

Booking amendment form Morayfield Sport and Events Centre



Postal Address
PO Box 159
Caboolture QLD 4510

Morayfield Sport and Events Centre
298 Morayfield Road, Morayfield QLD
Phone: 07 5498 6211

Internet
www.moretonbay.qld.gov.au
msec@moretonbay.qld.gov.au

ABN: 92 967 232 136

Applicant details:

Organisation/Club Name:

Contact Person:

Position:

Postal Address:

Home Number: Mobile: Work:

Email:

Cancellations or Changes of Bookings by Hirer:

- Booking Amendments will be considered at the discretion of Centre Management and are subject to management approval.
- Written notice thirty (30) days prior to the Booking Date must be given for a cancellation or reduction to a booking (via a Booking Amendment Form).
- Less than the minimum notice periods Council may apply a cancellation fee and/or retain the full amount of the hire fees. The security bond will be refunded if applicable.
- Additions to an existing booking will be subject to availability and at management discretion.
- Refunds of cancellation require Council's approval.

Requested booking amendment:

Original booking date/s	Original booking time/s	Change to be made	Designated first aid officer

Other (please specify):

Indemnity and disclaimer:

I/We

Confirm I/we are an authorised representative and have authority to sign and incur charges on behalf of:

Club/Organisation:

I hereby acknowledge having read and understood the terms and conditions of hire and agree to be bound by and comply with all these conditions. I/We further agree to be responsible for ensuring that all individuals or groups using the premises in association with this event shall comply with the terms and conditions of hire. I/We agree to indemnify the Morayfield Sport and Events Centre and the Moreton Bay Regional Council from, and in respect to, all actions, suits, claims or demands of any kind arising out of, or relating to, the hire and use of the facility owned by Moreton Bay Regional Council in respect of any activities undertaken by us, or any other party involved.

Signature: Date:

Please note: Signatory must be over 18 years of age.

Please return your signed Booking Amendment Form via mail or email.

Privacy statement

Moreton Bay Regional Council is collecting your personal information for the purpose of amending your booking at the Morayfield Sport and Events Centre. Council will use your personal information to update council's customer information records and to contact you about other functions and services of council.