

Technical guidance for submitting artworks into Moreton Bay Art Prize

What you will be asked for and need to have ready

Personal details

1. Full name, address, postcode and phone number.
2. Active email address
3. You will need to confirm you are 18 years of age or over at time of application.
4. Confirm that you live in City of Moreton Bay or if not, that you identify as Kabi Kabi, Turrbal or Jinibara and live in Australia.
5. Confirm that you have read and agree to the terms and conditions.

Artwork details

1. The title of the artwork.
2. The medium(s) of the artwork and when it was created (must be within the last 24 months).
3. The main artform of the work. You can select from options: painting, sculpture, textile, new media and photography.
4. The artwork dimensions in mm (e.g. 32.5 cm = 325 mm). (Width x Height x Depth e.g. 450x1200x30 mm).
5. Artist statement - a brief statement no more than 50 words about yourself and art practice.
6. Artwork statement - a brief statement, no more than 50 words, about the artwork you are entering into the art prize.

Note: *The information you provide in your artist and artwork statements is very important, as it is used to create the artwork label for your work if shortlisted for exhibition. It can also be used for marketing text. Try to include as much relevant information as possible. We recommend typing your statements into a Word document and then simply copying and pasting into your application online, so you can check the word count.*

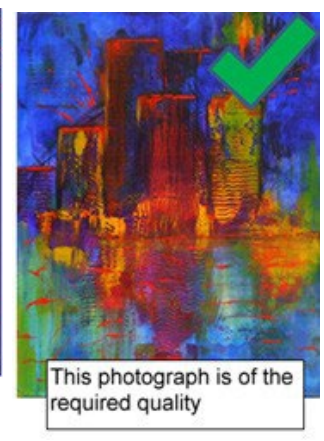
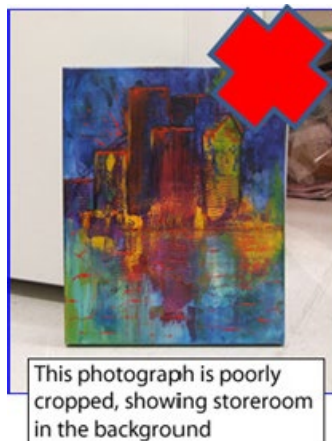
7. A photograph of your artwork in JPEG format. File must not exceed 4MB. Please see technical guidance specification below.
8. For Outdoor Gallery applications - uploaded images should be formatted to fit

banner print size 320cm x 100cm. Photographs that do not satisfy these specifications may need to be cropped to fit if selected.

Photographing your work

The photograph you submit with your application will be used for the pre-selection process so it is important that the image is of good quality and reflects your artwork in an honest and true manner as no further opportunities will be given to amend these or submit an alternative image.

There are a number of photographers who specialise in art photography or websites with relevant information. If you choose to photograph your work yourself, we are looking for sharp, focused images with accurate colour representation and clarity to see surface textures in the work. These images need to have no background, or a clean uncluttered background. Ensure there are no objects, people or pets in front of the image. Avoid using flash photography – this gives a white flash mark or shine. Works under glass should be photographed without the glass. Be aware of 'keystoning' of the image of your work - where the perspective of your work tapers or distorts.



Exhibition ready

All artworks shortlisted for exhibition in the Moreton Bay Art Prize must be ready for installation. If you have specific installation requirements, this information must be provided to the gallery in advance of delivery.



Preparing artworks for hanging

All 2D artwork including works on paper and photography must be prepared for hanging mounted with 'D-rings' which are screwed on each side of the frame or canvas 8 cm from the top of the work as shown. Wire is not required – our gallery system hooks directly onto the D-rings.

If your work is unframed, you must provide equipment and instruction for its installation to the gallery team in advance of delivery, to ensure it is suitable for the exhibition space.

Sculpture and multimedia artwork

The gallery has a limited range of exhibition furniture and audio-visual equipment that may or may not be available for use to present your artwork. If your artwork is dependent on certain furniture (for example, a particular size of plinth, or a shelf) or equipment (for example TV screen, speakers, headphones, and lighting that must be tested and tagged), it is recommended you supply this yourself as access to specific equipment from the gallery cannot be guaranteed.