*

- Use of the multi-purpose area and adjacent standard configuration seating (refer to MSEC court layout guidelines)
- Set up of your nominated sport/activity by MSEC staff to standard MSEC configuration

Room hire - *recommended for small meetings of between 2 - 20 people:*

- Meeting room - tables and chairs (up to 20 people), kitchenette, tea and coffee facilities
- Courtside office - desk and office chairs
- Officials room - trestle table and chairs
- Catering upon application (additional costs apply)
- Outdoor terrace - suitable for small functions, end of season presentation days, club break up

Event hire - *required for bookings not catered for by other hire types:*

- Event hire is subject to approval with additional items such as audio visual, security, fundraising, movement of equipment subject to additional costs.
- Event hirers are required to attend a pre-event meeting/s to confirm the scope and suitability of the proposed event.

Event hire - Stadium 1:

Exclusive use of:

- 2 x court space and 1 x multi-purpose space
- 2 x allocated change rooms
- First aid room
- Fixed grandstand seating & score benches
- PA system and microphone for announcements
- Approval for merchandise, ticket sales and trade stalls (subject to application)
- Fundraising opportunity for hirers (subject to application and approval)
- Catering upon application (additional costs apply)
- Includes 2 x event staff (extra staff available at additional cost)

Event hire - Stadium 2:

Exclusive use of:

- 3 x court space
- 2 x allocated change rooms
- First aid room and 2 x raised viewing areas
- Fixed grandstand, small portable grandstands & score benches
- Use of PA system and microphone for announcements
- Approval for merchandise, ticket sales and trade stalls (subject to application)
- Fundraising opportunity for hirers (subject to application and approval)
- Catering upon application (additional costs apply)
- Includes 2 x event staff (extra staff available at additional cost)

Fees and Charges

Fees apply to standard operational hours, additional hours available subject to application.

| Court Hire | | | | |
|------------------------|---|--------------------|-----------|-----------|
| Item | Detail | Unit | Stadium 1 | Stadium 2 |
| Monday-Friday off peak | 9.00am - 3.00pm | Per court per hour | \$36.20 | \$32.50 |
| Monday-Friday peak | 3.00pm - 10.00pm | Per court per hour | \$50.00 | \$46.00 |
| Saturday | 7.00am - 5.00pm | Per court per hour | \$68.00 | \$62.00 |
| Sunday | POA | POA | POA | POA |
| Public holiday | POA | POA | POA | POA |
| Court conversion | Court set up & pack down / equipment services | Per court per day | \$15.00 | \$15.00 |

| Multi-Purpose Area | | | | |
|------------------------|---|--------------------|-----------|--|
| Item | Detail | Unit | Stadium 1 | |
| Monday-Friday off peak | 9.00am - 3.00pm | Per court per hour | \$38.50 | |
| Monday-Friday peak | 3.00pm - 10.00pm | Per court per hour | \$55.00 | |
| Saturday | 7.00am - 5.00pm | Per court per hour | \$74.00 | |
| Sunday | POA | POA | POA | |
| Public holiday | POA | POA | POA | |
| Court conversion | Court set up & pack down / equipment services | Per court per day | \$15.00 | |

| Event Hire | | | | |
|--|--|------------------------|-----------|-----------|
| Item | Detail | Unit | Stadium 1 | Stadium 2 |
| Event bond | | Per event | \$1000.00 | \$1000.00 |
| Monday - Friday off peak | 9.00am - 3.00pm | Per session | \$600.00 | \$560.00 |
| Monday - Friday peak | 10.00am - 10.00pm <i>(fixed price up to 10 hours or part thereof)</i> | Per hire | \$1000.00 | \$905.00 |
| Monday - Friday additional hourly rate | 10.00am - 10.00pm <i>(applies after min 10-hour event hire)</i> | Per hour | \$120.00 | \$106.00 |
| Saturday | 7.00am - 7.00pm <i>(fixed price up to 10 hours or part thereof)</i> | Per hire | \$1270.00 | \$1125.00 |
| Saturday - additional hourly rate | 7.00am - 7.00pm <i>(applies after min 10-hour event hire)</i> | Per hour | \$150.00 | \$135.00 |
| Sunday | Contact centre management | Per stadium | POA | POA |
| Public holiday | Contact centre management | Per stadium | POA | POA |
| Mobile grandstand | | Per grandstand per day | \$600.00 | N/A |

| Room Hire | | | |
|------------------|--|-------------------|---------|
| Item | Detail | Unit | Fees |
| Courtside office | includes desk and chair | Per hour | \$10.00 |
| Meeting Room 1 | includes tables, chairs, whiteboard, projector & kitchenette | Per room per hour | \$20.00 |
| Meeting Room 2 | includes tables, chairs, whiteboard & kitchenette | Per room per hour | \$20.00 |
| Officials Room 1 | includes tables, chairs & whiteboard | Per room per hour | \$10.00 |
| Officials Room 2 | includes tables, chairs, whiteboard, shower & lockers | Per room per hour | \$10.00 |
| Outdoor Terrace | equipment set up dependant on booking type & requirements | Per hour | \$20.00 |

| Service Fees | | | | |
|----------------------------------|--|-------------------------------|-----------|-----------|
| Item | Detail | Unit | Stadium 1 | Stadium 2 |
| Contracted Services Recovery Fee | Cleaning, security, equipment hire, damage and any other costs incurred as a result of the booking | At cost | At cost | |
| Venue service fee | Additional administration and services | Per half hour or part thereof | \$25.00 | |
| Event support fee | Additional staff charged at cost as required | POA | POA | |